
ITEM NO:

1.a.

SUBJECT: Consider Approval of a Contract for the Purchase and Installation of an Electrical Power Generator for the Selma Senior Center Under the California Office of Emergency Services Community Power Resiliency Allocation to Cities Program (Cal OES CPR [formerly PSPS])

RECOMMENDATION:

Adopt Resolution approving a contract for the purchase and installation of an electrical power generator for the Selma Senior Center and authorizing the City Manager to execute an agreement with Industrial Electric Co.

DISCUSSION:

The Selma Senior Center is a vital center for the City of Selma. Not only does it serve Selma's Senior Citizens, but it regularly serves as a Cooling Shelter for the health and safety of residents. This facility has also played a critical role during the pandemic as it hosted vaccine distribution and provided additional space for the management of emergency services. With this, the City needs to ensure the facility will not be at risk from future power shutoff events and be able to provide consistent service to the community.

The total cost of the purchase and installation of the generator is \$116,940.91. The City can "piggyback" off a Sourcewell contract awarded to Caterpillar, Inc. (Contract #120617-CAT). Sourcewell (formerly National Joint Powers Alliance) competitively solicits bids and is used largely by municipalities and other public entities. Industrial Electrical Co. is a qualified subcontractor for Caterpillar, Inc. and provided a proposal that includes the acquisition of the generator, site preparation, and installation. Staff determined that the quote from Industrial Electrical Co. is a competitive quote, that it was based on a competitively solicited contract by Sourcewell, and that it is in the best interest of the City to contract with Industrial Electrical Co. for the purchase and installation of an electrical power generator for the Selma Senior Center. Soliciting bids would not affect the selection outcome and would not produce any advantage to the City. (See *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631.)

In October 2020, the City applied for the California Office of Emergency Services Community Power Resiliency Allocation to Cities Program (Cal OES CPR [formerly PSPS]) with two applications for adding or upgrading generators to City facilities. The Senior Center proposal was accepted in March 2021 and subsequently funded for \$100,000. The City budgeted the remainder of the uncovered costs in the recently passed 2021-22 Annual Budget.

<u>COST:</u> (Enter cost of item to be purchased in box below)		<u>BUDGET IMPACT:</u> (Enter amount this non-budgeted item will impact this years' budget in box below – if budgeted, enter NONE).
\$116,940.91		NONE
<u>FUNDING:</u> (Enter the funding source for this item in box below – if fund exists, enter the balance in the fund).		<u>ON-GOING COST:</u> (Enter the amount that will need to be budgeted each year in box below – if one-time cost, enter NONE).
Funding Source: CPR Allocation: \$100,000.00 IS Building and Utility FY 2021-22: \$16,940.91 Fund Balance: IS Building/Utility: \$295,527.02		NONE

Attachments:

- Resolution
- Agreement with Industrial Electrical Co.

RECOMMENDATION: Adopt Resolution approving a contract for the purchase and installation of an electrical power generator for the Selma Senior Center and authorizing the City Manager to execute an agreement with Industrial Electric Co.

<u>/s/</u>	<u>08/12/2021</u>
Tracy Tosta, Administrative Analyst	Date
 <u>/s/</u>	 <u>08/12/2021</u>
Fernando Santillan, Community Development Director	Date
 <u>/s/</u>	 <u>08/12/2021</u>
Ralph Jimenez, Interim City Manager	Date

**CITY OF SELMA
CONTRACT SERVICE AGREEMENT**

This Contract Services Agreement ("Agreement") is entered into between the City of Selma, a municipal corporation ("City") and Industrial Electrical Co. ("Contractor ") with respect to the following recitals, which are a substantive part of this Agreement. This Agreement shall be effective on [REDACTED] ("Effective Date").

RECITALS

- A. City desires to acquire and install at the Selma Senior Center an electrical power generator ("Project") pursuant to a Sourcewell contract awarded to Caterpillar, Inc. (Contract #120617-CAT) ("Contract").
- B. The Contract provides competitive pricing for the electrical power generator through a recognized distributor and installation of said generator by a qualified subcontractor.
- C. Contractor is a qualified subcontractor pursuant to the Contract and is engaged in the business of furnishing the Services more fully described in **Exhibit A** ("Services"), and hereby warrants and represents that Contractor is qualified, experienced, and capable of performing the Services and completing the Project, and possesses any required licenses, certifications, security/bonding, and/or training necessary to perform the Services.
- D. City desires to retain Contractor, and Contractor desires to provide the City with the Services, on the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual agreements herein, City and Contractor agree as follows:

AGREEMENT

1. **Scope of Services.** Contractor shall perform the Services described in the Recitals and detailed in **Exhibit A**. Changes in the scope of Services, including the work performed and/or deliverables produced, shall be made in writing and particularly describe the changes in Services, including payment/costs and schedule/term, as applicable.
2. **Priority and Conflicts; Exclusions.** If the terms and requirements of this Agreement conflict with **Exhibit A**, this Agreement shall control. Nothing shall purport to waive, disclaim, or limit Contractor's liability, indemnification obligations, warranties, damages for breach or delay, or any security, bonding, or insurance requirements, and any such provisions shall have no force or effect with respect to this Agreement and the Services performed by Contractor.
3. **Term of Agreement; Commencement of Services; Schedule.** Contractor shall begin performing the Services on [REDACTED], unless otherwise instructed by City, and continue with the Services until satisfactorily completed, as determined by City. Contractor shall complete the Services not later than [REDACTED] ("Completion Date"), unless extended beyond this date by mutual consent of the Parties. This Agreement may be terminated prior to the Completion Date pursuant to Section 17 herein.

Contractor shall perform the Services according to a mutually agreed upon schedule for performance of the Services and completion of the Project. The schedule shall be subject to modification based on the City's operational needs. City will notify Contractor in advance of any modification to the schedule.

4. Payment for Services. City shall pay Contractor for the Services performed pursuant to this Agreement according to the rate(s) stated in **Exhibit A**. The total amount paid by City to Contractor shall not exceed One Hundred Sixteen Thousand Nine Hundred Forty Dollars and Ninety-One Cents (\$116,940.91).

The foregoing is inclusive of all labor, equipment, including the electrical power generator, materials, costs and expenses, taxes, and overhead. City shall pay Contractor for Services satisfactorily performed pursuant to this Agreement. City shall tender payment to Contractor within thirty (30) days after receipt of invoice for the completed Project.

5. Independent Contractor Status. Contractor and its subcontractors shall perform the Services as independent contractors and not as officers, employees, agents or volunteers of City. Contractor is engaged in an independently established trade, occupation, or business to perform the Services required by this Agreement and is hereby retained to perform work that is outside the usual course of City's business. Contractor is free from the control and direction of City in connection with the manner of performance of the work. Nothing contained in this Agreement shall be deemed to create any contractual relationship between City and Contractor's employees or subcontractors, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Contractor's employees or subcontractors, any claim or right of action against City.

6. Contractor Representations; Standard of Care; Compliance with Law. Contractor represents that Contractor and any subcontractors utilized by Contractor are and will be qualified in the field for which Services are being provided under this Agreement and Contractor and any subcontractors are now, and will be throughout their performance of the Services under this Agreement, properly licensed, certified, secured/bonded, trained, and/or otherwise qualified and authorized to perform the Services required and contemplated by this Agreement, as may be required by law. Contractor and its subcontractors shall utilize the standard of care and skill customarily exercised by members of their profession, shall use reasonable diligence and best judgment while performing the Services, and shall comply with all applicable laws, regulations, and industry standards.

7. [Reserved]

8. Subcontractor Provisions. Contractor shall include in its written agreements with its subcontractors, if any, provisions which: (a) impose upon the subcontractors the obligation to provide to City the same insurance and indemnity obligations that Contractor owes to City; (b) make clear that City intends to rely upon the reports, opinions, conclusions and other work product prepared and performed by subcontractors for Contractor; and (c) entitle City to impose upon subcontractors the assignment rights found elsewhere in this Agreement.

9. Power to Act on Behalf of City. Contractor is not acting as an agent of City and shall not have any right, power, or authority to create any obligation, express or implied, or make representations on behalf of City except as may be expressly authorized in advance in writing from time to time by City and then only to the extent of such authorization.

10. Record Keeping; Reports. Contractor shall keep complete records showing the type of Services performed. Contractor shall be responsible and shall require its subcontractors to keep similar records. City shall be given reasonable access to the records of Contractor and its subcontractors for inspection and audit purposes. Contractor shall provide City with a working draft of all reports upon reasonable request by City and of all final reports prepared by Contractor under this Agreement.

11. Ownership and Inspection of Documents. All data, tests, reports, analyses, documents, records,

conclusions, opinions, recommendations and other work product generated by or produced for Contractor or its subcontractors in connection with the Services, regardless of the medium, including physical drawings and materials recorded on computer discs or other electronic devices ("Work Product"), shall be and remain the property of City. City shall have the right to use, copy, modify, and reuse the Work Product as it sees fit. Upon City's request, Contractor shall make available for inspection and copying all such Work Product and all Work product shall be turned over to City promptly at City's request or upon termination of this Agreement, whichever occurs first. Contractor shall not release any Work Product to third parties without prior written approval of City. This obligation shall survive termination of this Agreement and shall survive for four (4) years from the date of expiration or termination of this Agreement.

12. Confidentiality. All Work Product prepared and performed by and on behalf of Contractor in connection with the Services performed pursuant to this Agreement shall be kept confidential and shall be disclosed only to City, unless otherwise provided by law or expressly authorized by City. Contractor shall not disclose or permit the disclosure of any confidential information acquired during performance of the Services, except to its agents, employees and subcontractors who need such confidential information in order to properly perform their duties relative to this Agreement. Contractor shall also require its subcontractors to be bound to these confidentiality provisions.

13. City Name and Logo. Contractor shall not use City's name or insignia, photographs relating to the City projects or work for which Contractor's services are rendered, or any publicity pertaining to the Contractor's Services under this Agreement in any magazine, trade paper, newspaper, television or radio production, internet website, social media, or other similar medium without the prior written consent of City.

14. Conflicts of Interest. Contractor warrants that neither Contractor nor any of its employees have an improper interest, present or contemplated, in the Services which would affect Contractor's or its employees' performance of the Services and the Work Product produced. Contractor further warrants that neither Contractor nor any of its employees have real property, business interests or income that will be affected by the Services. Contractor covenants that no person having any such interest, whether an employee or subcontractor shall perform the Services under this Agreement. During the performance of the Services, Contractor shall not employ or retain the services of any person who is employed by the City or a member of any City Board or Commission.

15. Non-liability of Officers and Employees. No officer or employee of City shall be personally liable to Contractor, or any successors in interest, in the event of a default or breach by City for any amount which may become due Contractor or its successor, or for any breach of any obligation under the terms of this Agreement.

16. [Reserved]

17. Termination of Agreement. This Agreement shall terminate as provided in Section 3, unless terminated earlier pursuant to the following:

a. Termination by City: For Convenience. City may at its discretion terminate this Agreement for convenience and without cause upon fourteen (14) days prior written notice to Contractor. Upon receipt of a termination notice pursuant to this subsection, Contractor shall promptly discontinue all Services affected, unless the notice directs otherwise.

b. Termination by City or Contractor: For Cause. Either party may terminate this Agreement upon ten (10) days prior written notice to the other party of a material breach, and a failure within that time period to cure or commence reasonable steps to cure the breach.

c. Compensation to Contractor Upon Termination. Contractor shall be paid compensation for Services satisfactorily performed prior to notice of termination. As to any phase partially performed but for which the applicable portion of Contractor's compensation has not become due, Contractor shall be paid the reasonable value of its Services provided. However, in no event shall such payment when added to any other payment due under the applicable part of the work exceed the total compensation of such part as specified Section 4. In the event of termination due to Contractor's failure to perform in accordance with the terms of this Agreement through no fault of City, City may withhold an amount that would otherwise be payable as an offset to City's damages caused by such failure.

d. Effect of Termination. Upon termination of this Agreement, Contractor shall: (i) promptly discontinue all Services affected, unless the notice of termination directs otherwise; and (ii) deliver or otherwise make available to the City, without additional compensation, all Work Product and/or deliverables accumulated by the Contractor in performing this Agreement, whether completed or in process. Contractor may not refuse to provide such Work Product for any reason whatsoever.

18. Insurance. Contractor shall satisfy the insurance requirements set forth in **Exhibit B**.

19. Indemnity and Defense. Contractor hereby agrees to indemnify, defend and hold the City, its officials, officers, employees, agents, and volunteers harmless from and against all claims, demands, causes of action, actions, damages, losses, expenses, and other liabilities, (including without limitation reasonable attorney fees and costs of litigation) of every nature arising out of or in connection with the alleged or actual acts, errors, omissions or negligence of Contractor or its subcontractors relating to the performance of Services described herein to the fullest extent permitted by law, unless the injuries or damages are the result of City's sole negligence or willful misconduct, subject to any limitations imposed by law. Contractor and City agree that said indemnity and defense obligations shall survive the expiration or termination of this Agreement for any items specified herein that arose or occurred during the term of this Agreement.

20. Taxes. Contractor agrees to pay all taxes, licenses, and fees levied or assessed by any governmental agency on Contractor incident to the performance of Services under this Agreement, and unemployment and workers' compensation insurance, social security, or any other taxes upon the wages of Contractor, its employees, agents, and representatives. Contractor agrees to obtain and renew an annual business tax certificate from City and pay the applicable annual business registration tax to City during the term of this Agreement.

21. Assignment. Neither this Agreement nor any duties or obligations hereunder shall be assignable by Contractor without the prior written consent of City. In the event of an assignment to which City has consented, the assignee shall agree in writing to personally assume and perform the covenants, obligations, and agreements herein contained. In addition, Contractor shall not assign the payment of any monies due Contractor from City under the terms of this Agreement to any other individual, corporation or entity. City retains the right to pay any and all monies due Contractor directly to Contractor.

22. Form and Service of Notices. Any and all notices or other communications required or permitted by this Agreement or by law to be delivered to, served upon, or given to either party to this Agreement by the other party shall be in writing and shall be deemed properly delivered, served or given by one of the following methods:

a. Personally delivered to the party to whom it is directed. Service shall be deemed the date of delivery.

b. Delivered by e-mail to a known address of the party to whom it is directed provided the e-mail is accompanied by an acknowledgment of receipt by the other party. Service shall be deemed the date of acknowledgement.

c. Delivery by a reliable overnight delivery service, ex., Federal Express, receipted, addressed to the addressees set forth below the signatories to this Agreement. Service shall be deemed the date of delivery.

d. Delivery by deposit in the United States mail, first class, postage prepaid. Service shall be deemed delivered ninety-six (96) hours after deposit.

23. Entire Agreement. This Agreement, including the Exhibits and any other attachments, represents the entire Agreement between City and Contractor and supersedes all prior negotiations, representations or agreements, either written or oral with respect to the subject matter herein. This Agreement may be amended only by written instrument signed by both City and Contractor.

24. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

25. Authority. The signatories to this Agreement warrant and represent that they have the legal right, power, and authority to execute this Agreement and bind their respective entities.

26. Severability. In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

27. Applicable Law and Interpretation and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party. This Agreement is entered into by City and Contractor in the County of Fresno, California. Contractor shall perform the Services required under this Agreement in the County of Fresno, California. Thus, in the event of litigation, venue shall only lie with the appropriate state or federal court in Fresno County.

28. Amendments and Waiver. This Agreement shall not be modified or amended in any way, and no provision shall be waived, except in writing signed by the parties hereto. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the remaining provisions of this Agreement.

29. Third Party Beneficiaries. Nothing in this Agreement shall be construed to confer any rights upon any party not a signatory to this Agreement.

30. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

31. Alternative Dispute Resolution. If a dispute arises out of or relating to this Agreement, or the alleged breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good

faith to settle the dispute by non-binding mediation before resorting to litigation. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within thirty (30) days, either party may pursue litigation to resolve the dispute.

Demand for mediation shall be in writing and delivered to the other party to this Agreement. A demand for mediation shall be made within reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such a claim, dispute or other matter in question would be barred by California statutes of limitations.

32. Non-Discrimination. Contractor shall not discriminate on the basis of any protected class under federal or State law in the provision of the Services or with respect to any Contractor employees or applicants for employment. Contractor shall ensure that any subcontractors are bound to this provision. A protected class, includes, but is not necessarily limited to race, color, national origin, ancestry, religion, age, sex, sexual orientation, marital status, and disability.

33. Performance Requirements. Notwithstanding, and in addition to the provisions of, Section 17 of this Agreement, if the Services performed hereunder are not in conformity with the requirements of this Agreement and other pertinent documents, City shall have the right to require Contractor to correct the work in conformity with the requirements of this Agreement at no additional increase in the payment to Contractor. Contractor shall promptly correct the work rejected by City for failing to conform to the requirements of the Agreement. Remedy for non-compliance or non-performance shall commence within 24 hours of notice. City shall also have the right to require Contractor to take all necessary steps to ensure future performance of the Services in conformity with the requirements of this Agreement. In the event Contractor fails to correct the work or fails to take necessary steps to ensure future performance of the Services in conformity with the requirements of this Agreement, City shall have the right to immediately terminate this Agreement for default.

34. Licensing. Contractor shall maintain the following license throughout the performance of this Agreement: Class . Contractor shall also obtain and maintain a City of Selma Business License prior to commencing performance of the Services.

35. Payment Bond. Prior to commencing any portion of the Services, the Contractor shall apply for and furnish City a payment bond for its portion of the Services which shall cover 100% payment for all obligations arising under the Agreement and guaranteeing the payment in full of all claims for labor performed and materials supplied for the Services. Only bonds executed by admitted Surety insurers as defined in Code of Civil Procedure section 995.120 shall be accepted. The surety insurers must, unless otherwise agreed to by City in writing, at the time of issuance of the bonds, have a rating not lower than "A-" as rated by A.M. Best Company, Inc. or other independent rating companies. City reserves the right to approve or reject the surety insurers selected by Contractor and to require Contractor to obtain bonds from surety insurers satisfactory to City.

36. Performance Bond. Prior to commencing any portion of the Services, the Contractor shall apply for and furnish City a performance bond for its portion of the Services which shall cover 100% faithful performance of all obligations arising under the Agreement. Only bonds executed by admitted Surety insurers as defined in Code of Civil Procedure section 995.120 shall be accepted. The surety insurers must, unless otherwise agreed to by City in writing, at the time of issuance of the bonds, have a rating not lower than "A-" as rated by A.M. Best Company, Inc. or other independent rating companies. City reserves the right to approve or reject the surety insurers selected by Contractor and to require Contractor to obtain bonds

from surety insurers satisfactory to City.

37. Delay Damages. Time is of the essence with respect to this Agreement and the Services performed by Contractor. Contractor's failure to timely complete the Services under this Agreement shall result in the assessment of delay damages at the rate of \$ [REDACTED] per day for each calendar day the Services remain unfinished beyond the Completion Date or Services remains incomplete beyond any phase or milestone identified in the schedule as being subject to Delay Damages. The actual occurrence of damages and the actual amount of the damages which City would suffer for such delayed completion of the Services are impracticable and extremely difficult to calculate. Damages which City would suffer in the event of such delay include, but are not limited to, loss of the use of the other contractor's work and the project, disruption of activities, costs of administration and supervision, and the incalculable inconvenience and loss suffered by the public. Accordingly, the parties agree that the amount set forth herein shall be presumed to be the amount of damages which City shall directly incur for each calendar day that completion of the Services are delayed.

38. Prevailing Wages; Apprenticeship. When the Services constitute a public work under the Labor Code, the Services shall be performed in accordance with the provisions of Section 1770 et seq. of the Labor Code of the State of California, and all other applicable provisions concerning public works projects, which are hereby incorporated by reference and made a part hereof. Contractor shall be responsible for the payment of prevailing wages in accordance with State and Federal law. Contractor shall further be responsible for ensuring any subcontractors comply with any requirements for the payment of prevailing wages in accordance with State and Federal law, if applicable. The Contractor and any subcontractor under the Contractor as a penalty to the Owner shall forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for such work or craft in which such worker is employed. The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor. Contractor shall comply with all requirements and obligations relating to apprentices, apprenticeships, and/or apprenticeable crafts or trades, as applicable, including but not limited to Labor Code section 1775.5. Contractor shall register with the Department of Industrial Relations, if required.

Now, therefore, the City and Contractor have executed this Agreement on the date(s) set forth below.

CONTRACTOR

CITY OF SELMA

By: _____

By: _____
Ralph Jiminez, City Manager

Date: _____

Date: _____

Party Identification and Contact Information:

Industrial Electric
Attn: Tim Hendrix
2516 N Sunnyside Ave.
Fresno, CA 93727
559-250-3249
thendrix@iecmail.com

City of Selma
Attn: Ralph Jiminez
1710 Tucker Street
Selma, CA 93662
559-891-2200
ralphj@cityofselma.com

ATTEST

_____, City Clerk

APPROVED AS TO FORM

Mary Lerner, City Attorney

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EXHIBIT A

[Industrial Electrical Co. Quote]



Quote QF-210344

8/11/2021

City of Selma

Att: Fernando Santillan

Quotation - City of Selma, Senior Center-Generator-Rev 4

Dear Fernando,

We are pleased to provide you with an electrical quote for the City of Selma, Senior Center-Generator-Rev 1 Job. Our quote includes the following:

- Furnish subcontractor to clean, level, form and pour the new generator pad in the designated fenced area next to the community restrooms.
- Furnish labor and crane, to pick and set new generator from delivery truck to the new pad. (Generator supplied by Quinn Power Systems).
- Furnish and install all generator anchoring and chassis grounding to meet the NEC 250.30(C) & 250.35(B) requirements.
- Furnish labor and subcontractor to trench from new pad location to the South side of the Senior Center, and over to the Center's sidewalk.
- Furnish subcontractor to saw cut, remove cuttings and trench remaining distance to the new ATS location.
- Furnish labor to install the new 400A 240/120v 3ph ATS approximately 14' West of main panel on the exterior wall of the building. (400A Automatic Transfer Switch supplied by Quinn Power Systems).
- Furnish and install (2) 3-1/2" ridged raceways and adequate wire from the ATS to the main panel for Primary and secondary feed.
- Furnish and install (1) 3-1/2" raceway and adequate wire for power and controls from generator to the ATS.
- Furnish labor and subcontractor to back fill and compact trench, and to patch sidewalk with standard cement.
- Furnish labor to perform cleanup, testing and startup.
- Generator package includes standard startup and general training.
- Furnish and supply all new conduit, wire, connectors, fittings, supports and termination's for a complete job.

Labor	\$20,736.00
Material	\$25,908.39
Equipment	\$288.00
Subcontractor	\$17,404.50
Crane	\$2,357.50
Quinn-Generator	\$50,246.52
Total	\$116,940.91

Exclusions:

Excludes all items not specifically mentioned above.
Excludes all permits and fees.
Excludes all engineering, programming.
Excludes all replanting of grass, shrubs or trees.
Excludes all trench plating.

Clarifications:

All taxes included.
Quote based on straight time rates.
A temporary caution fencing and tape will be installed on both sides of the open trench while work is in progress.
(No trench plates will be used).
All excess spoil or and debris will be hauled off site.
Quote valid for 14 days.

Respectfully,

Tim Hendrix
Cell: 559.250.3249
thendrix@iecmail.com
Lic. #135470 - DIR #1000008134

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to commencement of the Services, Contractor shall take out and maintain at its own expense the insurance coverage required by this **Exhibit B**. Contractor shall cause any subcontractor with whom Contractor contracts for the performance of Services pursuant to this Agreement to take out and maintain equivalent insurance coverage. Said insurance shall be maintained at all times during Contractor's performance of Services under this Agreement, and for any additional period specified herein. All insurance shall be placed with insurance companies that are licensed and admitted to conduct business in the State of California and are rated at a minimum with an "A:VII" by A.M. Best Company, unless otherwise acceptable to the City.

a. Minimum Limits of Insurance. Contractor shall maintain the following types of insurance with limits no less than specified:

(i) General Liability Insurance (including operations, products and completed operations coverages) in an amount not less than \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(ii) Worker's Compensation Insurance as required by the State of California.

(iii) Automobile Liability Insurance in an amount not less than \$1,000,000 per accident for bodily injury and property damage.

(iv) Umbrella or Excess Liability. In the event Contractor purchases an Umbrella or Excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies). In addition, such Umbrella or Excess insurance policy(ies) shall also apply on a primary and non-contributory basis for the benefit of the City, its officers, officials, employees, agents and volunteers.

If Contractor maintains higher limits than the minimums shown above, the City shall be entitled to coverage at the higher limits maintained.

b. Other Insurance Provisions. The general liability policy is to contain, or be endorsed to contain, the following provisions:

(i) The City, its officers, officials, employees, agents, and volunteers are to be covered as insured's with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33 or CG 20 38; and CG 20 37 forms if later revisions used).

(ii) For any claims related to the Services performed pursuant to this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City, its officers,

officials, employees, agents or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(iii) Each insurance policy required by this section shall be endorsed to state that the City shall receive written notice at least thirty (30) days prior to the cancellation, non-renewal, or material modification of the coverages required herein.

(iv) Contractor grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

(v) Any deductibles or self-insured retentions must be declared to and approved by the City's Risk Manager. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

c. Evidence of Coverage. Contractor shall deliver to City written evidence of the above insurance coverages, including the required endorsements prior to commencing Services under this Agreement; and the production of such written evidence shall be an express condition precedent, notwithstanding anything to the contrary in this Agreement, to Contractor's right to be paid any compensation under this Agreement. City's failure, at any time, to object to Contractor's failure to provide the specified insurance or written evidence thereof (either as to the type or amount of such insurance), shall not be deemed a waiver of City's right to insist upon such insurance later.

d. Maintenance of Insurance. If Contractor fails to furnish and maintain the insurance required by this section, City may (but is not required to) purchase such insurance on behalf of Contractor, and the Contractor shall pay the cost thereof to City upon demand, and City shall furnish Contractor with any information needed to obtain such insurance. Moreover, at its discretion, City may pay for such insurance with funds otherwise due Contractor under this Agreement.

e. Subcontractors. If the Contractor should subcontract all or any portion of the work to be performed in this Agreement, the Contractor shall cover the subcontractor, and/or require each subcontractor to adhere to all the requirements contained herein. Similarly, any cancellation, lapse, reduction or change of subcontractor's insurance shall have the same impact as described above.

f. Special Risks or Circumstances. The City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

g. Indemnity and Defense. Except as otherwise expressly provided, the insurance requirements in this section shall not in any way limit, in either scope or amount, the indemnity and defense obligations separately owed by Contractor to City under this Agreement.

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO: 1.b.

SUBJECT: Consideration of the second amendment to the American Ambulance Services Agreement and authorize the Interim City Manager to execute

RECOMMENDATION: Staff recommends approval of the second amendment to the American Ambulance Services Agreement and authorize the Interim City Manager to execute the document.

BACKGROUND: In November 2019, City Council approved a plan to begin the process of re-establishing an Emergency Medical Services (EMS) division within the Selma Fire Department. The EMS division would have the responsibility of assuming all ambulance transport services from American Ambulance within a three-year period. That process began in April 2020 with the implementation of a 12-hour ambulance to go along with American Ambulance's two 24-hour units. In March 2021, the Fire Department took responsibility for one of the 24-hour units, while American Ambulance continues to staff 24-hour and 12-hour ambulances.

DISCUSSION: The Selma Fire Department continues to work towards the full re-implementation of (EMS) transport services under the department's EMS Division. As of August 29, 2021, the Fire Department will implement the operation of a 12-hour ambulance, along with the current 24-hour ambulance. This will leave American Ambulance with only one 24-hour ambulance in operation.

The second amendment to the American Ambulance agreement reflects this change in services provided and the reduced cost for those services. The monthly charge to the City of Selma for services provided by American Ambulance will drop from \$93,750 to \$62,500 monthly. The Fiscal Year 2021/2022 budget reflects this planned change in services provided by the fire department.

RECOMMENDATION: Staff recommends approval of the second amendment to the American Ambulance Services Agreement and authorize the Interim City Manager to execute the document.

/s/

Rob Petersen, Fire Chief

08/12/2021

Date

/s/

Ralph Jimenez, Interim City Manager

08/12/2021

Date

Second Amendment to the Ambulance Services Agreement

This Second Amendment to the Ambulance Services Agreement, originally signed January 22, 2018, is entered into this ____ day of _____, 2021, by and between K.W.P.H. ENTERPRISES, a California Corporation, doing business as AMERICAN AMBULANCE ("American") and City of Selma ("Selma").

The parties agree that the original Ambulance Services Agreement be amended as follows:

1) Paragraph c of Section 5, "Operation of Services by American" shall be replaced with:

"a. AMERICAN shall staff one 24-hour and one 12-hour Contracted Paramedic Units, which shall be available on call three hundred sixty-five days (or three hundred sixty-six days in leap years), to provide Services described in this Agreement to the Service Area. Beginning August 29th, American shall reduce staff to one 24-hour Contracted Paramedic Units each day."

2) Paragraph a of Section 10, "Selma Compensation For Services" shall be replaced with:

"a. As compensation for providing Contracted Paramedic Units in SELMA in accordance with this Agreement, SELMA agrees to pay AMERICAN a monthly sum of \$93,750 through August, 2021. Beginning September 2021 until the termination of this contract, SELMA agrees to pay \$62,500 per month.

SELMA may request additional ambulance services on an hourly basis beyond the two Contracted Paramedic Units. The hourly rate for additional Paramedic Units is \$120 per hour, calculated in 15-minute increments at \$30 per 15-minute increment."

In Witness Whereof, the parties hereto by their fully authorized representatives executed this agreement:

Date: _____

City of Selma

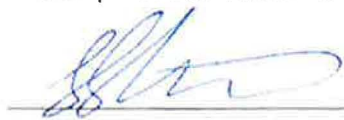
By: _____

Name: _____

Its: _____

Date: 7-22-21

K.W.P.H. Enterprises dba "American Ambulance"

By: 

Name: Erik S. Peterson

Its: Chief Administrative Officer

Second Amendment of Ambulance Services Agreement

Page 1

First Amendment to the Ambulance Services Agreement

This First Amendment to the Ambulance Services Agreement, originally signed January 22, 2018, is entered into this 1st day of March, 2021, by and between K.W.P.H. ENTERPRISES, a California Corporation, doing business as AMERICAN AMBULANCE ("American") and City of Selma ("Selma").

The parties agree that the original Ambulance Services Agreement be amended as follows:

1) Paragraph c of Section 5, "Operation of Services by American" shall be replaced with:

"a. AMERICAN shall staff two (2) Contracted Paramedic Units which shall be available on call three hundred sixty-five days (of three hundred sixty-six days in leap years) each day, to provide Services described in this Agreement to the Service Area. Both Contracted Paramedic Units shall operate twenty-four hours each day, except that on March 1st, 2021, one unit will operate twenty-four hours each day and the other shall operate twelve hours each day, beginning at XXam each day."

2) Paragraph a of Section 10, "Selma Compensation For Services" shall be replaced with:

"a. As compensation for providing two Contracted Paramedic Units in SELMA in accordance with this Agreement, SELMA agrees to pay AMERICAN a monthly sum in accordance with the following schedule:


-	May 2018 - April 2019:	\$114,600.00 per month
-	May 2019 - April 2020:	\$120,000.00 per month
-	May 2020 - February 2021:	\$125,000.00 per month
-	March 2021 – April 2023:	\$93,750 per month

SELMA may request additional ambulance services on an hourly basis beyond the two Contracted Paramedic Units. The hourly rate for additional Paramedic Units is \$120 per hour, calculated in 15-minute increments at \$30 per 15-minute increment."

In Witness Whereof the parties hereto by their fully authorized representatives executed this agreement:


Date February 17, 2021

City of Selma

By 
Name Teresa Gallavan
Its City Manager

Date 2-22-21

K W P H Enterprises dba "American Ambulance"

By 
Name Erik S. Peterson
Its Chief Administrative Officer

RESOLUTION NO. 2018 – 7R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA
APPROVING AGREEMENT WITH K.W.P.H. ENTERPRISES (AMERICAN
AMBULANCE) FOR AMBULANCE SERVICES**

WHEREAS, the City of Selma has been operating the ambulance service since 1991 when it was assumed from the Selma Hospital District; and

WHEREAS, when the complete ambulance service/operation was assumed, the City established the Ambulance Division within the Fire Department; and

WHEREAS, over the years the Ambulance Division has funded over one-half of the Fire Division's personnel costs thereby allowing for adequate staffing in the fire division; and

WHEREAS, the volume of ambulance related calls have increased to such a level that many times Ambulance personnel are out on calls and cannot respond to fire calls, if needed, leaving the citizens of Selma without proper fire coverage; and

WHEREAS, the City of Selma has determined that in order to serve its residents it is beneficial to the city to renew the contract with an outside agency (American Ambulance) to provide ambulance services, therefore providing funding for needed fire related services; and

WHEREAS, American Ambulance has provided ambulance service to the residents of Selma since 2011;


WHEREAS, American Ambulance has presented the City of Selma with a proposed agreement extending their contract, a copy of which is attached and incorporated as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the foregoing recitals are true and correct.
2. That the City Council of the City of Selma hereby approves, and authorizes the Mayor to execute the Ambulance Services Agreement with K.W.P.H. Enterprises (American Ambulance) to be effective for a period of five years.
3. That the net revenues derived from providing ambulance services by the City of Selma through the agreement with K.W.P.H. Enterprises (American Ambulance) approved by this resolution, shall be used to fund and dedicated to funding the operations of the Selma Fire Department which shall be operated by the City of Selma during the three year term of the approved agreement with K.W.P.H. Enterprises (American Ambulance).

The foregoing Resolution was duly approved by the Selma City Council at a regular meeting held on the 16th day of January 2018 by the following vote, to wit:

AYES: 5 COUNCIL MEMBERS: Robertson, Montijo, Derr, Franco, Avalos
NOES: 0 COUNCIL MEMBERS: None
ABSTAIN: 0 COUNCIL MEMBERS: None
ABSENT: 0 COUNCIL MEMBERS: None



Jim Avalos
Mayor of the City of Selma

ATTEST:



Reyna Rivera
City Clerk

AMBULANCE SERVICES AGREEMENT

BETWEEN

City of Selma

AND

**K.W.P.H. ENTERPRISES
dba, AMERICAN AMBULANCE**

January 22, 2018

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AMBULANCE SERVICES AGREEMENT

THIS AGREEMENT made and entered into 22nd day of January, 2018, by and between the City of Selma ("SELMA") and, K.W.P.H. Enterprises dba, American Ambulance, a California corporation (AMERICAN). Performance of the parties' obligations under this Agreement, subject to the conditions and provisions hereinafter set forth, shall commence on May 1st, 2018.

WHEREAS, SELMA contracts with the County of Fresno to provide ambulance services within the City of Selma and surrounding area specifically defined as "Service Area", below.

WHEREAS, AMERICAN is authorized by the County of Fresno to provide ambulance services to persons throughout the County of Fresno; and

WHEREAS, SELMA desires to subcontract to AMERICAN for the provision of ambulance services required by SELMA's Fresno County ambulance contract in accordance with the terms, conditions, and provisions of this Agreement;

The parties therefore agree as follows:

1. DEFINITIONS.

Unless the particular provisions or the context otherwise requires, the definitions and provisions contained in this section shall govern the construction, meaning, and application of words and phrases used in this Agreement.

- a. "ALS" means Advanced Life Support as defined in California Health and Safety Code Section 1797.52.
- b. "Ambulance" means a vehicle that is specially constructed, modified, equipped or arranged, and operated for the purpose of transportation and/or transportation and emergency care of the sick, injured, convalescent, infirm, or otherwise incapacitated persons. Such vehicle shall conform to State mandate and shall be certified and permitted in accord with such mandate.
- c. "BLS" means Basic Life Support as defined in the California Health and Safety Code.
- d. "Council" means the City Council for the City of Selma.
- e. "AMERICAN" means K.W.P.H. Enterprises, (dba, American Ambulance), a

California corporation.

- f. "CCEMSA" means the Central California EMS Agency.
- g. "Contracted Paramedic Unit" means a specific Paramedic Unit assigned primarily to SELMA.
- h. "County" means the County of Fresno.
- i. "Cover Car" means a temporary Paramedic Unit provided to cover the Service Area.
- j. "Dispatch" means ordering the movement of an Ambulance to or from any location.
- k. "SELMA" means the City of Selma, California.
- l. "EMT-I" means an individual trained in all facets of basic life support according to standards prescribed by Division 2.5 of the Health and Safety Code and who has a valid certificate issued pursuant to Division 2.5 of the Health and Safety Code.
- m. "Paramedic" means an individual whose scope of practice to provide advanced life support is according to standards prescribed by Division 2.5 of the Health and Safety Code and who has a valid certificate issued pursuant to Division 2.5 of the Health and Safety Code.
- n. "Paramedic Unit" means the sum total of the ambulance, paramedic, EMT-I, and medical equipment.
- o. "Service Area" means Fresno County Response Zone G as defined in CCEMSA Policy 405.4.
- p. "Services" means providing emergency and non-emergency ambulance services, transport and non-transport ambulance services, scheduled or unscheduled ambulance services, and first aid services; including: advanced life support (ALS) paramedic ambulance services, and basic life support (BLS) ambulance services.

2. DUTIES OF AMERICAN.

- a. AMERICAN shall operate two (2) Contracted Paramedic Units in compliance with the policies, procedures, and protocols of Fresno County and CCEMSA. AMERICAN shall furnish and provide all services, equipment, and materials,

as are hereinafter set forth, in order to provide ground ambulance Services to persons within the Service Area in need thereof.

- b. AMERICAN shall furnish and/or manage ambulance dispatch services, field operations, personnel management and training, equipment maintenance, quality improvement monitoring, purchasing and inventory control, and related support services.
- c. AMERICAN shall provide two ambulance vehicles. A backup ambulance vehicle will be provided whenever a primary vehicle is unavailable due to maintenance or repair. AMERICAN shall maintain and repair the ambulances provided hereunder, including all fuel, oil, brake, tire, and other mechanical maintenance or repairs.
- d. AMERICAN shall furnish, maintain and replace as necessary on-board durable and non-durable medical equipment and medical supplies.
- e. AMERICAN shall furnish all durable and disposable ambulance inventory and supplies.
- f. AMERICAN personnel shall have responsibility for patient management during medical operations upon arrival on scene of a call for which they have been dispatched.
- g. AMERICAN shall participate actively in the medical audit process, provide special training and support to personnel found in need of special assistance to specific skill or knowledge areas, and provide additional clinical leadership by maintaining a current and extensive knowledge of developments in equipment and procedures throughout the industry. Where questions related to clinical performance are concerned, AMERICAN shall satisfy CCEMSA.
- h. AMERICAN shall maintain state and local vehicle permits and personnel certifications.
- i. AMERICAN shall allow Selma Fire Department paramedic firefighters to attend American's Advanced Cardiac Life Support and Pediatric Advanced Life Support courses free of tuition charges. SELMA shall pay for its firefighters' course materials and supplies.

3. QUALIFICATION OF AMERICAN.

AMERICAN shall at all times meet the requirements set forth by the California Highway Patrol, the County of Fresno, and CCEMSA. In the event of conflicting

statutes, ordinances or regulations, the statute, ordinance or regulation setting forth the most stringent requirements shall be adhered to.

4. SERVICE AREA.

The Contracted Paramedic Units shall provide Services upon dispatch to any location or incident within the Service Area as defined by this agreement.

5. OPERATION OF SERVICES BY AMERICAN.

It is agreed by AMERICAN and SELMA that CCEMSA has the authority to develop overall plans, policies, procedures, and protocols to assure that effective levels of medical transportation and emergency care are maintained within Fresno County.

- a. AMERICAN shall provide its Services in accordance with CCEMSA policies, procedures, and protocols.
- b. Ambulances purchased and designated for use in SELMA shall have color, decals and exterior design agreed upon by both parties, subject to requirements of CCEMSA policies.
- c. AMERICAN shall staff two (2) Contracted Paramedic Units which shall be available on call three hundred sixty-five days (or three hundred sixty-six days in leap years), twenty-four hours each day, to provide Services described in this Agreement to the Service Area.

6. PERSONNEL OF AMERICAN; STAFFING.

- a. Notwithstanding any other provision of this Agreement, the relationship between SELMA and AMERICAN is that of an independent contractor, and AMERICAN's employees are not employees of SELMA.
- b. AMERICAN's personnel assigned to SELMA shall wear uniforms designated by AMERICAN.
- c. AMERICAN's field personnel shall comply with all applicable regulations concerning vehicles, on-board equipment, and collection and recording of data. Certified personnel are prohibited by the laws, rules, and regulations which govern this system from operating equipment that is substantially out of compliance with system standards, as well as from falsifying data on reports (e.g., trip tickets, dispatch records, incident reports, etc.).
- d. AMERICAN shall ensure its field personnel maintain personal professional responsibility concerning issues related to the delivery of patient care,

confidentiality and the accurate reporting of primary data.

- e. AMERICAN shall utilize reasonable work schedules, shift assignments, and provide adequate working conditions. AMERICAN shall utilize management practices which ensure field personnel working extended shifts, part-time jobs, voluntary overtime, or mandatory overtime do not work to an extent which might impair judgment, motor skills, or patient care.
- f. Because the Services to be provided hereunder are often rendered in the context of a highly stressful situation, AMERICAN and its employees shall maintain professional and courteous conduct. AMERICAN shall address and correct any departure from this standard of conduct.
- g. AMERICAN shall ensure all persons employed by AMERICAN in the performance of Services under this Agreement shall hold appropriate permits and certifications in their respective trades or professions.

7. HOUSING.

AMERICAN shall provide housing for its personnel while on duty under this Agreement. Such housing shall be located within the City of Selma as agreed to by the parties.

8. RECORDS.

AMERICAN shall promptly document, complete, and maintain a record of all ambulance dispatches and services rendered under this Agreement. AMERICAN shall complete and submit all forms and reports as required by the CCEMSA.

9. TERM OF AGREEMENT.

- a. Except as set forth below, and subject to the provisions and conditions contained in this Agreement, the term of this Agreement shall be for five (5) years, beginning on May 1, 2018 and continuing in full force and effect until 11:59 p.m. (local time) on April 30, 2023. The parties agree to engage in negotiations regarding a new Agreement or extension of the existing Agreement during the last four (4) months of this Agreement.
- b. Notwithstanding the above, either party may terminate this Agreement, at any time, for cause (i.e., material breach of Agreement) by following and

subject to the procedures set forth in paragraph 13, below.

10. SELMA COMPENSATION FOR SERVICES.

- a. As compensation for providing two Contracted Paramedic Units in SELMA in accordance with this Agreement, SELMA agrees to pay AMERICAN a monthly sum in accordance with the following schedule:

-May 2018 – April 2019:	\$114,600.00 per month
-May 2019 – April 2020:	\$120,000.00 per month
-May 2020 – April 2023:	\$125,000.00 per month

SELMA may request additional ambulance services on an hourly basis beyond the two Contracted Paramedic Units. The hourly rate for additional Paramedic Units is \$120 per hour, calculated in 15-minute increments at \$30 per 15-minute increment.

- b. SELMA shall pay AMERICAN no later than the fifteenth (15th) day of the month in which the services are provided by AMERICAN without the necessity of AMERICAN to submit invoices to SELMA. All payments shall be remitted to AMERICAN at the following address:

American Ambulance
2911 East Tulare Street
Fresno CA 93721

11. PATIENT CHARGES.

- a. For Services rendered by the Contracted Paramedic Units, SELMA is responsible for establishing all billing policies and provision of ambulance billing services.
- b. For service provided by Cover Cars, AMERICAN shall retain for its own use all monies or payments collected, paid, derived, or otherwise.

12. INSURANCE.

- a. A liability policy shall be maintained by AMERICAN at all times during this Agreement, which shall provide combined bodily injury and property damage liability insurance to a total limit of \$2,000,000.00 for each occurrence. Such policy shall also name the SELMA as an additional insured.
- b. AMERICAN shall maintain at all times during this Agreement professional liability insurance in an amount not less than \$2,000,000.00 for any disability

or death arising out of any one incident. Professional liability insurance furnished under this policy shall be an "occurrence" type policy, rather than a "claims made" type policy. That is, as long as the incident occurred during the policy period, coverage shall be provided no matter when the claim is made, even if the claim is made several months or years after the actual event took place or after this contract has expired. A certificate of such insurance shall be on file with SELMA, and it shall name SELMA as additional insured.

- c. All liability policies shall contain a provision requiring that thirty (30) days written notice shall be given to SELMA prior to cancellation, modification, or reduction of the limits of AMERICAN's policy(s) by the insurer.
- d. Workers' compensation insurance shall be provided by AMERICAN protecting any and all employees of AMERICAN who will be assigned by AMERICAN to perform Services within the Service Area.
- e. AMERICAN shall maintain at all times during this Agreement an automobile insurance policy in an amount not less than \$2,000,000.00 for any one incident. Such policy shall also name SELMA as additional insured.

13. TERMINATION FOR CAUSE, MATERIAL BREACH OR DEFAULT.

- a. "Event of Default" means "just cause," namely, the material breach of this Agreement by AMERICAN or SELMA or their employees or agents. Within a reasonable time of learning of the occurrence of an Event of Default, the non-defaulting party shall give written notice ("Notice of Complaint") to the defaulting party specifying in reasonable detail the Event of Default. The defaulting party shall have sixty (60) calendar days from its receipt of a Notice of Complaint to cure the Event of Default in a reasonable manner or to take reasonable steps to so cure or rectify or remove or give reasonable assurances to the non-defaulting party that such Event of Default will be cured or rectified or removed within a reasonable period of time. In the event the defaulting party, fails to cure or rectify the breach, the non-defaulting party may (without limitation of any other remedies available to such non-defaulting party) terminate this Agreement by giving written notice of such termination ("Notice of Termination") to the defaulting party stating that this Agreement is terminated and the reasons therefore. In that event, said termination shall be effective upon receipt by the defaulting party of the written Notice of Termination.
- b. Either party may terminate this contract without cause by giving the other

party six (6) months written notice.

14. ENTIRE AGREEMENT OF THE PARTIES AND PARTIES BOUND BY AGREEMENT.

The parties hereby agree that this instrument contains the parties entire integrated agreement; that there are no prior oral or written agreements; that all of the terms of this Agreement are set forth herein; and that this Agreement shall be binding upon the parties hereto and upon their successors. No variation or modification of this Agreement and no waiver of any of its provisions or conditions shall be valid unless in writing and signed by both the Board of SELMA and by AMERICAN and attached hereto as an Addendum.

15. NO SUBCONTRACTING.

Notwithstanding anything to the contrary contained in this Agreement, this Agreement may not be assigned or transferred, or in any manner pledged or encumbered, voluntarily or involuntarily, by AMERICAN without the prior written consent of the Council.

16. INDEPENDENT CONTRACTOR STATUS OF AMERICAN.

It is stipulated that AMERICAN is an independent contractor. AMERICAN's independent contract status shall never be altered by any events.

17. DUTY TO DEFEND AND INDEMNIFY.

To the extent any claim is not fully covered by the insurance coverage set forth in paragraph 12 above, the parties agree that should either party to this Agreement be subjected to any loss, expense, claim, allegation, or damages as the result of the conduct of the other party in the performance of its obligations under this Agreement, the party whose conduct is complained of agrees to defend (with counsel of the other party's choice) the other party from the loss, expense, claim, allegation, or damages, and agrees to indemnify said party for any loss, expense, claim, or damage suffered as a result of the other's conduct.

18. HEADINGS.

The section headings used in this Agreement are intended for convenience only and are not to be used in interpreting this Agreement or in determining any of the rights of obligations of the parties to this Agreement.

19. AMBIGUITIES.

Each party and its counsel have participated fully in the review and revision of this

Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party do not apply in interpreting this Agreement.

20. WAIVER.

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor will any waiver constitute a continuing waiver unless the writing so specifies.

21. ATTORNEY FEES.

In the event litigation is initiated to enforce the terms of this agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs, including expert witness fees.

22. GOVERNING LAW.

This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Agreement:

Date: January 22, 2018

City of Selma

By: 

Name: Henry Perea

Its: Interim City Manager

Date: 1-22-18

K.W.P.H. Enterprises, dba American Ambulance
A California Corporation

By: 

Name: Erik S. Peterson

Its: Chief Administrative Officer

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

1.c.

SUBJECT:

Consideration of a Resolution designating the City Manager, or his designee, as the Administrative Citation Appeal Hearing Officer

DISCUSSION: The City has received several written appeals related to Administrative Citations issued to residents around the time of the 4th of July holiday for use of illegal fireworks. In order to carry out the appeal hearings, Selma Municipal Code Title I, Chapter 20 requires that the City Council appoint a hearing officer, defined as follows:

HEARING OFFICER: Any person, persons or entity appointed by the city council or any city official designated by the city council, by resolution to preside over the administrative hearings provided for by this chapter

The consultant who had previously been appointed as the Hearing Officer has retired and is no longer available to carry out the appeal hearings.

Staff recommends that the City Council designate the Interim City Manager, or his designee, as the Administrative Citation Appeal Hearing Officer.

RECOMMENDATION: Designate the Interim City Manager, or his designee, as the Administrative Citation Appeal Hearing Officer.

/s/

08/12/2021

Fernando Santillan, Community Development Director Date

/s/

08/12/2021

Ralph Moreno, Interim City Manager

Date

RESOLUTION NO. 2021 – __R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, DESIGNATING THE
CITY MANAGER, OR HIS DESIGNEE, AS THE
ADMINISTRATIVE CITATION APPEAL HEARING
OFFICER**

WHEREAS, the City of Selma provides residents with an opportunity to appeal administrative citations; and

WHEREAS, the Selma Municipal Code requires the appointment of a hearing officer to conduct appeal hearings; and

WHEREAS, the City Council may appoint any person or designate any City official by resolution to preside over the administrative hearings;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby appoints the City Manager, or his designee, as the administrative citation appeal hearing officer.

SECTION 3. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 4. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 16th day of August, 2021, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Scott Robertson, Mayor

Reyna Rivera, City Clerk

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

1.d.

SUBJECT:

Consideration of Four (4) Resolutions Approving Changes to Banking Authorized Signers for City of Selma, the Selma Successor Agency, Selma Community Enhancement Corporation, and the Selma Public Financing Authority

RECOMMENDATION:

1. Approve a Resolution of the City Council of the City of Selma Rescinding Resolution No. 21-7R Authorizing and Designating Authorized Persons to Establish, Deposit, and Withdraw from Bank Accounts at Union Bank of California, N.A.
2. Approve a Resolution of the Board of Directors of the Selma Successor Agency Rescinding Resolution No. 21-3R Authorizing and Designating Authorized Persons to Establish, Deposit, and Withdraw from Bank Accounts at Union Bank of California, N.A.
3. Approve a Resolution of the Board of Directors of the Selma Community Enhancement Corporation Rescinding Resolution No. 21-1R Authorizing and Designating Authorized Persons to Establish, Deposit, and Withdraw from Bank Accounts at Union Bank of California, N.A.
4. Approve a Resolution of the Board of Directors of the Selma Public Financing Authority Rescinding Resolution No. 21-1R Authorizing and Designating Authorized Persons to Establish, Deposit, and Withdraw from Bank Accounts at Union Bank of California, N.A.

DISCUSSION: On June 22, 2021, Ralph Jimenez was appointed Interim City Manager for the City of Selma ("City"). The City Manager also serves as the Executive Director for the Selma Successor Agency ("Agency"), Selma Community Enhancement Corporation ("Corporation"), Selma Public Financing Authority ("Authority"). The City, Successor Agency, Corporation, and Authority maintain bank accounts at Union Bank of California, N. A., a national banking association. The City Manager/Executive Director has historically been an authorized signor on the various accounts. With the recent change in the City Manager position, banking authorization for the City, Agency, Authority, and Corporation need to be updated.

Documents have been prepared naming the Interim City Manager Ralph Jimenez as an authorized signer on the various accounts at Union Bank. Two (2) signatures are still required on each check.

/s/ _____
Isaac Moreno, Assistant City Manager

08/12/2021
Date

/s/ _____
Ralph Jimenez, Interim City Manager

08/12/2021
Date

RESOLUTION NO. 2021 – R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA
RESCINDING RESOLUTION NO. 2021-7R AUTHORIZING
AND DESIGNATING AUTHORIZED PERSONS
TO ESTABLISH, DEPOSIT, AND WITHDRAW
FROM BANK ACCOUNTS AT UNION BANK OF CALIFORNIA, N.A**

WHEREAS, the City of Selma (“City”) should designate certain persons and authorized persons to deposit into City Accounts and to withdraw on behalf of the City from said account; and

WHEREAS, on February 16, 2021, the City Council adopted Resolution No. 2021-7R designating said authorized persons, and now wishes to revise said designations; and

WHEREAS, the City maintains accounts with Union Bank of California, N. A., a national banking association (“Bank”), and the Selma City Manager has been designated as an authorized person; and

WHEREAS, on June 22, 2021, Ralph Jimenez was appointed Selma City Manager.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1. The City Council finds that the above recitals are true and correct and are incorporated herein by reference.

Section 2. The City Council hereby rescinds Resolution No. 2021-7R, and any other City Council resolution that designated authorized banking signatories for the City of Selma Accounts.

Section 3. The City Council hereby affirms that that Union Bank of California N.A., a national banking association (“Bank”), is hereby selected and designated as a depository of funds of the City, and that accounts are established and maintained by and in the name of the City at the Selma office of said Bank, upon and subject to such terms and conditions as the officers hereinafter designated, or any of them, may from time to time agree upon with said Bank.

Section 4. The City Council hereby designates that all checks, drafts and other instruments for the payment of money drawn or accepted by the City for payment from said account or at said office be signed on behalf of the City by any two (2) of the following officers of the City viz: **Scott Robertson** as Mayor, **Beverly Cho** as Mayor Pro Tem, **Ralph Jimenez** as City Manager, and/or **Christina Arias** as Human Resources Manager.

Section 5. The City Council hereby designates that any checks, drafts or other instruments for the payment of money, endorsed on behalf of this city for deposit with or collection by said Bank, may be so endorsed in the name of the City by written or stamped endorsement, without designation or signature of the person making such endorsement; and

Section 6. The City Council hereby directs that the City Clerk certify to said Bank that the Resolution has been duly adopted, and is in conformity with the by-laws of the City, and to further certify to said Bank that names and specimen signatures of the present officers of the City authorized to sign as aforesaid, and if and when any change be made in the personnel of said officers the fact of such change and the name and specimen signature of each new officer.

Section 7. The City Council hereby requests and authorizes the Bank to honor, receive, certify, and pay any such instrument signed or endorsed in accordance with the foregoing resolution and the certification then in effect as above provided for, including any such instrument drawn or endorsed to the personal order of, or presented for negotiation or encashment by, any officer signing or endorsing the name.

Section 8. The City Council hereby finds and declares that this Resolution and each such certification shall remain in full force and effect, and said Bank is authorized and requested to reply and act thereon, until it shall receive at its office to which the certified copy of this Resolution is delivered, either a certified copy of a further resolution of the City of Selma amending or rescinding these resolutions or a further certification as above provided for, as the case may be.

Section 9. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 10. Effective Date. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Selma on this 16th day of August 2021, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

RESOLUTION NO. 2021 – SRDA

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SELMA SUCCESSOR AGENCY RESCINDING RESOLUTION NO. 2021-3SRDA, AND AUTHORIZING AND DESIGNATING AUTHORIZED PERSONS TO ESTABLISH AND WITHDRAW FROM BANK ACCOUNTS AT UNION BANK OF CALIFORNIA, N.A. – SUCCESSOR RDA

WHEREAS, the Selma Successor Agency (“Agency”) should designate certain persons and authorized persons to deposit in Agency accounts and to withdraw on behalf of the Agency from said accounts; and

WHEREAS, on February 16, 2021, the Agency adopted Resolution No. 2021-3SRDA designating said authorized persons, and now wishes to revise said designations; and

WHEREAS, the Agency maintains accounts with Union Bank of California, N. A., a national banking association (“Bank”), and the Selma City Manager, serving as Executive Director of the Agency, has been designated as an authorized person; and

WHEREAS, on June 22, 2021, Ralph Jimenez was appointed Selma City Manager and serves as Executive Director of the Agency.

NOW, THEREFORE, THE SUCCESSOR AGENCY DOES HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The Agency hereby rescinds Resolution No. 2021 - 3SRDA, and any other Agency resolution that designated authorized banking signatories for the Agency account.

Section 3. The Agency hereby affirms that Union Bank of California, N. A., a national banking association (“Bank”), is hereby selected and designated as a depository of funds of this Agency, and that accounts be established and maintained by and in the name of this Agency at the Selma office of said Bank, upon and subject to such terms and conditions as the officers hereinafter designated, or any of them, may from time to time agree upon with said Bank.

Section 4. The Agency hereby designates that all checks, drafts and other instruments for the payment of money drawn or accepted by the Agency for payment from said account or at said office be signed on behalf of the Agency by any two (2) of the following officers of the Agency viz: **Scott Robertson** as Chairman, **Beverly Cho** as Vice Chairman, **Ralph Jimenez** as Executive Director, and/or **Christina Arias** as Human Resources Manager/Deputy Secretary; and

Section 5. The Agency Board hereby designates that any checks, drafts or other instruments for the payment of money, endorsed on behalf of the Agency for deposit with or collection by said Bank, may be so endorsed in the name of the Agency by written or stamped endorsement, without designation or signature of the person making such endorsement.

Section 6. The Agency Board hereby directs that the Secretary certify to said Bank that this Resolution has been duly adopted, and is in conformity with the by-laws of the Agency, and to further certify to said Bank that names and specimen signatures of the present officers of the Agency authorized to sign as aforesaid, and if and when any change be made in the personnel of said officers the fact of such change and the name and specimen signature of each new officer.

Section 7. The Agency Board hereby requests and authorizes the Bank to honor, receive, certify, and pay any such instruments signed or endorsed in accordance with the foregoing Resolution and the certification then in effect as above provided for, including any such instrument drawn or endorsed to the personal order of, or presented for negotiation or encashment by, any officer signing or endorsing the name.

Section 8. The Agency Board hereby finds and declares that this Resolution and each such certification shall remain in full force and effect, and said Bank is authorized and requested to reply and act thereon, until it shall receive at its office to which the certified copy of these resolutions is delivered, either a certified copy of a further resolution of the Selma Successor Agency amending or rescinding these resolutions or a further certification as above provided for, as the case may be.

Section 9. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 10. Effective Date. That the Agency Secretary shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Special Meeting of the Selma Successor Agency on this 16th day of August 2021, by the following roll call vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

Scott Robertson, Chairperson

ATTEST:

Reyna Rivera, Agency Secretary

RESOLUTION NO. 2021 – CEC

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SELMA COMMUNITY ENHANCEMENT CORPORATION
RESCINDING RESOLUTION NO. 2021-1CEC, AND AUTHORIZING AND
DESIGNATING AUTHORIZED PERSONS TO ESTABLISH AND WITHDRAW
FROM BANK ACCOUNTS AT UNION BANK OF CALIFORNIA, N.A.**

WHEREAS, the Selma Community Enhancement Corporation (“Corporation”) should designate certain persons and authorized persons to deposit in Corporation accounts and to withdraw on behalf of the Corporation from said accounts; and

WHEREAS, on February 16, 2021, the Corporation adopted Resolution No. 2021-1CEC designating said authorized persons, and now wishes to revise said designations; and

WHEREAS, the Corporation maintains accounts with Union Bank of California, N. A., a national banking association (“Bank”), and the Selma City Manager, serving as Executive Director of the Corporation, has been designated as an authorized person; and

WHEREAS, on June 22, 2021, Ralph Jimenez was appointed Selma City Manager and serves as Executive Director of the Corporation.

