

Proclamation of the Selma City Council

WHEREAS, the Public Works Department provides services for our community and are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed community is vital to the efficient operation of public works systems and programs such as streets, storm drains, fleet maintenance, public buildings and parks maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff the Public Works Department is influenced by the people's attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, BE IT RESOLVED, that we, Mayor Scott Robertson, Mayor Pro Tem Beverly Cho and Council members Sarah Guerra, Blanca Mendoza-Navarro and John Trujillo, do hereby proclaim the week of May 21-27, 2023, as

“NATIONAL PUBLIC WORKS WEEK”

in the City of Selma, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing public works services to our community and to recognize the contributions which public works employees make every day to our health, safety, comfort, and quality of life.

Scott Robertson
Mayor of the City of Selma

Agenda Item 1.

**MINUTES
SELMA CITY COUNCIL
SPECIAL MEETING**

June 7, 2022

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

Pursuant to AB 361 and Government Code Section 54953, the meeting was held remotely and the Public had the option to call +1 301 715 8592 ID: 863 3373 5785 to provide comments on agenda items. The Council Chamber was open for the public as well.

The special meeting of the Selma City Council was called to order at 3:00 p.m. in the Council Chambers. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

ORAL COMMUNICATIONS: Public comments were received by Diane Carbray, Teresa Herrera, Pastor Joe Alvarez, Jim Avalos, and Rose Robertson.

CITY COUNCIL BUDGET SESSION: Presentation and Discussion of the Draft 2022-2023 Fiscal Year Budget. City Manager Santillan provided a power point presentation regarding the proposed budget for Fiscal Year 2022-2023.

RECESS: At 4:20 p.m. the meeting was recessed for a short break. Mayor Robertson reconvened the meeting at 4:28 p.m.

After much discussion regarding the proposed budget overview; revenues, expenditures; major initiatives; additional positions; revenue requests, and pension obligations, Council thanked City Staff for the information. It was noted that the power point for the budget is on the city website under the June 7, 2022, meeting packet.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:31 p.m.

Respectfully Submitted,

Reyna Rivera
City Clerk

**MINUTES
SELMA CITY COUNCIL
SPECIAL MEETING**

June 7, 2022

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

Pursuant to AB 361 and Government Code Section 54953, the meeting was held remotely and the Public had the option to call +1 301 715 8592 ID: 863 3373 5785 to provide comments on agenda items. The Council Chamber was open for the public as well.

The special meeting of the Selma City Council was called to order at 6:00 p.m. in the Council Chambers. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

The Pledge of Allegiance was led by Mayor Pro Tem Cho.

CONSENT CALENDAR: Council member Mendoza-Navarro requested to pull agenda item 1.e. for separate discussion. Council member Guerra requested to pull agenda items 1.f. Council member Guerra motioned to approve the remainder of the Consent Calendar as written. The motion was seconded by Council member Mendoza-Navarro and carried unanimously.

- 1.a. 2022-42R **Resolution Authorizing the City to Continue with Teleconferenced Public Meetings Pursuant to Assembly Bill 361**
- 1.b. 2022-43R **Resolution Ordering Election, Requesting County Elections Department to Conduct Election, Requesting Consolidation of Election, and Determining Payment of Actual Elections Statement Charges**
- 1.c. 2022-44R **Resolution Approving the Submittal of an Active Transportation Program Application for Grant Program Cycle 6**
- 1.d. 2022-45R **Consideration of a Resolution Directing the City Engineer to Initiate and Prepare the Fiscal Year 2022-23 Engineer's Report for Landscaping Lighting and Maintenance District No. 1**
- 1.e. Banner Approved **Consideration of Approval of Temporary Sign/Banner Permit Application and Fee Waiver Request from Resident Leslie Nelson**

Council member Mendoza-Navarro pulled this item for separate consideration. Public comments were received from Leslie Nelson and Theresa Salas.

After discussion, Mayor Robertson requested to discuss the fees at a future Council meeting.

Motion was made by Mayor Pro Tem Cho and seconded by Council member Guerra to approve the temporary sign/banner permit application. The motion carried with the following vote:

AYES: Cho, Guerra, Robertson
NOES: Mendoza-Navarro, Trujillo

Motion was then made by Mayor Pro Tem Cho and seconded by Council member Guerra to charge the application fee of \$235 and waive the hanging fee of \$265. Leslie Nelson stepped forward and thanked Council for their discussion, but she withdrew her application. With Ms. Nelson withdrawing her application, the following process of withdrawing the motion from Council occurred, Mayor Pro Tem Cho withdrew her motion due to application being withdrawn, Council Member Guerra withdrew her second.

Legal Counsel clarified that the temporary sign/banner permit application was approved, however, the fee is imposed.

1.f. Approved **Consideration of the Check Register Dated June 1, 2022**

Council member Guerra pulled this item for separate consideration. After discussion, motion was made by Council member Trujillo and seconded by Council member Guerra to approve the CHECK REGISTER DATED June 1, 2022. The motion carried unanimously.

CONSIDERATION OF A LANDOWNER DEPOSIT AGREEMENT WITH KB HOME SOUTH BAY INC. RELATING TO A PROPOSED COMMUNITY FACILITIES DISTRICT FOR PROPOSED VESTING TENTATIVE TRACT MAP 6019

City Manager Santillan discussed the proposed agreement for Council. Public comment was received from Corbyn Raven and Andrew Leonardo. After discussion, motion was made by Council member Guerra and seconded by Council member Mendoza-Navarro to AUTHORIZE THE CITY MANAGER TO EXECUTE THE LANDOWNER DEPOSIT AGREEMENT WITH KB HOME SOUTH BAY INC. The motion carried unanimously.

DEPARTMENTAL REPORTS: Economic Development Analyst Smart reported on the ICSC Economic Development Conference she attended.

Fire Chief Peterson reported that the new ladder truck has arrived. He discussed the expansion of the Emergency Medical Services Division and noted the preliminary conversations with the City of Fowler about potentially utilizing their Fire Station to place an ambulance, which would help diversify the response to the Northern region.

Acting Police Chief Garza provided a crime report, public safety participation during recent graduations, active shooter presentation and updated Council on the dispatch move.

Community Services Director Kirchner thanked the Selma Healthcare District and Kaiser for the grant funding.

COUNCIL REPORTS: Council member Mendoza-Navarro attended the March for Jesus event, and Memorial Day Celebration.

Council member Trujillo reported on attending the Memorial Day Celebration and was appointed to the Measure “O” Committee.

Council member Guerra reported on attending the Memorial Day Celebration.

Mayor Pro Tem Cho attended a news conference with Congressman Costa at the Fresno Chaffee Zoo. She also reported on the upcoming Golden Grads breakfast.

Mayor Robertson attended the Memorial Day Celebration and reported on a complaint received regarding the condition of the Berry Park Skatepark.

ORAL COMMUNICATIONS: Public comments were received from Theresa Salas.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Reyna Rivera, City Clerk

Agenda Item 2.

**MINUTES
SELMA CITY COUNCIL
SPECIAL MEETING**

June 20, 2022

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

Pursuant to AB 361 and Government Code Section 54953, the meeting was held remotely and the Public had the option to call +1 301 715 8592 ID: 863 0891 0644 to provide comments on agenda items. The Council Chamber was open for the public as well.

The special meeting of the Selma City Council was called to order at 5:00 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

CLOSED SESSION: Mayor Robertson recessed into Closed Session at 5:02 p.m. to discuss the following items:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: Frank Santillan v. City of Selma City Council, City of Selma, Fresno County Superior Court Case No. 21CECG00155

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code Section 54956.9

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: One Case.

Mayor Robertson reconvened from closed session at 5:48 p.m., and noted there was no reportable action.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:49 p.m.

Respectfully submitted,

Reyna Rivera, City Clerk

**MINUTES
SELMA CITY COUNCIL
REGULAR MEETING**

June 20, 2022

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

Pursuant to AB 361 and Government Code Section 54953, the meeting was held remotely and the Public had the option to call +1 301 715 8592 ID: 863 0891 0644 to provide comments on agenda items. The Council Chamber was open for the public as well.

The special meeting of the Selma City Council was called to order at 5:00 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

INVOCATION: Pastor Joe Alvarez of Iglesia Antioquia led the invocation. A moment of Silence was held in honor of Larry Mathis.

The Pledge of Allegiance was led by Council member Mendoza-Navarro.

CONSENT CALENDAR: Mayor Robertson requested to pull item 1.b. Council member Guerra requested to pull item 1.e. for separate discussion. Motion was then made by Council member Mendoza-Navarro to approve the remainder of the Consent calendar as written. Motion was seconded by Council member Trujillo and carried unanimously.

1.a. 2022-46R **RESOLUTION AUTHORIZING THE CITY TO CONTINUE WITH TELECONFERENCED PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361**

1.b. 2022-47R **APPROVING THE PROJECT LIST FOR SENATE BILL (SB) 1 FUNDING FOR FISCAL YEAR 2022-2023**

Mayor Robertson pulled this item for separate consideration. After discussion, motion was made by Council member Guerra and seconded by Mayor Pro Tem Cho APPROVING THE PROJECT LIST FOR SENATE BILL (SB) 1 FUNDING FOR FISCAL YEAR 2022-23. The motion carried unanimously.

1.c. 2022-48R **ADOPTING THE CITY'S ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023, PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

1.d. Approved **ADDENDUM NO. 1 TO NHA ADVISORS' AGREEMENT FOR MUNICIPAL ADVISOR SERVICES**

1.e. Approved **CONSIDERATION OF THE CHECK REGISTER DATED JUNE 15, 2022**

Council member Guerra pulled this item for separate consideration. After discussion, motion was made by Council member Guerra and seconded by Mayor Pro Tem Cho to approve the CHECK REGISTER DATED June 15, 2022. The motion carried unanimously.

CONSIDERATION OF A RESOLUTION APPROVING TENTATIVE PARCEL MAP NO. 2021-0014

Contract Planner Trevor Stearns stepped forward and provided a power point presentation discussing the proposed Tentative Parcel Map. After discussion, Mayor Robertson opened the public hearing at 6:24 p.m. Public comment was received from: Dan Jauregui, Tri Cities Engineering, representing the applicant; Gladys Griffin spoke in opposition; Jim Avalos submitted a petition letter from the Senior Park residents who are in opposition to this property; Jacklyn Harper spoke in opposition to this project and noted her concerns; Theresa Salas spoke in favor of the division of the property; and Rose Robertson spoke in opposition to the property. There being no further comments, Mayor Robertson closed the public hearing at 6:43 p.m.

After Council discussion, motion was made by Council member Mendoza-Navarro, seconded by Council member Trujillo to approve RESOLUTION 2022-49R ACCEPTING TENTATIVE PARCEL MAP 2021-0014. The motion carried with the following vote:

AYES: Mendoza-Navarro, Trujillo, Cho

NOES: Guerra, Robertson

PRESENTATION AND CONSIDERATION OF FISCAL YEAR 2020-2021 FINANCIAL STATEMENTS WITH INDEPENDENT AUDITORS REPORT

Special Projects Manager Emily Boyd introduced Bill Patterson, representing Sampson, Sampson and Patterson, LLP, who conducted and prepared the financial audit report for fiscal year 2020-21. Mr. Patterson provided an overview of the financial audit for the fiscal year of 2020-21. He discussed the Governmental Funds within the report consisting of the General, Special Revenue, Debt Services, and Capital Projects Funds. After discussion, motion was made by Council member Mendoza-Navarro and seconded by Mayor Pro Tem Cho to ACCEPT FISCAL YEAR 2020-2021 FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS REPORT. The motion carried unanimously.

RECESS: At 7:23 p.m., the meeting was recessed for a short break. Mayor Robertson reconvened the meeting at 7:30 p.m.

CONSIDERATION OF A RESOLUTION AMENDING THE CITY OF SELMA FINANCIAL POLICIES LAST UPDATED OCTOBER 21, 2019

Special Projects Manager Emily Boyd discussed the proposed Financial Policies. Public comments were received from Theresa Salas and Jim Avalos.

