

City Council Meeting Minutes

The Shelbyville City Council met in regular **Study Session** on **Tuesday, May 31, 2022**, at the Shelbyville Recreation Center, 220 Tulip Tree Road. The meeting was called to order at 6:09 PM by Mayor Wallace Cartwright.

The following were present: Mayor Wallace Cartwright, Councilmember Henry Feldhaus, Councilmember William Christie, Councilmember Marilyn Ewing, Councilmember Stephanie Isaacs, Councilmember Rick Overcast and Councilmember Gary Haile. Also, present were Interim City Manager & City Treasurer Kay Parker, City Recorder Lisa Smith, and City Attorney Ginger Shofner.

Tourism Report: Ryan French had advised he would not be able to attend tonight, however he did forward a proposal for Tourism which City Recorder Smith stated had been forwarded to Council. She reminded them the program set up last year was meant to be temporary with Mr. Daniel Berry and Mr. French coming back to Council with a proposal for a full Tourism program. Smith questioned if Council wanted to review the proposal or have Mr. French and Mr. Berry to come to a future meeting to present the proposal. Councilmember Christie stated he would prefer to review the proposal himself. Councilmember Feldhaus stated he would like to hear from the Shelbyville-Bedford Partnership and how they would like to manage Tourism and what the budget would be. After further discussion Council requested City Recorder to contact Shelbyville-Bedford Partnership to submit a proposal.

City Manager Search Update: Recorder Smith stated today was the date stated for the Council to begin review of the applications. As of today, there have been 17 with at least ½ appearing to meet the qualifications requested in the job posting. MTAS will review the applications and divide them into two categories, those meeting the qualifications and those that did not. However, Council will review all applications as they have requested.

Chamber Building Update: Smith advised the Chamber of Commerce Board Chairman has signed the Lease Council approved several months ago. There was some discussion on what type of office space the Chamber needed, what they had been promised and the work needed to get the building in space. Mayor Cartwright advised the Leadership Bedford class could be requested to help with some remodeling on the building. He further noted there does not appear to be that much wrong with the building. Council agreed to continue with the Lease and have the Mayor to sign which will allow the City to take ownership of the building in 60 days.

Land Acquisition – Airport: Airport Director Perry noted there is a parcel of land of approximately 1 ½ acres behind the feed store that has become available for purchase. There has been an appraisal done and the property is valued at \$50,000 an acre so the cost to purchase would be \$75,000.00. Perry advised the land would be used for parking for the new hangars to be located nearby.

FY 22-23 Budget: Interim City Manager Kay Parker provided a proposed preliminary budget notebook to Council. She then reviewed several items including an estimated 6% delinquency for next year. Parker stated there would be Budget Workshops scheduled to discuss some items such as possible raises, new hires, part-time pay, and capital request.

OLD BUSINESS:

ORDINANCES – Public Hearing – Second & Final Reading:

An Ordinance to Amend the Adopted Budget Ordinance (As Amended) of the City of Shelbyville, Tennessee Various Funds, for the Fiscal Year 2021-2022, the Period Ending June 30, 2022. There was no discussion on this item.

NEW BUSINESS:

ORDINANCES – First Reading:

An Ordinance of the Shelbyville City Council to Approve the Planned Unit Development Zoning District and the Amended Cedar Glade Regulating Pattern Book as Recommended by the Shelbyville Municipal Planning Commission and Repeal any Ordinance or Part of an Ordinance in Conflict Herewith. Planning Director Waleed Albakry reviewed the Pattern Book advising this is an Amendment of a previously approved Pattern Book and he noted the changes and stated the Planning Commission forwarded a favorable recommendation.

RESOLUTIONS: A Resolution to Authorize Appropriations for Non-Profit Organizations. Parker noted the amount has been decreased by 50% from last year and the final payment will be next year on these with the exception of the Library, Senior Citizens, and Skills Development.

BUSINESS ITEMS:

Supplemental Agreement No. 2 with Volkert, Inc. - Long Range Comprehensive Plan: Planner Albakry advised after the meetings to review the plan there were some minor comments submitted. They should not take long to make the suggested changes, however Volkert is now requesting to extend the contract and pay an additional fee of \$14,250 to make the changes. He advised he felt we could get this done outside of the contract by another party or do it in house. He noted the cost is too high for what is being requested and they have not performed in accordance with the original contract. Albakry he would request to defer the matter until he can provide some additional information.

2021-2026 Bedford County Sharable Reappraisal Cost: Manager Parker advised this item is for the new numbers of the five-year payment for the reappraisal cost. The new payment will be \$23,551.00 yearly for the next five years. This expense is shared by all Cities in the County.

Authorization for Request for Proposal – Photography Services Youth Sports Leagues: Purchasing Director Lori Saddler advised this is a request to let a Request for Proposals (RFP) for photography services for the Youth Sports Leagues at the Park. Saddler advised this is not a city expense, parents pay for the photos they order, but it is run through our process for transparency.

Surplus: Purchasing Director Saddler reviewed the Surplus list advising all items, but one would be sold on Gov.deals. The remaining item will be scrapped.

PURCHASING / BIDS

Purchasing: None

Bids: Paving of City Streets -2022-2023 - Director Saddler advised Wright Paving was awarded last year and has two one-year options to renew. However, there is some cost increases involved in the renewal.

Oil Change & Vehicle Service-2022-2023 – Saddler advised this item will be deferred to next month.

APPOINTMENTS: None

OTHER BUSINESS:

ANNOUNCEMENTS: Councilmember Feldhaus noted that the Akerman Firm would be in town this Friday to tour the town and various projects they may be able to provide help with. The tour will begin at 9:45 AM and he welcomed anyone who wants to join the tour. City Manager Parker questioned if Fire Chief Matt Doak would be doing the tour of the flume since Buck Vallad, Public Works Director would be out of town. Feldhaus

stated that would be good.

Parker noted she had received notice from Vallad that we have made the 1st round of the application process for the Multimodal Grant. It is a \$1 million grant with a 10% local match.

CITIZENS COMMENTS:

ADJORN:

With nothing further to discuss Mayor Wallace Cartwright adjourned the meeting at approximately 7:14 PM.

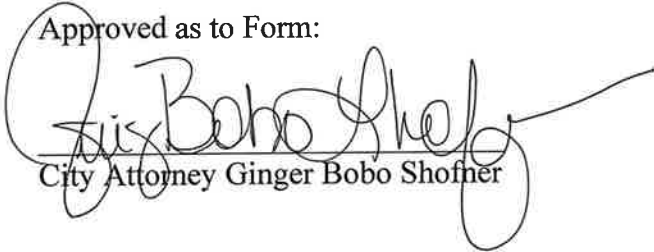
Approved:


Mayor, Wallace Cartwright

Attest:


City Recorder Lisa Smith

Approved as to Form:


City Attorney Ginger Bobo Shofner