**NOW, THEREFORE, THE COMMUNITY ENHANCEMENT
CORPORATION HEREBY FINDS, DETERMINES AND RESOLVES AS
FOLLOWS:**

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The Corporation hereby rescinds Resolution No. 2021-1CEC, and any other Corporation resolution that designated authorized banking signatories for the Corporation account.

Section 3. The Corporation hereby affirms that Union Bank of California, N. A., a national banking association (“Bank”), is hereby selected and designated as a depository of funds of this Corporation, and that accounts be established and maintained by and in the name of this Corporation at the Selma office of said Bank, upon and subject to such terms and conditions as the officers hereinafter designated, or any of them, may from time to time agree upon with said Bank.

Section 4. The Corporation hereby designates that all checks, drafts and other instruments for the payment of money drawn or accepted by the Corporation for payment from said account or at said office be signed on behalf of the Corporation by any two (2) of the following officers of the Corporation viz: **Scott Robertson** as Chairman, **Beverly Cho** as Vice

Chairman, **Ralph Jimenez** as Executive Director, and/or **Christina Arias** as Human Resources Manager/Deputy Secretary; and

Section 5. The Corporation Board hereby designates that any checks, drafts or other instruments for the payment of money, endorsed on behalf of the Corporation for deposit with or collection by said Bank, may be so endorsed in the name of the Corporation by written or stamped endorsement, without designation or signature of the person making such endorsement.

Section 6. The Corporation Board hereby directs that the Secretary certify to said Bank that this Resolution has been duly adopted, and is in conformity with the by-laws of the Corporation, and to further certify to said Bank that names and specimen signatures of the present officers of the Corporation authorized to sign as aforesaid, and if and when any change be made in the personnel of said officers the fact of such change and the name and specimen signature of each new officer.

Section 7. The Corporation Board hereby requests and authorizes the Bank to honor, receive, certify, and pay any such instruments signed or endorsed in accordance with the foregoing Resolution and the certification then in effect as above provided for, including any such instrument drawn or endorsed to the personal order of, or presented for negotiation or encashment by, any officer signing or endorsing the name.

Section 8. The Corporation Board hereby finds and declares that this Resolution and each such certification shall remain in full force and effect, and said Bank is authorized and requested to reply and act thereon, until it shall receive at its office to which the certified copy of these resolutions is delivered, either a certified copy of a further resolution of the Selma Enhancement Corporation amending or rescinding these resolutions or a further certification as above provided for, as the case may be.

Section 9. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 10. Effective Date. That the Corporation Secretary shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Special Meeting of the Selma Community Enhancement Corporation on this 16th day of August 2021, by the following roll call vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

Scott Robertson, Chairperson

ATTEST:

Reyna Rivera, Corporation Secretary

RESOLUTION NO. 2021 – PFA

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SELMA PUBLIC FINANCING AUTHORITY
RESCINDING RESOLUTION NO. 2021-1PFA, AND AUTHORIZING AND
DESIGNATING AUTHORIZED PERSONS TO ESTABLISH AND WITHDRAW
FROM BANK ACCOUNTS AT UNION BANK OF CALIFORNIA, N.A.**

WHEREAS, the the Selma Public Financing Authority (“Authority”) should designate certain persons and authorized persons to deposit in Authority accounts and to withdraw on behalf of the Authority from said accounts; and

WHEREAS, on February 16, 2021, the Authority adopted Resolution No. 2021-1PFA designating said authorized persons, and now wishes to revise said designations; and

WHEREAS, the Authority maintains accounts with Union Bank of California, N. A., a national banking association (“Bank”), and the Selma City Manager, serving as Executive Director of the Authority, has been designated as an authorized person; and

WHEREAS, on June 22, 2021, Ralph Jimenez was appointed Selma City Manager and serves as Executive Director of the Authority.

**NOW, THEREFORE, THE SELMA PUBLIC FINANCING AUTHORITY HEREBY
FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The Authority hereby rescinds Resolution No. 2021-1PFA, and any other resolution that designated authorized banking signatories for the Authority account.

Section 3. The Authority hereby affirms that Union Bank of California, N. A., a national banking association (“Bank”), is hereby selected and designated as a depository of funds of this Authority, and that accounts be established and maintained by and in the name of this Authority at the Selma office of said Bank, upon and subject to such terms and conditions as the officers hereinafter designated, or any of them, may from time to time agree upon with said Bank.

Section 4. The Authority hereby designates that all checks, drafts and other instruments for the payment of money drawn or accepted by the Authority for payment from said account or at said office be signed on behalf of the Authority by any two (2) of the following officers of the Authority viz: **Scott Robertson** as Chairman, **Beverly Cho** as Vice Chairman, **Ralph Jimenez** as Executive Director, and/or **Christina Arias** as Human Resources Manager/Deputy Secretary; and

Section 5. The Authority Board hereby designates that any checks, drafts or other instruments for the payment of money, endorsed on behalf of the Authority for deposit with or collection by said Bank, may be so endorsed in the name of the Authority by written or stamped endorsement, without designation or signature of the person making such endorsement.

Section 6. The Authority Board hereby directs that the Secretary certify to said Bank that this Resolution has been duly adopted, and is in conformity with the by-laws of the Authority, and to further certify to said Bank that names and specimen signatures of the present officers of the Authority authorized to sign as aforesaid, and if and when any change be made in the personnel of said officers the fact of such change and the name and specimen signature of each new officer.

Section 7. The Authority Board hereby requests and authorizes the Bank to honor, receive, certify, and pay any such instruments signed or endorsed in accordance with the foregoing Resolution and the certification then in effect as above provided for, including any such instrument drawn or endorsed to the personal order of, or presented for negotiation or encashment by, any officer signing or endorsing the name.

Section 8. The Authority Board hereby finds and declares that this Resolution and each such certification shall remain in full force and effect, and said Bank is authorized and requested to reply and act thereon, until it shall receive at its office to which the certified copy of these resolutions is delivered, either a certified copy of a further resolution of the Selma Enhancement Authority amending or rescinding these resolutions or a further certification as above provided for, as the case may be.

Section 9. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 10. Effective Date. That the Authority Secretary shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Special Meeting of the Selma Public Financing Authority on this 16th day of August 2021, by the following roll call vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

Scott Robertson, Chairperson

ATTEST:

Reyna Rivera, Authority Secretary

**CITY MANAGER'S/STAFF'S REPORT
REGULAR CITY COUNCIL MEETING DATE:**

August 16, 2021

ITEM NO:

1.e.

SUBJECT: Consideration of a Resolution Approving and Adopting the 2022 Health Insurance Maximum Allowances (Caps) for Eligible City Employees

DISCUSSION: Since joining the CalPERS Health Insurance Plan in 2001, the City Council has established the maximum allowances (Caps) for medical insurance by utilizing the two lowest premiums of the medical plans that are offered by CalPERS. For 2022 the two lowest premiums are PERS Select PPO and Kaiser Permanente HMO.

It has also been a long-standing practice to establish the maximum allowances (Caps) for the dental and the vision insurance plans based on the premiums for these plans. The 2022 premiums for the dental and the vision plans remain the same as 2021.

Therefore, City Staff is proposing that the Council approve the Kaiser Permanente HMO premiums as the 2022 maximum allowances (Caps) for the medical insurance. This would result in an increase of 5.41% from the 2021 maximum allowances (Caps) for the medical insurance. Further, City Staff is recommending that the 2022 maximum allowances (Caps) for the dental and the vision plans remain the same as the 2021 maximum allowances (Caps). Please refer to attached document.

The following resolution will approve the proposed 2022 maximum allowances (Caps) paid by the City for each employee's health insurances from January 1 through December 31, 2022.

RECOMMENDATION: Adopt the Resolution Approving and Adopting the 2022 Health Insurance Maximum Allowances (Caps) for Eligible City Employees.

/s/

Christina Arias, Human Resources Manager

08/12/2021

Date

/s/

Ralph Jimenez, Interim City Manager

08/12/2021

Date

RESOLUTION NO. 2021- R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA APPROVING
AND ADOPTING THE 2022 HEALTH INSURANCE MAXIMUM ALLOWANCES
(CAPS) FOR ELIGIBLE CITY EMPLOYEES**

WHEREAS, since joining the CalPERS Health Insurance Plan in 2001, the City Council has established the maximum allowances (Caps) for medical insurance by utilizing the two lowest premiums of the medical plans that are offered by CalPERS. For 2022, the two lowest premiums are PERS Select PPO and Kaiser Permanente HMO. Therefore, City Staff is proposing the Council approve the Kaiser Permanente HMO premiums as the 2022 maximum allowances for the medical insurance, which would result in an increase of 5.41% from the 2021 maximum allowances; and

WHEREAS, it has also been a long-standing practice to establish the maximum allowances (Caps) for the dental and the vision insurance plans based on the premiums for these plans; and

WHEREAS, City Staff recommends that the City Council approve the proposed 2022 maximum allowances (Caps) as shown in Exhibit A, attached hereto and incorporated herein by reference.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The City Council finds that the above recitals are true and correct and are incorporated herein by reference.

Section 2. The proposed 2022 maximum allowances (Caps) as set forth in Exhibit A are hereby approved.

Section 3. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 4. Effective Date. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Selma on this 16th day of August 2021, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Scott Robertson
Mayor

ATTEST:

Reyna Rivera
City Clerk

Exhibit A

CalPERS OPEN ENROLLMENT PERIOD for Health Insurance – September 20th - October 15th, 2021 **Dates for Citywide Open Enrollment Not Yet Scheduled**

Medical Insurance: Since joining CalPERS Health Insurance Plan in 2001, the City Council has established the maximum allowances (Caps) by utilizing the two lowest premiums. For 2022 the two lowest premiums are PERS Select PPO and Kaiser Permanente HMO. Therefore, for the 2022 maximum allowances (Caps) we are proposing the council approve the Kaiser Permanente HMO premiums as the maximum allowance, which would result in an **increase of 5.41%** from the 2021 maximum allowance.

Proposed Health Insurance Caps

Beginning 2022 the maximum allowances (Caps) would be:

	Proposed 2022 Caps	2021 Caps
Employee only	706.02	669.77
Employee + 1	1,412.04	1,339.54
Employee + 2 +	1,835.65	1,741.40

The employees will continue to pay -0- to 10% plus the difference between the cap and the premium if they choose a plan with a higher premium, based on the established arrangement.

Dental Insurance

The allotted premium amount will remain \$80.00/month.

Vision Insurance

The allotted premium amount will remain \$16.36/month.

Employees will continue to pay -0- to 10% out of pocket for these policies under the established arrangement.

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

1.f.

SUBJECT:

Consideration of a Resolution approving a request for fee waivers for various community events sponsored by the the Selma District Chamber of Commerce

DISCUSSION: The Selma District Chamber of Commerce has submitted a request to waive fees associated with the annual Raisin Festival, Car Show and Christmas Parade events.

Raisin Festival: Fees associated with this event include a Special Events Permit, Park Rental, Facility Use Rental, Street Closure Permit, Sound Permit, and Barricade Fees, which total Two Thousand Seven Hundred and Sixty-Five Dollars (\$2,765.00). The cost of staff time is Thirteen Thousand Eight Hundred Eighty-One Dollars (\$13,881.00). The total waiver request is Sixteen Thousand Six Hundred Forty-Six Dollars (\$16,646.00).

Car Show: Fees associated with this event include a Special Events Permit, Sound Permit, Street Closure Permit, Park Rental and barricades, which total Three Hundred and Seventy-Five Dollars (\$390.00).

Christmas Parade: Fees associated with this event include Special Events Permit, Sound Permit, Street Closure Permit, Park Rental and barricades, which total Three Hundred and Seventy-Five Dollars (\$390.00).

The fee waivers serve a public purpose by bringing many residents and individuals from neighboring communities to the City's Lincoln Park and downtown Selma, promoting economic development throughout the City. Each of these events also is a means by which the City can highlight Lincoln Park and Downtown Selma. The total waiver request is \$17,426.00.

RECOMMENDATION: Consider request from the Selma District Chamber of Commerce to waive fees for the Annual Raisin Festival, Car Show and Christmas Parade.

/s/
Fernando Santillan, Community Development Director

08/12/2021
Date

/s/
Ralph Jimenez, Interim City Manager

08/12/2021
Date

RESOLUTION NO. 2021 – __R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING A
REQUEST FOR FEE WAIVERS FOR VARIOUS
COMMUNITY EVENTS SPONSORED BY THE SELMA
DISTRICT CHAMBER OF COMMERCE**

WHEREAS, the Selma District Chamber of Commerce (“Chamber”) requested that the City Council waive fees associated with its Raisin Festival, Car Show and Christmas Parade events; and

WHEREAS, the total fees associated with the Raisin Festival event are Sixteen Thousand Six Hundred Forty-Six Dollars (\$16,646.00), which includes the fees for the special events permit, park rental, facility use rental, sound permit, street closure permit, barricades, and staff time; and

WHEREAS, the total fees associated with the Car Show are Three Hundred Ninety Dollars (\$390.00), which includes fees for the special events permit, park rental, sound permit, street closure permit and barricades; and

WHEREAS, the total fees associated with the Christmas Parade are Three Hundred and Ninety Dollars (\$390.00), which includes fees for the special events permit, sound permit, street closure permit, park rental, and barricades; and

WHEREAS, the total amount the Chamber is requesting that the City Council waive, is Seventeen Thousand Four Hundred Twenty-Six Dollars (\$17,426.00); and

WHEREAS, while the City is proposing to waive Seventeen Thousand Four Hundred Twenty-Six Dollars (\$17,426.00) in fees associated with the various community events, the Chamber is still required to comply with all other provisions of the City’s Municipal Code; and

WHEREAS, the Chamber is a valuable community partner, and consistently works with the City to promote community events, provide resources for a stronger economy, promote local business growth, and create and maintain a sense of community pride. The fee waivers serve a public purpose in that the events aim to attract many residents and individuals from neighboring communities to the City’s Lincoln Park, and downtown area, promoting economic development throughout the City. These community events are a means by which the City can showcase both Lincoln Park and Downtown Selma.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The Chamber is a valuable community partner, and consistently works with the City to promote community events, provide resources for a stronger economy, promote local business growth, and create and maintain a sense of community pride. The fee waivers serve a public purpose in that the events aim to attract many residents and individuals from neighboring communities to the City's Lincoln Park, and downtown area, thereby serving as vehicles to bring additional revenue to the City. These community events are a means by which the City can showcase both Lincoln Park and downtown.

SECTION 3. The City Council hereby approves the fee waivers for fees associated with the aforementioned community events, in the amount of Seventeen Thousand Four Hundred Twenty-Six Dollars (\$17,426.00).

SECTION 4. The Chamber shall comply with the City's Municipal Code during each of the aforementioned events, and shall provide the City with all information required by City staff, including, but not limited to, the following:

1. Proof of insurance with the City named as additional insured.
2. Indemnification of the City.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 16th day of August, 2021, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO: 1.g.

SUBJECT: Consideration of a Resolution approving a request for a fee waiver for the Selma Rotary District #5230 annual Band Festival Parade

DISCUSSION: The Selma Rotary District #5230 has submitted a request to waive fees associated with the annual Band Festival Parade.

Fees associated with this event include Special Events Permit, Sound Permit, Street Closure Permit, Park Rental, barricades, police, and public works staff time which total \$16,645.75:

Special Event Permit	\$ 900.00
Sound Permit	\$ 80.00
Street Closure	\$1, 505.00
Park Rentals (Lincoln Park, Brentlinger/Shaffer Shelters)	\$ 280.00
Public Works Staff Overtime	\$ 9,981.59
Police Department Staff Overtime	\$ 3,899.16
Total	\$16,645.75

This event will take place on October 30, 2021 and will be along the route depicted in Attachment #1.

The fee waiver serves a public purpose by bringing many residents and individuals from neighboring communities to the City's downtown area. Historically, this event has generated additional revenue to the City. The Band Festival Parade event is also a means by which the City can showcase its downtown area.

RECOMMENDATION: Consider request from the Selma Rotary District #5230 to Waive Fees for annual Band Festival Parade.

/s/ _____
Mikal Kirchner, Director of Recreation

08/12/2021
Date

/s/ _____
Ralph Jimenez, Interim City Manager

08/12/2021
Date

RESOLUTION NO. 2021 –__R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING A
REQUEST FOR A FEE WAIVER FOR THE SELMA
ROTARY DISTRICT #5230 ANNUAL BAND FESTIVAL
PARADE**

WHEREAS, the Selma Rotary District #5230 (“Rotary”) request the City Council waive fees associated with its Annual Band Festival event to be held on October 30, 2021; and

WHEREAS, the total fees associated with the Annual Parade event are Sixteen Thousand Six Hundred Forty-Five Dollars and Seventy Five Cents (\$16,645.75), which includes the fees for the special events permit, sound permit, street closure permit, park rentals, barricades, and police and public works staff time; and

WHEREAS, the total amount Rotary is requesting the City Council to waive is Sixteen Thousand Six Hundred Forty-Five Dollars and Seventy Five Cents (\$16,645.75); and

WHEREAS, while City Staff is proposing to waive Sixteen Thousand Six Hundred Forty-Five Dollars and Seventy Five Cents (\$16,645.75) associated with the Annual Parade event, Rotary is still required to comply with all other provisions of the City’s Municipal Code; and

WHEREAS, Rotary is a valuable community partner, and consistently works with the City to promote community events, provide resources for a stronger economy, promotes local business growth, and creates and maintains a sense of community pride. The fee waiver serves a public purpose in that high school band students from Selma and across the Central Valley participate in the event, and the parade allows the students to showcase their skills, recognizes the talent of local youth, and allows the community to celebrate the arts and culture. Further, the Annual Parade attracts between three and five thousand individuals to the City’s Downtown area, thereby serving as a vehicle to bring additional revenue to the City. Further, the Annual Parade event is also a means by which the City can showcase its Downtown area.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. Rotary is a valuable community partner, and consistently works with the City to promote community events, provide resources for a stronger economy, promotes local business growth, and creates and maintains a sense of community pride. The fee waiver serves a public purpose in that high school band students from Selma and across the Central Valley participate in the event, and the parade allows the students to showcase their skills, recognizes the talent of local youth, and allows the community to celebrate the arts and culture. Further, the Annual Parade attracts between three and five thousand individuals to the City's Downtown area, thereby serving as a vehicle to bring additional revenue to the City. The Annual Parade event is also a means by which the City can showcase its Downtown area.

SECTION 3. The City Council hereby approves the fee waiver for fees associated with the Band Festival Parade event for Sixteen Thousand Six Hundred and Forty-Five Dollars and Seventy-Five Cents (\$16,645.75).

SECTION 4. Rotary shall comply with the City's Municipal Code during the Annual Parade event, and provide the City with all information required by City staff, including, but not limited to, the following:

1. Proof of insurance with the City named as additional insured and Letter of Endorsement.
2. Indemnification of the City.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word, or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words, or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

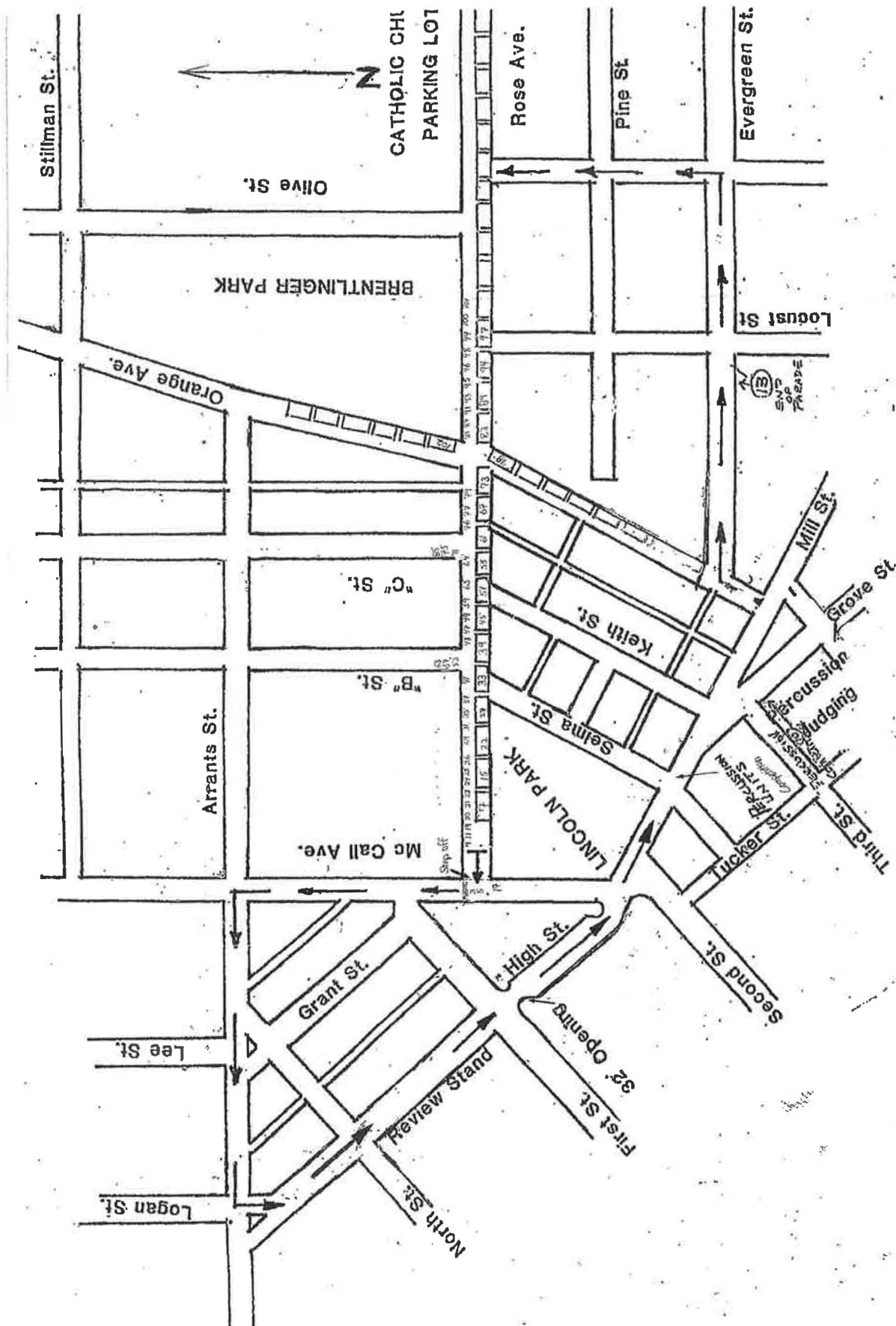
PASSED, APPROVED AND ADOPTED this 16^h day of August 2021, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk



CHECK REGISTER REPORT

1.h.

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
77773	08/02/2021	Printed	ALEJANDRO ALVAREZ	OIS SUPERVISOR COURSE PER DIEM 6/28-6/29/21	R	22.00
77774	08/02/2021	Printed	AMERICA'S KIDS, INC.	SELMA HEALTH CARE DISTRICT SWIM 2021 SUMMER GRANT	G	7,700.00
77775	08/02/2021	Printed	AMERICAN AMBULANCE	AUGUST 2021 PAYMENT		93,750.00
77776	08/02/2021	Printed	NICOLETTE ANDERSEN	SHREK SUPPLIES REIMBURSEMENT		196.47
77777	08/02/2021	Void				
77778	08/02/2021	Void				
77779	08/02/2021	Void				
77780	08/02/2021	Printed	ARAMARK UNIFORM	UNIFORMS/TOWELS/FIRST AID KITS 6/24-7/22/21		1,446.05
77781	08/02/2021	Printed	AT&T	TELEPHONE -JULY 2021		22.45
77782	08/02/2021	Printed	AT&T	INTERNET SERVICE -WEED & SEED 7/11-8/10/21		74.19
77783	08/02/2021	Printed	AT&T	PD FIRE ALARM		93.28
77784	08/02/2021	Printed	AT&T MOBILITY	TELEPHONE -MDT'S 6/12-7/11/21		1,577.84
77785	08/02/2021	Printed	BENNY BACA / COOL AIR SPECIALTY	CHARGED SYSTEM & REPLACED MOTOR-FD ADMIN & STA 1		497.00
77786	08/02/2021	Printed	BANNER PEST CONTROL INC	PEST CONTROL -JULY 2021		441.00
77787	08/02/2021	Printed	JAY WESLEY BROCK / TOP DOG TRAINING CENTER	K9 MAINTENANCE 7/5/21		360.00
77788	08/02/2021	Printed	JERRY L. BURNS / JB SOUND	SOUND EQUIPMENT RENTAL FOR HEAD OVER HEELS		1,250.00
77789	08/02/2021	Printed	JOHNNIE CERDA	OIS SUPERVISOR COURSE PER DIEM 6/28-6/29/21	R	22.00
77790	08/02/2021	Printed	CISCO SYSTEMS CAPITAL CRP	LEASE-PHONE SYSTEM/BACKUP 7/15- 8/14/21		3,280.05
77791	08/02/2021	Printed	CITY OF SANGER FIRE DEPARTMENT	CONSULTING FOR IGT -JUNE 2021		501.50
77792	08/02/2021	Printed	CONCORD THEATRICALS CORP.	PLAY RIGHTS FOR SPONGEBOB		4,656.19
77793	08/02/2021	Printed	COUNTY OF FRESNO	PRISONER PROCESSING 4/1-6/30/21		1,641.00
77794	08/02/2021	Printed	COVID 19 HRSA UNINSURED	AMBULANCE OVERPAYMENT REIMB		725.83
77795	08/02/2021	Printed	COVID 19 HRSA UNINSURED	AMBULANCE OVERPAYMENT REIMB		678.09
77796	08/02/2021	Printed	COVID 19 HRSA UNINSURED	AMBULANCE OVERPAYMENT REIMB		802.91
77797	08/02/2021	Printed	DATAPATH LLC	NEW FIBER FROM CITY HALL TO FIRE STATION 2		9,884.89
77798	08/02/2021	Printed	DEPARTMENT OF JUSTICE	FINGERPRINTS -JUNE 2021		160.00
77799	08/02/2021	Printed	JEANNETTE DERR	SHREK JR SUPPLIES REIMBURSEMENT		616.76
77800	08/02/2021	Printed	DON BERRY CONSTRUCTION INC.	SELMA ALLEY IMPROVE, RSTP ARTERIALS	G	215,363.06
77801	08/02/2021	Printed	FORTNER'S AUTO SERV & TOWING	EVIDENCE TOWS		550.00
77802	08/02/2021	Printed	FRESNO COUNCIL OF GOVERNMENTS	MEMBERSHIP DUES		954.00
77803	08/02/2021	Printed	FRESNO COUNTY EDC	CENTRAL VALLEY TRAINING CENTER 5/1-5/31/21	R	35.62
77804	08/02/2021	Printed	FRESNO COUNTY FIRE	MOBILE EQUIPMENT GRAPHICS FOR RESCUE 110		2,235.92
77805	08/02/2021	Printed	GAR BENNETT LLC	PVC -LLMD8		14.72
77806	08/02/2021	Printed	GEIL ENTERPRISES INC	JANITORIAL SERVICES -JULY 2021		3,507.68
77807	08/02/2021	Printed	GLACIER REFRIGERATION & AIR	ICE MACHINE AT SHAFER PARK CONCESSION STAND		1,458.11
77808	08/02/2021	Printed	PHILIP C GRIJALVA	HEAD OVER HEELS DECALS		87.50
77809	08/02/2021	Printed	HEALTHEDGE ADMINISTRATORS INC.	DENTAL 6/30/21		629.30
77810	08/02/2021	Printed	HEALTHEDGE ADMINISTRATORS INC.	DENTAL 7/14/21		536.30
77811	08/02/2021	Printed	HEALTHEDGE ADMINISTRATORS INC.	ADMINISTRATIVE FEES -AUG 2021		758.91
77812	08/02/2021	Printed	HENRY SCHEIN INC.	MEDICAL SUPPLIES		1,436.98
77813	08/02/2021	Printed	VANESSA M. HERRERA	WEBCAM REIMBURSEMENT -FD		32.76
77814	08/02/2021	Printed	JUSTIN HILL	LADDER TESTING		693.75
77815	08/02/2021	Printed	JUSTIN HOLT	OIS SUPERVISOR COURSE PER DIEM 6/28-6/29/21	R	22.00
77816	08/02/2021	Printed	INFINITY ENERGY	SOLAR PERMIT REFUND		105.03
77817	08/02/2021	Printed	ANNA M JAIMES / J&A DRUG & ALCOHOL TESTING	EMPLOYEE DRUG TESTING -PD		367.00

CHECK REGISTER REPORT

CHECK NUMBER	CHECK DATE	STATUS	VENDOR NAME	CHECK DESCRIPTION	CATEGORY	AMOUNT
77818	08/02/2021	Printed	MICHAEL KAIN	MEDICAL PREMIUM REIMB -AUG 21		1,304.68
77819	08/02/2021	Printed	KENT M KAWOGOE, PHD	PRE-EMPLOYMENT PSYCHOLOGICAL EXAMS -PD		650.00
77820	08/02/2021	Printed	JEFF KESTLY	MEDICAL PREMIUM REIMB -AUG 21		204.52
77821	08/02/2021	Printed	KINGSBURG VETERINARY CLINIC	K9 VACCINATIONS		95.00
77822	08/02/2021	Printed	KOEFRAN INDUSTRIES, INC.	EMPTY ANIMAL CONTROL FREEZER		163.86
77823	08/02/2021	Printed	KRAZAN & ASSOCIATES, INC.	FIRE TOWER WELDING INSPECTION, ALLEY IMPROVEMENT PROJ	PARTIAL G	1,338.00
77824	08/02/2021	Printed	HEATHER ELIZABETH LEMON	INTERPRETING SERVICES -ART CENTER		300.00
77825	08/02/2021	Printed	STEVEN LEE MCINTIRE	MEDICAL PREMIUM REIMB -AUG 21		1,734.92
77826	08/02/2021	Printed	MEDLINE INDUSTRIES, INC.	MEDICAL SUPPLIES		273.20
77827	08/02/2021	Printed	MID VALLEY PUBLISHING, INC.	EMPLOYMENT ADS-TRANSIT		48.00
77828	08/02/2021	Printed	JANINE D MINAMI / AMI CONCEPTS	BUSINESS IMPROVEMENT DISTRICT	G	5,800.00
77829	08/02/2021	Printed	ADRIAN OCEGUERA	SOUND EQUIPMENT REIMB. FOR HEAD OVER HEELS		217.84
77830	08/02/2021	Printed	OFFICE DEPOT, INC.	OFFICE SUPPLIES		595.02
77831	08/02/2021	Printed	PG&E	UTILITIES -JULY 2021		12.77
77832	08/02/2021	Printed	PG&E	UTILITIES -JULY 2021		56.66
77833	08/02/2021	Printed	PG&E	UTILITIES -JULY 2021		129.38
77834	08/02/2021	Printed	PG&E	UTILITIES -JULY 2021		15,834.62
77835	08/02/2021	Printed	PUBLIC AGENCY RISK	MEMBERSHIP 2021/22		150.00
77836	08/02/2021	Printed	RINCON CONSULTANTS, INC.	ZONING ORDINANCE UPDATE SB2 6/1- 6/30/21	G	4,926.50
77837	08/02/2021	Printed	HUMBERTO SALAS	FTO COURSE PER DIEM 7/19-7/23/21	R	55.00
77838	08/02/2021	Printed	SCOTT SANDERS	MEDICAL PREMIUM REIMB -AUG 21		1,326.20
77839	08/02/2021	Printed	SECOND CHANCE ANIMAL SHELTER	MONTHLY SUPPORT -AUGUST 2021		7,925.80
77840	08/02/2021	Printed	TANDEM PLUMBING INC	BUSINESS LIC OVERPAYMENT REIMB		4.00
77841	08/02/2021	Printed	THE CRISCOM COMPANY	SEWER INFRASTRUCTURE -AUG 21		4,500.00
77842	08/02/2021	Printed	U.S. BANK CORPORATE PMT SYSTEM	CALCARD CHARGES 6/23-7/22/21	PARTIAL R	69,492.02
77843	08/02/2021	Printed	UMPQUA BANK	2015 REFI BOND		48,112.72
77844	08/02/2021	Printed	UNITY IT	MDT MANAGED SERVICES -JUNE 21		3,235.50
77845	08/02/2021	Printed	VERIZON WIRELESS	AIRCARDS 6/19/21-7/18/21		732.11
77846	08/02/2021	Printed	WILLDAN ENGINEERING	BUILDING INSPECTOR SERVICES 6/1- 6/30/21		2,340.00
77847	08/02/2021	Printed	ANTHONY YANNI	FTO COURSE PER DIEM 7/19-7/23/21	R	55.00
					TOTAL	530,801.46

Grant: G PD State Appropriation: PDSA (457)

Reimbursement: R

WIRE/EFT			
07/30/21	IRG MASTER HOLDINGS	CVTC LEASE -AUG 2021	10,411.01

US BANK INVOICE FOR CALCARD CHARGES: 6/23/21-7/22/21

TRANSACTION					
EMPLOYEE NAME	DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
ALEJANDRO ALVAREZ	7/22/2021	PHO75 ORIENTAL RESTAURANT	OFFICER TRAINING	100-2200-600.250.000	32.28
CALEB GARCIA	6/22/2021	1 STOP SHOP, FRESNO CA	FUEL-ACT	269-2100-600.257.000	72.02
CALEB GARCIA	6/25/2021	CHEVRON, SELMA CA	FUEL-ACT	269-2100-600.257.000	67.00
CALEB GARCIA	6/30/2021	VILLA STORE, CLOVIS CA	FUEL-ACT	269-2100-600.257.000	60.00
CALEB GARCIA	7/1/2021	CHEVRON, FRESNO CA	FUEL-ACT	269-2100-600.257.000	60.00
CALEB GARCIA	7/8/2021	VILLA STORE, CLOVIS CA	FUEL-ACT	269-2100-600.257.000	65.00
CALEB GARCIA	7/14/2021	CHEVRON, FRESNO CA	FUEL-ACT	269-2100-600.257.000	75.00
CALEB GARCIA	7/19/2021	STOP N SHOP 2, FRESNO CA	FUEL-ACT	269-2100-600.257.000	77.93
CHRISTINA ARIAS	7/9/2021	BRANCH OFFICE TYPING AND	TRANSCRIPTION SERVICES RE: HR INTERNAL	100-1400-600.400.000	306.30
CITY OF SELMA FIRE QRT MST	6/29/2021	COSTCO	HYDRATION PACKS	100-2525-600.250.000	86.34
CITY OF SELMA FIRE QRT MST	7/1/2021	BLUEBELLY	DECALS	100-2525-600.250.000	85.00
CITY OF SELMA FIRE QRT MST	7/5/2021	WAL-MART	HANGERS	100-2525-600.250.000	12.97
CITY OF SELMA FIRE QRT MST	7/7/2021	ROGUE	WORKOUT BIKE	111-2500-600.250.000	758.25
CITY OF SELMA FIRE QRT MST	7/13/2021	LOVES TRAVEL	ENGINE CLEANING SUPPLIES	100-2525-600.250.000	16.42
CITY OF SELMA FIRE QRT MST	7/21/2021	WPSG, INC.	HELMET SHIELDS	100-2525-600.476.000	563.84
CITY OF SELMA STATION 1	6/24/2021	NELSONS ACE HARDWARE	CHAIN SAW REPAIRS	100-2525-600.375.000	153.56
CITY OF SELMA STATION 1	6/25/2021	THE HOME DEPOT	FUEL WEDGES	100-2525-600.250.000	56.27
CITY OF SELMA STATION 1	6/28/2021	NAPA AUTO PARTS	HEADLIGHT	100-2525-600.250.000	11.30
CITY OF SELMA STATION 1	6/30/2021	NELSONS ACE HARDWARE	KEY	100-2525-600.250.000	14.59
CITY OF SELMA STATION 1	7/1/2021	WAL-MART	STATION SUPPLIES	100-2525-600.250.000	8.65
CITY OF SELMA STATION 1	7/2/2021	NELSONS ACE HARDWARE	HAND GUARD FOR SAW	100-2525-600.250.000	62.86
CITY OF SELMA STATION 1	7/2/2021	THE HOME DEPOT	FILTERS	100-2525-600.250.000	54.62
CITY OF SELMA STATION 1	7/6/2021	WAL-MART	BED FRAME	100-2525-600.250.000	67.56
CITY OF SELMA STATION 1	7/7/2021	WAL-MART	KITCHEN SUPPLIES	100-2525-600.250.000	56.68
CITY OF SELMA STATION 2	6/28/2021	AMAZON	KITCHEN SUPPLIES STATION 2	100-2525-600.250.000	86.36
CITY OF SELMA STATION 2	6/28/2021	THE HOME DEPOT	SWAMP COOLER PUMP	100-2525-600.250.000	49.38
CITY OF SELMA STATION 2	7/5/2021	MIRROR FINISH POLISH	POLISH FOR ENGINES	100-2525-600.250.000	66.39
CITY OF SELMA STATION 2	7/9/2021	WAL-MART	GATORADE & WATER	100-2525-600.250.000	38.56
CITY OF SELMA STATION 2	7/12/2021	AMAZON	CENTER CONSOLE FOR R110	100-2525-600.250.000	29.14
CITY OF SELMA STATION 2	7/15/2021	WAL-MART	ENGINE SUPPLIES	100-2525-600.250.000	58.00
CITY OF SELMA STATION 2	7/16/2021	THE HOME DEPOT	SAW ZALL BLADES	100-2525-600.250.000	32.51
CITY OF SELMA STATION 2	7/21/2021	NELSONS ACE HARDWARE	PORTABLE PUMP REPAIRS	100-2525-600.375.000	45.16
CITY OF SELMA STATION 2	7/21/2021	THE HOME DEPOT	BOOSTER FAN	100-2525-600.250.000	65.07
CITY OF SELMA STATION 2	7/21/2021	THE HOME DEPOT	DOWEL	100-2525-600.250.000	6.47
CITY OF SELMA STRKT ENG311	7/14/2021	CHASE'S FOOTHILL PETRO	FUEL	701-9200-600.257.000	133.22
CITY OF SELMA TRAINING DIV	7/1/2021	ARCO	FUEL	701-9200-600.257.000	82.00
CITY OF SELMA TRAINING DIV	7/1/2021	TACO BELL	FOOD DURING TRAVEL	100-2525-610.922.000	8.03
CITY OF SELMA TRAINING DIV	7/2/2021	CHEVRON	FUEL	701-9200-600.257.000	79.00
CITY OF SELMA TRAINING DIV	7/12/2021	LOVES TRAVEL	FUEL	701-9200-600.257.000	89.00
CITY OF SELMA TRAINING DIV	7/22/2021	TARGET	TRAINING BOOTS	100-2525-610.915.000	73.94
DEBBIE GOMEZ	6/28/2021	AMAZON	MAGNETIC LABEL HOLDERS FOR FILE CABINETS	100-2100-600.250.000	47.52
DEBBIE GOMEZ	6/29/2021	AMAZON	DRAWER ORGANIZERS FOR BOOKING ROOM	100-2200-600.250.000	18.43
DEBBIE GOMEZ	6/29/2021	AMAZON	PRINTER STAND, USB DRIVES FOR EXTRACTIONS	100-2100-600.250.000	140.21
DEBBIE GOMEZ	7/1/2021	AIR SCIENCE	DRYING CABINET FILTERS, LINERS, CLIPS, CLEANER	100-2100-600.250.000	1,350.11
DEBBIE GOMEZ	7/2/2021	AMAZON	SHARPIES AND ORGANIZERS FOR BOOKING ROOM	100-2200-600.250.000	44.45
DEBBIE GOMEZ	7/6/2021	HOME DEPOT	LARGE BOXES FOR EVIDENCE DESTRUCTION	100-2100-600.250.000	108.04

US BANK INVOICE FOR CALCARD CHARGES: 6/23/21-7/22/21

EMPLOYEE NAME	TRANSACTION DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
DEBBIE GOMEZ	7/7/2021	OFFICE SUPPLY	COLOR PAPER FOR EVID BOXES, LABEL TAPE	100-2100-600.250.000	70.95
DEBBIE GOMEZ	7/8/2021	ARROWHEAD SCIENTIFIC	RULERS, BACKING CARDS, PRINT TAPE, CABLE TIES	100-2100-600.250.000	353.91
DEBBIE GOMEZ	7/8/2021	LYNN PEAVEY COMPANY	LIFT PADS, INK REMOVERS, LARGE BACK CARDS	100-2100-600.250.000	105.96
DEBBIE GOMEZ	7/12/2021	AMAZON	MAGNETIC LABEL HOLDERS FOR GUN CABINETS	100-2100-600.250.000	41.01
DEBBIE GOMEZ	7/12/2021	AMAZON	KIRKLAND WIPES FOR LIVESCAN MACHINE	100-2200-600.250.000	26.25
DEBBIE GOMEZ	7/21/2021	USPS	MAIL WALLET 21-2295 TO SAN DIEGO PD	100-2100-600.250.000	16.10
EMS DIVISION 1	6/28/2021	THE HOME DEPOT	BINS FOR AMBULANCE	600-2600-600.250.000	17.29
EMS DIVISION 1	7/2/2021	WALGREENS	DRY ERASE BOARD STATION 2 EMS	600-2600-600.250.000	11.69
EMS DIVISION 1	7/22/2021	WAL-MART	AMBULANCE SUPPLIES	600-2600-600.250.000	13.47
FABIAN URESTI	6/25/2021	ACTIVE 911 INC	SUBSCRIPTION-PAGING	100-2500-600.400.000	520.00
FABIAN URESTI	7/5/2021	AMAZON	STRIKE TEAM EQUIPMENT	100-2500-600.250.000	1,448.92
FABIAN URESTI	7/12/2021	AMAZON	EMS SUPPLIES	600-2600-600.250.000	57.48
FABIAN URESTI	7/22/2021	METRO UNIFORM	BUGLES FOR ENGINEERING	100-2500-600.300.000	32.38
FERNANDO SANTILLAN	7/19/2021	SAL'S MEXICAN RESTAURANT	CITY COUNCIL DINNER PLATTER	100-1100-610.920.000	49.43
FINANCE DEPT	7/19/2021	CWALLA BUILDING MATERIALS	CVTC SUPPLIES	274-1600-600.305.000	1,382.93
FINANCE DEPT	7/20/2021	HOME DEPOT	CVTC SUPPLIES	274-1600-600.305.000	649.55
GEORGE SIPIN	6/21/2021	NAPA AUTO PARTS	TIRE REPAIR KITS (CRDT)	603-5500-600.256.000	(148.64)
GEORGE SIPIN	6/21/2021	NAPA AUTO PARTS	TIRE REPAIR KITS-STOCK	603-5500-600.256.000	148.64
GEORGE SIPIN	6/22/2021	NAPA AUTO PARTS	HEADLIGHT ELECTRICAL SOCKETS-STOCK	603-5500-600.256.000	28.55
GEORGE SIPIN	6/22/2021	NAPA AUTO PARTS	EXHAUST HANGER FOR TITAN'S-STOCK	603-5500-600.256.000	51.63
GEORGE SIPIN	6/22/2021	MICHAEL AUTOMOTIVE CENTER	CONVERTER - STOCK	603-5500-600.256.000	930.06
GEORGE SIPIN	6/23/2021	O'REILLY AUTO PARTS	MANIFOLD SET - STOCK	603-5500-600.256.000	16.26
GEORGE SIPIN	6/23/2021	NAPA AUTO PARTS	JB WELD - STOCK	603-5500-600.256.000	50.80
GEORGE SIPIN	6/24/2021	O'REILLY AUTO PARTS	ALTERNATOR - STOCK	603-5500-600.256.000	352.54
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	V-RIBBED BELT - STOCK	603-5500-600.256.000	79.28
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	DISC PADS- STOCK	603-5500-600.256.000	387.82
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	BRAKE CALIPER HOUSINGS - STOCK	603-5500-600.256.000	18.53
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	BRAKE CALIPER HOUSINGS - STOCK	603-5500-600.256.000	27.79
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	PLATINUM KITS - STOCK	603-5500-600.256.000	259.10
GEORGE SIPIN	6/24/2021	NAPA AUTO PARTS	BELTS - STOCK	603-5500-600.256.000	139.44
GEORGE SIPIN	6/25/2021	O'REILLY AUTO PARTS	OIL DRAIN PLUG - STOCK	603-5500-600.256.000	3.10
GEORGE SIPIN	6/28/2021	O'REILLY AUTO PARTS	EXHAUST PIPES- STOCK	603-5500-600.256.000	16.55
GEORGE SIPIN	6/28/2021	JORGENSEN COMPANY	FIRE EXTINGUISHER ANNUAL MAINT	603-5500-600.400.000	379.87
GEORGE SIPIN	6/28/2021	LES SCHWAB TIRES	RESTOCK TIRES	603-5500-600.256.000	441.77
GEORGE SIPIN	6/28/2021	MICHAEL AUTOMOTIVE CENTER	COMPRESSOR-STOCK	603-5500-600.256.000	552.91
GEORGE SIPIN	6/29/2021	WALMART	KITCHEN/OFFICE SUPPLIES	603-5500-600.250.000	67.94
GEORGE SIPIN	6/29/2021	NAPA AUTO PARTS	BRAKE PADS/WHEEL BEARING-RT#144	603-5500-600.256.000	346.86
GEORGE SIPIN	6/30/2021	O'REILLY AUTO PARTS	OIL/FUEL FILTERS, BATTERY-STOCK	603-5500-600.256.000	347.56
GEORGE SIPIN	7/1/2021	WALMART	TABLET CHARGERS	603-5500-600.250.000	42.74
GEORGE SIPIN	7/1/2021	O'REILLY AUTO PARTS	SWAY BAR/BUSHING - STOCK	603-5500-600.256.000	27.86
GEORGE SIPIN	7/1/2021	O'REILLY AUTO PARTS	SWAY BAR LNKS/BRAKE CLEANER-STK	603-5500-600.256.000	175.66
GEORGE SIPIN	7/1/2021	SHRED IT	SHRED DOCUMENTS	603-5500-600.400.000	600.89
GEORGE SIPIN	7/1/2021	AMAZON	FUEL CARD POUCHES	603-5500-600.250.000	48.46
GEORGE SIPIN	7/1/2021	O'REILLY AUTO PARTS	CORE RETURN - CREDIT	603-5500-600.256.000	(36.00)
GEORGE SIPIN	7/1/2021	AMAZON	FUEL CARD POUCHES	603-5500-600.250.000	173.40
GEORGE SIPIN	7/1/2021	MICHAEL AUTOMOTIVE CENTER	INSULATORS - STOCK	603-5500-600.256.000	46.27

US BANK INVOICE FOR CALCARD CHARGES: 6/23/21-7/22/21

EMPLOYEE NAME	TRANSACTION DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
GEORGE SIPIN	7/1/2021	OFFICE DEPOT	OFFICE SUPPLIES	603-5500-600.250.000	136.11
GEORGE SIPIN	7/2/2021	AMAZON	FUEL CARD POUCHES	603-5500-600.250.000	29.24
GEORGE SIPIN	7/2/2021	NAPA AUTO PARTS	FILTER KITS - STOCK	603-5500-600.256.000	178.14
GEORGE SIPIN	7/6/2021	NAPA AUTO PARTS	BELTS - STOCK	603-5500-600.256.000	139.44
GEORGE SIPIN	7/6/2021	O'REILLY AUTO PARTS	AIR FILTERS - STOCK	603-5500-600.256.000	82.92
GEORGE SIPIN	7/7/2021	O'REILLY AUTO PARTS	FOAM CLEANER/FUEL FILTER - STOCK	603-5500-600.256.000	78.83
GEORGE SIPIN	7/7/2021	QUALITY ALIGNMENT	INSTALL CATALYTIC CONVERTER-RT#179	603-5500-600.400.000	300.00
GEORGE SIPIN	7/7/2021	ALERT-O-LITE INC	REFLECTIVE SAFETY VESTS & CONES	603-5500-600.250.000	193.90
GEORGE SIPIN	7/7/2021	NAPA AUTO PARTS	PLATINUM KITS - CREDIT	603-5500-600.256.000	(178.14)
GEORGE SIPIN	7/8/2021	NAPA AUTO PARTS	PLATINUM KITS - STOCK	603-5500-600.256.000	259.10
GEORGE SIPIN	7/8/2021	MICHAEL AUTOMOTIVE CENTER	COVERS - STOCK	603-5500-600.256.000	164.87
GEORGE SIPIN	7/8/2021	O'REILLY AUTO PARTS	FUEL CAPS - STOK	603-5500-600.256.000	14.49
GEORGE SIPIN	7/13/2021	AMAZON	AIR RIDE COMPRESSORS FOR ARBOCS	603-5500-600.256.000	1,247.91
GEORGE SIPIN	7/13/2021	O'REILLY AUTO PARTS	FUEL CAPS - STOK	603-5500-600.256.000	(14.49)
GEORGE SIPIN	7/13/2021	TNT TOWING LLC	TOW RT#178 - ACADEMY TO SELMA	603-5500-600.400.000	450.00
GEORGE SIPIN	7/14/2021	NAPA AUTO PARTS	ELECTRONIC CLEANER	603-5500-600.250.000	22.30
GEORGE SIPIN	7/14/2021	TNT TOWING LLC	TOW RT#165-COALINGA TO SELMA	603-5500-600.400.000	850.00
GEORGE SIPIN	7/14/2021	ALLIED ELECTRONICS	FUSE - STOCK	603-5500-600.256.000	221.33
GEORGE SIPIN	7/14/2021	O'REILLY AUTO PARTS	FUEL CAPS - CREDIT	603-5500-600.256.000	(29.81)
GEORGE SIPIN	7/14/2021	O'REILLY AUTO PARTS	FUEL CAPS - STOCK	603-5500-600.256.000	29.81
GEORGE SIPIN	7/15/2021	NAPA AUTO PARTS	RADIATOR - RT#171	603-5500-600.256.000	198.26
GEORGE SIPIN	7/15/2021	O'REILLY AUTO PARTS	STARTER/CORE CHARGE - RT #178	603-5500-600.256.000	196.29
GEORGE SIPIN	7/15/2021	O'REILLY AUTO PARTS	STARTER SWITCH - RT #178	603-5500-600.256.000	35.49
GEORGE SIPIN	7/15/2021	NAPA AUTO PARTS	GAS CAP/COUPLING - STOCK	603-5500-600.256.000	173.91
GEORGE SIPIN	7/16/2021	TNT TOWING LLC	TOW UNIT #178 -SELMA TO SANGER	603-5500-600.400.000	412.50
GEORGE SIPIN	7/16/2021	A-1 AUTO ELECTRIC	VALVES,HOSES,FITTINGS,PLUGS-STOCK	603-5500-600.256.000	623.53
GEORGE SIPIN	7/19/2021	O'REILLY AUTO PARTS	RELAYS, CAPSULES - STOCK	603-5500-600.256.000	109.56
GEORGE SIPIN	7/19/2021	LES SCHWAB TIRES	REPLACE TIRES	603-5500-600.256.000	1,179.25
GEORGE SIPIN	7/19/2021	NAPA AUTO PARTS	RADIATOR, HOSE, PULLEYS-STOCK	603-5500-600.256.000	460.02
GEORGE SIPIN	7/20/2021	ROMITA AUTO SERVICE	REPAIRED ELECTRICAL ISSUE -RT #155	603-5500-600.400.000	540.00
GEORGE SIPIN	7/20/2021	HYDRAULIC CONTROLS INC	FITTINGS FOR CNG	603-5500-600.256.000	5.92
GEORGE SIPIN	7/20/2021	MOTION & FLOW CONTROL	CONNECTORS - STOCK	603-5500-600.256.000	3.44
GEORGE SIPIN	7/21/2021	O'REILLY AUTO PARTS	OIL FILTERS - STOCK	603-5500-600.256.000	73.20
JUSTIN HOLT	7/16/2021	NATIONAL ASSOC OF TOWN WATCH	PENCILS, TABLE COVERS FOR NATIONAL NIGHT OUT	100-2300-600.215.000	134.49
KELLI TELLEZ	6/24/2021	AMAZON	OFFICE SUPPLIES	100-1600-600.100.000	111.61
KELLI TELLEZ	6/29/2021	AMAZON	OFFICE SUPPLIES	100-1600-600.100.000	109.60
KELLI TELLEZ	6/30/2021	KINDLE	CREDIT FOR RETURN	100-2525-600.250.000	(13.99)
KELLI TELLEZ	6/30/2021	KINDLE	ORDERED BY MISTAKE CANCELLED ORDER	100-2525-600.250.000	13.99
MIKAL KIRCHNER	6/21/2021	SIERRA MARKET	WATER COMMODITIES VOLUNTEERS	100-4500-600.250.000	5.10
MIKAL KIRCHNER	6/28/2021	ROSA'S PIZZA	SENIOR MEALS DELIVERY - GRANT FUNDED	805-0000-226.200.000	720.00
MIKAL KIRCHNER	6/29/2021	NELSONS ACE HARDWARE	CAUTION TAPE FOR FIREWORKS SHOW	100-4100-600.250.000	10.84
MIKAL KIRCHNER	6/29/2021	ROSA'S PIZZA	SENIOR MEALS DELIVERY - GRANT FUNDED	805-0000-226.200.000	270.00
MIKAL KIRCHNER	6/29/2021	THE HOME DEPOT	FIREWORKS SHOW PARKING/EVENT STAKES	100-4100-600.250.000	32.84
MIKAL KIRCHNER	7/3/2021	FACEBOOK	FIREWORK SHOW FACEBOOK EVENT BOOST	100-4100-600.400.000	1.72
MIKAL KIRCHNER	7/14/2021	DEPARTMENT OF JUSTICE	LIZ MARTINEZ ROLLING PRINT CERTIFICATION	100-4700-600.400.000	74.00

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EMPLOYEE NAME	TRANSACTION DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
MIKAL KIRCHNER	7/14/2021	NELSONS ACE HARDWARE	WATER PARK REPLACEMENT SCREWS	100-4700-600.250.000	2.60
MIKAL KIRCHNER	7/15/2021	LESLIE'S POOL SUPPLY	WATER PARK NEW ACTUATOR	100-4700-600.250.000	192.35
MIKAL KIRCHNER	7/16/2021	NELSONS ACE HARDWARE	SHAFAER UPDATED FIELD BOX/WATER LOCK	100-4700-600.250.000	12.97
NESTOR GALVAN	6/22/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #728	701-9200-600.256.000	162.54
NESTOR GALVAN	6/22/2021	SHELL	FUEL - UNIT #729	701-9200-600.257.000	40.00
NESTOR GALVAN	6/22/2021	NAPA AUTO PARTS	STUDS - UNIT #725	701-9200-600.256.000	3.34
NESTOR GALVAN	6/23/2021	O'REILLY AUTO PARTS	PLUG/CLUTCH/HOSE CONNECTOR-UNIT #725	701-9200-600.256.000	141.96
NESTOR GALVAN	6/23/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #191	701-9200-600.256.000	164.28
NESTOR GALVAN	6/23/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #1005	701-9200-600.256.000	164.28
NESTOR GALVAN	6/23/2021	NAPA AUTO PARTS	FAN CLUTCH, FILTER-UNIT #725	701-9200-600.256.000	75.34
NESTOR GALVAN	6/24/2021	O'REILLY AUTO PARTS	CORE RETURN	701-9200-600.256.000	(10.85)
NESTOR GALVAN	6/24/2021	O'REILLY AUTO PARTS	CLIMATE CONTROL/HOSE-UNIT #717	701-9200-600.256.000	290.05
NESTOR GALVAN	6/24/2021	O'REILLY AUTO PARTS	BATTERY/STABILIZER - UNIT #2100	701-9200-600.256.000	158.04
NESTOR GALVAN	6/24/2021	SELMA AUTO SUPPLY	VALVE SPRINGS- UNIT #725	701-9200-600.256.000	336.94
NESTOR GALVAN	6/25/2021	O'REILLY AUTO PARTS	CORE RETURN	701-9200-600.256.000	(22.00)
NESTOR GALVAN	6/25/2021	O'REILLY AUTO PARTS	ENGINE PAINT - UNIT #2110	701-9200-600.256.000	18.42
NESTOR GALVAN	6/25/2021	O'REILLY AUTO PARTS	CABIN/AIR FILTERS - STOCK	701-9200-600.256.000	475.79
NESTOR GALVAN	6/28/2021	ASE	TEST FEE CREDIT	701-9200-610.915.000	(45.00)
NESTOR GALVAN	6/28/2021	O'REILLY AUTO PARTS	FAN CLUTCH - UNIT #725 CREDIT	701-9200-600.256.000	(61.49)
NESTOR GALVAN	6/28/2021	O'REILLY AUTO PARTS	OIL/AIR FILTER-UNIT #8511	701-9200-600.256.000	19.58
NESTOR GALVAN	6/28/2021	O'REILLY AUTO PARTS	AIR/OIL FILTER - UNIT #8511	701-9200-600.256.000	93.51
NESTOR GALVAN	6/28/2021	NELSON'S POWER CENTER	REPLACE DIAPHRAGM PUMP - UNIT #2739	701-9200-600.375.000	695.29
NESTOR GALVAN	6/28/2021	CAMACHO TIRES	TIRE REPAIR - UNIT #192	701-9200-600.255.000	20.00
NESTOR GALVAN	6/28/2021	LES SCHWAB TIRES	REPLACED BRAKES/TIRE - UNIT #185	701-9200-600.457.000	1,704.46
NESTOR GALVAN	6/28/2021	FAHRNEY FORD	OIL CHANGE/TIRE ROTATION-UNIT #191	701-9200-600.457.000	67.54
NESTOR GALVAN	6/28/2021	FAHRNEY FORD	REPLACED OIL INJECTOR/GASKET-UNIT #716	701-9200-600.457.000	3,494.50
NESTOR GALVAN	6/29/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #187	701-9200-600.256.000	164.28
NESTOR GALVAN	6/29/2021	O'REILLY AUTO PARTS	MICRO-V BELT - UNIT #186	701-9200-600.256.000	20.64
NESTOR GALVAN	6/29/2021	O'REILLY AUTO PARTS	MICRO-V BELT - UNIT #190	701-9200-600.256.000	44.16
NESTOR GALVAN	6/29/2021	O'REILLY AUTO PARTS	MICRO-V BELTS - STOCK	701-9200-600.256.000	61.77
NESTOR GALVAN	6/29/2021	FAST UNDERCAR	ROTORS/PADS - UNIT #186	701-9200-600.256.000	339.99
NESTOR GALVAN	6/29/2021	FAHRNEY FORD	RECHARGED COOLING SYSTEM-UNIT #187	701-9200-600.457.000	759.79
NESTOR GALVAN	6/30/2021	O'REILLY AUTO PARTS	MICRO-V BELTS -CREDIT	701-9200-600.256.000	(44.21)
NESTOR GALVAN	6/30/2021	O'REILLY AUTO PARTS	LIGHT SOCKET - UNIT #184	701-9200-600.256.000	7.04
NESTOR GALVAN	6/30/2021	SELMA COLLISION CENTER	REPAIR DAMAGED REAR BUMPER-UNIT #1001	701-9200-600.457.000	1,409.22
NESTOR GALVAN	6/30/2021	NAPA AUTO PARTS	WIPER BLADES FOR PD -STOCK	701-9200-600.256.000	183.54
NESTOR GALVAN	6/30/2021	NAPA AUTO PARTS	WIPER BLADES FOR PD -STOCK	701-9200-600.256.000	275.31
NESTOR GALVAN	7/1/2021	FAST UNDERCAR	BRAKE/ROTORS -CREDIT	701-9200-600.256.000	(311.03)
NESTOR GALVAN	7/1/2021	FAST UNDERCAR	ROTORS/PADS - UNIT #190	701-9200-600.256.000	384.54
NESTOR GALVAN	7/1/2021	THE MOWERS EDGE INC	REPLACE FUEL/AIR FILTERS - UNIT #4004	701-9200-600.375.000	100.44
NESTOR GALVAN	7/1/2021	THE MOWERS EDGE INC	REPLACE BRAKES,FILTER,OIL-UNIT#3202	701-9200-600.375.000	792.00
NESTOR GALVAN	7/1/2021	THE MOWERS EDGE INC	REPLACE CASTER KIT/FILTER/OIL-UNIT#3205	701-9200-600.375.000	973.16
NESTOR GALVAN	7/1/2021	COOK'S COMMUNICATIONS	REPLACED LOJACK COAX KIT - UNIT #1000	701-9200-600.400.000	562.50
NESTOR GALVAN	7/2/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #8508	701-9200-600.256.000	844.23
NESTOR GALVAN	7/2/2021	FAST UNDERCAR	ROTORS - UNIT #190	701-9200-600.256.000	267.41
NESTOR GALVAN	7/2/2021	FAHRNEY FORD	HEADLAMPS- UNIT #184	701-9200-600.256.000	2,071.96

