

*City of*  
**SHELBYVILLE**  
*Tennessee*

**PROCLAMATION BY THE MAYOR AND CITY MANAGER RENEWING THE  
STATE OF EMERGENCY WITHIN THE CITY OF SHELBYVILLE, TENNESSEE, TO  
CONTINUE EFFORTS TO CONTAIN THE CORONAVIRUS DISEASE (COVID-19)  
OUTBREAK AND FACILITATING SAFE REOPENING OF CITY SERVICES**

**City Executive Order No. 2021-09  
March 4, 2021**

**WHEREAS**, since late 2019, a significant global outbreak of the Coronavirus Disease 2019 (“COVID-19”), a respiratory disease caused by the SARS-CoV-2 virus, has occurred causing profound disruptions to institutions, government, and commerce, as broad-ranging and unprecedented measures have been taken at the local, state, and federal government levels to stem the rate of transmission, including governmental declarations of continuing states of emergency beginning in March of 2020, all of which have significantly impacted the health and livelihoods of the citizens of the City of Shelbyville; and

**WHEREAS**, pursuant to the “*Mutual Aid and Emergency and Disaster Assistance Agreement Act of 2004*” (the “*Act*”), City Mayor Wallace Cartwright is authorized to declare a local state of emergency by Executive Order and with the declaration of a state of emergency the City may be entitled to cost reimbursement and to waive certain procedures and formalities otherwise required of the City by law; and

**WHEREAS**, pursuant to *Tennessee Code Annotated (TCA) § 38-9-102* City Manager Joshua W. Ray, who took office on January 19, 2021, is authorized to declare a local state of civil emergency, for which he may declare a curfew for the City of Shelbyville if deemed necessary; and

**WHEREAS**, on March 20, 2020, pursuant to City Executive Order No. 2020-01, a local state of emergency was declared in the City encompassing both emergency and civil emergency under the purview of the respective *TCA* Titles 38 and 58, due to the COVID-19 pandemic, by Mayor Cartwright and then City Manager Shanna Boyette, and since that time, these local states of emergency/civil emergency have been renewed by subsequent proclamations, City Executive Orders No. 2020-02 through 2020-42 and 2021-01 through 2021-08, being issued by Mayor Cartwright, Ms. Boyette, Interim City Manager Lori Saddler, and as of January 21, 2021, City Manager Ray; and

**WHEREAS**, on December 22, 2020, Governor Lee issued Executive Orders No. 71, 72, and 73 which extended the Tennessee state of emergency and the period during which numerous previously issued preventive measures may be taken until 11:59 PM, Central Standard Time (“CST”), on February 27, 2021, such measures including the holding of governmental public meetings by electronic means, remote notarization and the witnessing of documents; and

**WHEREAS**, on January 19, 2021, Tennessee Governor Bill Lee issued Tennessee Executive Order No. 74 extending the continuing state of emergency and the period during which other previously issued

preventive measures may be taken in Tennessee until 11:59 PM, CST, on February 27, 2021, including ordering limitations on public social gatherings, to facilitate the response to COVID-19 pandemic; and

**WHEREAS**, on February 26, 2021, Governor Lee issued Executive Orders No. 77, 78, and 79 which extended the Tennessee state of emergency and the period during which numerous previously issued preventive measures may be taken until 11:59 PM, Central Daylight Time ("CDT"), on April 28, 2021, such measures including the holding of governmental public meetings by electronic means, remote notarization and the witnessing of documents; and

**WHEREAS**, due to the decreasing rate of active cases with Bedford County at this time, the City is expanding certain services in the Parks and Recreation Department; and

**WHEREAS**, as of March 3, 2021, according to the Tennessee Department of Health, Bedford County, Tennessee, has had a total of 5,802 confirmed and probable positive cases of COVID-19, of which 120 persons have unfortunately died, with an active case count of 56 people currently with a confirmed positive diagnosis of COVID-19; and

**WHEREAS**, the federal Centers for Disease Control and Prevention ("CDC") and other leading medical experts continue to encourage social distancing, effective personal hygiene practices, and other measures to contain and slow the spread of the virus, which the City government continues to follow; and

**WHEREAS**, safeguarding the life and property of its citizens is an innate responsibility of the City government, and as State law bestows police powers upon the City and authorizes it to act and to regulate in the interests of public health and welfare, and due to the continuing necessity of various pandemic response measures implemented at the national, state, and local levels, it is advisable and prudent to continue local measures to contain the virus within our community; and

**WHEREAS**, the undersigned Mayor and City Manager have made such observations and investigations necessary to determine in their judgment that the state of emergency continues to exist within the City of Shelbyville and that it is necessary and proper for them to exercise their authority to renew a state of emergency as granted by State law.