After much discussion, motion was made by Mayor Robertson and seconded by Council member Guerra to table this item for clarification and possible language changes to the proposed resolution. The motion did not carry with the following vote:

AYES: Robertson, Guerra

NOES: Mendoza-Navarro, Trujillo, Cho

Motion was then made by Council member Mendoza-Navarro, seconded by Mayor Pro Tem Cho to adopt Resolution 2022-50R AMENDING THE FINANCIAL POLICIES WITH AMENDMENTS TO LANGUAGE IN RESERVE AND “STRIVE TO MAINTAIN COMPETITIVE MARKET LEVEL PAY”. The motion carried with the following vote:

AYES: Mendoza-Navarro, Trujillo, Cho
NOES: Guerra, Robertson

CONSIDERATION OF A RESOLUTION ADOPTING THE 2022-2023 CITY OF SELMA FISCAL YEAR BUDGET

City Manager Santillan provided a power point presentation on the proposed budget. Mayor Robertson asked for public comments, the following citizens spoke: Theresa Salas, Rose Robertson, Char Tucker, and Pastor Joe Alvarez.

After discussion, motion was made by Council member Mendoza-Navarro and seconded by Council member Trujillo to approve RESOLUTION 2022-51R ADOPTING THE 2022-2023 FISCAL YEAR BUDGET AND THE MASTER SALARY SCHEDULE. The motion passed with the following vote:

AYES: Mendoza-Navarro, Trujillo, Cho
NOES: Guerra, Robertson

Motion was made by Council member Trujillo, seconded by Council member Guerra to APPROVE \$42,000 FOR FUNDING OF THE LEGACY YOUTH CENTER. The motion passed unanimously.

Motion was made by Council member Guerra seconded by Council member Trujillo to APPROVE FOR FUNDING OF THE CHAMBER OF COMMERCE FOR \$35,000. The motion passed unanimously.

Motion was made by Council member Guerra seconded by Mayor Robertson to APPROVE FOR FUNDING OF THE DOWNTOWN SOUND SYSTEM FOR \$30,000. The motion passed with the following vote:

AYES: Guerra, Cho, Robertson
NOES: Mendoza-Navarro, Trujillo,

CONSIDERATION OF RESOLUTION EXTENSION OF STAY OF ENFORCEMENT REGARDING THE REMOVAL OF AN ILLEGAL ON-PREMISES ADVERTISING DISPLAY AT 1630 2ND STREET

Deputy City Manager Terry discussed the proposed Resolution for Council. Mayor Robertson asked for public comments, seeing none, he closed the public comments.

After discussion, motion was made by Mayor Robertson to APPROVE RESOLUTION 2022-52R ABATEMENT OF THE ILLEGAL ON-PREMISES ADVERTISING DISPLAY AND

EXTEND THE STAY OF ENFORCEMENT OF ABATEMENT FOR AN ADDITIONAL PERIOD OF TIME. The motion was seconded by Council member Guerra and carried unanimously.

CONSIDERATION OF THE CANCELLATION OF THE JULY 5, 2022, COUNCIL MEETING

Mayor Robertson asked for public comments, Jim Avalos spoke, seeing no other speakers he closed the public comments.

Motion was made by Council member Guerra, seconded by Council member Mendoza-Navarro to APPROVE THE CANCELLATION OF THE JULY 5, 2022, CITY COUNCIL MEETING. The motion passed unanimously.

RECESS: At 9:19 p.m. the meeting was recessed for a short break. Mayor Robertson reconvened the meeting at 9:23 p.m.

CONSIDERATION OF A RESOLUTION AUTHORIZING SUBMITTAL OF IBANK LOAN FOR SELMA WASTEWATER COLLECTION SYSTEM UPGRADE PROJECT

City Manager Santillan reported on the matter. Public comment was received from Jim Avalos. After discussion, motion was made by Council member Mendoza-Navarro to approve RESOLUTION 2022-53R AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK. The motion was seconded by Mayor Pro Tem Cho and carried with the following vote:

AYES: Mendoza-Navarro, Cho, Guerra, Trujillo
NOES: Robertson

CONSIDERATION OF A COUNCIL REPRESENTATIVE DESIGNATION TO THE STATE SENATE COMMITTEE HEARING REGARDING ASSEMBLY BILL 2780 ON JUNE 22, 2022

Motion was made by Council member Guerra, seconded by Mayor Robertson to designate Mayor Robertson to attend the June 22, 2022, Hearing at the State Capitol in support of AB 2780. The motion did not carry with the following vote:

AYES: Guerra, Robertson
NOES: Mendoza-Navarro, Cho, Trujillo

Motion was then made by Council member Mendoza-Navarro, seconded by Mayor Pro Tem Cho to designate Council member Trujillo to attend the June 22, 2022, Hearing at the State Capitol in support of AB 2780. The motion carried with the following vote:

AYES: Mendoza-Navarro, Cho, Trujillo
NOES: Guerra, Robertson

DEPARTMENTAL REPORTS: City Manager Santillan reported on the upcoming Police Chief interviews and discussed that the Waste Management CPI is built into the contract, which will increase to 3.5% and start July for the new fiscal year.

City Attorney Lerner reminded Council that the League of California Cities Annual Conference is September 7-9, which she would be attending.

Deputy City Manager Terry reported on streetlights that have now been fixed and provided an update on the traffic signal located on Thompson and Whitson.

Fire Chief Petersen discussed public outreach for fines relating to illegal fireworks.

Acting Police Chief Garza reported on recent crime events and upcoming outreach events.

COUNCIL REPORTS: Council member Mendoza-Navarro thanked City Staff.

Council member Trujillo also thanked City Staff and reported on attending the Chamber of Commerce Mixer.

Mayor Pro Tem Cho reported on attending the Chamber of Commerce mixer and the Senior Class of 2022 breakfast.

Council member Guerra thanked City Staff.

Mayor Robertson wished everyone a safe and happy 4th of July.

ORAL COMMUNICATIONS: Public comments were received from Jim Avalos and Rose Robertson.

ADJOURNMENT: There being no further business, Mayor Robertson adjourned the meeting at 10:18 p.m.

**CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:**

May 15, 2023

ITEM NO: 3.

SUBJECT: Consideration of a Resolution Approving Job Description for Equipment Mechanic I

BACKGROUND: Per the City of Selma Municipal Code Section 2-2-2, section (D), any revisions to class specifications are required to be approved by the City Council.

DISCUSSION: The City of Selma is not fully staffed and, in an effort to recruit for vacant positions identified within the approved 2022/2023 budget, staff has determined existing job specifications are not up to current industry standards. In order to attract qualified applicants, updated job descriptions require amending in order to accommodate current recruitment needs.

The original Equipment Mechanic I job description was approved in 1995. The attached job description reflects the current requirements of the position.

RECOMMENDATION: Adoption of Resolution approving updated job description for Equipment Mechanic I.

_____/s/_____
Jasmin Bains
Deputy City Manager

_____May 9, 2023_____
Date

_____/s/_____
Fernando Santillan
City Manager

_____May 9, 2023_____
Date

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA,
CALIFORNIA APPROVING THE JOB DESCRIPTION FOR
EQUIPMENT MECHANIC I**

WHEREAS, On June 20, 2022, the City Council adopted the 2022/2023 fiscal year budget approving Full-Time Employee (FTE) quantities; and,

WHEREAS, The City Manager for the City of Selma, in an effort to recruit for vacant positions within the approved 2022/2023 budget, has determined job specifications are not up to current industry standards which requires amending job specifications in order to accommodate current recruitments needs; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Selma hereby finds, determines, and declares the following:

Section 1. The above recitals are true and correct;

Section 2. The City Council hereby approves the recommendation to approve the job description for Equipment Mechanic I in order to accommodate current recruitment needs.

Section 3. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 6. Effective Date. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Selma held on the ____ day of ____ 2023 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

(Signatures on following page)

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

EQUIPMENT MECHANIC I

PURPOSE:

Under general supervision, performs a variety of unskilled and semi-skilled tasks in the maintenance, repair and upkeep of City equipment and facilities; performs preventative maintenance of vehicles and equipment; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives technical and functional direction and training from the Fleet Maintenance Supervisor or Lead Equipment Mechanic. No supervision of staff is exercised.

DISTINGUISHING CHARACTERISTICS:

This is the entry level position of the equipment mechanic series. Positions assigned to this class work under supervision on a training basis, in the performance of a wide variety of routine unskilled to semi-skilled maintenance and repair tasks on City vehicles, equipment and facilities. While a variety of tasks may be assigned, each step usually follows a pattern which has been established and explained. General work is observed and reviewed during performance and upon completion, and changes in procedures or exceptions to rules, are explained in detail as they arise.

ESSENTIAL FUNCTIONS STATEMENT: *Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees may perform the essential functions of the job.*

Essential Functions (Illustrative Only):

- Assists in performing tune-ups on City vehicles.
- Maintains, repairs and inspects tires and rims; maintains records on all City vehicles.
- Assists in servicing cars including fuel, checks oil, water, vacuums and washes.
- Assists in performing diagnostic tasks regarding all aspects of mechanical failure including the engine, transmission, differential, hydraulics systems, brakes, pumps, electrical system, instrumentation, emission control devices, wiring, carburetor, and all aspects of the cooling system for assigned equipment.
- Retrieves inoperable equipment from the field.
- Assists in maintaining department trucks, fork lifts and cranes.
- Provides assistance in parts department as needed.
- Assists mechanics as needed.
- Assists in performing preventative maintenance on all City vehicles and equipment.

- Maintains fuel islands in the Corporation Yard and City Hall.
- Oils, greases and cleans equipment as directed.
- Performs heavy manual labor and ground maintenance work.
- Paints equipment and machinery.
- Refurbishes equipment and structures.
- May be assigned to heavy side shop, light side shop, lube or tire shop duties.
- Responds to emergencies and after hour calls.
- Attends monthly safety meetings.
- Ability to enter data into and retrieve data from a terminal, personal computer or keyboard device.
- Performs related duties as required.

QUALIFICATIONS:

Knowledge of/Ability to/Skill in:

- Minor mechanical repair techniques.
- Operation of various equipment.
- Welding repair techniques.
- Perform minor repairs on pumps, valves and other equipment.
- Operate standard and mechanics hand tools.
- Follow oral and written directions.
- Develop and maintain effective working relationships.
- Maintain service records; perform recordkeeping duties.
- Operate a computer and utilize a variety of software applications.
- Learn the operation of assigned equipment.
- Meet fleet maintenance labor standard for repairs.
- Communicate effectively in written and oral form.
- Follow safe work practices, including workplace safety policies and procedures.

REQUIREMENTS:

Education and Experience:

Any combination of training and experience which would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of the twelfth (12th) grade supplemented by the completion of a mechanical apprenticeship and some experience in the maintenance of various types of light and heavy equipment.

Licenses and Certifications:

- Possession of, or ability to obtain, an appropriate valid California Driver's License Class B with air brake endorsement within six (6) months of appointment

ADDITIONAL INFORMATION:

Physical Demands:

Positions in this class require moderate to heavy physical work with prolonged standing, walking, bending, stooping, climbing, lifting and carrying loads weighing between 50 to 95 pounds.

**CITY MANAGER’S/STAFF’S REPORT
COUNCIL MEETING DATE:**

May 15, 2023

ITEM NO: 4.

SUBJECT: Consideration of a Resolution Approving Final Parcel Map No. 2021-08

BACKGROUND: On August 1, 2022, the Council approved the Tentative Parcel Map 2021-08 and Adopted Resolution 2022-72R. To satisfy certain conditions required for the Tentative Parcel Map, Central Valley Engineering and Surveying (“Applicant”) submitted the Final Map for review and approval.

No additional dedications are required with this Final Map.

DISCUSSION: Parcel Map No. 2021-08 is consistent with the provisions of the California Subdivision Map Act and the City’s Subdivision Ordinance. The Final Map has been determined by Staff to be in substantial conformance with the Approved Tentative Parcel Map.

FISCAL IMPACT: No Impact.

RECOMMENDATION: Adopt resolution approving Final Parcel Map 2021-08.

