

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, March 30, 2021** at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:00 PM by an Officer of the Shelbyville Police Department.

The following were present: Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Henry Feldhaus, Councilmember Rick Overcast, Councilmember Gary Haile and Mayor Wallace Cartwright. Also, present City Manager Josh Ray, City Recorder Lisa Smith, City Attorney Ginger Shofner, and City Treasurer Kay Parker (by zoom).

Experience TN Tourism: City Manager Ray, Councilmember Feldhaus and Ryan French with South Central Tennessee Tourism Association (SCTTA) gave a presentation of a plan to provide Tourism and Marketing for the City and Bedford County. The cost is \$30,000 beginning immediately and continuing through FY22. The services would include a website marketing, written content, video library, photo library, SEO Development, GPS Campaign, Visitors Guide, and billboard campaign. Councilmember Christie advised he also sits on the SBC Economic Advisory Committee who heard the original presentation, and he believes it is a good program but would like the County to pay one-half of the cost. Councilmember Feldhaus stated the County had established its own Hotel/Motel tax and hopefully they will be able to provide more funds in the next year.

Fire Department Personnel: Manager Ray stated the Fire Department is requesting three (3) new personnel. They recently applied for the SAFER Grant and if received nine (9) more will be hired, and the Fire Department will then be completely staffed at all three (3) halls. He noted the hiring of these three (3) would give a more effective approach at all Fire Halls showing the City's commitment to expanding services. Ray explained the financial impact to this request advising there are sufficient funds within the FY21 Fire Department budget to pay for these new employees for the remainder of this fiscal year.

Solid Waste Collection Fund: City Manager Ray advised this proposal is to create an Enterprise Fund that operates separately from the General Fund for solid waste collection. He noted Solid Waste services include weekly pickup, debris collection, roadside litter pickup, transfer station operations and burn pit operations. Staff looked at creating a revenue stream in the form of a Solid Waste Collection Fee to provide for the Enterprise Fund and all expenses associated with Solid Waste Collection would then be paid from that fund including future Capital purchases. Ray advised this proposal had been presented to the Public Works Committee, which includes two City Councilmembers and after review they voted to recommend to Council to approve the Solid Waste Fee of \$17 a month for the 1st trash cart and \$10 a month for a 2nd trash cart. He further advised this would generate approximately \$1.5 million annually which after expenses would leave approximately \$350,000 for capital expenses. Ray stated the billing would be handled by Shelbyville Power who would charge the City an \$8,000 setup fee and then a monthly fee of \$.15 a bill. Councilmember Feldhaus questioned if this would include brush pick up and City Manager Ray noted yes as well as the clean-up twice a year. Feldhaus noted that one of the driving forces of this is that all Public Works Budget is currently used for trash collection and we do not have any fund to use for building sidewalks or street repair. Councilmember Isaacs question if someone does not pay their utility bill will the trash not be picked up. City Manager Ray noted the City would be notified if someone does not pay their bill and the trash would not be picked up. Councilmember Overcast question how apartments would work, and Manager Ray stated it would be based on if each apartment had a utility bill and trash cart or if it were one utility bill and several carts and went over several examples.

Garver Contract – Airport Sewer: Manager Ray advised this a project to get sewer expanded to the Airport. Currently everything at the Airport is on septic system. He noted that original Shelbyville Power was going to design the plan, however Garver who currently serves as the engineer for Airport projects will provide the design and has contacted Shelbyville Power and discussed how the sewer will connect to their system. The cost to provide engineering services for design, bidding and construction management is \$86,996. This would only leave around \$40,000 of the \$125,000 budgeted for this project, therefore there would be a need to budget the remainder of the project in the FY 22 Budget. The system will use grinder pumps that will feed into a low-pressure sanitary sewer line that will go under the highway and connect into the Shelbyville Power sewer system behind the new Ford building. Councilmember Feldhaus questioned what happened to Shelbyville Power doing the job for around \$125,000. Ray explained he did not have anything stating that Shelbyville Power would do the work for that only an estimate that was used for budget purposes stating that would be the cost.

