

Proclamation of the Selma City Council

WHEREAS, California and our Nation are blessed and enriched by the diversity of their residents; and

WHEREAS, Sikhs have been an influential and impactful part of California since the turn of the nineteenth century. They have endured many hardships while contributing to the growth and success of our state;

WHEREAS, The Sikh religion is based on a belief in one God and the equality of all human beings; and

WHEREAS, The Celebration of Vaisakhi includes performing Seva (selfless service), such as providing free meals to all visitors to Sikh Gurdwaras (Houses of Worship); and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Selma wishes the Sikh American community a joyous Vaisakhi.

NOW, THEREFORE BE IT FURTHER RESOLVED that we, Mayor Scott Robertson, Mayor Pro Tem Beverly Cho and Council members Sarah Guerra, Blanca Mendoza-Navarro and John Trujillo do hereby recognize the historical, cultural, and religious significance of Sikh Americans and express respect for all Sikhs who practice their faith, and do hereby honor our Sikh Community's Celebration of Vaisakhi by proclaiming

April 2023 as Sikh Heritage Month in the City of Selma

Presented this 3rd day of April, 2023

Scott Robertson
Mayor of the City of Selma

**MINUTES
SELMA CITY COUNCIL
SPECIAL MEETING
February 21, 2023**

Agenda item 1

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

VIA TELECONFERENCE PURSUANT TO AB 361. THE PUBLIC ALSO HAD THE OPTION TO CALL +1 301 715 8592 ID: 891 6864 5005 TO PROVIDE COMMENTS ON AGENDA ITEMS.

The special meeting of the Selma City Council was called to order at 5:00 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Roll Call: Councilmembers Guerra, Mendoza- Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson

CLOSED SESSION: Mayor Robertson recessed the meeting into Closed Session at 5:02 p.m. to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: Christie Mooradian v. City of Selma, Fresno County Superior Court Case No. 21CECG02293

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(b): 1 case

Mayor Robertson reconvened the meeting from closed session at 6:31 p.m. with no reportable action.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:32 p.m.

Respectfully submitted,

Reyna Rivera, City Clerk

MINUTES
SELMA CITY COUNCIL
REGULAR MEETING
February 21, 2023
6:00 p.m.

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

VIA TELECONFERENCE PURSUANT TO AB 361. THE PUBLIC ALSO HAD THE OPTION TO CALL +1 301 715 8592 ID: 891 6864 5005 TO PROVIDE COMMENTS ON AGENDA ITEMS.

The regular meeting of the Selma City Council was called to order at 6:37 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson

INVOCATION: Pastor Nelson Schwamb led the invocation.

The Pledge of Allegiance was led by Council member Trujillo.

ORAL COMMUNICATIONS: Public comment was received from Ms. Theresa Salas; Mr. Daniel Ortiz; and Mr. Donald Shafer.

MID-YEAR FINANCIAL REPORT: Deputy City Manager Bains provided a power point presentation on the Mid-Year Budget and reviewed the revenues and expenditures on the General Fund, Measure “S” Safety Tax Fund, anticipated and actual sales tax revenues. Deputy City Manager Bains discussed the Mid-Budget Budget Revise at the next Council meeting and the timeline for the upcoming budget. After much discussion, Council thanked Deputy City Manager Bains for the information.

CONSENT CALENDAR: Council member Guerra requested that agenda item 2 be pulled for a separate discussion. Motion was then made by Council member Mendoza-Navarro to approve the remaining Consent calendar as written. Motion was seconded by Council member Guerra and carried unanimously.

2023-11R **CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING IMPLEMENTATION OF ASSEMBLY BILL 2449 AND ADOPTION OF A REASONABLE ACCOMMODATION POLICY**

Approved **CHECK REGISTER DATED FEBRUARY 17, 2023:** After discussion, motion was made by Council member Trujillo and seconded by Council member Mendoza-Navarro to APPROVE CHECK REGISTER DATED FEBRUARY 17, 2023. The motion then carried unanimously.

2023-12R **PUBLIC HEARING TO CONSIDER A RESOLUTION APPROVING A GENERAL PLAN AMENDMENT, ZONE CHANGE TO REZONE APPROXIMATELY .48 ACRES FROM R-1-7 ZONE TO R-3 ZONE AND GENERAL PLAN LAND USE DESIGNATION AMENDMENT FROM MEDIUM LOW DENSITY TO MEDIUM HIGH DENSITY RESIDENTIAL (HDR) TO ALLOW FOR THE DEVELOPMENT OF THREE DUPLEXES LOCATED ON SOUTHEAST CORNER OF NEBRASKA AVENUE AND MITCHELL AVENUE**

2695 NEBRASKA AVENUE (APN: 390-030-01): Contract Planner Trevor Stearns provided a power point presentation detailing proposed development of three duplexes located on the southeast corner of Nebraska and Mitchell Avenues. He discussed the project's current general plan land use designation and zone district, which are not consistent with the development proposal. He further explained that the project includes a General Plan Amendment and Rezone, which would make the Project's development proposal consistent with the allowed uses of the Medium High Density land use designation and R-3 zone (Multiple Family Zone District).

Mayor Robertson opened the public hearing at 7:25 p.m. Public comment was received from Mr. Raj Grewal, Ms. Sarah Pantoya, and Ms. Theresa Salas.

After discussion, motion was made by Council member Mendoza-Navarro and seconded by Mayor Pro Tem Cho to approve RESOLUTION NO. 2023-12R, A RESOLUTION APPROVING GENERAL PLAN AMENDMENT, REZONE, AND SITE PLAN REVIEW NO. 2022-0026 FOR THE CONSTRUCTION OF THREE DUPLEXES AT 2695 NEBRASKA AVENUE (APN 390-030-01), NOTICE OF EXEMPTION, AND MAKING FINDINGS. The motion carried unanimously.

Tabled **DISCUSSION REGARDING COMMEMORATION OF FALLEN OFFICER GONZALO CARRASCO:** City Manager Santillan reported that staff continues to explore potential avenues to commemorate Officer Carrasco. Public comment was received from Ms. Theresa Salas, Mr. Jim Avalos, Mr. Eliseo Zuniga, Ms. Bethany Byrd and Tommie Tagawa. After much Council discussion, it was the consensus of Council to TABLE THE MATTER TO THE MARCH 20, 2023 COUNCIL MEETING.

Approved **CONSIDER MAYORAL/CITY COUNCIL APPOINTMENTS TO VARIOUS BOARDS:** City Manager Santillan reported that during the January 17, 2023 Council meeting, Council reviewed and made appointments to various regional boards and commissions. He noted that additional Committees also required appointments and requested Council appoint representatives or alternates as application.

Motion was made by Council member Trujillo and seconded by Mayor Pro Tem Cho to nominate Council member Mendoza-Navarro as the Alternate Fresno County City Selection Committee Member. The motion carried unanimously.

Motion was made by Council member Trujillo and seconded by Mayor Pro Tem Cho to nominate Council member Mendoza-Navarro as the San Joaquin Valley Special City Selection Committee Member. The motion carried unanimously.

Motion was made by Council member Mendoza-Navarro and seconded by Council member Trujillo to nominate Mayor Pro Tem Cho as the Alternate San Joaquin Valley Special City Selection Committee Member. The motion carried unanimously.

Motion was made by Council member Trujillo and seconded by Council member Guerra to nominate Mayor Pro Tem Cho as the Southeast Regional Solid Waste Commission Member. The motion carried unanimously.

Motion was made by Council member Mendoza-Navarro and seconded by Council member Trujillo to nominate Mayor Pro Tem Cho as the Alternate Southeast Regional Solid Waste Commission Member. The motion carried unanimously.

Motion was made by Council member Trujillo and seconded by Council member Guerra to nominate Council member Mendoza-Navarro as the Association for the Beautification of Highway 99 Member. The motion carried unanimously.

Motion was made by Council member Mendoza-Navarro and seconded by Council member Trujillo to nominate Council member Trujillo as the Alternate Association for the Beautification of Highway 99 Member. The motion carried unanimously.

Motion was made by Mayor Robertson and seconded by Mayor Pro Tem Cho to nominate Council member Guerra as the Alternate Five Cities Economic Development Authority (Five Cities), Board of Director. The motion carried with the following vote:

AYES: Robertson, Cho, Guerra

NOES: Mendoza-Navarro, Trujillo

Approved

DISCUSSION REGARDING STATE AND FEDERAL BUDGET APPROPRIATIONS AND LEGISLATIVE FUNDING PRIORITIES FOR THE CITY OF SELMA: City Manager Santillan discussed the earmark request process for State and Federal budget appropriations and requested Council provide direction. After much Council discussion, City Manager Santillan summarized Council priorities.

It was the consensus of Council to designate the first priority as Infrastructure: Sewer, Storm drain, Broadband, Roads.

A motion was made by Council member Trujillo and seconded by Council member Mendoza-Navarro to DESIGNATE THE SECOND PRIORITY AS PIONEER VILLAGE. The motion carried with the following vote:

AYES: Trujillo, Mendoza-Navarro, Cho

NOES: Guerra, Robertson

A motion was made by Council member Trujillo and seconded by Council member Guerra to DESIGNATE THE THIRD PRIORITY AS DOWNTOWN REVITALIZATION. The motion carried unanimously.

A motion was made by Council member Mendoza-Navarro and seconded by Mayor Pro Tem Cho to DESIGNATE THE FOURTH PRIORITY AS THE DINUBA OVERPASS AND BUILD OUT OF THE FLORAL, STILLMAN, DEWOLF AREA. The motion carried unanimously.

Approved

DISCUSSION REGARDING CITY COUNCIL CODE OF CONDUCT PER COUNCIL'S REQUEST: City Attorney Dodd requested direction on updating the Code of Conduct and implementing a Council handbook. Public comment was received from Mr. Jim Avalos, Ms. Theresa Salas, and Mrs. Rose Robertson. After much discussion, motion was made by Council member Trujillo and seconded by Council member Mendoza-Navarro to DIRECT CITY ATTORNEY TO PROVIDE A CODE OF CONDUCT AND HANDBOOK FOR COUNCIL CONSIDERATION. The motion carried with the following vote:

AYES: Trujillo, Mendoza-Navarro, Cho

NOES: Guerra, Robertson

Information Only **DISCUSSION REGARDING CLARIFICATION OF THE CENTRAL VALLEY LIONESS LIONS CLUB 11th ANNUAL SENIOR THANKSGIVING MEAL EXPENSES AND REIMBURSEMENTS:** City Manager Santillan reported on the Annual Senior Center Thanksgiving Meal. Mayor Pro Tem Cho discussed the process in which donations are received and deposited. She further discussed the expenses for food items and materials. After much discussion, it was stated that there was no action required and this matter was agendaized for information only.

2023-13R **CONSIDER RESOLUTION APPROVING REVISED MASTER SALARY SCHEDULE AMENDING PUBLIC WORKS SUPERVISOR SALARY RANGE**
After discussion, motion was made by Council member Mendoza-Navarro and seconded by Council member Guerra to approve RESOLUTION NO. 2023-13R, APPROVING THE AMENDMENT TO THE CITY OF SELMA MASTER SALARY SCHEDULE TO REFLECT THE CORRECTED PAY SCALE FOR THE PUBLIC WORKS SUPERVISOR CLASSIFICATION. The motion carried unanimously.

DEPARTMENTAL REPORTS: Fire Chief Petersen reported on receiving a FEMA Assistance to Firefighter Grant for the amount of \$125,000 for the purpose of an air fill station.

Police Chief Alcaraz thanked everyone for the outpouring of support during.

Community Services Director Smart thanked Mr. Moses Stites, Fresno Rural Transit Agency and Mr. Gabe Tabarez, MV Transportation for the opportunity to provide city staff with transportation to the funeral services.

COUNCIL REPORTS: Council member Mendoza-Navarro reported on attending the funeral services for Officer Carrasco. She thanked Bloomie's Floral, Church of Selma United, St. Joseph's Catholic Church, and the entire community.

Council member Trujillo reported on attending the funeral services for Officer Carrasco.

Council member Guerra thanked Fresno Mayor Dyer, Fresno County Sheriff Zanon for their assistance with funeral services. She also thanked Mr. Mandeep Singh for the recent food giveaway event in honor of Officer Carrasco.

Mayor Pro Tem Cho reported on attending the funeral services for Officer Carrasco and a recent Five Cities meeting.

Mayor Robertson offered his condolences to the Police department and staff. He thanked the Selma religious community, St. Joseph's Church, and Mr. Mandeep Singh for honoring Officer Carrasco. Mayor Robertson reported on attending the following: funeral services for Officer Carrasco, food giveaway event, Selma Kingsburg Fowler County Sanitation District (SKF) meeting, Fresno Council of Governments meeting, and volunteering at the Christian Café. He also reported on an upcoming SKF Chairperson luncheon, an upcoming youth empowerment summit, and a citizen inquiry regarding an abandoned house on Alton Street.

ORAL COMMUNICATIONS: Public comment was received from Mr. Manuel Guido.

ADJOURNMENT: There being no further business, Mayor Robertson adjourned the meeting at 9:17 p.m.

Respectfully submitted,
Reyna Rivera, City Clerk

**MINUTES
SELMA CITY COUNCIL
SPECIAL MEETING
March 6, 2023**

Agenda item 2

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

*THE PUBLIC ALSO HAD THE OPTION TO CALL +1 301 715 8592 ID: 891 6864 5005 TO PROVIDE
COMMENTS ON AGENDA ITEMS.*

The special meeting of the Selma City Council was called to order at 5:00 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Roll Call: Council members Guerra, Mendoza- Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

CLOSED SESSION: Mayor Robertson recessed the meeting into Closed Session at 5:01 p.m. to discuss the following:

Mayor Robertson reported that this item was tabled: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code Section 54956.9(d)(1)

Name of Case: Christie Mooradian v. City of Selma, Fresno County Superior Court Case No. 21CECG02293

CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

Agency Designated Representatives: City Manager Fernando Santillan

Employee Organizations: Miscellaneous Mid-Management Employees, Public Works and Transit Maintenance Employees, Secretarial Technical Clerical Association, Selma Police Officers Association, Selma Firefighter's Association (IAFF Local 3716), Fire Mid-Management Employees, Police Mid-Management Employees

PUBLIC EMPLOYEE APPOINTMENT

Government Code Section 54957

Title: Deputy City Manager

Mayor Robertson reconvened the meeting from closed session at 5:15 p.m. with no reportable action.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:16 p.m.

Respectfully submitted,

Reyna Rivera, City Clerk

MINUTES
SELMA CITY COUNCIL
REGULAR MEETING
March 6, 2023
6:00 p.m.

Selma City Council Chambers
1710 Tucker Street
Selma, CA 93662

*THE PUBLIC ALSO HAD THE OPTION TO CALL +1 301 715 8592 ID: 891 6864 5005 TO PROVIDE
COMMENTS ON AGENDA ITEMS.*

The regular meeting of the Selma City Council was called to order at 6:00 p.m. in the Council Chambers and by teleconference. Council members answering roll call were: Guerra, Mendoza-Navarro, Trujillo, Mayor Pro Tem Cho, and Mayor Robertson.

INVOCATION: Pastor Jose Alvarez of the Iglesia Antioquia led the invocation.

The Pledge of Allegiance was led by Mayor Pro Tem Cho.

Potential conflicts of interest: Mayor Robertson advised that he has a potential conflict of interest on agenda item 2 and would be addressing the topic as a member of the public and then will be leaving the room.

ORAL COMMUNICATIONS: Public comment was received from Mr. Jim Avalos, Mr. Dwight Nelson, Mr. Joe Gonzalez, and Mrs. Rose Robertson.

SELMA UNIFIED SCHOOL DISTRICT SELMA ADULT SCHOOL PRESENTATION: Selma Unified School District Superintendent Dr. Marilyn Shepherd stepped forward and introduced Adult Education Program Principal Rosa Baly and Coordinator for Parent and Community Engagement Alicia Gonzalez. She also invited everyone to an upcoming event for the public to share their input and ideas about Selma Unified. Principal Baly and Coordinator Gonzalez provided a power point presentation regarding the location, programs that are being offered, support provided and events that are taking place. Public comment was received from Mr. Jim Avalos. After much discussion, Council thanked Selma Unified for their continued partnership.

CONSENT CALENDAR: Mayor Robertson requested that agenda item 2 be pulled for a separate discussion and he will be addressing this matter as a member of the public. Council member Guerra requested that agenda item 3 be pulled for a separate discussion. Motion was then made by Council member Trujillo to approve the remaining Consent calendar as written. Motion was seconded by Council member Mendoza-Navarro and carried unanimously.

2023-14R **CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING SECOND TWELVE-MONTH EXTENSION TO THE CURRENT EMERGENCY MEDICAL SERVICES (EMS) PROVIDER AGREEMENT WITH FRESNO COUNTY TO CONTINUE PROVIDING AMBULANCE SERVICES WITHIN THE COUNTY'S G ZONE**

Approved **CONSIDER REJECTION OF CLAIM, SCOTT ROBERTSON, CLAIMANT:** Mayor Robertson stepped down from the dais and addressed Council from the podium. He also requested that Council have access to an unredacted version of the documents before voting on the matter and that he would like to amend his claim to include the city attorney. After Mayor Robertson addressed Council, he stepped out of the room.

At this point in the meeting, Mayor Pro Tem Cho requested comments from City Manager Santillan. City Manager Santillan read a statement regarding the claim.

Mayor Pro Tem Cho requested comments from City Attorney Dodd. City Attorney Dodd discussed the claim and clarified the redactions.

After Council discussion, public comment was received from the following: Mr. Jim Avalos, Mr. Dwight Nelson, Mrs. Yvette Montijo, Mr. Louis Franco, Ms. Theresa Salas, Mr. Joe Gonzalez, Pastor Marty Lunch, Mrs. Rose Robertson, Ms. Jennifer Guerra, Mr. Louis Quintana, Mr. Robert Cortez, and Mr. Joe Alvarez.

City Attorney Dodd explained the request for the vote before Council. After discussion, a motion was made by Council member Mendoza-Navarro and seconded by Council member Trujillo to REJECT THE CLAIM, SCOTT ROBERTSON, CLAIMANT. The motion carried with the following vote:

AYES: Mendoza-Navarro, Trujillo, Cho

NOES: Guerra

ABSTAIN: Robertson *Recused

At this point in the meeting, Mayor Robertson entered the room and returned to the dais.

Approved **CHECK REGISTER DATED FEBRUARY 28, 2023:** After Council comments, public comment was received from Mrs. Rose Robertson. A motion was then made by Council member Trujillo and seconded by Council member Mendoza-Navarro. The motion carried unanimously.

RECESS: At 7:56 p.m., Mayor Robertson called for a short break in the meeting. The meeting then reconvened at 8:01 p.m.

2023-15R **MID YEAR BUDGET REVISE:** Deputy City Manager Bains provided a power point presentation on the recommended adjustments accompanied by the associated costs and funding sources. She also discussed the process and timeline for the upcoming fiscal year budget. After much Council discussion, motion to approve RESOLUTION NO. 2023-15R AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2022-2023 was made by Mayor Pro Tem Cho. The motion was seconded by Council member Mendoza-Navarro and carried unanimously.

2023-16R **CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING CONTRACT AMENDMENT NO. 1 WITH RINCON CONSULTANTS, INC. FOR THE SELMA ZONING CODE UPDATE:** City Manager Santillan reported on the proposed amendment which includes providing pre-approved plan sets that are readily accessible to the public and housing options that have been fully vetted against the most current zoning policies and regulations within the community. Public comment was received from Rincon Consultant Rob Terry and Ms. Theresa Salas. After Council discussion, Council member Mendoza-

Navarro motioned to approve RESOLUTION NO. 2023-16R APPROVING AMENDMENT ONE TO THE AGREEMENT WITH RINCON CONSULTANTS, INC. FOR COMPLETION OF THE CITY OF SELMA COMPREHENSIVE ZONING ORDINANCE UPDATE. The motion was then seconded by Council member Guerra and carried unanimously.

2023-17R **CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING A BUILDING PERMIT AND PLAN CHECK FEE WAIVER FOR FRESNO COUNTY RURAL TRANSIT AGENCY MAINTENANCE FACILITY:** City Manager Santillan reported on the public benefit of the maintenance facility and the request received for the fee waiver. Public comment was received from Mr. Jim Avalos and Mrs. Rose Robertson. After discussion, motion was made by Mayor Robertson and seconded by Council member Guerra to approve RESOLUTION NO. 2023-17R, APPROVING BUILDING PERMIT AND PLAN CHECK FEE WAIVER FOR FRESNO COUNTY RURAL TRANSIT AGENCY MAINTENANCE FACILITY. The motion carried unanimously.