_____/s/_____
David Horn, PE, LS
Contract City Engineer

_____May 4, 2023_____
Date

_____/s/_____
Jerome Keene
Deputy City Manager

_____May 4, 2023_____
Date

_____/s/_____
Fernando Santillan
City Manager

_____May 4, 2023_____
Date

Attachments:

1. Final Parcel Map 2021-08

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SELMA, CALIFORNIA
APPROVING FINAL PARCEL MAP 2021-08**

WHEREAS, Central Valley Engineering and Surveying, Inc., as applicant, has presented to the City Council of the City of Selma, a Final Parcel Map No 2021-08 for approval by the City Council; and,

WHEREAS, the City Engineer has certified that all provisions of the Subdivision Map Act and of Chapter 6 of Title IX, "Subdivision," of the Selma City Code have been complied with, and that said Final Parcel Map is substantially the same as the Tentative Parcel Map approved by the Planning Commission; and,

WHEREAS, the City Engineer is appointed and directed to execute the Final Parcel Map on behalf of the City of Selma; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Selma hereby finds, determines, and declares the following:

1. The above recitals are true and correct;
2. The City Council finds that the proposed Final Parcel Map meets the requirements and standards of the Subdivision Map Act and Selma Municipal Code.
3. **Severability.** The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
4. **Effective Date.** That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Selma held on the 15th day of May 2023, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

(Signatures on the following page)

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

OWNER'S STATEMENT:

I, THE UNDERSIGNED, HEREBY STATE THAT I AM THE ONLY PERSON HAVING ANY RECORD TITLE INTEREST IN THE LANDS SUBDIVIDED HEREON; THAT I HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS PARCEL MAP.

NARINDER S. SAHOTA AND MANVIR K. SAHOTA, CO-TRUSTEES OR THEIR SUCCESSORS IN TRUST, OF THE SAHOTA FAMILY REVOCABLE LIVING TRUST OF 2021, DATED DECEMBER 22, 2021

BY: N.S. Sahota DATE: 4-27-23
 NARINDER S. SAHOTA, TRUSTEE
 BY: M.K. Sahota DATE: 4.27.23
 MANVIR K. SAHOTA, TRUSTEE

NOTARY ACKNOWLEDGMENT:

STATE OF CALIFORNIA)
 COUNTY OF FRESNO) ss

ON April 27, 2023 BEFORE ME, Jeff S. Shepard
 PERSONALLY APPEARED NARINDER S. SAHOTA AND MANVIR K. SAHOTA

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/they EXECUTED THE SAME IN HIS/HER/their AUTHORIZED CAPACITY(ES), AND THAT BY HIS/HER/their SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND,

SIGNATURE Jeff S. Shepard
 NAME Jeff S. Shepard

COUNTY OF Fresno

MY COMMISSION EXPIRES October 11, 2025

COMMISSION NUMBER 2378160

PARCEL MAP No. 2021-08

BEING A RESUBDIVISION OF PARCEL 1 OF PARCEL MAP NO. 2013-009 FILED IN BOOK 72 OF PARCEL MAPS AT PAGE 17, FRESNO COUNTY RECORDS.
 IN THE CITY OF SELMA,
 FRESNO COUNTY, CALIFORNIA

SURVEYED AND PLATTED IN JUNE, 2021
 CONSISTING OF ONE SHEET

LEGAL DESCRIPTION:

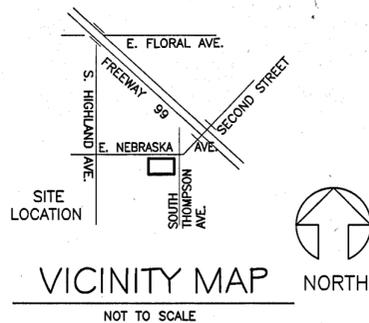
A PORTION OF LAND LOCATED IN THE NORTH HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 16 SOUTH, RANGE 22 EAST, MOUNT DIABLO BASE AND MERIDIAN IN THE COUNTY OF FRESNO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 1, OF PARCEL MAP NO. 2013-009, ACCORDING TO THE MAP THEREOF FILED FOR RECORD APRIL 29, 2014 IN BOOK 72 OF PARCEL MAPS, PAGE 17, FRESNO COUNTY RECORDS.

PLANNING COMMISSION CERTIFICATE:

I, ROB TERRY, SECRETARY TO THE PLANNING COMMISSION OF THE CITY OF SELMA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP, THAT THE PARCEL MAP SHOWN CONFORMS TO AND IS IN COMPLIANCE WITH THE APPROVED TENTATIVE MAP, AND THE REQUIREMENTS IMPOSED BY THE SELMA PLANNING COMMISSION AS A CONDITION TO THE ACCEPTANCE OF THIS PARCEL MAP. THIS MAP IS IN AGREEMENT WITH THE ADOPTED GENERAL PLAN FOR THE CITY OF SELMA.

DATE: _____
 JEROME KEENE
 SECRETARY TO THE PLANNING COMMISSION



CITY CLERK'S STATEMENT:

I HEREBY CERTIFY THAT THE COUNCIL OF THE CITY OF SELMA BY RESOLUTION NO. _____, ADOPTED _____ APPROVED WITHIN THE MAP.

DATE: _____
 REYNA RIVERA, CITY CLERK

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF CVEAS, INC. ON JUNE 1, 2021. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY. THE MONUMENTS ARE OF THE CHARACTER AND IN THE LOCATIONS SHOWN HEREON AND ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

N.S. Sahota DATE: 4-27-23
 NARINDER S. SAHOTA (P.L.S. 8719)

CITY ENGINEER'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS PARCEL MAP, THAT THE SUBDIVISION SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE APPROVED TENTATIVE MAP, IF ANY AND ANY APPROVED ALTERATIONS THEREOF. THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

D.C. Horn DATE: 5-2-23
 DAVID C. HORN, P.E. 63679
 CITY ENGINEER, CITY OF SELMA

CITY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

D.C. Horn DATE: 5-2-23
 DAVID C. HORN, P.L.S. 8204
 CITY SURVEYOR, CITY OF SELMA

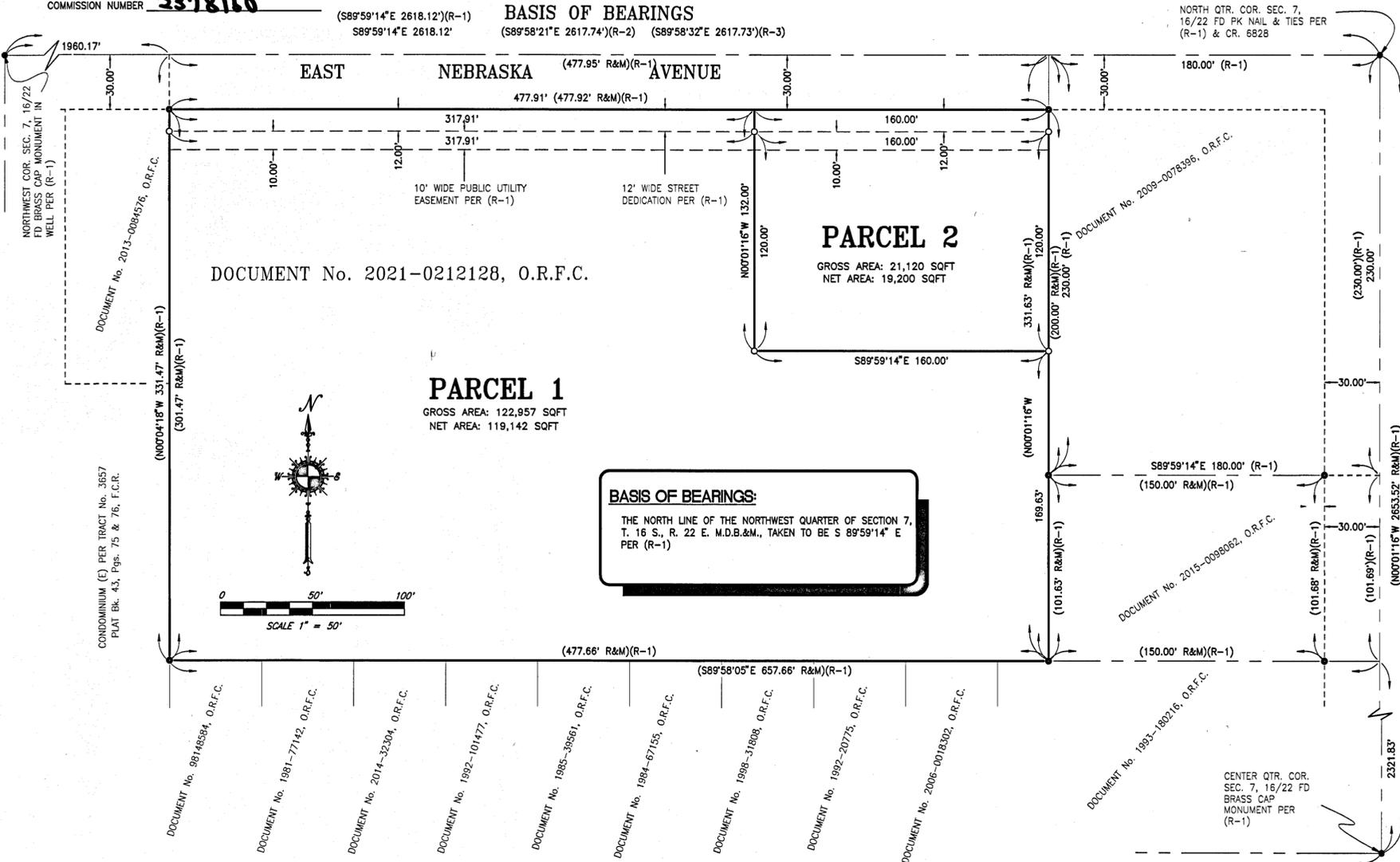
LEGEND

- MONUMENTS SET, 3/4" X 30" IP TAGGED PLS 8719 FLUSH
- MONUMENTS FOUND 3/4" IP TAGGED PLS 8719 FLUSH ACCEPTED OR NOTED
- (R-1) RECORD DATA PER PARCEL MAP No. 2013-0009 RECORDED IN BOOK 72 OF PARCEL MAP AT PAGE 17, F.C.R.
- (R-2) RECORD DATA PER TRACT NO. 5217 "CANALES ESTATES PHASE 1", RECORDED IN VOLUME 72 PLATS AT PAGES 23 THRU 25, FRESNO COUNTY RECORDS.
- (R-3) RECORD DATA PER RECORD OF SURVEY, RECORDED IN BOOK 45 OF MAP AT PAGE 4, FRESNO COUNTY RECORDS.
- (R-4) RECORD DATA PER RECORD OF SURVEY, RECORDED IN BOOK 42 OF MAP AT PAGE 44, FRESNO COUNTY RECORDS.
- O.R.F.C. OFFICIAL RECORDS FRESNO COUNTY
- R&M RECORD & MEASURED
- F.C.R. FRESNO COUNTY RECORDS
- INDICATES SECTION LINE
- INDICATES PROPERTY LINE
- - - - - INDICATES RIGHT OF WAY LINE
- NOTE: DIMENSIONS NOT MONUMENTED ARE CALCULATED

RECORDER'S CERTIFICATE

DOCUMENT No. _____ FEE: \$ _____
 FILED THIS _____ DAY OF _____, 202 _____ AT _____ M. IN BOOK _____ OF PARCEL MAPS, AT PAGES _____, AT THE REQUEST OF CENTRAL VALLEY ENGINEERING AND SURVEYING.
 FRESNO COUNTY RECORDS.
 PAUL DICTOS, C.P.A., COUNTY RECORDER
 BY: _____ DEPUTY COUNTY RECORDER

CVEAS CENTRAL VALLEY ENGINEERING AND SURVEYING 2511 LOGAN STREET SELMA, CA 93662 WWW.CVEAS.COM Tel: (559) 891-8811 Fax (559) 891-8815 Email: info@cveas.com	DATE OF SURVEY	6/24/2021
	JOB NO.	21058
	DRAWN BY	N.SAHOTA
	REVISION DATE	9/22/2022
	DRAWING NAME	PM
		11/2/2022
		3/21/2023



**CITY MANAGER’S/STAFF’S REPORT
COUNCIL MEETING DATE:**

May 15, 2023

ITEM NO: 5.

SUBJECT: Consideration of a Resolution awarding contract to R.J. Berry Jr., Inc. for the Barbara Street Reconstruction Project.

