

Airport Authority Meeting Minutes

Regular Meeting: April 1, 2021

Place: Shelbyville Recreation Center, 220 Tulip Tree Road, Shelbyville, TN

Call to Order: The meeting called to Order by Chairman Wayne Hitchcock at 12:00 PM

Roll Call: A sign-in sheet was passed around for Roll Call and the following were present: Member Erick Larson, Member Eric Cazort and Chairman Wayne Hitchcock. Also present were City Recorder Lisa Smith, Airport Operations Coordinator Becky Barnes, and Lacey Cartwright. Members David McGee, II and Helene Wharton were absent, as well as Airport Director Paul Perry. A quorum was declared and the meeting open for business.

Consideration of a motion to approve the Agenda: Member Larson made a motion to approve the Agenda, Member Cazort seconded, and the motion carried unanimously upon oral vote.

Consideration of a motion to approve the minutes of the previous meetings: The minutes from the regular meeting of March 4, 2021 were up for approval. Hearing no corrections or additions, **Member Cazort made a motion to approve, Member Larson seconded, and the motion carried by unanimous oral vote.**

Reports:

Operations Coordinator Barnes gave the monthly manager's reports advising that EAA was finally able to hold their monthly breakfast. The weather was not good, but they still had a few attending. The Shelbyville Flight Academy is still adding new students. Barnes noted a food truck has started parking at the Airport on Tuesdays selling BBQ. She further advised Director Perry is working on the Capital Budget for FY22. The Aeronautics Division will only hear two projects this year. One is to update the Airport Layout Plan and the other is engineering for pavement rehabilitation around the T-Hangars.

In the Maintenance Report Lacey Cartwright advised a lot of Jet A was delivered. The current cost of Jet A is \$.25 higher and 100LL is \$.53 higher than the first of the year. A 1999 GMC Suburban has been added to the Airport crew car fleet. There was a plumbing problem at the MackAir hangar. A section outside the building had to be dug up and cleaned out. Water leaking into the bases of the Runway End Identifier Lights (REIL) was discovered, parts to repair have been ordered. Barnes advised the VIRTOWER had been received and would be operational when fully connected. There was a small discussion concerning the uses available for this item.

Lacey Cartwright gave the financial report stating all gallons were up including almost 8,200 Jet Fuel and around 4,000 Avgas. **Member Larson made a motion to approve all reports, Member Cazort seconded, and the motion carried unanimously by oral vote.**

OLD BUSINESS

Security Fencing: An update of Security Fencing project was given by City Recorder. She advised the bid came in around \$100,000 over. Graver went in and negotiated a lower price, however it is still high, so we will have to eliminate one of the gates. Cartwright noted the terminal gate would be the one eliminated. With the removal of the one gate the final bid is \$95,520. **Member Cazort made a motion to recommend the City Council accept the revised bid from Stubbs Construction in the amount of \$95,520.00 eliminating one of the security gates, Member Larson seconded, and the motion carried unanimously.**


NEW BUSINESS - None

Announcements: Member Larson stated there are some concerns with MTSU and noise abatement.

Citizens Comments: None

Adjourn: With nothing further to discuss **Member Larson made a motion to adjourn at 12:35 PM, Member Cazort seconded, and the motion carried unanimously by oral vote.**

Approved:



Chairman Wayne Hitchcock

Attest:



City Recorder, Lisa Smith