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EMPLOYEE NAME	TRANSACTION DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
NESTOR GALVAN	7/2/2021	O'REILLY AUTO PARTS	CORE RETURN - UNIT #8508	701-9200-600.256.000	(66.00)
NESTOR GALVAN	7/6/2021	FAST UNDERCAR	ROTORS/PADS - UNIT #197	701-9200-600.256.000	269.30
NESTOR GALVAN	7/6/2021	KIMBALL MIDWEST	CARWASH - STOCK	701-9200-600.250.000	183.33
NESTOR GALVAN	7/7/2021	O'REILLY AUTO PARTS	BATTERY - UNIT #1001	701-9200-600.256.000	164.28
NESTOR GALVAN	7/7/2021	LES SCHWAB TIRES	TIRES - UNIT #224	701-9200-600.255.000	345.19
NESTOR GALVAN	7/7/2021	NELSON'S POWER CENTER	EXMARK BLADES - STOCK	701-9200-600.256.000	299.52
NESTOR GALVAN	7/7/2021	NELSON'S POWER CENTER	REPLACED BELT/IDLER ASSY/BLADES-UNIT #3208	701-9200-600.375.000	290.04
NESTOR GALVAN	7/7/2021	CAMACHO TIRES	INSTALL TIRE - UNIT #1001	701-9200-600.255.000	25.00
NESTOR GALVAN	7/8/2021	TIFCO INDUSTRIES	NUTS, STRAPS - STOCK	701-9200-600.256.000	152.21
NESTOR GALVAN	7/8/2021	LES SCHWAB TIRES	NEW TIRES - UNIT #8508	701-9200-600.255.000	2,615.39
NESTOR GALVAN	7/8/2021	LES SCHWAB TIRES	NEW TIRES - UNIT #727	701-9200-600.255.000	1,226.66
NESTOR GALVAN	7/8/2021	NELSON'S POWER CENTER	SERVICED & REBUILT EDGERS	701-9200-600.375.000	1,376.55
NESTOR GALVAN	7/8/2021	CUMMINS SALES & SERVICE	REPLACE THROTTLE CONNECTOR-UNIT #1318	210-5400-600.400.000	673.00
NESTOR GALVAN	7/8/2021	HOME DEPOT	AIRLESS WHIP HOSE-UNIT #806	701-9200-600.250.000	66.26
NESTOR GALVAN	7/9/2021	CAMACHO TIRES	NEW TIRES - UNIT #227	701-9200-600.255.000	980.00
NESTOR GALVAN	7/10/2021	CAMACHO TIRES	REPAIR TIRE - UNIT #1002	701-9200-600.255.000	20.00
NESTOR GALVAN	7/12/2021	NELSON'S POWER CENTER	INSTALL TENSION SPRING - UNIT #4302	701-9200-600.375.000	46.36
NESTOR GALVAN	7/12/2021	ISAAC'S AUTOMOTIVE REPAIR	REPAIRED EXHAUST LEAK - UNIT #727	701-9200-600.457.000	403.95
NESTOR GALVAN	7/13/2021	O'REILLY AUTO PARTS	TENSIONER - UNIT #183	701-9200-600.256.000	63.50
NESTOR GALVAN	7/13/2021	NELSON'S ACE HARDWARE	FOAM SEALANT - UNIT #8510	701-9200-600.256.000	9.75
NESTOR GALVAN	7/13/2021	CAMACHO TIRES	REPAIR TIRE - UNIT #178	701-9200-600.255.000	20.00
NESTOR GALVAN	7/14/2021	O'REILLY AUTO PARTS	ENGINE MOUNT - UNIT #183	701-9200-600.256.000	132.42
NESTOR GALVAN	7/14/2021	LES SCHWAB TIRES	TIRES - UNIT #1006	701-9200-600.255.000	1,148.34
NESTOR GALVAN	7/14/2021	INVISIBLE MASK	HEADLIGHT PROTECTOR FILLER KITS -STOCK	701-9200-600.256.000	1,000.43
NESTOR GALVAN	7/15/2021	FAST UNDERCAR	ROTORS/PADS - UNIT #1002	701-9200-600.256.000	341.17
NESTOR GALVAN	7/15/2021	NAPA AUTO PARTS	FRONT CONTROL ARM BUMPER - UNIT #721	701-9200-600.256.000	230.99
NESTOR GALVAN	7/15/2021	ARMANDO'S SMOG	SMOG UNIT #721	701-9200-600.400.000	50.00
NESTOR GALVAN	7/16/2021	TINT MASTER	TINT WINDOWS - UNIT #1008	701-9200-600.400.000	362.25
NESTOR GALVAN	7/16/2021	TOYOTA OF SELMA	OIL CHANGE/TIRE ROTATION-UNIT #319	701-9200-600.457.000	102.01
NESTOR GALVAN	7/16/2021	CAMACHO TIRES	TIRES - UNIT #1002	701-9200-600.255.000	25.00
NESTOR GALVAN	7/19/2021	THE HOME DEPOT	AIRLESS WHIP HOSES - UNIT #806	701-9200-600.256.000	63.32
NESTOR GALVAN	7/20/2021	GOLDEN STATE EMERGENCY	VALVE EXPANSION - UNIT #8508	701-9200-600.256.000	55.01
NESTOR GALVAN	7/20/2021	GOLDEN STATE EMERGENCY	A/C FRONT EVAP - UNIT #8508	701-9200-600.256.000	2,948.13
NESTOR GALVAN	7/20/2021	KIMBALL MIDWEST	PUMP-STOCK	701-9200-600.256.000	79.88
NESTOR GALVAN	7/20/2021	TIFCO INDUSTRIES	HAND TRUCK CART - SHOP	701-9200-600.250.000	211.35
NESTOR GALVAN	7/20/2021	O'REILLY AUTO PARTS	GAS CANS - UNIT #729	701-9200-600.250.000	56.39
NESTOR GALVAN	7/20/2021	CAMACHO TIRES	TIRES - UNIT #1004	701-9200-600.255.000	25.00
NESTOR GALVAN	7/20/2021	CAMACHO TIRES	TIRES - UNIT #185	701-9200-600.255.000	25.00
NESTOR GALVAN	7/20/2021	O'REILLY AUTO PARTS	AIR/OIL FILTERS,DEF,BRAKE CLNR-STOCK	701-9200-600.256.000	612.20
NESTOR GALVAN	7/20/2021	THE MOWERS EDGE INC	55 GALLON 2 CYCLE FUEL	701-9200-600.254.000	802.25
NESTOR GALVAN	7/20/2021	ARMANDO'S SMOG	SMOG UNIT #722	701-9200-600.400.000	50.00
NESTOR GALVAN	7/21/2021	THE MOWERS EDGE INC	BLADE GUARD ASSEMBLY'S-STOCK	701-9200-600.256.000	257.33
NESTOR GALVAN	7/21/2021	ASBURY ENVIRONMENTAL SERV	RECYCLE OILS	701-9200-600.400.000	95.00
NESTOR GALVAN	7/21/2021	FAST UNDERCAR	ROTORS/PADS - UNIT #193	701-9200-600.256.000	341.17
NESTOR GALVAN	7/21/2021	CAMACHO TIRES	REPAIR TIRE - UNIT #193	701-9200-600.255.000	20.00
NICOLETTE ANDERSEN	6/21/2021	SAVEMART	CKP CAST PARTY SUPPLIES	100-4300-600.250.000	25.84

US BANK INVOICE FOR CALCARD CHARGES: 6/23/21-7/22/21

TRANSACTION					
EMPLOYEE NAME	DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
NICOLETTE ANDERSEN	6/21/2021	LITTLE CAESARS	CKP- CAST PARTY	100-4300-600.250.000	88.81
NICOLETTE ANDERSEN	6/22/2021	SIGNUP GENIUS	SAC- AUDITION SUBSCRIPTION	605-4300-600.400.000	24.99
NICOLETTE ANDERSEN	6/23/2021	AMAZON	HOH COSTUME SUPPLIES	605-4300-656.540.037	17.35
NICOLETTE ANDERSEN	6/24/2021	AMAZON	CKP - SHREK PROPS/ COSTUMES SUPPLIES	100-4300-600.250.000	15.18
NICOLETTE ANDERSEN	6/24/2021	AMAZON	CKP- SHREK PROPS/COSTUMES SUPPLIES	100-4300-600.250.000	43.38
NICOLETTE ANDERSEN	6/25/2021	THE ACADEMY OF ARTS	CKP SHREK COSTUME RENTALS	100-4300-600.250.000	530.00
NICOLETTE ANDERSEN	6/27/2021	AMERICAN MUSICAL SUPPLIES	CKP- SOUND BOARD ROADCASE	100-4300-600.250.000	512.17
NICOLETTE ANDERSEN	6/27/2021	AMAZON	HOH-COSTUME SUPPLIES	605-4300-656.540.037	94.67
NICOLETTE ANDERSEN	6/29/2021	WALMART	CKP - SHREK STORAGE BOXES	100-4300-600.250.000	34.63
NICOLETTE ANDERSEN	6/29/2021	AMAZON	HOH- COSTUME/PROPS	605-4300-656.540.037	386.06
NICOLETTE ANDERSEN	6/29/2021	THE HOME DEPOT	HOH SET SUPPLIES	605-4300-656.540.037	73.00
NICOLETTE ANDERSEN	6/30/2021	A & A TEXTILES	HOH SET/PROP SUPPLIES	605-4300-656.540.037	140.37
NICOLETTE ANDERSEN	6/30/2021	AMAZON	HOH- COSTUME/PROPS	605-4300-656.540.037	255.96
NICOLETTE ANDERSEN	7/1/2021	PREFERRED ARMS INC	HOH-SWORD RENTALS	605-4300-656.540.037	148.00
NICOLETTE ANDERSEN	7/1/2021	THE HOME DEPOT	HOH- SET SUPPLIES	605-4300-656.540.037	16.89
NICOLETTE ANDERSEN	7/2/2021	WALMART	HOH- RIBBON AND PROP SUPPLIES	605-4300-656.540.037	21.47
NICOLETTE ANDERSEN	7/7/2021	THE HOME DEPOT	HOH- SET SUPPLIES	605-4300-656.540.037	110.02
NICOLETTE ANDERSEN	7/8/2021	THE HOME DEPOT	HOH- SET SUPPLIES	605-4300-656.540.037	29.70
NICOLETTE ANDERSEN	7/9/2021	BATTERIES PLUS	HOH BATTERIES	605-4300-656.540.037	241.84
NICOLETTE ANDERSEN	7/10/2021	AMAZON PRIME	SAC PRIME MEMBERSHIP	605-4300-600.400.000	14.09
NICOLETTE ANDERSEN	7/11/2021	AMAZON	HOH- COSTUME/PROPS	605-4300-656.540.037	142.08
NICOLETTE ANDERSEN	7/12/2021	WALMART.COM	HOH - COSTUMES	605-4300-656.540.037	22.26
NICOLETTE ANDERSEN	7/12/2021	THE HOME DEPOT	HOH- SET SUPPLIES	605-4300-656.540.037	66.06
NICOLETTE ANDERSEN	7/12/2021	THE HOME DEPOT	HOH-SET SUPPLIES	605-4300-656.540.037	29.24
NICOLETTE ANDERSEN	7/13/2021	FIGURE 53	HOH - PRODUCTION LICENSE	605-4300-656.540.037	28.00
NICOLETTE ANDERSEN	7/13/2021	WALMART	HOH -REHEARSAL WATERS AND SUPPLIES	605-4300-656.540.037	21.07
NICOLETTE ANDERSEN	7/13/2021	WALMART	HOH- REHEARSAL SUPPLIES	605-4300-656.540.037	20.01
NICOLETTE ANDERSEN	7/13/2021	AMAZON	HOH- COSTUME/PROPS	605-4300-656.540.037	17.35
NICOLETTE ANDERSEN	7/13/2021	SELMA ARTS CENTER	SAC- CC MACHINE TEST	605-4300-600.250.000	0.01
NICOLETTE ANDERSEN	7/13/2021	SELMA ARTS CENTER	SAC-CC MACHINE TEST	605-4300-600.250.000	0.01
NICOLETTE ANDERSEN	7/15/2021	WALMART	HOH - SNACK BAR SUPPLIES	605-4300-656.540.037	184.78
NICOLETTE ANDERSEN	7/15/2021	THE HOME DEPOT	HOH- EVENT SUPPLIES	605-4300-656.540.037	63.21
NICOLETTE ANDERSEN	7/16/2021	FOX DRUGS STORE	HOH - LIQUID BAND-AID FOR MICS	605-4300-656.540.037	6.17
NICOLETTE ANDERSEN	7/16/2021	ME N EDS PIZZA	HOH - PIZZA FUNDRAISER NIGHT	605-4300-656.540.037	200.68
NICOLETTE ANDERSEN	7/16/2021	WALMART	HOH - SNACK BAR SUPPLIES	605-4300-656.540.037	45.02
NICOLETTE ANDERSEN	7/16/2021	NELSON ACE HARDWARE	ICE CHESTS - SAC / RECREATION	100-4100-600.250.000	69.99
NICOLETTE ANDERSEN	7/16/2021	NELSON ACE HARDWARE	ICE CHESTS - SAC / RECREATION	605-4300-600.250.000	87.28
NICOLETTE ANDERSEN	7/16/2021	RITE AID	HOH - MIC TAPE	605-4300-656.540.037	23.17
NICOLETTE ANDERSEN	7/18/2021	ME N EDS PIZZA	HOH - PIZZA FUNDRAISER NIGHT	605-4300-656.540.037	215.33
NICOLETTE ANDERSEN	7/18/2021	RITE AID	HOH- SNACK BAR SUPPLIES	605-4300-656.540.037	25.39
NICOLETTE ANDERSEN	7/20/2021	AMAZON	SAC REPLACEMENT MIC ELEMENTS	605-4300-600.250.000	86.20
NICOLETTE ANDERSEN	7/21/2021	BATTERIES PLUS	HOH / SAC BATTERIES	605-4300-600.250.000	120.92
NICOLETTE ANDERSEN	7/21/2021	BATTERIES PLUS	HOH / SAC BATTERIES	605-4300-656.540.037	120.92
POLICE DEPT NO 1	6/25/2021	J'S COMMUNICATIONS INC	RADIO CHARGER	100-2200-600.650.000	149.70
POLICE DEPT NO 1	7/8/2021	PETCO	K9 DOG FOOD	100-2200-600.250.000	52.00
RECREATION DEPT	6/22/2021	RITE AID	WATER BOTTLES FOR SNACK BAR	805-0000-226.200.000	7.19

US BANK INVOICE FOR CALCARD CHARGES: 6/23/21-7/22/21

EMPLOYEE NAME	TRANSACTION DATE	VENDOR NAME	DESCRIPTION OF PURCHASE	ACCOUNT NUMBER	AMOUNT
RECREATION DEPT	6/24/2021	CRESKO RESCO	WHEELS FOR SR. CENTER KITCHEN TABLE	805-0000-226.200.000	85.30
RECREATION DEPT	6/24/2021	SMART AND FINAL	SR. CENTER REOPENING SUPPLIES	805-0000-226.200.000	297.90
RECREATION DEPT	6/24/2021	LINENTABLECLOTH.COM	TABLE CLOTHES FOR CITY HALL	100-1600-600.250.000	36.48
RECREATION DEPT	6/24/2021	LINENTABLECLOTH.COM	TABLE CLOTHES FOR SR. CENTER	805-0000-226.200.000	118.78
RECREATION DEPT	6/28/2021	WALMART	SR. CENTER SUPPLIES	100-4200-600.250.000	74.96
RECREATION DEPT	6/28/2021	WALMART	BREAD FOR REOPENING	805-0000-226.200.000	10.70
RECREATION DEPT	6/29/2021	LITTLE CAESARS	PIZZA FOR SR. LUNCH	805-0000-226.200.000	130.17
RECREATION DEPT	7/1/2021	WALMART	SANDWICHES FOR SR. LUNCH	805-0000-226.200.000	38.28
RECREATION DEPT	7/2/2021	WALMART	HOT DOGS FOR SR. LUNCH	805-0000-226.200.000	33.04
RECREATION DEPT	7/6/2021	TACO BELL	LUNCH FOR SR. CENTER	805-0000-226.200.000	70.65
RECREATION DEPT	7/7/2021	WALMART	SNACK BAR SUPPLIES	805-0000-226.200.000	38.05
RECREATION DEPT	7/9/2021	FIRST STRING SPORTS	BALLS FOR COED SOFTBALL	100-4700-600.250.000	233.23
RECREATION DEPT	7/16/2021	CRESKO RESCO	REFUND FOR WHEELS (OUT OF STOCK)	805-0000-226.200.000	(85.30)
RECREATION DEPT	7/20/2021	FOOD 4 LESS	SODAS FOR SNACK BAR	805-0000-226.200.000	74.68
RECREATION DEPT	7/21/2021	WALMART	KITCHEN SUPPLIES	805-0000-226.200.000	20.30
RENE GARZA	7/1/2021	76 GAS STATION	FUEL FOR UNIT # 231 (NO FUEL FOB)	701-9200-600.257.000	64.05
RENE GARZA	7/12/2021	VALERO GAS STATION	FUEL FOR UNIT # 231 (NO FUEL FOB)	701-9200-600.257.000	73.05
REYNA RIVERA	6/22/2021	G'S RESTAURANT	MEETING EXPENSE	100-1300-610.920.000	33.18
REYNA RIVERA	6/26/2021	ZOOM.COM	MONTHLY WEBINAR SUBSCRIPTION COVID 19	100-1700-600.215.000	40.00
RICHARD FIGUEROA	7/3/2021	C3SPORTS	POLICE BIKE EQUIPMENT	100-2200-600.250.000	325.95
RICHARD FIGUEROA	7/9/2021	HOME DEPOT	EQUIPMENT FOR ARMORY	100-2200-600.250.000	27.52
SHANE FERRELL	6/24/2021	VULCAN MATERIALS CO	5 TONS COLD MIX	210-5400-600.250.000	461.14
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	PAINTERS TAPE- PARKS	100-5300-600.250.000	8.49
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	TOILET PLUNGER - BLDGS	702-9300-600.250.000	14.99
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	SPRAY PAINT - STREETS	210-5400-600.250.000	23.96
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	WEED KILLER - STREETS	210-5400-600.250.000	114.51
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	WEED KILLER - PARKS	100-5300-600.250.000	149.47
SHANE FERRELL	6/24/2021	NELSON'S ACE HARDWARE	WEED KILLER - LLMD'S	220-5300-600.250.000	114.51
SHANE FERRELL	6/28/2021	NELSON'S ACE HARDWARE	ELECTRICAL BALLASTS - SENIOR CENTER	702-9300-600.250.000	47.82
SHANE FERRELL	6/30/2021	HOME DEPOT	PVC PIPE - PARKS	100-5300-600.250.000	62.93
SHANE FERRELL	7/13/2021	NELSON'S ACE HARDWARE	SPRAY PAINT/KEY- NEW PD	702-9300-600.250.000	43.99
SHANE FERRELL	7/14/2021	SURFACE PREP	GLASS BEADS FOR SANDBLASTER	210-5400-600.250.000	294.95
SHANE FERRELL	7/21/2021	NELSON'S ACE HARDWARE	WEED KILLER - PARKS	100-5300-600.250.000	183.23
SHANE FERRELL	7/21/2021	NELSON'S ACE HARDWARE	WEED KILLER - STREETS	210-5400-600.250.000	137.42
SHANE FERRELL	7/21/2021	NELSON'S ACE HARDWARE	WEED KILLER - LLMD'S	220-5300-600.250.000	137.42
STEVEN MARES	6/25/2021	WALMART	BEVERAGES FOR CHECKPOINT	100-2200-600.250.000	19.74
TIM CANNON	6/10/2021	CPOA	LSP SERVICES PER MOU *REIMBURSED THE CITY \$130	100-2200-610.900.000	500.00
					69,492.02

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO: 2.

SUBJECT: Second Public Hearing to Receive Input from the Community
Regarding the Redrawing of Election District Boundaries

RECOMMENDATION:

It is recommended that the City Council: 1) receive a report from staff and consultants on the redistricting process and permissible criteria to be considered to redraw district boundaries; 2) consider optional project elements and 3) conduct a public hearing to receive public input on district boundaries and identify areas that meet each FAIR MAPS Act (AB 849) definition.

SUMMARY:

Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal population. The redistricting process for the City of Selma must be completed by April 17, 2022.

The City adopted its current district boundaries on December 2, 2019 based on 2010 census data as required by law. The districts must now be redrawn using the 2020 census data and in compliance with the FAIR MAPS Act, which was adopted by the California legislature as AB 849 and took effect January 1, 2020.

Under the Act, the council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21601(c) for general law cities / 21621(c) for charter cities):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Geographically contiguous
3. Undivided neighborhoods and "communities of interest" (socio-economic geographic areas that should be kept together)
4. Easily identifiable boundaries
5. Compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Once the prioritized criteria are met, other traditional districting principles can be considered, such as:

1. Minimize the number of voters delayed from voting in 2022 to 2024
2. Respect voters' choices / continuity in office
3. Future population growth

SUMMARY *Continued*

The City Council held the first public hearing on August 2, 2021. By law, the City must hold at least four public hearings that enable community members to provide input on the drawing of district maps:

- At least one hearing must occur before the city or county draws draft maps
- At least two hearings must happen after the drawing of draft maps
- The fourth hearing can happen either before or after the drawing of draft maps
- City or county staff or consultants may hold a public workshop instead of one of the required public redistricting hearings

To increase the accessibility of these hearings, cities and counties must take the following steps:

- At least one hearing must occur on a Saturday, Sunday, or after 6 p.m. on a weekday
- If a redistricting hearing is consolidated with another local government meeting, the redistricting hearing portion must begin at a pre-designated time
- Local public redistricting hearings should be made accessible to people with disabilities

DISCUSSION:

During the May 3, 2021 City Council meeting, Council authorized the City Manager to execute a Professional Services Agreement not to exceed \$25,000. Council then inquired on the optional project elements that National Demographics Corporation provides to assist residents with the redistricting process. Staff recommends Council consider the following services from the options provided and direct City Staff to amend the not to exceed amount to account for the optional project elements if needed.

Different tools for different purposes and different levels of technical skill and interest

- | | |
|---|----------------|
| <input type="checkbox"/> Interactive Review Map | No Cost |
| <input type="checkbox"/> Caliper-centered system includes: | Cost: \$ 4,500 |
| ▪ Caliper Maptitude Online Redistricting "MOR" | |
| ▪ DistrictR (a simple neighborhood mapping tool) | |
| ▪ Public Participation Kit paper-and Excel-based mapping tool | |
| ▪ DistrictR (a simple neighborhood mapping tool) | Cost \$ 2,000* |
| <input type="checkbox"/> Public Participation Kit paper- and Excel-based mapping tool | Cost \$ 2,000* |

* Note: DistrictR and Public Participation Kit are free if Caliper-centered system is purchased.

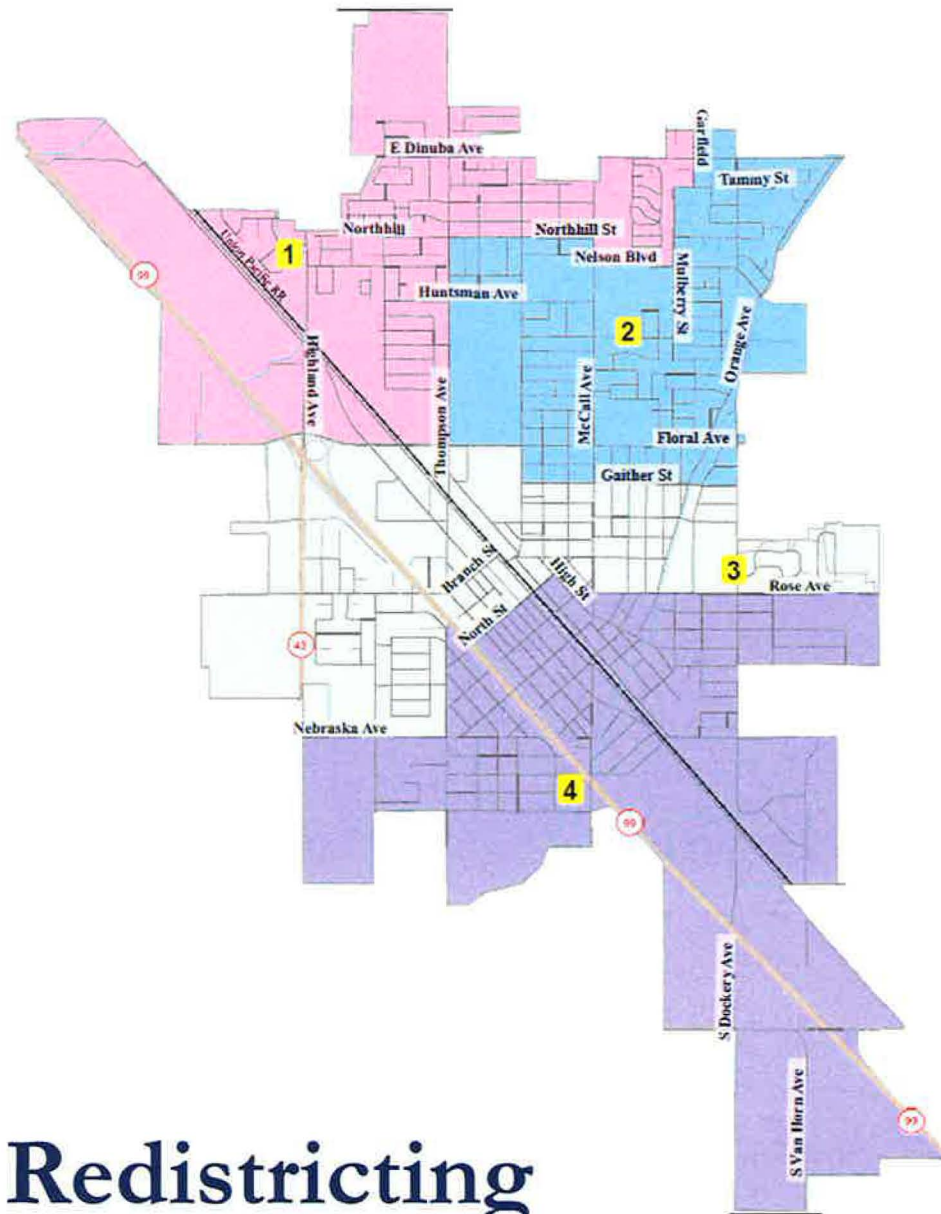
The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* under the relevant Elections Code for cities (Section 21601(c) / 21621(c)] is “a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation.”

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

RECOMMENDATION:

It is recommended that the City Council: 1) receive a report from staff and consultants on the redistricting process and permissible criteria to be considered to redraw district boundaries; 2) consider optional project elements and amend the not to exceed amount if needed 3) conduct a public hearing to receive public input on district boundaries and identify areas that meet each FAIR MAPS Act (AB 849) definition.

<u>/s/</u>	<u>08/09/2021</u>
Reyna Rivera, City Clerk	Date
<u>/s/</u>	<u>08/09/2021</u>
Ralph Jimenez, Interim City Manager	Date



City of Selma

Introduction to Redistricting

August 16, 2021

Shalice Tilton, Sr. Consultant
National Demographics Corporation

Redistricting Process

Step	Description
Two Initial Hearings Aug. 2 & Aug. 16	Held prior to release of draft maps. Education and to solicit input on the communities in the Districts.
Census Data Release Aug. 12	Census Bureau releases official 2020 Census population data. The data are in rough legacy format and will require reformatting.
California Data Release Early October 2021	California Statewide Database releases California's official 'prisoner-adjusted' 2020 redistricting data. Then three-week mandated waiting period to release maps.
Two Draft Map Hearings Feb. 7 & Mar. 21	Two Public Hearings to discuss and revise the draft maps and to discuss the election sequence.
Map Adoption By Apr. 17	Final map must be posted at least 7 days prior to adoption. Map adopted via ordinance.

Redistricting Rules and Goals

1. Federal Laws

Equal Population
Federal Voting Rights Act
No Racial Gerrymandering



2. California Criteria for Cities

1. **Geographically contiguous**
2. **Undivided neighborhoods and “communities of interest”**
(Socio-economic geographic areas that should be kept together)
3. **Easily identifiable boundaries**
4. **Compact**
(Do not bypass one group of people to get to a more distant group of people)

Prohibited: “Shall not favor or discriminate against a political party.”

3. Other Traditional Redistricting Principles

Minimize voters shifted to different election years

Respect voters’ choices / continuity in office

Future population growth

Preserving the core of existing districts

Demographic Summary of Existing Districts

<i>City of Selma - Estimated Current District Demographics</i>						
Category	Field	1	2	3	4	Count
2020 Est. Population	2020 Estimated Pop.	5,585	6,888	6,484	5,341	24,299
	Estimated Deviation	-490	814	409	-733	1,547
	Est. Pct. Deviation	-8.06%	13.39%	6.74%	-12.07%	25.47%
Citizen Voting Age Pop	Total	3,300	3,918	3,046	2,524	9,565
	Hisp	80%	63%	79%	79%	75%
	NH White	16%	27%	14%	19%	20%
	NH Black	0%	1%	2%	0%	1%
	Asian/Pac.Isl.	2%	6%	2%	1%	3%

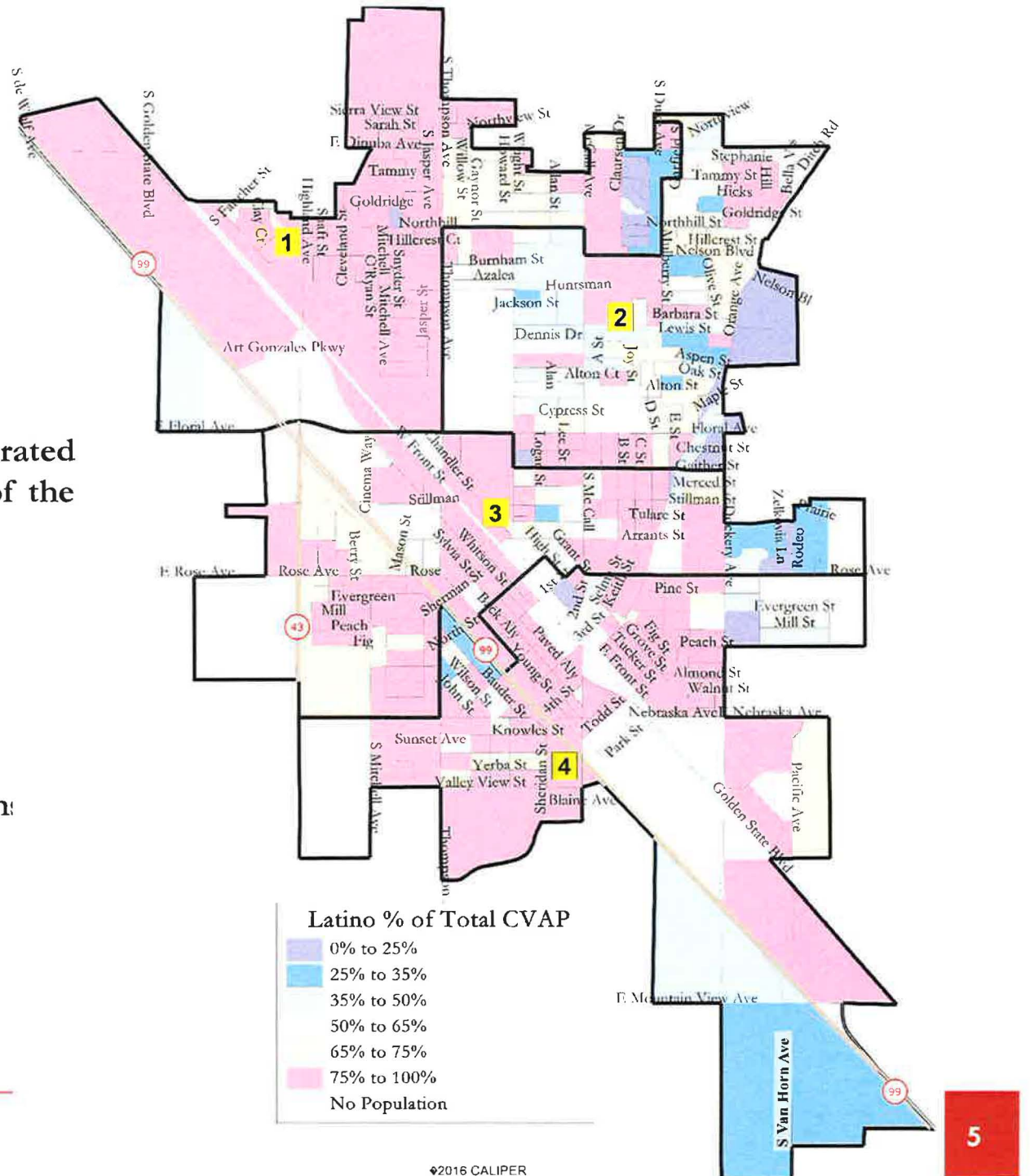
Estimates using official 2020 demographic data and NDC's estimated total population figures.

Each of the four Council districts must contain about 6,075 people.

Latino CVAP

Latino eligible voters are concentrated everywhere except the east edge of the City.

There are no large geographic concentrations of Asian-American, African-Americans, or Native Americans.



Defining Neighborhoods

1st Question: What is your neighborhood?

2nd Question: What are its geographic boundaries?

Examples of physical features defining a neighborhood boundary:

- Natural neighborhood dividing lines, such as highway or major roads, rivers, canals and/or hills
- Areas around parks or schools
- Other neighborhood landmarks

In the absence of public testimony, planning records and other similar documents may provide definition.



Beyond Neighborhoods: Defining Communities of Interest

1st Question: What defines your community?

- Geographic Area, plus
- Shared issue or characteristic
 - Shared social or economic interest
 - Impacted by city or county policies
- Tell us “your community’s story”

2nd Question: Would this community benefit from being “included within a single district for purposes of its effective and fair representation”?

- Or would it benefit more from having multiple representatives?

Definitions of Communities of Interest may not include relationships with political parties, incumbents, or political candidates.

Communities of Interest

Under the California Elections Code, “community of interest” has a very specific definition in the context of districting and redistricting cities and counties:

A “community of interest” is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation.

Communities of interest do not include relationships with political parties, incumbents, or political candidates.

(emphasis added)

Public Mapping and Map Review Tools

Different tools for different purposes and different levels of technical skill and interest

- | | |
|---|----------------|
| <input type="checkbox"/> Interactive Review Map | No Cost |
| <input type="checkbox"/> Caliper-centered system includes: | Cost: \$ 4,500 |
| ▪ Caliper Maptitude Online Redistricting “MOR” | |
| ▪ DistrictR (a simple neighborhood mapping tool) | |
| ▪ Public Participation Kit paper-and Excel-based mapping tool | |
| <input type="checkbox"/> DistrictR (a simple neighborhood mapping tool) | Cost \$ 2,000* |
| <input type="checkbox"/> Public Participation Kit paper- and Excel-based mapping tool | Cost \$ 2,000* |

* Note: DistrictR and Public Participation Kit are free if Caliper-centered system is purchased.

Whether you use the powerful (but complicated) online mapping tool, Excel, the paper kit, or just draw on a napkin, we welcome your maps!

Public Hearing & Discussion

What is your neighborhood and what are its boundaries?

What other notable areas are in the City, and what are their boundaries?

Any questions about the mapping tools?

City Council Direction

Identify areas that meet each FAIR MAPS Act (AB 849) definition:

- “neighborhoods”
- “communities of interest . . . that should be included within a single district for purposes of its effective and fair representation.”

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

3.

SUBJECT: Consideration of a Resolution Approving Rates for Landscaping Lighting and Maintenance District No.1 (LLMD), approving Engineer's Report Identifying the Assessments and the Property Against which it is Assessed within the LLMD and Directing Collection thereof by Placement of the Assessment on the 2021-2022 Fresno County Tax Roll

RECOMMENDATION: Adopt Resolution Approving Rates for all Zones within LLMD No.1 and Engineer's Report and Placement of Assessments on Fresno County Tax Roll for Collection.

DISCUSSION: During the August 2, 2021 meeting, the City Council approved a Resolution Adopting and approving an Engineer's Report setting the amount of assessments within LLMD No.1 and setting a hearing for today's date on those assessments and approval of the Engineer's Report identifying the follow rates per zone:

• Nelson East	105.28	• Blossom Ranch	106.82
• Nelson West	123.34	• Sundance	58.94
• Dinuba-Thompson	93.88	• Rosewood Estates	122.54
• Dancer Meadows	120.86	• Vineyard Estates	8.68
• Suncrest	129.74	• Royal County Estates	190.12

The total amount assessed within the LLMD is \$206,579.42. Zone Vineyard Estates did calculate to a rate reduction from \$15.94 to \$8.68 due to the increase in parcel quantities.

Having provided the appropriate and legally required Notices of Intention, City Staff requests the City Council approve the proposed rates, approve the levy and collection of the annual assessments for the LLMD No.1 as reflected by the Engineer's Report, and direct that the Engineer's Report be provided to Fresno County Auditor-Controller/Tax Collector for placement on the 2021-2022 Tax Roll.

RECOMMENDATION: Adopt Resolution Approving Rates for all zones within LLMD No.1 and Engineer's Report and Placement of Assessments on Fresno County Tax Roll for Collection.

<u>/s/</u>	<u>08/12/2021</u>
Isaac Moreno, Assistant City Manager	Date

<u>/s/</u>	<u>08/12/2021</u>
Ralph Jimenez, Interim City Manager	Date

RESOLUTION NO. 2021- R

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR
THE LEVY AND COLLECTION OF THE ANNUAL ASSESSMENT FOR SERVICES
RENDERED IN THE LANDSCAPING AND LIGHTING MAINTENANCE
DISTRICT No. 1 IN THE CITY OF SELMA**

WHEREAS, in 1984, the City established a Landscaping Lighting and Maintenance District ("LLMD") to provide certain public improvements which include the construction, maintenance, and servicing of public lights, landscaping, and appurtenant facilities. The costs of the improvements are covered through a levy on each parcel within the LLMD; and

WHEREAS, the City Engineer has prepared a CITY ENGINEER'S REPORT on Landscaping and Lighting Maintenance District No.1 in the City of Selma; and

WHEREAS, pursuant to Section 22626 of the California Streets and Highways Code, the City Council held a public hearing on the 16th day of August, 2021, at which time interested persons were invited to appear and be heard on the question of the levy and collection of the proposed assessments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1. The above recitals are true and correct and are incorporated herein by reference

Section 2. The City Council hereby approves the Engineer's Report, attached hereto as Exhibit A, and incorporated herein by reference.

Section 3. The City Council adopts the assessments for LLMD No. 1, set forth in the Engineer's Report for Fiscal Year 2021-22.

Section 4. That the assessments set forth in the Report shall be filed with the Fresno County Auditor-Controller/Treasurer-Tax Collector, and said assessments shall be collected on the property tax roll all in accordance with State law.

Section 5. The City Clerk is hereby directed to file this Resolution and the Engineer's Report with the Fresno County Auditor-Controller/Treasurer-Tax Collector.

Section 6. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 7. Effective Date. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Selma on this 16th day of August 2021 by the following roll call vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

Scott Robertson, Mayor

ATTEST:

By: _____
Reyna Rivera, City Clerk

CITY OF SELMA

LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT No. 1 FISCAL YEAR 2021-22



Scott Robertson
Mayor

Beverly Cho
Mayor Pro Tem

Blanca Mendoza-Navarro
Council Member

Sarah Guerra
Council Member

John Trujillo
Council Member

Ralph Jimenez
Interim City Manager

Isaac Moreno
Assistant City Manager

Reyna Rivera
City Clerk

Brandon Broussard, PE
Interim City Engineer


ENGINEER'S REPORT

CITY OF SELMA

LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT No.1 FISCAL YEAR 2021-22

The undersigned respectfully submits the enclosed Engineer's Report as directed by the City Council.

Dated: August 16, 2021

By 
Brandon Broussard, P.E.
RCE No. 64,518

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 2021.

Reyna Rivera, City Clerk
City of Selma
Fresno County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram, thereto attached, was approved and confirmed by the City Council of the City of Selma, Fresno County, California, on the _____ day of _____, 2021.

Reyna Rivera, City Clerk
City of Selma
Fresno County, California

By _____

ENGINEER'S REPORT

CITY OF SELMA

LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT No.1 FISCAL YEAR 2021-22

The undersigned respectfully submits the enclosed Engineer's Report as directed by the City Council.

Dated: August 16, 2021

By _____
Brandon Broussard, P.E.
RCE No. 64,518

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 2021.

Reyna Rivera, City Clerk
City of Selma
Fresno County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram, thereto attached, was approved and confirmed by the City Council of the City of Selma, Fresno County, California, on the _____ day of _____, 2021.

Reyna Rivera, City Clerk
City of Selma
Fresno County, California

By _____

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF
LANDSCAPING AND LIGHTING ACT OF 1972**

SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

**SELMA LANDSCAPE AND LIGHTING
MAINTENANCE DISTRICT No. 1**

FISCAL YEAR 2021-22

Pursuant to the Landscaping and Lighting Act of 1972 (Part 2 Division 15 of the Streets and Highways Code of the State of California, commencing with Section 22500), and in accordance with the Resolution of Intention, being Resolution No. 2021-31R, adopted by the City Council of the City of Selma on July 19, 2021. I, Brandon Broussard, P.E. the duly appointed Engineer of Work, City Engineer for the Selma LANDSCAPE AND LIGHTING Maintenance District No. 1 ("District") submit the following Report, consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements in the District. Plans and specifications for the improvements are as set forth on the list thereof, attached hereto, and on file in the Office of the City Clerk of the City of Selma, and incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements for FY 2021-22, including incidental costs and expenses in connection therewith. The estimate is as set forth on the lists thereof, attached hereto, and is on file in the Office of the City Clerk of the City of Selma.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates a Diagram of the District showing the exterior boundaries of the District, the boundaries of all zones within the District and the lines and dimensions of each lot or parcel of land within the District. This Diagram was prepared by the Engineer of Work and is on file in the Office of the City Clerk of the City of Selma.

The lines and dimension of each lot or parcel within the District are those lines and dimensions shown on the maps of the Fresno County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated herein by reference and made a part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

This part describes the method of apportionment of assessments, based upon parcel classification of land within the District in proportion to the estimated special benefits to be received.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

This part contains an assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the District. The Assessment Roll is as set forth on the lists thereof, attached hereto, and is on file in the Office of the City Clerk of the City of Selma. The Assessment roll is keyed to the records of the Fresno County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The landscape improvements which can be constructed, operated, maintained and serviced by the District generally include, but are not limited to, trees, bushes, plants, turf, irrigation systems including electrical meters, hardscapes, entry features and subdivision monuments, block walls and fences, and appurtenant improvements as required to provide an aesthetically pleasing environment throughout the District. These landscape improvements were constructed as a condition of development and are generally located within the City's right-of-way, within City easements, and within City open space areas.

The street lighting improvements which can be constructed, operated, maintained and serviced by the District generally include, but are not limited to, poles, fixtures, bulbs, conduits, pull boxes, equipment, including guys, anchors, posts, pedestals and metering devices, and appurtenant improvements as required to provide safe lighting within the boundaries of the District.

The detention basin improvements that can be constructed, operated, maintained, and serviced by the District generally include graded slopes, fencing, outlet and overflow structures, and the detention basin itself.

The plans and specifications for the improvements are on file in the Office of the City Clerk of the City of Selma.

PART B

ESTIMATE OF COST

The 1972 Act provides that the total cost of construction, operation, maintenance and servicing of landscape and lighting improvements can be recovered by the District.

The costs to construct, operate, maintain, and service the landscape and lighting improvements include, but are not limited to, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the landscape and lighting improvements to be properly operated, maintained and serviced to City standards.

Maintenance means the furnishing of services, materials and supplies for the ordinary and usual operations, maintenance and servicing of the landscaping, lighting and appurtenant improvements, including the repair, removal or replacement of all or part of any of the landscaping, street lighting or appurtenant improvements; including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste.

Servicing means the furnishing of water for the irrigation of the landscaping improvements and the furnishing of electric current or energy for the operation of street lights, irrigation controllers or other appurtenant improvements.

Below is a summary of the improvements that will be operated, maintained and serviced by the assessment district.

- 1) Landscaping within the City right of way;
- 2) Landscaping in designated open space areas;
- 3) Weed control throughout all maintained landscape areas;
- 4) Irrigation systems throughout all maintained landscape areas;
- 5) Entry monuments and signage;
- 6) Block wall graffiti abatement
- 7) Street lighting, conduits and appurtenant hardware; and
- 8) Detention basins where designated

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by the assessments shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year unless the funds are being accumulated for future capital improvements and/or operating reserves.

The construction, operation, maintenance, and servicing costs for Fiscal Year 2021-22 are summarized in Exhibit "A" in the Appendix.

PART C

ASSESSMENT DISTRICT DIAGRAM

The boundaries of the Selma LANDSCAPE AND LIGHTING Maintenance District No. 1 are shown on the reduced map on the following pages. For the particulars of the lines and dimensions for each Assessor Parcel Number, please refer to the Assessor Parcel Maps located at the Fresno County Assessor office for the year in which this Report was prepared.

PART D

METHOD OF APPORTIONMENT OF ASSESSMENT

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance, and servicing of public lights, landscaping, and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value.

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the new amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

The formula used for calculating assessments in each zone, therefore reflects the composition of the parcels, and the improvements and services provided, to apportion the costs based on estimated benefit to parcels within each zone.

In addition, pursuant to Article XIID, Section 4 of the State Constitution, a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel, and provides that only special benefits are assessable. Therefore, in compliance with the new assessment requirements, only assessments that are identified as "Special Benefit Assessments" are assessed.

Estimates for materials and miscellaneous expenses included are based on the best available data known at the time the budgets for each District were prepared and the assessment was determined.

B. Benefit Analysis

The method of apportionment (method of assessment) is based on the premise that the assessed parcels within each zone receives equal benefit from the improvements maintained and financed by the District's assessments. The assessments are for the maintenance of local landscape improvements installed as part of the original development of the parcels within each zone and approved by property owners at the annexation of the zone into the District. The desirability of properties within each zone is enhanced by the presence of well-maintained landscaping and sufficient lighting in close proximity to those properties.

The improvements provided by the District generally include landscaped parkways, entryways, recreation/retention areas, street lighting for pedestrians and vehicles, and any other appurtenant facilities. The annual assessments outlined in this Report are proposed to cover the estimated cost to provide all necessary services, operation, administration, and maintenance required during the year to keep these improvements in a healthy, vigorous, and satisfactory condition.

The special benefits associated with the local landscaping and lighting improvements are specifically:

- Enhanced desirability of properties through association with the improvements
- Improved aesthetic appeal of properties within the Districts providing a positive representation of the area.
- Increased sense of pride in ownership of property resulting from well-maintained improvements associated with the properties.
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities, including abatement of graffiti.
- Enhanced environmental quality of the parcels within the Districts by moderating temperatures, providing oxygenation and attenuating noise.
- Intersection lighting to maximize illumination and reduce potential vehicular accidents.
- Illumination of walkways and pathways to increase pedestrian foot traffic and facilitate safety.
- Public street lights serving a property provide a variety of benefits to the property
 - Access benefit – public street lights improve ingress and egress from properties from dusk to dawn.
 - Security benefit – public streetlights help reduce vandalism against properties and criminal acts on properties between dusk to dawn.
 - Traffic benefit - Public Street lights improve safety and facilitate the flow traffic to and from properties between dusk to dawn.

All of the preceding special benefits contribute to a specific enhancement and desirability of each of the assessed parcels within the Districts creating a more distinctive and a greater defined quality of life.

ASSESSMENT METHODOLOGY

Each single family residential parcel within each of the various areas benefits equally from the construction, operation, maintenance and servicing of the landscaping and street lighting improvements within the service area. Therefore, the total assessment revenue needed to construct, operate, maintain and service the landscaping and street lighting improvements will be spread equally to each single family residential parcel within each service area.

PART E

PROPERTY OWNER LIST & ASSESSMENT ROLL

Exhibit "B" in the Appendix includes a listing of the Assessor parcels located within the boundaries of the Selma Landscape and lighting Maintenance District No. 1 that will be assessed in FY 2021-22 and the amount that each parcel is to be assessed.