DEPARTMENTAL REPORTS: City Manager Santillan reported on the local Pacific Gas and Electric Company office closure and on receiving the feasibility study report from Caltrans regarding State Route 99 /Floral Avenue. City Manager Santillan also announced the appointment of Deputy City Manager Jerome Keene.

City Attorney Dodd provided an update on the City Council handbook.

Police Chief Alcaraz provided an update on the Parlier Police department dispatch services.

Community Services Director Smart reported on the upcoming events at the Arts Center and discussed the community outreach for the department to identify programs for the community. Community Services Director Smart also provided an update on the youth sports program.

Public Works Director Dias provided an update on Caltrans State Route 99 project, an assessment of calming measures, Shafer Park project, and the proactive work for the anticipated storm.

COUNCIL REPORTS: Council member Mendoza-Navarro thanked staff on the recent changes to the traffic lights at the intersection of Thompson and Dinuba Avenue. She reported on an upcoming Selma Catholic Women's Club retreat and wished her son a happy birthday.

Council member Trujillo thanked the Selma District Chamber of Commerce on their recent Crab Feed event.

Council member Guerra discussed the upcoming Caltrans project. She reported on receiving a concern regarding sandbags and inquiring on the Shafer Park project. She also requested a future agenda item regarding current development projects.

Mayor Pro Tem Cho reporting on attending the Selma District Chamber of Commerce Crab Feed and the Chinese Consolidated Benefit Association Banquet. She invited everyone to the upcoming Selma District Chamber of Commerce mixer and the Selma Business Alliance fundraiser.

Mayor Robertson reported on attending a Fresno Council of Governments meeting. He also inquired on the timeline for the Clarkson Lift Station project.

ORAL COMMUNICATIONS: Public comment was received from Mr. Jim Avalos and Mrs. Rose Robertson.

ADJOURNMENT: There being no further business, Mayor Robertson adjourned the meeting at 9:13 p.m.

Respectfully submitted,
Reyna Rivera, City Clerk

CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:

April 3, 2023

ITEM NO: 3.

SUBJECT: Consideration of a Resolution consenting to the use of public facilities regarding the proposed re-routing of traffic on Highland Avenue for participants of the Annual Selma Sikh Parade

BACKGROUND: The Sikh Center of the Pacific Coast is planning on conducting the 28th annual Sikh Parade. The parade route would traverse much of the City, starting at the Sikh Center concluding at Selma High School

DISCUSSION: The parade will cause the re-directing of traffic on State Highway 43/Highland Avenue between Rose and Nebraska Avenues, from 10:00 a.m. to 2:00 p.m. on April 3, 2023.

The California Department of Transportation is requesting a resolution from the City of Selma endorsing the event, given the need to reroute traffic from State Highway 43 to City Streets.

FISCAL IMPACT: The parade is expected to bring attendees from throughout the region that will generate an unknown positive impact financially in the form of sales tax and commerce within the city limits. Other costs for traffic control are the responsibility of the parade organizers.

RECOMMENDATION: Consider approving the resolution endorsing the use of public streets for the Annual Selma Sikh Parade.

_____/s/_____
Jerome Keene, Deputy City Manager

3/30/2023
Date

_____/s/_____
Fernando Santillan, City Manager

3/30/2023
Date

RESOLUTION NO. 2023 – R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA,
CALIFORNIA, CONSENTING TO THE USE OF PUBLIC FACILITIES
AND THE PROPOSED RE-ROUTING OF TRAFFIC**

**SPECIAL EVENT
ANNUAL SELMA SIKH PARADE**

WHEREAS, on April 3, 2023, the Selma City Council, at a regularly scheduled meeting, considered a request by the Sikh Center of the Pacific Coast Sikh Temple for the re-routing of traffic on State Highway 43 Highland Avenue between Rose Avenue and Nebraska Avenue; and

WHEREAS, the Sikh Center of the Pacific Coast Sikh Temple is required to apply to the State of California Department of Transportation (“Caltrans”) to conduct a special event – Sikh Festival Parade on State property; and

WHEREAS, the annual Sikh parade will require the temporary closure of State Highway Route 43 on April 16, 2023 between 10:00 a.m. and 2:30 p.m.; and

WHEREAS, given that the temporary closure of State Highway 43 may impact City streets, Caltrans requested that the City adopt a resolution consenting to the proposed re-routing of traffic onto and over City streets during the Sikh Festival Parade.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council approves and consents to the proposed re-routing of traffic onto and over City streets and upon terms and conditions deemed appropriate and necessary by the State of California Department of Transportation.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

(Signatures on following page)

PASSED, APPROVED AND ADOPTED this 3rd day of April, 2023, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS

ATTEST:

Scott Robertson, Mayor

Reyna Rivera, City Clerk

April 3, 2023

SUBJECT: Consideration of a Resolution, approving a request for a fee waiver for the Sikh Center of the Pacific Coast's annual Sikh Parade event

A Traffic Control Plan has been prepared by Alert-O-Lite and approved by the Selma Police Department (Attachment #2).

Fees associated with this event include Special Events Permit, Street Closure Permit, and Sound Permit, total cost of \$1,200.

This event will take place on April 16, 2023, and will be along the route depicted in Attachment #2. The fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby generating additional revenue for the City towards programs and services. The annual Sikh parade is a free event and provides the opportunity to celebrate local culture in Selma.

FISCAL IMPACT: If approved, \$1,200 would be the cost to the General Fund that would have otherwise been collected for the processing of the associated permits.

RECOMMENDATION: Consider approving resolution and request from the Sikh Center of the Pacific Coast to waive fees for the Annual Sikh Parade.

<u>/s/</u>	<u>3/30/2023</u>
Lupe Macias, Building-Planning Technician	Date
<u>/s/</u>	<u>3/30/2023</u>
Jerome Keene, Deputy City Manager	Date
<u>/s/</u>	<u>3/30/2023</u>
Fernando Santillan, City Manager	Date

RESOLUTION NO. 2023 – __R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING A
REQUEST FOR A FEE WAIVER FOR THE SIKH
CENTER OF THE PACIFIC COAST'S ANNUAL SIKH
PARADE EVENT**

WHEREAS, the Sikh Center of the Pacific Coast requested that the City Council waive fees associated with its Annual Sikh Parade event to be held be on April 16, 2023; and

WHEREAS, the total fees associated with the parade are One Thousand Two Hundred Dollars (\$1,200), which includes the fees for the special events permit, street closure, and sound permit; and

WHEREAS, the total amount the Parade is requesting the City Council to waive is One Thousand Two Hundred Dollars (\$1,200); and

WHEREAS, while the City is proposing to waive certain fees associated with the parade, Sikh Center of the Pacific Coast is still required to comply with all other provisions of the City's Municipal Code; and

WHEREAS, the fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby serving as a vehicle to bring additional revenue to the City. The annual Sikh parade is a free event and provides the opportunity to celebrate local culture in Selma.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby serving as a vehicle to bring additional revenue to the City. The annual Sikh parade is a free event and provides the opportunity to celebrate local culture in Selma.

SECTION 3. The City Council hereby approves the fee waiver for fees associated with the Parade in the amount of One Thousand Two Hundred Dollars (\$1,200).

SECTION 4. The Sikh Center of the Pacific Coast shall comply with the City's Municipal Code during the Parade, and provide the City with all information required by City staff, including, but not limited to, the following:

1. Proof of insurance with the City named as additional insured.
2. Indemnification of the City.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 3rd day of April, 2023, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk



SPCL-23-2

Park Rental & Special Events Permit

Status: Active

Date Created: Feb 2, 2023

Applicant

Surinder Gill

2211 S. Highland
Selma, CA 93662

Contacts Information

What type of application will this be?

Special Events Permit

Is the applicant going to be the main contact for this Special Event?

Yes

Will you have an Alternate Contact for this Special Event?

Yes

Is there a Sponsor/Organization for this Special Event?

Yes

Will there be an Event Chairperson for this Special Event?

Yes

Alternate Contact Information

Name

Satvinder Balagan

Telephone

Address

2211 S Highland Avenue

City

Selma

State

Zip

CA

93662

Sponsor/Organization Information

Name

Sikh Center Of Pacific Coast

Telephone

Address

2211 S Highland Avenue

City

Selma

State

CA

Zip

93622

Officer

Surinder Gill

Title

Treasurer

Event Chairperson

Name

Surinder Gill

Telephone

Address

2211 S Highland Avenue

City

Selma

State

CA

Zip

93662

Event Details

Please indicate which Pioneer Village Facilities you will be renting with a check.

Primary Proposed Date of Event

04/16/2023

Secondary Proposed Date of Event

04/16/2023

How many days will your event be?

1

Nature and Purpose of Event

Relegious

Start Time

10:00 AM

End Time

02:00 PM

Estimated Number of Volunteers

Alcohol being served must end one hour prior to the completion of the event. 50

Estimated Number of Participants or Attendees
2,000

Will there be any Animals at your Special Event?
No

Will there be Sound Amplification Equipment?
Yes

Will there be Food/Beverage(s) sold and/or served at this event?
Yes

Will your event have Private Security?
Yes

EVENTS REQUIRING SECURITY WILL BE REQUIRED TO PROVIDE PROOF OF SECURITY FROM THE CITY OF SELMA POLICE DEPARTMENT STAFF. ANY EVENT THAT DOES NOT REQUIRE SECURITY BUT REQUIRES THE POLICE BEING CALLED TO THE EVENT WILL HAVE COSTS DEDUCTED FROM THE SECURITY DEPOSIT. SHOULD THE PAYMENT BE HIGHER THAN THE DEPOSIT, THE PERSON ASSUMING RESPONSIBILITY WILL BE BILLED

Event Activities and Amenities Information

Will there be vehicles at your special event?
Yes

Types of Vehicles
Trucks with flat beds, Trailers, Pickups, Cars and Vans

Will there be a stage?
No

Will there be any temporary structures at your event?
No

Will a generator be used?
No

Will propane be utilized?
No

Sound Application

6-17-5: EXCESSIVE NOISE PROHIBITED: No person shall make, cause or suffer or permit to be

I acknowledge the above information
☒

made or caused upon any premises or upon any public street, sidewalk, alley or place within the City, any sound or noise which causes discomfort or annoyance to any reasonable person of normal sensitiveness residing or working in the area, unless such noise or sound is specifically authorized by or in accordance with this Chapter. The provisions of this Section shall apply to, but shall not be limited to, the control, use and operation of the following noise sources: (A) Radios, musical instruments, phonographs, television sets, tape decks or other machines or devices used for the amplification, production or reproduction of sound or the human voice. (B) Animals or fowl creating, generating or emitting any cry or behavioral sound. (C) Machinery or equipment, such as fans, pumps, air conditioning units, engines, turbines, compressors, generators, motors or similar devices, equipment or apparatus. (D) Construction equipment or work, including the operation, use or employment of pile drivers, hammers, saws, drills, derricks, hoists or similar construction equipment or tools.

Hours

4

District	Time		Sound Level Decibels
Residential	10:00 P.M. to	7:00 A.M.	50
Residential	7:00 P.M. to	10:00 P.M.	55
Residential	7:00 A.M. to	7:00 P.M.	60
Commercial	10:00 P.M. to	7:00 A.M.	60
Commercial	7:00 A.M. to	10:00 P.M.	65
Industrial	Anytime		70

More information on the City Noise Ordinance can be found here

(https://codelibrary.amlegal.com/codes/selmaca/latest/selma_ca/0-0-0-14690).

Description of Sound Amplification Equipment

Portable amplifiers and speakrs

Time(s)

10:00AM-02:00 PM

Number of Days Sound Amplifying Equipment will be in use

1

Signature of Applicant

Surinder Gill
02/01/2023

The application to have music is approved for the above date or dates, and subject to daily fee for each date listed. **The applicant is subject to the following restrictions and conditions.**

The city Municipal Code restricts ambient noise levels in residential areas between 7 AM to 10 PM. **The applicant is restricted to the specified hours of operation and must conclude no later than 10 pm.**

1. The City Municipal Code prohibits excessive noise as follows:
“ No person shall make, cause, or suffer or permit to be made, or caused upon any premises or upon any street, sidewalk, alley, or place within the City, any sound or noise which causes discomfort or annoyance to any reasonable person of normal sensitivity residing or working in the area. The provisions of this section shall apply to the use and operation of any of the following noise sources:
Radios, musical instruments, photographs, televisions sets, tape decks or other machines or devices used for the amplifications, productions or reproduction of sound, or the human voice.
2. Any noise or sound clearly exceeding the reasonable ambient noise level at the property line of any person offended thereby, shall be deemed to be prima facie evidence of violation of Municipal Code.
3. If the Selma police Department receives two or more calls due to a disturbance of peace, as a result of the live music, an initial warning notice will be issued. If after a second complaint the disturbance continues, the applicant and/or the person in control of the residence or event is subject to noise disturbance response charge. In addition, the person in control of the residence or event may be subject to

criminal action for disturbance of the peace.

I have read and understand the above restrictions and conditions and agree to abide by them.

Food and Beverage

Visit the Consumer Food Program for more information

I understand that certain items being served or sold will require permits or permission from additional agencies, such as Fresno County and/or the State of California.

Surinder Gill
02/01/2023

Please check all types that will be served and/or sold:

Non-Alcoholic Beverages



Prepackaged Food



Please describe which items will be served and which items will be sold (or both).

Juices, Soft drinks and Snacks.

Security

Name of Private Security

Selma School ROTC

Telephone Number

!

Parking

Estimated parking requirements

250

Number of space needed

250

Location Information

North

Thompson Avenue

South

Wright Street

East

Rose Avenue And Huntsman Avenue

West

Floral Avenue

Will your event require street closure?

Yes

Reason for Street Closure

Religious Parade

Will any of your event take place on public property?

Yes

Does this event take place along a route?

Yes

Assembly Point

2211 S.Highland Avenue,Selma,CA-93662

Time of Assembly for Participants

08:00 AM

Please Describe the Route to be Traveled

Starting from Highland Avenue,Right on Rose Avenue,Left on Thompson Avenue,Right on Huntsman,Right on Wright St,Right on Floral,Left on Thompson,Right on Rose Avenue,Left on Highland Avenue and ends on 2211 S.Highland Avenue.

List of all portions of the streets to be traversed

Same as listed above.

Street Closures

Between the hours of

10:00 AM-02:00 PM

Between Streets

43,Rose,Whitson,Thompson,Huntsman,Wright,Floral

Route Information

Intervals of space/time to be maintained between the units

2 Minutes

Number of Floats

15

Size(s) of Floats

APPX45"X9".Height 10"

Material & Size for Flags/Banners/Signs

Flags,Banners,Signs.

Applicant Signature

I, the undersigned representative, have read the rules and regulations with reference to this permit and am duly authorized to enjoin the organization(s) or person(s) listed on this

Signed

Surinder Gill
02/01/2023

Title

application for the responsibilities listed in the
Selma Municipal Code Section _____ in its
entirety and as applied to the city of Selma

Treasurer

CDL #

E

Post Special Event Fees

Barricades

Police Officer

CSO

Dispatcher

Staff

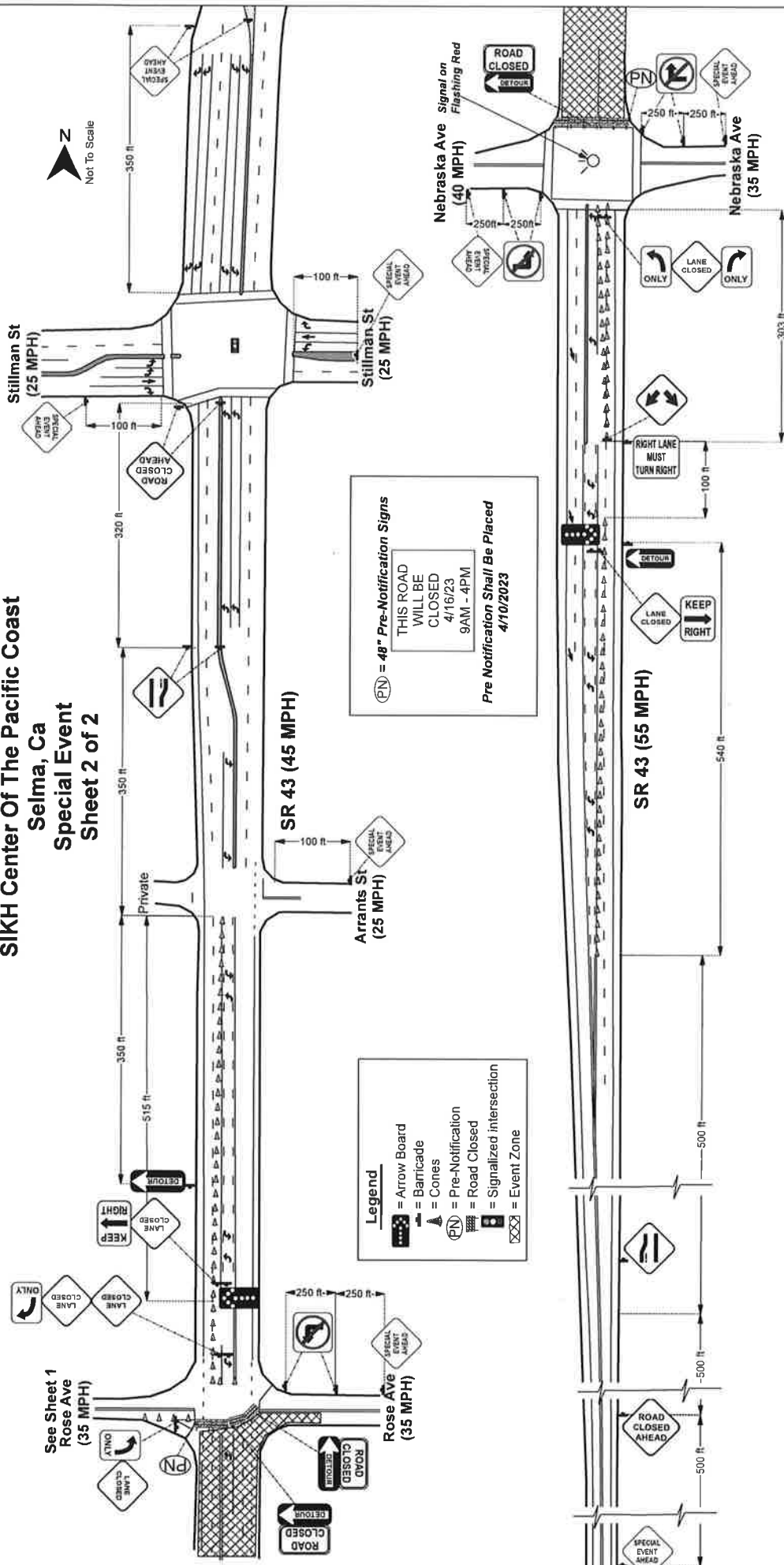



SPEED (MPH)	L1 INSTR. TAPER (FT)	L2 SHIFTING (FT)	L3 SHOULDER (FT)	DOWN SLOPE (%)	DOWN SLOPE (%)	DIAMETER OF CONE SPACING (FT)	MINIMUM TAPER LENGTH FOR WIDTH OF OFFSET 12' FT. (W)	
							DOWN SLOPE (%)	DIAMETER OF CONE SPACING (FT)
20	53	63	42	100	115	10	10	10
25	63	63	42	100	135	12	12	12
30	80	80	60	100	200	15	15	15
35	145	145	123	82	100	200	17	17
40	200	200	167	100	300	20	20	20
45	260	260	210	100	360	22	22	22
50	320	320	260	100	425	25	25	25
55	560	330	320	100	425	30	30	30
60	720	340	340	100	570	35	35	35
65	760	360	360	100	645	35	35	35
70	840	400	380	100	800	40	40	40

