

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, February 28, 2023**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:00 PM by Mayor Randy Carroll.

The following were present: Mayor Randy Carroll, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Bobby Turnbow, Councilmember Henry Feldhaus and Councilmember Gary Haile. Also, present were City Manager Scott Collins, City Treasurer Kay Parker, City Recorder Lisa Smith, and City Attorney Ginger Shofner.

FY 2021-2022 Annual Audit & Comprehensive Financial Report: This item was deferred to the April Agenda.

2023 Council Meeting Dates: City Recorder Smith went over the 2023 City Council meeting schedule advising there were a couple of conflicts. The first one was on the Study Session date for July which was originally scheduled for July 4th and Staff recommended moving to June 29th. The second conflict was on October 31st for the November Study Session and Staff recommended moving that meeting back to October 30th.

ARP (American Rescue Plan) Fund: City Treasurer Kay Parker advised as of November 2022 the City has received all their ARP funds in the amount of \$6.5 million and it has earned \$91,000 in interest. These funds must be obligated by December 31, 2024, and expended by December 31, 2026, and can be used for "Provision of Government Services" which include general government administration, staff and administrative facilities, provision of police, fire, and other public safety/health/environmental service. Parker stated a report on these funds is due on April 30, 2023, and she thinks the best action would be to appropriate all of the APR funds to general government administration in the FY22-23 Budget. This will free up the equal amount of the General Fund to be used as the Council desires.

State Industrial Access (SIA) Road Grant: City Manager Scott Collins reminded the City had been awarded a State Industrial (SIA) Road with the ROW expenses being split with the State and the City 50/50. The City has paid the initial one-half amount of \$170,500, with the intent to receive 50% of that back from the County. However, the ROW expenses are higher than expected and the 50% share is now a total of \$922,687.83 with a 50% share being \$461,344.94 leaving a balance owed of \$291,344.94. The 231 North Business Park Oversight Committee has approved this as a share expense of the Business Park acknowledging the 50% local share should be split 50/50 with the County. The City would continue to work with County officials to have them repay their 50% and reimburse the City in the amount of \$230,672.46 based on the recommendation from the 231 North Business Park. Councilmember Ewing asked if there was a way to bill Duksan since the road was for their benefit. Manager Collins stated his intent is to keep the City's obligation to TDOT. However, he noted once that is done, we can go back to the County or the beneficiary of the road to share in the cost. Attorney Shofner stated additionally the 231 Board also noted that these costs include some utility work and there was some discussion about working with utilities and requesting that they assess with the cost also.

IT Director Position: Manager Collins noted the City's IT Technician resigned at the end of January. After reviewing the position and considering the current IT demand and the expected future growth for the City, Staff would recommend hiring an IT Director. It was further noted that two members of the Police Department had been assisting with IT in the interim.

FY Shelbyville-Bedford Partnership Contribution: Treasurer Parker gave an update on the payments to the Partnership that have occurred since the October approval by Council to contribute \$100,000 for Budget FY23.

At this point \$75,000 has been paid and the final \$25,000 will be paid around the first of April. The funds are from the Hotel/Motel account. Councilwoman Ewing asked for a balance after this payment of the Hotel/Motel account and Parker stated she estimated ending the year with a balance around \$250,000.

Sponsorship Opportunities for Tourism: Mayor Carroll stated that he had been approached by Warren Wells, CEO of the Tennessee Walking Horse Celebration and he has advised the Cowboy Mounted Shooters event for March 31-April 8, 2023. Wells advised this is a highly sought after event and normally they receive sponsorship funds from the City hosting the event to assist with the event. They are requesting a \$7,500 sponsorship fee for this event. Mayor Carroll stated this is a good event and the numbers support it brings in about \$1.1 million for the City. This would come from the Hotel/Motel fund. Additionally, the Southern Saddlebreds event will take place on April 17-22, 2023, and they are requesting \$3,500 sponsorship for this event also. The Mayor noted the hotels will be full so we will be collecting more Hotel/Motel funds. Conversation continued concerning the amount of funds set aside for tourism, the way these requests are being made and if they are having to follow up with any reports after the event.