Park & Recreation (P&R) – Dog Park Grant: Park Director Mike Alsup advised the Park Board voted to recommend to Council to apply for the Dog Park Grant in the amount of \$25,000. The total estimated cost of the Dog Park is \$35,000 so there would be a need to budget the remaining \$10,000 in the FY22 Budget. Alsup further noted the Dog Park is a part of the Park’s Master Plan and would be located next to the tennis courts.

P&R – Employee Room or Pavilion Rental: Director Alsup this is also a recommendation from the Park Board and provides for an employee to have a room or pavilion rental at the Park once a year free of charge. The employee would have to be present.

P&R – Commemorative Tree Program: The Commemorative Tree Program was another recommendation from the Park Board explained by Director Alsup. It would allow citizens to donate a tree to be planted in the park during the fall or winter of each year. The cost would be a one-time donation of \$250.00 towards the purchase and continued maintenance of the tree. A recognition of the donation would be displayed either in the Park or in the Shelbyville Recreation Center.

P&R – Master Plan: The final recommendation from the Park Board concerns the Master Plan and beginning work on Section C, which includes the soccer complex, parking, a new entry, utilities, and associated work. Director Alsup discussed the challenges for this include the removal of industrial buildings and the possibility of soil contaminations. The request is to include in the FY22 Budget the removal of the buildings. There was some discussion of using the buildings by renovating them for bathrooms or concessions.

231 Business Park Site Development Update: Manager Ray advised there would be two items on next weeks Agenda concerning this project. First the Grant Amendment which has been signed by Mayor Cartwright will be presented for acceptance. The other item is a request to approve a contract with Griggs & Maloney for a geotechnical report which is being done with some of the remaining funds from the Site Development Grant. All remaining funds will go towards development of a pad site. Ray also noted that it has been discovered the Site Development Grant is reimbursable and the account currently does not have sufficient funds to front the cost, therefore Council will need to consider options to provide funds to this account to pay up front and then be reimbursed after completion of the work. Councilmember Feldhaus who serves as Chairman of the 231 N. Business Park suggested the City fund \$100,000 to the Industrial Fund and the County be requested to put in \$100,000 when possible.

Health Insurance Proposal for FY22: Ray reviewed Employee Health Insurance Proposal for FY22 which includes adding a new BCBS vision and dental plan. The new vision plan would include several additional services including allowances for lenses and frames. The new dental plan would include orthodontic services. The cost to the City for the new benefit would be \$65,000 per year to cover the employee cost. The City would

then receive a multi-policy discount of \$20,000 a year on the health insurance package with no rate increase. There would also be a savings to employees who have family coverages.

OLD BUSINESS:

ORDINANCES – Public Hearing – Second & Final Reading:

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 5.46 (+/-) Acres Owned by James B. Rollins, located South of Madison Street at the Intersection with Richland Drive and Referenced on Bedford County Tax Map 090, Part of Parcel 113.00 From C-2 (General Business District) to R-4 (High Density Residential District), and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. There have been no changes since First Reading and there was no additional discussion.

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 10.31 (+/-) Acres Owned by Global Development, LLC, located on the Northside of Highway 437 By-Pass and Fairfield Pike and Referenced on Bedford County Tax Map 069, Parcel 61.02 From R-1 (Low Density Residential District) to C-2 (General Business District), and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. No changes to this Ordinance since First Reading and no further discussion.

NEW BUSINESS:

ORDINANCES- First Reading

An Ordinance to Amend the Adopted Budget Ordinance (As Amended) of the City of Shelbyville, Tennessee Various Funds for the Fiscal Year 2020-2021, the Period Ending June 30, 2021. No discussion on this item.