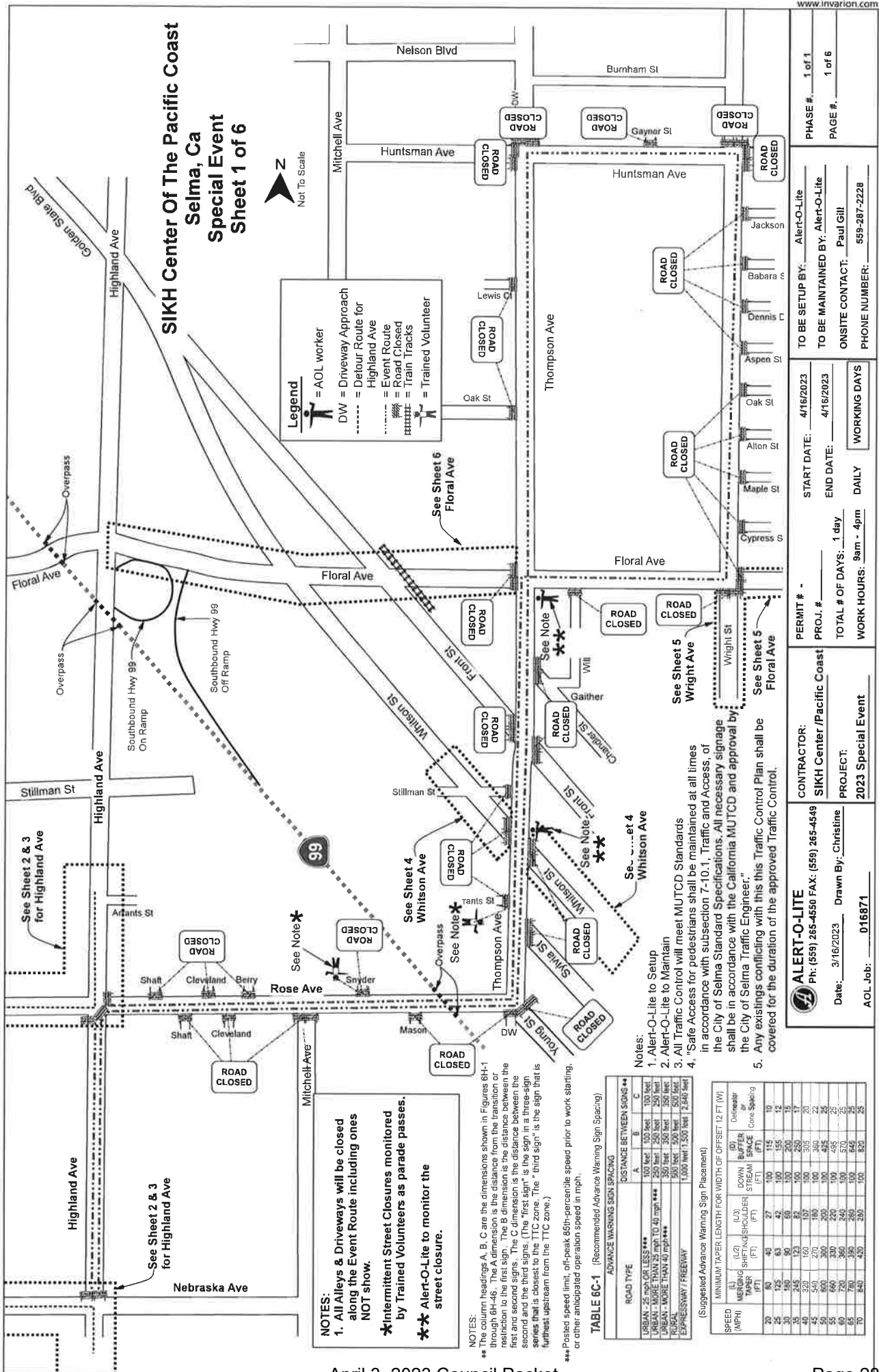
Note: Contractor to notify the residents / business affected by closing the driveway during event

- Notes:
1. Alert-O-Lite to Setup
2. Alert-O-Lite to Maintain
3. All Traffic Control will meet MUTCD Standards
4. "Safe Access for pedestrians shall be maintained at all times in accordance with subsection 7-10.1, Traffic and Access, of the City of Selma Standard Specifications. All necessary signage shall be in accordance with the California MUTCD and approval by the City of Selma Traffic Engineer."
5. Any existings conflicting with this this Traffic Control Plan shall be covered for the duration of the approved Traffic Control.

 ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549	Date: 2/22/2023 Drawn By: Christine		CONTRACTOR: SIKH Center /Pacific Coast		PERMIT # - PROJ. # _____		START DATE: 4/16/2023 END DATE: 4/16/2023		TO BE SETUP BY: Alert-O-Lite TO BE MAINTAINED BY: Alert-O-Lite		PHASE # _____ PAGE # _____	
	Project: 2023 Special Event		TOTAL # OF DAYS: 1 day WORK HOURS: 9am - 4pm		DAILY WORKING DAYS		ONSITE CONTACT: Paul Gill PHONE NUMBER: 559-287-2228		1 of 1 1 of 2			



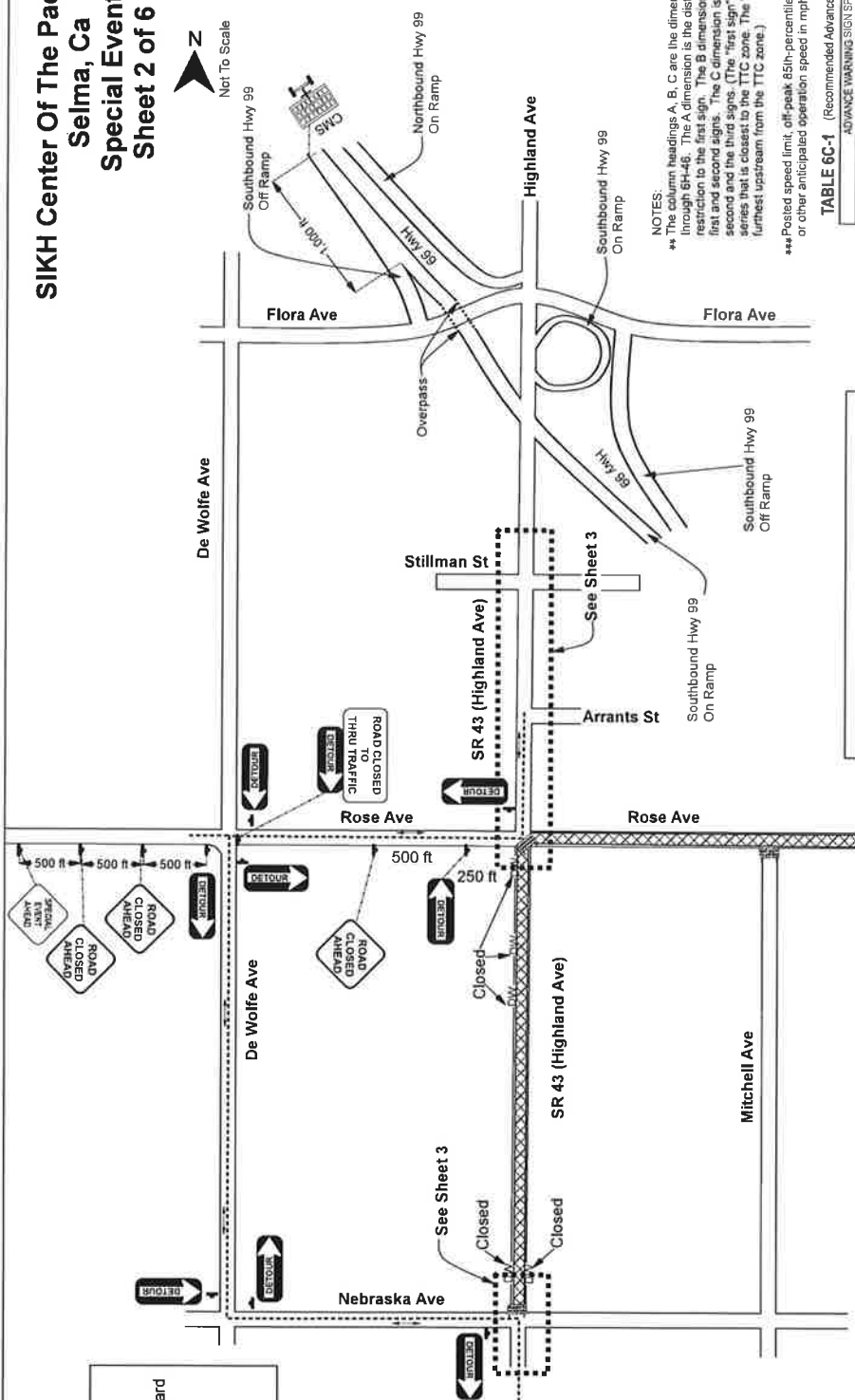
 ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549	Date: 2/22/2023 Drawn By: Christine		AOL Job: 016871	
	Contractor: SIKH Center /Pacific Coast Project: 2023 Special Event		Permit # - PROJ. # Total # of Days: 1 day Work Hours: 9am - 4pm	
Start Date: 4/16/2023 End Date: 4/16/2023 Daily Working Days		To Be Setup By: Alert-O-Lite To Be Maintained By: Alert-O-Lite Onsite Contact: Paul Gill Phone Number: 559-287-2228		
Phase #: 1 of 1 Page #: 2 of 2				



SIKH Center Of The Pacific Coast Selma, Ca Special Event Sheet 2 of 6



Not To Scale



Legend

- = Barricade
- = Changeable Message Board
- = Detour Route for SR 43
- = Detour Route for eastbound Rose Ave
- = Driveway Approach
- = Event Zone

CMS

SR 43
CLOSE AT
ROSE
4-16-23
9AM-4PM

USE
ALT
ROUTE

NOTES

** The column headings A, B, C are the dimensions shown in Figures 6H-1 through 6H-4b. The A dimension is the distance from the transition or restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.

*** Posted speed limit, off-peak 85th-percentile speed prior to work starting, or other anticipated operation speed in mph.

TABLE 6C-1 (Recommended Advance Warning Sign Spacing)

ROAD TYPE	DISTANCE BETWEEN SIGNS **		
	A	B	C
URBAN - 35 mph OR LESS ***	150 feet	100 feet	100 feet
URBAN - MORE THAN 35 mph TO 40 mph ***	250 feet	200 feet	200 feet
URBAN - MORE THAN 40 mph ***	350 feet	300 feet	300 feet
RURAL	500 feet	500 feet	500 feet
EXPRESSWAY / FREEWAY	1,000 feet	1,000 feet	2,000 feet

(Suggested Advance Warning Sign Placement)

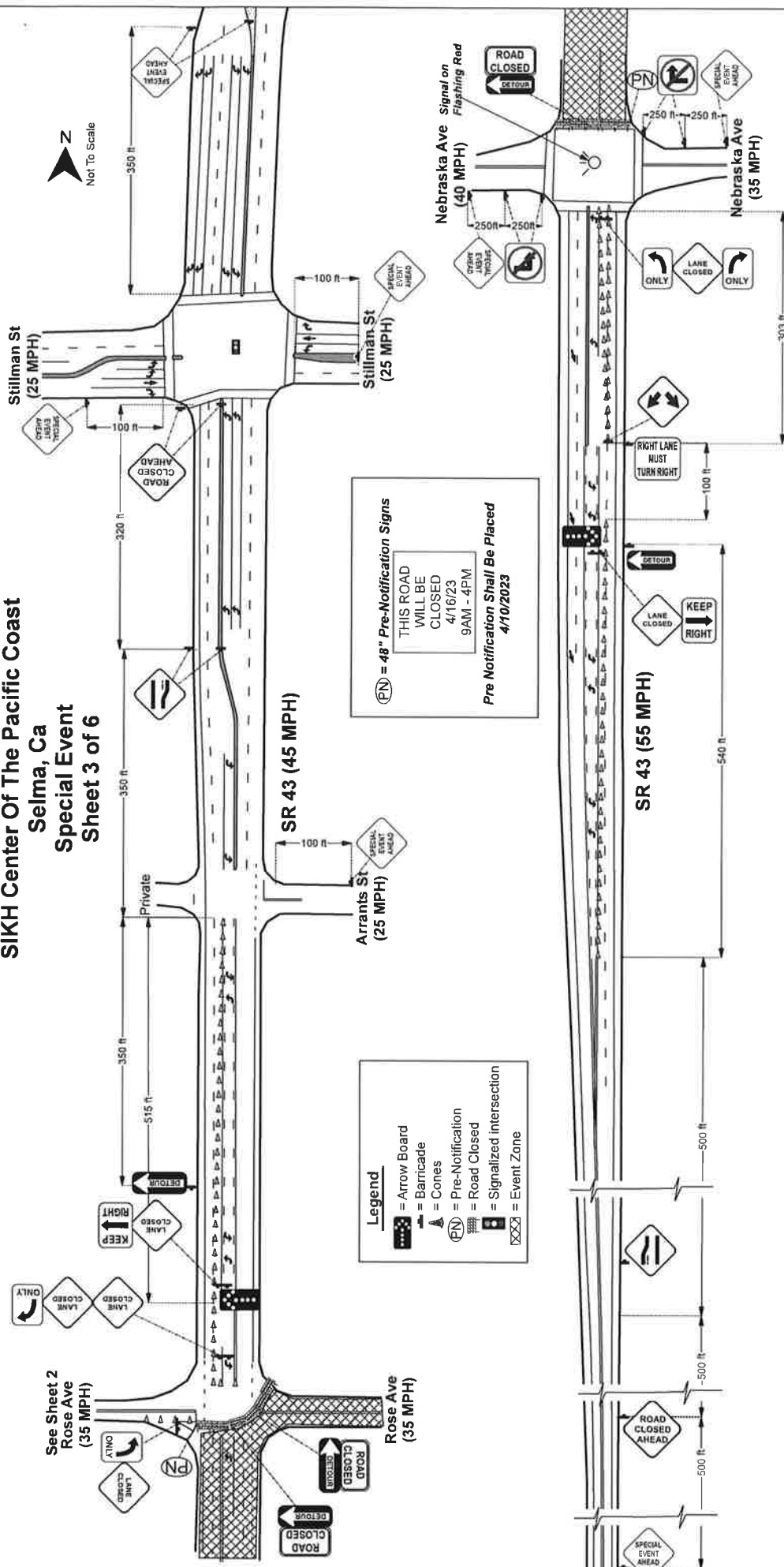
SPEED (MPH)	MINIMUM TAPER LENGTH FOR WIDTH OF OFFSET 12 FT (W)			Down Buffer (ft)	Stream Space (ft)	Cable Spacing (ft)
	(L1) TAPER (ft)	(L2) TAPER (ft)	(L3) TAPER (ft)			
20	80	40	20	100	115	10
25	100	50	25	125	140	12
30	125	60	30	150	165	15
35	150	75	35	175	190	17
40	175	90	40	200	215	20
45	200	100	45	225	240	22
50	225	110	50	250	265	25
55	250	120	55	275	290	27
60	275	130	60	300	315	30
65	300	140	65	325	340	32
70	325	150	70	350	365	35


Note:

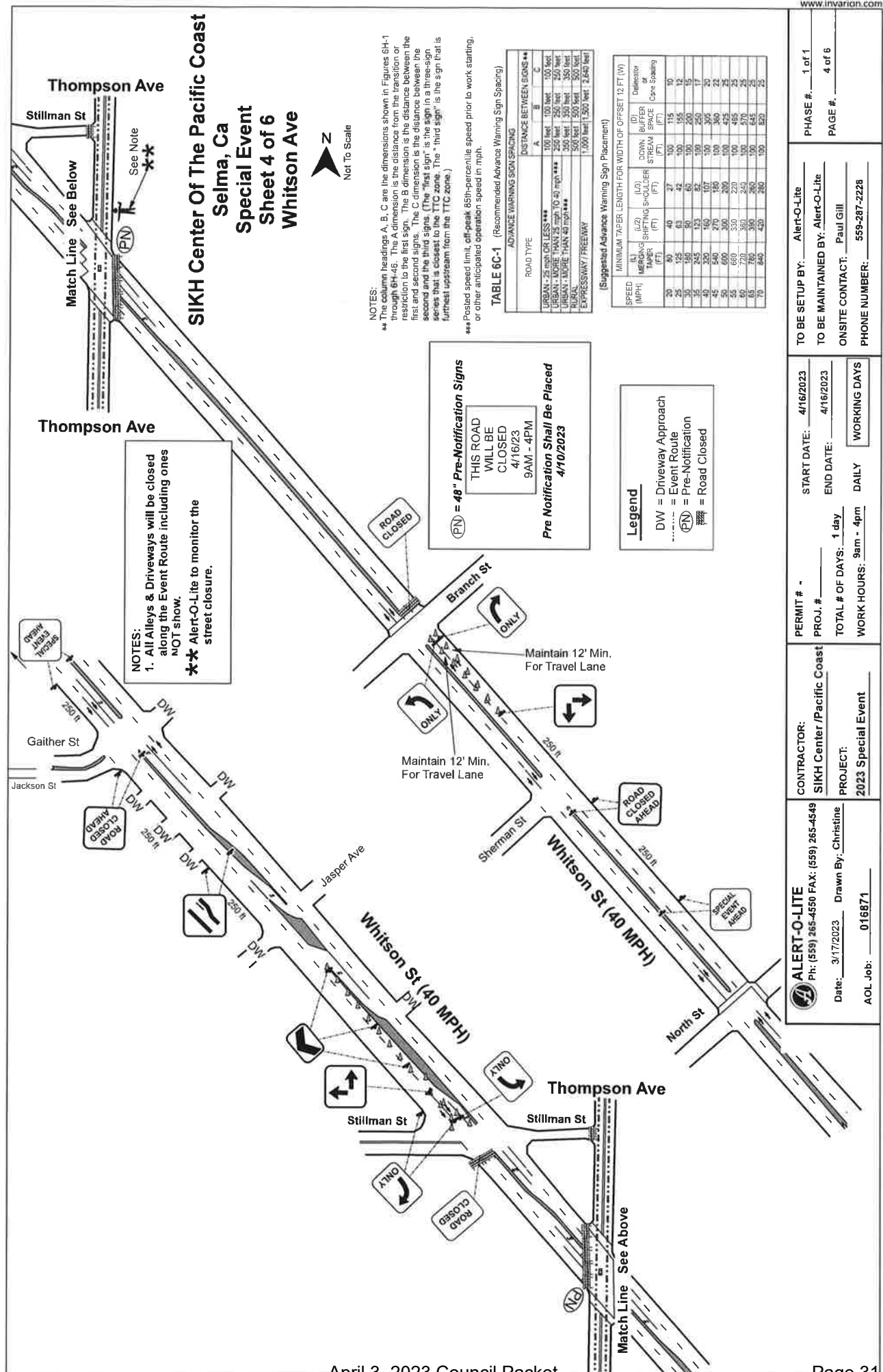
Contractor to notify the residents / business affected by closing the driveway during event.

- Notes:**
1. Alert-O-Lite to Setup
 2. Alert-O-Lite to Maintain
 3. All Traffic Control will meet MUTCD Standards
 4. "Safe Access for pedestrians shall be maintained at all times in accordance with subsection 7-10.1, Traffic and Access, of the City of Selma Standard Specifications. All necessary signage shall be in accordance with the California MUTCD and approval by the City of Selma Traffic Engineer."
 5. Any existings conflicting with this this Traffic Control Plan shall be covered for the duration of the approved Traffic Control.