APPENDIX A

Exhibit A – Construction, operation, maintenance, and servicing costs

Exhibit B – Property Owner List & Assessment Roll

EXHIBIT "A" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

Zone 1			
1. Maintenance Costs			17,427.78
2. Utilities			
Water	10,792.33		
PG&E	7,612.88		
Total Utilities			18,405.21
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	1,678.75		
Equipment	0.00		
Backflow Testing/Repair	274.53		
Total Incidental Costs			1,962.53
TOTAL ASSESSMENT OWED FOR 2020-2021			\$37,795.52
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
359	105.28	\$	37,795.52

Zone 2			
1. Maintenance Costs			17,509.31
2. Utilities			
Water	22,026.32		
PG&E	9,730.97		
Total Utilities			31,757.29
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	798.31		
Equipment	0.00		
Backflow Testing/Repair	2,592.02		
Total Incidental Costs			3,399.58
TOTAL ASSESSMENT OWED FOR 2020-2021			\$52,666.18
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
427	123.34	\$	52,666.18

EXHIBIT "A" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

Zone 3			
1. Maintenance Costs			7,240.41
2. Utilities			
Water	4,929.86		
PG&E	5,886.75		
Total Utilities			10,816.61
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	506.57		
Equipment	0.00		
Backflow Testing/Repair	297.05		
Total Incidental Costs			812.87
TOTAL ASSESSMENT OWED FOR 2020-2021			\$18,869.89
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
201	93.88	\$	18,869.88

Zone 4			
1. Maintenance Costs			9,655.47
2. Utilities			
Water	8,654.18		
PG&E	6,510.25		
Total Utilities			15,164.43
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	634.30		
Equipment	0.00		
Backflow Testing/Repair	279.73		
Total Incidental Costs			923.28
TOTAL ASSESSMENT OWED FOR 2020-2021			\$25,743.18
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
213	120.86	\$	25,743.18

EXHIBIT "A" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

Zone 5			
1. Maintenance Costs			4,039.57
2. Utilities			
Water	3,401.51		
PG&E	3,524.44		
Total Utilities			6,925.95
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	280.53		
Equipment	0.00		
Backflow Testing/Repair	161.82		
Total Incidental Costs			451.60
TOTAL ASSESSMENT OWED FOR 2020-2021			\$11,417.12
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
88	129.74	\$	11,417.12

Zone 6			
1. Maintenance Costs			2,380.14
2. Utilities			
Water	1,979.02		
PG&E	2,140.23		
Total Utilities			4,119.25
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	160.51		
Equipment	0.00		
Backflow Testing/Repair	61.77		
Total Incidental Costs			231.53
TOTAL ASSESSMENT OWED FOR 2020-2021			\$6,730.92
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
63	106.84	\$	6,730.92

EXHIBIT "A" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

Zone 7			
1. Maintenance Costs			1,297.07
2. Utilities			
Water	3,819.56		
PG&E	4,655.14		
Total Utilities			8,474.70
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	221.88		
Equipment	0.00		
Backflow Testing/Repair	134.78		
Total Incidental Costs			365.91
TOTAL ASSESSMENT OWED FOR 2020-2021			\$10,137.68
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
172	58.94	\$	10,137.68

Zone 8			
1. Maintenance Costs			10,258.95
2. Utilities			
Water	15,771.79		
PG&E	4,279.05		
Total Utilities			20,050.84
3. Incidental Costs			
Recording Fee	9.25		
Public Notice	0.00		
Supplies	561.44		
Equipment	0.00		
Backflow Testing/Repair	244.68		
Total Incidental Costs			815.37
TOTAL ASSESSMENT OWED FOR 2020-2021			\$31,125.16
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
254	122.54	\$	31,125.16

EXHIBIT "A" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1

Zone 9			
1. Maintenance Costs			0.00
2. Utilities			
Water	0.00		
PG&E	867.62		
Total Utilities			867.62
3. Incidental Costs			
Recording Fee	9.24		
Public Notice	0.00		
Supplies	0.00		
Equipment	0.00		
Backflow Testing/Repair	0.00		
Total Incidental Costs			9.24
TOTAL ASSESSMENT OWED FOR 2020-2021			\$876.86
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
101	8.68	\$	876.68

Zone 11			
1. Maintenance Costs			4,754.67
2. Utilities			
Water	3,341.31		
PG&E	2,739.92		
Total Utilities			6,081.23
3. Incidental Costs			
Recording Fee	0.00		
Public Notice	0.00		
Supplies	248.40		
Equipment	0.00		
Backflow Testing/Repair	132.78		
Total Incidental Costs			381.18
TOTAL ASSESSMENT OWED FOR 2020-2021			\$11,217.08
<u>Total Lot count</u>	<u>Rate</u>	<u>Total Assessment</u>	
59	190.12	\$	11,217.08

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-444-05	\$105.28	3428 OLIVE ST	1
358-444-08	\$105.28	3410 OLIVE ST	2
358-481-01	\$105.28	1592 NELSON BLVD	3
358-481-02	\$105.28	3507 MULBERRY ST	4
358-481-03	\$105.28	3513 MULBERRY ST	5
358-481-04	\$105.28	3519 MULBERRY ST	6
358-481-05	\$105.28	3525 MULBERRY ST	7
358-481-06	\$105.28	3531 MULBERRY ST	8
358-481-07	\$105.28	3537 MULBERRY ST	9
358-481-08	\$105.28	3547 MULBERRY ST	10
358-482-01	\$105.28	1456 NORTHHILL ST	11
358-483-01	\$105.28	1455 NORTHHILL ST	12
358-483-02	\$105.28	3524 MULBERRY ST	13
358-483-03	\$105.28	3518 MULBERRY ST	14
358-483-04	\$105.28	3512 MULBERRY ST	15
358-483-05	\$105.28	3506 MULBERRY ST	16
358-483-06	\$105.28	3500 MULBERRY ST	17
358-442-16	\$105.28	3437 OLIVE ST	18
358-442-17	\$105.28	3443 OLIVE ST	19
358-442-18	\$105.28	1455 NELSON BLVD	20
358-442-19	\$105.28	1461 NELSON BLVD	21
358-442-20	\$105.28	1467 NELSON BLVD	22
358-442-21	\$105.28	1473 NELSON BLVD	23
358-442-22	\$105.28	1479 NELSON BLVD	24
358-442-23	\$105.28	1485 NELSON BLVD	25
358-442-24	\$105.28	1491 NELSON BLVD	26
358-444-01	\$105.28	1445 NELSON BLVD	27
358-444-02	\$105.28	3446 OLIVE ST	28
358-444-03	\$105.28	3440 OLIVE ST	29
358-444-04	\$105.28	3434 OLIVE ST	30
358-483-07	\$105.28	1492 NELSON BLVD	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-483-08	\$105.28	1486 NELSON BLVD	32
358-483-09	\$105.28	1480 NELSON BLVD	33
358-483-10	\$105.28	1474 NELSON BLVD	34
358-483-11	\$105.28	1468 NELSON BLVD	35
358-483-12	\$105.28	1462 NELSON BLVD	36
358-483-13	\$105.28	1456 NELSON BLVD	37
358-483-14	\$105.28	1450 NELSON BLVD	38
358-483-15	\$105.28	1444 NELSON BLVD	39
358-483-16	\$105.28	1438 NELSON BLVD	40
358-426-01	\$105.28	3320 OLIVE ST	41
358-426-02	\$105.28	3314 OLIVE ST	42
358-426-03	\$105.28	3308 OLIVE ST	43
358-426-04	\$105.28	3294 OLIVE ST	44
358-426-05	\$105.28	3288 OLIVE ST	45
358-426-06	\$105.28	3282 OLIVE ST	46
358-426-07	\$105.28	3276 OLIVE ST	47
358-426-08	\$105.28	1332 BARBARA ST	48
358-426-09	\$105.28	1326 BARBARA ST	49
358-426-10	\$105.28	1320 BARBARA ST	50
358-426-11	\$105.28	1314 BARBARA ST	51
358-426-12	\$105.28	1308 BARBARA ST	52
358-426-13	\$105.28	1302 BARBARA ST	53
358-426-14	\$105.28	1301 JACKSON ST	54
358-426-15	\$105.28	1307 JACKSON ST	55
358-426-16	\$105.28	1313 JACKSON ST	56
358-426-17	\$105.28	1319 JACKSON ST	57
358-426-18	\$105.28	1325 JACKSON ST	58
358-426-19	\$105.28	1331 JACKSON ST	59
358-426-20	\$105.28	1330 JACKSON ST	60
358-426-21	\$105.28	1324 JACKSON ST	61
358-426-22	\$105.28	1318 JACKSON ST	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-426-23	\$105.28	1312 JACKSON ST	63
358-426-24	\$105.28	1306 JACKSON ST	64
358-426-25	\$105.28	3309 ORANGE AVE	65
358-441-06	\$105.28	3401 MULBERRY ST	66
358-441-07	\$105.28	3403 MULBERRY ST	67
358-441-08	\$105.28	3407 MULBERRY ST	68
358-441-09	\$105.28	3405 MULBERRY ST	69
358-441-10	\$105.28	3409 MULBERRY ST	70
358-441-11	\$105.28	3411 MULBERRY ST	71
358-441-12	\$105.28	3415 MULBERRY ST	72
358-441-13	\$105.28	3413 MULBERRY ST	73
358-441-14	\$105.28	3417 MULBERRY ST	74
358-441-15	\$105.28	3419 MULBERRY ST	75
358-441-16	\$105.28	3423 MULBERRY ST	76
358-441-17	\$105.28	3421 MULBERRY ST	77
358-441-18	\$105.28	3425 MULBERRY ST	78
358-441-19	\$105.28	3427 MULBERRY ST	79
358-441-20	\$105.28	3431 MULBERRY ST	80
358-441-21	\$105.28	3429 MULBERRY ST	81
358-441-22	\$105.28	3433 MULBERRY ST	82
358-441-23	\$105.28	3435 MULBERRY ST	83
358-441-24	\$105.28	3439 MULBERRY ST	84
358-441-25	\$105.28	3437 MULBERRY ST	85
358-442-01	\$105.28	1497 NELSON BLVD	86
358-442-02	\$105.28	3416 MULBERRY ST	87
358-442-03	\$105.28	3410 MULBERRY ST	88
358-442-04	\$105.28	1452 BURNHAM ST	89
358-442-05	\$105.28	1446 BURNHAM ST	90
358-442-06	\$105.28	1440 BURNHAM ST	91
358-442-07	\$105.28	1434 BURNHAM ST	92
358-442-08	\$105.28	1428 BURNHAM ST	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-442-09	\$105.28	1422 BURNHAM ST	94
358-442-10	\$105.28	1416 BURNHAM ST	95
358-442-11	\$105.28	1410 BURNHAM ST	96
358-442-12	\$105.28	1404 BURNHAM ST	97
358-442-13	\$105.28	1398 BURNHAM ST	98
358-442-14	\$105.28	1392 BURNHAM ST	99
358-442-15	\$105.28	1386 BURNHAM ST	100
358-443-01	\$105.28	1455 BURNHAM ST	101
358-443-02	\$105.28	1449 BURNHAM ST	102
358-443-03	\$105.28	1443 BURNHAM ST	103
358-443-04	\$105.28	1437 BURNHAM ST	104
358-443-05	\$105.28	1431 BURNHAM ST	105
358-443-06	\$105.28	1425 BURNHAM ST	106
358-443-07	\$105.28	1417 BURNHAM ST	107
358-443-08	\$105.28	1413 BURNHAM ST	108
358-443-09	\$105.28	1407 BURNHAM ST	109
358-443-10	\$105.28	3403 OLIVE ST	110
358-443-11	\$105.28	1398 HUNTSMAN AVE	111
358-443-12	\$105.28	1406 HUNTSMAN AVE	112
358-443-13	\$105.28	1412 HUNTSMAN AVE	113
358-443-14	\$105.28	1418 HUNTSMAN AVE	114
358-443-15	\$105.28	1424 HUNTSMAN AVE	115
358-443-16	\$105.28	1432 HUNTSMAN AVE	116
358-443-17	\$105.28	1438 HUNTSMAN AVE	117
358-443-18	\$105.28	1442 HUNTSMAN AVE	118
358-443-19	\$105.28	1448 HUNTSMAN AVE	119
358-443-20	\$105.28	1454 HUNTSMAN AVE	120
358-482-02	\$105.28	1450 NORTHHILL ST	121
358-482-03	\$105.28	1444 NORTHHILL ST	122
358-482-04	\$105.28	1438 NORTHHILL ST	123
358-482-05	\$105.28	1432 NORTHHILL ST	124

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-482-06	\$105.28	1426 NORTHHILL ST	125
358-482-07	\$105.28	1420 NORTHHILL ST	126
358-482-08	\$105.28	1414 NORTHHILL ST	127
358-482-09	\$105.28	1408 NORTHHILL ST	128
358-483-17	\$105.28	1449 NORTHHILL ST	129
358-483-18	\$105.28	3523 GARFIELD ST	130
358-483-19	\$105.28	3517 GARFIELD ST	131
358-483-20	\$105.28	3511 GARFIELD ST	132
358-483-21	\$105.28	3505 GARFIELD ST	133
358-483-22	\$105.28	3506 GARFIELD ST	134
358-483-23	\$105.28	3512 GARFIELD ST	135
358-483-24	\$105.28	3518 GARFIELD ST	136
358-483-25	\$105.28	3524 GARFIELD ST	137
358-483-26	\$105.28	1431 NORTHHILL ST	138
358-483-27	\$105.28	1421 NORTHHILL ST	139
358-483-28	\$105.28	3521 WOODROW ST	140
358-483-29	\$105.28	3515 WOODROW ST	141
358-483-30	\$105.28	3509 WOODROW ST	142
358-483-31	\$105.28	3503 WOODROW ST	143
358-483-32	\$105.28	3504 WOODROW ST	144
358-483-33	\$105.28	3510 WOODROW ST	145
358-483-34	\$105.28	3516 WOODROW ST	146
358-483-35	\$105.28	3522 WOODROW ST	147
358-483-36	\$105.28	1415 NORTHHILL ST	148
358-482-10	\$105.28	1398 NORTHHILL ST	149
358-482-11	\$105.28	1392 NORTHHILL ST	150
358-482-12	\$105.28	1386 NORTHHILL ST	151
358-482-13	\$105.28	1380 NORTHHILL ST	152
358-483-37	\$105.28	3525 OLIVE ST	153
358-483-38	\$105.28	3519 OLIVE ST	154
358-483-39	\$105.28	3513 OLIVE ST	155

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-483-40	\$105.28	3507 OLIVE ST	156
358-483-41	\$105.28	3501 OLIVE ST	157
358-483-42	\$105.28	3502 OLIVE ST	158
358-483-43	\$105.28	3508 OLIVE ST	159
358-483-44	\$105.28	3514 OLIVE ST	160
358-483-45	\$105.28	3520 OLIVE ST	161
358-483-46	\$105.28	3526 OLIVE ST	162
358-482-14	\$105.28	1374 NORTHHILL ST	163
358-482-15	\$105.28	1368 NORTHHILL ST	164
358-483-47	\$105.28	3523 DOCKERY AVE	165
358-483-48	\$105.28	3521 DOCKERY AVE	166
358-483-49	\$105.28	3515 DOCKERY AVE	167
358-483-50	\$105.28	3513 DOCKERY AVE	168
358-483-51	\$105.28	3511 DOCKERY AVE	169
358-483-52	\$105.28	1350 NELSON BLVD	170
358-541-01	\$105.28	1357 NELSON BLVD	171
358-541-02	\$105.28	3487 DOCKERY AVE	172
358-541-03	\$105.28	3475 DOCKERY AVE	173
358-541-04	\$105.28	3463 DOCKERY AVE	174
358-541-05	\$105.28	3451 DOCKERY AVE	175
358-541-06	\$105.28	3439 DOCKERY AVE	176
358-541-07	\$105.28	3427 DOCKERY AVE	177
358-541-10	\$105.28	3424 DOCKERY AVE	178
358-541-11	\$105.28	3436 DOCKERY AVE	179
358-541-12	\$105.28	3448 DOCKERY AVE	180
358-541-13	\$105.28	3460 DOCKERY AVE	181
358-541-14	\$105.28	3472 DOCKERY AVE	182
358-601-04	\$105.28	1297 HILLCREST ST	183
358-601-05	\$105.28	3502 DOCKERY AVE	184
358-602-01	\$105.28	1298 HILLCREST ST	185
358-570-33	\$105.28	1328 HICKS ST	186

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-570-34	\$105.28	1322 HICKS ST	187
358-570-35	\$105.28	1316 HICKS ST	188
358-570-36	\$105.28	1310 HICKS ST	189
358-570-37	\$105.28	1304 HICKS ST	190
358-570-38	\$105.28	1303 HICKS ST	191
358-570-39	\$105.28	1309 HICKS ST	192
358-570-40	\$105.28	1315 HICKS ST	193
358-570-41	\$105.28	1321 HICKS ST	194
358-570-42	\$105.28	1327 HICKS ST	195
358-570-43	\$105.28	1326 GOLDRIDGE ST	196
358-570-44	\$105.28	1320 GOLDRIDGE ST	197
358-570-45	\$105.28	1314 GOLDRIDGE ST	198
358-570-46	\$105.28	1308 GOLDRIDGE ST	199
358-570-47	\$105.28	1302 GOLDRIDGE ST	200
358-570-48	\$105.28	1301 GOLDRIDGE ST	201
358-570-49	\$105.28	1307 GOLDRIDGE ST	202
358-570-50	\$105.28	1313 GOLDRIDGE ST	203
358-570-51	\$105.28	1319 GOLDRIDGE ST	204
358-570-52	\$105.28	1325 GOLDRIDGE ST	205
358-570-53	\$105.28	1331 GOLDRIDGE ST	206
358-570-54	\$105.28	1337 GOLDRIDGE ST	207
358-570-55	\$105.28	3701 OLIVE ST	208
358-570-56	\$105.28	3707 OLIVE ST	209
358-570-57	\$105.28	3713 OLIVE ST	210
358-570-58	\$105.28	3719 OLIVE ST	211
358-570-59	\$105.28	3725 OLIVE ST	212
358-570-60	\$105.28	3731 OLIVE ST	213
358-580-34	\$105.28	3737 OLIVE ST	214
358-580-35	\$105.28	3743 OLIVE ST	215
358-580-36	\$105.28	3803 OLIVE ST	216
358-580-37	\$105.28	3809 OLIVE ST	217

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-580-38	\$105.28	3815 OLIVE ST	218
358-580-39	\$105.28	3821 OLIVE ST	219
358-580-40	\$105.28	3827 OLIVE ST	220
358-580-41	\$105.28	3833 OLIVE ST	221
358-580-42	\$105.28	3834 OLIVE ST	222
358-580-43	\$105.28	3828 OLIVE ST	223
358-580-44	\$105.28	3822 OLIVE ST	224
358-580-45	\$105.28	3816 OLIVE ST	225
358-580-46	\$105.28	3810 OLIVE ST	226
358-580-47	\$105.28	3804 OLIVE ST	227
358-580-48	\$105.28	3744 OLIVE ST	228
358-580-49	\$105.28	3738 OLIVE ST	229
358-580-50	\$105.28	3732 OLIVE ST	230
358-580-51	\$105.28	3733 DOCKERY AVE	231
358-580-52	\$105.28	3737 DOCKERY AVE	232
358-580-53	\$105.28	3741 DOCKERY AVE	233
358-580-54	\$105.28	3745 DOCKERY AVE	234
358-580-55	\$105.28	3749 DOCKERY AVE	235
358-580-56	\$105.28	3753 DOCKERY AVE	236
358-580-57	\$105.28	3757 DOCKERY AVE	237
358-580-58	\$105.28	3817 DOCKERY AVE	238
358-580-59	\$105.28	3821 DOCKERY AVE	239
358-580-60	\$105.28	3825 DOCKERY AVE	240
358-580-61	\$105.28	3829 DOCKERY AVE	241
358-580-62	\$105.28	3831 DOCKERY AVE	242
358-580-63	\$105.28	3835 DOCKERY AVE	243
358-580-64	\$105.28	3839 DOCKERY AVE	244
358-650-01	\$105.28	1260 STEPHANIE ST	245
358-650-02	\$105.28	1254 STEPHANIE ST	246
358-650-03	\$105.28	1248 STEPHANIE ST	247
358-650-04	\$105.28	1242 STEPHANIE ST	248

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-650-05	\$105.28	1236 STEPHANIE ST	249
358-650-06	\$105.28	1230 STEPHANIE ST	250
358-650-07	\$105.28	1224 STEPHANIE ST	251
358-650-08	\$105.28	1218 STEPHANIE ST	252
358-650-09	\$105.28	1212 STEPHANIE ST	253
358-650-10	\$105.28	1206 STEPHANIE ST	254
358-650-11	\$105.28	1122 STEPHANIE ST	255
358-650-12	\$105.28	1116 STEPHANIE ST	256
358-650-13	\$105.28	1110 STEPHANIE ST	257
358-650-14	\$105.28	1104 STEPHANIE ST	258
358-650-15	\$105.28	1042 STEPHANIE ST	259
358-650-16	\$105.28	1036 STEPHANIE ST	260
358-650-17	\$105.28	1030 STEPHANIE ST	261
358-650-18	\$105.28	1255 STEPHANIE ST	262
358-650-19	\$105.28	1249 STEPHANIE ST	263
358-650-20	\$105.28	1243 STEPHANIE ST	264
358-650-21	\$105.28	1237 STEPHANIE ST	265
358-650-22	\$105.28	1231 STEPHANIE ST	266
358-650-23	\$105.28	1225 STEPHANIE ST	267
358-650-24	\$105.28	1219 STEPHANIE ST	268
358-650-25	\$105.28	1213 STEPHANIE ST	269
358-650-26	\$105.28	1207 STEPHANIE ST	270
358-650-27	\$105.28	1208 TAMMY ST	271
358-650-28	\$105.28	1214 TAMMY ST	272
358-650-29	\$105.28	1220 TAMMY ST	273
358-650-30	\$105.28	1226 TAMMY ST	274
358-650-31	\$105.28	1232 TAMMY ST	275
358-650-32	\$105.28	1238 TAMMY ST	276
358-650-33	\$105.28	1244 TAMMY ST	277
358-650-34	\$105.28	1250 TAMMY ST	278
358-650-35	\$105.28	1256 TAMMY ST	279

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 1

APN	Assessment	Situs Address	#
358-650-36	\$105.28	1253 TAMMY ST	280
358-650-37	\$105.28	1247 TAMMY ST	281
358-650-38	\$105.28	1241 TAMMY ST	282
358-650-39	\$105.28	1235 TAMMY ST	283
358-650-40	\$105.28	1229 TAMMY ST	284
358-650-41	\$105.28	1223 TAMMY ST	285
358-650-42	\$105.28	1217 TAMMY ST	286
358-650-43	\$105.28	3719 HILL ST	287
358-650-44	\$105.28	3716 HILL ST	288
358-650-45	\$105.28	3722 HILL ST	289
358-650-46	\$105.28	3804 HILL ST	290
358-650-47	\$105.28	3810 HILL ST	291
358-650-48	\$105.28	3816 HILL ST	292
358-650-49	\$105.28	3822 HILL ST	293
358-650-50	\$105.28	3819 VIA CORVINO ST	294
358-650-51	\$105.28	3813 VIA CORVINO ST	295
358-650-52	\$105.28	3807 VIA CORVINO ST	296
358-650-53	\$105.28	3801 VIA CORVINO ST	297
358-650-54	\$105.28	3723 VIA CORVINO ST	298
358-650-55	\$105.28	3717 VIA CORVINO ST	299
358-650-56	\$105.28	3718 VIA CORVINO ST	300
358-650-57	\$105.28	3802 VIA CORVINO ST	301
358-650-58	\$105.28	3806 VIA CORVINO ST	302
358-650-59	\$105.28	3812 VIA CORVINO ST	303
358-660-01	\$105.28	1016 HICKS ST	304
358-660-02	\$105.28	1022 HICKS ST	305
358-660-03	\$105.28	3712 VIA CORVINO ST	306
358-660-04	\$105.28	1019 HICKS ST	307
358-660-05	\$105.28	1025 HICKS ST	308
358-660-06	\$105.28	1031 HICKS ST	309
358-660-07	\$105.28	3705 VIA CORVINO ST	310

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 1

APN	Assessment	Situs Address	#
358-660-08	\$105.28	3711 VIA CORVINO ST	311
358-660-09	\$105.28	3710 HILL ST	312
358-660-10	\$105.28	3704 HILL ST	313
358-660-11	\$105.28	3707 HILL ST	314
358-660-12	\$105.28	3713 HILL ST	315
358-660-13	\$105.28	1246 HICKS ST	316
358-660-14	\$105.28	1240 HICKS ST	317
358-660-15	\$105.28	1234 HICKS ST	318
358-660-16	\$105.28	1228 HICKS ST	319
358-660-17	\$105.28	1222 HICKS ST	320
358-660-18	\$105.28	1216 HICKS ST	321
358-660-19	\$105.28	1215 HICKS ST	322
358-660-20	\$105.28	1221 HICKS ST	323
358-660-21	\$105.28	1227 HICKS ST	324
358-660-22	\$105.28	1233 HICKS ST	325
358-660-23	\$105.28	1239 HICKS ST	326
358-660-24	\$105.28	1245 HICKS ST	327
358-660-25	\$105.28	1248 GOLDRIDGE ST	328
358-660-26	\$105.28	1242 GOLDRIDGE ST	329
358-660-27	\$105.28	1236 GOLDRIDGE ST	330
358-660-28	\$105.28	1230 GOLDRIDGE ST	331
358-660-29	\$105.28	1224 GOLDRIDGE ST	332
358-660-30	\$105.28	1218 GOLDRIDGE ST	333
358-660-31	\$105.28	3610 HILL ST	334
358-660-32	\$105.28	3604 HILL ST	335
358-660-33	\$105.28	1124 GOLDRIDGE ST	336
358-660-34	\$105.28	1118 GOLDRIDGE ST	337
358-660-35	\$105.28	1112 GOLDRIDGE ST	338
358-660-36	\$105.28	1106 GOLDRIDGE ST	339
358-660-37	\$105.28	1225 GOLDRIDGE ST	340
358-660-38	\$105.28	1231 GOLDRIDGE ST	341

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 1

APN	Assessment	Situs Address	#
358-660-39	\$105.28	1237 GOLDRIDGE ST	342
358-660-40	\$105.28	1243 GOLDRIDGE ST	343
358-660-41	\$105.28	1249 GOLDRIDGE ST	344
358-660-42	\$105.28	1255 GOLDRIDGE ST	345
358-670-01	\$105.28	1024 STEPHANIE ST	346
358-670-02	\$105.28	1018 STEPHANIE ST	347
358-670-03	\$105.28	1012 STEPHANIE ST	348
358-670-04	\$105.28	1006 STEPHANIE ST	349
358-670-05	\$105.28	1002 STEPHANIE ST	350
358-670-06	\$105.28	1003 STEPHANIE ST	351
358-670-07	\$105.28	3814 BELLA VISTA	352
358-670-08	\$105.28	3808 BELLA VISTA	353
358-670-09	\$105.28	3802 BELLA VISTA	354
358-670-10	\$105.28	1011 TAMMY ST	355
358-670-11	\$105.28	1017 TAMMY ST	356
358-670-12	\$105.28	1023 TAMMY ST	357
358-670-13	\$105.28	3807 BELLA VISTA	358
358-670-14	\$105.28	3813 BELLA VISTA	359
ZONE 1 Total	\$37,795.52	Total parcels	359

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 2

APN	Assessment	Situs Address	#
348-300-01	\$123.34	3748 N CHANDLER CT	1
348-300-02	\$123.34	3742 N CHANDLER CT	2
348-300-03	\$123.34	3736 N CHANDLER CT	3
348-300-04	\$123.34	3730 N CHANDLER CT	4
348-300-05	\$123.34	3724 N CHANDLER CT	5
348-300-06	\$123.34	3627 N CHANDLER CT	6
348-300-07	\$123.34	3633 N CHANDLER CT	7
348-300-08	\$123.34	3721 N CHANDLER CT	8
348-300-09	\$123.34	3727 N CHANDLER CT	9
348-310-01	\$123.34	3621 N CHANDLER CT	10
348-310-02	\$123.34	3615 N CHANDLER CT	11
348-310-03	\$123.34	3609 N CHANDLER CT	12
348-310-04	\$123.34	3603 N CHANDLER CT	13
348-310-05	\$123.34	3602 N CHANDLER CT	14
348-310-06	\$123.34	3608 N CHANDLER CT	15
348-310-07	\$123.34	3614 N CHANDLER CT	16
348-310-08	\$123.34	3620 N CHANDLER CT	17
348-310-09	\$123.34	3714 BALBOA ST	18
348-310-10	\$123.34	3720 BALBOA ST	19
348-310-11	\$123.34	3726 BALBOA ST	20
348-310-12	\$123.34	3723 CLAY CT	21
348-310-13	\$123.34	3724 CLAY CT	22
348-310-14	\$123.34	3721 COLUMBIA ST	23
348-310-15	\$123.34	3715 COLUMBIA ST	24
348-310-16	\$123.34	3707 COLUMBIA ST	25
348-310-17	\$123.34	3703 COLUMBIA ST	26
348-310-18	\$123.34	3631 COLUMBIA ST	27
348-310-19	\$123.34	3625 COLUMBIA ST	28
348-310-20	\$123.34	3619 COLUMBIA ST	29
348-310-21	\$123.34	3107 NORTHHILL ST	30
348-310-22	\$123.34	3023 NORTHHILL ST	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 2

APN	Assessment	Situs Address	#
348-310-23	\$123.34	3017 NORTHHILL ST	32
348-310-24	\$123.34	3011 NORTHHILL ST	33
348-310-25	\$123.34	3005 NORTHHILL ST	34
348-310-26	\$123.34	3004 NORTHHILL ST	35
348-310-27	\$123.34	3010 NORTHHILL ST	36
348-310-28	\$123.34	3016 NORTHHILL ST	37
348-310-29	\$123.34	3630 COLUMBIA ST	38
348-310-30	\$123.34	3704 COLUMBIA ST	39
348-310-31	\$123.34	3710 COLUMBIA ST	40
348-310-32	\$123.34	3716 COLUMBIA ST	41
348-310-33	\$123.34	3722 COLUMBIA ST	42
348-310-34	\$123.34	3100 GOLDRIDGE ST	43
348-310-35	\$123.34	3106 GOLDRIDGE ST	44
348-310-36	\$123.34	3112 GOLDRIDGE ST	45
348-310-37	\$123.34	3118 GOLDRIDGE ST	46
348-310-38	\$123.34	3124 GOLDRIDGE ST	47
348-310-39	\$123.34	3130 GOLDRIDGE ST	48
348-310-40	\$123.34	3202 GOLDRIDGE ST	49
348-310-41	\$123.34	3208 GOLDRIDGE ST	50
348-310-42	\$123.34	3214 GOLDRIDGE ST	51
348-310-43	\$123.34	3220 GOLDRIDGE ST	52
348-310-44	\$123.34	3226 GOLDRIDGE ST	53
348-310-45	\$123.34	3737 GOLDRIDGE	54
348-310-46	\$123.34	3731 BALBOA ST	55
348-310-47	\$123.34	3725 BALBOA ST	56
348-310-48	\$123.34	3718 N CHANDLER CT	57
348-310-61	\$123.34	3112 NORTHHILL ST	58
348-310-62	\$123.34	3118 NORTHHILL ST	59
348-310-63	\$123.34	3124 NORTHHILL ST	60
348-310-64	\$123.34	3718 CLAY CT	61
348-310-65	\$123.34	3712 CLAY CT	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 2

APN	Assessment	Situs Address	#
348-310-66	\$123.34	3706 CLAY CT	63
348-310-67	\$123.34	3618 CLAY CT	64
348-310-68	\$123.34	3612 CLAY CT	65
348-310-69	\$123.34	3606 CLAY CT	66
348-310-70	\$123.34	3605 CLAY CT	67
348-310-71	\$123.34	3611 CLAY CT	68
348-310-72	\$123.34	3617 CLAY CT	69
348-310-73	\$123.34	3623 CLAY CT	70
348-310-74	\$123.34	3705 CLAY CT	71
348-310-75	\$123.34	3711 CLAY CT	72
348-310-76	\$123.34	3717 CLAY CT	73
348-320-01	\$123.34	3113 NORTHHILL ST	74
348-320-02	\$123.34	3119 NORTHHILL ST	75
348-320-03	\$123.34	3125 NORTHHILL ST	76
348-320-04	\$123.34	3514 S CHANDLER CT	77
348-320-05	\$123.34	3508 S CHANDLER CT	78
348-320-06	\$123.34	3502 S CHANDLER CT	79
348-320-07	\$123.34	3489 COLUMBIA ST	80
348-320-08	\$123.34	3507 COLUMBIA ST	81
348-320-09	\$123.34	3513 COLUMBIA ST	82
348-320-10	\$123.34	3519 COLUMBIA ST	83
348-320-11	\$123.34	3520 COLUMBIA ST	84
348-320-12	\$123.34	3514 COLUMBIA ST	85
348-320-13	\$123.34	3508 COLUMBIA ST	86
348-320-14	\$123.34	3502 COLUMBIA ST	87
348-320-15	\$123.34	3490 COLUMBIA ST	88
348-320-16	\$123.34	3484 COLUMBIA ST	89
348-320-17	\$123.34	3105 KENT ST	90
348-320-18	\$123.34	3111 KENT ST	91
348-320-19	\$123.34	3117 KENT ST	92
348-320-20	\$123.34	3123 KENT ST	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 2

APN	Assessment	Situs Address	#
348-320-21	\$123.34	3485 S CHANDLER CT	94
348-320-22	\$123.34	3491 S CHANDLER CT	95
348-320-23	\$123.34	3503 S CHANDLER CT	96
348-320-24	\$123.34	3509 S CHANDLER CT	97
348-320-25	\$123.34	3515 S CHANDLER CT	98
348-320-26	\$123.34	3521 S CHANDLER CT	99
348-320-27	\$123.34	3527 S CHANDLER CT	100
348-320-28	\$123.34	3533 S CHANDLER CT	101
348-320-29	\$123.34	3538 S CHANDLER CT	102
348-320-30	\$123.34	3532 S CHANDLER CT	103
348-320-31	\$123.34	3526 S CHANDLER CT	104
348-320-32	\$123.34	3520 S CHANDLER CT	105
358-333-22	\$123.34	2366 AZALEA ST	106
358-333-23	\$123.34	2360 AZALEA ST	107
358-333-24	\$123.34	2354 AZALEA ST	108
358-333-25	\$123.34	2348 AZALEA ST	109
358-333-26	\$123.34	2342 AZALEA ST	110
358-333-27	\$123.34	2336 AZALEA ST	111
358-333-28	\$123.34	2330 AZALEA ST	112
358-333-29	\$123.34	2324 AZALEA ST	113
358-333-30	\$123.34	2318 AZALEA ST	114
358-333-31	\$123.34	2312 AZALEA ST	115
358-333-32	\$123.34	2306 AZALEA ST	116
358-333-33	\$123.34	2300 AZALEA ST	117
358-333-34	\$123.34	2307 AZALEA ST	118
358-333-35	\$123.34	2313 AZALEA ST	119
358-333-36	\$123.34	2319 AZALEA ST	120
358-333-37	\$123.34	2325 AZALEA ST	121
358-333-38	\$123.34	2331 AZALEA ST	122
358-333-39	\$123.34	2337 AZALEA ST	123
358-333-40	\$123.34	2343 AZALEA ST	124

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-336-01	\$123.34	2349 AZALEA ST	125
358-336-02	\$123.34	2355 AZALEA ST	126
358-336-03	\$123.34	2361 AZALEA ST	127
358-336-04	\$123.34	2367 AZALEA ST	128
358-336-05	\$123.34	2403 AZALEA ST	129
358-336-06	\$123.34	2409 AZALEA ST	130
358-336-07	\$123.34	2415 AZALEA ST	131
358-336-08	\$123.34	2421 AZALEA ST	132
358-336-09	\$123.34	2427 AZALEA ST	133
358-336-10	\$123.34	2433 AZALEA ST	134
358-336-11	\$123.34	2439 AZALEA ST	135
358-336-12	\$123.34	2438 AZALEA ST	136
358-336-13	\$123.34	2432 AZALEA ST	137
358-336-14	\$123.34	2426 AZALEA ST	138
358-336-15	\$123.34	2420 AZALEA ST	139
358-336-16	\$123.34	2414 AZALEA ST	140
358-336-17	\$123.34	2408 AZALEA ST	141
358-336-18	\$123.34	2402 AZALEA ST	142
358-471-01S	\$123.34	2707 NELSON BLVD	143
358-471-02S	\$123.34	2701 NELSON BLVD	144
358-471-03S	\$123.34	3453 MITCHELL AVE	145
358-471-04S	\$123.34	3449 MITCHELL AVE	146
358-471-05S	\$123.34	3445 MITCHELL AVE	147
358-471-06S	\$123.34	3441 MITCHELL AVE	148
358-471-07S	\$123.34	3437 MITCHELL AVE	149
358-471-08S	\$123.34	3433 MITCHELL AVE	150
358-471-09S	\$123.34	3429 MITCHELL AVE	151
358-471-10S	\$123.34	3425 MITCHELL AVE	152
358-471-11S	\$123.34	3421 MITCHELL AVE	153
358-471-12S	\$123.34	3417 MITCHELL AVE	154
358-471-13S	\$123.34	3413 MITCHELL AVE	155

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APN	Assessment	Situs Address	#
358-471-14S	\$123.34	3409 MITCHELL AVE	156
358-471-15S	\$123.34	3405 MITCHELL AVE	157
358-471-16S	\$123.34	3401 MITCHELL AVE	158
358-472-01S	\$123.34	2611 NELSON BLVD	159
358-472-02S	\$123.34	2615 NELSON BLVD	160
358-472-03S	\$123.34	3458 MITCHELL AVE	161
358-472-04S	\$123.34	3452 MITCHELL AVE	162
358-472-05S	\$123.34	3448 MITCHELL AVE	163
358-472-06S	\$123.34	3444 MITCHELL AVE	164
358-472-07S	\$123.34	3440 MITCHELL AVE	165
358-472-08S	\$123.34	3436 MITCHELL AVE	166
358-472-09S	\$123.34	3432 MITCHELL AVE	167
358-472-10S	\$123.34	3428 MITCHELL AVE	168
358-472-11S	\$123.34	3424 MITCHELL AVE	169
358-472-12S	\$123.34	3420 MITCHELL AVE	170
358-472-13S	\$123.34	3416 MITCHELL AVE	171
358-472-14S	\$123.34	2616 HUNTSMAN AVE	172
358-472-15S	\$123.34	2612 HUNTSMAN AVE	173
358-472-16S	\$123.34	2608 HUNTSMAN AVE	174
358-472-17S	\$123.34	2602 HUNTSMAN AVE	175
358-472-18S	\$123.34	3415 SNYDER ST	176
358-472-19S	\$123.34	3419 SNYDER ST	177
358-472-20S	\$123.34	3423 SNYDER ST	178
358-472-21S	\$123.34	3427 SNYDER ST	179
358-472-22S	\$123.34	3431 SNYDER ST	180
358-472-23S	\$123.34	3435 SNYDER ST	181
358-472-24S	\$123.34	3439 SNYDER ST	182
358-472-25S	\$123.34	3443 SNYDER ST	183
358-472-26S	\$123.34	3447 SNYDER ST	184
358-472-27S	\$123.34	3451 SNYDER ST	185
358-472-28S	\$123.34	3455 SNYDER ST	186

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APN	Assessment	Situs Address	#
358-472-29S	\$123.34	2607 NELSON BLVD	187
358-472-30S	\$123.34	2601 NELSON BLVD	188
358-473-02S	\$123.34	3447 THOMPSON AVE	189
358-473-03S	\$123.34	3441 THOMPSON AVE	190
358-473-08S	\$123.34	2565 NELSON BLVD	191
358-473-09S	\$123.34	2569 NELSON BLVD	192
358-473-10S	\$123.34	2573 NELSON BLVD	193
358-473-11S	\$123.34	2577 NELSON BLVD	194
358-473-12S	\$123.34	2581 NELSON BLVD	195
358-473-13S	\$123.34	3458 SNYDER ST	196
358-473-14S	\$123.34	3446 SNYDER ST	197
358-473-15S	\$123.34	3438 SNYDER ST	198
358-473-16S	\$123.34	3430 SNYDER ST	199
358-473-17S	\$123.34	3420 SNYDER ST	200
358-473-18S	\$123.34	3414 SNYDER ST	201
358-473-19S	\$123.34	2582 HUNTSMAN AVE	202
358-473-20S	\$123.34	2578 HUNTSMAN AVE	203
358-473-21S	\$123.34	2574 HUNTSMAN AVE	204
358-473-22S	\$123.34	2570 HUNTSMAN AVE	205
358-473-23S	\$123.34	2566 HUNTSMAN AVE	206
358-473-24S	\$123.34	3459 THOMPSON AVE	207
358-473-25S	\$123.34	3453 THOMPSON AVE	208
358-473-27S	\$123.34	2509 NELSON BLVD	209
358-473-28S	\$123.34	3452 KELLY CIR	210
358-473-29S	\$123.34	3448 KELLY CIR	211
358-473-30S	\$123.34	3444 KELLY CIR	212
358-473-31S	\$123.34	3440 KELLY CIR	213
358-473-32S	\$123.34	2543 NELSON BLVD	214
358-490-01S	\$123.34	2711 NELSON BLVD	215
358-490-02S	\$123.34	2715 NELSON BLVD	216
358-490-03S	\$123.34	2719 NELSON BLVD	217

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APN	Assessment	Situs Address	#
358-490-04S	\$123.34	2723 NELSON BLVD	218
358-490-05S	\$123.34	2727 NELSON BLVD	219
358-490-06S	\$123.34	2731 NELSON BLVD	220
358-490-08S	\$123.34	2755 NELSON BLVD	221
358-490-09S	\$123.34	2729 PHEASANT RUN ST	222
358-490-10S	\$123.34	2725 PHEASANT RUN ST	223
358-490-11S	\$123.34	2721 PHEASANT RUN ST	224
358-490-12S	\$123.34	2717 PHEASANT RUN ST	225
358-490-13S	\$123.34	3402 ORYAN ST	226
358-490-14S	\$123.34	3406 ORYAN ST	227
358-490-15S	\$123.34	3410 ORYAN ST	228
358-490-16S	\$123.34	3414 ORYAN ST	229
358-490-17S	\$123.34	3418 ORYAN ST	230
358-490-18S	\$123.34	3422 ORYAN ST	231
358-490-19S	\$123.34	3426 ORYAN ST	232
358-490-20S	\$123.34	3430 ORYAN ST	233
358-490-21S	\$123.34	3434 ORYAN ST	234
358-490-22S	\$123.34	3438 ORYAN ST	235
358-490-23S	\$123.34	3442 ORYAN ST	236
358-490-24S	\$123.34	2714 BURNHAM ST	237
358-490-25S	\$123.34	2718 BURNHAM ST	238
358-490-28S	\$123.34	2719 BURNHAM ST	239
358-490-29S	\$123.34	2720 PHEASANT RUN ST	240
358-490-30S	\$123.34	3415 ORYAN ST	241
358-490-31S	\$123.34	3419 ORYAN ST	242
358-490-32S	\$123.34	3423 ORYAN ST	243
358-490-35S	\$123.34	2726 BURNHAM ST	244
358-490-37S	\$123.34	2722 BURNHAM ST	245
358-490-38	\$123.34	3497 SHAFT ST	246
358-490-39	\$123.34	3489 SHAFT ST	247
358-490-40	\$123.34	3477 SHAFT ST	248

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APN	Assessment	Situs Address	#
358-490-41	\$123.34	3465 SHAFT ST	249
358-490-42	\$123.34	3453 SHAFT ST	250
358-490-43	\$123.34	3441 SHAFT ST	251
358-490-44	\$123.34	3433 SHAFT ST	252
358-490-45	\$123.34	3421 SHAFT ST	253
358-490-46	\$123.34	2925 HUNTSMAN AVE	254
358-490-47	\$123.34	2913 HUNTSMAN AVE	255
358-490-48	\$123.34	2901 HUNTSMAN AVE	256
358-490-49	\$123.34	2885 HUNTSMAN AVE	257
358-490-50	\$123.34	2873 HUNTSMAN AVE	258
358-490-51	\$123.34	2861 HUNTSMAN AVE	259
358-490-52	\$123.34	3412 JORDAN ST	260
358-490-53	\$123.34	3424 JORDAN ST	261
358-490-54	\$123.34	3436 JORDAN ST	262
358-490-55	\$123.34	3448 JORDAN ST	263
358-490-56	\$123.34	3460 JORDAN ST	264
358-490-57	\$123.34	3472 JORDAN ST	265
358-490-58	\$123.34	3484 JORDAN ST	266
358-490-59	\$123.34	3496 JORDAN ST	267
358-490-60	\$123.34	3495 JORDAN ST	268
358-490-61	\$123.34	3487 JORDAN ST	269
358-490-62	\$123.34	3475 JORDAN ST	270
358-490-63	\$123.34	3463 JORDAN ST	271
358-490-64	\$123.34	3451 JORDAN ST	272
358-490-65	\$123.34	3439 JORDAN ST	273
358-490-66	\$123.34	3427 JORDAN ST	274
358-490-67	\$123.34	3426 SHAFT ST	275
358-490-68	\$123.34	3438 SHAFT ST	276
358-490-69	\$123.34	3450 SHAFT ST	277
358-490-70	\$123.34	3462 SHAFT ST	278
358-490-71	\$123.34	3474 SHAFT ST	279

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APN	Assessment	Situs Address	#
358-490-72	\$123.34	3486 SHAFT ST	280
358-490-73	\$123.34	3498 SHAFT ST	281
358-490-75S	\$123.34	3427 ORYAN ST	282
358-490-76S	\$123.34	3431 ORYAN ST	283
358-511-01	\$123.34	3518 CLEVELAND ST	284
358-511-02	\$123.34	3524 CLEVELAND ST	285
358-511-03	\$123.34	3536 CLEVELAND ST	286
358-511-04	\$123.34	3548 CLEVELAND ST	287
358-511-05	\$123.34	3602 CLEVELAND ST	288
358-511-06	\$123.34	3608 CLEVELAND ST	289
358-511-07	\$123.34	3616 CLEVELAND ST	290
358-511-08	\$123.34	3624 CLEVELAND ST	291
358-511-09	\$123.34	2832 NORTHHILL ST	292
358-511-10	\$123.34	2836 NORTHHILL ST	293
358-511-11	\$123.34	2840 NORTHHILL ST	294
358-511-12	\$123.34	2844 NORTHHILL ST	295
358-511-13	\$123.34	2848 NORTHHILL ST	296
358-511-14	\$123.34	2852 NORTHHILL ST	297
358-511-15	\$123.34	2856 NORTHHILL ST	298
358-511-16	\$123.34	2860 NORTHHILL ST	299
358-511-17	\$123.34	2964 NORTHHILL ST	300
358-511-18	\$123.34	2968 NORTHHILL ST	301
358-511-19	\$123.34	2972 NORTHHILL ST	302
358-511-20	\$123.34	2976 NORTHHILL ST	303
358-511-21	\$123.34	2971 NORTHHILL ST	304
358-511-22	\$123.34	2969 NORTHHILL ST	305
358-511-23	\$123.34	3607 SHAFT ST	306
358-511-24	\$123.34	3547 SHAFT ST	307
358-511-25	\$123.34	3535 SHAFT ST	308
358-511-26	\$123.34	3531 SHAFT ST	309
358-511-27	\$123.34	3527 SHAFT ST	310

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APN	Assessment	Situs Address	#
358-511-28	\$123.34	2974 NELSON BLVD	311
358-511-31S	\$123.34	2714 NORTHHILL ST	312
358-511-32S	\$123.34	2720 NORTHHILL ST	313
358-511-33S	\$123.34	2726 NORTHHILL ST	314
358-511-34S	\$123.34	2732 NORTHHILL ST	315
358-511-35S	\$123.34	2738 NORTHHILL ST	316
358-511-36S	\$123.34	2737 NORTHHILL ST	317
358-511-37S	\$123.34	2731 NORTHHILL ST	318
358-511-38S	\$123.34	2725 NORTHHILL ST	319
358-511-39S	\$123.34	2719 NORTHHILL ST	320
358-511-40S	\$123.34	2713 NORTHHILL ST	321
358-511-41S	\$123.34	2710 HILLCREST ST	322
358-511-42S	\$123.34	2716 HILLCREST ST	323
358-511-43S	\$123.34	2722 HILLCREST ST	324
358-511-44S	\$123.34	2728 HILLCREST ST	325
358-511-45S	\$123.34	2734 HILLCREST ST	326
358-511-46S	\$123.34	2735 HILLCREST ST	327
358-511-47S	\$123.34	2729 HILLCREST ST	328
358-511-48S	\$123.34	2723 HILLCREST ST	329
358-511-49S	\$123.34	2717 HILLCREST ST	330
358-511-50S	\$123.34	2711 HILLCREST ST	331
358-512-01	\$123.34	2861 NORTHHILL ST	332
358-512-02	\$123.34	2857 NORTHHILL ST	333
358-512-03	\$123.34	2853 NORTHHILL ST	334
358-512-04	\$123.34	2849 NORTHHILL ST	335
358-512-05	\$123.34	2845 NORTHHILL ST	336
358-512-06	\$123.34	2841 NORTHHILL ST	337
358-512-07	\$123.34	2837 NORTHHILL ST	338
358-512-08	\$123.34	2838 HILLCREST ST	339
358-512-09	\$123.34	2842 HILLCREST ST	340
358-512-10	\$123.34	2846 HILLCREST ST	341

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APN	Assessment	Situs Address	#
358-512-11	\$123.34	2850 HILLCREST ST	342
358-512-12	\$123.34	2854 HILLCREST ST	343
358-512-13	\$123.34	2858 HILLCREST ST	344
358-512-14	\$123.34	2862 HILLCREST ST	345
358-513-01	\$123.34	2863 HILLCREST ST	346
358-513-02	\$123.34	2859 HILLCREST ST	347
358-513-03	\$123.34	2855 HILLCREST ST	348
358-513-04	\$123.34	2851 HILLCREST ST	349
358-513-05	\$123.34	2847 HILLCREST ST	350
358-513-06	\$123.34	2843 HILLCREST ST	351
358-513-07	\$123.34	2839 HILLCREST ST	352
358-513-08	\$123.34	3523 CLEVELAND ST	353
358-513-09	\$123.34	3517 CLEVELAND ST	354
358-513-10	\$123.34	2844 NELSON BLVD	355
358-513-11	\$123.34	2848 NELSON BLVD	356
358-513-12	\$123.34	2852 NELSON BLVD	357
358-513-13	\$123.34		358
358-513-14	\$123.34	2860 NELSON BLVD	359
358-513-15	\$123.34	3530 SHAFT ST	360
358-513-16	\$123.34	3526 SHAFT ST	361
358-620-01S	\$123.34	2504 NORTHHILL ST	362
358-620-02S	\$123.34	2510 NORTHHILL ST	363
358-620-03S	\$123.34	2516 NORTHHILL ST	364
358-620-04S	\$123.34	2522 NORTHHILL ST	365
358-620-05S	\$123.34	2528 NORTHHILL ST	366
358-620-06S	\$123.34	2534 NORTHHILL ST	367
358-620-07S	\$123.34	2540 NORTHHILL ST	368
358-620-08S	\$123.34	2604 NORTHHILL ST	369
358-620-09S	\$123.34	2610 NORTHHILL ST	370
358-620-10S	\$123.34	3651 BRYAN ST	371
358-620-11S	\$123.34	3645 BRYAN ST	372

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APN	Assessment	Situs Address	#
358-620-12S	\$123.34	3644 SNYDER ST	373
358-620-13S	\$123.34	3650 SNYDER ST	374
358-620-14S	\$123.34	2646 NORTHHILL ST	375
358-620-15S	\$123.34	2652 NORTHHILL ST	376
358-620-16S	\$123.34	2658 NORTHHILL ST	377
358-620-17S	\$123.34	2708 NORTHHILL ST	378
358-620-18S	\$123.34	2707 NORTHHILL ST	379
358-620-19S	\$123.34	2651 NORTHHILL ST	380
358-620-20S	\$123.34	2645 NORTHHILL ST	381
358-620-21S	\$123.34	2639 NORTHHILL ST	382
358-620-22S	\$123.34	2633 NORTHHILL ST	383
358-620-23S	\$123.34	2627 NORTHHILL ST	384
358-620-24S	\$123.34	2621 NORTHHILL ST	385
358-620-25S	\$123.34	2615 NORTHHILL ST	386
358-620-26S	\$123.34	2609 NORTHHILL ST	387
358-620-27S	\$123.34	2603 NORTHHILL ST	388
358-620-28S	\$123.34	2535 NORTHHILL ST	389
358-620-29S	\$123.34	2529 NORTHHILL ST	390
358-620-30S	\$123.34	2523 NORTHHILL ST	391
358-620-31S	\$123.34	2517 NORTHHILL ST	392
358-620-32S	\$123.34	2511 NORTHHILL ST	393
358-620-33S	\$123.34	2505 NORTHHILL ST	394
358-620-36S	\$123.34	2502 HILLCREST ST	395
358-620-37S	\$123.34	2508 HILLCREST ST	396
358-620-38S	\$123.34	2514 HILLCREST ST	397
358-620-39S	\$123.34	2520 HILLCREST ST	398
358-620-40S	\$123.34	2526 HILLCREST ST	399
358-620-41S	\$123.34	2532 HILLCREST ST	400
358-620-42S	\$123.34	2600 HILLCREST ST	401
358-620-43S	\$123.34	2606 HILLCREST ST	402
358-620-44S	\$123.34	2612 HILLCREST ST	403

APN	Assessment	Situs Address	#
358-620-45S	\$123.34	2618 HILLCREST ST	404
358-620-46S	\$123.34	2624 HILLCREST ST	405
358-620-47S	\$123.34	2630 HILLCREST ST	406
358-620-48S	\$123.34	2636 HILLCREST ST	407
358-620-49S	\$123.34	2642 HILLCREST ST	408
358-620-50S	\$123.34	2648 HILLCREST ST	409
358-620-51S	\$123.34	2704 HILLCREST ST	410
358-620-52S	\$123.34	2705 HILLCREST ST	411
358-620-53S	\$123.34	2649 HILLCREST ST	412
358-620-54S	\$123.34	2643 HILLCREST ST	413
358-620-55S	\$123.34	2637 HILLCREST ST	414
358-620-56S	\$123.34	2631 HILLCREST ST	415
358-620-57S	\$123.34	2625 HILLCREST ST	416
358-620-58S	\$123.34	2619 HILLCREST ST	417
358-620-59S	\$123.34	2613 HILLCREST ST	418
358-620-60S	\$123.34	2607 HILLCREST ST	419
358-620-61S	\$123.34	2601 HILLCREST ST	420
358-620-62S	\$123.34	2539 HILLCREST ST	421
358-620-63S	\$123.34	2533 HILLCREST ST	422
358-620-64S	\$123.34	2527 HILLCREST ST	423
358-620-65S	\$123.34	2521 HILLCREST ST	424
358-620-66S	\$123.34	2515 HILLCREST ST	425
358-620-67S	\$123.34	2509 HILLCREST ST	426
358-620-68S	\$123.34	2503 HILLCREST ST	427
ZONE 2 Total	\$52,666.18		427

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APN	Assessment	Situs Address	#
358-431-03	\$93.88	3828 THOMPSON AVE	1
358-431-04	\$93.88	3822 THOMPSON AVE	2
358-431-05	\$93.88	3816 THOMPSON AVE	3
358-431-06	\$93.88	3810 THOMPSON AVE	4
358-431-07	\$93.88	3804 THOMPSON AVE	5
358-431-08	\$93.88	3801 WILLOW ST	6
358-431-09	\$93.88	3807 WILLOW ST	7
358-431-10	\$93.88	3813 WILLOW ST	8
358-431-11	\$93.88	3819 WILLOW ST	9
358-431-12	\$93.88	3825 WILLOW ST	10
358-431-13	\$93.88	3826 WILLOW ST	11
358-431-14	\$93.88	2410 STEPHANIE LN	12
358-431-15	\$93.88	2402 STEPHANIE LN	13
358-431-16	\$93.88	3827 GAYNOR CIR	14
358-431-17	\$93.88	3824 GAYNOR CIR	15
358-431-18	\$93.88	2390 STEPHANIE LN	16
358-431-19	\$93.88	2384 STEPHANIE LN	17
358-431-20	\$93.88	3829 VAN HORN ST	18
358-431-21	\$93.88	3828 VAN HORN ST	19
358-431-22	\$93.88	3824 VAN HORN ST	20
358-431-23	\$93.88	3823 HOWARD ST	21
358-431-24	\$93.88	3817 HOWARD ST	22
358-431-25	\$93.88	3818 HOWARD ST	23
358-431-26	\$93.88	3814 HOWARD ST	24
358-431-27	\$93.88	3810 HOWARD ST	25
358-431-28	\$93.88	3806 HOWARD ST	26
358-431-29	\$93.88	3802 HOWARD ST	27
358-431-32	\$93.88	3801 WRIGHT ST	28
358-431-33	\$93.88	3805 WRIGHT ST	29
358-431-34	\$93.88	3809 WRIGHT ST	30
358-431-35	\$93.88	3813 WRIGHT ST	31

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APN	Assessment	Situs Address	#
358-431-36	\$93.88	3817 WRIGHT ST	32
358-433-17	\$93.88	3808 WILLOW ST	33
358-433-18	\$93.88	2407 STEPHANIE LN	34
358-433-19	\$93.88	2401 STEPHANIE LN	35
358-433-20	\$93.88	2395 STEPHANIE LN	36
358-433-21	\$93.88	2389 STEPHANIE LN	37
358-433-22	\$93.88	2385 STEPHANIE LN	38
358-433-23	\$93.88	2381 STEPHANIE LN	39
358-433-24	\$93.88	2377 STEPHANIE LN	40
358-433-25	\$93.88	2373 STEPHANIE LN	41
358-433-26	\$93.88	2369 STEPHANIE LN	42
358-501-01	\$93.88	2449 SARAH CIR	43
358-501-02	\$93.88	2443 SARAH CIR	44
358-501-03	\$93.88	2437 SARAH CIR	45
358-501-04	\$93.88	2431 SARAH CIR	46
358-501-05	\$93.88	2425 SARAH CIR	47
358-501-06	\$93.88	2419 SARAH CIR	48
358-501-07	\$93.88	2413 SARAH CIR	49
358-501-08	\$93.88	2407 SARAH CIR	50
358-501-09	\$93.88	2401 SARAH CIR	51
358-501-10	\$93.88	2402 SARAH CIR	52
358-501-11	\$93.88	2408 SARAH CIR	53
358-501-12	\$93.88	2414 SARAH CIR	54
358-501-13	\$93.88	2420 SARAH CIR	55
358-501-14	\$93.88	2426 SARAH CIR	56
358-501-15	\$93.88	2432 SARAH CIR	57
358-501-16	\$93.88	2438 SARAH CIR	58
358-501-17	\$93.88	2444 SARAH CIR	59
358-501-18	\$93.88	2450 SARAH CIR	60
358-501-19	\$93.88	2451 NORTHVIEW ST	61
358-501-20	\$93.88	2445 NORTHVIEW ST	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-501-21	\$93.88	2439 NORTHVIEW ST	63
358-501-22	\$93.88	2433 NORTHVIEW ST	64
358-501-23	\$93.88	2427 NORTHVIEW ST	65
358-501-24	\$93.88	2421 NORTHVIEW ST	66
358-501-25	\$93.88	2415 NORTHVIEW ST	67
358-501-26	\$93.88	2409 NORTHVIEW ST	68
358-501-27	\$93.88	2403 NORTHVIEW ST	69
358-501-28	\$93.88	2397 NORTHVIEW ST	70
358-501-29	\$93.88	2391 NORTHVIEW ST	71
358-501-30	\$93.88	2385 NORTHVIEW ST	72
358-501-31	\$93.88	2379 NORTHVIEW ST	73
358-501-32	\$93.88	2373 NORTHVIEW ST	74
358-501-33	\$93.88	2367 NORTHVIEW ST	75
358-501-34	\$93.88	2361 NORTHVIEW ST	76
358-501-35	\$93.88	2355 NORTHVIEW ST	77
358-501-36	\$93.88	2349 NORTHVIEW ST	78
358-502-01	\$93.88	2452 NORTHVIEW ST	79
358-502-02	\$93.88	2440 NORTHVIEW ST	80
358-502-03	\$93.88	3977 WILLOW ST	81
358-502-04	\$93.88	3978 S THOMPSON AVE	82
358-503-01	\$93.88	2428 NORTHVIEW ST	83
358-503-02	\$93.88	2422 NORTHVIEW ST	84
358-503-03	\$93.88	2416 NORTHVIEW ST	85
358-503-04	\$93.88	2410 NORTHVIEW ST	86
358-503-05	\$93.88	2404 NORTHVIEW ST	87
358-503-06	\$93.88	2398 NORTHVIEW ST	88
358-503-07	\$93.88	2392 NORTHVIEW ST	89
358-503-08	\$93.88	2386 NORTHVIEW ST	90
358-503-09	\$93.88	2380 NORTHVIEW ST	91
358-503-10	\$93.88	2374 NORTHVIEW ST	92
358-503-11	\$93.88	2368 NORTHVIEW ST	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 3

APN	Assessment	Situs Address	#
358-503-12	\$93.88	2362 NORTHVIEW ST	94
358-503-13	\$93.88	2356 NORTHVIEW ST	95
358-503-14	\$93.88	2350 NORTHVIEW ST	96
358-503-15	\$93.88	2351 SIERRA VIEW ST	97
358-503-16	\$93.88	2357 SIERRA VIEW ST	98
358-503-17	\$93.88	2363 SIERRA VIEW ST	99
358-503-18	\$93.88	2369 SIERRA VIEW ST	100
358-503-19	\$93.88	2375 SIERRA VIEW ST	101
358-503-20	\$93.88	2381 SIERRA VIEW ST	102
358-503-21	\$93.88	2387 SIERRA VIEW ST	103
358-503-22	\$93.88	2393 SIERRA VIEW ST	104
358-503-23	\$93.88	2399 SIERRA VIEW ST	105
358-503-24	\$93.88	2405 SIERRA VIEW ST	106
358-503-25	\$93.88	2411 SIERRA VIEW ST	107
358-503-26	\$93.88	2417 SIERRA VIEW ST	108
358-503-27	\$93.88	2423 SIERRA VIEW ST	109
358-503-28	\$93.88	2429 SIERRA VIEW ST	110
358-504-01	\$93.88	2436 SIERRA VIEW ST	111
358-504-02	\$93.88	2430 SIERRA VIEW ST	112
358-504-03	\$93.88	2424 SIERRA VIEW ST	113
358-504-04	\$93.88	2418 SIERRA VIEW ST	114
358-504-05	\$93.88	2412 SIERRA VIEW ST	115
358-504-06	\$93.88	2406 SIERRA VIEW ST	116
358-504-07	\$93.88	2400 SIERRA VIEW ST	117
358-504-08	\$93.88	2394 SIERRA VIEW ST	118
358-504-09	\$93.88	2388 SIERRA VIEW ST	119
358-504-10	\$93.88	2382 SIERRA VIEW ST	120
358-504-11	\$93.88	2376 SIERRA VIEW ST	121
358-504-12	\$93.88	2370 SIERRA VIEW ST	122
358-504-13	\$93.88	2364 SIERRA VIEW ST	123
358-504-14	\$93.88	2358 SIERRA VIEW ST	124

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-504-15	\$93.88	2352 SIERRA VIEW ST	125
358-551-01	\$93.88	2566 SIERRA VIEW ST	126
358-551-02	\$93.88	2560 SIERRA VIEW ST	127
358-551-03	\$93.88	2554 SIERRA VIEW ST	128
358-551-04	\$93.88	2548 SIERRA VIEW ST	129
358-551-05	\$93.88	2652 SIERRA VIEW ST	130
358-551-06	\$93.88	2646 SIERRA VIEW ST	131
358-551-07	\$93.88	2640 SIERRA VIEW ST	132
358-551-08	\$93.88	2634 SIERRA VIEW ST	133
358-551-09	\$93.88	2628 SIERRA VIEW ST	134
358-551-10	\$93.88	2622 SIERRA VIEW ST	135
358-551-11	\$93.88	2616 SIERRA VIEW ST	136
358-551-12	\$93.88	2610 SIERRA VIEW ST	137
358-551-13	\$93.88	2606 SIERRA VIEW ST	138
358-552-01	\$93.88	2565 SIERRA VIEW ST	139
358-552-02	\$93.88	2559 SIERRA VIEW ST	140
358-552-03	\$93.88	2553 SIERRA VIEW ST	141
358-552-04	\$93.88	3935 JASPER ST	142
358-552-05	\$93.88	3929 JASPER ST	143
358-552-06	\$93.88	2552 SARAH ST	144
358-552-07	\$93.88	2558 SARAH ST	145
358-552-08	\$93.88	2564 SARAH ST	146
358-552-09	\$93.88	3930 SNYDER ST	147
358-552-10	\$93.88	3936 SNYDER ST	148
358-552-11	\$93.88	2639 SIERRA VIEW ST	149
358-552-12	\$93.88	2633 SIERRA VIEW ST	150
358-552-13	\$93.88	2627 SIERRA VIEW ST	151
358-552-14	\$93.88	2621 SIERRA VIEW ST	152
358-552-15	\$93.88	2615 SIERRA VIEW ST	153
358-552-16	\$93.88	2609 SIERRA VIEW ST	154
358-552-17	\$93.88	2605 SIERRA VIEW ST	155

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-552-18	\$93.88	2638 SARAH ST	156
358-552-19	\$93.88	2632 SARAH ST	157
358-552-20	\$93.88	2626 SARAH ST	158
358-552-21	\$93.88	2620 SARAH ST	159
358-552-22	\$93.88	2614 SARAH ST	160
358-552-23	\$93.88	2608 SARAH ST	161
358-553-01	\$93.88	3925 SNYDER ST	162
358-553-02	\$93.88	3919 SNYDER ST	163
358-553-03	\$93.88	3913 SNYDER ST	164
358-553-04	\$93.88	3907 SNYDER ST	165
358-553-05	\$93.88	3908 MITCHELL AVE	166
358-553-06	\$93.88	3914 MITCHELL AVE	167
358-553-07	\$93.88	3920 MITCHELL AVE	168
358-553-08	\$93.88	3926 MITCHELL AVE	169
358-553-09	\$93.88	2631 SARAH ST	170
358-553-10	\$93.88	2625 SARAH ST	171
358-553-11	\$93.88	2619 SARAH ST	172
358-554-01	\$93.88	2563 SARAH ST	173
358-554-02	\$93.88	2557 SARAH ST	174
358-554-03	\$93.88	2551 SARAH ST	175
358-554-04	\$93.88	2545 SARAH ST	176
358-554-05	\$93.88	2539 SARAH ST	177
358-554-06	\$93.88	2533 SARAH ST	178
358-554-07	\$93.88	2517 SARAH ST	179
358-554-08	\$93.88	2511 SARAH ST	180
358-554-09	\$93.88	2505 SARAH ST	181
358-555-01	\$93.88	3920 KELLY CIR	182
358-555-02	\$93.88	3926 KELLY CIR	183
358-555-03	\$93.88	3932 KELLY CIR	184
358-555-04	\$93.88	3938 KELLY CIR	185
358-555-05	\$93.88	3939 KELLY CIR	186