BACKGROUND: The approved Budget for Fiscal Year 2022-23 allocated \$2,751,000 to Street Improvements in the Street Construction and Maintenance Department. Several street improvement projects were previously identified by staff to utilize these available Street Funds. The subject Project is one of the identified projects.

The Barbara Street Reconstruction Project (“Project”) is located along Barbara Street between Wright Street and Mulberry Street. The Project includes the complete removal and reconstruction of the paved street surface. A portion of concrete curbs, gutters, and valley gutters are to be removed and replaced to improve stormwater drainage. Portions of public sidewalks and several curb ramps are included to be removed and replaced to address accessibility issues.

An Additive Alternate (“Add Alt”) Bid Item was included at the request of SKF to replace the traffic lid for the Barbara Street Lift Station. The selection of the project is based on the lowest Base Bid.

DISCUSSION: During the project bidding phase, the Notice Inviting Bids were advertised in the Hanford Sentinel and circulated in the local builders’ exchanges. Additionally, other reputable contractors experienced with this type of construction were made aware of the project and invited to bid on the project as well.

Bids for the Barbara Street Reconstruction Project were opened on April 25, 2023. The bid results were as follows:

Contractor	Base Bid	Add Alt	Total Bid
R.J. Berry Jr. Inc.	\$508,297.00	\$210,000.00	\$718,297.00
Don Berry Construction, Inc.	\$517,559.00	\$150,000.00	\$667,559.00
Emmett Valley Construction, Inc.	\$539,186.00	\$146,000.00	\$685,186.00
Dave Christian Construction Co., Inc.	\$639,848.50	\$224,000.00	\$863,848.50
Avison Construction, Inc.	\$705,119.00	\$210,800.00	\$915,919.00
Dawson-Mauldin, LLC.	\$706,023.00	\$110,000.00	\$816,023.00
Jim Crawford Constr. Co. Inc.	\$707,992.70	\$205,246.00	\$913,238.70
Seal Rite Paving	\$788,211.96	\$60,000.00	\$848,211.96
Engineers Estimate	\$652,305.00	\$110,000.00	\$762,305.00

The bids were analyzed, and it was determined that R.J. Berry Jr. Inc. submitted the lowest responsive and responsible base bid and as such, Staff recommends that they be awarded the contract.

Staff reviewed the submitted Add Alt cost with the General Manager of SKF. The General Manager recommended rejecting the Add Alt bid item. Staff is recommending that the Add Alt bid item be rejected and removed from the project.

FISCAL IMPACT: As previously mentioned, the Approved Budget for Fiscal Year 2022-23 allocated \$2,751,000 in Department 5400-Street Construction and Maintenance, as Expenditure 700.100.00-Improvements.

The Stillman Street and High Street Road Improvements Project was awarded on April 4, 2023 for a total project amount of \$572,065. The remaining funds budgeted is \$2,178,935.00.

The estimated cost for the construction phase of the project is \$635,372, as detailed below:

- Construction..... \$508,297.00
- Construction Contingency \$50,830.00
- Construction Management/Inspection/Testing/Admin \$76,245.00

The remaining budgeted funds for Improvements in Street Construction and Maintenance 2022/23 Budget will be \$1,543,563 for other identified Street Improvement Projects.

RECOMMENDATION: Approve Resolution awarding construction contract to R.J. Berry Construction, Inc. for the Barbara Street Reconstruction Project Base Bid only in the amount of \$508,297.00; approving a 10% construction contingency for potential change orders in the amount of \$50,830.00 for this project; and authorize the City Manager to sign contract documents on behalf of the City.

_____/s/_____
David Horn
City Engineer

_____May 9, 2023_____
Date

_____/s/_____
Jerome Keene
Deputy City Manager

_____May 9, 2023_____
Date

_____/s/_____
Fernando Santillan
City Manager

_____May 9, 2023_____
Date

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SELMA, CALIFORNIA AWARDED CONTRACT FOR
BARBARA STREET RECONSTRUCTION PROJECT**

WHEREAS, The City Staff designated the Barbara Street Reconstruction Project (“Project”) for Street Construction and Maintenance in the Approved Budget for Fiscal Year 2022-23; and,

WHEREAS, the plans and specifications for the Project were prepared by Yamabe and Horn Engineering, Inc., and approved by the City Engineer; and,

WHEREAS, the project has been advertised and bids have been received on the project; and,

WHEREAS, the bids were opened on Tuesday, April 25, 2023;

WHEREAS, Staff analyzed all bids received and determined the bid from R.J. Berry Jr. Inc. to be the lowest responsive and responsible base bid;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Selma hereby finds, determines, and declares the following:

1. The above recitals are true and correct;
2. The contract for the Barbara Street Reconstruction Project is awarded to R. J. Berry Jr., Inc., at a cost of \$508,297.00 for the Base Bid only;
3. Approve a 10% Construction Contingency in the amount of \$50,830.00;
4. Authorize the City Manager to execute contract documents.
5. **Severability.** The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
6. **Effective Date.** That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Selma held on the 15th day of May, 2023 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

(Signatures on the following page)

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

**CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:**

May 15, 2023

ITEM NO: 6.

SUBJECT: Consideration of Rejection of Claim for Debora Bronson, Claimant

DISCUSSION: The City of Selma received a claim from Debora Bronson on March 15, 2023 for an incident that occurred on March 15, 2023.

The City submitted the claim to the third-party administrator of liability claims, Acclamation Insurance Management Services (AIMS). AIMS concluded their investigation and are recommending the City reject the claim, thereby starting the six-month status of limitations deadline.

RECOMMENDATION: Approve the rejection of claim.

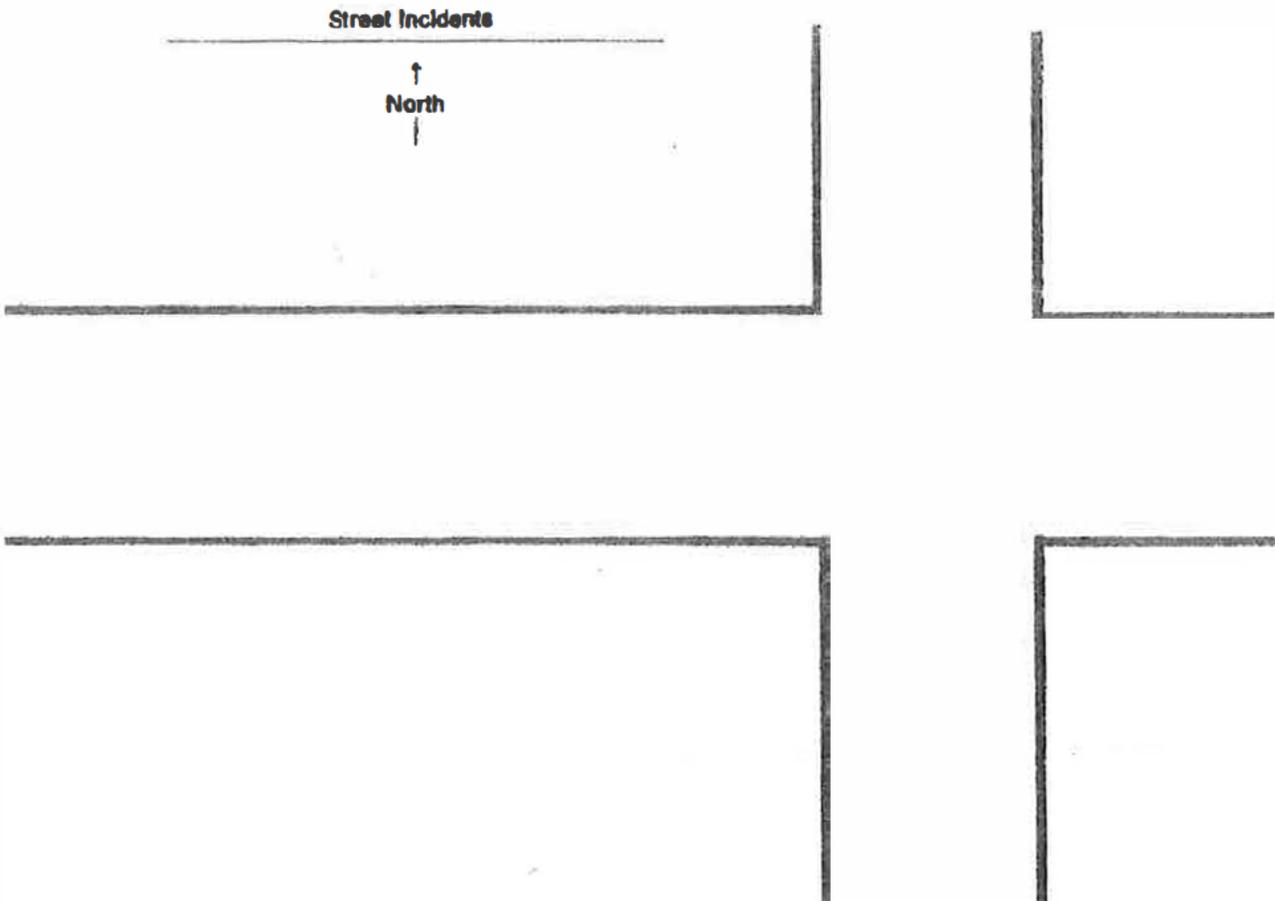
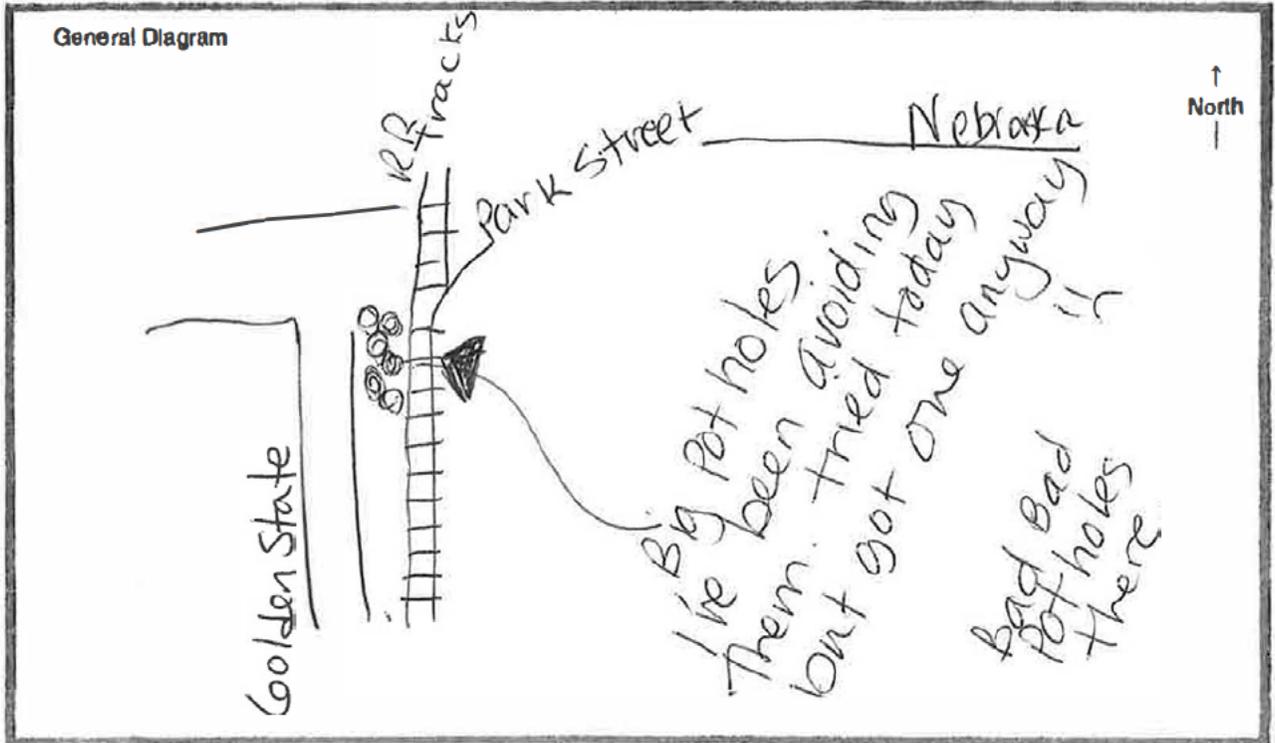
_____/s/_____
Jasmin Bains
Deputy City Manager

May 9, 2023
Date

_____/s/_____
Fernando Santillan
City Manager

May 9, 2023
Date

DIAGRAMS









FRIDAY SATURDAY DATES

4 26 13

*** INVOICE ***
 Village Tire Inc
 AK04 28040
 2021 Simpson St
 Kingsburg, CA 91631
 559-697-5129

Page: 1/1

PAID

Invoice #: 13409

KINGSBURG, CA 91631
 Cell: [REDACTED]

Unit #: [REDACTED]
 Vehicle: 2016 LEXUS RC350
 License: [REDACTED]
 Mileage: [REDACTED]
 VIN #: [REDACTED]

Item #	Size	Description	Unit/Each	Qty	Fee	Parts	Labor	Extended
03123310000	175/40R16XL	Continental ExtremeContact Sport 02 (RM) (SC) (Y)	EA /LS	2	0.00	271.95	0.00	543.90
JOB		2 WHEEL ALIGNMENT	EA /LS	1	0.00	0.00	88.95	88.95
JOB	BALFOET	TIRE BALANCING PASS/LT	EA /LS	2	0.00	0.00	38.00	38.00
DIS	DIS	TIRE DISMOUNT/MOUNT	EA /LS	2	0.00	0.00	0.00	0.00
TDF		Tire Disposal Fee	EA /	2	0.00	0.00	2.00	4.00

Comments:
 Thank you for your business!
 A 1.5% (188APR) service charge will be assessed on any amount which becomes delinquent beyond 30 days.