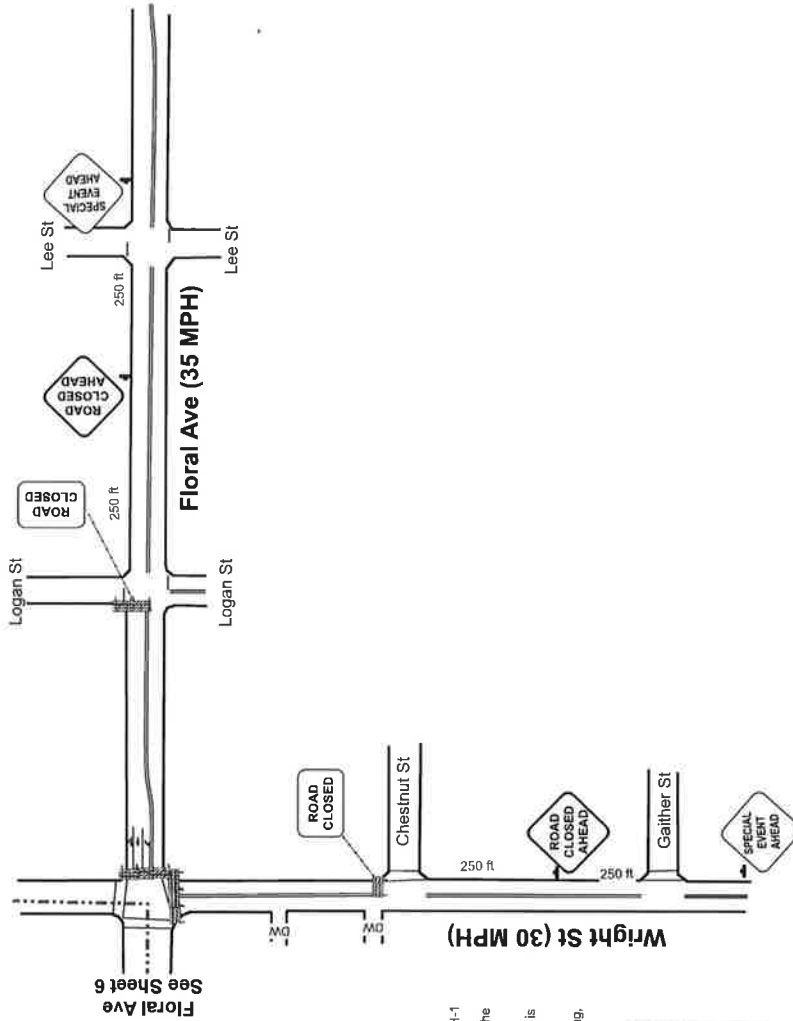
ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549 Date: 3/10/2023 Drawn By: Christine AOL Job: 016871	CONTRACTOR: SIKH Center / Pacific Coast	PERMIT # - PROJ. # _____ TOTAL # OF DAYS: 1 day WORK HOURS: 9am - 4pm	START DATE: 4/16/2023 END DATE: 4/16/2023	TO BE SETUP BY: Alert-O-Lite TO BE MAINTAINED BY: Alert-O-Lite ONSITE CONTACT: Paul Gill PHONE NUMBER: 559-287-2228	PHASE #: 1 of 1 PAGE #: 2 of 6
	PROJECT: 2023 Special Event	WORKING DAYS DAILY			



 ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549	CONTRACTOR: SIKH Center /Pacific Coast		PERMIT # - _____ PROJ. # _____	START DATE: <u>4/16/2023</u> END DATE: <u>4/16/2023</u>	TO BE SETUP BY: <u>Alert-O-Lite</u> TO BE MAINTAINED BY: <u>Alert-O-Lite</u>	PHASE #, 1 of 1 PAGE #, 3 of 6
	PROJECT: 2023 Special Event		TOTAL # OF DAYS: <u>1 day</u> WORK HOURS: <u>9am - 4pm</u>	DAILY WORKING DAYS	ONSITE CONTACT: <u>Paul Gill</u> PHONE NUMBER: <u>559-287-2228</u>	
Date: <u>3/10/2023</u> Drawn By: <u>Christine</u> AOL Job: <u>016871</u>						



SIKH Center Of The Pacific Coast
Selma, Ca
Special Event
Sheet 5 of 6
Floral Ave / Wright St



Legend

- DW = Driveway Approach
- = Event Route
- = Road Closed
- = Signalized intersection

NOTE:
All Alleys & Driveways will be closed
along the Event Route including ones
NOT show.

NOTES:
** The column headings A, B, C are the dimensions shown in Figures 6H-1 through 6H-4b. The A dimension is the distance from the transition or restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.)

*** Posted speed limit, off-peak 85th-percentile speed prior to work starting, or other anticipated operation speed in mph.

TABLE 6C-1 (Recommended Advance Warning Sign Spacing)			
ROAD TYPE	ADVANCE WARNING SIGN SPACING		
	A	B	C
URBAN - 25 mph OR LESS ***	100 feet	100 feet	100 feet
URBAN - MORE THAN 25 mph TO 40 mph ***	250 feet	250 feet	250 feet
URBAN - MORE THAN 40 mph ***	350 feet	350 feet	350 feet
RURAL	500 feet	500 feet	500 feet
EXPRESSWAY / FREEWAY	1,000 feet	500 feet	2,500 feet

(Suggested Advance Warning Sign Placement)

SPEED (MPH)	MINIMUM TAPER LENGTH FOR WIDTH OF OFFSET 12 FT (W)			
	(1) MERGING TAPER (FT)	(2) SHIFTING SHOULDER (FT)	(3) DOWN STREAM SPACE (FT)	(4) BUFFER or Cone Spacing (FT)
20	150	40	27	10
25	175	45	30	12
30	200	50	33	15
35	225	55	36	17
40	250	60	39	20
45	275	65	42	22
50	300	70	45	25
55	325	75	48	27
60	350	80	51	30
65	375	85	54	33
70	400	90	57	35

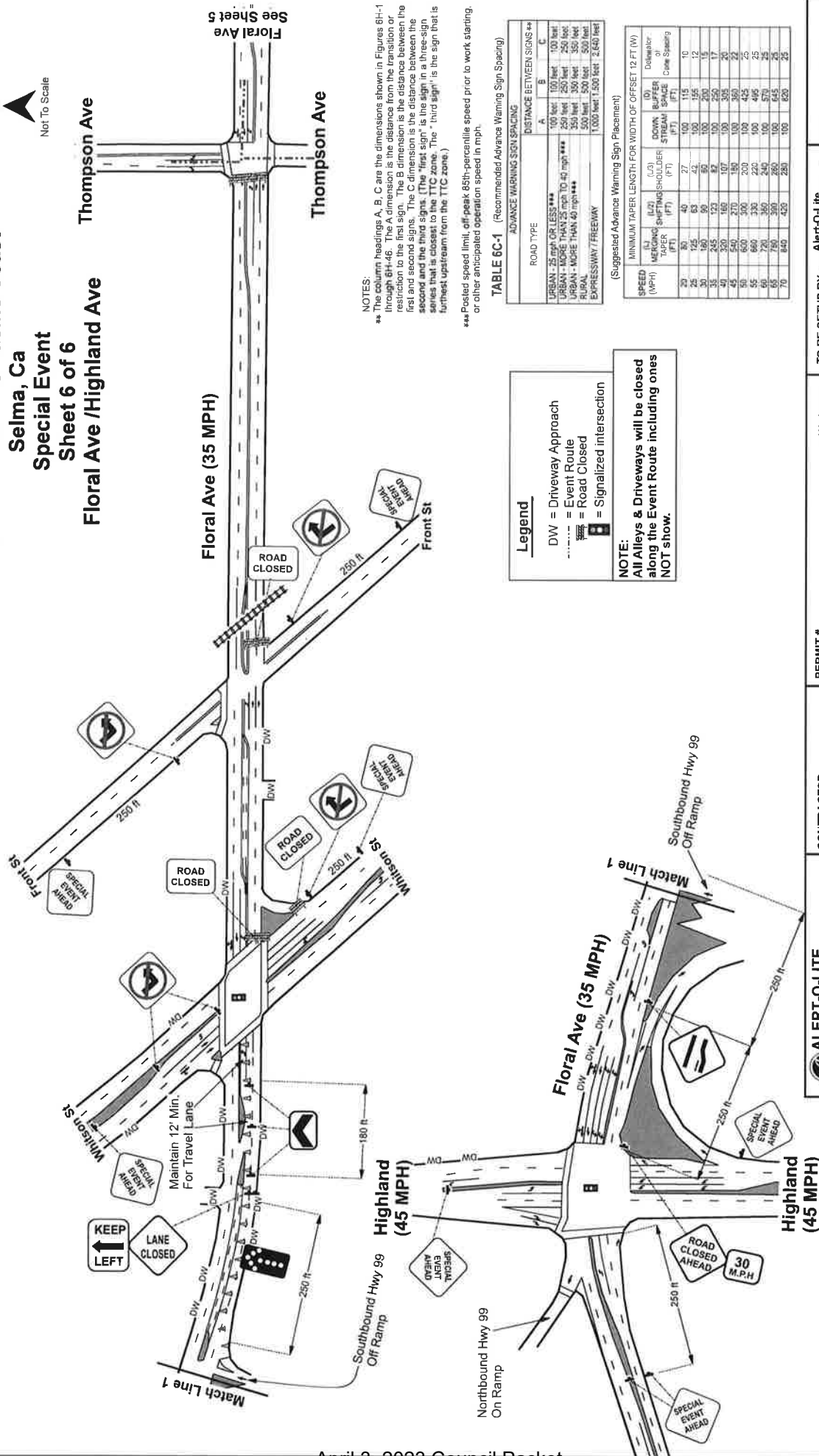
ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549 Date: 3/10/2023 Drawn By: Christine AOL Job: 016871	CONTRACTOR: SIKH Center / Pacific Coast PROJECT: 2023 Special Event	PERMIT # - PROJ. # TOTAL # OF DAYS: 1 day WORK HOURS: 9am - 4pm	START DATE: 4/16/2023 END DATE: 4/16/2023 DAILY WORKING DAYS	TO BE SETUP BY: Alert-O-Lite TO BE MAINTAINED BY: Alert-O-Lite ONSITE CONTACT: Paul Gill PHONE NUMBER: 559-287-2228	PHASE #: 1 of 1 PAGE #: 5 of 6
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SIKH Center Of The Pacific Coast

Selma, Ca
Special Event
Sheet 6 of 6

Floral Ave /Highland Ave

Thompson Ave



NOTES:
** The column headings A, B, C are the dimensions shown in Figures 6H-1 through 6H-4. The A dimension is the distance from the transition or restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. (The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.)

*** Posted speed limit, off-peak 85th-percentile speed prior to work starting, or other anticipated operation speed in mph.

TABLE 6C-1 (Recommended Advance Warning Sign Spacing)

ROAD TYPE	DISTANCE BETWEEN SIGNS **		
	A	B	C
URBAN - 25 mph OR LESS ***	100 feet	100 feet	100 feet
URBAN - MORE THAN 25 mph TO 40 mph ***	250 feet	250 feet	250 feet
URBAN - MORE THAN 40 mph ***	350 feet	350 feet	350 feet
RURAL	500 feet	500 feet	500 feet
EXPRESSWAY / FREEWAY	1,000 feet	1,500 feet	2,640 feet

(Suggested Advance Warning Sign Placement)

SPEED (MPH)	MINIMUM TAPER LENGTH FOR WIDTH OF OFFSET 12 FT (W)			
	(A) MERGENT	(B) SHIFTING	(C) DOWN	(D) BUFFER
20	80	40	27	100
25	125	63	42	150
30	160	90	60	200
35	245	123	87	300
40	320	160	107	400
45	400	200	133	500
50	480	240	160	600
55	560	280	190	700
60	720	360	240	900
65	780	390	260	1,000
70	840	420	280	1,100

Legend

DW = Driveway Approach
--- = Event Route
___ = Road Closed
□ = Signalized Intersection

NOTE:
All Alleys & Driveways will be closed along the Event Route including ones NOT show.

ALERT-O-LITE Ph: (559) 265-4550 FAX: (559) 265-4549 Date: 3/10/2023 Drawn By: Christine AOL Job: 016871	CONTRACTOR: SIKH Center /Pacific Coast	PERMIT # - PROJ. #	START DATE: 4/16/2023 END DATE: 4/16/2023	TO BE SETUP BY: Alert-O-Lite TO BE MAINTAINED BY: Alert-O-Lite	PHASE # 1 of 1 PAGE # 6 of 6
	PROJECT: 2023 Special Event	TOTAL # OF DAYS: 1 day WORK HOURS: 9am - 4pm	DAILY WORKING DAYS	ONSITE CONTACT: Paul Gill PHONE NUMBER: 559-287-2228	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church & Casualty Ins Agency Inc 3440 Irvine Ave Newport Beach CA 92660		CONTACT NAME: Jennifer Nguyen CISR PHONE (A/C No, Ext): (800) 995-7525 FAX (A/C, No): (800) 995-7521 E-MAIL ADDRESS: jennifer@ccia.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Church Mutual Insurance Co S.I.	18767
INSURED SIKH CENTER OF PACIFIC COAST SELMA INC 2211 S HIGHLAND AVE SELMA CA 93662-9052		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL232608583

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			0148055-02-510712	01/24/2023	01/24/2024	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
			PROPERTY DAMAGE (Per accident) \$				
	AUTOMOBILE LIABILITY						
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					
	<input type="checkbox"/> AUTOS ONLY						
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of insurance for Special Permit--Sikh Parade located on a portion of State Hwy 43 between 2211 S Highland Ave and Rose Ave in the City of Selma, CA on April 16, 2023. April 16, 2023. The City of Selma, its officers, employees, and volunteers are named additional insured only with respect to the activities of the Named Insured on the above described premises. All activities/operations not specifically run/or conducted by the Named Insured are excluded. Refer to attached A267.1 Blanket Additional Insured Endorsement.

CERTIFICATE HOLDER

CANCELLATION

City of Selma 2857 A St Selma CA 93662	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET ADDITIONAL INSURED ENDORSEMENT FOR
CONTRACT, AGREEMENT OR PERMIT - INCLUDING LESSOR OF
LEASED EQUIPMENT, OWNER OF LEASED LAND,
MANAGERS OR LESSORS OF PREMISES, ENGINEERS,
ARCHITECTS AND SURVEYORS AND VENDORS**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

The following is added to the General Liability Additional Provisions Form.

**A. ADDITIONAL INSURED - BY
CONTRACT, AGREEMENT, OR PERMIT.**

1. Paragraph C. - WHO IS AN INSURED, is amended to include as an insured:

(a) Any person or organization with whom you have entered into a written contract, agreement or permit requiring you to provide insurance as is afforded by this General Liability Coverage Form will be an additional insured, but only:

(1) To the extent that such additional insured is held liable for acts or omissions committed by you or your subcontractors during the performance of your ongoing operations.

(2) With respect to property owned or used by, or rented or leased to, you.

The insurance afforded any additional insured under this paragraph will be subject to all applicable exclusions or limitations described in paragraphs 2.(a), (b), (c), (d) and (e) and in 3.(a), (b), (c), (d), (e) and (f) below.

(b) Such insurance as is provided by this paragraph for any additional insured will be primary, if so required by the written contract, agreement, or permit. Any other insurance available to such person or organization shall be excess over this insurance.

(c) A person's or organization's status as an additional insured in connection with a written contract, agreement or permit under this paragraph ends when your operations for that additional insured are completed or the written contract, agreement or permit is terminated or expires.

2. Additional Exclusions or Limitations

(a) Lessor of Leased Equipment

If an equipment lessor is an additional insured as a result of the provisions of paragraphs 1.(a), (b) and (c) above, the following additional exclusions apply:

This insurance does not apply:

(1) To any "occurrence" which takes place after the equipment lease expires;

(2) To "bodily injury" or "property damage" arising out of the sole negligence of such additional insured.

(b) Owner of Leased Land

If an owner or other interest from whom land has been leased is an additional insured as a result of the provisions of paragraphs 1.(a), (b) and (c) above, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to lease that land; or
- (2) Structural alterations, new construction, or demolition operations performed by or on behalf of the owner or other interest from whom the land was leased.

(c) Managers or Lessors of Premises

If a manager or lessor of premises you rent or lease is an additional insured as a result of the provisions of paragraphs 1.(a), (b) and (c) above, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction, or demolition operations performed by or on behalf of the manager or lessor of that premises.

(d) Engineers, Architects, or Surveyors

If an engineer, architect or surveyor is an additional insured as a result of the provisions of paragraphs 1.(a), (b) and (c) above, the following additional exclusions apply:

This insurance does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of the rendering or the failure to render any professional services by or for you, including:

- (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

(e) Vendors of "Your Products"

If a vendor of "your products" is an additional insured under this Coverage Part, such insurance as is provided to the additional insured applies only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and subject to the following additional exclusions:

- (1) This insurance afforded the vendor does not apply to:
 - (i) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
 - (ii) Any express warranty unauthorized by you;
 - (iii) Any physical or chemical change in the product made intentionally by the vendor;

(iv) Repackaging, except unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(v) Any failure to make such inspections, adjustments, tests, or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business; in connection with the distribution or sale of the products;

(vi) Demonstration, installation, servicing, or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product; or

(vii) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.

(viii) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

a) The exceptions contained in Sub paragraphs (iv) or (vi); or

b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part, or container entering into, accompanying or containing such products.

3. Such insurance as is afforded for any additional insured under 1. and as modified by **Paragraph 2.** above is subject to all applicable exclusions under **Coverage A, BODILY INJURY AND PROPERTY DAMAGE LIABILITY COVERAGE, Paragraph 2. Exclusions** other than **2.b.** which is applicable to contractual liability; and to the following additional exclusions:

(a) The independent acts or omissions of such additional insured.

(b) Any liability arising from injury or damage in connection with a contract or agreement executed or permit issued subsequent to:

(i) The occurrence of any "bodily injury" or "property damage"; or

(ii) The commission of any offense which caused "personal and advertising injury."

(c) Construction or demolition activities within 50 feet of any railroad property and affecting any railroad bridge or trestle, track, road-bed, tunnel, underpass or crossing.

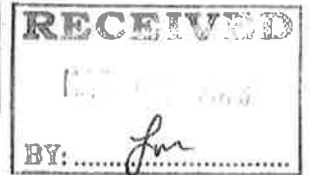
- (d) Any liability arising from injury or damage in connection with a permit issued by a state political subdivision if the liability is from operations performed for the state or political subdivision.
- (e) Any liability from "bodily injury" or "property damage" arising out of "your work" which is included in the "products-completed operations hazard."

This additional exclusion **A.3.(e)** does not apply with respect to such Vendors coverage as is provided under **A.2.(e)** above.

- (f) Any person or organization included as an insured under any other provision of Paragraph C., Who Is An Insured, or included as an additional insured by any endorsement to this policy.

City of Selma
Application for Special Event Fee Waiver
or Fee Reduction

SELMA CITY HALL
1710 Tucker Avenue, Selma, CA 93662
(559) 891-2200 Fax (559) 896-1068



Policy:

The City of Selma (City) recognizes the value of partnering with other agencies and organizations in providing services that benefit the community and its residents. In an effort to provide support for organizations providing valuable services to the community, specific guidelines have been established for determining when permit fees may be reduced or waived (see "Fee Reduction or Waiver Policy for Special Events"). In order to request a reduction or waiver of fees, please complete this application and submit it with necessary documentation to the address provided on the last page.

Policy approved by City Council on March 4, 2019 (Resolution No. 2019-11R)

THIS APPLICATION IS DUE TO THE CITY 60 DAYS PRIOR TO THE EVENT

REQUESTING (Please check all that apply)

☒ Fee waiver ☐ Fee reduction (Amount Requested: \$ APP)

SPONSORING ORGANIZATION INFORMATION

Name of Organization: Sikh Center of the Pacific Coast, Selma

Address: 2211 S. Highland Ave, Selma CA 93662

Telephone: _____ Cell: _____

Email: Surinder Gill

Event Coordinator: Gurnee S NAGRA & Karmail Simdher

Telephone: _____ Cell: _____

Email: _____

Nonprofit 501(c) (3) tax-exempt organization: 77-0104681

Located in Selma: 2211 S. Highland Ave, Selma CA 93662

Has organization received any other financial assistance from the City this year? NO

EVENT INFORMATION

Name of Event: Annual Sikh Parade

Type of Event: Parade with Truck Fleets, Cars, Walking People

Facility Requested or Event Location: 2211 S. Highland Ave, Selma

Date of Event: 04/16/2023

Event Hours: 10:00 AM to 2:30 PM

On which dates and at what times are you requesting permission to setup/clean up?