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CITY OF SELMA
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APN	Assessment	Situs Address	#
358-555-06	\$93.88	3933 KELLY CIR	187
358-555-07	\$93.88	3927 KELLY CIR	188
358-555-08	\$93.88	3921 KELLY CIR	189
358-555-09	\$93.88	3922 JASPER ST	190
358-555-10	\$93.88	3928 JASPER ST	191
358-555-11	\$93.88	3934 JASPER ST	192
358-555-12	\$93.88	3940 JASPER ST	193
358-556-01	\$93.88	3909 MITCHELL AVE	194
358-556-02	\$93.88	3915 MITCHELL AVE	195
358-556-03	\$93.88	3921 MITCHELL AVE	196
358-556-04	\$93.88	3927 MITCHELL AVE	197
358-556-05	\$93.88	3933 MITCHELL AVE	198
358-556-06	\$93.88	3939 MITCHELL AVE	199
358-556-07	\$93.88	3945 MITCHELL AVE	200
358-556-08	\$93.88	3951 MITCHELL AVE	201
 ZONE 3 Total	 \$18,869.88		 201

EXHIBIT "B" TO ENGINEER'S REPORT
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APN	Assessment	Situs Address	#
358-521-11	\$120.86	2121 ALTON ST	1
358-521-12	\$120.86	2115 ALTON ST	2
358-521-13	\$120.86	2105 ALTON ST	3
358-521-14	\$120.86	2053 ALTON ST	4
358-521-15	\$120.86	2045 ALTON ST	5
358-521-16	\$120.86	2037 ALTON ST	6
358-521-17	\$120.86	2029 ALTON ST	7
358-521-18	\$120.86	2021 ALTON ST	8
358-521-19	\$120.86	2015 ALTON ST	9
358-521-20	\$120.86	2003 ALTON ST	10
358-521-21	\$120.86	2004 MAPLE ST	11
358-521-22	\$120.86	2008 MAPLE ST	12
358-521-23	\$120.86	2016 MAPLE ST	13
358-521-24	\$120.86	2024 MAPLE ST	14
358-521-25	\$120.86	2030 MAPLE ST	15
358-521-26	\$120.86	2040 MAPLE ST	16
358-521-27	\$120.86	2048 MAPLE ST	17
358-521-28	\$120.86	2102 MAPLE ST	18
358-521-29	\$120.86	2108 MAPLE ST	19
358-521-30	\$120.86	2116 MAPLE ST	20
358-521-32	\$120.86	2129 ALTON ST	21
358-521-33	\$120.86	2137 ALTON ST	22
358-521-34	\$120.86	2145 ALTON ST	23
358-521-35	\$120.86	2207 ALTON ST	24
358-521-36	\$120.86	2217 ALTON ST	25
358-521-37	\$120.86	2223 ALTON ST	26
358-521-38	\$120.86	2251 ALTON ST	27
358-521-39	\$120.86	2259 ALTON ST	28
358-521-40	\$120.86	2260 MAPLE ST	29
358-521-41	\$120.86	2252 MAPLE ST	30
358-521-42	\$120.86	2224 MAPLE ST	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-521-43	\$120.86	2218 MAPLE ST	32
358-521-44	\$120.86	2208 MAPLE ST	33
358-521-45	\$120.86	2146 MAPLE ST	34
358-521-46	\$120.86	2138 MAPLE ST	35
358-521-47	\$120.86	2124 MAPLE ST	36
358-522-01	\$120.86	2003 OAK ST	37
358-522-02	\$120.86	2011 OAK ST	38
358-522-03	\$120.86	2019 OAK ST	39
358-522-04	\$120.86	2027 OAK ST	40
358-522-05	\$120.86	2035 OAK ST	41
358-522-06	\$120.86	2043 OAK ST	42
358-522-07	\$120.86	2051 OAK ST	43
358-522-08	\$120.86	2103 OAK ST	44
358-522-09	\$120.86	2111 OAK ST	45
358-522-10	\$120.86	2104 ALTON ST	46
358-522-11	\$120.86	2058 ALTON ST	47
358-522-12	\$120.86	2044 ALTON ST	48
358-522-13	\$120.86	2036 ALTON ST	49
358-522-14	\$120.86	2028 ALTON ST	50
358-523-01	\$120.86	2127 OAK ST	51
358-523-02	\$120.86	2135 OAK ST	52
358-523-03	\$120.86	2143 OAK ST	53
358-523-04	\$120.86	2205 OAK ST	54
358-523-05	\$120.86	2215 OAK ST	55
358-523-06	\$120.86	2221 OAK ST	56
358-523-07	\$120.86	2239 OAK ST	57
358-523-08	\$120.86	2257 OAK ST	58
358-523-09	\$120.86	2258 ALTON ST	59
358-523-10	\$120.86	2250 ALTON ST	60
358-523-11	\$120.86	2222 ALTON ST	61
358-523-12	\$120.86	2216 ALTON ST	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-523-13	\$120.86	2206 ALTON ST	63
358-523-14	\$120.86	2144 ALTON ST	64
358-523-15	\$120.86	2136 ALTON ST	65
358-523-16	\$120.86	2128 ALTON ST	66
358-524-01	\$120.86	2116 OAK ST	67
358-524-02	\$120.86	2108 OAK ST	68
358-524-03	\$120.86	2102 OAK ST	69
358-524-04	\$120.86	2048 OAK ST	70
358-524-05	\$120.86	2040 OAK ST	71
358-524-06	\$120.86	2030 OAK ST	72
358-524-07	\$120.86	2024 OAK ST	73
358-524-08	\$120.86	2016 OAK ST	74
358-524-09	\$120.86	2008 OAK ST	75
358-524-10	\$120.86	2004 OAK ST	76
358-524-11	\$120.86	2256 OAK ST	77
358-524-12	\$120.86	2238 OAK ST	78
358-524-13	\$120.86	2220 OAK ST	79
358-524-14	\$120.86	2214 OAK ST	80
358-524-15	\$120.86	2204 OAK ST	81
358-524-16	\$120.86	2142 OAK ST	82
358-524-17	\$120.86	2134 OAK ST	83
358-524-18	\$120.86	2126 OAK ST	84
358-531-01	\$120.86	1914 ALTON CT	85
358-531-02	\$120.86	1908 ALTON CT	86
358-531-03	\$120.86	1902 ALTON CT	87
358-531-04	\$120.86	1822 OAK ST	88
358-531-05	\$120.86	1816 OAK ST	89
358-531-06	\$120.86	1810 OAK ST	90
358-531-07	\$120.86	1804 OAK ST	91
358-531-08	\$120.86	1718 OAK ST	92
358-531-09	\$120.86	1712 OAK ST	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-531-10	\$120.86	1706 OAK ST	94
358-531-11	\$120.86	1707 ASPEN ST	95
358-531-12	\$120.86	1713 ASPEN ST	96
358-531-13	\$120.86	1719 ASPEN ST	97
358-531-14	\$120.86	1805 ASPEN ST	98
358-531-15	\$120.86	1811 ASPEN ST	99
358-531-16	\$120.86	1817 ASPEN ST	100
358-531-17	\$120.86	1823 ASPEN ST	101
358-532-01	\$120.86	1913 ALTON CT	102
358-532-02	\$120.86	1907 ALTON CT	103
358-532-03	\$120.86	1901 ALTON CT	104
358-533-01	\$120.86	1815 OAK ST	105
358-533-02	\$120.86	1809 OAK ST	106
358-533-03	\$120.86	1803 OAK ST	107
358-533-04	\$120.86	1717 OAK ST	108
358-533-05	\$120.86	1711 OAK ST	109
358-533-06	\$120.86	1705 OAK ST	110
358-533-07	\$120.86	1704 ALTON ST	111
358-533-08	\$120.86	1710 ALTON ST	112
358-533-09	\$120.86	1716 ALTON ST	113
358-533-10	\$120.86	1802 ALTON ST	114
358-533-11	\$120.86	1808 ALTON ST	115
358-533-12	\$120.86	1814 ALTON ST	116
358-534-01	\$120.86	3068 JOY ST	117
358-534-02	\$120.86	3062 JOY ST	118
358-534-03	\$120.86	3056 JOY ST	119
358-534-04	\$120.86	3050 JOY ST	120
358-534-05	\$120.86	3044 JOY ST	121
358-534-06	\$120.86	3038 JOY ST	122
358-534-07	\$120.86	3032 JOY ST	123
358-534-08	\$120.86	3026 JOY ST	124

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-534-09	\$120.86	3025 LOVE ST	125
358-534-10	\$120.86	3031 LOVE ST	126
358-534-11	\$120.86	3037 LOVE ST	127
358-534-12	\$120.86	3043 LOVE ST	128
358-534-13	\$120.86	3049 LOVE ST	129
358-534-14	\$120.86	3055 LOVE ST	130
358-534-15	\$120.86	3061 LOVE ST	131
358-534-16	\$120.86	1624 ASPEN ST	132
358-534-17	\$120.86	1618 ASPEN ST	133
358-534-18	\$120.86	1612 ASPEN ST	134
358-534-19	\$120.86	1606 ASPEN ST	135
358-535-01	\$120.86	3048 LOVE ST	136
358-535-02	\$120.86	3042 LOVE ST	137
358-535-03	\$120.86	3036 LOVE ST	138
358-535-04	\$120.86	3030 LOVE ST	139
358-535-05	\$120.86	3024 LOVE ST	140
358-535-06	\$120.86	3047 D ST	141
358-535-07	\$120.86	3041 D ST	142
358-535-08	\$120.86	3035 D ST	143
358-535-09	\$120.86	3029 D ST	144
358-535-10	\$120.86	3018 D ST	145
358-535-11	\$120.86	3012 D ST	146
358-535-12	\$120.86	3008 D ST	147
358-535-13	\$120.86	3002 D ST	148
358-561-01	\$120.86	1708 ASPEN ST	149
358-561-02	\$120.86	1714 ASPEN ST	150
358-561-03	\$120.86	1720 ASPEN ST	151
358-561-04	\$120.86	1806 ASPEN ST	152
358-561-05	\$120.86	1812 ASPEN ST	153
358-561-06	\$120.86	1818 ASPEN ST	154
358-561-07	\$120.86	1819 COOPER ST	155

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CITY OF SELMA
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APN	Assessment	Situs Address	#
358-561-08	\$120.86	1813 COOPER ST	156
358-561-09	\$120.86	1807 COOPER ST	157
358-561-10	\$120.86	1721 COOPER ST	158
358-561-11	\$120.86	1715 COOPER ST	159
358-561-12	\$120.86	1709 COOPER ST	160
358-561-13	\$120.86	1631 COOPER ST	161
358-561-14	\$120.86	1625 COOPER ST	162
358-561-15	\$120.86	1619 COOPER ST	163
358-561-16	\$120.86	1613 COOPER ST	164
358-561-17	\$120.86	1607 COOPER ST	165
358-561-18	\$120.86	1601 COOPER ST	166
358-561-19	\$120.86	3134 LOVE ST	167
358-561-20	\$120.86	3140 LOVE ST	168
358-561-21	\$120.86	3148 LOVE ST	169
358-561-22	\$120.86	3156 LOVE ST	170
358-561-23	\$120.86	3164 LOVE ST	171
358-561-24	\$120.86	3172 LOVE ST	172
358-562-01	\$120.86	1925 BARBARA ST	173
358-562-02	\$120.86	1919 BARBARA ST	174
358-562-03	\$120.86	1913 BARBARA ST	175
358-562-04	\$120.86	1907 BARBARA ST	176
358-562-05	\$120.86	1833 BARBARA ST	177
358-562-06	\$120.86	1827 BARBARA ST	178
358-562-07	\$120.86	1821 BARBARA ST	179
358-562-08	\$120.86	1815 BARBARA ST	180
358-562-09	\$120.86	1809 BARBARA ST	181
358-562-10	\$120.86	1729 BARBARA ST	182
358-562-11	\$120.86	1723 BARBARA ST	183
358-562-12	\$120.86	1717 BARBARA ST	184
358-562-13	\$120.86	1711 BARBARA ST	185
358-562-14	\$120.86	1705 BARBARA ST	186

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Situs Address	#
358-562-15	\$120.86	1621 BARBARA ST	187
358-562-16	\$120.86	1615 BARBARA ST	188
358-562-18	\$120.86	3165 LOVE ST	189
358-562-19	\$120.86	3157 LOVE ST	190
358-562-20	\$120.86	3149 LOVE ST	191
358-562-21	\$120.86	3141 LOVE ST	192
358-562-22	\$120.86	3142 JOY CT	193
358-562-23	\$120.86	3150 JOY CT	194
358-562-24	\$120.86	3158 JOY CT	195
358-562-25	\$120.86	3159 JOY CT	196
358-562-26	\$120.86	3151 JOY CT	197
358-562-27	\$120.86	1716 COOPER ST	198
358-562-28	\$120.86	1722 COOPER ST	199
358-562-29	\$120.86	1808 COOPER ST	200
358-562-30	\$120.86	1814 COOPER ST	201
358-562-31	\$120.86	1820 COOPER ST	202
358-562-32	\$120.86	1826 COOPER ST	203
358-562-33	\$120.86	1832 COOPER ST	204
358-562-34	\$120.86	1912 COOPER ST	205
358-562-35	\$120.86	1918 COOPER ST	206
358-562-36	\$120.86	1924 COOPER ST	207
358-562-37	\$120.86	1923 COOPER ST	208
358-562-38	\$120.86	1917 COOPER ST	209
358-562-39	\$120.86	1911 COOPER ST	210
358-562-40	\$120.86	1905 COOPER ST	211
358-562-41	\$120.86	1904 ASPEN ST	212
358-562-42	\$120.86	1910 ASPEN ST	213
ZONE 4 Total	\$25,743.18		213

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CITY OF SELMA
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Zone 5

APN	Assessment	Site Address	#
389-331-01	\$129.74	2003 OLIVE ST	1
389-331-02	\$129.74	2007 OLIVE ST	2
389-331-03	\$129.74	2011 OLIVE ST	3
389-331-04	\$129.74	2015 OLIVE ST	4
389-331-05	\$129.74	2019 OLIVE ST	5
389-331-06	\$129.74	2023 OLIVE ST	6
389-331-07	\$129.74	2027 OLIVE ST	7
389-331-08	\$129.74	2031 OLIVE ST	8
389-331-09	\$129.74	1348 WALNUT ST	9
389-331-10	\$129.74	1344 WALNUT ST	10
389-331-11	\$129.74	1340 WALNUT ST	11
389-331-12	\$129.74	1336 WALNUT ST	12
389-331-13	\$129.74	1332 WALNUT ST	13
389-331-14	\$129.74	1328 WALNUT ST	14
389-331-15	\$129.74	1324 WALNUT ST	15
389-331-16	\$129.74	1320 WALNUT ST	16
389-331-17	\$129.74	1316 WALNUT ST	17
389-331-18	\$129.74	1312 WALNUT ST	18

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 5

APN	Assessment	Site Address	#
389-331-19	\$129.74	1308 WALNUT ST	19
389-332-01	\$129.74	2026 ORCHARD ST	20
389-332-02	\$129.74	2022 ORCHARD ST	21
389-332-03	\$129.74	2018 ORCHARD ST	22
389-332-04	\$129.74	2014 ORCHARD ST	23
389-332-05	\$129.74	1309 PLUM ST	24
389-332-06	\$129.74	1313 PLUM ST	25
389-332-07	\$129.74	1317 PLUM ST	26
389-332-08	\$129.74	1321 PLUM ST	27
389-332-09	\$129.74	1325 PLUM ST	28
389-332-10	\$129.74	1329 PLUM ST	29
389-332-11	\$129.74	1333 PLUM ST	30
389-332-12	\$129.74	1337 PLUM ST	31
389-332-13	\$129.74	1341 PLUM ST	32
389-333-01	\$129.74	1342 PLUM ST	33
389-333-02	\$129.74	1338 PLUM ST	34
389-333-03	\$129.74	1334 PLUM ST	35
389-333-04	\$129.74	1330 PLUM ST	36
389-333-05	\$129.74	1326 PLUM ST	37
389-333-06	\$129.74	1322 PLUM ST	38
389-333-07	\$129.74	1318 PLUM ST	39

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 5

APN	Assessment	Site Address	#
389-333-08	\$129.74	1319 WALNUT ST	40
389-333-09	\$129.74	1323 WALNUT ST	41
389-333-10	\$129.74	1327 WALNUT ST	42
389-333-11	\$129.74	1331 WALNUT ST	43
389-333-12	\$129.74	1335 WALNUT ST	44
389-333-13	\$129.74	1339 WALNUT ST	45
389-333-14	\$129.74	1343 WALNUT ST	46
389-350-01	\$129.74	2439 RODEO ST	47
389-350-02	\$129.74	2505 RODEO ST	48
389-350-03	\$129.74	2511 RODEO ST	49
389-350-04	\$129.74	2517 RODEO ST	50
389-350-05	\$129.74	2523 RODEO ST	51
389-350-08	\$129.74	1015 PRAIRIE ST	52
389-350-09	\$129.74	1009 PRAIRIE ST	53
389-350-10	\$129.74	1003 PRAIRIE ST	54
389-350-11	\$129.74	2516 CHAPARAL ST	55
389-350-12	\$129.74	2510 CHAPARAL ST	56
389-350-13	\$129.74	2504 CHAPARAL ST	57
389-350-14	\$129.74	2438 CHAPARAL ST	58
389-350-15	\$129.74	2432 CHAPARAL ST	59
389-350-16	\$129.74	2435 CHAPARAL ST	60
389-350-17	\$129.74	2441 CHAPARAL ST	61
389-350-18	\$129.74	2503 CHAPARAL ST	62
389-350-19	\$129.74	2509 CHAPARAL ST	63
389-350-20	\$129.74	2515 CHAPARAL ST	64
389-350-21	\$129.74	2518 RODEO ST	65
389-350-22	\$129.74	2512 RODEO ST	66
389-350-23	\$129.74	2506 RODEO ST	67
389-350-24	\$129.74	2442 RODEO ST	68
389-350-25	\$129.74	2436 RODEO ST	69
389-350-27	\$129.74	1021 PRAIRIE ST	70

EXHIBIT "B" TO ENGINEER'S REPORT
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Zone 5

APN	Assessment	Site Address	#
389-350-28	\$129.74	2529 RODEO ST	71
389-360-01	\$129.74	1001 COUNTRY ROSE ST	72
389-360-02	\$129.74	1007 COUNTRY ROSE ST	73
389-360-05	\$129.74	2415 RODEO ST	74
389-360-06	\$129.74	2421 RODEO ST	75
389-360-07	\$129.74	2427 RODEO ST	76
389-360-08	\$129.74	2433 RODEO ST	77
389-360-09	\$129.74	2428 RODEO ST	78
389-360-10	\$129.74	2422 RODEO ST	79
389-360-11	\$129.74	2416 RODEO ST	80
389-360-12	\$129.74	1010 COUNTRY ROSE LN	81
389-360-13	\$129.74	2423 CHAPARAL ST	82
389-360-14	\$129.74	2429 CHAPARAL ST	83
389-360-15	\$129.74	2426 CHAPARAL ST	84
389-360-16	\$129.74	2420 CHAPARAL ST	85
389-360-17	\$129.74	2414 CHAPARAL ST	86
389-360-21	\$129.74	1044 ROSE AVE	87
389-360-22	\$129.74	2403 RODEO ST	88
ZONE 5 Total	\$11,417.12		88

EXHIBIT "B" TO ENGINEER'S REPORT
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Zone 6

APN	Assessment	Site Address	#
358-570-01	\$106.84	3607 MULBERRY ST	1
358-570-02	\$106.84	3613 MULBERRY ST	2
358-570-03	\$106.84	3705 MULBERRY ST	3
358-570-04	\$106.84	3711 MULBERRY ST	4
358-570-05	\$106.84	3717 MULBERRY ST	5
358-570-06	\$106.84	3723 MULBERRY ST	6
358-570-07	\$106.84	3729 MULBERRY ST	7
358-570-08	\$106.84	3735 MULBERRY ST	8
358-570-09	\$106.84	1460 HICKS ST	9
358-570-10	\$106.84	1454 HICKS ST	10
358-570-11	\$106.84	1448 HICKS ST	11
358-570-12	\$106.84	1442 HICKS ST	12
358-570-13	\$106.84	1436 HICKS ST	13
358-570-14	\$106.84	1430 HICKS ST	14
358-570-15	\$106.84	1429 HICKS ST	15
358-570-16	\$106.84	1435 HICKS ST	16
358-570-17	\$106.84	1441 HICKS ST	17
358-570-18	\$106.84	1447 HICKS ST	18
358-570-19	\$106.84	1453 HICKS ST	19
358-570-20	\$106.84	1459 HICKS ST	20
358-570-21	\$106.84	1458 GOLDRIDGE ST	21

EXHIBIT "B" TO ENGINEER'S REPORT
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Zone 6

APN	Assessment	Site Address	#
358-570-22	\$106.84	1452 GOLDRIDGE ST	22
358-570-23	\$106.84	1446 GOLDRIDGE ST	23
358-570-24	\$106.84	1440 GOLDRIDGE ST	24
358-570-25	\$106.84	1434 GOLDRIDGE ST	25
358-570-26	\$106.84	1428 GOLDRIDGE ST	26
358-570-27	\$106.84	1427 GOLDRIDGE ST	27
358-570-28	\$106.84	1433 GOLDRIDGE ST	28
358-570-29	\$106.84	1439 GOLDRIDGE ST	29
358-570-30	\$106.84	1445 GOLDRIDGE ST	30
358-570-31	\$106.84	1451 GOLDRIDGE ST	31
358-570-32	\$106.84	1457 GOLDRIDGE ST	32
358-580-01	\$106.84	3741 MULBERRY ST	33
358-580-02	\$106.84	3803 MULBERRY ST	34
358-580-03	\$106.84	1468 TAMMY LN	35
358-580-04	\$106.84	1462 TAMMY LN	36
358-580-05	\$106.84	1456 TAMMY LN	37
358-580-06	\$106.84	1450 TAMMY LN	38
358-580-07	\$106.84	1444 TAMMY LN	39
358-580-08	\$106.84	1445 STEPHANIE LN	40
358-580-09	\$106.84	1451 STEPHANIE LN	41
358-580-10	\$106.84	1457 STEPHANIE LN	42

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Zone 6

APN	Assessment	Site Address	#
358-580-11	\$106.84	1463 STEPHANIE LN	43
358-580-12	\$106.84	1469 STEPHANIE LN	44
358-580-13	\$106.84	1475 STEPHANIE LN	45
358-580-14	\$106.84	1476 STEPHANIE LN	46
358-580-15	\$106.84	1470 STEPHANIE LN	47
358-580-16	\$106.84	1464 STEPHANIE LN	48
358-580-17	\$106.84	1458 STEPHANIE LN	49
358-580-18	\$106.84	1452 STEPHANIE LN	50
358-580-19	\$106.84	1446 STEPHANIE LN	51
358-580-20	\$106.84	3840 GARFIELD ST	52
358-580-21	\$106.84	3834 GARFIELD ST	53
358-580-22	\$106.84	3828 GARFIELD ST	54
358-580-23	\$106.84	3822 GARFIELD ST	55
358-580-24	\$106.84	3816 GARFIELD ST	56
358-580-25	\$106.84	3810 GARFIELD ST	57
358-580-26	\$106.84	1431 TAMMY LN	58
358-580-27	\$106.84	1437 TAMMY LN	59
358-580-28	\$106.84	1443 TAMMY LN	60
358-580-29	\$106.84	1449 TAMMY LN	61
358-580-30	\$106.84	1455 TAMMY LN	62
358-580-31	\$106.84	1461 TAMMY LN	63
ZONE 6 Total	\$6,730.92		63

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 7

APN	Assessment	Site Address	#
358-290-29S	\$58.94	2650 STEPHANIE ST	1
358-290-30S	\$58.94	2644 STEPHANIE ST	2
358-290-31S	\$58.94	2638 STEPHANIE ST	3
358-290-32S	\$58.94	2632 STEPHANIE ST	4
358-290-33S	\$58.94	3850 SNYDER ST	5
358-290-34S	\$58.94	3844 SNYDER ST	6
358-290-35S	\$58.94	3838 SNYDER ST	7
358-290-36S	\$58.94	3832 SNYDER ST	8
358-290-37S	\$58.94	3826 SNYDER ST	9
358-290-38S	\$58.94	3820 SNYDER ST	10
358-290-39S	\$58.94	3814 SNYDER ST	11
358-290-40S	\$58.94	3808 SNYDER ST	12
358-290-41S	\$58.94	2629 TAMMY ST	13
358-290-42S	\$58.94	2635 TAMMY ST	14
358-290-43S	\$58.94	2641 TAMMY ST	15
358-290-44S	\$58.94	2647 TAMMY ST	16
358-290-45S	\$58.94	2653 TAMMY ST	17
358-290-46S	\$58.94	2659 TAMMY ST	18
358-290-47S	\$58.94	2665 TAMMY ST	19
358-290-48S	\$58.94	2671 TAMMY ST	20
358-290-49S	\$58.94	2683 TAMMY ST	21
358-290-50S	\$58.94	2678 TAMMY ST	22
358-290-51S	\$58.94	2672 TAMMY ST	23
358-290-52S	\$58.94	2666 TAMMY ST	24
358-290-53S	\$58.94	2660 TAMMY ST	25
358-290-54S	\$58.94	2654 TAMMY ST	26
358-290-55S	\$58.94	2648 TAMMY ST	27
358-290-56S	\$58.94	2642 TAMMY ST	28
358-290-57S	\$58.94	2636 TAMMY ST 28	29
358-290-58S	\$58.94	2637 STEPHANIE ST	30
358-290-59S	\$58.94	2643 STEPHANIE ST	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 7

APN	Assessment	Site Address	#
358-290-60S	\$58.94	2649 STEPHANIE ST	32
358-290-61S	\$58.94	2655 STEPHANIE ST	33
358-290-62S	\$58.94	2661 STEPHANIE ST	34
358-290-63S	\$58.94	2667 STEPHANIE ST	35
358-290-64S	\$58.94	2675 STEPHANIE ST	36
358-290-65S	\$58.94	2674 STEPHANIE ST	37
358-290-66S	\$58.94	2668 STEPHANIE ST	38
358-290-67S	\$58.94	2662 STEPHANIE ST	39
358-591-01S	\$58.94	3735 BRYAN ST	40
358-591-02S	\$58.94	3741 BRYAN ST	41
358-591-03S	\$58.94	2620 HICKS ST	42
358-591-04S	\$58.94	2614 HICKS ST	43
358-591-05S	\$58.94	2608 HICKS ST	44
358-591-06S	\$58.94	2552 HICKS ST	45
358-591-07S	\$58.94	2546 HICKS ST	46
358-591-08S	\$58.94	2540 HICKS ST	47
358-591-09S	\$58.94	3736 SNYDER ST	48
358-591-10S	\$58.94	3742 SNYDER ST	49
358-591-11S	\$58.94	2654 HICKS ST	50
358-591-12S	\$58.94	2662 HICKS ST	51
358-591-13S	\$58.94	2670 HICKS ST	52
358-592-01S	\$58.94	2528 HICKS ST	53
358-592-02S	\$58.94	2522 HICKS ST	54
358-592-03S	\$58.94	2516 HICKS ST	55
358-592-04S	\$58.94	2510 HICKS ST	56
358-593-01S	\$58.94	2613 HICKS ST	57
358-593-02S	\$58.94	2607 HICKS ST	58
358-593-03S	\$58.94	2551 HICKS ST	59
358-593-04S	\$58.94	2545 HICKS ST	60
358-593-05S	\$58.94	2539 HICKS ST	61
358-593-06S	\$58.94	2533 HICKS ST	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 7

APN	Assessment	Site Address	#
358-593-07S	\$58.94	2527 HICKS ST	63
358-593-08S	\$58.94	2521 HICKS ST	64
358-593-09S	\$58.94	2515 HICKS ST	65
358-593-10S	\$58.94	2509 HICKS ST	66
358-593-12	\$58.94	2508 GOLDRIDGE ST	67
358-593-13	\$58.94	2514 GOLDRIDGE ST	68
358-593-14	\$58.94	2520 GOLDRIDGE ST	69
358-593-15	\$58.94	2526 GOLDRIDGE ST	70
358-593-16S	\$58.94	2532 GOLDRIDGE ST	71
358-593-17S	\$58.94	2538 GOLDRIDGE ST	72
358-593-18S	\$58.94	2544 GOLDRIDGE ST	73
358-593-19S	\$58.94	2550 GOLDRIDGE ST	74
358-593-20S	\$58.94	2606 GOLDRIDGE ST	75
358-593-21S	\$58.94	2612 GOLDRIDGE ST	76
358-594-01S	\$58.94	3723 BRYAN ST	77
358-594-02S	\$58.94	3717 BRYAN ST	78
358-594-03S	\$58.94	3711 BRYAN ST	79
358-594-04S	\$58.94	3705 BRYAN ST	80
358-594-05S	\$58.94	3724 SNYDER ST	81
358-594-06S	\$58.94	3718 SNYDER ST	82
358-594-07S	\$58.94	3712 SNYDER ST	83
358-594-08S	\$58.94	3706 SNYDER ST	84
358-595-01S	\$58.94	3704 BRYAN ST	85
358-595-02S	\$58.94	3710 BRYAN ST	86
358-595-03S	\$58.94	3716 BRYAN ST	87
358-595-04S	\$58.94	3715 JASPER ST	88

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 7

APN	Assessment	Site Address	#
358-595-05S	\$58.94	3709 JASPER ST	89
358-595-06S	\$58.94	3703 JASPER ST	90
358-595-07S	\$58.94	3702 JASPER ST	91
358-595-08S	\$58.94	3708 JASPER ST	92
358-595-09S	\$58.94	3714 JASPER ST	93
358-595-10S	\$58.94	2525 GOLDRIDGE ST	94
358-595-11	\$58.94	2519 GOLDRIDGE ST	95
358-595-12	\$58.94	2513 GOLDRIDGE ST	96
358-595-13	\$58.94	2507 GOLDRIDGE ST	97
358-596-01S	\$58.94	2682 HICKS ST	98
358-597-01S	\$58.94	2689 HICKS ST	99
358-597-02S	\$58.94	2681 HICKS ST	100
358-597-03S	\$58.94	2673 HICKS ST	101
358-597-04S	\$58.94	2665 HICKS ST	102
358-597-05S	\$58.94	2662 GOLDRIDGE ST	103
358-597-06S	\$58.94	2670 GOLDRIDGE ST	104
358-597-07S	\$58.94	2678 GOLDRIDGE ST	105
358-597-08S	\$58.94	2686 GOLDRIDGE ST	106
358-598-01S	\$58.94	3702 SHERRI ST	107
358-598-02S	\$58.94	3708 SHERRI ST	108
358-598-03S	\$58.94	3714 SHERRI ST	109
358-598-04S	\$58.94	3715 SNYDER ST	110
358-598-05S	\$58.94	3709 SNYDER ST	111
358-598-06S	\$58.94	3703 SNYDER ST	112
358-611-01S	\$58.94	3713 CLEVELAND ST	113
358-611-02S	\$58.94	3719 CLEVELAND ST	114
358-611-03S	\$58.94	3725 CLEVELAND ST	115
358-611-04S	\$58.94	3731 CLEVELAND ST	116
358-611-05S	\$58.94	3737 CLEVELAND ST	117
358-611-06S	\$58.94	3743 CLEVELAND ST	118
358-611-07S	\$58.94	3749 CLEVELAND ST	119

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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APN	Assessment	Site Address	#
358-612-01S	\$58.94	2748 HICKS ST	120
358-612-02S	\$58.94	2740 HICKS ST	121
358-612-03S	\$58.94	2732 HICKS ST	122
358-612-04S	\$58.94	2724 HICKS ST	123
358-612-05S	\$58.94	2716 HICKS ST	124
358-612-06S	\$58.94	2708 HICKS ST	125
358-612-07S	\$58.94	2700 HICKS ST	126
358-612-08S	\$58.94	2690 HICKS ST	127
358-613-01S	\$58.94	2697 HICKS ST	128
358-613-02S	\$58.94	2705 HICKS ST	129
358-613-03S	\$58.94	2713 HICKS ST	130
358-613-04S	\$58.94	2721 HICKS ST	131
358-613-05S	\$58.94	2729 HICKS ST	132
358-613-06S	\$58.94	2731 HICKS ST	133
358-613-07S	\$58.94	2745 HICKS ST	134
358-613-08S	\$58.94	2753 HICKS ST	135
358-613-09S	\$58.94	2754 GOLDRIDGE ST	136
358-613-10S	\$58.94	2746 GOLDRIDGE ST	137
358-613-11S	\$58.94	2738 GOLDRIDGE ST	138
358-613-12S	\$58.94	2730 GOLDRIDGE ST	139
358-613-13S	\$58.94	2722 GOLDRIDGE ST	140
358-613-14S	\$58.94	2714 GOLDRIDGE ST	141
358-613-15S	\$58.94	2706 GOLDRIDGE ST	142
358-613-16S	\$58.94	2694 GOLDRIDGE ST	143
358-614-01S	\$58.94	3703 SHERRI ST	144
358-614-02S	\$58.94	3709 SHERRI ST	145
358-614-03S	\$58.94	3715 SHERRI ST	146
358-614-04S	\$58.94	3716 JACEY ST	147
358-614-05S	\$58.94	3710 JACEY ST	148
358-614-06S	\$58.94	3704 JACEY ST	149
358-614-07S	\$58.94	3705 JACEY ST	150

EXHIBIT "B" TO ENGINEER'S REPORT
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APN	Assessment	Site Address	#
358-614-08S	\$58.94	3711 JACEY ST	151
358-614-09S	\$58.94	3717 JACEY ST	152
358-614-10S	\$58.94	3714 CLEVELAND ST	153
358-614-11S	\$58.94	3708 CLEVELAND ST	154
358-614-12S	\$58.94	2761 GOLDRIDGE ST	155
358-614-13S	\$58.94	2767 GOLDRIDGE ST	156
358-614-14S	\$58.94	2777 GOLDRIDGE ST	157
358-640-01S	\$58.94	2680 STEPHANIE ST	158
358-640-02S	\$58.94	2686 STEPHANIE ST	159
358-640-03S	\$58.94	3851 PRIMROSE ST	160
358-640-04S	\$58.94	3845 PRIMROSE ST	161
358-640-05S	\$58.94	3839 PRIMROSE ST	162
358-640-06S	\$58.94	3833 PRIMROSE ST	163
358-640-07S	\$58.94	3827 PRIMROSE ST	164
358-640-08S	\$58.94	3821 PRIMROSE ST	165
358-640-09S	\$58.94	3815 PRIMROSE ST	166
358-640-10S	\$58.94	3809 PRIMROSE ST	167
358-640-11S	\$58.94	2707 TAMMY ST	168
358-640-12S	\$58.94	2701 TAMMY ST	169
358-640-13S	\$58.94	2691 TAMMY ST	170
358-640-14S	\$58.94	2684 TAMMY ST	171
358-640-15S	\$58.94	2681 STEPHANIE ST	172
ZONE 7 Total	\$10,137.68		172

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
388-301-01	\$122.54	2349 CLEVELAND ST	1
388-301-02	\$122.54	2343 CLEVELAND ST	2
388-301-03	\$122.54	2337 CLEVELAND ST	3
388-301-04	\$122.54	2331 CLEVELAND ST	4
388-301-05	\$122.54	2325 CLEVELAND ST	5
388-301-06	\$122.54	2319 CLEVELAND ST	6
388-301-07	\$122.54	2313 CLEVELAND ST	7
388-301-08	\$122.54	2757 EVERGREEN ST	8
388-301-09	\$122.54	2751 EVERGREEN ST	9
388-301-10	\$122.54	2745 EVERGREEN ST	10
388-301-11	\$122.54	2739 EVERGREEN ST	11
388-301-12	\$122.54	2742 MILL ST	12
388-301-13	\$122.54	2748 MILL ST	13
388-301-14	\$122.54	2754 MILL ST	14
388-301-15	\$122.54	2760 MILL ST	15
388-301-16	\$122.54	2766 MILL ST	16
388-301-18	\$122.54	2351 SHAFT ST	17
388-301-19	\$122.54	2345 SHAFT ST	18
388-301-20	\$122.54	2339 SHAFT ST	19
388-301-21	\$122.54	2333 SHAFT ST	20
388-301-22	\$122.54	2327 SHAFT ST	21
388-301-23	\$122.54	2321 SHAFT ST	22
388-301-24	\$122.54	2805 EVERGREEN ST	23
388-301-25	\$122.54	2811 EVERGREEN ST	24
388-301-26	\$122.54	2817 EVERGREEN ST	25
388-301-27	\$122.54	2823 EVERGREEN ST	26
388-301-28	\$122.54	2829 EVERGREEN ST	27
388-301-29	\$122.54	2822 MILL ST	28
388-301-30	\$122.54	2816 MILL ST	29
388-301-31	\$122.54	2810 MILL ST	30
388-301-32	\$122.54	2804 MILL ST	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
388-301-33	\$122.54	2778 MILL ST	32
388-301-34	\$122.54	2772 MILL ST	33
388-302-01	\$122.54	2252 BERRY ST	34
388-302-02	\$122.54	2302 BERRY ST	35
388-302-03	\$122.54	2308 BERRY ST	36
388-302-04	\$122.54	2307 MITCHELL AVE	37
388-302-05	\$122.54	2301 MITCHELL AVE	38
388-302-06	\$122.54	2251 MITCHELL AVE	39
388-303-01	\$122.54	2347 MITCHELL AVE	40
388-303-02	\$122.54	2341 MITCHELL AVE	41
388-303-03	\$122.54	2335 MITCHELL AVE	42
388-303-04	\$122.54	2329 MITCHELL AVE	43
388-303-05	\$122.54	2726 EVERGREEN ST	44
388-303-06T	\$122.54	2732 EVERGREEN ST	45
388-303-07	\$122.54	2738 EVERGREEN ST	46
388-303-08	\$122.54	2744 EVERGREEN ST	47
388-303-09	\$122.54	2750 EVERGREEN ST	48
388-303-10	\$122.54	2756 EVERGREEN ST	49
388-303-11	\$122.54	2762 EVERGREEN ST	50
388-303-12	\$122.54	2759 PINE ST	51
388-303-13	\$122.54	2753 PINE ST	52
388-303-14	\$122.54	2747 PINE ST	53
388-303-15	\$122.54	2741 PINE ST	54
388-303-16	\$122.54	2735 PINE ST	55
388-303-17	\$122.54	2734 PINE ST	56
388-303-18	\$122.54	2740 PINE ST	57
388-303-19	\$122.54	2746 PINE ST	58
388-303-20	\$122.54	2752 PINE ST	59
388-303-21	\$122.54	2758 PINE ST	60
388-304-01	\$122.54	2808 PINE ST	61
388-304-02	\$122.54	2814 PINE ST	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
388-304-03	\$122.54	2820 PINE ST	63
388-304-04	\$122.54	2826 PINE ST	64
388-304-05	\$122.54	2832 PINE ST	65
388-304-06	\$122.54	2838 PINE ST	66
388-304-07	\$122.54	2837 PINE ST	67
388-304-08	\$122.54	2831 PINE ST	68
388-304-09	\$122.54	2825 PINE ST	69
388-304-10	\$122.54	2819 PINE ST	70
388-304-11	\$122.54	2813 PINE ST	71
388-304-12	\$122.54	2807 PINE ST	72
388-304-13	\$122.54	2806 EVERGREEN ST	73
388-304-14	\$122.54	2812 EVERGREEN ST	74
388-304-15	\$122.54	2818 EVERGREEN ST	75
388-304-16	\$122.54	2824 EVERGREEN ST	76
388-304-17	\$122.54	2830 EVERGREEN ST	77
388-304-18	\$122.54	2315 SEQUOIA ST	78
388-304-19	\$122.54	2309 SEQUOIA ST	79
388-304-20	\$122.54	2303 SEQUOIA ST	80
388-304-21	\$122.54	2261 SEQUOIA ST	81
388-311-01	\$122.54	2204 BERRY ST	82
388-311-02	\$122.54	2210 BERRY ST	83
388-311-03	\$122.54	2216 BERRY ST	84
388-311-04	\$122.54	2222 BERRY ST	85
388-311-05	\$122.54	2228 BERRY ST	86
388-311-06	\$122.54	2234 BERRY ST	87
388-311-07	\$122.54	2240 BERRY ST	88
388-311-08	\$122.54	2246 BERRY ST	89
388-311-09	\$122.54	2245 MITCHELL AVE	90
388-311-10	\$122.54	2239 MITCHELL AVE	91
388-311-11	\$122.54	2233 MITCHELL AVE	92
388-311-12	\$122.54	2227 MITCHELL AVE	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 8

APN	Assessment	Site Address	#
388-311-13	\$122.54	2221 MITCHELL AVE	94
388-311-14	\$122.54	2215 MITCHELL AVE	95
388-311-15	\$122.54	2209 MITCHELL AVE	96
388-311-16	\$122.54	2203 MITCHELL AVE	97
388-312-01	\$122.54	2767 MILL ST	98
388-312-02	\$122.54	2761 MILL ST	99
388-312-03	\$122.54	2755 MILL ST	100
388-312-04	\$122.54	2749 MILL ST	101
388-312-05	\$122.54	2743 MILL ST	102
388-312-06	\$122.54	2740 PEACH ST	103
388-312-07	\$122.54	2746 PEACH ST	104
388-312-08	\$122.54	2752 PEACH ST	105
388-312-09	\$122.54	2758 PEACH ST	106
388-312-10	\$122.54	2764 PEACH ST	107
388-312-11	\$122.54	2765 PEACH ST	108
388-312-12	\$122.54	2759 PEACH ST	109
388-312-13	\$122.54	2753 PEACH ST	110
388-312-14	\$122.54	2747 PEACH ST	111
388-312-15	\$122.54	2741 PEACH ST	112
388-312-16	\$122.54	2736 FIG ST	113
388-312-17	\$122.54	2742 FIG ST	114
388-312-18	\$122.54	2748 FIG ST	115
388-312-19	\$122.54	2756 FIG ST	116
388-312-20	\$122.54	2762 FIG ST	117
388-312-21	\$122.54	2768 FIG ST	118
388-312-22	\$122.54	2774 FIG ST	119
388-312-23	\$122.54	2800 FIG ST	120
388-312-24	\$122.54	2806 FIG ST	121
388-312-25	\$122.54	2812 FIG ST	122
388-312-26	\$122.54	2818 FIG ST	123
388-312-27	\$122.54	2831 PEACH ST	124

EXHIBIT "B" TO ENGINEER'S REPORT
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Zone 8

APN	Assessment	Site Address	#
388-312-28	\$122.54	2825 PEACH ST	125
388-312-29	\$122.54	2819 PEACH ST	126
388-312-30	\$122.54	2813 PEACH ST	127
388-312-31	\$122.54	2807 PEACH ST	128
388-312-32	\$122.54	2801 PEACH ST	129
388-312-33	\$122.54	2802 PEACH ST	130
388-312-34	\$122.54	2808 PEACH ST	131
388-312-35	\$122.54	2814 PEACH ST	132
388-312-36	\$122.54	2820 PEACH ST	133
388-312-37	\$122.54	2826 PEACH ST	134
388-312-38	\$122.54	2832 PEACH ST	135
388-312-39	\$122.54	2821 MILL ST	136
388-312-40	\$122.54	2815 MILL ST	137
388-312-41	\$122.54	2809 MILL ST	138
388-312-42	\$122.54	2803 MILL ST	139
388-312-43	\$122.54	2779 MILL ST	140
388-312-44	\$122.54	2773 MILL ST	141
388-313-01	\$122.54	2201 SEQUOIA ST	142
388-313-02	\$122.54	2207 SEQUOIA ST	143
388-313-03	\$122.54	2213 SEQUOIA ST	144
388-313-04	\$122.54	2219 SEQUOIA ST	145
388-313-05	\$122.54	2225 SEQUOIA ST	146
388-313-06	\$122.54	2231 SEQUOIA ST	147
388-313-07	\$122.54	2237 SEQUOIA ST	148
388-313-08	\$122.54	2243 SEQUOIA ST	149
388-313-09	\$122.54	2249 SEQUOIA ST	150
388-313-10	\$122.54	2255 SEQUOIA ST	151
390-201-01S	\$122.54	2449 VALLEY VIEW ST	152
390-201-02S	\$122.54	2443 VALLEY VIEW ST	153
390-201-03S	\$122.54	2437 VALLEY VIEW ST	154
390-201-04S	\$122.54	2431 VALLEY VIEW ST	155

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
390-201-05S	\$122.54	2425 VALLEY VIEW ST	156
390-201-06S	\$122.54	2419 VALLEY VIEW ST	157
390-201-07S	\$122.54	2413 VALLEY VIEW ST	158
390-201-08S	\$122.54	2341 VALLEY VIEW ST	159
390-201-09S	\$122.54	2335 VALLEY VIEW ST	160
390-201-10S	\$122.54	2329 VALLEY VIEW ST	161
390-201-11S	\$122.54	2323 VALLEY VIEW ST	162
390-201-12S	\$122.54	2317 VALLEY VIEW ST	163
390-201-13S	\$122.54	2311 VALLEY VIEW ST	164
390-201-14S	\$122.54	2302 SYCAMORE ST	165
390-201-15S	\$122.54	2308 SYCAMORE ST	166
390-201-16S	\$122.54	2314 SYCAMORE ST	167
390-201-17S	\$122.54	2320 SYCAMORE ST	168
390-201-18S	\$122.54	2326 SYCAMORE ST	169
390-201-19S	\$122.54	2330 SYCAMORE ST	170
390-201-20S	\$122.54	2336 SYCAMORE ST	171
390-201-21S	\$122.54	2412 SYCAMORE ST	172
390-201-22S	\$122.54	2418 SYCAMORE ST	173
390-201-23S	\$122.54	2424 SYCAMORE ST	174
390-201-24S	\$122.54	2428 SYCAMORE ST	175
390-201-25S	\$122.54	2434 SYCAMORE ST	176
390-201-26S	\$122.54	2440 SYCAMORE ST	177
390-201-27S	\$122.54	2447 SYCAMORE ST	178
390-201-28S	\$122.54	2441 SYCAMORE ST	179
390-201-29S	\$122.54	2435 SYCAMORE ST	180
390-201-30S	\$122.54	2429 SYCAMORE ST	181
390-201-31S	\$122.54	2423 SYCAMORE ST	182
390-201-32S	\$122.54	2417 SYCAMORE ST	183
390-201-33S	\$122.54	2411 SYCAMORE ST	184
390-201-34S	\$122.54	2333 SYCAMORE ST	185
390-201-35S	\$122.54	2327 SYCAMORE ST	186

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
390-201-36S	\$122.54	2321 SYCAMORE ST	187
390-201-37S	\$122.54	2315 SYCAMORE ST	188
390-201-38S	\$122.54	2309 SYCAMORE ST	189
390-201-39S	\$122.54	2237 SYCAMORE ST	190
390-201-40S	\$122.54	2231 SYCAMORE ST	191
390-201-41S	\$122.54	2225 SYCAMORE ST	192
390-201-42S	\$122.54	2219 SYCAMORE ST	193
390-201-43S	\$122.54	2213 SYCAMORE ST	194
390-201-44S	\$122.54	2207 SYCAMORE ST	195
390-201-45S	\$122.54	2204 MAGNOLIA ST	196
390-201-46S	\$122.54	2210 MAGNOLIA ST	197
390-201-47S	\$122.54	2216 MAGNOLIA ST	198
390-201-48S	\$122.54	2222 MAGNOLIA ST	199
390-201-49S	\$122.54	2228 MAGNOLIA ST	200
390-201-50S	\$122.54	2234 MAGNOLIA ST	201
390-201-51S	\$122.54	2306 MAGNOLIA ST	202
390-201-52S	\$122.54	2312 MAGNOLIA ST	203
390-201-53S	\$122.54	2318 MAGNOLIA ST	204
390-201-54S	\$122.54	2324 MAGNOLIA ST	205
390-201-55S	\$122.54	2330 MAGNOLIA ST	206
390-201-56S	\$122.54	2336 MAGNOLIA ST	207
390-201-57S	\$122.54	2410 MAGNOLIA ST	208
390-201-58S	\$122.54	2416 MAGNOLIA ST	209
390-201-59S	\$122.54	2422 MAGNOLIA ST	210
390-201-60S	\$122.54	2428 MAGNOLIA ST	211
390-201-61S	\$122.54	2434 MAGNOLIA ST	212
390-201-65S	\$122.54	2446 MAGNOLIA ST	213
390-202-01S	\$122.54	2123 VALLEY VIEW ST	214
390-202-02S	\$122.54	2129 VALLEY VIEW ST	215
390-202-03S	\$122.54	2135 VALLEY VIEW ST	216
390-202-04S	\$122.54	2209 VALLEY VIEW ST	217

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 8

APN	Assessment	Site Address	#
390-202-05S	\$122.54	2215 VALLEY VIEW ST	218
390-202-06S	\$122.54	2221 VALLEY VIEW ST	219
390-202-07S	\$122.54	2227 VALLEY VIEW ST	220
390-202-08S	\$122.54	2233 VALLEY VIEW ST	221
390-202-09S	\$122.54	2230 SYCAMORE ST	222
390-202-10S	\$122.54	2224 SYCAMORE ST	223
390-202-11S	\$122.54	2218 SYCAMORE ST	224
390-202-12S	\$122.54	2212 SYCAMORE ST	225
390-202-13S	\$122.54	2206 SYCAMORE ST	226
390-202-14S	\$122.54	2200 SYCAMORE ST	227
390-202-15S	\$122.54	1734 SKELTON ST	228
390-202-16S	\$122.54	1728 SKELTON ST	229
390-202-17S	\$122.54	1722 SKELTON ST	230
390-202-18S	\$122.54	1716 SKELTON ST	231
390-202-19S	\$122.54	1710 SKELTON ST	232
390-202-20S	\$122.54	1704 SKELTON ST	233
390-202-21S	\$122.54	1638 SKELTON ST	234
390-202-22S	\$122.54	1632 SKELTON ST	235
390-203-01S	\$122.54	2433 MAGNOLIA ST	236
390-203-02S	\$122.54	2427 MAGNOLIA ST	237
390-203-03S	\$122.54	2421 MAGNOLIA ST	238
390-203-04S	\$122.54	2415 MAGNOLIA ST	239
390-203-05S	\$122.54	2409 MAGNOLIA ST	240
390-203-06S	\$122.54	2335 MAGNOLIA ST	241
390-203-07S	\$122.54	2329 MAGNOLIA ST	242
390-203-08S	\$122.54	2323 MAGNOLIA ST	243
390-203-09S	\$122.54	2317 MAGNOLIA ST	244
390-203-10S	\$122.54	2311 MAGNOLIA ST	245
390-203-11S	\$122.54	2305 MAGNOLIA ST	246
390-203-12S	\$122.54	2233 MAGNOLIA ST	247
390-203-13S	\$122.54	2227 MAGNOLIA ST	248

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 8

APN	Assessment	Site Address	#
390-203-14S	\$122.54	2221 MAGNOLIA ST	249
390-203-15S	\$122.54	2215 MAGNOLIA ST	250
390-203-16S	\$122.54	2211 MAGNOLIA ST	251
390-203-17S	\$122.54	2205 MAGNOLIA ST	252
390-204-01S	\$122.54	1633 SAN CARLOS ST	253
390-204-02S	\$122.54	1627 SAN CARLOS ST	254
 ZONE 8 Total	 \$31,125.16		 254

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
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Zone 9

APN	Assessment	Site Address	#
390-173-01	\$8.68	2719 Birch Street	1
390-172-06	\$8.68	2720 Birch Street	2
390-173-16	\$8.68	2706 Saginaw Avenue	3
390-172-03	\$8.68	2802 Birch Street	4
390-171-04	\$8.68	1723 Shaft Street	5
390-171-03	\$8.68	1717 Shaft Street	6
390-173-03	\$8.68	2731 Birch Street	7
390-173-10	\$8.68	2800 Saginaw Avenue	8
390-172-02	\$8.68	2808 Birch Street	9
390-171-02	\$8.68	1711 Shaft Street	10
390-172-04	\$8.68	2732 Birch Street	11
390-172-01	\$8.68	2814 Birch Street	12
390-173-07	\$8.68	2813 Birch Street	13
390-173-08	\$8.68	2812 Saginaw Avenue	14
390-173-06	\$8.68	2807 Birch Street	15
390-173-09	\$8.68	2806 Saginaw Avenue	16
390-173-05	\$8.68	2801 Birch Street	17
390-173-04	\$8.68	2737 Birch Street	18
390-173-11	\$8.68	2736 Saginaw Avenue	19
390-173-12	\$8.68	2730 Saginaw Avenue	20
390-173-13	\$8.68	2724 Saginaw Avenue	21
390-173-14	\$8.68	2718 Saginaw Avenue	22
390-173-15	\$8.68	2712 Saginaw Avenue	23
390-171-01	\$8.68	1705 Shaft Street	24
390-173-02	\$8.68	2725 Birch Street	25
390-173-17	\$8.68	2700 Saginaw Ave	26
390-173-19	\$8.68	1709 Mitchell Ave	27
390-173-18	\$8.68	1703 Mitchell Ave	28
390-173-23	\$8.68	1733 Mitchell Ave	29
390-173-21	\$8.68	1721 Mitchell Ave	30
390-172-05	\$8.68	2726 Birch Street	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 9

APN	Assessment	Site Address	#
390-173-20	\$8.68	1715 Mitchell Ave	32
390-173-22	\$8.68	1727 Mitchell Ave	33
390-181-05	\$8.68	1769 Mitchell Ave	34
390-173-24	\$8.68	1739 Mitchell Ave	35
390-181-01	\$8.68	1745 Mitchell Ave	36
390-181-06	\$8.68	1775 Mitchell Ave	37
390-181-02	\$8.68	1751 Mitchell Ave	38
390-181-03	\$8.68	1757 Mitchell Ave	39
390-181-04	\$8.68	1763 Mitchell Ave	40
390-171-11	\$8.68	2804 Ash Street	41
390-172-14	\$8.68	2809 Ash Street	42
390-172-07	\$8.68	1719 Berry Street	43
390-173-27	\$8.68	1720 Berry Street	44
390-173-28	\$8.68	1724 Berry Street	45
390-172-08	\$8.68	1725 Berry Street	46
390-173-29	\$8.68	1730 Berry Street	47
390-172-09	\$8.68	1731 Berry Street	48
390-173-30	\$8.68	1736 Berry Street	49
390-181-27	\$8.68	1742 Berry Street	50
390-181-25	\$8.68	2718 Blaine Street	51
390-181-23	\$8.68	2730 Blaine Street	52
390-181-22	\$8.68	2734 Blaine Street	53
390-172-12	\$8.68	1720 Cleveland St.	54
390-172-10	\$8.68	1732 Cleveland St.	55
390-183-02	\$8.68	1765 Cleveland St.	56
390-182-02	\$8.68	2811 Clover St.	57
390-182-01	\$8.68	2805 Clover St.	58
390-171-05	\$8.68	1729 Shaft Ave.	59
390-181-21	\$8.68	2735 Fern Ct.	60
390-181-18	\$8.68	2717 Fern Ct.	61
390-171-10	\$8.68	2810 Ash St.	62

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 9

APN	Assessment	Site Address	#
390-172-15	\$8.68	2815 Ash St.	63
390-171-06	\$8.68	1735 Shaft St.	64
390-184-02	\$8.68	2815 Valley View St.	65
390-181-07	\$8.68	2742 Valley View St.	66
390-182-06	\$8.68	1767 Shaft St.	67
390-182-04	\$8.68	2823 Clover St.	68
390-183-03	\$8.68	1771 Cleveland St.	69
390-185-03	\$8.68	2757 Valley View St.	70
390-171-08	\$8.68	2822 Ash St.	71
390-184-01	\$8.68	2823 Valley View St.	72
390-183-05	\$8.68	1783 Cleveland St.	73
390-183-04	\$8.68	1777 Cleveland St.	74
390-185-04	\$8.68	2745 Valley View St.	75
390-181-20	\$8.68	2729 Fern Ct.	76
390-185-01	\$8.68	2771 Valley View St.	77
390-181-12	\$8.68	2772 Valley View St.	78
390-181-17	\$8.68	2712 Fern Ct.	79
390-181-14	\$8.68	2730 Fern Ct.	80
390-173-25	\$8.68	2713 Birch St.	81
390-181-24	\$8.68	2724 Blaine Ct.	82
390-181-16	\$8.68	2718 Fern Ct.	83
390-185-02	\$8.68	2769 Valley View St	84
390-171-07	\$8.68	1741 Shaft St.	85
390-181-26	\$8.68	1748 Berry	86
380-181-15	\$8.68	2724 Fern Court	87
390-181-08	\$8.68	2748 Valley View St.	88
390-183-01	\$8.68	1766 Shaft St	89
390-181-11	\$8.68	2766 Valley View St.	90
390-181-13	\$8.68	2736 Fern Ct.	91
390-182-03	\$8.68	2817 Clover St.	92
390-181-10	\$8.68	2760 Valley View St.	93

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 9

APN	Assessment	Site Address	#
390-181-09	\$8.68	2754 Valley View St.	94
390-173-26	\$8.68	1716 Berry St.	95
390-184-03	\$8.68	2801 Valley View St.	96
390-172-13	\$8.68	2803 Ash St.	97
390-181-19	\$8.68	2723 Fern Ct.	98
390-171-09	\$8.68	2816 Ash Ct.	99
390-182-05	\$8.68	1761 Shaft St.	100
390-172-11	\$8.68	1726 Cleveland St.	101
 ZONE 9 Total	 \$876.68		 101

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 11

APN	Assessment	Site Address	#
358-630-01	\$190.12	3901 GARFIELD ST	1
358-630-02	\$190.12	3907 GARFIELD ST	2
358-630-03	\$190.12	3913 GARFIELD ST	3
358-630-04	\$190.12	3919 GARFIELD ST	4
358-630-05	\$190.12	3925 GARFIELD ST	5
358-630-06	\$190.12	3931 GARFIELD ST	6
358-630-07	\$190.12	3926 MULBERRY ST	7
358-630-08	\$190.12	3920 MULBERRY ST	8
358-630-09	\$190.12	3914 MULBERRY ST	9
358-630-10	\$190.12	3908 MULBERRY ST	10
358-630-11	\$190.12	3902 MULBERRY ST	11
358-630-12	\$190.12	3900 MULBERRY ST	12
358-630-13	\$190.12	3903 MULBERRY ST	13
358-630-14	\$190.12	3909 MULBERRY ST	14
358-630-15	\$190.12	3915 MULBERRY ST	15
358-630-16	\$190.12	3921 MULBERRY ST	16
358-630-17	\$190.12	3927 MULBERRY ST	17
358-630-18	\$190.12	1476 NORTHVIEW ST	18
358-630-19	\$190.12	1470 NORTHVIEW ST	19
358-630-20	\$190.12	1464 NORTHVIEW ST	20
358-630-21	\$190.12	1458 NORTHVIEW ST	21
358-630-22	\$190.12	1452 NORTHVIEW ST	22
358-630-23	\$190.12	1446 NORTHVIEW ST	23
358-630-24	\$190.12	1440 NORTHVIEW ST	24
358-630-25	\$190.12	3938 GARFIELD ST	25
358-630-26	\$190.12	3932 GARFIELD ST	26
358-630-27	\$190.12	3926 GARFIELD ST	27
358-630-28	\$190.12	3920 GARFIELD ST	28
358-630-29	\$190.12	3914 GARFIELD ST	29
358-630-30	\$190.12	1349 SARAH ST	30
358-630-31	\$190.12	1343 SARAH ST	31