Cash:	0.00	Check:	0.00	Name:	Acct:	Auth:	Amount:	Parts:	543.90
Credit Card:	719.16	On Acct:	0.00	Visa			719.16	Labor:	122.95
								Subtotal:	666.85
								CA New Tire Fee:	3.50
								Sales Tax:	48.81
								Total:	9719.16

VILLAGE TIRES
2031 SIMPSON STREET
KINGSBURG, CA 93631

03/16/2023

13:58:36

DEBIT CARD
DEBIT SALE

Card # XXXXXXXXXXXXXXX2389
Network: ACCEL
Chip Card: US DEBIT
AID: A0000000980840
SEQ #: 4
Batch #: 178
INVOICE 5
Approval Code: 000074
Entry Method: Chip Read
Mode: Issuer - PIN Verified

SALE AMOUNT \$719.16

CUSTOMER COPY

ST. ALB. 318.7E

K:

Description

Continental
ExtremeContact
[BLK] [96] [Y]
2 WHEEL ALIGNM
TIRE BALANCING
TIRE BALANCING
TIRE DISMOUNT/
Tire Disposal



FRESNO LEXUS

777 WEST PALMDON DRIVE

FRESNO, CA 93704

MAIN (559) 354-5500

PARTS FAX (559) 354-5607

RETAIL PARTS (559) 354-5551

WHOLESALE PARTS (559) 354-5555

www.fresnolexus.com

HOURS

MONDAY - FRIDAY
8:00 AM - 5:30 PM

SATURDAY
8:00 AM - 4:00 PM

SUNDAY CLOSED



IMPORTANT WARRANTY INFORMATION

Please Read and Sign Before Purchase

You should look to the material provided by the manufacturer of the automotive part(s) or accessory(ies) described on reverse side to determine your warranty rights, if any. The manufacturer's warranty, if any, represents a contract between you and the manufacturer only and Fresno Lexus assumes no responsibility or liability under it. Any service provided by Fresno Lexus under such warranty is performed only as agent for the manufacturer.

Parts Replacement - any needed parts replacement will be made using new or remanufactured parts. Note - Lexus remanufactured parts meet or exceed all factory standards for safety and reliability.

DATE ENTERED 31 MAR 23	YOUR ORDER NO.	DATE SHIPPED 31 MAR 23	INVOICE DATE	INVOICE NUMBER Q158686
---------------------------	----------------	---------------------------	--------------	---------------------------

**** I N V O I C E Q U O T E - DO NOT PAY ****

S
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ACCOUNT NO.
(559)

S
H
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P

T
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PAGE 1 OF 1

KINGSBURG, CA 93631

KINGSBURG, CA 93631

SHIP VIA			SLSM.	SLSM. NAME	TERMS	F.O.B. POINT		
			7374		CASH	FRESNO, CA		
ORD	QUANTITY SHIP	R.O.	PART NO.	DESCRIPTION		LIST	NET	AMOUNT
1	1	0	42611-24620	WHEEL, DI		930.88	930.88	930.88
PSYCHBUZZICLOUD.COM **** I N V O I C E Q U O T E - DO NOT PAY ****								

THANK YOU FOR CHOOSING FRESNO LEXUS !

CUSTOMER'S SIGNATURE
X

PARTS	930.88
SUBLET	
FREIGHT	0.00
SALES TAX	77.73
TOTAL	\$1,008.61

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL. 20% HANDLING CHARGE ON ALL RETURNS OVER \$500.

20% HANDLING CHARGE ON BUMPERS AND WHEELS. PARTS NOT RETURNABLE AFTER 30 DAYS. NO CASH REFUNDS.

SPECIAL ORDER PARTS UNDER \$10 ARE NOT RETURNABLE.
ALL ACCOUNTS DUE 10TH OF MONTH FOLLOWING PURCHASE.

May 15, 2023 Council Packet

CUSTOMER COPY

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

May 15, 2023

ITEM NO: 7.

SUBJECT: Consideration of a Resolution Approving a Request for a Fee Waiver for Fresno PFLAG

BACKGROUND:

Fresno PFLAG. has submitted a request to waive fees associated with placement of commemorative non-commercial flags on the Selma Arts Center Building for a period no longer than 10 consecutive days (Attachment #1).

DISCUSSION:

Fresno PFLAG submitted an application requesting temporary placement, pursuant to the City Municipal Code Section 11-28-7(C)(3), of a Pride (LGBTQ+) flag on the Selma Arts Center building.

The Deputy City Manager has referred this application to the City Council for approval to waive the \$235 Temporary Sign/Banner Permit Fee and \$265 Light Pole Banner Hanging Fee (total fee waiver of \$500).

FISCAL IMPACT:

If approved, \$500 would be the cost to the General Fund that would have otherwise been collected for the processing of the associated permits.

RECOMMENDATION: Consider approving a resolution and request from Fresno PFLAG to waive fees for their event.

_____/s/_____
Jerome Keene, Deputy City Manager

_____May 5, 2023_____
Date

_____/s/_____
Fernando Santillan, City Manager

_____May 5, 2023_____
Date

Attachments –

1. Applicant Fee Waiver Application Materials

RESOLUTION NO. 2023 – __R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA, CALIFORNIA APPROVING A REQUEST FOR A FEE WAIVER FOR FRESNO PFLAG

WHEREAS, the Fresno PFLAG., a 501(c)(3) non-profit organization, requested that the City Council waive fees associated with placement of commemorative non-commercial flags on the Selma Arts Center Building for a period no longer than 10 consecutive days in the month of June; and

WHEREAS, the total fees associated with the placement of commemorative non-commercials at the Selma Arts Center Building are Five Hundred Dollars (\$500), which includes the fees the \$235 Temporary Sign/Banner Permit Fee and \$265 Light Pole Banner Hanging Fee; and

WHEREAS, the total amount the Fresno PFLAG is requesting the City Council to waive is Five Hundred Dollars (\$500); and

WHEREAS, while the City is proposing to waive certain fees associated with the request, Fresno PFLAG is still required to comply with all other provisions of the City's Municipal Code; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The fee waiver serves a public purpose by gathering the community.

SECTION 3. The City Council hereby approves the fee waiver for fees associated with the Event in the amount of Five Hundred Dollars (\$500).

SECTION 4. The Fresno PFLAG shall comply with the City's Municipal Code ;

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 15th day of May, 2023, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk

Sign and Temporary Sign, Application

Date Submitted: 3/17/23

Applicant Name: Fresno PFLAG
 Address: PO Box 27382 Fresno, Ca. 93279
 Phone: 559-434-6540 EMAIL: pflagfresno@gmail.com

Owner's Name: _____
 Address: _____
 Phone: _____ EMAIL: _____

Contractor Name: _____
 Address: _____
 Phone: _____

Use or Business served by signage: _____
 Address of proposed sign(s): _____

Type of Sign(s): _____ Sq ft ea. sign: _____

APN #: _____ Zoning: _____



[Signature], acting as owner (lessee) (agent of the owner/lessee) am authorized to act on behalf of the subject property for the purpose of submitting this application for signage to the City of Selma and the information contained on this application and the submitted materials is believed to be true and correct.

List Proposed Sign(s) or Temporary Signs proposed. Attach a plan for the location of the proposed sign on subject property; also if it is attached to a building, provide plans showing building and sign elevations.

Sign Type (banner, flag, sign, etc...)	Quantity	Sign Size (Dimensions)	Sign Surface Area sqft	Time period (if temporary)
1. <u>FLAG</u>	<u>2</u>	<u>58" x 33"</u>		<u>10 DAYS</u>
2.				
3.				
4.				

SIGN APPLICATION SUBMITTAL REQUIREMENTS:

- _____ 3 copies of dimensioned site plans showing, location of all existing and proposed signage, buildings, structures and parking facilities on the parcel. (Not required for tenants in a multi tenant building unless proposing a free standing sign)
- _____ 3 copies of dimensioned elevations showing all existing and proposed wall signs.
- _____ 3 copies of dimensioned elevations of all proposed free standing signs (include description of fascia materials)

FOR OFFICIAL USE	
Application #:	_____
Fee Received:	<i>FEE WAIVER REQUESTED</i>
Date Received:	<i>3/24/23</i>
Received by:	<i>fm</i>
REVISED: 6-3-22	

Applicable Sign Regulations

One of the City’s concerns is to have quality development with visual effects that fit the character of the area. Paramount to this is the visual quality of the development. Signs play a key role to merchants and developers wishing to identify a use or activity. Signs can also become excessive, visually unsightly, confusing, and even dangerous.

Permit Needed:

All signs and temporary signs are required to have a permit prior to displaying the sign. Such a permit will include Planning Division review and approval. Sign and Temporary Sign approvals are issued by the City of Selma Community Development Department. Approvals are typically a quick and routine matter, however, the Community Development Director reserves the authority to refer applications to Planning Commission or City Council. Both the Planning Division and Building Division staff reviews the application for compliance with sign, building and other applicable regulations.

Sign and Temporary Sign Standard Regulations

Signs are regulated per the City of Selma Municipal Code, Title 11 – Zoning, Chapter 28 – Sign Regulations. All sections within Chapter 28, will be applicable to the review of the sign review process.

Temporary Signs are regulated per the City of Selma Municipal Code, Title 11 – Zoning, Chapter 28 – Sign Regulations, Section 11-28-7 – Temporary Signs. Temporary Signs may include but are not limited to: Single-Family Home, Leasing or Sales signs, Banners, Pennants, Nongovernmental Flags, and Balloons. Specific to temporary noncommercial signs of a religious, charitable, civic, educational, or cultural nature, provided that such sign is not posted, flown, or hung for any period longer than 10 consecutive days per calendar year and shall be limited to being posted, flown, or hung only on the streetlight pole nearest to the Selma Arts Center building. Only one such flag per calendar month shall be permitted. Approved signs shall not display a message, graphic presentation, or other image that is obscene as defined by section 311 of the California Penal Code. Approved signs shall be subject to the standard sign permit fee unless waived at the discretion of the City Council. If more than one organization requests a permit for the same calendar month, the permit will be issued to the organization which submits the permit application first.



Will the event create revenue-generating opportunities for local Selma businesses? If so, how: _____

Can you commit to tracking event attendance and vendor sales to report the City's Economic Development Team following the event? Yes ___ No ___

If yes, please describe how you will track attendance and sales:

Has your organization put on this same event in the past: Yes ___ No ___

If not, has your organization put on other events in Selma? If so, please indicate which ones: _____

Other organizations participating in organization of the event: _____

Other organizations participating in event: _____

Will this event receive third party funding sponsorship: _____

Name of Applicant: LELIE Date: 3/15/23

Signature of Applicant: _____

Please deliver completed application to (City Hall, 1710 Tucker Street, Selma, CA 93662 Building-Planning Technician, 559-891-2208) along with a copy of your organization IRS 501(3)(c) determination letter. Incomplete applications or requests will not be considered.