Set up: 04/16/2023 Clean up: NA

Please describe the event, its purpose, and the activities that will take place:

Annual Sikh Parade to celebrate the Birth of Khalsa
which started on April 13th, 1699 by our 10th Guru
GURU GOBIND SINGH JI

Is the event open to the public: YES

Estimated number of participants/spectators: 2000 +

Is this event a fundraiser: NO

Will there be an admission, entrance, user fee or cover charge for the event? If so, please explain: NO, It is a free event every year

How will the event benefit Selma: Peoples come from all over
California & from Canada, they rent Hotel Rooms
and shopping from local stores

Will promotional materials be used? How are you planning to market the event:

Advertise on Radio, Ch. 900, 630 AM & 1300 AM
& Local Papers

Will the event create revenue-generating opportunities for local Selma businesses? If so, how: Peoples Shop at Walmart, local stores
and motels

Can you commit to tracking event attendance and vendor sales to report the City's Economic Development Team following the event? Yes No X

If yes, please describe how you will track attendance and sales:

Has your organization put on this same event in the past: Yes X No

If not, has your organization put on other events in Selma? If so, please indicate which ones: _____

Other organizations participating in organization of the event: Sikh organizations
from all over California, City Mayor, Council members
assembly member, Congressman & more officials

Other organizations participating in event: all organizations, Caruthers, Resmon, through California

Will this event receive third party funding or sponsorship: NO

Name of Applicant (Print): Surinder Gill
GURNEK S. NAGRA Date: 1/24/2023
Signature of Applicant: KARNAIL SINDHER

Please deliver completed application to (City Hall, 1710 Tucker Street, Selma, CA 93662 Building-Planning Technician, 559-891-2208) along with a copy of your organization IRS 501(3)(c) determination letter. Incomplete applications or requests will not be considered.

Planning Office Use Only	
Date Received:	_____
Received By:	_____
Application Rcvd ()	IRS 501(3)(c) Rcvd ()
Date Forwarded for Approval:	_____

Sikh Center of Pacific Coast Selma Inc.

EIN: 77-0104681 | Selma, California, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC ⓘ



REQUEST FOR SUPPORT, SERVICES OR PERFORMANCE **SELMA HIGH SCHOOL MCJROTC**

Please complete this form to request MCJROTC services, support or performances. We greatly appreciate your recognition of the excellence of the cadets of Selma High School MCJROTC. All due consideration will be given to your request and if we can reasonably do it, **WE WILL!!** This form is our official way to track all that we do and receive due recognition from our school and Marine Corps headquarters. Your cooperation is greatly appreciated.

Requesting Organization Sikh Center of the Pacific Coast _____

Street Address 2211 S Highland Ave

City, State, Zip Code Selma Ca 93662

Telephone # /Fax # Fax 0937

Point of Contact (person) Gurnek Singh Nagra

Today's Date 1/17/2023

Type of Services, Support or Performances Requested: (Circle Applicable Item)

- | | |
|-------------------------------------|---------------------------|
| 1) Color Guard | 5) Sword Arch |
| 2) Drill Team (Armed) (Unarmed) | 6) Temp Loan of Equipment |
| 3) Community Service Project X | 7) Volunteer Work X |
| 4) Ceremony Escorts | 8) Other: _____ |

Complete Description* of requested service, support or performance:

Who (Number of Cadets) _____ 80

What _____

When (Date Time) _____ 4/16/2023

Where 2211 S Highland Ave, Selma Ca 93662

Why Annual Nagar Kirtan Parade

How Walkthrough the City Street

Please note that our cadets give of their own personal time to meet these requests, sometimes including their school time and/or employment. We do not seek funds from your request as this is not needed.

We have other fund raiser programs. One in which our cadets seek sponsors. If you would like to sponsor a cadet or help us in our other fund raising efforts please state so below, and we will provide further information. Thank You!

\$1500 _____ **Yes, We are interested in your programs fund raising efforts.**

[Handwritten signature]

Mike Romero 01/31/2023

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

April 3, 2023

ITEM NO: 5.

SUBJECT: Consideration of a Resolution, approving a request for a fee waiver for the Central California Blood Center event.

RECOMMENDATION: Consider approving a resolution and request from the Central California Blood Center to waive fees for the Blood Drive.

DISCUSSION: The Central California Blood Drive has submitted a request to waive fees associated with the blood drive event (Attachment #1).

Fees associated with this event include Special Events Permit and Park Rental which total \$1,145.

This event will take place on April 15, 2023, and will be along the route depicted in Attachment #2. The fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby generating additional revenue for the City towards programs and services.

RECOMMENDATION: Consider approving the resolution and request from Central California Blood Center to waive fees for the blood drive.

<u>/s/</u>	<u>03/30/2023</u>
Lupe Macias, Building-Planning Technician.	Date

<u>/s/</u>	<u>03/30/2023</u>
Jerome Keene, Deputy City Manager	Date

<u>/s/</u>	<u>03/30/2023</u>
Fernando Santillan, City Manager	Date

RESOLUTION NO. 2023 – __R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING A
REQUEST FOR A FEE WAIVER FOR THE CENTRAL
CALIFORNIA BLOOD CENTER EVENT**

WHEREAS, the Central California Blood Center requested that the City Council waive fees associated with its blood drive event to be held be on April 15, 2023; and

WHEREAS, the total fees associated with the blood drive are One Thousand One Hundred Forty-Five Dollars (\$1,145), which includes the fees for the special events permit, and park rental; and

WHEREAS, the total amount the Blood Center is requesting the City Council to waive is One Thousand One Hundred Forty-Five Dollars (\$1,145); and

WHEREAS, while the City is proposing to waive certain fees associated with the blood drive, Central California Blood Center is still required to comply with all other provisions of the City's Municipal Code; and

WHEREAS, the fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby serving as a vehicle to bring additional revenue to the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City, thereby serving as a vehicle to bring additional revenue to the City.

SECTION 3. The City Council hereby approves the fee waiver for fees associated with the Blood Drive in the amount of One Thousand One Hundred Forty-Five Dollars (\$1,145).

SECTION 4. The Central California Blood Center shall comply with the City's Municipal Code during the Blood Drive, and provide the City with all information required by City staff, including, but not limited to, the following:

1. Proof of insurance with the City named as additional insured.
2. Indemnification of the City.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 3rd day of April, 2023, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk



SPCL-23-3

Park Rental & Special Events Permit

Status: Active

Date Created: Feb 7, 2023

Applicant

Martin Garcia



Contacts Information

What type of application will this be?

Park Rental

Is the applicant going to be the main contact for this Special Event?

Yes

Will you have an Alternate Contact for this Special Event?

No

Is there a Sponsor/Organization for this Special Event?

Yes

Will there be an Event Chairperson for this Special Event?

No

Sponsor/Organization Information

Name

Central California Blood Center

Telephone



Address

4343 W Herndon Ave

City

Fresno

State

CA

Zip

93722

Officer

Cindee Allen

Title

Account Executive

Event Details**Park Rental Requested**

Lincoln Park

Please indicate which Pioneer Village Facilities you will be renting with a check.**How many days will your event be?**

1

Rental Start Date

04/15/2023

Nature and Purpose of Event

Blood Drive

Start Time

10:00 am

End Time

3:00 pm

Will there be a fee for admissions charged?

No

Resident/Non-Resident

Non-Resident

Will you be having a bounce house?

No

Alcohol being served must end one hour prior to the completion of the event.**Estimated Number of Participants or Attendees**

40

Will there be Sound Amplification Equipment?

No

EVENTS REQUIRING SECURITY WILL BE REQUIRED TO PROVIDE PROOF OF SECURITY FROM THE CITY OF SELMA POLICE DEPARTMENT STAFF. ANY EVENT THAT DOES NOT REQUIRE SECURITY BUT REQUIRES THE POLICE BEING CALLED TO THE EVENT WILL HAVE COSTS DEDUCTED FROM THE SECURITY DEPOSIT. SHOULD THE PAYMENT BE HIGHER

THAN THE DEPOSIT, THE PERSON ASSUMING
RESPONSIBILITY WILL BE BILLED

Park Rental Information

The following vendor is approved by the City of
Selma for Bounce Houses:

Bouncin off the wall

Phone #: (559)897-1125

1. Alcholic beverages are prohibited in City Parks (Selma City Code Section 9-8-4(s).
2. No Parking in the park or Veteran's Plaza (unloading only).
3. Electricity is available at most Parks, however, strict regulations govern its use.
4. Special Park arrangements must be approved and fee paid as assessed for such services.

CLEANING AND DAMAGE PAYMENT

No deposit is required at time of rental. However, as the person responsible for renting the shelter, I understand I will be billed for cleaning and damages should they occur.



I acknowledge that a "Cleaning Fee" will be charged at \$20 per hour post rental along with costs to repair any damage to the park or shelter.

Martin Garcia

01/27/2023

Statement of Understanding

The undersigned hereby accepts and agrees to comply with all City Policies, Ordinances, State Laws and rules and regulations. Applicant further agrees to hold the City of Selma, Officers and employees, free and harmless from the loss, damage, liability, cost or expenses that may arise incident to the use or occupation of the required park, facility or equipment.

10-10-23.1: PARKING IN PARKS AND OTHER RECREATIONAL AREAS:

No person shall drive or park a vehicle in a public park or recreation area, except by special permit issued by the Police Department. Authorized signs shall be posted at all entrances to parks or recreation areas giving notice of this Section. (Ord. 694,7-3-72, eff. 8-4-72).

Signature of Person Assuming Responsibility

Martin Garcia

01/27/2023

Applicant Signature

Signed

I, the undersigned representative, have read the rules and regulations with reference to this permit and am duly authorized to enjoin the organization(s) or person(s) listed on this application for the responsibilities listed in the Selma Municipal Code Section _____ in its entirety and as applied to the city of Selma

Martin Garcia
01/27/2023

Title
Martin Garcia

Post Special Event Fees

Barricades	Police Officer
CSO	Dispatcher
Staff	

Park Rental Fees

Pioneer Village Fees



Set up
shade tent
and tables/
chairs

Set up two mobile
blood donation in
the parking lot

Parking for guests

Lincoln Park
20 min drive - home

Selma Park

Selma Senior Center

Selma Recreation
Department

Selma Branch Library

California Water Services



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
01/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Sacramento CA Office 2277 Fair Oaks Blvd. Suite 250 Sacramento CA 95825 USA	CONTACT NAME:	
	PHONE (A/C. No. Ext): (916) 369-4800	FAX (A/C. No.): 847-953-2283
INSURED Central California Blood Center 4343 West Herndon Avenue Fresno CA 93722 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: Columbia Casualty Company	
	INSURER B: Cypress Insurance Co (CA)	
	INSURER C: The Continental Insurance Company	
INSURER D:		
INSURER E:		
INSURER F:		

Holder Identifier :

COVERAGES**CERTIFICATE NUMBER:** 570097453778**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			HMA6050353913	10/01/2022	10/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6049715798	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			HMC4031911487	10/01/2022	10/01/2023	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			CEWC354393	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
A	Misc Med Prof			HMA6050353913	10/01/2022	10/01/2023	Limit (1) \$1,000,000 Limit (2) \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Evidence of Insurance

Certificate No : 570097453778

CERTIFICATE HOLDER**CANCELLATION**

Lincoln Park 2301 Selma St Selma CA 93662 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Department of the Treasury

District Director

Internal Revenue Service

JUL 8 1977

FEDERAL TAX ID# 94-6024540

L-178, Code 428

EP:EO:EO:1: S.Dimon
(415) 556-5488

Central California Blood Bank
3425 N.First street - P.O. Box 31
Fresno, Ca.

93707

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(0)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2). : ...

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

(Over)

If your gross receipts each year are normally more than \$~0:,090 you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file a return on time.

You are not required to file Federal 'income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an inoome tax return on Form 990-T~ In this letter we are not determining whether any of your present or proposed aotivities are unrelated trade or business as ~erined in section 513 of the Code.

You ne~d an employer identification number even if you have no . employ~e~. ,If an employer ~dentificatioll number was not entered on your application! a number" will be assigned to you and you will be advised of it'. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent reoords.

Sincerely yours,



District Director

This revokes our prior determination letter dated September 10, 1958.

Your application for exemption has been considered under section S01(c)(3) rather than S01(c)(4} w~ch is inapplicable. '

CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:

April 3, 2023

ITEM NO: 6.

SUBJECT: Consideration of a Resolution awarding contract to Don Berry Construction, Inc. for the Stillman Street and High Street Road Improvements Project.

BACKGROUND: The approved Budget for Fiscal Year 2022-23 allocated \$2,751,000 to Street Improvements in the Street Construction and Maintenance Department. Several street improvement projects were previously identified by staff to utilize these available Street Funds. The subject Project is one of the identified projects.

The Stillman Street and High Street Road Improvements Project ("Project") is located along Stillman Street between Chandler Street and McCall Avenue, and along High Street between Stillman Street and Wright Street. The Project includes the complete removal and reconstruction of the paved street surface. A portion of concrete curbs, gutters, and valley gutters are to be removed and replaced to improve stormwater drainage. Portions of public sidewalks and several curb ramps are included to be removed and replaced to address accessibility issues.

DISCUSSION: During the project bidding phase, the Notice Inviting Bids were advertised in the Hanford Sentinel and circulated in the local builders' exchanges. Additionally, other reputable contractors experienced with this type of construction were made aware of the project and invited to bid on the project as well.

Bids for the Stillman Street and High Street Road Improvement Project were opened on March 21, 2023. The bid results were as follows:

Contractor	Bid
Don Berry Construction, Inc.....	\$457,725.00
R.J. Berry Jr., Inc.	\$515,335.00
Emmett Valley Construction, Inc.	\$550,165.80
Asphalt Design By Juan Gomez	\$598,000.00
Dave Christian Construction Co., Inc.	\$599,051.50
Bush Engineering, Inc.	\$600,099.00
Witbro Inc., dba Seal Rite Paving	\$614,428.00
Dawson-Mauldin, LLC	\$670,572.00
Avison Construction, Inc.....	\$725,428.00
Engineers Estimate	\$717,102.00

The bids were analyzed, and it was determined that Don Berry Construction, Inc. submitted the lowest responsive and responsible bid and as such, Staff recommends that they be awarded the contract.

FISCAL IMPACT: As previously mentioned, the Approved Budget for Fiscal Year 2022-23 allocated \$2,751,000 in Department 5400-Street Construction and Maintenance, as Expenditure 700.100.00-Improvements.

The estimated cost for the construction phase of the project is \$572,065, as detailed below:

- Construction..... \$457,725.00
- Construction Contingency \$45,772.00
- Construction Management/Inspection/Testing/Admin \$68,568.00

The remaining budgeted funds for Improvements in Street Construction and Maintenance 2022/23 Budget will be \$2,178,935 for other identified Street Improvement Projects.

RECOMMENDATION: Approve Resolution awarding construction contract to Don Berry Construction, Inc. for the Stillman Street and High Street Road Improvements Project in the amount of \$457,725.00; approving a 10% construction contingency for potential change orders in the amount of \$45,772.00 for this project; and authorize the City Manager to sign contract documents on behalf of the City.

_____/s/_____
David Horn
City Engineer

_____03/24/2023_____
Date

_____/s/_____
Jerome Keene
Deputy City Manager

_____03/27/2023_____
Date

_____/s/_____
Fernando Santillan
City Manager

_____03/27/2023_____
Date

RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SELMA, CALIFORNIA AWARDED CONTRACT FOR
STILLMAN STREET AND HIGH STREET ROAD IMPROVEMENT PROJECT**

WHEREAS, The City Staff designated the Stillman Street and High Street Road Improvement Project (“Project”) for Street Construction and Maintenance in the Approved Budget for Fiscal Year 2022-23; and,

WHEREAS, the plans and specifications for the Project were prepared by Yamabe and Horn Engineering, Inc., and approved by the City of Selma Public Works and the City Engineer; and,

WHEREAS, the project has been advertised and bids have been received on the project; and,

WHEREAS, the bids were opened on Tuesday, March 21, 2023;

WHEREAS, Staff analyzed all bids received and determined the bid from Don Berry Construction, Inc. to be the lowest responsive and responsible bid;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Selma hereby finds, determines, and declares the following:

1. The above recitals are true and correct;
2. The contract for the Stillman Street and High Street Road Improvements Project is awarded to Don Berry Construction, Inc., at a cost of \$457,725.00;
3. Approve a 10% Construction Contingency in the amount of \$45,772.00;
4. Authorize the City Manager to execute contract documents.
5. **Severability.** The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.
6. **Effective Date.** That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Selma held on the 3rd day of April, 2023 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

(Signatures on the following page)

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

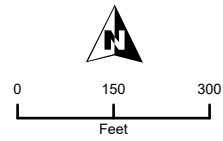
Path: F:\2022\22-238\GIS\Stillman_HighSt_Map\Stillman_HighSt_Map.aprx



Stillman Street & High Street Road Improvement Project

Legend

-  Project Location
-  Parcels



Yamabe & Horn Engineering, Inc.
CIVIL ENGINEERS • LAND SURVEYORS

CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:

April 3, 2023

ITEM NO: 7.

SUBJECT: Introduction and waive the first reading of Ordinance Amending Title IV – Building Regulations, Chapters 1 through 5, 11, 12, 14, 15, 16, 17 and Title VII – Fire Regulations, Chapters 1 and 2 of the City of Selma Municipal Code Relating to Building Codes

BACKGROUND: The last update to the City's Building Code was conducted in December of 2016 when the City Council adopted an Ordinance amending Chapter 1 through 5, 11, 12, 14, 15, 16, and 17 of Title IV and Chapters 1 and 2 of Title VII as it relates to the adoption of codes. This action adopted the 2015 California Building Standards Code.

The California Building Standards Commission (BSC) reviews the most recent edition of national model codes and standards and made amendments and additions to most parts of the California Building Standards Code. On July 1, 2022, the State adopted the 2022 California Building Code Standards, which have become effective on January 1, 2023. The 2022 California Building Standards Code includes the following:

Title 24 California Code of Regulations:

- Part 1 - California Administrative Code
- Part 2 - California Building Code
- Part 2.5 - California Residential Building Code
- Part 3 - California Electrical Code
- Part 4 - California Mechanical Code
- Part 5 - California Plumbing Code
- Part 6 - California Energy Code
- Part 8 - California Historical Building Code
- Part 9 - California Fire Code
- Part 10 - California Existing Building Code
- Part 11 - California Green Building Standards Code
- Part 12 - California Reference Standards Code

DISCUSSION: As a result of the Building Standards Commission's action, each City and County agency may adopt this new code with local amendments by January 1, 2023. If no local action is taken by this date, then the State's Code, in its entirety, is applicable to the agency when processing building and grading permit applications. The purpose of this exercise is to ensure that the City of Selma's Municipal Code is consistent with the most current California Building Code. Following the adoption of this ordinance, Staff will conduct a comprehensive review of the City's Municipal Code as it relates to Building related policies and staff will present any revisions that staff deems necessary to streamline the process and elaborate on existing policies.

This Ordinance incorporates by reference the most recent version of the California Standard Building Codes. In adopting these Standard Codes, the City of Selma may add to, delete, or amend the various parts of the Standard Codes which are not construction standards. Generally, those provisions relating to permits and fees are deleted and provided for separately by resolution. The proposed Ordinance would adopt the Standard Codes as follows:

1. Building Standards Code (Chapter 1 of Title IV of the SMC) with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
2. Administrative Code (Chapter 2 of Title IV of the SMC). with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
3. Building Code (Chapter 3 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
4. Electrical Code (Chapter 4 of Title IV of the SMC) with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
5. Mechanical Code (Chapter 5 of Title IV of the SMC) with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
6. Plumbing Code (Chapter 11 of Title IV of the SMC) with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
7. Historical Building Code (Chapter 12 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
8. Reference Standards Code (Chapter 14 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
9. Residential Building Code (Chapter 15 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
10. Existing Building Code (Chapter 16 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.

11. Green Building Standards Code (Chapter 17 of Title IV of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
12. Fire Code (Chapter 1 of Title VII of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.
13. Fire Code (Chapter 2 of Title VII of the SMC), with updates to specific references to the 2016 California Building Standards Code and replacement with 2022 California Building Standards Code.

FISCAL IMPACT: This is a City-initiated process and therefore, no fees have been collected. Staff's time was used in the conduction of meetings/discussions, and preparation of the draft ordinance.

RECOMMENDATION: Introduce and waive the first reading of an Ordinance amending Title IV – Building Regulations, Chapters 1 through 5, 11, 12, 14, 15, 16, 17 and Title VII – Fire Regulations, Chapters 1 and 2 of the City of Selma Municipal Code Relating to Building Codes.