EXHIBIT "B" TO ENGINEER'S REPORT
CITY OF SELMA
LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1
Zone 11

APN	Assessment	Site Address	#
358-630-36	\$190.12	3911 OLIVE ST	32
358-630-37	\$190.12	3917 OLIVE ST	33
358-630-38	\$190.12	3923 OLIVE ST	34
358-630-39	\$190.12	3939 OLIVE ST	35
358-630-40	\$190.12	3945 OLIVE ST	36
358-630-41	\$190.12	1334 NORTHVIEW ST	37
358-630-42	\$190.12	1328 NORTHVIEW ST	38
358-630-43	\$190.12	1322 NORTHVIEW ST	39
358-630-44	\$190.12	1316 NORTHVIEW ST	40
358-630-45	\$190.12	1310 NORTHVIEW ST	41
358-630-46	\$190.12	1304 NORTHVIEW ST	42
358-630-47	\$190.12	1303 NORTHVIEW ST	43
358-630-48	\$190.12	1309 NORTHVIEW ST	44
358-630-49	\$190.12	1315 NORTHVIEW ST	45
358-630-50	\$190.12	1321 NORTHVIEW ST	46
358-630-51	\$190.12	1327 NORTHVIEW ST	47
358-630-52	\$190.12	1326 SARAH ST	48
358-630-53	\$190.12	1320 SARAH ST	49
358-630-54	\$190.12	1314 SARAH ST	50
358-630-55	\$190.12	1306 SARAH ST	51
358-630-56	\$190.12	1302 SARAH ST	52
358-630-57	\$190.12	1301 SARAH ST	53
358-630-58	\$190.12	1307 SARAH ST	54
358-630-59	\$190.12	1313 SARAH ST	55
358-630-60	\$190.12	1319 SARAH ST	56
358-630-61	\$190.12	1325 SARAH ST	57
358-630-62	\$190.12	1331 SARAH ST	58
358-630-63	\$190.12	1337 SARAH ST	59
ZONE 11 Total			
	\$11,217.08		59

DINUBA

1260
1254
1248
1242
1236
1230
1224
1218
1212
1206
1122
1116
1110
1104
1042
1036
1030
1024
1018
1012
1006
1002

STEPHANIE

1255	1256
1249	1250
1243	1244
1237	1238
1231	1232
1225	1226
1219	1220
1213	1214
1207	1208

TAMMY

1253	1256
1247	1250
1241	1244
1235	1238
1229	1232
1223	1226
1217	1220
3719	1214
3713	1208
3707	

HILL

3822	3819
3816	3813
3810	3807
3804	3801
3722	3723
3716	3717
3710	3711
3704	3705

VIA CORVINO

3812	3813
3806	3807
3802	1023
3718	1017
3712	1011
1022	1016
1031	
1025	
1019	

HICKS

BELLA VISTA

3814	3808
3802	
1003	
1002	

ORANGE

OLIVE

3827	3833	3834	3828	3831	3835	3839
3821	3815	3809	3803	3822	3816	3810
3804	3744	3738	3732	3745	3749	3757
3743	3737	3731	3725	3719	3713	3707
3701	1337	1331	1325	1319	1313	1307
1301	1304	1310	1316	1322	1328	1326
1303	1309	1315	1321	1327	1320	1314
1302	1308	1309	1315	1321	1327	1326
3733	3737	3741	3745	3749	3821	3825
3733	3737	3741	3745	3749	3821	3825

HICKS

1246	1245
1240	1239
1234	1233
1228	1227
1222	1221
1216	1215
1218	3610

GOLDRIDGE

1255	1249	1243	1237	1231	1225
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GOLDRIDGE

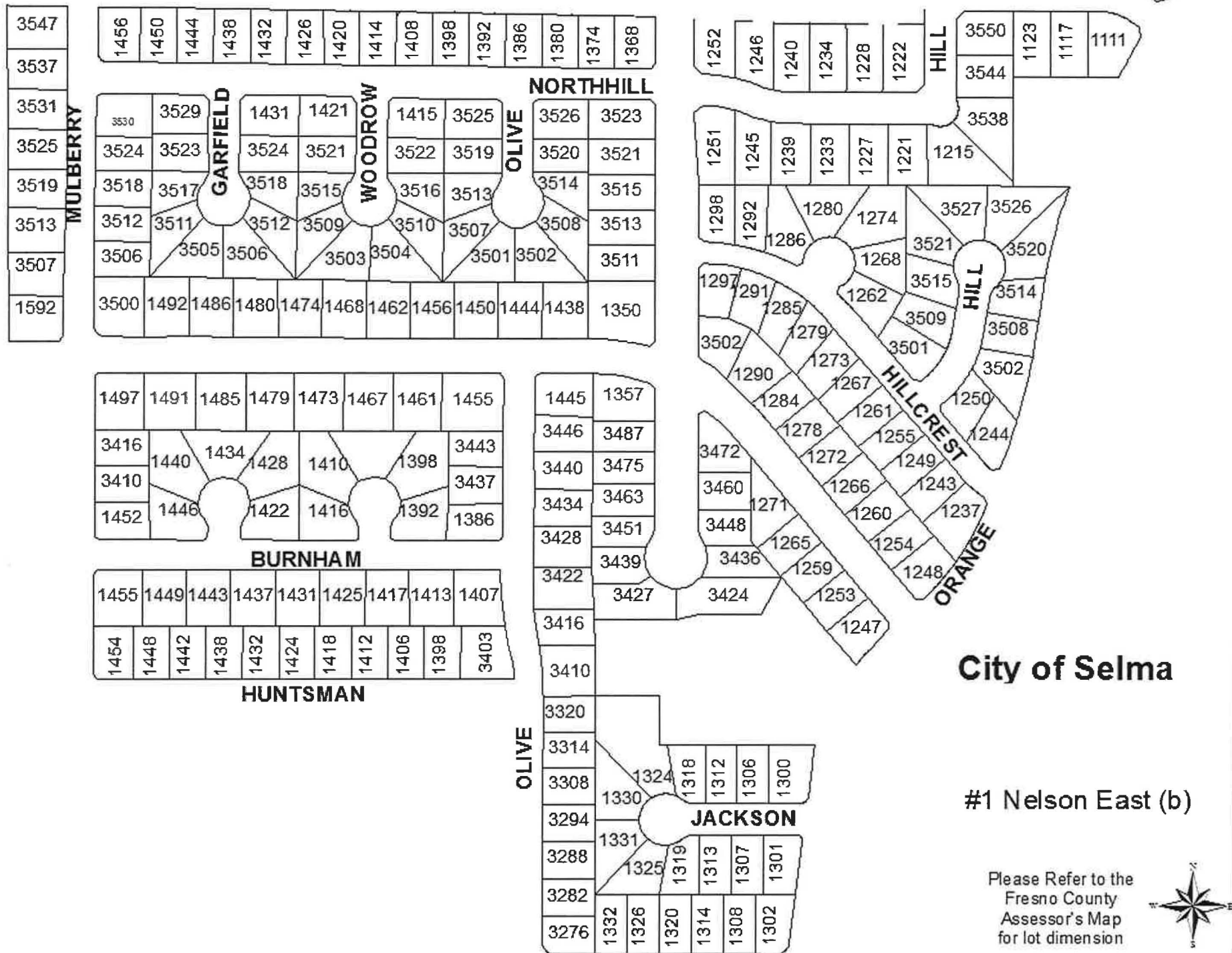
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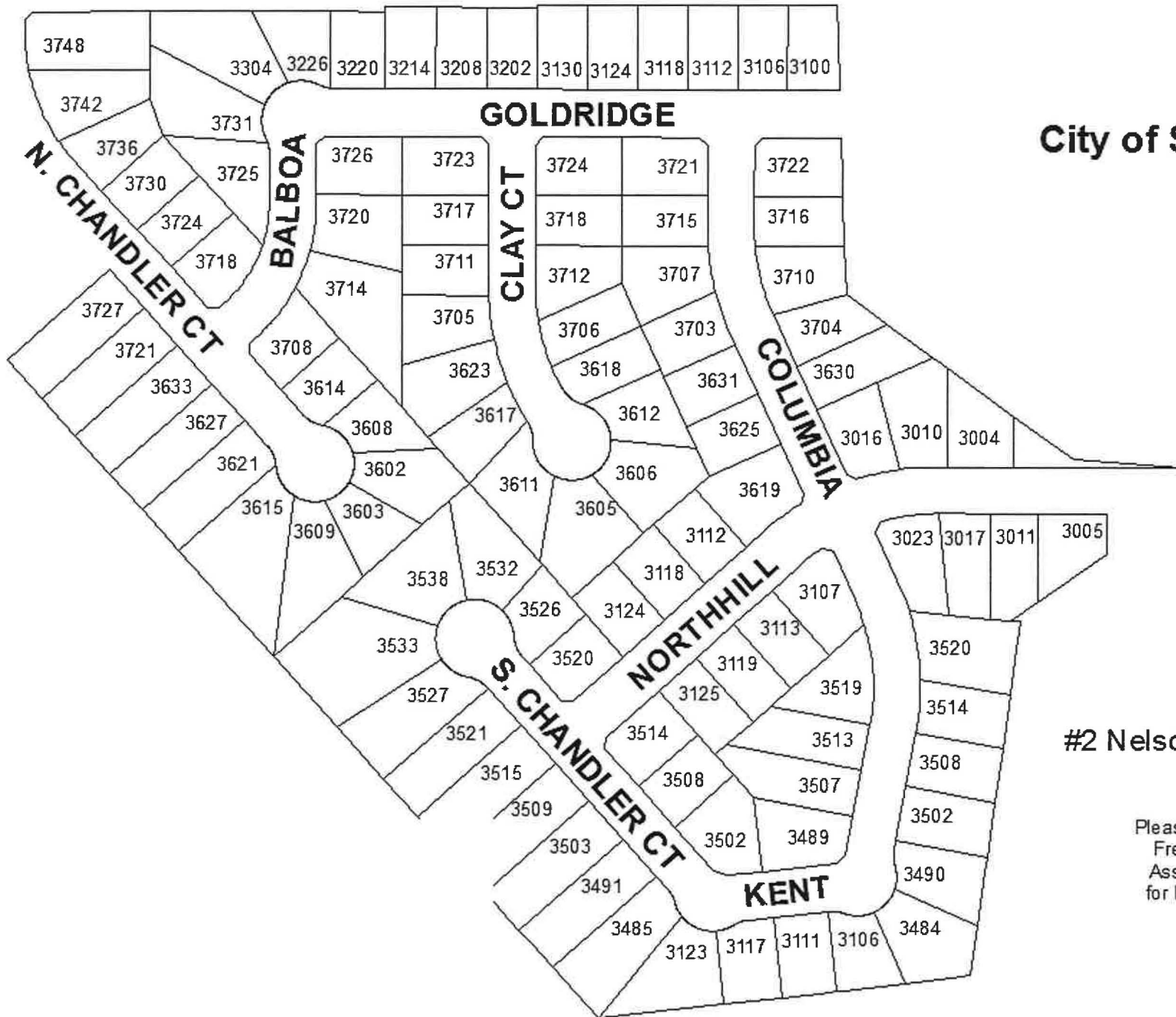
City of Selma

#1 Nelson East (a)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension





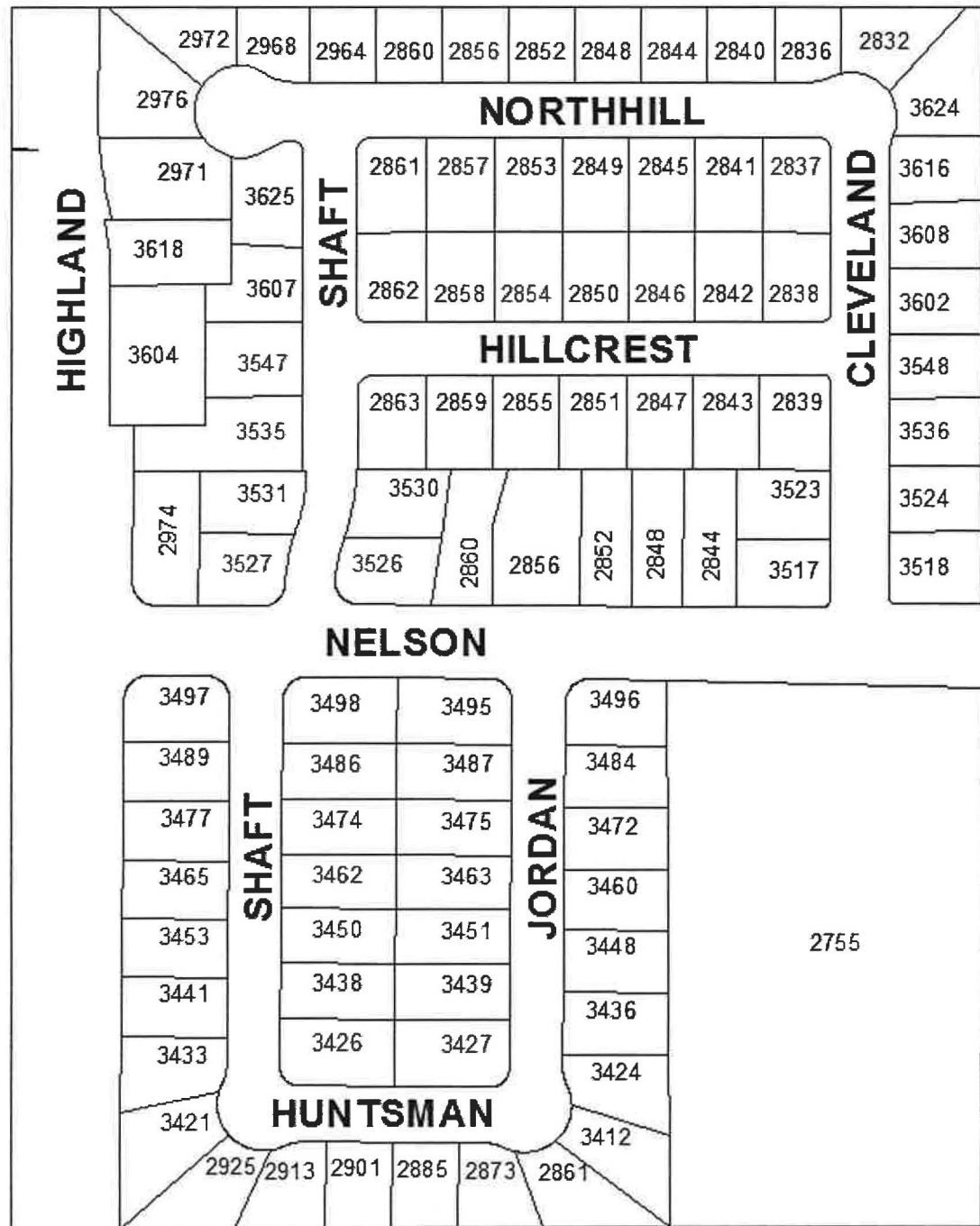


City of Selma

#2 Nelson West (a)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



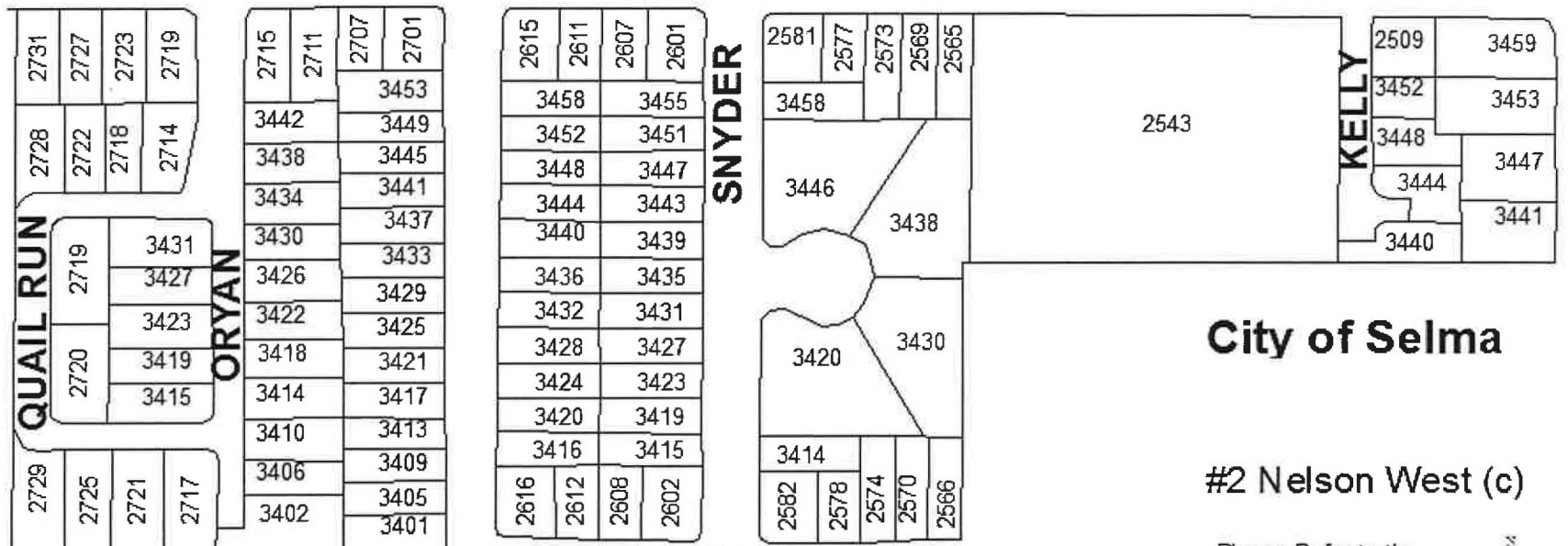
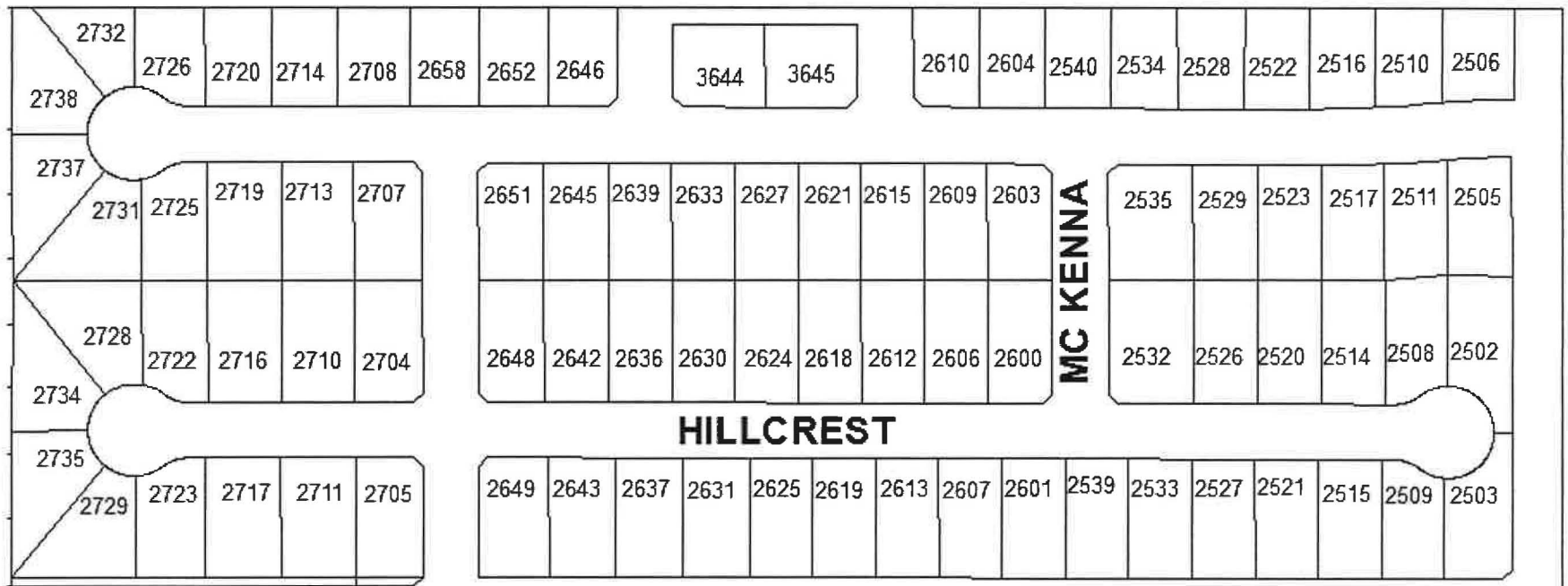


City of Selma

#2 Nelson West (b)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



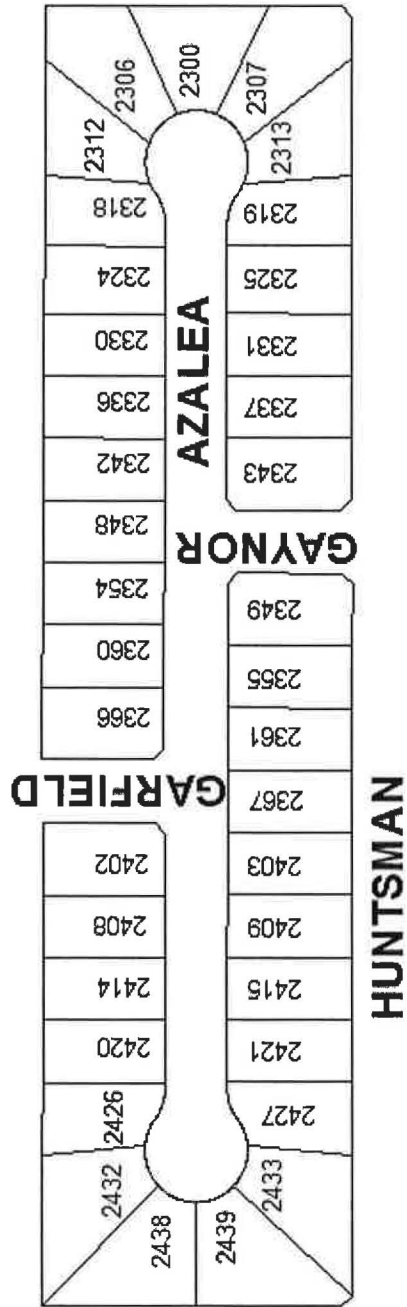


City of Selma

#2 Nelson West (c)

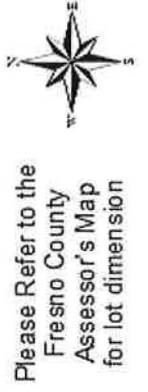
Please Refer to the
Fresno County
Assessor's Map
for lot dimension





City of Selma

#2 Nelson West (d)



City of Selma

2652	2646	2640	2634	2628	2622	2616	2610	2606	2566	2560	2554	2548
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SIERRA VIEW

3951	2639	2633	2627	2621	2615	2609	2605	2565	2559	2553
3945										
3939	2638	2632	2626	2620	2614	2608	3936		3935	
3933									3929	
3927							3930			
3921							2564	2558	2552	

SARAH

3926	2631	2625	2619	3925
3920				3919
3915				3913
3909	3908	2624		3907

MITCHELL

JASPER

KELLY

THOMPSON

SARAH

2563	2557	2551	2545	2539	2533	2517	2511	2505
------	------	------	------	------	------	------	------	------

DINUBA

#3 Dinuba Thompson (a)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



2436	2430	2424	2418	2412	2406	2400	2394	2388	2382	2376	2370	2364	2358	2352
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

SIERRA VIEW

3978	3977
2452	2440

WILLOW

2429	2423	2417	2411	2405	2399	2393	2387	2381	2375	2369	2363	2357	2351
2428	2422	2416	2410	2404	2398	2392	2386	2380	2374	2368	2362	2356	2350

WRIGHT

NORTHVIEW

2451	2445	2439	2433	2427	2421	2415	2409	2403	2397	2391	2385	2379	2373	2367	2361	2355	2349
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

THOMPSON

2450	2444	2438	2432	2426	2420	2414	2408	2402	2401	2407
2449	2443	2437	2431	2425	2419	2413				

SARAH CIR

DINUBA

City of Selma

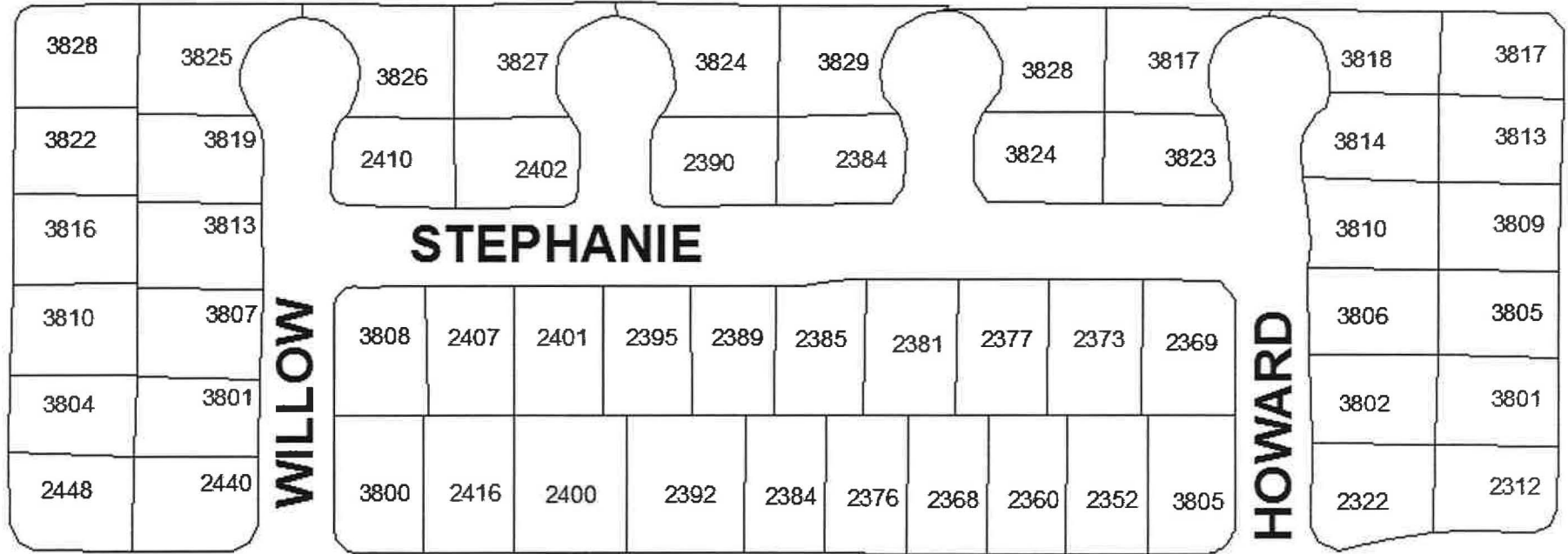
#3 Dinuba Thompson (b)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



DINUBA

THOMPSON



STEPHANIE

TAMMY

City of Selma

#3 Dinuba Thompson (c)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



WRIGHT

2256	2238	2220	2214	2204	2142	2134	2126	2116	2108	2102	2048	2040	2030	2024	2016	2008	2004
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

2257	2239	2221	2215	2205	2143	2135	2127
2258	2250	2222	2216	2206	2144	2136	2128

ALLAN

2111	2103	2051	2043	2035	2027	2019	2011	2003
2104	2058	2044	2036	2028				

OAK

MCCALL

ALTON

2259	2251	2223	2217	2207	2145	2137	2129	2121	2115	2105	2053	2045	2037	2029	2021	2015	2003
2260	2252	2224	2218	2208	2146	2138	2124	2116	2108	2102	2048	2040	2030	2024	2016	2008	2004

MAPLE

City of Selma

#4 Dancer Meadows (a)

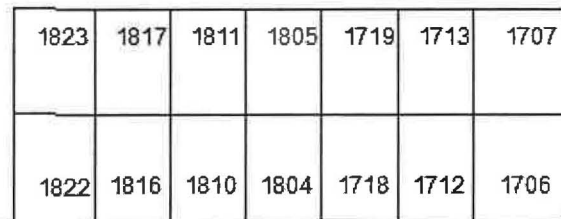
Please Refer to the
Fresno County
Assessor's Map
for lot dimension



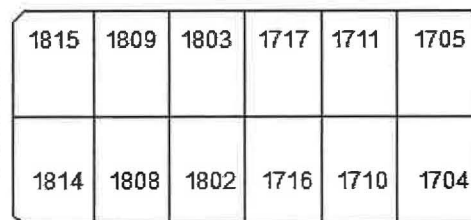
BARBARA



ASPEN



OAK



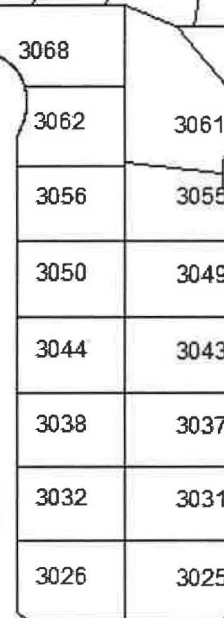
ALTON



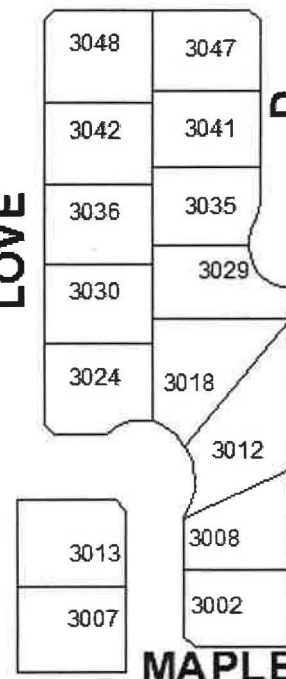
City of Selma

#4 Dancer Meadows (b)

LOVE



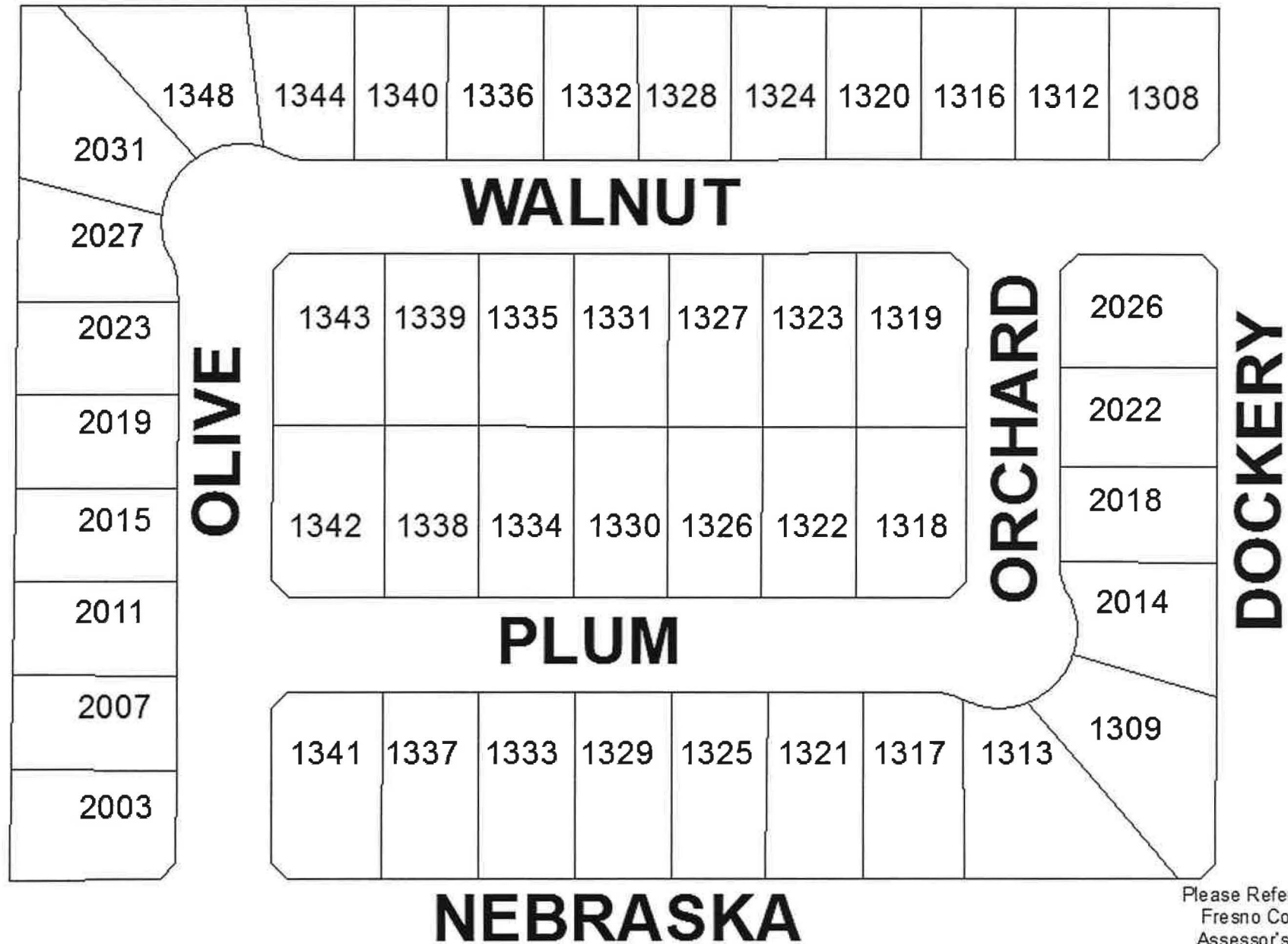
D



MAPLE

Please Refer to the Fresno County Assessor's Map for lot dimension





City of Selma

#5 Suncrest (a)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



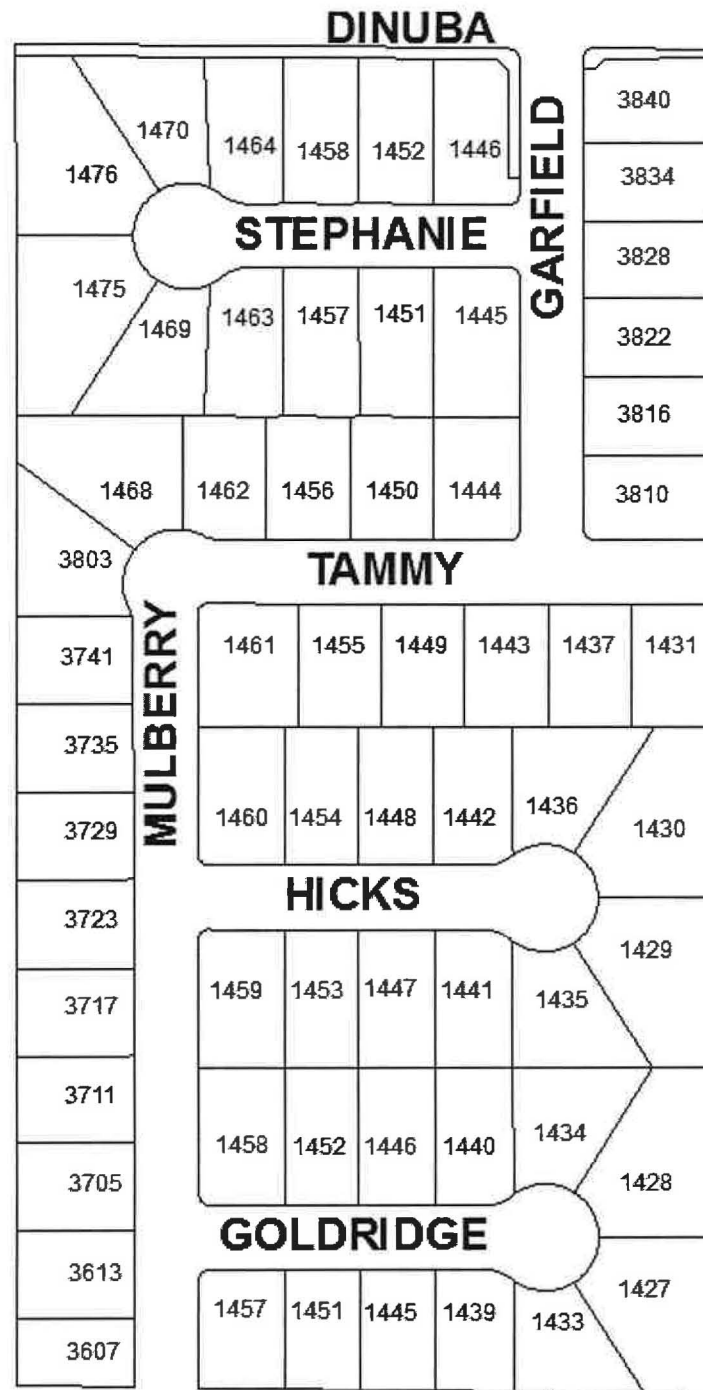


City of Selma

#5 Suncrest (b)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension





City of Selma

#6 Blossom Ranch

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



DINUBA

STEPHANIE

TAMMY

City of Selma

HICKS

HICKS

GOLDRIDGE

GOLDRIDGE

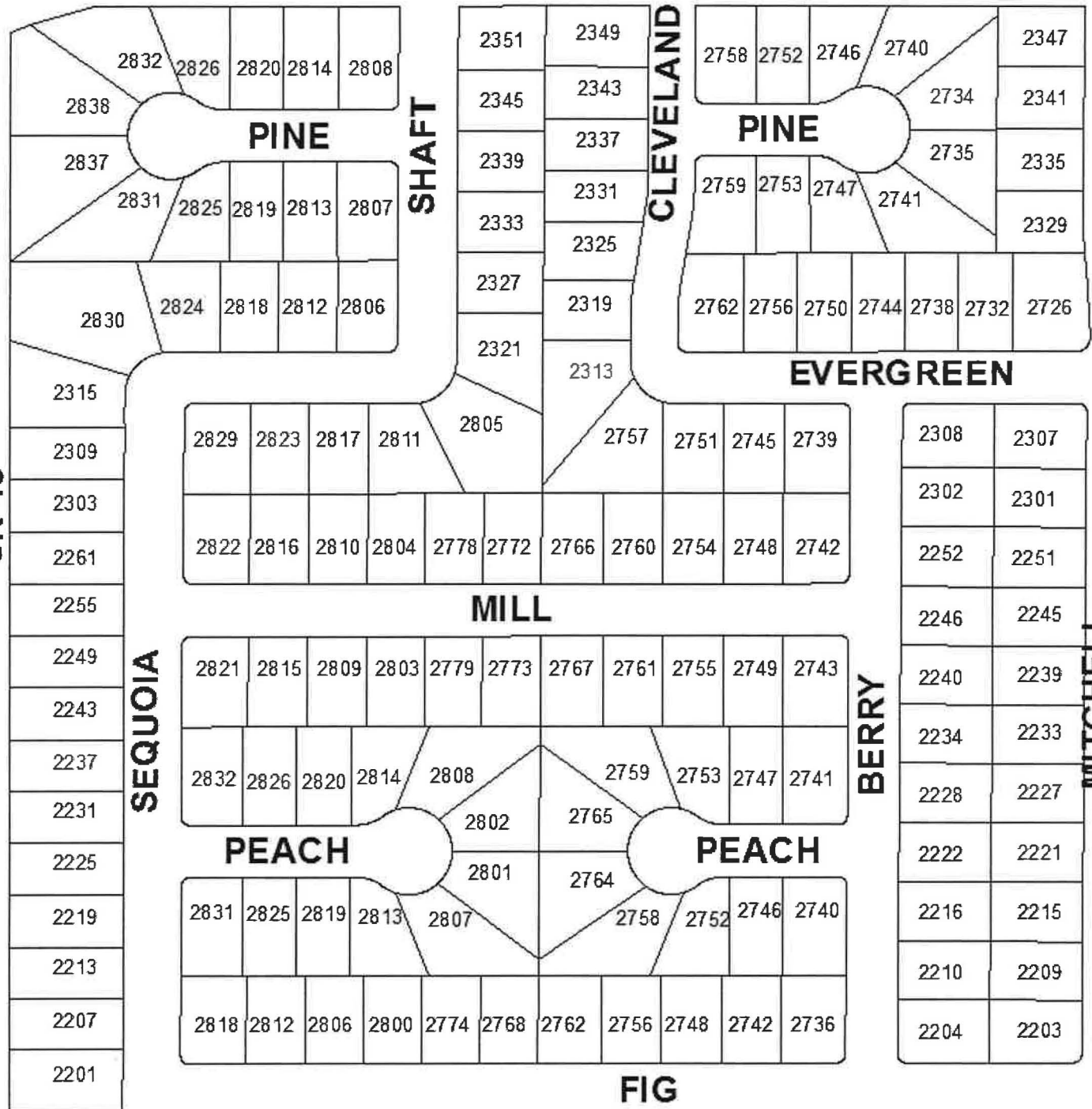
THOMPSON

#7 Sundance Estates

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



**HIGHLAND
SR 43**



City of Selma

#8 Rosewood (a)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension



VALLEY VIEW

2449	2443	2437	2431	2425	2419	2413	2341	2335	2329	2323	2317	2311
2434	2428	2424	2418	2412	2336	2330	2326	2320	2314	2308	2302	

VAN HORN

2233	2227	2221	2215	2209	2135	2129	2123
2230	2224	2218	2212	2206	2200	1734	

SYCAMORE

2440	2447	2441	2435	2429	2423	2417	2411	2333	2327	2321	2315	2309	2237	2231	2225	2219	2213	2207
2446	2434	2428	2422	2416	2410	2336	2330	2324	2318	2312	2306	2234	2228	2222	2216	2210	2204	

MAGNOLIA

2433	2427	2421	2415	2409	2335	2329	2323	2317	2311	2305	2233	2227	2221	2215	2211	2205
2432	2426	2420	2414	2408	2334	2328	2322	2316	2310	2304	2232	2226	2220	2214	2208	2202

ADOBE

2431	2425	2419	2413	2407	2335	2329	2323	2317	2311	2305	2233	2227	2221	2215	2209	2203
------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------	------

City of Selma

THOMPSON

SAN CARLOS

1633
1627
1621
1615
1609
1603
1525
1519
1513
1507
1501

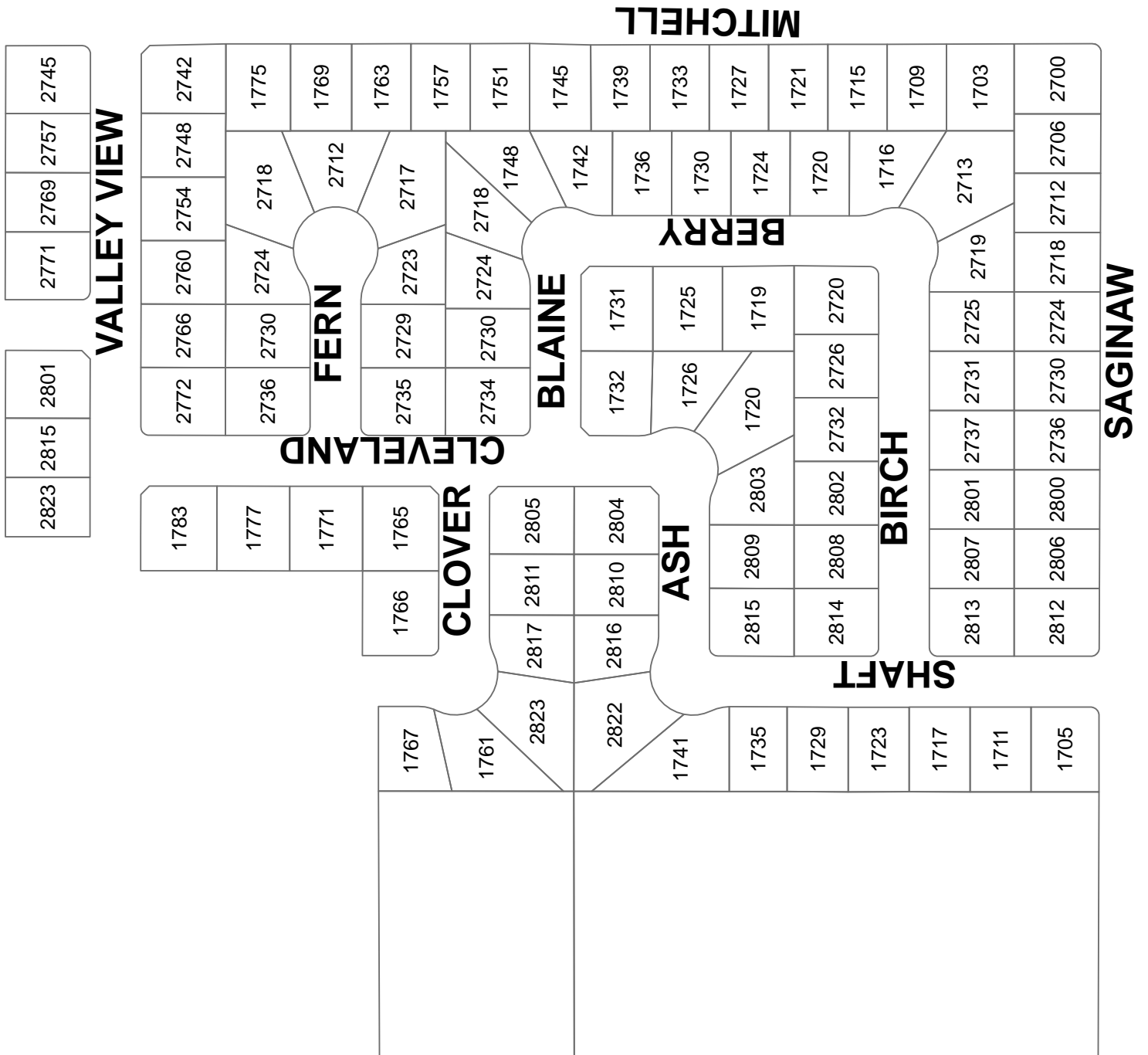
SKELTON

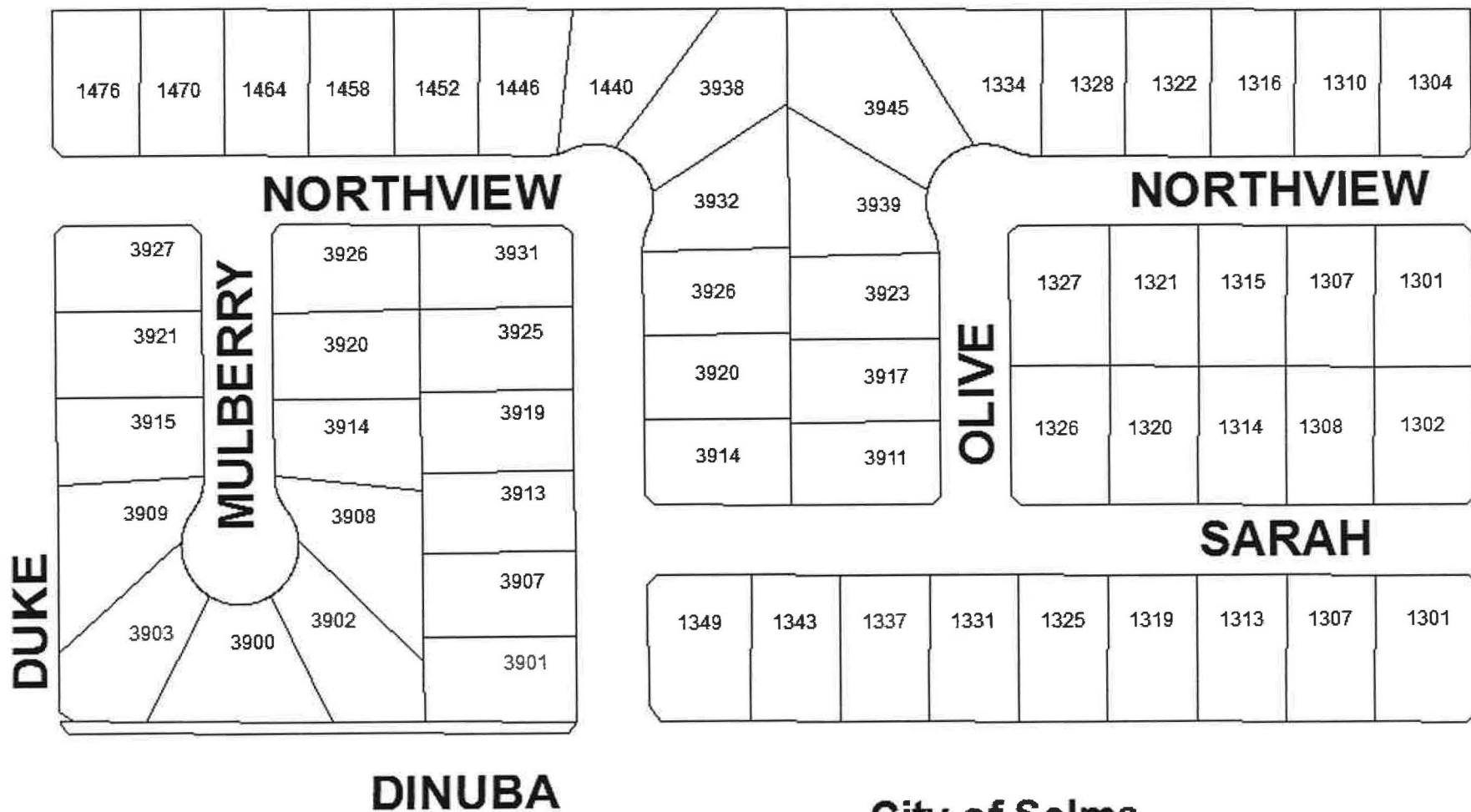
1728
1722
1716
1710
1704
1638
1632
1626
1620
1614
1608
1602
1524

#8 Rosewood (b)

Please Refer to the
Fresno County
Assessor's Map
for lot dimension







Please Refer to the
Fresno County
Assessor's Map
for lot dimension



**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

4.

SUBJECT: Consideration of a Resolution Amending the Schedule of Fees and Charges for City of Selma (City) Services (User Fees)

RECOMMENDATION: Adopt Resolution Amending Schedule of Fees and Charges for City Services.

BACKGROUND: The City currently has a schedule of fees prescribing the charges for a variety of City services. In Sept 2019, the City contracted with Revenue and Cost Specialists (RCS) to conduct a user fee study to analyze the City's services and the fees charged for those services. The last cost of service study was completed in 2005 by RCS.

DISCUSSION: By law, user fees may be charged for services provided by an agency, but only for an amount equal to the recovery of the costs necessary to provide the services. Fees have historically been updated annual to account for salary adjustments, changes in procedures, increases in overhead and other costs.

RCS has reviewed our existing fees, and completed a cost analysis of City services based on the above criteria, and is recommending various changes. Attached for your review is the completed Cost of Service Study of the proposed fees. It is important to note that reviewing the fee schedule does not automatically mean that fees are being increased, some fees are being removed or added due to recently adopted Ordinances by Council, and others are removed because the service is no longer provided. The new fees pertaining to development will take effect after 60 days, whereas all other fees will take effect the following day after adopting.

Per the Executive Summary in the attached document, if all recommendations and suggestions are adopted there would be an estimated cost recovery of \$293,800 annually. Additionally, the report creates an equitable adjustment between taxpayers and fee payers.

/s/ Isaac Moreno, Assistant City Manager

08/12/2021
Date

/s/ Ralph Jimenez, Interim City Manager

08/12/2021
Date

RESOLUTION NO. 2021 - R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELMA
AMENDING THE SCHEDULE OF FEES AND CHARGES
FOR CITY SERVICES (USER FEES)**

WHEREAS, the City of Selma ("City") is permitted to adopt fees for municipal services, provided, however, that such fees do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, the City has conducted an extensive analysis, through Revenue & Cost Specialist, LLC, of its services, the costs reasonably borne for providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City has established a policy of recovering the full costs reasonably borne for providing special services of a voluntary and limited nature, such that general taxes are not diverted for general services of a broad nature, and thereby utilized to subsidize unfairly and inequitably such special services; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services need to be adopted so that the City might carry into effect its policies; and

WHEREAS, pursuant to California Government Code ("Government Code") section 66018, the specific fees to be charged for services must be adopted by the City Council by resolution, after providing notice and holding a public hearing;

WHEREAS, notice of the public hearing on the proposed user fees was published in the Selma Enterprise on August 4, 2021, in accordance with the provisions of Government Code Section 6062a and the City's Code; and

WHEREAS, on August 16, 2021, the City Council conducted a duly noticed public hearing to consider the proposed fees, and considered all testimony written and oral; and

WHEREAS, the City Council desires to amend the City's existing fee schedule as set forth in Exhibit A, attached hereto and incorporated herein by reference, said fees do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, pursuant to Government Code section 6062a, a general explanation of the schedule of fees and charges has been published as required; and

WHEREAS, all requirements of Government Code section 66018 are hereby found to have been complied with.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1: The above recitals are true and correct, and are incorporated herein by reference.

Section 2: Prior Resolutions. The City hereby rescinds any prior resolutions establishing a fee schedule.

Section 3: Fee Schedule Adoption. The fees set forth in Exhibit A are hereby adopted by the City Council as the fees for the services set forth therein. Said fees pertaining to development shall take effect 60 days following the date of adoption. All other fees not otherwise prohibit by law from immediate implementation shall take effect immediately following of the resolution's adoption.

Section 4: Separate Fee for each Process. All fees set forth by this resolution are for each identified process, additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per unit or measurement basis the fee is for each identified unit or portion thereof within the indicated ranges of such units.

Section 5. Severability. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 6. Effective Date. Fees pertaining to development shall take effect 60 days following the date of adoption. All others fees, not otherwise prohibit by law from immediate implementation, shall take effect immediately following of the resolution's adoption. The City Clerk shall certify the adoption of this Resolution and the date of certification shall be the date the resolution has full force and effect.

PASSED, APPROVED and ADOPTED at a Regular Meeting of the City Council of the City of Selma on this 16th day of August, 2021, by the following roll call vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Scott Robertson, Mayor

Attest:

Reyna Rivera, City Clerk

Cost of Services Study for the City of Selma

July 2021



Prepared by:
Revenue & Cost Specialists, LLC
1519 E Chapman Ave, Ste C
Fullerton, CA 92831
www.revenuecost.com
(714) 992-9020



July 21, 2021

Honorable Mayor and City Council
via Assistant City Manager Isaac Moreno
City of Selma
1710 Tucker St
Selma, CA 93662

Honorable Mayor, City Council, and Mr. Moreno:

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for all City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

We also believe that your constituents will appreciate your subjecting the City's operations to business costing methodologies, and your willingness to be informed of the true and full costs of those services which you have decided the City should provide its citizens.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Eric Johnson', written over a light blue rectangular background.

ERIC JOHNSON
President

A handwritten signature in black ink, appearing to read 'Chu Thai', written over a light blue rectangular background.

CHU THAI
Vice President

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EXECUTIVE SUMMARY

Revenue & Cost Specialists (RCS) has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting a future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge of costs which are actually occurring.

Financial Integrity Established. This report summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

Identifying Service Center

There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes.

If all the recommendations and suggestions made in this Report are adopted, the City of Selma would increase cost recovery by \$293,800 on an annual basis

Refinement Process. In a series of meetings held with City staff, department by department, we developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

Personal Choice versus Community Supported Services

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services that carry an implicit requirement and rationale for setting a level of subsidization typically based on social, safety or general community welfare.

Summary of Results

If all the recommendations and suggestions made in this Report are adopted, the City of Selma would increase cost recovery by \$293,800 on an annual basis. By taking such actions, far more equity between taxpayers and fee-payers would be gained, and the City's financial picture would be improved.

SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE
				ACTUAL	SUGGEST	
DEVELOPMENT SERVICES	\$692,216	\$976,801	(\$284,585)	70.9%	VAR.	\$181,400
FIRE SERVICES	\$4,336,671	\$4,300,081	\$36,590	100.9%	VAR.	\$74,800
POLICE SERVICES	\$113,817	\$130,046	(\$16,229)	87.5%	VAR.	(\$9,200)
LEISURE & CULTURAL SERVICES	\$212,755	\$415,710	(\$202,955)	51.2%	VAR.	\$19,100
PUBLIC WORKS SERVICES	\$9,100	\$30,025	(\$20,925)	30.3%	VAR.	\$15,800
ADMINISTRATIVE SERVICES	\$69,270	\$174,099	(\$104,829)	39.8%	VAR.	\$11,900
	\$5,433,829	\$6,026,762	(\$592,933)	90.2%		\$293,800

Policy Review Information

As the Council conducts its policy review of each of the revenue-cost match-ups, it should refer to Appendix A and also to the text in Chapter IV to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

Result of Acceptance of Fee Suggestions

If the suggestions in Chapter IV and in the fee recommendations in Appendix A are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is that:

- Taxes finance services for which there is no alternative way to finance them.
- Service charges should be utilized to finance those things for which benefits can be determined.
- Beneficiaries of such services be charged in direct relationship to the benefits derived.



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CHAPTER I – BACKGROUND OF STUDY

Revenue & Cost Specialist has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge and cannot ignore costs which are actually occurring.

Financial Integrity Established. This text summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

Financing Adjustments Pursuant to Proposition 4

Proposition 4, which is more commonly referred to as the "Gann Spirit of 13 'Let's Finish the Job' Initiative", was adopted by 74.3% of the voters of California on November 6, 1979. It became effective on July 1, 1980, retroactive to Fiscal Year 1978-1979. Statutes clarifying certain

provisions of the Proposition, which is now Article XIII B of the California Constitution, became effective January 1, 1981.

This report provides data to the City for reviewing the reported fee-financed services based on full-costing information and for implementing the "costs reasonably borne" provision of this Constitutional Article, within presently known legal parameters and the authors' pronounced and published intent.

Adjustments to Financing. As a result of this analysis, the City now possesses the basis for making necessary adjustments to its methods of financing services for those services reported on herein. It can achieve a more equitable and fair mix for financing those services and capital needs, using taxes and service charges, in the direction pointed by passage of Article XIII B, and the business methodologies inherent in that Article.

It should be remembered from the start that taxes are now limited and controlled, and therefore the capability of using these taxes to subsidize "special" services which are wholly or partially fee-financed is also limited.

The "Costs Reasonably Borne" Test. The "costs reasonably borne" process as envisioned by the Authors of Proposition 4 implies a direct relationship between payment of fees and charges and receipt of services. It also implies the use of taxes for financing those governmental activities which humanely and properly cannot be financed other than by taxes.