Planning Office Use Only	
Date Received:	<u>4/21/23</u>
Received By:	<u>[Signature]</u>
Application Rcvd (✓) IRS 501(3)(c) Rcvd (✓)	
Date Forwarded for Approval:	<u>4/21/23</u>

EVENT INFORMATION

Name of Event: PRIDE MONTH

Type of Event: DISPLAY OF (2) PRIDE FLAGS

Facility Requested or Event Location: Selma Art Center

Date of Event: 10 days in June (ANY days)

Event Hours: _____

On which dates and at what times are you requesting permission to setup/clean up?

Set up: _____ Clean up: _____

Please describe the event, its purpose, and the activities that will take place:

Is the event open to the public: _____

Estimated number of participants/spectators: _____

Is this event a fundraiser: _____

Will there be an admission, entrance, user fee or cover charge for the event? If so, please explain: _____

How will the event benefit Selma: _____

Will promotional materials be used? How are you planning to market the event:

PARENTS FAMILIES AND FRIENDS OF LESBIANS AND GAYS INC

EIN: 77-0405225 | Fresno, California, United States

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

✓ **Tax Year 2021 Form 990-N (e-Postcard)**

✓ **Tax Year 2020 Form 990-N (e-Postcard)**

✓ **Tax Year 2019 Form 990-N (e-Postcard)**

✓ **Tax Year 2018 Form 990-N (e-Postcard)**

✓ **Tax Year 2017 Form 990-N (e-Postcard)**

✓ **Tax Year 2014 Form 990-N (e-Postcard)**

✓ **Tax Year 2013 Form 990-N (e-Postcard)**

✓ **Tax Year 2011 Form 990-N (e-Postcard)**

✓ **Tax Year 2010 Form 990-N (e-Postcard)**

✓ **Tax Year 2008 Form 990-N (e-Postcard)**



April 11, 2023

Mr. Fernando Santillan
Selma City Manager
1710 Tucker St
Selma, CA 93662

Dear Mr. Santillan:

My name is Drew Harbaugh; I am the current chapter president of PFLAG Fresno. I am writing you today with an introduction to our organization, and a request.

PFLAG is an organization of LGBTQ+ people, parents, families, and allies who work together to create an equitable and inclusive world. Our national organization consists of hundreds of thousands of people and hundreds of chapters from coast to coast who are leading with love to support families, educate allies, and advocate for just, equitable, and inclusive legislation and policies. Since our founding in 1973, PFLAG works every day to ensure LGBTQ+ people everywhere are safe, celebrated, empowered and loved.

Our PFLAG Fresno chapter has existed for over thirty years. Under the umbrella of our national partners, we are a 501©3 organization. Here in the Central Valley, our work advocating for LGBTQ+ people is often uphill. The simple gesture of displaying the Pride flag is a powerful means of recognizing the inherent worth, dignity, and humanity of the people of our community. Flying the Pride flag is a way to acknowledge those who have faced hardship and discrimination based solely on their sexual orientation or gender identity. It also recognizes the difficult work that we and our friends, families, and allies have done to educate about, and advocate for, the people of our community including the LGBTQ+ folks and our loved ones who live in Selma:

We at PFLAG Fresno therefore request the City of Selma to waive the \$500 fee to fly Pride flags over Selma City Hall during the month of June, our traditional Pride Month. Our representative, Selma resident and longtime PFLAG member, Leslie Nelson, is available to work with your office on our behalf; you may reach her at [REDACTED]

Thank you for your time and attention; we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Drew Harbaugh".

Drew Harbaugh, RN, CCRN (he/him/his)
Chapter President, PFLAG Fresno

CHECK REGISTER REPORT

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
81666	05/04/23	Printed	ACTION TOWING AND DIVE TEAM	PD -EVIDENCE TOWING MARCH 2023		310.00
81667	05/04/23	Printed	ZAKARIAS DIMPEL ALVAREZ	ART C -PIANO FOR AUDITIONS		85.00
81668	05/04/23	Printed	MARK ALVES / ALVES ELECTRIC	PW -INSTALLED TIMER AT BRENTLINGER PARK FIELD		125.00
81669	05/04/23	Void		Void Check		0.00
81670	05/04/23	Void		Void Check		0.00
81671	05/04/23	Printed	ARAMARK UNIFORM	PW -UNIFORMS/TOWELS/FIRST AID KITS 4/6-4/27/23		1,162.34
81672	05/04/23	Printed	AT&T	TELEPHONE -APRIL 2023		37.09
81673	05/04/23	Printed	AT&T	PD -FIRE ALARM		230.04
81674	05/04/23	Printed	AT&T	ADMIN -TELEPHONE 2/12-3/11/23		53.10
81675	05/04/23	Printed	AT&T	ADMIN -TELEPHONE 3/12-4/11/23		53.10
81676	05/04/23	Printed	AT&T MOBILITY	ADMIN -TELEPHONE/MDT'S 3/1/23-3/31/23		389.07
81677	05/04/23	Printed	AT&T MOBILITY	ADMIN -TELEPHONE/MDT'S 3/12/23-4/11/23		1,780.74
81678	05/04/23	Printed	BENNY BACA / COOL AIR SPECIALTIES	PW -INSTALLED NEW MOTOR STATION 1		2,870.00
81679	05/04/23	Printed	BATTERY SYSTEMS INC.	PW -BATTERIES FOR SHAFER PARK GOLF CART		1,144.33
81680	05/04/23	Printed	JAY WESLEY BROCK / TOP DOG TRAINING CENTER	PD -K9 MAINTENANCE 4/17/23		180.00
81681	05/04/23	Printed	CALIFORNIA WATER SERVICE	ADMIN -WATER SERVICE MARCH 2023		10,371.14
81682	05/04/23	Printed	CISCO SYSTEMS CAPITAL CRP	ADMIN -PHONE SYSTEM LEASE		1,375.84
81683	05/04/23	Printed	CITY OF FRESNO	PD -RANGE RENTAL MARCH 2023		54.00
81684	05/04/23	Printed	COMCAST	ADMIN -PD TO FCSO MARCH 2023		696.70
81685	05/04/23	Printed	COMCAST	ADMIN -INTERNET SERVICE APRIL 2023		821.45
81686	05/04/23	Printed	CONSOLIDATED ELECTRICAL	PW -WALL PACK LIGHTS FOR FIRE FACILITIES		379.84
81687	05/04/23	Printed	DATAPATH LLC	ADMIN -NETCARE/ON SITE SUPPORT MAY 2023		9,857.00
81688	05/04/23	Printed	DEPARTMENT OF JUSTICE	PD -BLOOD ALCOHOL ANALYSIS MARCH 2023		385.00
81689	05/04/23	Printed	DEPARTMENT OF TRANSPORTATION	PW -SIGNALS & LIGHTING JAN-MARCH 2023		4,157.81
81690	05/04/23	Printed	DORFMEIER MASONRY, INC	PW -INSTALLED BRICK PAVERS 2ND ST & E FRONT SIDEWALK		7,850.00
81691	05/04/23	Printed	FRESNO CITY COLLEGE	PD -INTERNAL AFFAIRS COURSE 4/24/23-4/26/23	R	195.00
81692	05/04/23	Printed	FRESNO COUNTY SHERIFF	PD -PRISONER PROCESSING 1/1/23-3/31/23		1,241.35
81693	05/04/23	Printed	DONOVAN FULLNER	FD -GYM MEMBERSHIP REIMBURSEMENT		200.00
81694	05/04/23	Printed	GEIL ENTERPRISES INC	CH -JANITORIAL SERVICES APRIL 2023		4,686.00
81695	05/04/23	Printed	GRAINGER	PW -SUMP PUMP VERT FLOAT & TUBING KIT FOR SKATE PARK		554.03
81696	05/04/23	Printed	GREEN DAY POWER	FIN -BUSINESS LIC OVERPAYMENT REIMBURSEMENT		89.00
81697	05/04/23	Printed	LUIS GUERRERO	REC -T BALL CANCELLATION		50.00
81698	05/04/23	Printed	CHRISTIEN HERRERA	ART C -HORN FOR CINDERELLA		250.00
81699	05/04/23	Printed	PAULA HULL	PD -DISPATCH ACADEMY PER DIEM 5/1/23-5/19/23	R	225.00
81700	05/04/23	Printed	IRG MASTER HOLDINGS, LLC	FIN -CVTC UTILITIES 2/24/23-3/26/23	R	3,401.58
81701	05/04/23	Printed	JORGENSEN & COMPANY	PW -HARD HATS		240.97
81702	05/04/23	Printed	KOSMONT & ASSOCIATES INC	ADMIN -SELMA CROSSING TAX INCREMENT ANALYSIS		845.00
81703	05/04/23	Printed	WILLIAM JAY LEIST / LEIST AND ASSOCIATES	PD -IA #2023-01		8,543.80
81704	05/04/23	Printed	LIEBERT, CASSIDY, WHITMORE	HR -LEGAL FEES MARCH 2023		22,322.65
81705	05/04/23	Printed	ROBIN LOPEZ MARTINEZ	REC -T BALL CANCELLATION		52.00
81706	05/04/23	Printed	MCCORMICK, KABOT, JENNER & LEW	CITY ATTORNEY -LEGAL FEES 1/26/23-2/6/23		475.00
81707	05/04/23	Printed	MEDLINE INDUSTRIES, INC.	FD -MEDICAL SUPPLIES		639.03
81708	05/04/23	Printed	METRO UNIFORM	PD -ARMOR VEST		1,004.42
81709	05/04/23	Printed	MIRACLE PLAYSYSTEMS INC	PW -SLIDE WITH CANOPY FOR SHAFER PARK PLAYGROUND		2,495.18
81710	05/04/23	Printed	PG&E	ADMIN -UTILITIES APRIL 2023		252.26
81711	05/04/23	Printed	PG&E	ADMIN -UTILITIES APRIL 2023		30,933.84
81712	05/04/23	Printed	PG&E	ADMIN -UTILITIES APRIL 2023		18,639.92
81713	05/04/23	Printed	PG&E	ADMIN -UTILITIES APRIL 2023		272.71
81714	05/04/23	Printed	PG&E	ADMIN -UTILITIES APRIL 2023		15.73
81715	05/04/23	Printed	PITNEY BOWES BANK INC	CH -POSTAGE REFILL		501.33
81716	05/04/23	Printed	POSTMASTER -USPS	ADMIN -BULK MAILING PERMIT #17		290.00
81717	05/04/23	Printed	REGIONAL GOVERNMENT SERVICES	ADMIN -CONTRACT SERVICES FOR FINANCE & HR MARCH 2023		30,718.94
81718	05/04/23	Printed	RINCON CONSULTANTS, INC.	ADMIN -CONTRACT PLANNING 1/1/23-2/28/23		17,497.50
81719	05/04/23	Printed	ROSENBALM ROCKERY	PW -INFIELD MIX FOR BRENTLINGER FIELDS		734.65
81720	05/04/23	Printed	SAN JOAQUIN VALLEY AIR	PW -22/23 ANNUAL AIR TOXICS ASSESSMENT		99.00
81721	05/04/23	Printed	SANTA MARIA CALIFORNIA NEWS	PLANNING -PH NOTICE		644.02
81722	05/04/23	Printed	SELMA DISTRICT CHAMBER OF	ADMIN -4TH QUARTER DUES 2023/2024		8,750.00
81723	05/04/23	Printed	SELMA UNIFIED SCHOOL DISTRICT	ADMIN -FUEL MARCH 2023		21,210.27
81724	05/04/23	Printed	CARLA SIORDIA	REC -T BALL CANCELLATION		52.00
81725	05/04/23	Printed	SURVEILLANCE INTEGRATION INC.	PD -CITY CAMERA MAINTENANCE		11,762.89
81726	05/04/23	Printed	TEC GROUP INC.	HR -TECHNICIAN 4/16/23		3,038.00
81727	05/04/23	Printed	THOMAS J O'LAUGHLIN MD INC.	FD -MEDICAL DIRECTOR JUNE 2023		500.00

TOTAL 237,791.66

Grant: G PD State Appropriation: PDSA (457) Reimbursement: R

CHECK REGISTER REPORT

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
WIRE/EFT						
	04/27/23		FINANCIAL PACIFIC LEASING	PD VEHICLES LEASE PAYMENT		55,318.82

ITEM NO: 9.