_____/s/_____ Trevor Stearns Contract City Planner	_____ 3/30/2023 Date
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_____/s/_____ Jerome Keene Deputy City Manager	_____ 3/30/2023 Date
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Attachments:

1. Proposed Ordinance

ORDINANCE NO. 2023-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SELMA REPEALING
AND REENACTING CHAPTERS 1 THROUGH 5, 11, 12, 14, 15, 16, 17 OF TITLE IV AND
CHAPTERS 1 AND 2 OF TITLE VII OF THE SELMA MUNICIPAL CODE,
TO ADOPT BY REFERENCE THE CALIFORNIA CODE OF
REGULATIONS TITLE 24, 2012 EDITION OF THE CALIFORNIA BUILDING
STANDARDS CODE INCLUDING THE FOLLOWING PARTS:**

**PART 1 - CALIFORNIA BUILDING STANDARDS ADMINISTRATIVE CODE;
PART 2 - CALIFORNIA BUILDING CODE;
PART 2.5 - CALIFORNIA RESIDENTIAL BUILDING CODE;
PART 3 - CALIFORNIA ELECTRICAL CODE;
PART 4 - CALIFORNIA MECHANICAL CODE;
PART 5 - CALIFORNIA PLUMBING CODE;
PART 8 - CALIFORNIA HISTORICAL BUILDING CODE;
PART 9 - CALIFORNIA FIRE CODE;
PART 10 - CALIFORNIA EXISTING BUILDING CODE;
PART 11 - CALIFORNIA GREEN BUILDING STANDARDS CODE;
PART 12 - CALIFORNIA REFERENCE STANDARDS CODE,**

WHEREAS, the City of Selma last adopted California Building Standards Code 2015 pursuant to the Selma Municipal Code; and

WHEREAS, the California Building Standards Commission has amended, updated and revised the California Building Standards Codes included in Title 24 of the California Code of Regulations; and

WHEREAS, the purpose of this Ordinance is to adopt by reference the 2022 Edition of the California Building and Standards Code, Title 24 of the California Code of Regulations. The City Council of the City of Selma hereby finds that the purpose of this Ordinance maintain consistency with the California Building Standards Code and standards to protect the public safety, health, property and welfare of the City of Selma

WHEREAS, the City Council of the City of Selma desires to amend those Chapters of Title IV and Title VII of the Selma Municipal Code that references the California Building Standards Code of 2015 and amend those chapters as set forth herein to incorporate the current version of the California Building Standards Code and Title 24 of the California Code of Regulations.

WHEREAS, amendments to the applicable chapters of the Selma Municipal Code are denoted by strikethroughs indicating deletion and underlining indicating addition.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA DOES HEREBY ORDAIN as follows:

THE CITY COUNCIL OF THE CITY OF SELMA DOES ORDAIN as follows:

SECTION 1. Chapters 1 through 5 of Title IV of the Municipal Code of the City of Selma is hereby amended to read as follows:

4-1-1: ADOPTION OF THE CALIFORNIA BUILDING STANDARDS CODE AND CALIFORNIA CODE OF REGULATIONS:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California building standards code, ~~2016 edition~~ 2022 Edition, California code of regulations, title 24 and California code of regulations, title 25, division 1, chapter 1, subchapter 1 (state housing law) as the foundation of the city of Selma building requirements and made part of this chapter as though set forth in full except as amended herein. These codes shall be designated as title IV, chapter 1, California building standards and California code of regulations of the city of Selma

4-2-1: ADOPTION OF THE CALIFORNIA BUILDING STANDARDS CODE ADMINISTRATIVE CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the ~~2016 edition~~ 2022 Edition of the California building standards administrative code, California code of regulations, title 24, part 1, copies of which are on file with the city of Selma for public record and inspection. These are hereby adopted by said council by reference as the administrative code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to the amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 2, titled "the administrative code of the city of Selma". (Ord. 2016-7, 12-5-2016)

4-3-1: ADOPTION OF THE CALIFORNIA BUILDING STANDARDS CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California building standards code, ~~2016 edition~~ 2022 Edition, California code of regulations, title 24 and California code of regulations, title 25, division 1, chapter 1, subchapter 1 (state housing law) as the foundation of the city of Selma building requirements and made part of this chapter as though set forth in full except as amended herein. These codes shall be designated as title IV, chapter 1, California building standards and California code of regulations of the city of Selma

4-4-1: ADOPTION OF THE CALIFORNIA BUILDING ELECTRICAL CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California electrical code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, title 24, part 3, of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the electrical code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to the amendments, additions, deletions and fee exceptions set forth in this chapter. This code shall be designated as title IV, chapter 4, and the electrical code of the city of Selma.

4-5-1: ADOPTION OF THE CALIFORNIA MECHANICAL CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California mechanical code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, California code of regulations, title 24, part 4, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the mechanical code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to the amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 5, and the mechanical code of the city of Selma.

SECTION 2. Chapters 11, 12, 14, 15, 16, and 17 of Title IV of the Municipal Code of the City of Selma is hereby amended to read as follows:

4-11-1: ADOPTION OF THE CALIFORNIA PLUMBING CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the ~~2016 edition~~ 2022 Edition of the California plumbing code with appendices, title 24, part 5 of the California code of regulations, copies of which are on file with the community development department, for public record and inspection. These are hereby adopted by said council by reference as the plumbing code of the city of Selma and made a part of this chapter as though set

forth in full, subject, however, to the amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 11, and the plumbing code of the city of Selma.

4-12-1: ADOPTION OF THE CALIFORNIA HISTORICAL BUILDING CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California historical building code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, part 8 of title 24 of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the historical building code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 12, and the historical building code of the city of Selma.

4-14-1: ADOPTION OF THE CALIFORNIA REFERENCED STANDARDS CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California referenced standards code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, part 12 of title 24 of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the referenced standards code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 14, and the referenced standards code of the city of Selma.

4-15-1: ADOPTION OF THE CALIFORNIA RESIDENTIAL BUILDING CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California residential building code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, part 2.5 of title 24 of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the residential building code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to amendments, additions,

deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 15, and the residential building code of the city of Selma

4-16-1: ADOPTION OF THE CALIFORNIA EXISTING BUILDING CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California existing building code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, part 10 of title 24 of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the existing building code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 16, and the existing building code of the city of Selma.

4-17-1: ADOPTION OF THE CALIFORNIA GREEN BUILDING STANDARDS CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the California green building standards code, ~~2016 edition~~ 2022 Edition, included in the California building standards code, part 11 of title 24 of the California code of regulations, copies of which are on file in the community development department, for public record and inspection. These are hereby adopted by said council by reference as the green building standards code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title IV, chapter 17, and the green building standards code of the city of Selma.

SECTION 3. Chapter 1 and 2 of Title VII of the Municipal Code of the City of Selma is hereby amended to read as follows:

7-1-1: ADOPTION OF THE CALIFORNIA FIRE CODE:

Pursuant to the provisions of section 50022.2 of the Government Code and sections 17922, 17958.5, 17958.7 and/or 18941.5 of the Health And Safety Code of the state of California, the city council of the city of Selma does hereby adopt by specific reference thereto and incorporation herein by said reference, the provisions, rules and regulations specified and set forth in the ~~2016 edition~~ 2022 Edition of the California fire code with appendices, copies of which are on file with the city of Selma, for public record and inspection. These are hereby adopted by said council by reference as the fire code of the city of Selma and made a part of this chapter as though set forth in full, subject, however, to the amendments, additions, deletions and fee exceptions as set forth in this chapter. This code shall be designated as title VII, chapter 1, the fire code of the city of Selma.

7-2-1: GENERAL REQUIREMENTS:

All buildings, hereafter erected, constructed, or moved in, of five thousand (5,000) square feet or more in floor area, and all additions to existing buildings hereafter erected, constructed, or moved in, when the addition to the existing building results in a total combined floor area of five thousand (5,000) square feet or more, shall be equipped with an approved automatic fire sprinkler system in all occupancies as defined in the ~~2016 edition~~ 2022 Edition of the California building code and amendments thereto, except occupancies defined in chapter 3 of the California building code, ~~2016 edition~~ 2022 Edition, as R-3 and U, all of which shall conform to the regulations of the California building code, 2016 edition. The square footage shall be determined by measurement of the exterior wall dimensions. When an addition results in a building with total combined square footage of five thousand (5,000) square feet or more in floor area, the entire building, existing and addition, shall be equipped with an approved automatic fire sprinkler system. Other construction specifications shall be required as deemed necessary for fire protection by the building official and/or fire chief in all buildings, regardless of size and group occupancies. An approved automatic fire sprinkler system shall be as defined and outlined in chapter 9 of the ~~2016 edition~~ 2022 Edition of the California building code and all amendments thereto.

SECTION 4. California Environmental Quality Act: The City Council having considered the Staff Report and all public comments, has determined that the aforementioned repeal, reenactment and additions to the Municipal Code of the City of Selma is not a project under the California Environmental Quality Act because the amendment has no potential for resulting in a physical change in the environment. Since the aforementioned repeal, reenactment and additions to the Selma Municipal Code is not a project, no environmental documentation is required.

SECTION 5. Severability. If any part of this Ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed the remainder of this Ordinance, as if such invalid portion thereof had been deleted.

SECTION 6. This ordinance shall take effect thirty (30) days after its passage.

SECTION 7. The City Clerk is hereby ordered and directed to certify the passage of this Ordinance and to cause the same to be published once in a newspaper of general circulation, published in the County of Fresno.

I, REYNA RIVERA, City Clerk of the City of Selma, do hereby certify that the foregoing Ordinance was introduced and waiver of the first reading at a regular meeting of the City Council of the City of Selma held on the 3rd day of April 2023:

AYES:

COUNCIL MEMBERS:

NOES:

COUNCIL MEMBERS:

ABSENT:
ABSTAIN:

COUNCIL MEMBERS:
COUNCIL MEMBERS:

Scott Robertson
Mayor, City of Selma

ATTEST:

Reyna Rivera
City Clerk, City of Selma

APPROVED AS TO FORM:

Megan Dodd
City Attorney

CHECK REGISTER REPORT

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
81368	03/22/23	Printed	24-7 PETVETS	PD -DOG HIT BY A CAR WHILE CHP WAS HELPING IN SELMA		214.20
81369	03/22/23	Printed	ALLSTAR FIRE EQUIPMENT	FD -NFWA HELMETS		693.63
81370	03/22/23	Printed	MARGARET ALVAREZ	FD -AMBULANCE OVERPAYMENT REIMB		100.00
81371	03/22/23	Printed	JOEY CHARLENE ARTHUR	FD -AMBULANCE OVERPAYMENT REIMB		574.82
81372	03/22/23	Printed	AT&T	FIN -TELEPHONE -MARCH 2023		38.19
81373	03/22/23	Printed	AT&T	FIN -INTERNET SERVICE -CVTC 3/6-4/5/23	R	100.24
81374	03/22/23	Printed	AT&T	FIN -INTERNET SERVICE -WEED & SEED 3/11-4/10/23		84.89
81375	03/22/23	Printed	AT&T	FIN -TELEPHONE 2/12-3/11/23		94.85
81376	03/22/23	Printed	JAY WESLEY BROCK / TOP DOG TRAINING CENTER	PD -K9 MAINTENANCE 3/9/23		180.00
81377	03/22/23	Printed	CITY OF SANGER FIRE DEPARTMENT	FD -CONSULTING FOR IGT FEBRUARY 2023		214.90
81378	03/22/23	Printed	CITY OF SELMA	FD -REPLENISH PETTY CASH		116.69
81379	03/22/23	Printed	COMCAST	FD -INTERNET SERVICE -AMBULANCE 1231 ROSE AVE		190.41
81380	03/22/23	Printed	CPS HR CONSULTING	HR -WRITTEN TEST FOR FIRE APPARATUS		365.20
81381	03/22/23	Printed	CSJVRMA	HR -2022/2023 4th QTR DEPOSIT		299,638.00
81382	03/22/23	Printed	DATA TICKET, INC.	PD -PARKING CITATION PROCESSING FEBRUARY 2023		366.35
81383	03/22/23	Printed	DATAPATH LLC	ADMIN -5 LAPTOPS WITH ACCESSORIES FOR EMPLOYEES, FINANCE REMODEL CABLING & TERMINATIONS, ADOBE ACROBAT STANDARD FOR TEAMS		19,484.79
81384	03/22/23	Printed	DEPARTMENT OF JUSTICE	PD -BLOOD ALCOHOL ANALYSIS FEBRUARY 2023		350.00
81385	03/22/23	Printed	FIRE APPARATUS SOLUTIONS	FLEET -PARTS FOR FIRE ENGINE		3,760.55
81386	03/22/23	Printed	FRESNO COUNTY TAX COLLECTOR	FIN -PROPERTY TAX/SEWER 1st INSTALL LATE FEE		25.79
81387	03/22/23	Printed	GRISWOLD, LASALLE, COBB, DOWD	CITY ATTORNEY -LEGAL SERVICES FEBRUARY 2023		17,210.15
81388	03/22/23	Printed	IRG MASTER HOLDINGS, LLC	FIN -CVTC APRIL 2023 RENT	R	11,990.84
81389	03/22/23	Printed	KOSMONT & ASSOCIATES INC	ADMIN -INSRASTRUCTURE FUNDING FEBRUARY 2023		591.50
81390	03/22/23	Printed	TIM J LAW / LAW & ASSOCIATES	HR -LAW ENFORCEMENT BACKGROUNDS		1,400.00
81391	03/22/23	Printed	METRO UNIFORM	PD -REVOLVING ACCT	R	2,138.80
81392	03/22/23	Printed	NET TRANSCRIPTS, INC.	PD -TRANSCRIPTION CS#22- 2665		3,285.71
81393	03/22/23	Printed	PG&E	FIN -UTILITIES -MARCH 2023		139.23
81394	03/22/23	Printed	PG&E	FIN -UTILITIES -MARCH 2023		15.26
81395	03/22/23	Printed	SECOND CHANCE ANIMAL SHELTER	FIN -MONTLY SUPPORT -APRIL 2023		8,163.57
81396	03/22/23	Printed	SPARKLETTES	PD -WATER SERVICE		91.63
81397	03/22/23	Printed	STRYKER SALES CORPORATION	FD -MEDICAL SUPPLIES		1,139.40
81398	03/22/23	Printed	UNITY IT	PD -MDT MANAGED SERVICES FEBRUARY 2023		4,353.86
81399	03/22/23	Printed	JEFF WALLACE	FD -AMBULANCE OVERPAYMENT REIMB		100.00
81400	03/22/23	Printed	AAA QUALITY SERVICES	FIN -BUSINESS LIC OVERPAYMENT REIMB		89.00
81401	03/22/23	Printed	ACTION TOWING AND DIVE TEAM	PD -EVIDENCE TOWING JAN 2023		310.00
81402	03/22/23	Printed	AIRGAS USA LLC	FIN -CVTC OXYGEN SUPPLIES	R	23.73
81403	03/22/23	Void		Void Check		0.00
81404	03/22/23	Printed	ARAMARK UNIFORM	PW -UNIFORMS/TOWELS/FIRST AID KITS 2/16-2/23/23		564.10
81405	03/22/23	Printed	ART RAMIREZ INC	FIN -BUSINESS LIC OVERPAYMENT REIMB		5.00
81406	03/22/23	Printed	AT&T	FIN -TELEPHONE 2/4-3/3/23		1,642.24
81407	03/22/23	Printed	AT&T	FIN -TELEPHONE 2/4-3/3/23		124.95
81408	03/22/23	Printed	AT&T	FIN -TELEPHONE 2/4-3/3/23		119.47
81409	03/22/23	Printed	AT&T MOBILITY	FIN -TELEPHONE -MDT'S 2/1-2/28/23		389.07
81410	03/22/23	Printed	B&L MECHANICAL	FIN -BUSINESS LIC OVERPAYMENT REIMB		10.00
81411	03/22/23	Printed	BAUER COMPRESSORS INC.	FD -LEATHER GLOVES		1,959.29
81412	03/22/23	Printed	BRAND NEW DAY	FD -AMBULANCE OVERPAYMENT REIMB		795.39
81413	03/22/23	Printed	BRIGHTHOUSE LLC	FIN -BUSINESS LIC OVERPAYMENT REIMB		89.00
81414	03/22/23	Printed	CALIFORNIA WATER SERVICE	FIN -WATER SERVICE -FEBRUARY 2023		10,850.11
81415	03/22/23	Printed	CENTRAL SANITARY SUPPLY, LLC.	PW -JANITORIAL SUPPLIES		505.83
81416	03/22/23	Printed	COMCAST	FIN -INTERNET SERVICE -MARCH 2023		821.45
81417	03/22/23	Printed	COMCAST	FIN -PD TO FCSO -FEB 2023		712.87
81418	03/22/23	Printed	CORELOGIC SOLUTIONS LLC	FIN -REALQUEST SERVICES - FEB 2023		481.25
81419	03/22/23	Printed	DEPARTMENT OF JUSTICE	PD -FINGERPRINTS FEBRUARY 2023		294.00
81420	03/22/23	Printed	DYNAMIC COATINGS, INC.	PW -INSTALL DCI URETHANE FLOOR SHAFER PARK RESTROOMS		6,447.50
81421	03/22/23	Printed	EFRAIN ZEPEDAS RAINBOW ROOFING	FIN -BUSINESS LIC OVERPAYMENT REIMB		89.00
81422	03/22/23	Printed	FRESNO COUNTY EDC	FIN -CVTC 12/1/22-12/31/22	R	33,792.32
81423	03/22/23	Printed	FRESNO COUNTY RURAL TRANSIT	ADMIN -REFUND OF PERMIT FEES FOR MAINTENANCE FACILITY		102,933.75
81424	03/22/23	Printed	FRESNO COUNTY SHERIFF	PD -RMS/JMS/CAD ACCESS FEES FEBRUARY 2023		489.74
81425	03/22/23	Printed	FRESNO OXYGEN	FD -OXYGEN RENTALS		227.64
81426	03/22/23	Printed	ROBIN A. GAINER MARTINEZ	FD -AMBULANCE OVERPAYMENT REIMB		50.00
81427	03/22/23	Printed	ERICK GALARZA	FD -GYM REIMBRUSEMENT		200.00
81428	03/22/23	Printed	GAR BENNETT LLC	PW -IRRIGATION SUPPLIES		8.33
81429	03/22/23	Printed	GATEWAY ENGINEERING, INC.	PW -CONSTRUCTION DOCS CDBG 20-651 DOWNTOWN ADA IMPROV.	G	8,700.00
81430	03/22/23	Printed	HEALTHEDGE ADMINISTRATORS INC.	HR -DENTAL CLAIMS 3/8/23		167.10
81431	03/22/23	Printed	HEALTHEDGE ADMINISTRATORS INC.	HR -DENTAL CLAIMS 3/15/23		3,577.40
81432	03/22/23	Printed	HEALTHEDGE ADMINISTRATORS INC.	HR -ADMINISTRATIVE FEES APRIL 2023		684.87
81433	03/22/23	Printed	HEALTHWISE SERVICES, LLC.	PD -MEDICAL WASTE SERVICE	R	173.75
81434	03/22/23	Printed	HENRY SCHEIN INC.	FD -MEDICAL SUPPLIES		1,637.07