An Ordinance to Amend the City Code of Ordinances, Title 4, Chapter 1, Building Code, Chapter 2, Plumbing Code, Chapter 3, Electrical Code, Chapter 4, Gas Code, Chapter 8, Existing Building Code, Chapter 9, Mechanical Code, Chapter 13, Residential Code, Chapter 15, Property Maintenance Code and Chapter 16, International Energy Conservation Code; To Adopt by Reference the 2018 Edition of the International Residential Code; To Provide for Local Amendments; To Provide for an Effective Date. City Manager Ray stated this Ordinance will be updating the Building Code to the 2018 Codes. He further noted the next item will update the City's Fire Code to the 2018 Code also. Building & Codes Director Bryan Stevens advised we are required to stay within six (6) years of the State Codes. He noted the changes are minimal and we do try to match or exceed the County's Codes. The 18 Codes will require 2x6 to meet the energy requirements. Manager Ray advised if the Council moves forward with adoption Stevens will host a workshop with local builders to go over the information prior to the Public Hearing and work out any questions. Stevens stated the effective date of the change will be July 1st.

An Ordinance Amending the City Code Title 7, Chapter 2, To Adopt By Reference the 2018 Edition of the International Fire Code, Regulating and Governing the Safe-Guarding of Life and Property from Fire and Explosion Hazards Arising from the Storage, Handling and Use of Hazardous Substances, Materials and Devices, and from Conditions Hazardous to Life or Property in the Occupancy of Buildings and Premises in the City of Shelbyville; Providing for the Issuance of Permits and Collection of Fees Therefore; Repealing Any and All Other Ordinances and Parts of the Ordinances in Conflict Therewith. Fire Chief Matt Doak stated as part of the ISO rating, they are required to update the Code. The update will not require a lot of changes to the current way of doing things. There was a short discussion on the requirement of sprinkler systems.

RESOLUTIONS:

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant

Application with the State of Tennessee Department of Agriculture for Animal Friendly Spay/Neuter Grant. City Manager Ray noted this is the annual Spay/Neuter Grant.

A Resolution of the Mayor and City Council of the City of Shelbyville, Tennessee Authorizing a Grant Application with the Boyd Foundation for a Tennessee Dog Park Dash Grant. This item was previously discussed.

BUSINESS ITEMS:

TAP Phase 3 & 4 Extension Request: Manager Ray advised this is a request to send in an Extension Request on Phase 3 & 4 to avoid losing in funds. The current time will run out on July 1, 2021.

PURCHASING/BID ITEMS:

Airport Security Gates: City Manager Ray stated this is a project at the Airport to make it a secure facility as possible. Original the plan was for three (3) gates. There was only one bidder, and the bid came in a lot higher than expected and we were able to negotiate and lower the bid by removing the gate beside the terminal.

APPOINTMENTS: Council Appointment to the Board of Construction Appeal to serve the remainder of Henry Wilhoite's term expiring in May of 2023.

OTHER BUSINESS: None

ANNOUNCEMENTS: City Hall will be closed on Friday, April 2nd in observation of Good Friday. April 19th through April 22nd will be Spring Clean-up.

CITIZENS COMMENTS: None

ADJORN:

With nothing further to discuss Mayor Cartwright adjourned the meeting at approximately 7:35 PM.

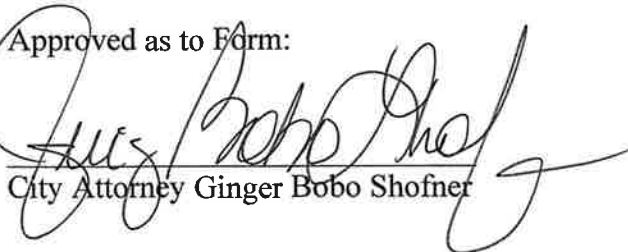
Approved:


Mayor Wallace Cartwright

Attest:


City Recorder Lisa Smith

Approved as to Form:


City Attorney Ginger Bobo Shofner