SUBJECT: Drawing for one (1) fireworks permit

DISCUSSION: As per the Selma Municipal Code Chapter 3 of Title 7, when an incumbent seller of 4th of July fireworks fails to reapply for a permit, an opening occurs and the vacancy is to be filled by a drawing conducted by the City Clerk.

Eligible non-profit organizations had until 5:00 p.m. on Friday, May 5, 2023 to submit interest cards in order to be considered for the drawing.

Five (5) organizations have submitted interest cards and have been placed into the drawing:

Antioquia Ministries
Selma High School Football
Selma High Softball Diamond Club
Centro de Folklor
Selma High School Band Boosters

Currently, the following nine (9) groups are approved by the City:

1. Faith Tabernacle Church of Selma
2. Selma Family Fellowship Church (Nazarene)
3. Grace Free Will Baptist Youth Church
4. Selma FFA Ag Boosters
5. Selma Takedown Boosters
6. Selma Victory Outreach
7. Selma High ASB
8. Team Selma Wrestling
9. Valley Life Community Church

RECOMMENDATION: Allow the City Clerk to Conduct drawing for one (1) fireworks sales permit.

_____/s/_____
Reyna Rivera, City Clerk

May 8, 2023

_____/s/_____
Fernando Santillan, City Manager

May 8, 2023
Date

ITEM NO: 10.

SUBJECT: Consideration of Waiver of Second Reading and Adoption of an Ordinance (Zoning Text Amendment No. 2023-0011), Amending Sections of Title 11 of the Municipal Code Relating to Parks, Outdoor Recreational Facilities in Specific Zones, Residential Accessory Structures, Site Plan Review Application Applicability Standards, and Notice of Exemption

BACKGROUND:

The City of Selma's Community Development Department periodically reviews and identifies policies and procedures as it relates to the City's General Plan and Municipal Code. The City of Selma General Plan is a long-range planning document that reflects a community's growth vision with supporting policies and programs. The City's Municipal Code (SMC) is a collection of codified ordinances that are in place in order to achieve the City's growth vision outlined in the General Plan. Specifically, the Zoning Ordinance regulates proposed development within the City consistent with development standards and policies. The Municipal Code may be amended if the City feels the need to adjust certain criteria of the Municipal Code in order to better achieve the goals and policies of the General Plan. Additionally, it is the staff's responsibility to identify inconsistencies or flaws in the policies or regulations and propose corrections to the City Council.

DISCUSSION:

The purpose of the proposal is to revise, repeal, and add to an existing section of the SMC as it relates to public/private parks, outdoor recreation facilities in specific zones, residential accessory structures, and Site Plan Review Application applicability standards. Detailed below are specific revisions to the SMC. Sections repealed are identified with ~~strikethrough~~, and additions are highlighted with an underline.

Parks and Public or Private Outdoor Recreational Facilities

Currently, the SMC does not permit or allow for the development of parks (public or private) and outdoor recreation facilities (public or private) within any current zone districts, with the exception of the OS zone district. This revision would also provide flexibility to the City regarding the ability to act swiftly regarding the development of new park facilities if land becomes available.

This change also eliminates the need to file additional rezone and general plan amendment applications to accommodate a park facility that may be a requirement or condition of approval for filing a final tract map. For the public, this is both a cost and time-saving measure to help further streamline entitlement applications.

Section 11-1.1, Chapter 1 – Zoning Definition; Purpose, Title 11 – Zoning of the SMC, provides clarification and defines specifics of the Zoning Ordinance. The aforementioned will be defined as follows:

OPEN SPACE, PRIVATE: An outdoor area within a development project designed and maintained for the exclusive use of residents/tenants, their invited guests, or club members, including, but not necessarily limited to, golf courses, lakes and water features, parks (active and passive), tennis courts, and other recreational facilities allowable within a new planned residential development.

OPEN SPACE, PUBLIC: An outdoor area proposed on public land designated and intended for the use or enjoyment of the general public.

OUTDOOR RECREATIONAL FACILITIES (PUBLIC AND PRIVATE): Facilities operated by public or private entities for various outdoor participant sports and/or types of recreational activities where a fee may be charged for use.

The uses defined above shall be added to the “permitted uses” section identified specifically in the following locations of the SMC: Section 11-3.2, 11-4.1-2, 11-5.1-2, 11-5.5-2, and 11-7-2.

This ordinance revision will allow for all residential zone districts to allow parks within subdivisions and the regional commercial zone district as part of a development project to provide public or private recreational open space without the need for a change of zone while meeting City established development standards.

Residential Accessory Structures

Section 11-3.2, Chapter 3 – One-Family Zone, Title 11 – Zoning of the Selma Municipal Code, details the uses permitted under the typical single-family zoning district. As it specifically relates to the purpose of the amendment, the below text proposes a revision to subsection B of Section 11-3-2 as shown below.

B. Accessory buildings and structures, including, but not confined to, private garages, and carports of three (3) car maximum aggregate capacity, and one accessory living quarters, and swimming pools.

Site Plan Review Application Applicability

Section 11-20.1, Chapter 20 – General Provisions and Exceptions, Title 11 – Zoning of the Selma Municipal Code, details the purposes, procedures, application requirements, findings, and approval procedures. However, the current Municipal Code Section does not emphasize applicability standards for the Site Plan Review process. Below is the revised and added language to Section 11-20.1:

11-20.1-1: PURPOSES; APPLICATION OF PROVISIONS:

The purposes of site plan review are to enable the planning official to make a finding that the proposed development is in conformity with the intent and provisions of this Chapter and to guide the Building Department in the issuance of building permits. The provisions of this Chapter shall apply to the following uses:

- ~~—(A) Any use listed within a particular zoning district as a permitted or conditional use subject to site plan review.~~
- ~~—(B) Permitted and conditional uses within the P, C and M Districts.~~
- ~~—(C) Conditional uses where site plan review is made a condition of approval.~~

11-20.1-2: APPLICABILITY:

Site Plan Review provisions shall apply to the following:

- A. All activities listed as permitted uses in all zone districts shall be subject to the approval of a site plan review granted in compliance with this Chapter, unless otherwise specified later in this Chapter. Approval of a single-family residential unit on a lot shall not require site plan review.
- B. Site Plans will be required under the following circumstances:
 - a. New nonresidential developments proposing to construct a new structure.
 - b. Additions of more than or equal to 1,000 square feet to existing non-residential buildings.
 - c. Changes in uses that do not increase the size of a structure but increase the total required off-street parking requirement pursuant to this Chapter.
 - d. New multi-family residential development such as, but not limited to, apartments, condominiums, triplexes, or fourplexes.

All following sections within Section 11-20.1, Chapter 20 – General Provisions and Exceptions, Title 11 – Zoning of the Selma Municipal Code shall be revised to maintain correct chronology.

ENVIRONMENTAL (CEQA): This project is exempt under California Environmental Quality Act (CEQA) Section 15061(b)(3). The project is exempt under the “common sense” exemption because it does not involve the construction or alteration of facilities that will have a significant effect on the environment. The project includes a Zoning Text Amendment to amend the Selma Municipal Code (SMC). Discretionary projects which will require CEQA analysis, will be required to provide the appropriate level of analysis relating to the proposal of the project at that time. The amendment of the Selma Municipal Code does not effectively alter the existing environmental setting and therefore, will not have a significant effect on the environment.

PLANNING COMMISSIONS RECOMMENDATION: At a duly noticed public hearing, April 24, 2023, the Planning Commission made a motion to recommend approval of the ordinance associated with Zoning Text Amendment No. 2023-0011 and the accompanying Notice of Exemption.

FISCAL IMPACT: This is a City initiated process and therefore, no fees have been collected. Staff’s time was used in the conduction of meetings/discussions, and preparation of the draft ordinance.

RECOMMENDATION: Conduct Public Hearing, waive second reading, and adopt Ordinance No. 2023-3 amending sections of Title 11 of the City of Selma Municipal Code as it relates to parks, outdoor recreational facilities in specific zones, residential accessory structures, and Site Plan Review Application applicability standards, and approve Notice of Exemption.

_____/s/_____
Trevor Stearns
Contract City Planner

Date

May 15, 2023

_____/s/_____
Jerome Keene
Deputy City Manager

Date

May 15, 2023

_____/s/_____
Fernando Santillan
City Manager

Date

May 15, 2023

Attachments:

1. CEQA Notice of Exemption
2. Ordinance No. 2023-____

Attachment 1. Notice of Exemption

Print Form

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Fresno
2200 Tulare Street
Fresno, CA 93721

From: (Public Agency): City of Selma
1710 Tucker Street
Selma, CA
(Address)

Project Title: Zoning Text Amendment No. 2023-0011

Project Applicant: Trevor Stearns

Project Location - Specific:

Citywide

Project Location - City: Selma Project Location - County: Fresno

Description of Nature, Purpose and Beneficiaries of Project:

Zoning Text Amendment requesting an amendment to sections of Title 11 of the City of Selma Municipal Code as it relates to parks, outdoor recreational facilities in specific zones, residential accessory structures, and Site Plan Review Application applicability standards.

Name of Public Agency Approving Project: City of Selma

Name of Person or Agency Carrying Out Project: Trevor Stearns, City Planner

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: Section15061(b)(3)
Statutory Exemptions. State code number:

Reasons why project is exempt:

The project is exempt under the "common sense" exemption because it does not involve the construction or alteration of facilities that will have a significant effect on the environment. The project includes a Zoning Text Amendment to amend the Selma Municipal Code (SMC). Discretionary projects which will require CEQA analysis, will be required to provide the appropriate level of analysis relating to the proposal of the project at that time. The amendment of the Selma Municipal Code does not effectively alter the existing environmental setting and therefore, will not have a significant effect on the environment.

Lead Agency
Contact Person: Trevor Stearns Area Code/Telephone/Extension: (559) 891-2200

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Revised 2011

□

ORDINANCE NO. 2023-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELMA AMENDING
SELMA MUNICIPAL CODE**

WHEREAS, the City Council of the City of Selma desires to amend those Chapters of Title XI of the Selma Municipal Code as it relates to parks, outdoor recreational facilities in specific zones, residential accessory structures, and Site Plan Review Application applicability standards; and

WHEREAS, the City Council at a Public Hearing on May 1, 2023, introduced and waived the first reading of the ordinance; and

WHEREAS, amendments to the applicable chapters of the Selma Municipal Code are denoted by strikethroughs indicating deletion and underlining indicating addition.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA DOES HEREBY ORDAIN as follows:

THE CITY COUNCIL OF THE CITY OF SELMA DOES ORDAIN as follows:

SECTION 1. Section 1 of Chapter 1 of Title XI (11-1-1) of the Municipal Code of the City of Selma is hereby amended to add the following:

11-1.1: ZONING DEFINITION; PURPOSE:

OPEN SPACE, PRIVATE: An outdoor area within a development project designed and maintained for the exclusive use of residents/tenants, their invited guests, or club members, including, but not necessarily limited to, golf courses, lakes and water features, parks (active and passive), tennis courts, and other recreational facilities allowable within a new planned residential development.

OPEN SPACE, PUBLIC: An outdoor area proposed on public land designated and intended for the use or enjoyment of the general public.

OUTDOOR RECREATIONAL FACILITIES (PUBLIC AND PRIVATE): Facilities operated by public or private entities for various outdoor participant sports and/or types of recreational activities where a fee may be charged for use.