CHECK REGISTER REPORT

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
81435	03/22/23	Printed	HUMANA HEALTH CARE PLANS	FD -AMBULANCE OVERPAYMENT REIMB		499.06
81436	03/22/23	Printed	IMAGETREND INC.	FD -EPCR SOFTWARE FEBRUARY 2023		414.00
81437	03/22/23	Printed	J'S COMMUNICATION INC.	PD -SERVICE AGREEMENT MARCH 2023		446.00
81438	03/22/23	Printed	JH TACKETT INC.	ADMIN -NEW HIRE STAFF JACKETS		107.21
81439	03/22/23	Printed	KENT M KAWOGOE, PHD	HR -PRE EMPLOYMENT PSYCH EXAMS JAN & FEB 2023		3,400.00
81440	03/22/23	Printed	KOEFRAN INDUSTRIES, INC.	PD -EMPTY ANIMAL CONTROL FREEZER		163.86
81441	03/22/23	Printed	JOSE LUIS LEON JR / LEONS COMPUTE	ADMIN -COUNCIL CHAMBER PROJECTOR UPGRADE		4,794.45
81442	03/22/23	Printed	LIFE-ASSIST INC.	FD -MEDICAL SUPPLIES		159.81
81443	03/22/23	Printed	MDM CONSTRUCTION INC	FIN -BUSINESS LIC OVERPAYMENT REIMB		89.00
81444	03/22/23	Printed	MEDLINE INDUSTRIES, INC.	FD -MEDICAL SUPPLIES		139.80
81445	03/22/23	Printed	MIRACLE PLAYSYSTEMS INC	PW -MULTI PONDO FOR SHAFER PARK PLAYGROUND		4,562.34
81446	03/22/23	Printed	DANIEL MURRIETA / PRINT THEORY	PD -SERGEANT STRIPES & HASH MARKS		1,256.05
81447	03/22/23	Printed	ODP BUSINESS SOLUTIONS LLC	ADMIN -OFFICE SUPPLIES		316.13
81448	03/22/23	Printed	ROBERT PETERSEN	FD -FUEL REIMBURSEMENT		60.00
81449	03/22/23	Printed	PG&E	UTILITIES -MARCH 2023		64.48
81450	03/22/23	Printed	PITNEY BOWES BANK INC	PD -POSTAGE REFILL		542.08
81451	03/22/23	Printed	JUAN BAUTISTA RAMOS	FD -REPAIRS ON WINDSHIELD UNIT#228		375.00
81452	03/22/23	Printed	RINCON CONSULTANTS, INC.	ADMIN -CONTRACT PLANNING 2/1/23-2/28/23		5,254.25
81453	03/22/23	Printed	RIISING GREEN INC	PW -PALM TREE TRIMMING & REMOVAL AT LINCOLN PARK		8,200.00
81454	03/22/23	Printed	SAN JOAQUIN VALLEY AIR	FD -23/24 ANNUAL PERMITS		98.00
81455	03/22/23	Printed	SANTA MARIA CALIFORNIA NEWS	PW -INVITING BIDS FOR STILLMAN & HIGH ST IMPROVEMENTS		507.04
81456	03/22/23	Printed	SELMA DISTRICT CHAMBER OF	ADMIN -ANNUAL AWARDS BANQUET		350.00
81457	03/22/23	Printed	MOISES SORIA	FD -AMBULANCE OVERPAYMENT REIMB		93.00
81458	03/22/23	Printed	SUBWAY SANDWICHES	FIN -BUSINESS LIC OVERPAYMENT REIMB		36.00
81459	03/22/23	Printed	SURVEILLANCE INTEGRATION INC.	PD -INTERIOR EVIDENCE ROOM DOOR		3,115.90
81460	03/22/23	Printed	TEC GROUP INC.	HR -HUMAN RESOURCES TECHNICIAN 3/12/23		9,464.43
81461	03/22/23	Printed	THE CRISCOM COMPANY	ADMIN -SEWER INFRASTRUCTURE APRIL 2023		4,500.00
81462	03/22/23	Printed	THOMAS PARTITIONS &	PW -NEW PARTITION INSTALLATION SHAFER PARK RESTROOM (BAL)		6,076.50
81463	03/22/23	Printed	TIFCO INDUSTRIES, INC.	PW -FUSES FOR ST LIGHT POLES		469.13
81464	03/22/23	Printed	V&A CONSULTING ENGINEERS	FIN -BUSINESS LIC OVERPAYMENT REIMB		205.00
81465	03/22/23	Printed	VALLEY SHREDDING LLC	FIN -CH DOCUMENT DESTRUCTION		72.00
81466	03/22/23	Printed	SHEILA B VARELA / ALL PIPE PLUMBING	PW -SEWER LINE CAMERA INSP. LIONCOLN PARK RESTROOMS		367.12
81467	03/22/23	Printed	WESTECH SYSTEMS, LLC.	FIN -BUSINESS LIC OVERPAYMENT REIMB		89.00
81468	03/22/23	Printed	ZUMWALT CONSTRUCTION	FIN -BUSINESS LIC OVERPAYMENT REIMB		5.00
TOTAL						612,470.31

Grant: G PD State Appropriation: PDSA (457) Reimbursement: R

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

April 3, 2023

ITEM NO: 9.

SUBJECT: Council Review and Discussion of the Draft City Council Handbook

RECOMMENDATION: Council to provide direction on any amendments, changes, deletions, or additions to the Draft City Council Handbook.

DISCUSSION: During the January 17, 2023 Council meeting, Council member Trujillo requested to discuss updates to the Council's Code of Conduct. The City Attorney's Office proposed the idea of a City Council Handbook, and a majority of the Council agreed with the suggestion.

The City Attorney's Office has drafted the City Council Handbook. It is a lengthy document so we want to give Council ample opportunity to review, and provide suggested revisions to the Handbook before it is formally adopted. Additionally, we would note that the handbook will, once ready for adoption, have a table of contents so that specific items can be easily found or referenced.

Staff is seeking direction regarding what Council would like to see amended, added, or deleted from the draft City Council Handbook.

FISCAL IMPACT: N/A

RECOMMENDATION: Council to provide direction on any amendments, changes, deletions, or additions to the Draft City Council Handbook.

_____/s/_____
Megan Dodd, City Attorney

03/30/2023
Date

HANDBOOK OF RULES AND PROCEDURES

SELMA CITY COUNCIL

PREFACE

As provided by California Government Code Section 36813, the City Council of the City of Selma established the Handbook of Rules and Procedures contained therein. The Handbook shall be in effect upon adoption by the City Council and shall remain in effect until such time as it is amended or new rules are adopted in the manner provided herein.

In addition to the Handbook of Rules and Procedures, the City Council has included in this document other information which may be useful to the City Council, administrative staff, and the general public. This document is to be known as "The Handbook of Rules and Procedures of the City Council of the City of Selma."

Adopted _____

Resolution _____

CHAPTER 1 GENERAL INFORMATION, POWERS AND DUTIES

A. THE CITY OF SELMA

The City of Selma has a City Council/City Manager form of government.

Under this form of government, the elected City Council sets the policies for the operation of the Selma City Government as well as the City. These policies are implemented by staff.

The administrative responsibility of the city rests with the City Manager, who is appointed by the City Council.

B. COUNCIL ELECTIONS

The City Council consists of four members, elected by district, and a Mayor which is appointed at large. Each Council Member serves for four-year staggered terms, without limit. The Mayor serves a two-year term, without limit. Elected Officials serve until his/her successor has been elected and qualified. Elections are held in November of even numbered years.

The City contracts with the County of Fresno to administer municipal elections.

C. VACANCIES

Pursuant to Government Code section 36512, the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

D. MAYOR PRO TEMPORE SELECTION

Pursuant to Selma Municipal Code 1-7-1, the office of mayor pro tempore shall be for a two (2) year term. In every even year, on the first regular meeting of the city council in December of such year, or as soon thereafter as practicable upon the certification of election results from the general municipal election by the Fresno County registrar of voters for such year, whichever occurs later, the city council shall select one of its members as mayor pro tempore.

The mayor pro tempore position shall be held by the city council member receiving a majority vote of the city council. Any city council person may nominate, and if seconded, the city council shall vote on the selection of one of its members as mayor pro tempore. Any member of the city council may vote for himself or herself to occupy the position of mayor pro tempore. In the event the person selected as mayor pro tempore shall die, resign, or cease to serve as a council member, a different council member shall be selected in the same manner to fill the unexpired term of his or her predecessor.

E. COMPENSATION AND BENEFITS

Council Members, including the Mayor, receive \$300/month paid biweekly through regular City payroll. At their option, they can participate in the city's health insurance program, in the same manner as regular employees. Additionally, the Mayor receives a \$30/month cell phone stipend, and all Council Members, including the Mayor, receive a laptop or Surface Pro during their term. Expenses for city related business (i.e. meetings, conference attendance, League division dinners, etc.) are covered by the City pursuant to the Council Travel Policy.

F. CITY CLERK

Pursuant to Selma Municipal Code section 1-8-1, the City Clerk shall be the head of the office of the City Clerk. The City Clerk shall be appointed by the City Manager and shall, under the direction and supervision of the City Manager, plan, organize, direct and supervise the activities and staff of the City Clerk's office.

In addition to the functions, powers, and duties assigned to the City Clerk by the City Manager and other provisions of the Government Code of the State of California, the City Clerk shall:

(A) Keep an accurate record of the proceedings of the City Council in books with appropriate titles and devoted exclusively to such purposes.

(B) Maintain the official records of the City Council and City, including, but not limited to, originals, and certified copies of all City ordinances, resolutions, motions, contracts, memorandum of understandings and all official actions of the City.

(C) Be the custodian of the City Seal.

(D) Administer oaths or affirmations and take and certify affidavits and depositions pertaining to City affairs and business which may be used in any court or proceedings in the State.

(E) Perform all functions, powers and duties consistent with this Code, assigned by act of the City Council and as set forth in the general laws of the State.

G. CITY ATTORNEY

Pursuant to Government Code section 36505, the City Council shall appoint the City Attorney. Pursuant to Selma Municipal Code section 1-10-1, the City Attorney shall advise City Officials in all legal matters pertaining to City business; shall frame all ordinances and resolutions required by the Council; and, shall perform other legal services required from time to time by the Council.

In the event that it is deemed necessary by the City Attorney to hire either Special or Conflict Counsel to act in the place of, or in conjunction with, the City Attorney for major and significant projects or litigation, the City Attorney shall bring forth such a recommendation to the City Council for approval at a regular or special meeting and be designated to execute the necessary document to facilitate those contracts.

H. TRIANGLE OF POLICY, PROCESS & PRODUCT

The City Council establishes the Policy—establishing vision and direction for the community's future.

The City Clerk, in consultation with the City Attorney oversees the Process—ensuring that the decision-making process complies with federal, state, and local regulation and that it is properly recorded.

The City Manager provides the Product—which is the primary reason for the existence of local government: to provide services to the taxpayer that the taxpayers cannot (or will not) provide for themselves.

I. MAYOR AS PRESIDING OFFICER AND DUTIES THERETO

The Mayor shall be recognized as the official head of the City of Selma for all ceremonial purposes and by the Governor for military purposes. In the time of public danger or emergency, the Mayor may, with the consent of the City Council, cause order to be maintained and enforce laws. The Mayor shall act as the Presiding Officer at all meetings of the City Council and perform such other duties consistent with the office as may be imposed by the City Council. The Mayor may move, second, and debate from the Chair, subject to such limitations

of debate as are imposed on all Council Members by these rules and shall not be deprived of any of the rights and privileges of a Council Member as such Presiding Officer. The Mayor shall possess no veto power.

The Mayor shall preserve strict order and decorum of Council meetings at all times. The Mayor may announce special rules for the consideration of a particular item on the agenda, such as, but not limited to: The length of time persons may speak, require that, if desirable, a spokesperson address the Council on behalf of a group of persons and, in the event of a hearing, provide time for arguments and rebuttals from proponents and opponents. The Mayor shall state each item coming before the City Council, and shall upon conclusion of said presentation related thereto call for the vote. Following the vote, the Mayor shall announce the results of the vote. The Mayor is eligible to vote on all motions, and shall direct the order of participation of Council Members. The Mayor shall, in all instances, have the last chance to speak. The Mayor shall sign all ordinances and resolutions adopted by the City Council during the Mayor's presence. The Mayor shall sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

J. MAYOR PRO TEMPORE

In the absence of the Mayor, the Mayor Pro Tempore shall possess and perform the power and duties of the Mayor. In that capacity, the Mayor Pro Tempore shall sign ordinances and resolutions adopted in his/her presence. The Mayor Pro Tempore shall also sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

K. RULES OF PROCEDURES

The City Council shall determine its own rules of procedures and amend them from time to time, or adopt new rules as it deems necessary.

Simple Parliamentary Decorum shall govern meetings. The Mayor shall ask for a motion and a second prior to calling for a voice vote (i.e. ayes, nays, abstentions) absent an electronic voting device. In the instance of a vote on an ordinance or resolution the Mayor, absent an electronic voting device, shall ask the Clerk to poll the Council, beginning with the member who motioned, then the member who seconded and left to right thereafter, with the Mayor being polled last.

The Mayor has the right to direct the Clerk to poll the Council on any matter.

Amendment to, or adoption of, new City Council Rules shall be accomplished by majority vote of the Council.

Any Council Member may move the Mayor to enforce the rules and a majority vote of the City Council shall require the Mayor to so act. The Council may at

any time by majority vote, set aside these policies for purposes of any agenda item.

L. INTERFERENCE IN STAFF FUNCTIONS

The City Council shall deal with the administrative services of the City through the City Manager, except for the purpose of inquiry, and neither the City Council nor any member thereof, shall give orders to subordinates of the City Manager. No member of the City Council shall publicly criticize or censure any staff member of the City, and shall instead relay any criticism of a staff member privately through the City Manager.

The City Council shall deal with the Office of the City Attorney only through the City Attorney, except for the purpose of inquiry, and neither the City Council nor any member thereof, should give order to subordinates of the City Attorney.

M. COUNCIL VOTING

A majority, also known as a simple majority, is a subset of a group that is more than half of the entire group (ex. 50% plus 1 of the members present at a given meeting.)

A two-thirds majority means that two-thirds of the members present or more must agree to the proposition. Four of a five member Council present or three of a four member Council present, constitutes a two-thirds majority.

CHAPTER 2 CITY COUNCIL MEETINGS

A. REGULAR MEETINGS

Regular meetings of the City Council shall be open to the public and held on the first and third Mondays of every month, at the hour of 6:00 p.m. In the event that there is a holiday on a Monday, the regular meeting will automatically be moved to the next day (Tuesday), at the same time. In the event that a Closed Session item or items, as that term is defined in the California Government Code section 54954.5, as amended from time to time, is required, it may be agendized at a time immediately following or prior to 6:00 p.m., depending on the amount of time required for the matter and may be adjourned and/or continued at 6:00 p.m. as noted by the Mayor.

Whenever the day fixed for any regular meeting of the City Council falls upon a day designated as a holiday, such meeting may be held at the same hour on the next succeeding day, not a holiday, as if it were a regular meeting.

B. SPECIAL MEETINGS

A special meeting may be ordered at any time by the Mayor or by his/her designee whenever the public business may require it or upon the request from three members of the City Council. Whenever a special meeting shall be called, notice of such meeting shall be provided pursuant to State law.

C. STUDY SESSIONS

The City Council may meet in a “study session” called as a Special Meeting for the purpose of acquiring information on a particular subject(s). Study sessions shall be open to the public. Study sessions are not public hearings; however, public input will be received. The City Council may not vote or otherwise express consensus, intent, or direction and will not take any final action at a study session, unless the agenda specifically notes such action of a vote, consensus, intent or direction.

D. CLOSED SESSIONS

Consistent with Government Code Section 54954.2 the Council may hold closed sessions during any regular or special meeting, or any time otherwise authorized by law to consider or hear any matter which is authorized by State law to be heard or considered in closed session.

The general subject matter for consideration shall be expressed in an open meeting before such session is held. After closed session the legislative body must reconvene to open session and is required to disclose any reportable action

taken along with the vote, or announce that no reportable actions were taken, if any.

The legislative body in a closed session can consider only matters covered in its agenda descriptions. City Council Members shall keep all written materials and verbal information provided to them on matters that are confidential under law in complete confidence to ensure that the City's position is not compromised. No mention of information in these materials should be made to anyone other than Council Members, City Attorney, or City Manager, unless one of the aforementioned is precluded or a subject thereof.

If the City Council in closed session has provided direction to City staff on proposed terms and conditions for any type of negotiations whether it be related to property acquisition or disposal, a proposed or pending claims or litigation, and/or employee negotiations, all contact with the other party should be by the designated representative handling the negotiations or litigation. Unless specifically authorized by Council's action a Council Member should not have any contact or discussions with the other party or its representative(s) involved concerning the negotiation during this time and not communicate any discussion conducted in closed sessions. All public statements, information, press releases, should be handled by the designated representative or spokesperson.

Government Code Section 54963 (a) – (f) outlines the injunctive relief and disciplinary actions that may be imposed on those who divulge confidential closed session discussions, without first receiving authorization from the legislative body.

E. AGENDA

Prior to each council meeting, the City Manager with input from Department Heads and the City Attorney shall set the agenda, reviewing same with the Mayor. The City Clerk shall arrange such matters, including all ordinances, resolutions, reports, communications, contracts, documents or other matters as may have been timely provided, for inclusion in the agenda. Prior to agenda posting, any council member may request that the City Manager place a given item on an agenda. The Council Member shall supply the Clerk with sufficient information and description of the matter to apprise the Council and the public of the nature of the item. Upon receipt of such a request, said item shall thereafter be placed on the next available meeting agenda, unless otherwise directed by the requesting council member.

F. CALL TO ORDER

The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Mayor Pro Tempore. In the absence of the Mayor and Mayor Pro Tempore, the meeting shall be called to order by the most senior Council Member present. This person shall serve as the Council's presiding

officer until the arrival of the Mayor or Mayor Pro Tempore, or until adjournment of the meeting.

G. QUORUM

Three members of the City Council shall constitute a quorum for the transaction of business. A majority of a quorum shall be sufficient to pass any action taken by the City Council except on such matters, which, by law, require a greater majority. All ordinances require at least three affirmative votes. All resolutions and all orders for the payment of money require a simple majority of those members present.

H. LACK OF QUORUM

If a majority of the City Council are absent from any meeting, the remaining members of the City Council may declare the meeting adjourned or if no member of the City Council is present, the City Clerk may adjourn the meeting. If a meeting is adjourned for less than five calendar days, no new agenda need be posted so long as a new item of business is not introduced. A copy of the order of adjournment must be posted within 24 hours after the adjournment, at or near the door of the place where the meeting was held.

I. RECOGNITION TO SPEAK, COUNCIL MEMBER

Every Council Member desiring to speak shall address the Mayor and, upon recognition by the Mayor, shall confine his or her remarks to the item coming before the City Council.

1. Interruptions:

A Council Member, once recognized, may voice concerns, comments or ask staff to provide explanation or clarification of the item before the City Council, without interruption, unless out of order with the rules and procedures established herein and/or the Mayor call the item to order.

2. Public Hearings:

Council Members should not speak to the merits of an issue, other than to ask questions, until the public hearing has been closed.

J. COUNCIL MEMBERS' OBLIGATION AFTER ABSENCE

When a Council Member is absent from an earlier meeting at which a matter was discussed, it shall be the duty of that Council Member to become acquainted with the issues discussed by reading the documents presented, reviewing the minutes from the meeting in which that item was discussed, listening to or viewing the taped recording of the meeting missed in order to further participate in future discussions and/or vote on the item.

K. ADJOURNMENT OF MEETING

The Mayor shall adjourn the meeting. In the instance of the lateness of the hour the Mayor may also adjourn the meeting to a date and time specific to continue discussions on either the remainder of the agenda or on a specific item for discussion.

L. AGENDA ITEMS OUT OF ORDER

The Mayor may, with the consent of a majority of the City Council present, modify the order of the agenda at the meeting, if such modifications would promote fluidity in the process and discussions.

M. AUDIO RECORDINGS

All regular meetings (except closed sessions) of the City Council are audio recorded; as well as all special meetings, inclusive of, but not limited to study sessions, and budget sessions are recorded. Audio recordings are in digital format and are to be archived for a minimum of (7) seven years.

N. AGENDA FORMAT FOR REGULAR MEETINGS

The agenda format for the Selma City Council regular meetings may be prepared to include, but not limited to the following categories and/or sub-categories, not necessarily in the order herein reflected. The Mayor upon consensus of the majority of Council present may reorder the agenda to aide in the efficiency of the meeting:

CALL TO ORDER REGULAR SESSION
PLEDGE OF ALLEGIANCE AND INVOCATION
CITIZEN COMMENTS
SPECIAL PRESENTATIONS
CONSENT CALENDAR
GENERAL BUSINESS
PUBLIC HEARINGS
DEPARTMENTAL REPORTS
COUNCIL REPORTS/COUNCIL COMMITTEES REPORTS
ADJOURN REGULAR MEETING

O. COMPONENTS OF REGULAR MEETING

The following sections of a regular meeting agenda shall set forth the guidelines of decorum for each respective section of the agenda:

1. Citizen Comments

This is the time for citizens to comment on subject matters, not on the agenda within the jurisdiction of the Selma City Council. The Council

Members ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcomed. The Council cannot legally discuss or take official action on citizen request items that are introduced under this section.

This is also the time for citizens to comment on items listed under the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to general business/city manager items or public hearing items will be heard at the time the item is discussed or at the time the Public Hearing is opened for comment.

In fairness to all who wish to speak, each speaker will be allowed **three minutes**, with a maximum time of 15 minutes per item, unless otherwise extended by Council. Please begin your comments by stating and spelling your name and providing your city of residence.

3. Consent Calendar

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. Council Members should make every attempt possible to ask any clarifying questions regarding consent items prior the meeting.