**NOW, THEREFORE, BE IT PROCLAIMED AND ORDERED BY THE MAYOR AND CITY MANAGER OF THE CITY OF SHELBYVILLE, TENNESSEE, BY VIRTUE OF THE RESPECTIVE POWERS AND AUTHORITIES VESTED IN THEM, AS FOLLOWS:**

**Section 1.** The City's local State of Emergency first declared in Executive Order No. 2020-01 on March 20, 2020, which has been extended through March 5, 2021, by subsequent Executive Orders, is hereby renewed for an additional seven (7) days in accordance with TCA § 58-2-110.

**Section 2.** The provisions of all previous City Executive Orders Nos. 2020-01 through 2020-42 and 2021-01 through 2021-08 and those in this Proclamation, shall remain in full effect and continue through the duration of the COVID-19 State of Emergency, or extension thereof, unless amended or rescinded here within, or by subsequent Executive Order.

**Section 3.** The previously issued Exhibit A titled "*Revised Summary for the Current Operational Re-opening of City Facilities and Services During State of Emergency as of November 5, 2020,*" issued on November 5, 2020, with Executive Order 2020-34, is hereby rescinded and replaced in its entirety by the attached Exhibit A to this Proclamation titled "*Revised Summary for the Current Operational Reopening of City Facilities and Services During State of Emergency as of March 5, 2020.*"

**Section 4.** All City residents are strongly urged to comply with Governor Lee's Executive Orders and other State and federal guidance to contain the spread of COVID-19, including adhering to business reopening guidelines in Tennessee Pledge, health and safety protocols such as washing hands and wearing face coverings in public where appropriate, and the practice of social distancing measures and honoring the Governor's limitations on public social gatherings.

**Section 5.** This Proclamation shall be promptly filed with the City Recorder in accordance with TCA § 38-9-102 and distributed to all members of the City Council, all City Department Directors, the Bedford County Mayor, and shall be distributed to local media outlets.

**Section 6.** If any provision, sentence, clause, or word of this Proclamation, or any application of it to any individual, group, organization, or business, regardless of legal entity status, or to any circumstance, is held to be illegal, otherwise invalid, or incapable of being enforced by a court of competent jurisdiction, then such provision, sentence, clause, or word shall be excluded to the extent of such illegality, invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable provision, sentence, clause, or word shall be deemed replaced by another provision, sentence, clause, or word that is valid and enforceable and that comes closest to expressing the intention of such illegal, invalid or unenforceable provision, sentence, clause, or word.

**Section 7.** In accordance with TCA § 58-2-110 the State of Emergency is valid and effective as of Friday, March 5, 2021, at 12:01 AM, CST, and shall continue in full force and effect through Friday, March 12, 2021, at 12:00AM, CST, unless earlier rescinded, and may be incrementally extended for additional seven-day periods as deemed necessary.

**ISSUED** on this the 4<sup>th</sup> day of March, 2021, in Shelbyville, Bedford County, Tennessee.

**CITY OF SHELBYVILLE MAYOR**

  
Wallace Cartwright


**CITY OF SHELBYVILLE MANAGER**

  
Joshua W. Ray

**ATTEST:**

  
Lisa Smith  
Shelbyville City Recorder

**APPROVED AS TO FORM:**

  
Ginger Bobo Shofner  
Shelbyville City Attorney *By permission*

Filed with the Shelbyville City Recorder on: 3/4/2021

## EXHIBIT A

### "REVISED SUMMARY FOR THE CURRENT OPERATIONAL REOPENING OF CITY OF SHELBYVILLE FACILITIES AND SERVICES DURING STATE OF EMERGENCY AS OF MARCH 5, 2021"