SECTION 2. Section 2 of Chapters 3, 4, 5, and 7 of Title XI (11-3.2, 11-4.1-2, 11-5.1-2, 11-5.5-2, and 11-7-2) of the Municipal Code of the City of Selma is hereby amended to add the following as permitted uses:

Open Space, Private

Open Space, Public,

Outdoor Recreational Facilities (Public and Private)

SECTION 3. Section 2 of Chapter 3 of Title XI (11-3-2) of the Municipal Code of the City of Selma is hereby amended to read as follows:

- B. Accessory buildings and structures, including, but not confined to, private garages, and carports of three (3) car maximum aggregate capacity, and one accessory living quarters, ~~and swimming pools.~~

SECTION 4. Section 1 and 2 of Chapter 20 of Title XI (11-20-1/2) of the Municipal Code of the City of Selma is hereby amended to read as follows:

11-20.1-1: PURPOSES; APPLICATION OF PROVISIONS:

The purposes of site plan review are to enable the planning official to make a finding that the proposed development is in conformity with the intent and provisions of this Chapter and to guide the Building Department in the issuance of building permits. ~~The provisions of this Chapter shall apply to the following uses:~~

- ~~—(A) Any use listed within a particular zoning district as a permitted or conditional use subject to site plan review.~~
- ~~—(B) Permitted and conditional uses within the P, C and M Districts.~~
- ~~—(C) Conditional uses where site plan review is made a condition of approval.~~

11-20.1-2: APPLICABILITY:

Site Plan Review provisions shall apply to the following:

- A. All activities listed as permitted uses in all zone districts shall be subject to the approval of a site plan review granted in compliance with this Chapter, unless otherwise specified later in this Chapter. Approval of a single-family residential unit on a lot shall not require site plan review.
- B. Site Plans will be required under the following circumstances:
 - a. New nonresidential developments proposing to construct a new structure.
 - b. Additions of more than or equal to 1,000 square feet to existing non-residential buildings.
 - c. Changes in uses that do not increase the size of a structure but increase the total required off-street parking requirement pursuant to this Chapter.
 - d. New multi-family residential development such as, but not limited to, apartments, condominiums, triplexes, or fourplexes.

SECTION 5. Severability. If any part of this Ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed the remainder of this Ordinance, as if such invalid portion thereof had been deleted.

SECTION 6. This ordinance shall take effect thirty (30) days after its passage.

SECTION 7. The City Clerk is hereby ordered and directed to certify the passage of this Ordinance and to cause the same to be published once in a newspaper of general circulation, published in the County of Fresno.

I, REYNA RIVERA, City Clerk of the City of Selma, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Selma held on the 15th day of May 2023, and passed and adopted at a regular meeting of the City Council held on the ____ day of _____ 2023, by the following vote, to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Scott Robertson
Mayor, City of Selma

ATTEST:

Reyna Rivera
City Clerk, City of Selma

APPROVED AS TO FORM:

Megan Dodd
City Attorney

**CITY MANAGER’S/STAFF’S REPORT
COUNCIL MEETING DATE:**

May 15, 2023

ITEM NO: 11.

SUBJECT: Consideration of a Resolution approving a General Plan Text Amendment to amend the General Plan Land Use Element regarding the minimum lot size requirements for residential land uses and Notice of Exemption

BACKGROUND: The City of Selma’s Community Development Department periodically reviews and identifies policies and procedures as it relates to the City’s General Plan and Municipal Code. The City of Selma General Plan is a long-range planning document that reflects a community’s growth vision with supporting policies and programs.

On April 24, 2023, the Selma Planning Commission held a duly noticed public hearing to consider Application No. 2023-0010, General Plan Amendment, and Accompanying Notice of Exemption. Following Staff’s presentation, and the opening public hearing for comment, the Commission closed the public hearing, having received no comments in association with the item, and consequently voted 5-0 in favor of the aforementioned items.

DISCUSSION:

The purpose of the proposal is to revise and repeal the lot size standards outlined in the 2035 General Plan Land Use Element as it pertains to residential land uses. Page 1-4 depicts Table 1-1 labeled as “Land Use and Zoning Consistency.”

**Table 1-1
Land Use and Zoning Consistency**

General Plan Land Use Designations	Units Per Acre		Lot Size (Sq. ft)	Consistent Zoning
	Min	Max	Min	
Residential Land Uses				
Extremely Low Density	0.0	0.5	20,000	AE, OS, RA
Very Low Density	0.0	2.0	12,000	R-1-12
Low Density	1.0	4.0	9,000	R-1-9, R-1-12
Medium Low Density	3.0	5.5	7,000	R-1-7, R-1-9
Medium Density	4.5	9.0	6,000	R-2
Medium High Density	8.0	14.0	20,000	R-2, R-3
High Density	13.0	24.0	30,000	R-3, R-4

Notes: This depiction only represents the residential portion Table 1-1

Being proposed is the removal of the indication of lot size from Table 1-1. The proposed table will be depicted as shown below:

**Table 1-2
Land Use and Zoning Consistency (Proposed)**

General Plan Land Use Designations	Units Per Acre		Consistent Zoning
	Min	Max	
Residential Land Uses			
Extremely Low Density	0.0	0.5	AE, OS, RA
Very Low Density	0.0	2.0	R-1-12
Low Density	1.0	4.0	R-1-9, R-1-12
Medium Low Density	3.0	5.5	R-1-7, R-1-9
Medium Density	4.5	9.0	R-2
Medium High Density	8.0	14.0	R-2, R-3
High Density	13.0	24.0	R-3, R-4

Notes: This depiction only represents the residential portion Table 1-1

Additionally, the General Plan texturizes lot size standards depicted in Policy 1.15 on Page 1-6 and 1-7 of the General Plan. The policy will be amended as follows¹:

Policy 1.15:

The following residential land use categories identify land throughout the Planning Area that is acceptable for housing; clarifies the overall type of housing to be developed within each category; and allows for a mixture of housing types, lot sizes and affordability within the community.

Extremely Low Density (ELD): 0.0 to 0.5 Units Per Gross Acre

This designation allows for large lot sizes typically 20 acres and larger. Typical zoning would be RA (Residential Agricultural), and OS (Open space). Other permitted uses include crop and tree farming, horticulture, temporary stands for the sale of agricultural products grown on the same property, small farming, and publicly owned parks and playgrounds. Estate-sized lots and areas where horses could be kept may also be compatible in some areas.

Very Low Density (VLD): 0 to 2.0 Units Per Gross Acre

This category is characterized by larger lot sizes ~~ranging from a minimum of 12,000 square feet to a more typical 20,000 square feet~~. Typical zoning would be R-1-12. A planned unit development may be appropriate if accompanied by a recreational amenity such as a golf course, lake or similar amenity. Estate-sized lots and areas where horses could be kept may also be compatible in some areas.

Low Density (LD): 1.0 to 4.0 Units Per Gross Acre

The intent of this classification is to provide locations for the construction of single-family homes. Zoning classifications under this designation include R-1-9 and R-1-12 ~~with 9,000 and 12,000 square foot lot minimums respectively~~.

¹ Strikethrough text is proposed for removal. Italicized text is proposed to be added.

Medium Low Density (MLD): 3.0 to 5.5 Units Per Gross Acre

This Designation allows for a transition of housing types between higher density development and conventional single-family developments. Typical zoning would be R-1-7 or R-1-9. This land use designation is representative of most existing single-family developments within the City. ~~Minimum lot size is 7,000 square feet.~~

Medium Density (MD): 4.5 to 9.0 Units Per Gross Acre

Small-lot, clustered development and low-density multiple-family development would be acceptable in this designation. To accommodate these types of development, typical zoning would be R-2, ~~having a minimum lot size of 6,000 square feet with an additional 4,000 square feet for each additional unit on the same lot.~~ In addition, specific development standards would be necessary on a project-by-project basis to insure that there would be sufficient open space, parking, etc. The majority of multiple family development in this district would be in the form of duplexes.

Medium High Density (MHD): 8.0 to 14.0 Units Per Gross Acre

This classification provides for lower-intensity multiple-family developments. Typical zoning would be R-3 ~~with a minimum lot size of 20,000 square feet.~~ A lot with the minimum lot size would typically have up to 4 residential units. Typical development would be tri- and four-plexes and single-story apartment complexes.

High Density (HD): 13.0 to 24.0 Units Per Gross Acre

Notable apartment developments are provided within this designation. A new zone district, R-4, will be required to be developed in the zoning ordinance. ~~R-4 zoning will have a minimum lot size of 30,000 square feet. A lot with the minimum lot size could potentially have up to 13 residential units.~~ This designation would likely result in multiple-story apartment complexes.

The repealing of the lot size requirements from the City’s General Plan will allow for the City’s Zoning Ordinance to effectively regulate the lot size requirements as intended in conjunction with the City’s Planned Unit Development Ordinance. This proposal will grant intended flexibility to future projects and developers while allowing for the City to still maintain the authority to regulate lot size requirements through the provisions and development standards of the City’s Zoning Ordinance. Each future residential project will still be required to meet the General Plan’s Residential Density standards for its respective land use designation and consistent zone district, consequently would allow for the proposal to continue to meet the intent of, while remaining consistent with, the General Plan.

FISCAL IMPACT: This is a City initiated process, and therefore, no fees have been collected. Staff’s time was used in the conduction of meetings/discussions, and preparation of the draft ordinance.

RECOMMENDATION: Conduct Public Hearing and consider Resolution approving Planning Commission recommendation of approval for Submittal No. 2023-0010 General Plan Amendment to amend the General Plan Land Use Element regarding the minimum lot

Attachment 1. Notice of Exemption

Print Form

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Fresno
2220 Tulare Street
Fresno, CA 93721

From: (Public Agency): City of Selma
1710 Tucker Street
Selma, CA 93662
(Address)

Project Title: General Plan Amendment No. 2023-0010

Project Applicant: City of Selma Community Development Department

Project Location - Specific:
Citywide

Project Location - City: Selma Project Location - County: Fresno

Description of Nature, Purpose and Beneficiaries of Project:

To amendment to the General Plan Land Use Element regarding the minimum lot size requirements for residential land uses.

Name of Public Agency Approving Project: City of Selma

Name of Person or Agency Carrying Out Project: Community Development Department

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: 15305
Statutory Exemptions. State code number:

Reasons why project is exempt:

The Proposed Project will not result in any changes related to land use designations or densities and will not effectively alter the existing environmental setting. Each subsequent residential project will be required to comply with the process and procedures of the City of Selma, in addition, to the California Environmental Quality Act. Given this factor, General Plan Amendment No. 2023-0010 meets the criteria for a Categorical Exemption pursuant to Section 15305(a) of CEQA.

Lead Agency
Contact Person: Trevor Stearns, City Planner Area Code/Telephone/Extension: 559-891-2209

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title:

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Revised 2011

□

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA,
CALIFORNIA APPROVING OF GENERAL PLAN AMENDMENT NO. 2023-0010
AND ACCOMPANYING NOTICE OF EXEMPTION TO THE SELMA CITY
COUNCIL THEREOF**

WHEREAS, Government Code Section 65300, requires cities and counties to prepare and adopt a General Plan to guide the future development of a city and or county; and

WHEREAS, General Plan Amendment No. 2023-0010 described herein will be referenced as “Application” or “Project”; and

WHEREAS, the Project proposes to repeal the residential minimum lot size requirements mentioned in Table 1-1 and Policy 1.15 of the 2035 General Plan Land Use Element; and

WHEREAS, the proposed General Plan Amendment is consistent with the current General Plan

WHEREAS, the project qualifies for a Class 5 Minor Alterations in Land Use Limitations Exemption, therefore, a Notice of Exemption in compliance with the California Environmental Quality Act (CEQA) was prepared; and

WHEREAS, the Planning Commission voted to recommend approval of the General Plan Amendment after holding a duly noticed public hearing at their April 24, 2023 meeting, the Planning Commission of the City of Selma conducted a duly noticed public hearing on the application, and considered all testimony written and oral; and,

WHEREAS, a notice of City Council’s May 15, 2023, public hearing for the Project was published in *The Selma Enterprise*, in compliance with the City’s Municipal Code and Government Code Section 65091; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Selma hereby finds, determines, and declares the following:

1. The above recitals are true and correct;
2. All necessary public meetings and opportunities for public testimony and comment have been conducted in compliance with State Law and the Municipal Code of the City of Selma.
3. The City Council approves this Resolution and the Application for General Plan Amendment No. 2023-0010 and to adopt the Notice of Exemption in accordance with the California Environmental Quality Act (CEQA).
4. **Severability.** The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity,

unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

5. **Effective Date.** That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Selma held on the ____ day of ____ 2023 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk