



Development

Services

Division

Building Codes / Zoning Ordinance Violation Complaint Form

Department of Public Works and Planning

The Fresno County Development Services Division processes violations of the County Building Code and Zoning Ordinance on a "complaint" basis. If you would like to submit a *complaint, please complete this form and return it to us. We cannot open a file unless the complaint form is completed & signed. If you have any evidence (e.g., *photograph, newspaper ad, business card, etc.*) that might help document the violation, please enclose it with this completed complaint form.

Department staff will review your complaint and the applicable County Ordinances. If additional information is required, we will contact you to discuss the matter. If it is determined that the alleged activity could be in violation of the building code or zoning ordinance, a violation case is opened to investigate the matter. At this time County Staff will send a Courtesy Notice informing the alleged violator of the complaint, and request that they rectify the issue and contact us. Generally violations are rectified following receipt of the Courtesy Notice and no further action is needed.

*(If there is no follow-up by the complainant within 45 days of the initial complaint or 45 days elapses since the last complaint, the investigation might be suspended and the violation closed.)

ALL INFORMATION ON THIS COMPLAINT FORM IS CONFIDENTIAL.

VIOLATION COMPLAINT

Address of Violation: _____

Nature of Violation: _____

Reason Complaint is Being Submitted: _____

If this violation requires legal action would you be willing to testify in court, if necessary? Yes No

REPORTED BY (PLEASE PRINT)

Type or Print your full name: _____ (if filling out by hand, please sign prior to mailing)

(MAILING ADDRESS - INCLUDE CITY, STATE & ZIP)

E-mail address:

(DAYTIME PHONE NO.)

(DATE)

() _____

Office Use Only

APN: _____ **Zone District:** _____ **Ordinance Section:** _____

Received By: _____ **Violation No.:** _____

Please complete this form and send it to the County of Fresno, Development Services Division

Email Address: zoning@co.fresno.ca.us

Mailing Address: 2220 Tulare Street, 6th Floor / Fresno, CA 93721

Physical Address: 2220 Tulare Street, Suite A (Southwest corner of Tulare & "M" Streets)

Phone: (559) 600-4560 Fax (559) 600-4201