Shoma Park Subdivision Sign: City Manager Collins advised through a request from a Councilmember Public Works has been asked to place a 4x8 private subdivision sign in public right-of-way at the intersection of Shoma Drive and Blue-Ribbon Parkway and the estimate is \$6,749.63. Councilmember Ewing, who asked for the sign, requested details on the sign and Recorder Smith read the details from the estimate. Ewing stated when this subdivision was built in the 60's there was a sign, but it has been hit and replaced twice, the last time some 15 years ago. People in the neighborhood have asked about replacing the sign since it was already there. City Attorney Shofner stated she did not think that was under the government and most signs are put up by the developer. Public Works Director Buck Vallad stated that is correct the developers do normally place signs when the development is done. He noted signs are not allowed in public right-of-way and should be placed on private land which makes them not the responsibility of the City. Councilmember Ewing stated she thought this could come through the Public Works Department with their labor. Vallad stated if his department did the work, it could be expected for them to do for others as well and he is good either way the Council decides but he just wanted them to know ramifications first. Councilmember Christie asked how the Columbarium was going at the Cemetery and Vallad stated the GPR had been done at the Cemetery today and they cost was lower than expected. They found an estimated 300 more burial sites and they need to be pinned and mapped. As to the sign it was also noted that if the City replaces the sign in the public right-of-way and it is hit the City could have some liability.

OLD BUSINESS:

ORDINANCES – Second / Final Reading and Public Hearing

NEW BUSINESS:

ORDINANCES – First Reading:

Ordinances - Second / Final Reading

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 1.10 (+/-) Acres Owned by Ben Livingston, Located on the West Side of Sevier Street and Referenced on Bedford County Tax Map 78I, Group B, Parcels 7.11, 7.12 and 8.00 From General Commercial (C-2) Zoning District to Medium-High Residential Density (R-3A) Zoning District, and Repealing Any Ordinance or Portion of Ordinance in Conflict Therewith. **No Discussion.**

An Ordinance of the City of Shelbyville, Tennessee to Approve the Rezoning of 10.01 (+/-) Acres Owned by Tejinder & Baljinder Judge, Located on the Side of the Future Extension of Calsonic Way and Referenced on Bedford County Tax Map 069, Parcel 058.06 From the Low-Density Residential District (R-2) Zoning District to the Light Industrial (I-1) Zoning District, and Repealing any Ordinance or Portion of Ordinance in Conflict Therewith. **No Discussion.**

An Ordinance to Adopt a Reapportionment/Redistricting Plan and Map For the City of Shelbyville, Tennessee.
No Discussion.

An Ordinance to Amend the Adopted Budget Ordinance (As Amended) of the City of Shelbyville, Tennessee Various Funds, For the Fiscal Year 2022-2023, the Period Ending June 30, 2023. **No Discussion.**

An Ordinance (As Amended) of the City of Shelbyville, Tennessee Establishing the Municipal Property Tax Rate for the Fiscal Year 2023-2024 at \$1.48 on Each \$100 of Assessed Valuation of Property and Providing for an Effective Date of July 1, 2023. **No Discussion.**

RESOLUTIONS – Second / Final Reading

A Resolution of the Shelbyville City Council to Repeal All Previous Ordinances and Resolutions Pertaining to Planning and Community Development Fee Schedule, and to Adopt An Updated Planning and Community Development Fee Schedule. **No Discussion.**

NEW BUSINESS:

ORDINANCES – First Reading - NONE

RESOLUTIONS:

A Resolution of the Mayor and City Council of the City of Shelbyville Authorizing and Directing the City Attorney to File the 2021 Tax Bills for the Collection of All Delinquent Taxes for that Year. **No Discussion.**

A Resolution of the Mayor and City Council of Shelbyville, Tennessee Authorizing An Application for Sidewalk Replacement/Construction Through The Tennessee “Small Cities” Community Development Block Grant Program. **No Discussion.**

A Resolution of the City of Shelbyville, Tennessee Authorizing a Grant Application to the Department of Homeland Security, FEMA Grant Program Directorate, and Assistance to Firefighters Safer Grant (Staffing for Adequate Fire and Emergency Response). **City Recorder Smith advised this is the annual Safer Grant the Fire Department applies for and this year they are requesting six (6) additional personnel. Treasurer Parker reviewed the costs advising the Grant is for three (3) years during which the personnel would be funded 100% however after the third year the City would be responsible for 100 % of the salary and benefits of the six (6) Firefighters.**

BUSINESS ITEMS: None

PURCHASING / BIDS: - None

APPOINTMENTS: Shelbyville-Bedford Partnership – One Councilmember Representative (2 Year Term) (Mayor Appointment – Council Ratify) – Mayor Carroll announced he would be appointing Councilmember Christie to replace Councilmember Feldhaus on this Board.


OTHER BUSINESS: None

ANNOUNCEMENTS: The City Manager announced the USDA Rural Development Conference would be in Murfreesboro on March 22nd and 23rd. He recommended that Council attend if possible.

CITIZENS COMMENTS: Jane Prince Nengu spoke on the Property Tax.


ADJORN: With nothing further to discuss Mayor Randy Carroll adjourned the meeting at approximately 7:01 PM.

Approved:



Mayor, Randy Carroll

Attest:



City Recorder Lisa Smith

Approved as to Form:



City Attorney Ginger Bobo Shofner