*to the*

*PROCLAMATION BY THE MAYOR AND CITY MANAGER RENEWING  
THE STATE OF EMERGENCY WITHIN THE CITY OF SHELBYVILLE, TENNESSEE,  
TO CONTINUE EFFORTS TO CONTAIN THE NOVEL CORONAVIRUS DISEASE (COVID-  
19) OUTBREAK AND FACILITATING SAFE REOPENING OF CITY SERVICES*

#### **Executive Order 2021-09 Issued March 4, 2021**

In accordance with the guidance of Governor Bill Lee as issued through his "Tennessee Pledge" initiative for the reopening of businesses, governments, and organizations throughout the State, the City of Shelbyville has been gradually phasing in normal operations by modifying the health safety measures that it put in place in March and April 2020 in response to the COVID-19 pandemic. The City remains dedicated to taking the necessary precautions to prevent exposure in the workplace to the novel coronavirus which causes the COVID-19 disease. The City will continue to follow guidance from public health officials such as the Centers for Disease Control and Prevention ("CDC"), the Tennessee Department of Health, and the Occupational Health and Safety Administration ("OSHA") to further address safety practices in the workplace to prevent and contain the spread of COVID-19 for the welfare of its employees and the general public, and to ensure the continuity of municipal operations and public services during the on-going COVID-19 pandemic.

On Tuesday, May 26, 2020, the City of Shelbyville halted the temporary modified work schedule put in place on April 6, 2020, and returned to regular work schedules for all employees except for those that work in the Shelbyville Recreation Center. The City reopened all offices and departments to physical access by the public for in-person counter services, except for the Shelbyville Recreation Center and park facilities. On Monday, June 1, 2020, the City halted the temporary modified work schedule put in place on April 6, 2020, and returned to regular work schedules for certain employees that work in the Shelbyville Recreation Center. Over the course of the summer of 2020 through late September, the City has continued to phase in recreational services according to the guidance of the Governor. The City has reopened certain portions of the Shelbyville Recreation Center to physical access by the public for certain services, and by this revised exhibit, expands services as of March 5, 2021, as more fully outlined below.

The City may modify these decisions at any time.

The City of Shelbyville remains committed to following the health safety guidance of “Tennessee Pledge” and asks for any member of the public who has a confirmed case of COVID-19 or who is experiencing COVID-19 symptoms to refrain from using City facilities and to utilize alternative means to contact the City. The City further requests that citizens that do use City facilities and conduct business in-person follow good hygiene practices and social distancing guidelines as recommended by public health officials whenever feasible, including wearing a face mask or covering, washing their hands before entering and after leaving any City facility, avoid touching their face with unwashed hands, covering a sneeze or cough with a tissue or their elbow, and avoiding close contact with others.

In order to promote and encourage social distancing guidelines, drive-thru, telephone, mail, email, and online services will still be available as previously provided, and citizens are encouraged to call individual departments for administrative assistance in advance.

**Shelbyville City Hall Administrative Building - 201 N. Spring Street, Public Square**

**1. Upstairs Administrative Offices - including the Mayor’s Office, City Manager, City Recorder, and City Treasurer**

**Telephone 684-2691**

Payments for property taxes may be made online at [www.shelbyvilletn.org](http://www.shelbyvilletn.org) or by the other following methods. Submission of documents, applications, or payments for all other items can be made in-person at the counter or at the drive-through window located to the south of the building off Holland Street or mailed to: The City of Shelbyville, P.O. Box 185, Shelbyville, TN 37162.

**2. Downstairs Building and Codes Department**

**Telephone 684-9001**

Open for in-person counter service. Inquiries to the department can be made by telephone at 684-9001 or by email. Employee email addresses available at the City’s website at [www.shelbyvilletn.org](http://www.shelbyvilletn.org).

**3. Downstairs Planning and Community Development Department**

**Telephone 684-9001**

Open for in-person counter service. Inquiries to the department can be made by telephone at 684-9001 or by email to [actingplanningdirector@shelbyvilletn.org](mailto:actingplanningdirector@shelbyvilletn.org).

