

Airport Authority Meeting Minutes

Regular Meeting: February 2, 2023

Place: Airport Terminal Conference Room, Shelbyville, TN

Call to Order: The meeting was called to Order by Chairwoman Helene Wharton at 12:00 PM

Roll Call: A sign-in sheet was provided for the roll call with the following members being present: Chairwoman Helene Wharton, Councilmember Bobby Turnbow, Member Eric Cazort, Member Gary Fayard, and Member Kelly Wilson. Also, present were Airport Director Paul Perry, City Manager Scott Collins, and City Recorder Lisa Smith. City Attorney Ginger Shofner and Member Erick Larson were absent. A quorum was declared and the meeting open for business.

Consideration of a motion to adopt the Agenda: Chairwoman Wharton requested a motion to adopt the Agenda, **Member Cazort made a motion to adopt the Agenda Member Fayard seconded and the motion passed by unanimous oral vote.**

Consideration of a motion to approve the minutes. The minutes from January 5, 2023, were up for approval and hearing no corrections or additions, **Member Cazort made a motion to approve, Member Fayard seconded, and the motion carried unanimously by oral vote.**

Reports:

Director Perry began his monthly reports by presenting a Vision Statement and Goals that had been developed by the Staff at the Airport just for information. He noted this time last year snow was an issue but this year it has been more wind and rain which has affected some of the smaller plane traffic. The EAA Breakfast for January had a good turnout. He advised there were three (3) different sets of proposals for the Airport that are working their way through purchasing, Engineering services, replacing security system and the fuel provider. Perry stated that if/when MTSU's operation is located here the 100 LL will almost double. There was some discussion of the margin and pricing of fuel with Member Fayard voicing concerns that the Airport is losing money.

In the Maintenance some of the item Perry covered were the Quonset Hut doors were reset/rehung and metal repaired, Annual T-Hangar preventive maintenance was performed, and new motion activated solar security lights were added to the east side of the Terminal.

The Financial Report were provided in the packet and there were no questions concerning them. **Member Fayard made a motion to accept all reports given, Member Cazort seconded, and the motion carried unanimously by oral vote.**

New Business:

Mack Air Leases – Hangar 6: Director Perry advised Charles McGaughy with Mack Air was present today as his leases are coming up for renewal in June of 2023. Through an Amendment on his original Lease McGaughy currently has two hangars on one Lease and may like to split them up into separate Leases. At this time both hangars would be under Mack Air, but the terms and types of business would need to be discussed today. McGaughy then addressed the Board and stated his intent is to retire at some point but stay in the aviation business so he will maintain his business name and work out a Lease purchase for his business. McGaughy

advised he would like to look at the current Lease with the two hangars later, closer to June, and add the North Hangar through another Amendment. Perry advised this will have to go to the City Council once the Airport Board makes a recommendation so it really does not need to wait until the last minute. McGaughey stated he would like all his buildings to be under one Lease to help with insurance costs. After further discussion, **Member Fayard made a motion for an Addendum to the current Lease be drafted to cover the North Hanger and brought back before the Board for review, Member Wilson seconded, and the motion carried by unanimous oral vote.** Perry noted that a rate would need to be set for the North Hangar and the current Leases do not have an escalation clause which he would recommend be added.

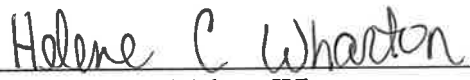
Other Business: City Manager Collins updated on the Airport Sub-Committee and noted there had been some unofficial meetings between Staff and a meeting of the Sub-Committee and MTSU was being set up soon.

Citizen Comments: David Brown question the Airport's plan on getting unleaded fuel on the Airport. He then commented on the current fuel prices and ask the Board to remember this is a General Aviation Airport for the Community.

Director Perry thanked the Board for being so involved and doing their homework noting he heard lots of positive comments from other City staff about the good feedback from the Board.

Adjourn: Member Cazort made a motion to adjourn, and Member Fayard seconded. The meeting adjourned at 12:58 PM.

Approved:



Chairwoman, Helene Wharton

Attest:



City Recorder, Lisa Smith