Desirability of Direct Relationship between Payment and Service

This direct fee-for-service and tax equity relationship does not exist when tax monies are used to subsidize services which are received by only a small portion of the taxpaying public or by non-residents. A major underlying goal of this project is to provide information and guidance to the Council on how the City can continue as a viable financial entity, finance the services and facilities that its citizens and business enterprises have come to expect, and yet in the long run be able to live within the limits imposed by Article XIII B and Propositions 13 and 218.

At the same time, the City can in great part re-establish basic fairness and equity between users of City services and those who pay for them and control those costs on a continuing basis.

Impact of Propositions 4, 13, 26, and 218

Initiative 4 of November 1979, coupled with its immediate predecessor – Proposition 13 of a year earlier – wrought the greatest changes in California governmental financing in a century. Proposition 218, passed in 1996 and becoming Articles XIII C & D, further limited local governments' revenue source options. Those propositions have had, and will continue to have, a profound effect on California governments.

Effects on the City. One effect of these propositions has been a constant search for new revenue sources to finance services required by the City. However, at the same time, State and Federal program revenues continue to decrease. Consequently, the City faces the prospect of declining revenue with which to fund City services.

Costs Exceeding Revenues. The full costs of delivering the City's defined fee-financed services -- as defined in business terms by the authors of Article XIII B, and as applied by the business methods of this analysis as based on that Constitutional Article -- are running at an annual rate beyond current or expected fee revenues. The result is the diversion of tax monies to make up the difference between fee revenues collected and full business costs incurred.

Variety of Equitable Revenue Sources. This analysis presents a wide variety of ways in which revenue can surely and legally be raised and as important, more equitably raised than at present. The amount of new revenues to be raised is dependent upon the Council's determination of the level of support for essential services.

Proposition 26. With the passage of Proposition 26 in 2010, the voters of California put limits on fees for which there is no direct benefit provided to the fee payer. This proposition also contains numerous exemptions, therefore, there are no fees or proposed fees included in this report which come under the limitations of Proposition 26.

Text Topics

The remaining Chapters of this text address the following topics:

- II. Identifying and Costing Service Centers
- III. Overview of Service Revenues Matched Against Costs
- IV. Service Revenue Recommendations
- V. Conclusion

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CHAPTER II – IDENTIFYING AND COSTING SERVICES

There are three basic steps in the process used by RCS to identify and cost out service centers. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes. This chapter covers the first two steps and Chapter III shows the match-up of revenues and costs.

Identifying Service Centers

Two techniques were utilized to identify the service centers for which revenue and cost data were gathered and around which the service cost analysis of this Report is built.

Revenue Analysis. The first technique involved gathering revenue information for the past fiscal year, and then updating and revising the budget estimates for the same revenue sources for the fiscal year during which the analysis was performed by RCS. The Budget and financial reports for the current fiscal year were secured and analyzed. Budgeted and received revenues for all fee-supported services were extracted from those reports, where such information was available. RCS has divided services into far smaller "service centers" than the City has traditionally designated.

Service Center Identification. The second technique involved several scheduled meetings with City staff to identify each type of service being provided with or without charge. In a series of meetings held with City staff, department by department, RCS developed a comprehensive list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

Resultant Service Centers

"Service Center" Defined. The "service revenue," fee or charge for a service, and the related "service cost" comprise a "service center". Each service center has a unique "Revenue and Cost Summary Worksheet" and a matching "Cost Detail Worksheet", which are found in Appendix B of this Report. These "Service Center Worksheets" are matched to one another on facing pages.

Detailed Back-Up Workpapers. The costs are backed up by detailed analyses, which have been turned over to the City in several volumes of work papers and detailed cost distribution reports.

Constitutional Basis for Cost of Services

The costs determined by RCS for the various service centers are based on the definitions of "costs reasonably borne" as utilized in Article XIII B (Proposition 4) and as further defined by its Authors

To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for, even if it's not public serving.



in their background documents. The Authors of Proposition 4 intended their full business costing definitions to be used by California governments. Thus, the City can know and control its costs, using those Constitutionally-set business principles and legally set elements and definitions of "costs reasonably borne".

Listing of Detailed Full Business Cost Definitions. Thus, the following are put forward by the Authors as the accepted elements of "costs reasonably borne":

- a) Labor costs
- b) Employee benefit costs
- c) Operational services and supply expenses
- d) Overhead expense
- e) Administrative costs
- f) Start-up costs
- g) Future capital expenses
- h) Capital replacement expense
- i) Costs of expansion of services
- j) Repayment of debt

Authors' Background. It is not surprising that the authors used such business definitions and elements of "cost" as quoted herein. They represented several known business organizations:

- The California Taxpayers Association
- The California Chamber of Commerce
- The National Tax Limitation Committee
- The California Association of Realtors

In effect, the pillars of California business and their thinking were represented, and their ideas were adopted overwhelmingly by the electorate of California at referendum. Thus, by definition, the premises of this report process have a California electoral mandate.

Principle Involved. A basic principle involved in this report was the recognition of those full business costs as used and as defined by the authors of the Constitutional amendment.

Types of Costs

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

Salaries and Wages. City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services. In order to allocate the

salaries, lengthy interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

To validate the reasonableness of the Study, 100% of the available work hours for all City employees were distributed and accounted for, even if it's not public serving. In other words, one staff member cannot state they overworked on fee services beyond 100% of their hours, and another staff member cannot account for 100% of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

Employee Fringe Benefits. Since fractional time, to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- Retirement and Social Security
- Group Health Insurance
- Medicare Insurance
- State Unemployment Insurance
- Workers Compensation Insurance
- Other Pays

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

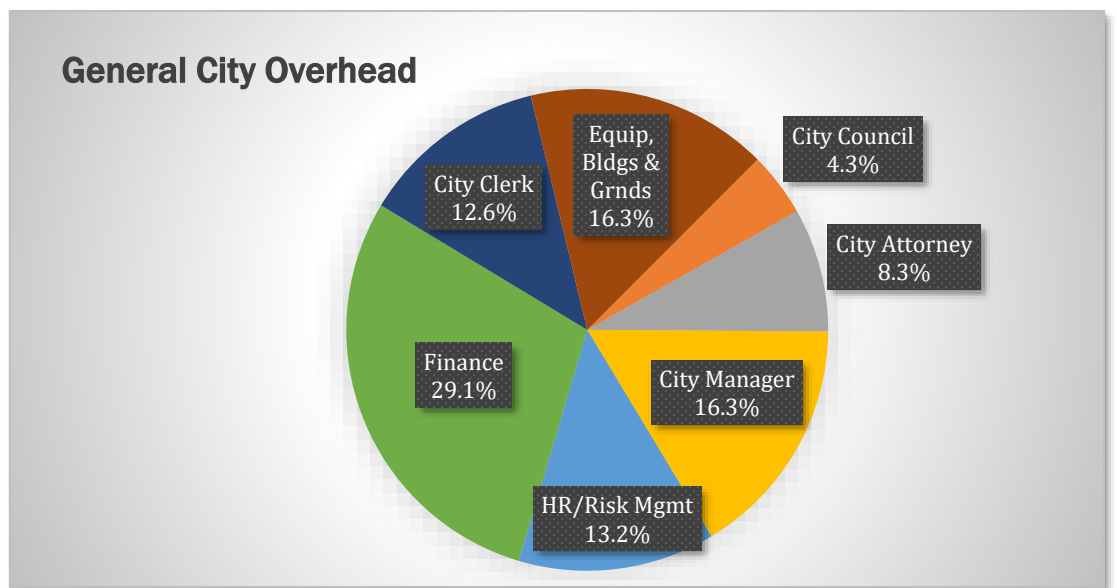
Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

- Holidays
- Vacations
- Personal Leave
- Sick Leave
- Morning/Afternoon Breaks
- Start Up/Down Time

Maintenance and Operation Costs. All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the current year Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

General and Departmental Overhead Costs. Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS calculated Selma's Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an agreed-upon overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness.

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method, the City will be aware of its true costs and be able to emulate business methods. Article XIII B's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

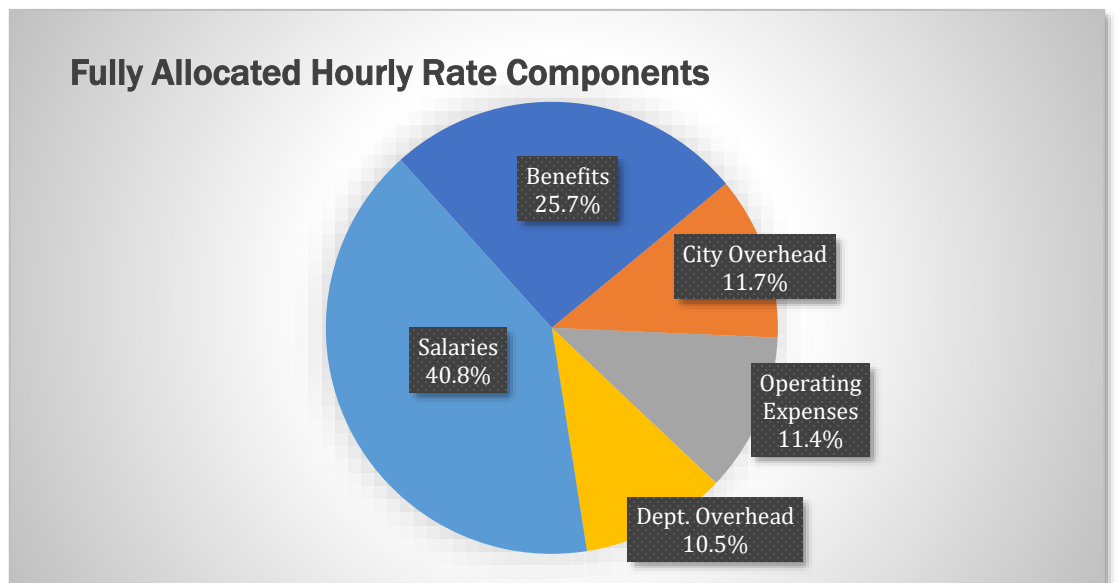


General City Overhead. These services primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments.

Departmental Administration. Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.

Fully Allocated Hourly Rates (FAHR)

All of the above items make up the fully allocated hourly rate which is calculated for each position in the City. The makeup of each component of the City-wide average fully allocated hourly rate is detailed in the chart below.



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CHAPTER III – REVENUES MATCHED AGAINST COSTS

In the last chapter the method of calculating the costs for all City services was identified. This chapter begins with a Summary that itemizes the revenues and costs by service center. Then, an overview is presented of what will be presented in the following chapter, which shows that there is no one solution to the City's financial challenge.

Accounting for All Revenues – Fees and Taxes

Local government funding comes from a multitude of revenue sources such as taxes, fines, grants, use of property, user fees, utility rates, etc. Our Study accounts for all revenues, and focuses on the relationship between fees and taxes. As an example, [S-001] Building Plan Check/Inspection in the following schedule estimates the full costs at \$358,671. These expenses are offset by current fee revenues of \$248,200, and \$110,471 of the City's limited tax revenues must be used to pay for the remaining. This subsidy can be eliminated by raising the relevant fees. To the extent that the fees are NOT increased, general City taxes paid by all taxpayers are the only alternative revenue source.

CITY OF SELMA SUMMARY OF FEE SERVICES AND CURRENT FINANCING FISCAL YEAR 2020-21

REF# (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
DEVELOPMENT SERVICES				
CD-001	BUILDING PLAN CHECK/INSPECTION	\$358,671	\$248,200	\$110,471
CD-012	CONDITIONAL USE PERMIT	\$53,637	\$60,000	(\$6,363)
CD-013	ADMINISTRATIVE C.U.P.	\$2,589	\$2,100	\$489
CD-014	r/ CONDITIONAL USE PERMIT RENEWAL	\$0	\$0	\$0
CD-015	DEVELOPMENT AGREEMENT REVIEW	\$5,000	\$5,000	\$0
CD-016	r/ ANNUAL DEVELOPMENT AGR REVIEW	\$0	\$0	\$0
CD-017	VARIANCE REVIEW	\$4,175	\$3,432	\$743
CD-018	ADMIN VARIANCE (MINOR DEVIATION)	\$10,495	\$11,940	(\$1,445)
CD-019	SITE PLAN REVIEW	\$47,554	\$36,708	\$10,846
CD-020	r/ ARCHITECTURAL PLAN REVIEW	\$0	\$0	\$0
CD-021	PLANNED UNIT DEVELOPMENT	\$6,781	\$6,046	\$735
CD-022	SPECIFIC PLAN AMENDMENT	\$4,960	\$7,693	(\$2,733)
CD-023	HOME OCCUPATION PERMIT REVIEW	\$5,480	\$6,588	(\$1,108)
CD-024	SIGN REVIEW	\$7,063	\$6,360	\$703
CD-025	TEMP SUBDIVISION SIGN REVIEW	\$981	\$530	\$451
CD-026	ZONE CHANGE	\$14,881	\$17,880	(\$2,999)
CD-027	ZONE ORDINANCE TEXT AMENDMENT	\$5,255	\$5,960	(\$705)

CD-028	GENERAL PLAN AMENDMENT	\$9,921	\$11,810	(\$1,889)
CD-029	TEMPORARY SIGN/BANNER PERMIT	\$235	\$350	(\$115)
CD-030	PRELIMINARY PROJECT REVIEW	\$17,043	\$22,560	(\$5,517)
CD-031	LOT LINE ADJUSTMENT	\$8,443	\$10,460	(\$2,017)
CD-031A	LOT MERGER	\$8,287	\$10,460	(\$2,173)
CD-032	MINOR MODIFICATION	\$4,394	\$4,612	(\$218)
CD-033	TENTATIVE PARCEL MAP	\$7,659	\$8,598	(\$939)
CD-034	TENTATIVE TRACT MAP	\$14,849	\$12,946	\$1,903
CD-035	TENTATIVE MAP EXTENSION	\$3,139	\$2,508	\$631
CD-036	ENVR CATEGORICAL EXEMPTION	\$6,278	\$10,400	(\$4,122)
CD-037	ENVIRONMENTAL IMPACT REPORT REVIEW	\$0	\$0	\$0
CD-038	ANNEXATION REQUEST	\$14,041	\$14,638	(\$597)
CD-039	APPEAL TO PLANNING OR CITY COUNCIL	\$2,743	\$1,658	\$1,085
CD-040	LANDSCAPE PLAN CHECK	\$19,620	\$15,120	\$4,500
CD-041	r/ PUBLIC CONVENIENCE/NECESS (ABC)	\$0	\$0	\$0
CD-042	r/ STREET RE-NAME	\$0	\$0	\$0
CD-043	r/ BUILDING RE-ADDRESS	\$0	\$0	\$0
CD-044	ZONING CONFORMANCE LETTER	\$883	\$1,431	(\$548)
CD-045	r/ RADIUS MAP LISTINGS	\$0	\$0	\$0
CD-047	PUBLIC NOTICE ADVERTISING	\$0	\$376	(\$376)
CD-048	r/ GIS PRINTOUTS/CAD	\$0	\$0	\$0
CD-049	r/ SCHOOL FEE DEFERMENT TRACKING	\$0	\$0	\$0
CD-050	LONG RANGE PLANNING FEE	\$40,000	\$0	\$40,000
CD-051	FORTUNE TELLER LAND USE PERMIT	\$4,532	\$1,420	\$3,112
CD-052	FORTUNE TELLER LAND USE RENEWAL	\$159	\$424	(\$265)
CD-053	r/ MEDICAL MARIJUANA CULTIV NEW	\$0	\$0	\$0
CD-054	r/ MEDICAL MARIJUANA CULTIV RENEW	\$0	\$0	\$0
CD-055	r/ FORTUNE TELLER LICENSE	\$0	\$0	\$0
CD-056	r/ FORTUNE TELLER LICENSE RENEWAL	\$0	\$0	\$0
CD-057	STORAGE CONTAINER PERMIT	\$78	\$20	\$58
CD-058	FENCE PLACEMENT PERMIT	\$1,282	\$330	\$952
CD-060	[MITIGATED] NEGATIVE DECLARATION	\$0	\$0	\$0
CD-062	CHRISTMAS TREE LOT PERMIT	\$111	\$0	\$111
CD-063	TECHNOLOGY SURCHARGE	\$12,000	\$0	\$12,000
EN-001A	GRADING PLAN CHECK - COMMERCIAL	\$8,580	\$2,880	\$5,700
EN-001B	GRADING PLAN CHECK - INDUSTRIAL	\$2,085	\$855	\$1,230
EN-001C	GRADING PLAN CHECK - RESIDENTIAL	\$4,849	\$2,490	\$2,359
EN-002A	GRADING INSPECTION - COMMERCIAL	\$5,118	\$1,500	\$3,618
EN-002B	GRADING INSPECTION - INDUSTRIAL	\$2,302	\$430	\$1,872
EN-002C	GRADING INSPECTION - RESIDENTIAL	\$6,466	\$3,096	\$3,370
EN-003	FINAL PARCEL MAP REVIEW	\$5,844	\$3,018	\$2,826
EN-004	FINAL TRACT MAP REVIEW	\$10,690	\$6,348	\$4,342
EN-005	FINAL MAP AMENDMENT REVIEW	\$895	\$375	\$520
EN-006	PUBLIC IMPROVEMENT PLAN CHECK	\$20,863	\$7,200	\$13,663
EN-007	PUBLIC IMPROVEMENT INSPECTION	\$150,085	\$60,400	\$89,685
EN-009A	ENCROACHMENT PERMIT	\$47,804	\$52,726	(\$4,922)

EN-009C	ENCROACHMENT RE-INSPECTION	\$196	\$100	\$96
EN-009D	PENALTY, WORKING IN R.O.W. W/O PRMT	\$0	\$0	\$0
EN-009E	PENALTY, FAIL TO COMPLY W/ ENC PRMT	\$0	\$0	\$0
EN-009F	r/ SIDEWALK CLOSURE	\$0	\$0	\$0
EN-009G	TRAFFIC CONTROL	\$1,252	\$665	\$587
EN-009H	MISCELLANEOUS ENCROACHMENT	\$0	\$0	\$0
EN-009I	r/ AT RISK PERMIT PROCESSING	\$0	\$0	\$0
EN-011	FINAL CONDO CONVERSION MAP	\$0	\$0	\$0
EN-012	SPECIAL ENGINEERING SERVICES	\$0	\$0	\$0
EN-013	r/ LANDSCAPE MAINTENANCE ASSMT	\$0	\$0	\$0
EN-014	r/ OFF-SITE LANDSCAPE PLAN CHECK	\$0	\$0	\$0
EN-015	r/ OFF-SITE LANDSCAPE INSPECTION	\$0	\$0	\$0
EN-017	r/ TENTATIVE PARCEL MAP REVIEW	\$0	\$0	\$0
EN-018	r/ TENTATIVE TRACT MAP REVIEW	\$0	\$0	\$0
EN-019	ANNUAL ENCROACHMENT PERMIT	\$2,356	\$1,575	\$781
EN-020	r/ DEED OR TITLE REVIEW	\$0	\$0	\$0
EN-023	STREET/R.O.W. ABANDON/VACATION PROC	\$0	\$0	\$0
EN-025	PUBLIC EASEMENT CREATION	\$0	\$0	\$0
EN-027	RIGHT OF WAY DEDICATION	\$2,147	\$0	\$2,147
EN-028	BOND REDUCTION/RELEASE	\$976	\$0	\$976
EN-029	CERTIFICATE OF COMPLIANCE	\$1,074	\$0	\$1,074
EN-030	ADDITIONAL ENGINEERING PLAN CHECK	\$0	\$0	\$0

SUBTOTAL - DEVELOPMENT SERVICES	\$976,801	\$692,216	\$284,585
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FIRE SERVICES

FI-001	FIRE FALSE ALARM RESPONSE	\$0	\$100	(\$100)
FI-002	ANNUAL FIRE CODE INSPECTION	\$91,953	\$74,240	\$17,713
FI-005	r/ FIRE/AMBULANCE REPORT COPY	\$0	\$0	\$0
FI-006	HAZARDOUS MATERIAL INSP. AND PERMIT	\$0	\$0	\$0
FI-007	r/ STATE MAND FIRE INSP HOSPITALS	\$0	\$0	\$0
FI-011	FIRE HOOD/DUCT PLAN CHECK/INSP	\$1,240	\$804	\$436
FI-013	FIRE ALARM PLAN CHECK/INSP	\$413	\$405	\$8
FI-014	FIRE SPRINKLER PLAN CHECK/INSP	\$99,234	\$57,450	\$41,784
FI-014A	MASTER PLAN SPRINKLER PC/INSP	\$15,547	\$2,681	\$12,866
FI-015	r/ FIRE FLOW TEST	\$0	\$0	\$0
FI-016	FIRE SUPPRESSION STAND-BY	\$0	\$0	\$0
FI-017	FIREWORKS STAND REVIEW AND INSP	\$1,460	\$1,600	(\$140)
FI-018	PUBLIC FIREWORKS REVIEW AND INSP	\$992	\$714	\$278
FI-019	SPECIAL EVENT FIRE INSP	\$662	\$1,532	(\$870)
FI-020	CHRISTMAS TREE LOT FIRE INSP	\$331	\$90	\$241
FI-021	r/ CPR CLASS FEE	\$0	\$0	\$0
FI-022	r/ EMT CLASS FEE	\$0	\$0	\$0
FI-023	ILLEGAL BURN SUPPRESSION CITATION	\$0	\$0	\$0
FI-024	OVERHEAD SYSTEM-HANGER INSP	\$1,654	\$1,600	\$54
FI-025	OVERHEAD SYSTEM-PRESSURE TEST	\$1,654	\$1,600	\$54

FI-026	UNDERGROUND SYSTEM-TRUST BLOCK INSP	\$1,654	\$800	\$854
FI-027	UNDERGROUND SYSTEM-FLUSH & PRESSURE	\$1,654	\$800	\$854
FI-028	COMMERCIAL LIFE/SAFETY PLAN CHECK	\$0	\$0	\$0
FI-029	CONTRACTED FIRE PLAN REVIEW/INSP	\$0	\$0	\$0
FI-031	DANGEROUS & SUBSTANDARD BLDG INSP	\$0	\$0	\$0
FI-032	AFTER HOURS FIRE PLAN REVIEW	\$198	\$0	\$198
FI-033	AFTER HOURS INSPECTION	\$198	\$0	\$198
FI-041	SPRAY BOOTH PLAN REVIEW AND INSP	\$413	\$255	\$158
FI-042	ADDITIONAL FIRE PLAN REVIEW	\$0	\$0	\$0
FI-043	ADDITIONAL FIRE INSPECTION	\$0	\$0	\$0
FI-090	AMBULANCE SERVICES	\$4,080,824	\$4,192,000	(\$111,176)

SUBTOTAL - FIRE SERVICES	\$4,300,081	\$4,336,671	(\$36,590)
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POLICE SERVICES

PO-001	SPECIAL BUSINESS REVIEW	\$407	\$422	(\$15)
PO-002	BICYCLE LICENSE FEE	\$12	\$5	\$7
PO-003	NOISE DISTURBANCE RESPONSE	\$0	\$0	\$0
PO-004	POLICE FALSE ALARM REPOSE	\$0	\$0	\$0
PO-005	RECORDS CLERK/CLEARANCE LETTERS	\$209	\$384	(\$175)
PO-006	r/ POLICE PHOTOGRAPH REPRODUCTION	\$0	\$0	\$0
PO-007	r/ VIDEO/AUDIO TAPE REPRODUCTION	\$0	\$0	\$0
PO-008	r/ POLICE REPORT COPY	\$24,056	\$9,375	\$14,681
PO-008A	TRAFFIC ACCIDENT REPORT	\$21,050	\$9,375	\$11,675
PO-009	r/ CITATION COPY CHARGE	\$0	\$0	\$0
PO-010	SUBPOENA - WITNESS AND DOCUMENTS	\$0	\$0	\$0
PO-011	VEHICLE EQPMT CORRECTION INSP	\$21,700	\$12,480	\$9,220
PO-012	DUI ARREST/ACCIDENT REPOSE	\$0	\$0	\$0
PO-013	SPECIAL POLICE SERVICES	\$0	\$0	\$0
PO-014	IMPOUND VEHICLE RELEASE	\$20,664	\$38,000	(\$17,336)
PO-015	REPOSSESSED VEHICLE PROCESSING	\$1,550	\$750	\$800
PO-016	SPECIAL EVENTS PERMIT	\$1,617	\$0	\$1,617
PO-017	r/ ANIMAL REDEMPTION	\$0	\$0	\$0
PO-018	VIN VERIFICATION	\$232	\$600	(\$368)
PO-019	WEAPON STORAGE AND RELEASE	\$142	\$26	\$116
PO-020	ANIMAL NOISE DISTURBANCE	\$0	\$0	\$0
PO-021	r/ VOLUNTARY ANIMAL REL TO SHELTER	\$0	\$0	\$0
PO-022	STORED VEHICLE RELEASE PROCESSING	\$30,996	\$36,000	(\$5,004)
PO-023	r/ COURT ORDER SERVICE	\$0	\$0	\$0
PO-024	r/ PRIV PROPERTY ACCIDENT INV FEE	\$0	\$0	\$0
PO-025	r/ FILING FALSE REPORT CHARGE	\$0	\$0	\$0
PO-026	r/ POLICE CLASSES (POST)	\$0	\$0	\$0
PO-027	LIVE SCAN	\$7,000	\$6,400	\$600
PO-028	BINGO LICENSE PERMIT	\$52	\$0	\$52
PO-030	TEMPORARY ABC LICENSE	\$359	\$0	\$359

SUBTOTAL - POLICE SERVICES	\$130,046	\$113,817	\$16,229
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LEISURE & CULTURAL SERVICES

RE-001	ADULT SPORTS PROGRAMS	\$6,036	\$4,800	\$1,236
RE-002	YOUTH SPORTS PROGRAMS	\$5,432	\$5,000	\$432
RE-003	r/ YOUTH CENTER SERVICES	\$0	\$0	\$0
RE-004	ADULT PRIVATE BALL FIELD USAGE	\$1,539	\$1,350	\$189
RE-005	YOUTH PRIVATE BALL FIELD USAGE	\$6,118	\$3,600	\$2,518
RE-006	BALL FIELD LIGHTING RENTAL	\$3,072	\$2,600	\$472
RE-007	PARK RENTAL	\$8,201	\$1,225	\$6,976
RE-008	PICNIC SHELTER RENTAL	\$9,268	\$4,500	\$4,768
RE-009	CHILDREN'S PERFORMING ARTS CLASSES	\$77,966	\$28,000	\$49,966
RE-010	r/ SWIMMING RECREATIONAL	\$0	\$0	\$0
RE-011	r/ SWIMMING LESSONS	\$0	\$0	\$0
RE-012	r/ SWIMMING POOL RENTAL	\$0	\$0	\$0
RE-013	BOOTH SPACE RENTAL	\$2,000	\$1,500	\$500
RE-014	PIONEER VILLAGE RENTAL	\$69,170	\$26,000	\$43,170
RE-015	r/ SALAZAR CENTER RENTAL	\$0	\$0	\$0
RE-016A	ARTS CENTER RENTAL	\$24,169	\$6,200	\$17,969
RE-016B	ARTS CENTER ENTERPRISE FUND	\$201,331	\$127,500	\$73,831
RE-017	CITY RECREATION CLASS FEE	\$0	\$0	\$0
RE-018	SENIOR CENTER RENTAL	\$477	\$480	(\$3)
RE-019	RISERS (AT ART CENTER)	\$817	\$0	\$817
RE-020	LIABILITY OF ALCOHOL	\$114	\$0	\$114
RE-021	RECREATION STAFF TIME	\$0	\$0	\$0

SUBTOTAL - LEISURE & CULTURAL SERVICES	\$415,710	\$212,755	\$202,955
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PUBLIC WORKS

PW-001	STREET BLOCK PERMIT (NEIGHBORHOOD)	\$176	\$75	\$101
PW-001A	BARRICADE RENTAL & SETUP	\$5,140	\$2,500	\$2,640
PW-002	OVERWIDE/LONG/HEAVY LOAD PERMIT	\$1,563	\$1,440	\$123
PW-003	r/ STORM DRAIN MAINT (FLOOD CONT)	\$0	\$0	\$0
PW-004	r/ STREET SWEEPING	\$0	\$0	\$0
PW-005	SPECIAL TRAFFIC MARKING	\$0	\$0	\$0
PW-006	WEED ABATEMENT	\$22,366	\$5,025	\$17,341
PW-007	r/ MEDIAN AND ISLAND MAINTENANCE	\$0	\$0	\$0
PW-008	r/ RIGHT OF WAY CLEAN UP CHARGE	\$0	\$0	\$0
PW-009	r/ UTILITY STREET USAGE	\$0	\$0	\$0
PW-010	r/ SEWER UTILITY STREET USAGE	\$0	\$0	\$0
PW-011	r/ GARBAGE UTILITY STREET USAGE	\$0	\$0	\$0
PW-012	r/ ALLEY MAINTENANCE	\$0	\$0	\$0
PW-013	STREET TREE MAINTENANCE	\$0	\$0	\$0
PW-014	r/ STREET LIGHT MAINTENANCE	\$0	\$0	\$0
PW-015	r/ TRAFFIC SIGNAL MAINTENANCE	\$0	\$0	\$0
PW-016	r/ PARKING LOT MAINTENANCE	\$0	\$0	\$0

[T] City provides \$6,026,762 in fee services annually, and only recovers \$5,433,829 from fee revenues. Each year, an additional \$592,933, coming from other funding sources, is needed to pay for these fee services.

PW-017	SWIMMING POOL DRAINAGE PERMIT	\$56	\$60	(\$4)
PW-018	DAMAGE TO CITY PROPERTY	\$0	\$0	\$0
PW-019	TEMPORARY ENCROACHMENT PERMIT	\$64	\$0	\$64
PW-020	BANNER HANGING	\$396	\$0	\$396
PW-021	LIGHT POLE BANNERS	\$264	\$0	\$264

SUBTOTAL - PUBLIC WORKS	\$30,025	\$9,100	\$20,925
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ADMINISTRATIVE SERVICES

MC-001	BUSINESS LICENSE RENEWAL	\$38,976	\$42,000	(\$3,024)
MC-002	NEW BUSINESS LICENSE APPLICATION	\$5,894	\$7,550	(\$1,656)
MC-003	RETURN CHECK PROCESSING	\$466	\$100	\$366
MC-004	r/ BUSINESS LICENSE LISTING	\$0	\$0	\$0
MC-005	YARD SALE PERMIT	\$25,382	\$13,145	\$12,237
MC-006	ANIMAL LICENSE	\$102,068	\$6,000	\$96,068
MC-007	r/ RECORDS RESEARCH SERVICE	\$0	\$0	\$0
MC-008A	COPY - PRINTED	\$1	\$0	\$1
MC-008B	COPY - DIGITAL	\$5	\$0	\$5
MC-009	r/ NOTARY CERTIFICATION	\$0	\$0	\$0
MC-015	r/ RENTAL PROPERTY MAINTENANCE	\$0	\$0	\$0
MC-017	REVOLVING LOAN APPLICATION	\$161	\$75	\$86
MC-018	REVOLVING LOAN ANNUAL ADMIN	\$301	\$400	(\$99)
MC-019	LIEN PROCESSING	\$780	\$0	\$780
MC-020	LIEN REMOVAL	\$65	\$0	\$65

SUBTOTAL - ADMINISTRATIVE SERVICES	\$174,099	\$69,270	\$104,829
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GRAND TOTAL	\$6,026,762	\$5,433,829	\$592,933
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Schedule 1 above shows that the City provides \$6,026,762 in fee services annually, and only recovers \$5,433,829 from fee revenues. Each year, an additional \$592,933, coming from other funding sources, is needed to pay for these fee services.

Tax and Other Revenues

The remaining revenues that were not directly associated with a personal choice service are itemized below. The \$592,933 needed to cover fee services in Schedule 1 above must come from the \$17,256,395 in taxes and other revenues presented in Schedule 2 below.

SCHEDULE 2
SUMMARY OF TAX AND OTHER REVENUES
FISCAL YEAR 2020-21

REVENUE CATEGORY (1)	TOTAL REVENUE (2)	PER CAPITA REVENUE (3)
SALES TAX	\$8,464,212	\$343.00
VLF IN LIEU OF PROPERTY TAX	\$2,115,309	\$85.70
PROPERTY TAX	\$1,791,874	\$72.60
OTHER TAXES	\$1,406,164	\$57.00
TRANSIT SERVICES	\$1,106,051	\$44.80
FRANCHISE FEES	\$928,182	\$37.60
TRANSIENT OCCUPANCY TAX	\$430,000	\$17.40
LANDSCAPE MAINTENANCE DISTRICT	\$271,482	\$11.00
SUSD SRO CONTRACT	\$196,346	\$8.00
BUSINESS LICENSE TAX	\$170,000	\$6.90
MISCELLANEOUS REVENUES	\$159,600	\$6.50
STREET SWEEPING	\$150,000	\$6.10
INTEREST-USE OF PROPERTY	\$63,175	\$2.60
FINES & FORFEITURES	\$4,000	\$0.20
	\$17,256,395	\$699.30

Tax Services

On a simplified level of discussion tax services might be defined as any activity the City provides that the public has paid taxes for. Yet, the analysis is more complex than it appears. Other definitions suggest that tax services are derived from a social contract, generally used by all, related to benefit services received, and not always easily measured. Since RCS' study focuses on capturing 100% of the staff times and identifying 100% of City costs, Schedule 3 below summarizes City services supported by taxes and other, non-user fee, revenues.

SCHEDULE 3
SUMMARY OF NON-USER FEE SERVICES
FISCAL YEAR 2020-21

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	PER CAPITA SERVICE COST (4)
TAX-01	POLICE SERVICES	\$6,916,226	\$280.30
TAX-02	FIRE SERVICES	\$3,256,579	\$132.00
TAX-03	STREET MAINTENANCE	\$1,338,460	\$54.20
TAX-04	TRANSIT SERVICES	\$1,112,545	\$45.10
TAX-05	PARK MAINTENANCE	\$1,059,684	\$42.90
TAX-06	RECREATION & PARKS	\$524,309	\$21.20
TAX-07	ADVANCED PLANNING	\$522,205	\$21.20
TAX-08	ECONOMIC DEVELOPMENT	\$402,613	\$16.30
TAX-09	LIGHTING & LANDSCAPE DISTRICT	\$255,433	\$10.40
TAX-10	CODE ENFORCEMENT	\$246,670	\$10.00

TAX-11	FLEET & EQUIPMENT MAINTENANCE	\$197,646	\$8.00
TAX-12	BUILDING MAINTENANCE	\$129,198	\$5.20
TAX-13	SUCCESSOR AGENCY	\$72,502	\$2.90
TOTAL TAX SUPPORTED SERVICES		\$16,034,070	\$649.80
TAX SUBSIDY OF FEE SERVICES (SCH 1, COL 5)		\$592,933	\$24.00
TOTAL TAX RESOURCES REQUIRED		\$16,627,003	\$673.80

Taking a pragmatic view of tax services, they can be understood to be anything that a City Council decides to support by taxes given the availability of commensurate levels of revenue. This being considered, there is no one true classification of tax services, only services that policy makers have decided to be tax supported. In other words, determining just what a tax service is entails “backing into” those services that can be funded once available and allocable amounts of tax revenues are determined.

This makes more sense when one considers the alternate models that exist in charging for some traditional tax services as exemplified below:

Fire Service: Some fire authorities in rural areas directly contract with property owners in providing fire suppression services. This follows a per-household priced subscription-based model that contrasts with the tax-based model that typifies local government models.

Park Services: Open space is generally considered free for use yet, once facility improvements are set into place, a degree of charging the benefitting user may be set into place. Such an improvement could be as basic as providing rescue services to the weekend or off-hours hiker/climber.

The above noted examples in no way suggest that the City charge for the above-mentioned services but only illustrate that policy decisions, sometimes influenced by past practice or habit, define the extent to which services, or at least a certain service level, is supported with taxes.

Given these broad views of classifying and defining tax services, this report discusses services in the context of being Community Supported Services, or fully tax supported, in contrast to Personal Choice Services that are partially or entirely fee supported. This is important, as we will see below as the context of policy discussions changes when they relate to partially tax supported services.

Policy Review Information

As the Council conducts its policy review of each of the revenue-cost match-ups in the next chapter, it should refer to comments on the bottom of the service center worksheets in Appendix B and also in the text in the next chapter to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

Result of Acceptance of Fee Suggestions

If the suggestions in the following Chapter and on the Service Center Worksheets are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is:

- That taxes finance those services for which there is no other alternative way to finance them.
- That service charges and special assessments should be utilized to finance those things for which benefits can be determined.
- That the beneficiaries of such services be charged in direct relationship to the benefits derived.

Then there no longer will be a feeling that the old definitional saw of "a good tax" being "the one which you pay and from which I get the benefits" exists in the City.

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CHAPTER IV – SERVICE REVENUE RECOMMENDATIONS

The purpose of this Chapter is to present the services which RCS has initially labeled as Personal Choice and to suggest the magnitude of tax revenues that could be diverted from these services to Community Supported Services.

City Council has Final Judgment. It must be understood that considerable judgment, albeit experienced, was exercised by RCS in suggesting what services were Personal Choice as opposed to Community Supported Services and in suggesting that most Personal Choice Services should be paid for by the service requestor rather than subsidized by the entire community. However, the final decision on the nature of the service and whether it deserves to be subsidized will have to be made by the City Council.

Service Groups

RCS has organized Personal Choice Services into the following service groups for purposes of discussion:

1. Development Services
2. Fire Services
3. Police Services
4. Leisure & Cultural Services
5. Public Works Services
6. Administrative Services

These groups, explained in turn, are program oriented. Each group includes a table summarizing the revenues and costs of each service. The table summarizing the group tables is found at the end of this Chapter.

Appendix A, following the text, summarizes the current fees and the proposed fees for each of the Personal Choice service centers

Service Center details found in **Appendix B**, are in sequence by the Reference Number (Column 1 on each of the following Tables), include detail information for each service on two facing pages. The left page has textual and summary information including RCS's suggested service fee. The right page has the service cost detail.

General Commentary on Chapter Tables

Each table has eight columns, explained here:

- Column 1 is the Report Reference Number.
- Column 2 is the title of the service.
- Columns 3, 4 & 5 are the same amounts for revenue, cost and profit (subsidy) found on the left page of the detail service sheets in Appendix B.
- Column 6 is the current percentage of costs recovered from the user fees and charges with the difference being subsidized by taxes.
- Column 7 is the percentage of user fee cost recovery which might be obtainable without tax subsidy. Of course, decisions regarding tax subsidies to a service are a City Council policy decision on how to allocate its tax and general revenues.
- Column 8 contains the estimated amount of revenues which RCS suggests could be raised or reduced.

Special Circumstances

The table also footnotes which identify special circumstances for some fees. For a service that is marked (a), there is insufficient data to determine the financial impact. When a service is marked (b), the fee is deposit based and financial estimations is not possible. Services and services marked (c) is restricted by law and cannot be adjusted for full cost recovery. For services marked (d), City staff recommends the service fee remaining subsidized due to market sensitivity or enforcement benefits. Finally, services marked (e) is suggested to be removed from the City's fee schedule for various reasons.

Development Services

When basic City development services are supported by general taxes, there is little reason for taxes to also finance those Personal Choice services which mainly benefit a developer or specific property owner. Thus, the expenses distributed across these service centers are primarily the incremental additional expenses caused by development. Were no development to take place, most of these costs could be eliminated, or at least significantly reduced.

TABLE 1 – DEVELOPMENT SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
CD-001	BUILDING PLAN CHECK/INSPECTION	\$248,200	\$358,671	(\$110,471)	69.2%	100%	\$110,500	
CD-012	CONDITIONAL USE PERMIT	\$60,000	\$53,637	\$6,363	111.9%	100%	(\$6,400)	
CD-013	ADMINISTRATIVE C.U.P.	\$2,100	\$2,589	(\$489)	81.1%	100%	\$500	
CD-014	r/ CONDITIONAL USE PERMIT RENEWAL	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-015	DEVELOPMENT AGREEMENT REVIEW	\$5,000	\$5,000	\$0	100.0%	100%	\$0	
CD-016	r/ ANNUAL DEVELOPMENT AGR REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-017	VARIANCE REVIEW	\$3,432	\$4,175	(\$743)	82.2%	100%	\$700	
CD-018	ADMIN VARIANCE (MINOR DEVIATION)	\$11,940	\$10,495	\$1,445	113.8%	100%	(\$1,400)	
CD-019	SITE PLAN REVIEW	\$36,708	\$47,554	(\$10,846)	77.2%	100%	\$10,800	
CD-020	r/ ARCHITECTURAL PLAN REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-021	PLANNED UNIT DEVELOPMENT	\$6,046	\$6,781	(\$735)	89.2%	100%	\$700	
CD-022	SPECIFIC PLAN AMENDMENT	\$7,693	\$4,960	\$2,733	155.1%	100%	(\$2,700)	
CD-023	HOME OCCUPATION PERMIT REVIEW	\$6,588	\$5,480	\$1,108	120.2%	100%	(\$1,100)	
CD-024	SIGN REVIEW	\$6,360	\$7,063	(\$703)	90.1%	100%	\$700	
CD-025	TEMP SUBDIVISION SIGN REVIEW	\$530	\$981	(\$451)	54.0%	100%	\$500	
CD-026	ZONE CHANGE	\$17,880	\$14,881	\$2,999	120.2%	100%	(\$3,000)	
CD-027	ZONE ORDINANCE TEXT AMENDMENT	\$5,960	\$5,255	\$705	113.4%	100%	(\$700)	
CD-028	GENERAL PLAN AMENDMENT	\$11,810	\$9,921	\$1,889	119.0%	100%	(\$1,900)	
CD-029	TEMPORARY SIGN/BANNER PERMIT	\$350	\$235	\$115	148.9%	100%	(\$100)	
CD-030	PRELIMINARY PROJECT REVIEW	\$22,560	\$17,043	\$5,517	132.4%	100%	(\$5,500)	
CD-031	LOT LINE ADJUSTMENT	\$10,460	\$8,443	\$2,017	123.9%	100%	(\$2,000)	
CD-031A	LOT MERGER	\$10,460	\$8,287	\$2,173	126.2%	100%	(\$2,200)	
CD-032	MINOR MODIFICATION	\$4,612	\$4,394	\$218	105.0%	100%	(\$200)	
CD-033	TENTATIVE PARCEL MAP	\$8,598	\$7,659	\$939	112.3%	100%	(\$900)	
CD-034	TENTATIVE TRACT MAP	\$12,946	\$14,849	(\$1,903)	87.2%	100%	\$1,900	
CD-035	TENTATIVE MAP EXTENSION	\$2,508	\$3,139	(\$631)	79.9%	100%	\$600	
CD-036	ENVR CATEGORICAL EXEMPTION	\$10,400	\$6,278	\$4,122	165.7%	100%	(\$4,100)	
CD-037	ENVIRONMENTAL IMPACT REPORT REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	
CD-038	ANNEXATION REQUEST	\$14,638	\$14,041	\$597	104.3%	100%	(\$600)	
CD-039	APPEAL TO PLANNING OR CITY COUNCIL	\$1,658	\$2,743	(\$1,085)	60.4%	100%	\$1,100	
CD-040	LANDSCAPE PLAN CHECK	\$15,120	\$19,620	(\$4,500)	77.1%	100%	\$4,500	
CD-041	r/ PUBLIC CONVENIENCE/NECESS (ABC)	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-042	r/ STREET RE-NAME	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-043	r/ BUILDING RE-ADDRESS	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-044	ZONING CONFORMANCE LETTER	\$1,431	\$883	\$548	162.1%	100%	(\$500)	
CD-045	r/ RADIUS MAP LISTINGS	\$0	\$0	\$0	0.0%	100%	\$0	(e)

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
CD-047	PUBLIC NOTICE ADVERTISING	\$376	\$0	\$376	0.0%	100%	(\$400)	
CD-048	r/ GIS PRINTOUTS/CAD	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-049	r/ SCHOOL FEE DEFERMENT TRACKING	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-050	LONG RANGE PLANNING FEE	\$0	\$40,000	(\$40,000)	0.0%	100%	\$40,000	
CD-051	FORTUNE TELLER LAND USE PERMIT	\$1,420	\$4,532	(\$3,112)	31.3%	100%	\$3,100	
CD-052	FORTUNE TELLER LAND USE RENEWAL	\$424	\$159	\$265	266.7%	100%	(\$300)	
CD-053	r/ MEDICAL MARIJUANA CULTIV NEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-054	r/ MEDICAL MARIJUANA CULTIV RENEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-055	r/ FORTUNE TELLER LICENSE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-056	r/ FORTUNE TELLER LICENSE RENEWAL	\$0	\$0	\$0	0.0%	100%	\$0	(e)
CD-057	STORAGE CONTAINER PERMIT	\$20	\$78	(\$58)	25.6%	100%	\$100	
CD-058	FENCE PLACEMENT PERMIT	\$330	\$1,282	(\$952)	25.7%	100%	\$1,000	
CD-060	[MITIGATED] NEGATIVE DECLARATION	\$0	\$0	\$0	0.0%	100%	\$0	
CD-062	CHRISTMAS TREE LOT PERMIT	\$0	\$111	(\$111)	0.0%	100%	\$100	
CD-063	TECHNOLOGY SURCHARGE	\$0	\$12,000	(\$12,000)	0.0%	100%	\$12,000	
EN-001A	GRADING PLAN CHECK - COMMERCIAL	\$2,880	\$8,580	(\$5,700)	33.6%	100%	\$5,700	
EN-001B	GRADING PLAN CHECK - INDUSTRIAL	\$855	\$2,085	(\$1,230)	41.0%	100%	\$1,200	
EN-001C	GRADING PLAN CHECK - RESIDENTIAL	\$2,490	\$4,849	(\$2,359)	51.4%	100%	\$2,400	
EN-002A	GRADING INSPECTION - COMMERCIAL	\$1,500	\$5,118	(\$3,618)	29.3%	100%	\$3,600	
EN-002B	GRADING INSPECTION - INDUSTRIAL	\$430	\$2,302	(\$1,872)	18.7%	100%	\$1,900	
EN-002C	GRADING INSPECTION - RESIDENTIAL	\$3,096	\$6,466	(\$3,370)	47.9%	100%	\$3,400	
EN-003	FINAL PARCEL MAP REVIEW	\$3,018	\$5,844	(\$2,826)	51.6%	100%	\$2,800	
EN-004	FINAL TRACT MAP REVIEW	\$6,348	\$10,690	(\$4,342)	59.4%	100%	\$4,300	
EN-005	FINAL MAP AMENDMENT REVIEW	\$375	\$895	(\$520)	41.9%	100%	\$500	
EN-006	PUBLIC IMPROVEMENT PLAN CHECK	\$7,200	\$20,863	(\$13,663)	34.5%	100%	\$0	(a)
EN-007	PUBLIC IMPROVEMENT INSPECTION	\$60,400	\$150,085	(\$89,685)	40.2%	100%	\$0	(a)
EN-009A	ENCROACHMENT PERMIT	\$52,726	\$47,804	\$4,922	110.3%	100%	(\$4,900)	
EN-009C	ENCROACHMENT RE-INSPECTION	\$100	\$196	(\$96)	51.0%	100%	\$100	
EN-009D	PENALTY, WORKING IN R.O.W. W/O PRMT	\$0	\$0	\$0	0.0%	100%	\$0	
EN-009E	PENALTY, FAIL TO COMPLY W/ ENC PRMT	\$0	\$0	\$0	0.0%	100%	\$0	
EN-009F	r/ SIDEWALK CLOSURE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-009G	TRAFFIC CONTROL	\$665	\$1,252	(\$587)	53.1%	100%	\$600	
EN-009H	MISCELLANEOUS ENCROACHMENT	\$0	\$0	\$0	0.0%	100%	\$0	
EN-009I	r/ AT RISK PERMIT PROCESSING	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-011	FINAL CONDO CONVERSION MAP	\$0	\$0	\$0	0.0%	100%	\$0	
EN-012	SPECIAL ENGINEERING SERVICES	\$0	\$0	\$0	0.0%	100%	\$0	
EN-013	r/ LANDSCAPE MAINTENANCE ASSMT	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-014	r/ OFF-SITE LANDSCAPE PLAN CHECK	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-015	r/ OFF-SITE LANDSCAPE INSPECTION	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-017	r/ TENTATIVE PARCEL MAP REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-018	r/ TENTATIVE TRACT MAP REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)
EN-019	ANNUAL ENCROACHMENT PERMIT	\$1,575	\$2,356	(\$781)	66.9%	100%	\$800	
EN-020	r/ DEED OR TITLE REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	(e)

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
EN-023	STREET/R.O.W. ABANDON/VACATION PROC	\$0	\$0	\$0	0.0%	100%	\$0
EN-025	PUBLIC EASEMENT CREATION	\$0	\$0	\$0	0.0%	100%	\$0
EN-027	RIGHT OF WAY DEDICATION	\$0	\$2,147	(\$2,147)	0.0%	100%	\$2,100
EN-028	BOND REDUCTION/RELEASE	\$0	\$976	(\$976)	0.0%	100%	\$1,000
EN-029	CERTIFICATE OF COMPLIANCE	\$0	\$1,074	(\$1,074)	0.0%	100%	\$1,100
EN-030	ADDITIONAL ENGINEERING PLAN CHECK	\$0	\$0	\$0	0.0%	100%	\$0

SUBTOTAL - DEVELOPMENT SERVICES \$692,216 \$976,801 (\$284,585) 70.9% \$181,400

- (a) Insufficient data to determine financial impact
- (b) Deposit based service/fee
- (c) Fee restricted by Law
- (d) Fees are market sensitive
- (e) Deletion of service/fee

Development services provided to individuals and businesses account for \$692,216 in total service costs for the City. The City is able to recover 70.9% from the current fees, and RCS' suggested fees will recover an additional \$181,400 for the City.

Fire Services

These service centers are identified for various fire services.

TABLE 2 – FIRE SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
FI-001	FIRE FALSE ALARM RESPONSE	\$100	\$0	\$100	0.0%	100%	(\$100)	
FI-002	ANNUAL FIRE CODE INSPECTION	\$74,240	\$91,953	(\$17,713)	80.7%	100%	\$17,700	
FI-005	r/ FIRE/AMBULANCE REPORT COPY	\$0	\$0	\$0	0.0%	100%	\$0	(e)
FI-006	HAZARDOUS MATERIAL INSP. AND PERMIT	\$0	\$0	\$0	0.0%	100%	\$0	
FI-007	r/ STATE MAND FIRE INSP HOSPITALS	\$0	\$0	\$0	0.0%	100%	\$0	(e)
FI-011	FIRE HOOD/DUCT PLAN CHECK/INSP	\$804	\$1,240	(\$436)	64.8%	100%	\$400	
FI-013	FIRE ALARM PLAN CHECK/INSP	\$405	\$413	(\$8)	98.1%	100%	\$0	
FI-014	FIRE SPRINKLER PLAN CHECK/INSP	\$57,450	\$99,234	(\$41,784)	57.9%	100%	\$41,800	
FI-014A	MASTER PLAN SPRINKLER PC/INSP	\$2,681	\$15,547	(\$12,866)	17.2%	100%	\$12,900	
FI-015	r/ FIRE FLOW TEST	\$0	\$0	\$0	0.0%	100%	\$0	(e)
FI-016	FIRE SUPPRESSION STAND-BY	\$0	\$0	\$0	0.0%	100%	\$0	
FI-017	FIREWORKS STAND REVIEW AND INSP	\$1,600	\$1,460	\$140	109.6%	100%	(\$100)	
FI-018	PUBLIC FIREWORKS REVIEW AND INSP	\$714	\$992	(\$278)	72.0%	100%	\$300	
FI-019	SPECIAL EVENT FIRE INSP	\$1,532	\$662	\$870	231.4%	100%	(\$900)	
FI-020	CHRISTMAS TREE LOT FIRE INSP	\$90	\$331	(\$241)	27.2%	100%	\$200	
FI-021	r/ CPR CLASS FEE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
FI-022	r/ EMT CLASS FEE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
FI-023	ILLEGAL BURN SUPPRESSION CITATION	\$0	\$0	\$0	0.0%	100%	\$0	
FI-024	OVERHEAD SYSTEM-HANGER INSP	\$1,600	\$1,654	(\$54)	96.7%	100%	\$100	
FI-025	OVERHEAD SYSTEM-PRESSURE TEST	\$1,600	\$1,654	(\$54)	96.7%	100%	\$100	
FI-026	UNDERGROUND SYSTEM-TRUST BLOCK INSP	\$800	\$1,654	(\$854)	48.4%	100%	\$900	
FI-027	UNDERGROUND SYSTEM-FLUSH & PRESSURE	\$800	\$1,654	(\$854)	48.4%	100%	\$900	
FI-028	COMMERCIAL LIFE/SAFETY PLAN CHECK	\$0	\$0	\$0	0.0%	100%	\$0	
FI-029	CONTRACTED FIRE PLAN REVIEW/INSP	\$0	\$0	\$0	0.0%	100%	\$0	
FI-031	DANGEROUS & SUBSTANDARD BLDG INSP	\$0	\$0	\$0	0.0%	100%	\$0	
FI-032	AFTER HOURS FIRE PLAN REVIEW	\$0	\$198	(\$198)	0.0%	100%	\$200	
FI-033	AFTER HOURS INSPECTION	\$0	\$198	(\$198)	0.0%	100%	\$200	
FI-041	SPRAY BOOTH PLAN REVIEW AND INSP	\$255	\$413	(\$158)	61.7%	100%	\$200	
FI-042	ADDITIONAL FIRE PLAN REVIEW	\$0	\$0	\$0	0.0%	100%	\$0	
FI-043	ADDITIONAL FIRE INSPECTION	\$0	\$0	\$0	0.0%	100%	\$0	
FI-090	AMBULANCE SERVICES	\$4,192,000	\$4,080,824	\$111,176	102.7%	100%	\$0	

SUBTOTAL - FIRE SERVICES \$4,336,671 \$4,300,081 \$36,590 100.9% \$74,800

(a) Insufficient data to determine financial impact

(b) Deposit based service/fee

(c) Fee restricted by Law

(d) Fees are market sensitive

(e) Deletion of service/fee

Police Services

These service centers are identified for various police services.

TABLE 3 – POLICE SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
PO-001	SPECIAL BUSINESS REVIEW	\$422	\$407	\$15	103.7%	100%	\$0	
PO-002	BICYCLE LICENSE FEE	\$5	\$12	(\$7)	41.7%	13%	\$0	(d)
PO-003	NOISE DISTURBANCE RESPONSE	\$0	\$0	\$0	0.0%	100%	\$0	
PO-004	POLICE FALSE ALARM REPOSE	\$0	\$0	\$0	0.0%	100%	\$0	
PO-005	RECORDS CLERK/CLEARANCE LETTERS	\$384	\$209	\$175	183.7%	100%	(\$200)	
PO-006	r/ POLICE PHOTOGRAPH REPRODUCTION	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-007	r/ VIDEO/AUDIO TAPE REPRODUCTION	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-008	r/ POLICE REPORT COPY	\$9,375	\$24,056	(\$14,681)	39.0%	0%	(\$9,400)	(c)
PO-008A	TRAFFIC ACCIDENT REPORT	\$9,375	\$21,050	(\$11,675)	44.5%	100%	\$11,700	
PO-009	r/ CITATION COPY CHARGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-010	SUBPOENA - WITNESS AND DOCUMENTS	\$0	\$0	\$0	0.0%	100%	\$0	
PO-011	VEHICLE EQPMT CORRECTION INSP	\$12,480	\$21,700	(\$9,220)	57.5%	100%	\$9,200	
PO-012	DUI ARREST/ACCIDENT REPOSE	\$0	\$0	\$0	0.0%	100%	\$0	
PO-013	SPECIAL POLICE SERVICES	\$0	\$0	\$0	0.0%	100%	\$0	
PO-014	IMPOUND VEHICLE RELEASE	\$38,000	\$20,664	\$17,336	183.9%	100%	(\$17,300)	
PO-015	REPOSSESSED VEHICLE PROCESSING	\$750	\$1,550	(\$800)	48.4%	14%	(\$500)	(c)
PO-016	SPECIAL EVENTS PERMIT	\$0	\$1,617	(\$1,617)	0.0%	100%	\$1,600	
PO-017	r/ ANIMAL REDEMPTION	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-018	VIN VERIFICATION	\$600	\$232	\$368	258.6%	100%	(\$400)	
PO-019	WEAPON STORAGE AND RELEASE	\$26	\$142	(\$116)	18.3%	100%	\$100	
PO-020	ANIMAL NOISE DISTURBANCE	\$0	\$0	\$0	0.0%	100%	\$0	
PO-021	r/ VOLUNTARY ANIMAL REL TO SHELTER	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-022	STORED VEHICLE RELEASE PROCESSING	\$36,000	\$30,996	\$5,004	116.1%	100%	(\$5,000)	
PO-023	r/ COURT ORDER SERVICE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-024	r/ PRIV PROPERTY ACCIDENT INV FEE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-025	r/ FILING FALSE REPORT CHARGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-026	r/ POLICE CLASSES (POST)	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PO-027	LIVE SCAN	\$6,400	\$7,000	(\$600)	91.4%	100%	\$600	
PO-028	BINGO LICENSE PERMIT	\$0	\$52	(\$52)	0.0%	95%	\$0	(c)
PO-030	TEMPORARY ABC LICENSE	\$0	\$359	(\$359)	0.0%	100%	\$400	

SUBTOTAL - POLICE SERVICES \$113,817 \$130,046 (\$16,229) 87.5% (\$9,200)

(a) Insufficient data to determine financial impact

(b) Deposit based service/fee

(c) Fee restricted by Law

(d) Fees are market sensitive

(e) Deletion of service/fee

Leisure & Cultural Services

TABLE 4 – LEISURE & CULTURAL SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
RE-001	ADULT SPORTS PROGRAMS	\$4,800	\$6,036	(\$1,236)	79.5%	89%	\$600	(d)
RE-002	YOUTH SPORTS PROGRAMS	\$5,000	\$5,432	(\$432)	92.1%	92%	\$0	(d)
RE-003	r/ YOUTH CENTER SERVICES	\$0	\$0	\$0	0.0%	100%	\$0	(e)
RE-004	ADULT PRIVATE BALL FIELD USAGE	\$1,350	\$1,539	(\$189)	87.7%	100%	\$200	
RE-005	YOUTH PRIVATE BALL FIELD USAGE	\$3,600	\$6,118	(\$2,518)	58.8%	59%	\$0	(d)
RE-006	BALL FIELD LIGHTING RENTAL	\$2,600	\$3,072	(\$472)	84.6%	100%	\$500	
RE-007	PARK RENTAL	\$1,225	\$8,201	(\$6,976)	14.9%	40%	\$2,100	(d)
RE-008	PICNIC SHELTER RENTAL	\$4,500	\$9,268	(\$4,768)	48.6%	50%	\$100	(d)
RE-009	CHILDREN'S PERFORMING ARTS CLASSES	\$28,000	\$77,966	(\$49,966)	35.9%	36%	\$100	(d)
RE-010	r/ SWIMMING RECREATIONAL	\$0	\$0	\$0	0.0%	100%	\$0	(e)
RE-011	r/ SWIMMING LESSONS	\$0	\$0	\$0	0.0%	100%	\$0	(e)
RE-012	r/ SWIMMING POOL RENTAL	\$0	\$0	\$0	0.0%	100%	\$0	(e)
RE-013	BOOTH SPACE RENTAL	\$1,500	\$2,000	(\$500)	75.0%	100%	\$500	
RE-014	PIONEER VILLAGE RENTAL	\$26,000	\$69,170	(\$43,170)	37.6%	50%	\$8,600	(d)
RE-015	r/ SALAZAR CENTER RENTAL	\$0	\$0	\$0	0.0%	100%	\$0	(e)
RE-016A	ARTS CENTER RENTAL	\$6,200	\$24,169	(\$17,969)	25.7%	50%	\$5,900	(d)
RE-016B	ARTS CENTER ENTERPRISE FUND	\$127,500	\$201,331	(\$73,831)	63.3%	63%	\$0	(a)
RE-017	CITY RECREATION CLASS FEE	\$0	\$0	\$0	0.0%	100%	\$0	
RE-018	SENIOR CENTER RENTAL	\$480	\$477	\$3	100.6%	100%	\$0	
RE-019	RISERS (AT ART CENTER)	\$0	\$817	(\$817)	0.0%	51%	\$400	(d)
RE-020	LIABILITY OF ALCOHOL	\$0	\$114	(\$114)	0.0%	100%	\$100	
RE-021	RECREATION STAFF TIME	\$0	\$0	\$0	0.0%	100%	\$0	

SUBTOTAL - LEISURE & CULTURAL SERVICES \$212,755 \$415,710 (\$202,955) 51.2% \$19,100

(a) Insufficient data to determine financial impact

(b) Deposit based service/fee

(c) Fee restricted by Law

(d) Fees are market sensitive

(e) Deletion of service/fee

For leisure & cultural services, the City Council should maintain a conscious policy as to what programs and service centers, and to what extent, should be subsidized with tax monies in promoting social benefit. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision-making process.