**Shelbyville Animal Control - 716 Industrial Parkway**

**Telephone 684-6552** The office and shelter will open for public access, however, no shelter volunteers, TN promise students, or community service volunteer projects will take place in the shelter until further notice. Citizens are still encouraged to call 684-6552 for administrative assistance.

**Shelbyville Municipal Airport - 2828 Highway 231 North**

**Telephone 684-1669**

The Airport terminal, runway, and hangars remain open. Citizens are still encouraged to call 684-1669 for administrative assistance.

**Shelbyville Fire Department - administrative office at 111 Lane Parkway**

**Telephone 684-6421**

Non-emergency administrative support may be made in person at the Fire Department in addition to telephone or email. Citizens are still encouraged to call 684-6241 or email [jason.richardson@shelbyvilletnfire.org](mailto:jason.richardson@shelbyvilletnfire.org) for fire report inquiries and questions.

**Shelbyville Parks and Recreation Department - 220 Tulip Tree Road**

**Telephone 684-9780**

The Shelbyville Parks and Recreation Department continues to gradually reopen facilities to the public in accordance with the State's Tennessee Pledge "*Access Guidelines for Exercise Facilities.*" As of this time, the Shelbyville Recreation Center will operate as follows:

1. Administrative offices remain open and in-person counter service for administrative assistance is open.
2. The weight room, track, and indoor racquetball courts are open for public use.
3. The gymnasium is open for public use for aerobics classes, basketball, and pickleball.
4. The indoor pool is open for public use for exercise classes and open swimming in accordance with the schedule below.
5. The outdoor pool is closed as usual for the season. If pandemic case statistics continue to improve as they have in the early part of 2021, it is the intention of the City to open the outdoor pool for public use for the summer season in accordance with any guidelines issued by the State.
6. Locker rooms and showers are open.
7. Water fountains are open.
8. Meeting Room #1 will be open for public use by reservation.

Schedules for basketball and pickleball play will be posted up at the Recreation Center and will be adjusted as needed. Use of the gymnasium for basketball and pickleball play is limited to fifteen (15) players on each goal end with no spectators allowed.

Schedule for Open Swim: Mondays through Fridays from 11:00AM to 7:00PM, and on Saturdays from 10:00AM to 3:00PM. Use of the indoor pool area for open swim is limited to sixty (60) guests.

Senior Adult and recreational programs are allowed. The Athletics Department may offer contact and non-contact sports programs. The Senior Olympics program may conduct activities at City owned facilities, including both contact and non-contact sports.

Youth and Adult leagues that use the City's athletic facilities shall have access to the fields/courts for practices, scrimmages, and games. League leadership and coaches are required to sign an acknowledgement form stating that their league and/or team will follow the State of Tennessee's Economic Recovery Group's guidelines for Sports. The Sports guidelines cover social distancing, face coverings, assessing the risk of the sport, training components, competition, disinfecting equipment, bringing your own personal beverages, and other aspects of sports.

Park facilities are open for general public access. All playgrounds throughout the park system are now open for public use and the skate park, walking trail, tennis court facilities, and ballfields remain open.

Citizens are still encouraged to call 684-9780 for administrative assistance.

**Shelbyville Police Department - 109 Lane Parkway**  
**Telephone 684-5811**

The front lobby of the Police Department will open for public access. Citizens are still encouraged to call the Police Records office at 684-9948 to make arrangements for reports to be mailed, faxed, or emailed. In addition, for fine inquiries and payments, please call the Records office at 684-9948.

**Shelbyville Public Works Department - Industrial Parkway**  
**Telephone 684-2644**

The building will open for public access. Citizens are still encouraged to call 684-2644 for administrative assistance.

**Willowmount Cemetery - 321 Dover Street**  
**Telephone 684-5682**

The cemetery remains open. Citizens are still encouraged to call 684-5682 for administrative assistance.

Please monitor the City's website and social media accounts for further developing information.

City website: [www.shelbyvilletn.org](http://www.shelbyvilletn.org)

City Facebook: <https://www.facebook.com/The-City-of-Shelbyville-Tennessee-37160-228063107269385/>

City Twitter: @ShelbyvilleTenn