4. Regular Business

Comments related to Regular Business Items are limited to three minutes per speaker, for a maximum of 30 minutes per item, unless otherwise extended by the Council.

P. MINUTES

The City Council utilizes hybrid minutes, a blending of action and/or verbatim minutes and shall be known as “summary minutes” which include the motions made, action taken, and a brief summary of council, staff and/or public comments. The digital audio recordings shall serve as the verbatim record. Minutes may be approved under the Consent Calendar without reading. If, however, a Council Member raises a point of correction to the minutes of a City Council meeting, that correction may be made verbally for the record with Council’s consensus of a majority present, and approved at that meeting in which it is addressed.

Q. LEGISLATIVE PROCEDURES

Generally, legislative proceedings shall be conducted in the following order:

- Introduction of the item by the City Manager
- Staff presentation
- If applicable, Public Hearing opened by Mayor
- Public Comments
- If applicable, Public Hearing closed by Mayor
- Questions by Council Members
- Discussion by Council Members
- Action by City Council

Appeal proceedings shall be conducted in the following order:

- Introduction of the item by the City Manager
- Staff presentation
- Hearing opened by Mayor
 - Appellant’s comments
 - Public comments
 - Rebuttal-Appellant comments
- Hearing closed by Mayor
- Questions by Council Members
- Discussion by Council Members
- Action by City Council

R. APPEALS

The filing of an appeal shall have the effect of staying the issuance of any permit or procedure until such time as the matter on appeal is resolved. If there are subsequent items to come before the Council that are subject to the outcome of the appeal, those items shall be listed following the item for appeal on the agenda; the decision of which shall be factored upon the Council’s decision on appeal.

S. APPOINTMENTS

Appointment to the City Boards, Committees and Commissions shall be made as set forth by those specific boards, or when not set forth, appointments will be made by the Mayor and voted upon by the City Council.

T. ADDRESSING THE CITY COUNCIL

1. Speaker Time

Depending upon the extent of the agenda and the number of persons desiring to speak on an issue, the Mayor may, at the beginning of the hearing, limit the time for individual comments. When deemed necessary, the Mayor may allocate a longer speaker time, other than what is noted on the agenda, without objection from the City Council.

Each person shall stand at the podium, if one is available, and is asked to state & spell his/her name and provide city of residence for the record. All remarks shall be addressed to the Council as a body and not to any member thereof. No person, other than the City Council and person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the City Council, without the permission of the Mayor. No question shall be asked of a Council Member or a member of City staff except through the Mayor.

2. One Speaker at a Time

No person, other than the person having the floor, shall be permitted to enter into any discussion without the permission of the Mayor. All discussions shall be through the Mayor, and no question shall be asked of a Council Member or City Staff except through the Mayor.

3. Questions and Comments from the Public

Questions and comments from the public shall be limited to the subject under consideration, except for those items introduced under Citizen Comments.

4. Addressing the City Council after a Motion is made

No person in the audience may address the City Council after a motion is made without first securing permission from the Mayor to do so. Upon recognition by the Mayor and permission being granted by the City Council, the person so recognized shall confine him/herself to the question under discussion.

U. CONTINUED AGENDA ITEMS

It is City Council practice and policy that matters scheduled on an agenda will be heard at the meeting scheduled. When unforeseen circumstances mandate a

request for continuance of an agenda item by an applicant, appellant, or other interested parties, the request must be made to the City Council at the outset of the consideration of the item. In addition, any person intending to make a request for a continuance shall inform the City Clerk, orally or in writing, as soon as possible prior to the meeting that such a request for continuance will be made. The City Clerk shall inform the Mayor. The City Council will consider the request for continuance prior to discussing the substance or merits of the agenda item. The interested parties may speak to the issue of a continuance without forfeiting the right to speak later to the merits of the issue if a majority of the Council agrees. Comments may be presented by persons not able to attend the meeting for which the item is finally scheduled if the City Council agrees to continue the item.

V. PUBLIC HEARING CLOSED

Once a public hearing is closed it is inappropriate for the public to speak except to answer an inquiry of a Council Member addressed through the Mayor. However, a public hearing may be re-opened by a majority approval by the Council to hear new information.

W. CANCELLATION OF MEETING

If the City Council considers and then decides to cancel a future regularly scheduled or special meeting it should take such action at the earliest prior meeting possible. If the action to cancel a meeting is taken more than one regular meeting prior to the date of the canceled meeting, the fact of any such cancellation shall also be referenced under items of interest on the agenda for the meeting immediately preceding the canceled meeting date. All noticing of the cancelled meeting will be done by the Clerk in accordance to law.

X. COUNCIL REPORTS

Council Reports is the section of the agenda in which the City Council may provide information or updates on meetings/conferences attended, complaints/concerns/praises received from constituents, announce upcoming events, present information of Council/City interest, etc. Items presented under this section cannot be acted upon at the meeting in which it is discussed; however, it may be agendaized for a future meeting upon the majority approval of the City Council. Any requests for future agenda items that are not approved by a majority of the City Council will not be considered.

CHAPTER 3 DECORUM

A. ENFORCEMENT OF DECORUM

The City Manager shall designate the Chief of Police, or his/her designated representative as a sergeant-at-arms when necessary to attend City Council meetings for the purpose of maintaining order and decorum in the City Council Chambers, lobby, or other designated meeting location. Upon instructions from the Mayor, the sergeant-at-arms shall eject any person from the City Council Chambers, in conformance with State law.

B. CONDUCT IN THE CITY COUNCIL CHAMBERS

1. Council Chambers Defined

Council Chambers shall be, in addition to the usual and customary meeting location, any location or facility wherein a majority of the legislative body may meet for an open and public meeting as defined and noticed in accordance with the Brown Act, whether it be a regular meeting, special meeting, joint meeting, closed session or study session.

2. Rules of Decorum for the Public

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, and stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the City meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the presiding officer or a majority of the City Council, be subject to ejection from the meeting per Government Code Section 54954.3(c). Any person who violates these rules engages in such disruptive behavior may be guilty of a misdemeanor. This section does not prohibit any expressions, actions or behavior that are otherwise protected by the First Amendment.

3. Rules of Conduct and Safety

When the City Council is in session, all persons present must preserve safety and order. Members of the public should sit in the seats provided, subject to ADA compliance, unless addressing the Council or entering or leaving the Council Chambers. Members of the public shall not block the aisles or exits in any manner. Members of the public should not bring audible equipment into the Council Chambers, including cellular phones or pagers, without first either turning said equipment off or switching it to a silent mode.

4. Removal from the Council Chambers

Subject to provisions of Section 2 above, any person who commits the following acts in respect to a meeting of the City shall be removed from the Council Chambers per Government Code Section 54954.3(c).

- (a) Disorderly, contemptuous or insolent behavior toward the City or any member thereof, tending to interrupt the due and orderly course of said meeting; and,
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting; and,
- (c) Disobedience of any lawful order of the Mayor, which shall include an order to be seated or to refrain from addressing the City Council; and,
- (d) Any other unlawful interference with the due and orderly course of said meeting.

5. Cell Phones

In order to minimize interference to audio recording equipment during a City Council cell phones shall be turned off or at minimum placed on silent during all meetings.

6. Media Equipment - Broadcast, News, Photograph, Print, Published, Recording, Video

The use of media equipment that enables recording of an open and public meeting is permissible, absent a reasonable finding by the legislative body that the use of said equipment presents a persistent disruption (noise, illumination, obstruction of view or pathway) to the proceedings or to the other members of the audience.

In the event that use of media equipment is disruptive, the Presiding Officer may first seek to remedy the disturbance with the equipment operator, asking that the device, whether it is noise, illumination, obstruction of view or pathway, be silenced, turned off, moved or removed from the area in question.

If the equipment operator refuses to make such accommodations the Mayor, by a reasonable finding of the legislative body, may determine that such use is a persistent disruption and bar the use of said equipment, illumination device and/or restrict the equipment operator from setting up at a particular location within the Council Chambers/meeting location.

C. COURTESY

1. Council Members

Council Members shall accord the utmost courtesy to each other, City employees and the public appearing before the City Council, and shall

refrain at all times from rude and derogatory remarks, public criticism of staff, remarks as to integrity, abusive comments and statement as to motives and personalities.

2. City Employees

Employees of the City shall observe the same rules of order and decorum applicable to the City Council.

3. Public Speakers

Members of the public have the right to attend City Council meetings and to address the City Council on specific agenda items and under the Citizen's Comments section of the agenda. The right of members of the public to address the City Council includes their right to criticize the policies, procedures, programs, or services of the City, or of the acts or omissions of the City Council and members of the City Council.

While the City Council meeting is in session, all persons must preserve order and decorum. A person who addresses the City Council under a specific agenda item or under Citizen's Comments section of the agenda may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is irrelevant or repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If, after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

4. Appointed members of Boards, Commissions and Committees

Appointed members of Boards, Commissions and Committees of the City shall observe the same rules of order and decorum applicable to the City Council.

D. NOISE IN THE LOBBY

Noise emanating from the lobby outside the City Council Chambers which disrupts City Council meetings shall not be permitted.

E. CROWD CONTROL IN COUNCIL CHAMBERS

If the City Manager, or the City Manager's designee, anticipates in advance a crowd larger than the maximum number of attendees allowed in the City Council Chambers, he/she meet with the Mayor and discuss alternatives for accommodation of the potential number of people in excess of that allowable at the location.

F. SMOKING

It is unlawful for any person to smoke in the City Council Chambers.

G. FOOD & DRINK

No food or drinks, other than bottled water, may be brought in by the public into the audience seating area of the City Council Chambers.

H. DISTRIBUTION OF LITERATURE AND OTHER MATERIALS IN CITY COUNCIL CHAMBERS

No person, other than City staff, shall distribute flyers, leaflets, placards or other literature or circulate any petition within the City Council Chambers.

Flyers, leaflets, placards or literature may only be distributed to the Council by a member of the public under Citizen's Comments, or by a project applicant/appellant pertaining to City business as may be referenced on the agenda, by approaching the City Clerk and requesting such material be distributed on their behalf.

Such other literature may only be displayed or distributed outside the City Council Chambers area.

CHAPTER 4 PROCEDURAL RULES

A. RULES OF ORDER

The City Council shall determine its own rules of order and amend them from time to time, or adopt new rules as it deems necessary. Amendment to or adoption of new City Council procedures shall be accomplished by a majority vote.

B. RULES OF DISCUSSION

1. Withdrawal of Motion

A motion may not be withdrawn by the maker of the motion without the consent of the Council Member who seconded the motion.

2. Voting

The City Council, in the absence of an electronic voting device, votes by “voice vote” on all matters before it, unless a roll call vote is required by law or is requested by the Mayor. Silence shall be recorded as an affirmative vote, unless recusal is required by law, in which case silence shall be recorded as a recusal and the reason for such recusal must be publicly stated by the Council Member or if requested the City Attorney. The Presiding Officer shall announce the results of the vote. The City Clerk shall show on ordinances and resolutions, the names of Council Members and their respective votes.

3. Failure to Vote

Absent a disqualification under State law, including conflict of interest provisions and prohibitions on participating when personal bias would prohibit a fair decision, it is the responsibility of every Council Member to vote. Failure to vote that is not compelled by a legal disqualification shall constitute an affirmative vote. A Council Member who fails to vote shall nonetheless be counted toward making up a quorum, unless otherwise required by State law.

4. Abstaining from Vote for Reasons Other than an Identified Legal Disqualification

A Member of the City Council who abstains determines not to vote “yes” or “no”. A vote to “abstain” except for an identified legal disqualification shall be counted as an affirmative vote. A Council Member shall state a reason for abstaining prior to doing so; failure to do so will constitute the same action as silence or failure to vote. A Council Member who abstains from voting for other than an identified legal disqualification shall nonetheless be counted toward making up a quorum.

5. Abstention/Recuse: Conflict of Interest

Council Members shall disqualify themselves and abstain from voting if they have a financial conflict of interest or any other disqualification prescribed by law in a matter before the City Council. In such event, they may not participate in the discussion or the vote. Council Members shall state the specific reason for such disqualification. Unless the matter is on the consent calendar, the abstaining Council Member shall leave the Council dais and the Council Chambers until the conclusion of the agenda item. The matter will then proceed as though the member is not present, and the member shall not be counted toward making up a quorum. Further requirement on abstention and absence from the Chambers may be imposed by State law.

It should be noted; however, a Council Member may speak during public comment or as part of a public hearing process, on his/her own behalf – as opposed to on behalf of someone else or on behalf of, or in his/her role as a Council Member – on a matter that directly affects his/her financial interest even when conflicted out. Thus, while a Council Member would have to disqualify him/herself on a matter affecting a piece of property in which the Council Member has a financial interest, he/she could address the Council, speaking to what the impact would be to his/her property. Any Council Member who chooses to speak on item as an individual resident, that he/she are legally disqualified from participating as a Council Member, shall do so at their own risk and subject to any consequences from FPPC.

6. Tie Votes

When one Council Member is absent and a matter under discussion remains unresolved as the result of a tie vote on all motions made on such matter, the matter shall be automatically continued to the next Council meeting when it is reasonably known that all Council Members will be present, provided that this rule shall not apply to matters involving the appellate jurisdiction of the City Council or when the absence of a Council Member is due to a disqualification for a conflict of interest. The City Council exercises “appellate jurisdiction” when it considers matters in which a subordinate body such as the Planning Commission could, but for an appeal to the City Council, confer final approval. In these instances a tie vote constitutes a non-action, which is a denial of the appeal.

7. Motion for Reconsideration.

Upon final vote by the Council of any agenda item, a motion for reconsideration may be made but only during the Council meeting wherein the agenda item was approved. Any motion made after the close of the Council meeting is untimely. The motion for reconsideration is allowed by a member of Council that voted as part of the majority of the original motion. The motion may be seconded by any member of Council. If the

motion to reconsider passes, then a member of Council may make a new motion related to the same item.

C. COUNCIL DAIS

The City Council seating area, most commonly referred to as the Council Dais is restricted to Council and City Staff at all times. Loitering or the dissemination of materials are not permitted in the area directly in front of the City Council seating area, commonly referred to as the well. Written or photographic materials are to be handed to the City Clerk for dissemination to the Council, and made part of the record.

CHAPTER 5 ADMINISTRATIVE RULES

A. PURCHASE BY CONTRACT OR IN THE OPEN MARKET

When the expenditure required for the purchase of any supplies exceeds the sum established by a policy through a resolution adopted by the City Council, the Purchasing Agent shall advertise for sealed proposals in the manner hereinafter prescribed for proposals for public work and the contract shall be awarded by the Council to the lowest responsible bidder, provided that the Council may reject all bids and order the Purchasing Agent to buy in the open market at a price less than the lowest bid received from a responsible bidder, and provided that if no bids are received, the Council may order the Purchasing Agent to buy in the open market. Until the Council shall otherwise provide by Ordinance, the Finance Director shall act as Purchasing Agent.

B. PUBLIC WORKS TO BE DONE BY CONTRACT

All public buildings and work, when the expenditure therefor shall exceed the sum established by a policy through a resolution adopted by the City Council, shall be done by contract, and shall be let to the lowest responsible bidder, after advertising one (1) time in a daily newspaper of general circulation, for sealed proposals for the work contemplated. Provided, that the Council may reject any and all bids, if deemed excessive, and re-advertise for bids to provide for the work to be done by the Department of Public Works.

C. EXECUTION OF DOCUMENTS

1. Ordinances, Resolutions and Ceremonial Certificates

The Mayor as Presiding Officer or in his absence the Mayor Pro Tempore shall execute all Ordinances and Resolutions. Ceremonial Resolutions, Proclamations and Certificates will be, whenever possible, executed by the entire City Council.

2. Contracts for Supplies, Public Buildings and Work

All contracts for supplies, public buildings and work shall be approved as to form by the City Attorney, shall be signed by the Mayor or in his absence the Mayor Pro Tempore, and attested to by the City Clerk.

3. Agreements, Contracts, Addendums, Change Orders, Memorandums of Understanding for Administrative, Managerial or Professional Services or Programs That Only Require Administrative Approval

Pursuant to the City's Purchasing Policy all agreements, contracts, or memorandums of understanding for administrative, managerial or professional services or programs that are permitted to be administratively

approved, shall be approved as to form by the City Attorney, and shall be signed by the City Manager, or his/her designee, and attested to by the City Clerk.

4. Acting City Manager Designation

In that the City Manager is required or permitted to be away from the City from time to time, due to conferences, training, business trips, vacations, etc., the City Manager has the authority to use discretion in selecting and designating an Acting City Manager to carry out the ministerial duties for the duration of his/her absence as set forth in the Acting City Manager Designation Form. Such designee shall be an Employee of the City.

D. COUNCIL ADMINISTRATIVE SUPPORT

- 1. Mail** – All general mail is opened, date stamped and routed to the addressee.
- 2. Letters Addressed to Mayor and/or City Council Members** – All letters addressed to the Mayor and/or City Council Members requiring a response from staff are copied to the City Manager. If so directed by Council, a copy of the responses mailed, along with the original letters will be provided to each Council Member.

Letters addressed to the Mayor and/or City Council members that do not require a response, but provide information on Council agenda items or like matters will be copied to the full Council.

Mail pertaining to specific meetings where an individual Council Member is the appointed representative of the Council is opened, said mail will be distributed to that Council Member and not copied to the full Council.

- 3. Council Correspondence** – All Council Members correspondence written with City resources (letterhead, typing, staff report, postage, etc.) will reflect the position of the full Council, not individual Council Member's positions. All Council Member correspondence using City resources will be copied to the full Council. For example, responses to citizen letters will be copied to the full Council along with the original citizen correspondence.
- 4. Clerical Support** – The City Manager's/City Clerk's Office will coordinate the typing of correspondence requested by individual Council Members for communications reflecting the position of the full Council. All correspondence typed for Council Member will be on City letterhead and will reflect the position of the full Council, not individual Council Member and will be copied to the full Council.

5. **Council Notification of Significant Incidents** – In conjunction with the City public safety departments, the City Manager’s Office will report on significant incidents immediately once known.

E. RULES AND PROCEDURES ADMINISTRATION

1. **Review of City Council Rules and Procedures** – The Council will review and revise the Handbook of Rules and Procedures as needed.
2. **Adherence to Rules and Procedures** – During City Council discussions, deliberations and proceedings, the Mayor has been delegated the primary responsibility to ensure that the City Council, staff and members of the public adhere to the Council’s adopted protocol.
3. **City Attorney as Rules and Procedures Advisor** – At the behest of the full Council, the City Manager may be directed to confer with the City Attorney in interpreting the City Council’s adopted Rules and Procedures and proposed changes.
4. **Adherences to Administrative Procedure and Process of Rules and Procedures** – The Council has delegated the City Manager responsibility to discuss, on behalf of the full Council, any perceived or inappropriate administrative action with a Council Member. The City Manager will discuss with the Council Member the action and suggest a more appropriate process or procedure to follow. After this discussion, if further inappropriate action continues, the City Manager will report the concern to the full Council.
5. **Applicability of Rules and Procedures** – The City of Selma City Council Handbook of Rules and Procedures shall also apply to all Board, Commissions and/or Committees as established by the City Council.

F. CONFLICT WITH CITY MUNICIPAL CODE, CITY PROCUREMENT POLICIES, ADMINISTRATION POLICIES, STATE OR FEDERAL LAW

If there is any conflict contained hereinabove with the City Municipal Code, City Procurement Policies, Administration Policies, State or Federal Law, such laws shall prevail over the provisions contained within this Handbook.

**CITY MANAGER'S/STAFF'S REPORT
COUNCIL MEETING DATE:**

April 3, 2023

ITEM NO: 10.

SUBJECT: Consideration of Proposed Schedule for the City Council Budget Workshop Meeting

DISCUSSION: As part of the Fiscal Year 2023-2024 Budget process, City Staff is proposing to schedule a budget workshop for Friday, April 14, 2023 from 10:00 a.m. to 12:00 p.m.

If there are scheduling conflicts, staff is requesting Council consensus on a suitable day and time for the budget workshop meeting.

FISCAL IMPACT: N/A

RECOMMENDATION: City Staff is requesting Council Consensus to schedule the 2023/2024 Fiscal Year Budget Workshop.

/s/ 3/30/2023
Reyna Rivera, City Clerk Date

/s/ 3/30/2023
Fernando Santillan, City Manager Date