Public Works Services

TABLE 5 – PUBLIC WORKS SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)	
					ACTUAL (6)	SUGGEST (7)		
PW-001	STREET BLOCK PERMIT (NEIGHBORHOOD)	\$75	\$176	(\$101)	42.6%	100%	\$100	
PW-001A	BARRICADE RENTAL & SETUP	\$2,500	\$5,140	(\$2,640)	48.6%	100%	\$2,600	
PW-002	OVERWIDE/LONG/HEAVY LOAD PERMIT	\$1,440	\$1,563	(\$123)	92.1%	84%	(\$100)	(c)
PW-003	r/ STORM DRAIN MAINT (FLOOD CONT)	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-004	r/ STREET SWEEPING	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-005	SPECIAL TRAFFIC MARKING	\$0	\$0	\$0	0.0%	100%	\$0	
PW-006	WEED ABATEMENT	\$5,025	\$22,366	(\$17,341)	22.5%	78%	\$12,400	(d)
PW-007	r/ MEDIAN AND ISLAND MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-008	r/ RIGHT OF WAY CLEAN UP CHARGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-009	r/ UTILITY STREET USAGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-010	r/ SEWER UTILITY STREET USAGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-011	r/ GARBAGE UTILITY STREET USAGE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-012	r/ ALLEY MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-013	STREET TREE MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	
PW-014	r/ STREET LIGHT MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-015	r/ TRAFFIC SIGNAL MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-016	r/ PARKING LOT MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0	(e)
PW-017	SWIMMING POOL DRAINAGE PERMIT	\$60	\$56	\$4	107.1%	100%	\$0	
PW-018	DAMAGE TO CITY PROPERTY	\$0	\$0	\$0	0.0%	100%	\$0	
PW-019	TEMPORARY ENCROACHMENT PERMIT	\$0	\$64	(\$64)	0.0%	100%	\$100	
PW-020	BANNER HANGING	\$0	\$396	(\$396)	0.0%	100%	\$400	
PW-021	LIGHT POLE BANNERS	\$0	\$264	(\$264)	0.0%	100%	\$300	
SUBTOTAL - PUBLIC WORKS		\$9,100	\$30,025	(\$20,925)	30.3%		\$15,800	

(a) Insufficient data to determine financial impact

(b) Deposit based service/fee

(c) Fee restricted by Law

(d) Fees are market sensitive

(e) Deletion of service/fee

Administrative Services

Miscellaneous administrative service centers fall into this group. Several administrative services are limited by State law, and others are at proper cost recovery levels.

TABLE 6 – ADMINISTRATIVE SERVICES

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE (8)
					ACTUAL (6)	SUGGEST (7)	
MC-001	BUSINESS LICENSE RENEWAL	\$42,000	\$38,976	\$3,024	107.8%	100%	\$0
MC-002	NEW BUSINESS LICENSE APPLICATION	\$7,550	\$5,894	\$1,656	128.1%	100%	(\$1,700)
MC-003	RETURN CHECK PROCESSING	\$100	\$466	(\$366)	21.5%	100%	\$400
MC-004	r/ BUSINESS LICENSE LISTING	\$0	\$0	\$0	0.0%	100%	\$0
MC-005	YARD SALE PERMIT	\$13,145	\$25,382	(\$12,237)	51.8%	100%	\$12,200
MC-006	ANIMAL LICENSE	\$6,000	\$102,068	(\$96,068)	5.9%	6%	\$100
MC-007	r/ RECORDS RESEARCH SERVICE	\$0	\$0	\$0	0.0%	100%	\$0
MC-008A	COPY - PRINTED	\$0	\$1	(\$1)	0.0%	100%	\$0
MC-008B	COPY - DIGITAL	\$0	\$5	(\$5)	0.0%	100%	\$0
MC-009	r/ NOTARY CERTIFICATION	\$0	\$0	\$0	0.0%	100%	\$0
MC-015	r/ RENTAL PROPERTY MAINTENANCE	\$0	\$0	\$0	0.0%	100%	\$0
MC-017	REVOLVING LOAN APPLICATION	\$75	\$161	(\$86)	46.6%	25%	\$0
MC-018	REVOLVING LOAN ANNUAL ADMIN	\$400	\$301	\$99	132.9%	100%	\$0
MC-019	LIEN PROCESSING	\$0	\$780	(\$780)	0.0%	100%	\$800
MC-020	LIEN REMOVAL	\$0	\$65	(\$65)	0.0%	100%	\$100
SUBTOTAL - ADMINISTRATIVE SERVICES		\$69,270	\$174,099	(\$104,829)	39.8%		\$11,900

(a) Insufficient data to determine financial impact

(b) Deposit based service/fee

(c) Fee restricted by Law

(d) Fees are market sensitive

(e) Deletion of service/fee

Summary of Personal Choice Services

The following Table summarizes the recommendations and suggestions made in this Chapter.

TABLE 5 – SUMMARY

SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES		POSSIBLE NEW REVENUE
				ACTUAL	SUGGEST	
DEVELOPMENT SERVICES	\$692,216	\$976,801	(\$284,585)	70.9%	VAR.	\$181,400
FIRE SERVICES	\$4,336,671	\$4,300,081	\$36,590	100.9%	VAR.	\$74,800
POLICE SERVICES	\$113,817	\$130,046	(\$16,229)	87.5%	VAR.	(\$9,200)
LEISURE & CULTURAL SERVICES	\$212,755	\$415,710	(\$202,955)	51.2%	VAR.	\$19,100
PUBLIC WORKS SERVICES	\$9,100	\$30,025	(\$20,925)	30.3%	VAR.	\$15,800
ADMINISTRATIVE SERVICES	\$69,270	\$174,099	(\$104,829)	39.8%	VAR.	\$11,900
	\$5,433,829	\$6,026,762	(\$592,933)	90.2%		\$293,800

If all the recommendations and suggestions made in this Chapter and in Appendix A are adopted, the City would raise \$293,800 on an annual basis.

When calculating the possible new revenue, we want this number to be as realistic as possible. Therefore, the Possible New Revenue is less than the Total Subsidies in the above schedule. This occurs for the following reasons:

Some services occur infrequently and so no revenue is projected. Other services are market sensitive, and therefore the fees and possible new revenues are projected to be less than the subsidies so that the fees fit into the market.

Taxpayer Equity Achieved. By taking such positive actions, the City's financial picture would be improved, far more equity between taxpayers and fee-payers could be gained, and fairness between property-related and non-property-related services could be secured.

The above table shows that the City is subsidizing \$592,933 of Personal Choice Services with City tax dollars. Should the City Council feel that tax dollars are insufficient, this chapter has shown that there are opportunities to either increase the user fees or lower the cost of Personal Choice Services.

A Master Fee Resolution

RCS recommends that the City adopt a Master Fee Resolution which the Finance Department updates and the City Council adopts annually. RCS will work with Finance to help implement this Resolution.

Policy Regarding “New” Services

RCS also recommends that the City Council adopt a policy of not starting any new service without a cost analysis, using the costing approach utilized in this Report, so as to determine ways in which the service could be fee-financed, if at all possible. This approach could be used when considering new parks or public buildings, improved police protection, or any other desired function or service.

Available to answer questions

RCS is available to discuss the process and results with the City Council. In addition, we can share our experience of doing this for hundreds of cities as the City Council determines what action to take.

CONCLUSION

Elimination of Subsidies

This Report highlights and recommends that most tax subsidies be eliminated as being unintentional. Service users thus can vote with their dollars and not use a service for which they are unwilling or unable to pay. Hidden subsidies, which have existed for many of the City's supposedly self-financed and self-supporting services, can now be re-evaluated.

Issues Involved

The basic issue involved in viewing the results of the analysis presented by this text is to what degree fees should be expected to support the costs of the services.

Or viewed another way, to what extent should general taxes be utilized to subsidize the difference between the costs of each service center and the revenue produced from fees paid by the user of that service'?

Pressure on Tax Money Use. The opposite side of this issue is the increasing pressure on the use of public tax monies. Tax monies have severely decreased for local government in California. If fees do not pay all costs, then taxes must make up the differences not paid for by fees generated by users of specific services, or those services are threatened with extinction.

Addressing of Issues by City Council

The City Council should address the principles and issues enumerated herein to determine where, and to what extent, taxes will be utilized to cover costs incurred in the provision of special services. This is the current nature of competition between deserving public services for the scarce tax dollar. Who gets the dollars -- Police or Public Works? City streets or persons wanting zone changes? Code Enforcement or Animal Control? This is the nature of the tough policy questions involved in being an elected official in local government today.

Specific Policy Alternatives to Be Answered. Once the above cost issues are determined then the City Council has four clear policy alternatives available as to the revenue/cost mix of each service center:

- Continue any tax subsidy which might be found.
- Eliminate the tax subsidy by increasing fees to cover all "costs reasonably borne".
- Reduce costs by reducing the level of service.
- Decide on an appropriate level of tax subsidy, being aware that taxes are now limited in rate, base and, consequently, in amounts yielded and available.

Final Thoughts

The City has appropriately responded to the mandate and spirit of Proposition 4. It is utilizing the passage of Propositions 4, 13 and 218 and the attention given to them as an opportunity to review its financial structure and philosophy, and to institute a businesslike cost control system, tailored to the City's needs, to supplement its governmental accounting and budgeting systems.

The cooperation, excellent support and data provided in accomplishment of the work reported herein speaks well of the way in which a City organization can adapt to the so-called "new realities" of California governmental finance.

APPENDIX A – SUMMARY OF CURRENT FEES AND PROPOSED FEES

**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: CD-001	TITLE: BUILDING PLAN CHECK/INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
See Appendix D	Increase Building Plan Check/Inspection fees by 45% to achieve 100% cost recovery.
	See Appendix D
<hr/>	
REF #: CD-012	TITLE: CONDITIONAL USE PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$5,000 deposit required to cover labor at fully burdened rate plus actual costs incurred	\$4,470 per application
<hr/>	
REF #: CD-013	TITLE: ADMINISTRATIVE C.U.P.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,100 per application	\$2,590 per application
<hr/>	
REF #: CD-014	TITLE: r/ CONDITIONAL USE PERMIT RENEWAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,300 per application	Remove. Service no longer provided
<hr/>	
REF #: CD-015	TITLE: DEVELOPMENT AGREEMENT REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$3,135 deposit required to cover labor at fully burdened hourly rate plus actual costs incurred	\$5,000 deposit required to cover labor at fully burdened hourly rate plus actual costs incurred
<hr/>	
REF #: CD-016	TITLE: r/ ANNUAL DEVELOPMENT AGR REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$3,894 per agreement	Remove. Service no longer provided

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: CD-017

TITLE: VARIANCE REVIEW

CURRENT FEE

\$3,432 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$4,175 per application

REF #: CD-018

TITLE: ADMIN VARIANCE (MINOR DEVIATION)

CURRENT FEE

\$2,388 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$2,100 per application

REF #: CD-019

TITLE: SITE PLAN REVIEW

CURRENT FEE

\$3,059 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$3,965 per application

REF #: CD-020

TITLE: r/ ARCHITECTURAL PLAN REVIEW

CURRENT FEE

\$2,600 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

Remove. Service no longer provided

REF #: CD-021

TITLE: PLANNED UNIT DEVELOPMENT

CURRENT FEE

\$3,023 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$3,390 per application

REF #: CD-022

TITLE: SPECIFIC PLAN AMENDMENT

CURRENT FEE

\$7,693 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$4,960 per application

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: CD-023

TITLE: HOME OCCUPATION PERMIT REVIEW

CURRENT FEE

\$420 per application plus \$129 for PD approval

RECOMMENDED FEE

\$455 per application

REF #: CD-024

TITLE: SIGN REVIEW

CURRENT FEE

\$530 per application

RECOMMENDED FEE

\$590 per application

REF #: CD-025

TITLE: TEMP SUBDIVISION SIGN REVIEW

CURRENT FEE

\$530 per application

RECOMMENDED FEE

\$980 per application

REF #: CD-026

TITLE: ZONE CHANGE

CURRENT FEE

\$5,960 deposit required to cover labor at fully burdened rate plus actual costs incurred

RECOMMENDED FEE

\$4,960 per application

If multiple applications are involved, there will be a 25% reduction to the lowest fee

REF #: CD-027

TITLE: ZONE ORDINANCE TEXT AMENDMENT

CURRENT FEE

\$5,960 deposit required to cover labor at fully burdened rate plus actual costs incurred

RECOMMENDED FEE

\$5,255 per application

REF #: CD-028

TITLE: GENERAL PLAN AMENDMENT

CURRENT FEE

\$5,905 deposit required to cover labor at fully burdened rate plus actual costs incurred

RECOMMENDED FEE

\$4,960 per application

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: CD-029	TITLE: TEMPORARY SIGN/BANNER PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$350 per permit	\$235 per permit
<hr/>	
REF #: CD-030	TITLE: PRELIMINARY PROJECT REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,820 per application	\$2,130 per application
	50% of fees are credited if formal project is submitted within 180 days
<hr/>	
REF #: CD-031	TITLE: LOT LINE ADJUSTMENT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,615 deposit required to cover labor at fully burdened rate plus actual costs incurred	\$2,110 per application
<hr/>	
REF #: CD-031A	TITLE: LOT MERGER
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,615 deposit required to cover labor at fully burdened rate plus actual costs incurred	\$2,070 per application
<hr/>	
REF #: CD-032	TITLE: MINOR MODIFICATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,306 per application	\$2,195 per application
<hr/>	
REF #: CD-033	TITLE: TENTATIVE PARCEL MAP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$3,669 deposit required to cover labor at fully burdened rate plus \$630 per map for Engineering review	\$3,830 per application

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: CD-034

TITLE: TENTATIVE TRACT MAP

CURRENT FEE

\$5,803 deposit required to cover labor at fully burdened rate plus
\$630 plus \$20 per lot for Engineering review

RECOMMENDED FEE

\$7,245 per application plus
\$ 360 per 50 lots beyond the first 50 lots

REF #: CD-035

TITLE: TENTATIVE MAP EXTENSION

CURRENT FEE

\$2,508 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$3,140 per application

REF #: CD-036

TITLE: ENVR CATEGORICAL EXEMPTION

CURRENT FEE

\$650 per application

RECOMMENDED FEE

\$390 per application

REF #: CD-037

TITLE: ENVIRONMENTAL IMPACT REPORT REVIEW

CURRENT FEE

Actual cost of study by consultant plus 10%

RECOMMENDED FEE

Actual cost of study by consultant plus 15%

REF #: CD-038

TITLE: ANNEXATION REQUEST

CURRENT FEE

\$7,319 deposit required to cover labor at fully burdened rate plus
actual costs incurred

RECOMMENDED FEE

\$7,020 per application

REF #: CD-039

TITLE: APPEAL TO PLANNING OR CITY COUNCIL

CURRENT FEE

\$1,658 per appeal plus actual costs

RECOMMENDED FEE

\$2,745 per appeal

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: CD-040	TITLE: LANDSCAPE PLAN CHECK
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$756 per application	\$980 per application
<hr/>	
REF #: CD-041	TITLE: r/ PUBLIC CONVENIENCE/NECESS (ABC)
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$2,187 per permit	Remove. Service included in other fees
<hr/>	
REF #: CD-042	TITLE: r/ STREET RE-NAME
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$245 per application	Remove. Service no longer provided
<hr/>	
REF #: CD-043	TITLE: r/ BUILDING RE-ADDRESS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$314 per request	Remove. Service no longer provided
<hr/>	
REF #: CD-044	TITLE: ZONING CONFORMANCE LETTER
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$477 per letter	\$295 per letter
<hr/>	
REF #: CD-045	TITLE: r/ RADIUS MAP LISTINGS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$581 per listing	Remove. Service included in other fees

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: CD-047	TITLE: PUBLIC NOTICE ADVERTISING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$376 per notice plus actual costs	Actual advertising costs
<hr/>	
REF #: CD-048	TITLE: r/ GIS PRINTOUTS/CAD
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fully burdened rate, with 4 hours minimum	Remove. Service no longer provided
<hr/>	
REF #: CD-049	TITLE: r/ SCHOOL FEE DEFERMENT TRACKING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$100 per dwelling	Remove. Service no longer provided
<hr/>	
REF #: CD-050	TITLE: LONG RANGE PLANNING FEE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
10% of building permit in addition to planning entitlements	11% of building permit
<hr/>	
REF #: CD-051	TITLE: FORTUNE TELLER LAND USE PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,420 per application	\$4,530 per application
<hr/>	
REF #: CD-052	TITLE: FORTUNE TELLER LAND USE RENEWAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$424 per application	\$160 per application

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: CD-053	TITLE: r/ MEDICAL MARIJUANA CULTIV NEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,420 per application	Remove. Service no longer available
<hr/>	
REF #: CD-054	TITLE: r/ MEDICAL MARIJUANA CULTIV RENEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$424 per application	Remove. Service no longer available
<hr/>	
REF #: CD-055	TITLE: r/ FORTUNE TELLER LICENSE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$424 per application	Remove. Service no longer available
<hr/>	
REF #: CD-056	TITLE: r/ FORTUNE TELLER LICENSE RENEWAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$424 per application	Remove. Service included in other fees
<hr/>	
REF #: CD-057	TITLE: STORAGE CONTAINER PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$10 per permit	\$40 per permit
<hr/>	
REF #: CD-058	TITLE: FENCE PLACEMENT PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$10 per permit	\$40 per permit

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: CD-060

TITLE: [MITIGATED] NEGATIVE DECLARATION

CURRENT FEE

\$2,000 deposit required to cover labor at fully burdened rate plus actual costs incurred

RECOMMENDED FEE

Actual outside costs to process MND/Negative Declaration, plus 10% for administrative review

REF #: CD-062

TITLE: CHRISTMAS TREE LOT PERMIT

CURRENT FEE

None

RECOMMENDED FEE

\$110 per permit

REF #: CD-063

TITLE: TECHNOLOGY SURCHARGE

CURRENT FEE

None

RECOMMENDED FEE

3.3% of building permit

REF #: CD-064

TITLE: ADDITIONAL PLAN REVIEW

CURRENT FEE

None

RECOMMENDED FEE

Fully allocated hourly rate with 1 hour minimum

REF #: EN-001A

TITLE: GRADING PLAN CHECK - COMMERCIAL

CURRENT FEE

Minor (individual lots) - \$560 per plan
Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot
\$140 per review after 3rd plan review

RECOMMENDED FEE

\$2,800 - 2 acres or less plus
\$ 180 - Ea addl 2 acres

REF #: EN-001B

TITLE: GRADING PLAN CHECK - INDUSTRIAL

CURRENT FEE

Minor (individual lots) - \$560 per plan
Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot
\$140 per review after 3rd

RECOMMENDED FEE

\$1,905 - 5 acres or less plus
\$ 180 - Ea addl 5 acres

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: EN-001C

TITLE: GRADING PLAN CHECK - RESIDENTIAL

CURRENT FEE

Minor (individual lots) - \$560 per plan
Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot
\$140 per review after 3rd

RECOMMENDED FEE

\$1,190 - 4 lots or less plus
\$ 55 - Ea lot Beyond 4th

REF #: EN-002A

TITLE: GRADING INSPECTION - COMMERCIAL

CURRENT FEE

Minor (individual lots) - \$ 141 per inspection
Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot

RECOMMENDED FEE

\$1,585 - 2 acres or less plus
\$ 360 - Ea addl 2 acres

REF #: EN-002B

TITLE: GRADING INSPECTION - INDUSTRIAL

CURRENT FEE

Minor (individual lots) - \$ 141 per inspection
Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot

RECOMMENDED FEE

\$1,945 - 5 acres or less plus
\$ 360 - Ea addl 5 acres

REF #: EN-002C

TITLE: GRADING INSPECTION - RESIDENTIAL

CURRENT FEE

Minor (individual lots)- \$ 141 per inspection.
Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot

RECOMMENDED FEE

\$1,230 - 4 lots or less
\$ 145 - Ea lot (5th - 10th)
\$ 45 - Ea lot (11th - 50th)
\$ 30 - Ea lot (beyond 50th)

REF #: EN-003

TITLE: FINAL PARCEL MAP REVIEW

CURRENT FEE

\$1,469 per map + \$40 per parcel

RECOMMENDED FEE

\$2,865 per map plus
\$ 60 ea lot

REF #: EN-004

TITLE: FINAL TRACT MAP REVIEW

CURRENT FEE

\$2,704 per map + \$20 per unit/lot

RECOMMENDED FEE

\$4,295 per map plus
\$ 45 ea lot

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: EN-005

TITLE: FINAL MAP AMENDMENT REVIEW

CURRENT FEE

Fully burdened rate with 3 hour minimum plus actual costs incurred

RECOMMENDED FEE

\$895 per application

REF #: EN-006

TITLE: PUBLIC IMPROVEMENT PLAN CHECK

CURRENT FEE

\$1,400 per plan + \$40 per unit/lot

RECOMMENDED FEE

Engineer's estimated cost of improvements
\$1,555 - base up to \$100,000 plus
\$ 440 - every \$100,000 from \$100,000 to \$1,000,000 plus
\$ 336 - every \$100,000 beyond \$1,000,000

REF #: EN-007

TITLE: PUBLIC IMPROVEMENT INSPECTION

CURRENT FEE

2% of first \$20,000 of Engineer's estimated cost of improvements
1.5% over \$20,000 of Engineer's estimated cost of improvements.

RECOMMENDED FEE

3.78% of Engineer's estimated cost of improvements

REF #: EN-009A

TITLE: ENCROACHMENT PERMIT

CURRENT FEE

\$142.50 per permit plus \$142.50 per inspection

RECOMMENDED FEE

\$260 per permit

REF #: EN-009C

TITLE: ENCROACHMENT RE-INSPECTION

CURRENT FEE

\$100 per re-inspection

RECOMMENDED FEE

\$195 per re-inspection

REF #: EN-009D

TITLE: PENALTY, WORKING IN R.O.W. W/O PRMT

CURRENT FEE

\$500 penalty

RECOMMENDED FEE

\$500 penalty

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: EN-009E	TITLE: PENALTY, FAIL TO COMPLY W/ ENC PRMT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$500 penalty	\$500 penalty
<hr/>	
REF #: EN-009F	TITLE: r/ SIDEWALK CLOSURE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$100 per application	Remove. Service included in other fees
<hr/>	
REF #: EN-009G	TITLE: TRAFFIC CONTROL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$190 - Lane closure (excludes 1-day alley closures) \$475 - Detour	\$180 per plan plus \$90 each day
<hr/>	
REF #: EN-009H	TITLE: MISCELLANEOUS ENCROACHMENT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$95 per hour	Actual staff and outside costs
<hr/>	
REF #: EN-009I	TITLE: r/ AT RISK PERMIT PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$100 per permit	Remove. Service no longer provided
<hr/>	
REF #: EN-011	TITLE: FINAL CONDO CONVERSION MAP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$1,080 per map	\$5,000 initial deposit for actual staff and outside costs

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: EN-012	TITLE: SPECIAL ENGINEERING SERVICES
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Labor at fully burdened rate plus actual costs incurred	Initial deposit determined by the City for actual staff and outside costs
<hr/>	
REF #: EN-013	TITLE: r/ LANDSCAPE MAINTENANCE ASSMT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Labor at fully burdened rate plus actual costs incurred	Remove. Service no longer provided
<hr/>	
REF #: EN-014	TITLE: r/ OFF-SITE LANDSCAPE PLAN CHECK
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$519 per plan	Remove. Service provided in planning and engineering plan check fees
<hr/>	
REF #: EN-015	TITLE: r/ OFF-SITE LANDSCAPE INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$126 per inspection \$59 per reinspection	Remove. Service provided in other fees
<hr/>	
REF #: EN-017	TITLE: r/ TENTATIVE PARCEL MAP REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$630 per map	Remove. Combined with Planning fee
<hr/>	
REF #: EN-018	TITLE: r/ TENTATIVE TRACT MAP REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$630 + \$20 per lot	Remove. Combined with Planning fee

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: EN-019	TITLE: ANNUAL ENCROACHMENT PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$525 per application	\$785 per application
<hr/>	
REF #: EN-020	TITLE: r/ DEED OR TITLE REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$470 per deed plus additional filing fees (see deed review form)	Remove. Service no longer provided
<hr/>	
REF #: EN-023	TITLE: STREET/R.O.W. ABANDON/VACATION PROC
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$5,000 deposit for actual staff and outside costs
<hr/>	
REF #: EN-025	TITLE: PUBLIC EASEMENT CREATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$5,000 initial deposit for actual staff and outside costs
<hr/>	
REF #: EN-027	TITLE: RIGHT OF WAY DEDICATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$2,145 per application
<hr/>	
REF #: EN-028	TITLE: BOND REDUCTION/RELEASE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$490 per request

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: EN-029

TITLE: CERTIFICATE OF COMPLIANCE

CURRENT FEE

None

RECOMMENDED FEE

\$535 per letter

REF #: EN-030

TITLE: ADDITIONAL ENGINEERING PLAN CHECK

CURRENT FEE

None

RECOMMENDED FEE

Actual cost with 2 hour minimum

REF #: FI-001

TITLE: FIRE FALSE ALARM RESPONSE

CURRENT FEE

\$100 for 3rd false alarm in a 12 month period
\$200 for 4th false alarm in a 12 month period
\$400 for 5th false alarm in a 12 month period
\$800 each subsequent false alarm

RECOMMENDED FEE

\$100 for 3rd false alarm in a 12 month period
\$200 for 4th false alarm in a 12 month period
\$500 for 5th and each subsequent false alarm

REF #: FI-002

TITLE: ANNUAL FIRE CODE INSPECTION

CURRENT FEE

\$128 per year

RECOMMENDED FEE

\$ 60 - Small apartment/business (1 - 1,000sf)
\$145 - Medium apartment/business (1,001 - 10,000sf)
\$495 - Large apartment/business (+10,000 sf)

REF #: FI-005

TITLE: r/ FIRE/AMBULANCE REPORT COPY

CURRENT FEE

\$15 per report

RECOMMENDED FEE

Remove. Refer to COPY - PRINT fee

REF #: FI-006

TITLE: HAZARDOUS MATERIAL INSP. AND PERMIT

CURRENT FEE

Fully burdened rate with 1 hour minimum plus actual costs

RECOMMENDED FEE

Fully burdened rate with 1 hour minimum plus actual costs

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

<hr/>	
REF #: FI-007	TITLE: r/ STATE MAND FIRE INSP HOSPITALS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$ 229 - 1 to 10,000 sq ft \$ 437 - 10,001 to 25,000 sq ft \$ 644 - 25,001 to 40,000 sq ft \$ 852 - 40,001 to 75,000 sq ft \$1,060 - 75,001+ sq ft	Remove. Service combined with other fees
<hr/>	
REF #: FI-011	TITLE: FIRE HOOD/DUCT PLAN CHECK/INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$268 per plan check and inspection	\$415 per plan check and inspection
<hr/>	
REF #: FI-013	TITLE: FIRE ALARM PLAN CHECK/INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$405 per plan check & Inspection	\$415 per plan check and inspection
<hr/>	
REF #: FI-014	TITLE: FIRE SPRINKLER PLAN CHECK/INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$383 per plan check & Inspection	\$495 first 10k Sq Ft or less plus \$165 ea addl 10k Sq Ft
<hr/>	
REF #: FI-014A	TITLE: MASTER PLAN SPRINKLER PC/INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$383 per plan check & Inspection	\$330 review per model plan plus \$330 inspection per unit/building
<hr/>	
REF #: FI-015	TITLE: r/ FIRE FLOW TEST
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$200 per test	Remove. Service no longer provided

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<hr/>	
REF #: FI-016	TITLE: FIRE SUPPRESSION STAND-BY
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Actual cost using fully burdened rate	Actual cost using fully burdened rate
<hr/>	
REF #: FI-017	TITLE: FIREWORKS STAND REVIEW AND INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160 per stand	\$145 per stand
<hr/>	
REF #: FI-018	TITLE: PUBLIC FIREWORKS REVIEW AND INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$357 per review includes plan review, permit and primary inspection	\$495 per event
<hr/>	
REF #: FI-019	TITLE: SPECIAL EVENT FIRE INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$383 per event	Fully burdened rate with 1 hour minimum plus actual costs
<hr/>	
REF #: FI-020	TITLE: CHRISTMAS TREE LOT FIRE INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$90 per lot	\$330 per lot
<hr/>	
REF #: FI-021	TITLE: r/ CPR CLASS FEE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$65 - professional \$45 - all others	Remove. Service no longer provided

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<hr/>	
REF #: FI-022	TITLE: r/ EMT CLASS FEE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$550 per participant	Remove. Service no longer provided
<hr/>	
REF #: FI-023	TITLE: ILLEGAL BURN SUPPRESSION CITATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
See Administration Citation in Selma Municipal Code	See Administration Citation in Selma Municipal Code
<hr/>	
REF #: FI-024	TITLE: OVERHEAD SYSTEM-HANGER INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160 per inspection	\$165 per inspection
<hr/>	
REF #: FI-025	TITLE: OVERHEAD SYSTEM-PRESSURE TEST
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160 per inspection	\$165 per inspection
<hr/>	
REF #: FI-026	TITLE: UNDERGROUND SYSTEM-TRUST BLOCK INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160 per inspection	\$330 per inspection
<hr/>	
REF #: FI-027	TITLE: UNDERGROUND SYSTEM-FLUSH & PRESSURE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160 per inspection	\$330 per inspection

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<hr/>	
REF #: FI-028	TITLE: COMMERCIAL LIFE/SAFETY PLAN CHECK
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
25% of building permit fees	Remove. Service included in other fees
<hr/>	
REF #: FI-029	TITLE: CONTRACTED FIRE PLAN REVIEW/INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Actual cost of consultant plus 25%	Actual cost of consultant plus 25%
<hr/>	
REF #: FI-031	TITLE: DANGEROUS & SUBSTANDARD BLDG INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fully burdened rate with 1 hour minimum plus actual costs	Fully burdened rate with 1 hour minimum plus actual costs
<hr/>	
REF #: FI-032	TITLE: AFTER HOURS FIRE PLAN REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fully burdened over time rate with 1 hour minimum plus actual costs	1.2x fully burdened rate with 1 hour minimum plus actual costs
<hr/>	
REF #: FI-033	TITLE: AFTER HOURS INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fully burdened over time rate with 1 hour minimum plus actual costs	1.2x fully burdened rate with 1 hour minimum plus actual costs
<hr/>	
REF #: FI-041	TITLE: SPRAY BOOTH PLAN REVIEW AND INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$255 per application	\$415 per application

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<hr/>	
REF #: FI-042	TITLE: ADDITIONAL FIRE PLAN REVIEW
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$125 each plan recheck	Fully burdened rate with 1 hour minimum
<hr/>	
REF #: FI-043	TITLE: ADDITIONAL FIRE INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$125 each reinspection	Fully burdened rate with 1 hour minimum
<hr/>	
REF #: FI-090	TITLE: AMBULANCE SERVICES
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
See Appendix E	No change. See Appendix E
<hr/>	
REF #: MC-001	TITLE: BUSINESS LICENSE RENEWAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$35 per licenses administration fee \$5 reprint charge for lost or destroyed Business License Certificate	\$30 per license
<hr/>	
REF #: MC-002	TITLE: NEW BUSINESS LICENSE APPLICATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$155 per license	\$205 - in town \$ 30 - out of town
<hr/>	
REF #: MC-003	TITLE: RETURN CHECK PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$25 per check	\$115 per check

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REF #: MC-004

TITLE: r/ BUSINESS LICENSE LISTING

CURRENT FEE

\$15 research charge plus \$0.15 per page printed.
No charge per page for pdf

RECOMMENDED FEE

Remove. Service no longer provided

REF #: MC-005

TITLE: YARD SALE PERMIT

CURRENT FEE

\$11 per permit
\$20 if the permit is not purchased before the sale is held (\$11 permit & \$9 penalty)
Limit 3 permits per calendar year per residence

RECOMMENDED FEE

\$20 per permit
\$30 if the permit is not purchased before the sale is held (\$20 permit & \$10 penalty)
Limit 3 permits per calendar year per residence

REF #: MC-006

TITLE: ANIMAL LICENSE

CURRENT FEE

\$20.00 per year - Unaltered
\$10.00 per year - Altered (spayed or neutered)

Senior Citizens - 62 and over - 50% discount
\$10.00 per year - Unaltered
\$5.00 per year - Altered (spayed or neutered)

If paid after 3/31 50% penalty

RECOMMENDED FEE

\$20.00 per year - Unaltered
\$10.00 per year - Altered (spayed or neutered)

Senior Citizens - 62 and over - 50% discount
\$10.00 per year - Unaltered
\$5.00 per year - Altered (spayed or neutered)

If paid after 3/31 50% penalty

REF #: MC-007

TITLE: r/ RECORDS RESEARCH SERVICE

CURRENT FEE

First 15 minutes no charge
\$15.00 for each 15 minutes thereafter

RECOMMENDED FEE

Remove. Service now included under the California Public Records Act

REF #: MC-008A

TITLE: COPY - PRINTED

CURRENT FEE

\$15.00 look-up charge plus \$0.15 per page

RECOMMENDED FEE

\$0.10 per page

California Government Code 81008
\$0.10 per page - FPPC related document

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REF #: MC-008B		TITLE: COPY - DIGITAL	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
None		\$5 per device	
REF #: MC-009		TITLE: r/ NOTARY CERTIFICATION	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$10 per certification		Remove. Service no longer provided	
REF #: MC-015		TITLE: r/ RENTAL PROPERTY MAINTENANCE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
Actual cost using fully burdened rate		Remove. Service no longer provided	
REF #: MC-017		TITLE: REVOLVING LOAN APPLICATION	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$75 per application		\$75 per application. Fee set by City Resolution	
REF #: MC-018		TITLE: REVOLVING LOAN ANNUAL ADMIN	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$100 per loan		\$100 per loan. Fee set by City Resolution	
REF #: MC-019		TITLE: LIEN PROCESSING	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
None		\$260 per lien	

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REF #: MC-020		TITLE: LIEN REMOVAL	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
None		\$65 per lien	
REF #: PO-001		TITLE: SPECIAL BUSINESS REVIEW	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$422 per business		\$405 per business	
REF #: PO-002		TITLE: BICYCLE LICENSE FEE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$5 per bicycle		Selma Municipal Code 10-12-7 sets fee at \$1.50 per bicycle	
REF #: PO-003		TITLE: NOISE DISTURBANCE RESPONSE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
See Administration Citation		See Administrative Citation	
REF #: PO-004		TITLE: POLICE FALSE ALARM REPONSE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
No charge for first 2 responses		\$100 for 3rd false alarm in a 12 month period	
\$65 for 3rd false alarm in a 12 month period		\$200 for 4th false alarm in a 12 month period	
\$100 for 4th false alarm in a 12 month period		\$500 for 5th and each subsequent false alarm	
\$150 for 5th false alarm in a 12 month period			
\$500 for each subsequent false alarm			
REF #: PO-005		TITLE: RECORDS CLERK/CLEARANCE LETTERS	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$32 per letter		\$15 per letter	

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REF #: PO-006	TITLE: r/ POLICE PHOTOGRAPH REPRODUCTION
<u>CURRENT FEE</u> \$10 plus actual duplication costs	<u>RECOMMENDED FEE</u> Remove. Service no longer provided
REF #: PO-007	TITLE: r/ VIDEO/AUDIO TAPE REPRODUCTION
<u>CURRENT FEE</u> \$65 plus actual duplication costs	<u>RECOMMENDED FEE</u> Remove. Refer to COPY - DIGITAL fee
REF #: PO-008	TITLE: r/ POLICE REPORT COPY
<u>CURRENT FEE</u> \$15 per report plus \$.10 per page	<u>RECOMMENDED FEE</u> Remove. Refer to COPY - PRINT fee
REF #: PO-008A	TITLE: TRAFFIC ACCIDENT REPORT
<u>CURRENT FEE</u> \$15 per report plus \$.10 per page	<u>RECOMMENDED FEE</u> \$35 per report
REF #: PO-009	TITLE: r/ CITATION COPY CHARGE
<u>CURRENT FEE</u> \$15 per citation	<u>RECOMMENDED FEE</u> Remove. Refer to COPY - PRINT fee
REF #: PO-010	TITLE: SUBPOENA - WITNESS AND DOCUMENTS
<u>CURRENT FEE</u> Fees are set and established by Government code section 68097.2 \$275	<u>RECOMMENDED FEE</u> Subpoenaed employee - \$275 per day (CA Govt Code 68096.1(b) and 68097.2(b)) Subpoena Duces Tecum - \$15 (CA Evidence Code 1563(b)(6))

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FEE COMPARISON REPORT
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<hr/>	
REF #: PO-011	TITLE: VEHICLE EQPMT CORRECTION INSP
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$16 per sign-off	\$30 per sign-off
<hr/>	
REF #: PO-012	TITLE: DUI ARREST/ACCIDENT REPONSE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$450 per accident and arrest plus other actual costs. See DUI recovery cost form for additional costs	California Government Code 53155 Charge the actual costs incurred up to \$12,000 per response for all responding personnel
<hr/>	
REF #: PO-013	TITLE: SPECIAL POLICE SERVICES
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Actual cost using fully burdened rate	Actual cost using fully burdened rate
<hr/>	
REF #: PO-014	TITLE: IMPOUND VEHICLE RELEASE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$190 per vehicle	\$105 per vehicle
<hr/>	
REF #: PO-015	TITLE: REPOSSESSED VEHICLE PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
State mandated \$15 per vehicle and pass through other actual costs	State mandated \$15 per vehicle and pass through other actual costs
<hr/>	
REF #: PO-016	TITLE: SPECIAL EVENTS PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Minor event (One day ABC license, sound permit, dance permit, etc.) - \$80 per permit (e.g. sound permit)	\$670 - Event on private property \$945 - Event on City property
Major event (Events requiring multi department planning committee, such as band festival, chili cook-off, car shows, etc.) - \$880 per permit	Plus any additional charges for ABC license, sound permit, and temporary encroachment permit.

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FEE COMPARISON REPORT
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<hr/>	
REF #: PO-017	TITLE: r/ ANIMAL REDEMPTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
1st offense - \$45 plus \$5 per day 2nd offense - \$90 plus \$5 per day All additional - \$135 plus \$5 per day	Remove. Service no longer provided by City staff
<hr/>	
REF #: PO-018	TITLE: VIN VERIFICATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60 per vehicle	\$25 per vehicle
<hr/>	
REF #: PO-019	TITLE: WEAPON STORAGE AND RELEASE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$26 per weapon	California Penal Code 12021.3(j)(1) \$245 plus \$1 per firearm per day for storage
<hr/>	
REF #: PO-020	TITLE: ANIMAL NOISE DISTURBANCE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
See Administration Citation	See Administrative Citation
<hr/>	
REF #: PO-021	TITLE: r/ VOLUNTARY ANIMAL REL TO SHELTER
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$37 per request	Remove. Service no longer provided by City staff
<hr/>	
REF #: PO-022	TITLE: STORED VEHICLE RELEASE PROCESSING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$120 per vehicle	\$105 per vehicle

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REF #: PO-023		TITLE: r/ COURT ORDER SERVICE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$31 per filing		Remove. Service no longer provided	
REF #: PO-024		TITLE: r/ PRIV PROPERTY ACCIDENT INV FEE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
No charge if only exchange of information and traffic clearance \$65 if written report is filed at police station.		Remove. No longer a fee based service	
REF #: PO-025		TITLE: r/ FILING FALSE REPORT CHARGE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
Actual cost using fully burdened rate.		Remove. No longer a fee based service	
REF #: PO-026		TITLE: r/ POLICE CLASSES (POST)	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
Amount set by POST		Remove. Service no longer provided	
REF #: PO-027		TITLE: LIVE SCAN	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$32 plus applicable DOJ Fee		\$35 plus applicable DOJ Fee	
REF #: PO-028		TITLE: BINGO LICENSE PERMIT	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
No Current Fee		This fee is limited by State law \$50 per permit Remote Caller - Actual Cost	

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REF #: PO-030		TITLE: TEMPORARY ABC LICENSE	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
None		\$30 per license	
REF #: PW-001		TITLE: STREET BLOCK PERMIT (NEIGHBORHOOD)	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$75 per permit. No charge for neighborhood watch programs		\$175 per permit. No charge for Neighborhood Watch programs	
REF #: PW-001A		TITLE: BARRICADE RENTAL & SETUP	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$5 per barricade		\$10.00 per barricade \$10.00 per delineator \$ 7.50 per cone	
REF #: PW-002		TITLE: OVERWIDE/LONG/HEAVY LOAD PERMIT	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
\$16 per single trip \$90 for annual permit		These fees are set by the State \$16 - Daily permit \$90 - Annual permit	
REF #: PW-003		TITLE: r/ STORM DRAIN MAINT (FLOOD CONT)	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
Actual cost using fully burdened rate		Remove. Service no longer provided	
REF #: PW-004		TITLE: r/ STREET SWEEPING	
<u>CURRENT FEE</u>		<u>RECOMMENDED FEE</u>	
Based on Garbage contract		Excluded. Not part of comprehensive user fee study	

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REF #: PW-005

TITLE: SPECIAL TRAFFIC MARKING

CURRENT FEE

\$250 per request plus actual costs

RECOMMENDED FEE

Actual staff and material costs

REF #: PW-006

TITLE: WEED ABATEMENT

CURRENT FEE

\$335 administrative fee plus actual cost of contractor to abate lots.

RECOMMENDED FEE

\$ 130 - if property is cleaned up after 3rd notice and inspection
\$1,475 plus actual outside costs - those non-responsive through abatement

REF #: PW-007

TITLE: r/ MEDIAN AND ISLAND MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-008

TITLE: r/ RIGHT OF WAY CLEAN UP CHARGE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-009

TITLE: r/ UTILITY STREET USAGE

CURRENT FEE

See franchise agreement

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-010

TITLE: r/ SEWER UTILITY STREET USAGE

CURRENT FEE

See SKF franchise agreement

RECOMMENDED FEE

Remove. Service no longer provided

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REF #: PW-011

TITLE: r/ GARBAGE UTILITY STREET USAGE

CURRENT FEE

10% franchise fee charged on gross garbage billing

RECOMMENDED FEE

Remove. Service is not part of fee study

REF #: PW-012

TITLE: r/ ALLEY MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-013

TITLE: STREET TREE MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Actual cost using fully burdened rate

REF #: PW-014

TITLE: r/ STREET LIGHT MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-015

TITLE: r/ TRAFFIC SIGNAL MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

REF #: PW-016

TITLE: r/ PARKING LOT MAINTENANCE

CURRENT FEE

Actual cost using fully burdened rate

RECOMMENDED FEE

Remove. Service no longer provided

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<hr/>	
REF #: PW-017	TITLE: SWIMMING POOL DRAINAGE PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60 per permit	\$55 per permit
<hr/>	
REF #: PW-018	TITLE: DAMAGE TO CITY PROPERTY
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	Fully burdened rate with plus actual costs of materials and services
<hr/>	
REF #: PW-019	TITLE: TEMPORARY ENCROACHMENT PERMIT
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$65 per permit
<hr/>	
REF #: PW-020	TITLE: BANNER HANGING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$395 per event
<hr/>	
REF #: PW-021	TITLE: LIGHT POLE BANNERS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
None	\$265 per event
<hr/>	
REF #: RE-001	TITLE: ADULT SPORTS PROGRAMS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$400 per team - Co-ed Softball \$460 per team - Men's Softball \$400 per team - Men's Basketball \$145 per team - Co-ed Volleyball	\$450 per team - Co-ed Softball

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REF #: RE-002

TITLE: YOUTH SPORTS PROGRAMS

CURRENT FEE

\$50 per participant - T-ball
\$40 per participant - Girls Softball
\$40 per participant - Youth Basketball
\$30 per participant - Basketball Clinic

RECOMMENDED FEE

\$50 per participant - T-ball

REF #: RE-003

TITLE: r/ YOUTH CENTER SERVICES

CURRENT FEE

No charge

RECOMMENDED FEE

Remove. Service not a user fee

REF #: RE-004

TITLE: ADULT PRIVATE BALL FIELD USAGE

CURRENT FEE

\$30 - Administration charge
\$35 - Field preparation
\$70/day - Field use

RECOMMENDED FEE

\$35 - Administration charge
\$50 - Field preparation
\$70/day - Field use

REF #: RE-005

TITLE: YOUTH PRIVATE BALL FIELD USAGE

CURRENT FEE

\$400 per youth organization

RECOMMENDED FEE

\$400 per youth organization
Per City Council Action on November 17, 2014 and 2018

REF #: RE-006

TITLE: BALL FIELD LIGHTING RENTAL

CURRENT FEE

\$30 per hour with a 2 hour minimum
\$5 administration fee per rental

RECOMMENDED FEE

\$30 per hour with a 2 hour minimum
\$15 administration fee per rental

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REF #: RE-007

TITLE: PARK RENTAL

CURRENT FEE

Residents - \$100 per day
Non-residents - \$145 per day

RECOMMENDED FEE

Residents
\$200/day - 200 or less participants
\$350/day - Over 200 participants

Non-Residents
\$300/day - 200 or less participants
\$500/day - Over 200 participants

Plus facility attendant if needed

REF #: RE-008

TITLE: PICNIC SHELTER RENTAL

CURRENT FEE

\$40/day - Residents
\$75/day - Non Residents
\$ 5/day - Electricity use with a bounce house

RECOMMENDED FEE

\$45/day - Small shelter
\$85/day - Large shelter
\$10/day - Electricity access
plus any County fees

REF #: RE-009

TITLE: CHILDREN'S PERFORMING ARTS CLASSES

CURRENT FEE

\$50/participant - Cool Kids
\$40/participant - Cool Kid Prelude
\$25/participant - Theater Workshop
\$2.50/ticket - Children under 12

RECOMMENDED FEE

\$50/participant - Cool Kids
\$40/participant - Cool Kid Prelude
\$25/participant - Theater Workshop
\$2.50/ticket - Children under 12

REF #: RE-010

TITLE: r/ SWIMMING RECREATIONAL

CURRENT FEE

\$1.25 Children (12 and under)
\$1.50 Adult (13 and over)

RECOMMENDED FEE

Remove. Service no longer provided

REF #: RE-011

TITLE: r/ SWIMMING LESSONS

CURRENT FEE

No fee structure at this time

RECOMMENDED FEE

Remove. Service no longer provided

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REF #: RE-012

TITLE: r/ SWIMMING POOL RENTAL

CURRENT FEE

No fee structure at this time

RECOMMENDED FEE

Remove. Service no longer provided

REF #: RE-013

TITLE: BOOTH SPACE RENTAL

CURRENT FEE

\$75 per booth plus any County inspection fees

RECOMMENDED FEE

\$100 per booth plus any County inspection fees

REF #: RE-014

TITLE: PIONEER VILLAGE RENTAL

CURRENT FEE

1-100 attendees - \$150 first 5 hours + \$30/hr ea addl
101-200 attendees - \$250 first 5 hours + \$50/hr ea addl
201-300 attendees - \$350 first 5 hours + \$70/hr ea addl
301-400 attendees - \$500 first 5 hours + \$90/hr ea addl

RECOMMENDED FEE

1-100 attendees - \$200 first 5 hours + \$30/hr ea addl
101-200 attendees - \$300 first 5 hours + \$50/hr ea addl
201-300 attendees - \$400 first 5 hours + \$70/hr ea addl
301-400 attendees - \$550 first 5 hours + \$90/hr ea addl

REF #: RE-015

TITLE: r/ SALAZAR CENTER RENTAL

CURRENT FEE

See Arts Center rental schedule

RECOMMENDED FEE

Remove. Service no longer provided

REF #: RE-016A

TITLE: ARTS CENTER RENTAL

CURRENT FEE

\$350 per 3-4 hour show/event
\$500 per 4-8 hour show/event
\$250 non-refundable deposit two months in advance to secure event date
\$250 cleaning/ damage refundable deposit
Fully burdened rate for staff if required for cleaning or event staffing

RECOMMENDED FEE

\$500 per 4 hour show/event, plus staff time at event
\$100 each additional hour, plus staff time at event
\$250 non-refundable deposit two months in advance to secure event date
\$250 refundable cleaning/ damage deposit
Fully burdened rate for staff if required for cleaning

REF #: RE-016B

TITLE: ARTS CENTER ENTERPRISE FUND

CURRENT FEE

RECOMMENDED FEE

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**CITY OF SELMA
FEE COMPARISON REPORT
FY 2020-21**

REF #: RE-017

TITLE: CITY RECREATION CLASS FEE

CURRENT FEE

Actual cost using fully burdened hourly rate plus cost of class materials.

RECOMMENDED FEE

Actual cost plus cost of class materials

REF #: RE-018

TITLE: SENIOR CENTER RENTAL

CURRENT FEE

Selma Youth Organizations - No Charge
Selma Non Profit Organizations - \$12/hr
Selma Individual Resident - \$15/hr
Non-resident - \$20/hr
Kitchen (min 3 hours) - \$10/hr
Facility Attendant - \$15/hr
Administrative Fee - \$20

RECOMMENDED FEE

\$240 per event

REF #: RE-019

TITLE: RISERS (AT ART CENTER)

CURRENT FEE

None

RECOMMENDED FEE

\$410 per event

REF #: RE-020

TITLE: LIABILITY OF ALCOHOL

CURRENT FEE

None

RECOMMENDED FEE

\$115 per event plus ABC license

REF #: RE-021

TITLE: RECREATION STAFF TIME

CURRENT FEE

None

RECOMMENDED FEE

Fully burdened rate for all staff involved

July 21, 2021

**APPENDIX B - REVENUE AND COST SUMMARY WORKSHEETS MATCHED WITH
COST DETAIL WORKSHEETS**

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BUILDING PLAN CHECK/INSPECTION		REFERENCE NO. CD-001	
PRIMARY DEPARTMENT BUILDING	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Check building and construction plans, and then inspect the resulting construction to assure compliance with City codes and standards. Average Revenues FY 2009/10 to 2018/19 = \$248,200			
CURRENT FEE STRUCTURE See Appendix D			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$248,200.00	TOTAL REVENUE:	\$248,200
UNIT COST:	\$358,671.00	TOTAL COST:	\$358,671
UNIT PROFIT (SUBSIDY):	<u>\$(110,471.00)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(110,471)</u>
TOTAL UNITS:	1	PCT. COST RECOVERY:	69.20%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Increase Building Plan Check/Inspection fees by 45% to achieve 100% cost recovery. See Appendix D			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BUILDING PLAN CHECK/INSPECTION				REFERENCE NO. CD-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	.1 Fte	161.70	\$26,743.56	1	\$26,744
PLANNING	BLDG/PLANNING TECH		609.83	\$47,371.59	1	\$47,372
PLANNING	CONTRACT PLANNER	.1 Fte	200.00	\$39,240.00	1	\$39,240
BUILDING INSPECTION	BUILDING INSPECTOR	1 Fte	1,617.00	\$143,993.85	1	\$143,994
BUILDING INSPECTION	BLDG/PLANNING TECH	.5 Fte	808.50	\$76,322.40	1	\$76,322
BUILDING INSPECTION		Program Expenses	0.00	\$25,000.00	1	\$25,000
		TYPE SUBTOTAL	3,397.03	\$358,671.40		\$358,671
TOTALS			3,397.03	\$358,671.00		\$358,671

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE CONDITIONAL USE PERMIT		REFERENCE NO. CD-012	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing conditional uses on property or buildings to determine conformance with City codes, regulations, and standards, and prepare staff reports for public hearings.			
CURRENT FEE STRUCTURE \$5,000 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5,000.00	TOTAL REVENUE:	\$60,000
UNIT COST:	\$4,469.75	TOTAL COST:	\$53,637
UNIT PROFIT (SUBSIDY):	\$530.25	TOTAL PROFIT (SUBSIDY):	\$6,363
TOTAL UNITS:	12	PCT. COST RECOVERY:	111.86%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,470 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE CONDITIONAL USE PERMIT				REFERENCE NO. CD-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	12	\$4,195
PLANNING	CONTRACT PLANNER		21.00	\$4,120.20	12	\$49,442
		TYPE SUBTOTAL	25.50	\$4,469.76		\$53,637
		TOTALS	25.50	\$4,469.75		\$53,637

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADMINISTRATIVE C.U.P.		REFERENCE NO. CD-013	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a conditional use permit that can be administered by staff.			
CURRENT FEE STRUCTURE \$2,100 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,100.00	TOTAL REVENUE:	\$2,100
UNIT COST:	\$2,589.00	TOTAL COST:	\$2,589
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(489.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(489) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	81.11%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,590 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADMINISTRATIVE C.U.P.				REFERENCE NO. CD-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	1	\$39
PLANNING	CONTRACT PLANNER		13.00	\$2,550.60	1	\$2,551
		TYPE SUBTOTAL	13.50	\$2,589.44		\$2,589
		TOTALS	13.50	\$2,589.00		\$2,589

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ CONDITIONAL USE PERMIT RENEWAL		REFERENCE NO. CD-014	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of all CUP's in need of renewal to determine it still is in compliance.			
CURRENT FEE STRUCTURE \$1,300 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ CONDITIONAL USE PERMIT RENEWAL				REFERENCE NO. CD-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE DEVELOPMENT AGREEMENT REVIEW		REFERENCE NO. CD-015	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Develop, negotiate, and prepare agreements to develop land within specific requirements and may be binding for several years. This may include developers agreements, conditional/site plan agreements, reimbursement agreements, and sales tax agreements.			
CURRENT FEE STRUCTURE \$3,135 deposit required to cover labor at fully burdened hourly rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5,000.00	TOTAL REVENUE:	\$5,000
UNIT COST:	\$5,000.00	TOTAL COST:	\$5,000
UNIT PROFIT (SUBSIDY):	<hr/> \$0.00	TOTAL PROFIT (SUBSIDY):	<hr/> \$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	100.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 deposit required to cover labor at fully burdened hourly rate plus actual costs incurred			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE DEVELOPMENT AGREEMENT REVIEW				REFERENCE NO. CD-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING		DEPOSIT	0.00	\$5,000.00	1	\$5,000
		TYPE SUBTOTAL	0.00	\$5,000.00		\$5,000
		TOTALS	0.00	\$5,000.00		\$5,000

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ ANNUAL DEVELOPMENT AGR REVIEW		REFERENCE NO. CD-016	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE On an annual basis reviewing previously approved development agreements and assuring that all conditions and requirements are being met as per the original development agreement.			
CURRENT FEE STRUCTURE \$3,894 per agreement			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ ANNUAL DEVELOPMENT AGR REVIEW				REFERENCE NO. CD-016		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE VARIANCE REVIEW		REFERENCE NO. CD-017	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a proposed variance from the terms of the Zoning Code and prepare a staff report for the Planning Commission and/or City Council.			
CURRENT FEE STRUCTURE \$3,432 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3,432.00	TOTAL REVENUE:	\$3,432
UNIT COST:	\$4,175.00	TOTAL COST:	\$4,175
UNIT PROFIT (SUBSIDY):	\$(743.00)	TOTAL PROFIT (SUBSIDY):	\$(743)
TOTAL UNITS:	1	PCT. COST RECOVERY:	82.20%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,175 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE VARIANCE REVIEW				REFERENCE NO. CD-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	1	\$350
PLANNING	CONTRACT PLANNER		19.50	\$3,825.90	1	\$3,826
		TYPE SUBTOTAL	24.00	\$4,175.46		\$4,175
		TOTALS	24.00	\$4,175.00		\$4,175

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADMIN VARIANCE (MINOR DEVIATION)		REFERENCE NO. CD-018	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and approve a new administrative (over the counter) variance from the terms of the Zoning/Building Code.			
CURRENT FEE STRUCTURE \$2,388 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,388.00	TOTAL REVENUE:	\$11,940
UNIT COST:	\$2,099.00	TOTAL COST:	\$10,495
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$289.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$1,445
TOTAL UNITS:	5	PCT. COST RECOVERY:	113.77%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,100 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADMIN VARIANCE (MINOR DEVIATION)				REFERENCE NO. CD-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	5	\$194
PLANNING	CONTRACT PLANNER		10.50	\$2,060.10	5	\$10,301
		TYPE SUBTOTAL	11.00	\$2,098.94		\$10,495
		TOTALS	11.00	\$2,099.00		\$10,495

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SITE PLAN REVIEW		REFERENCE NO. CD-019	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing a specific site plan and or design to assure compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$3,059 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3,059.00	TOTAL REVENUE:	\$36,708
UNIT COST:	\$3,962.83	TOTAL COST:	\$47,554
UNIT PROFIT (SUBSIDY):	\$(903.83)	TOTAL PROFIT (SUBSIDY):	\$(10,846)
TOTAL UNITS:	12	PCT. COST RECOVERY:	77.19%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,965 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SITE PLAN REVIEW				REFERENCE NO. CD-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	12	\$466
PLANNING	CONTRACT PLANNER		20.00	\$3,924.00	12	\$47,088
		TYPE SUBTOTAL	20.50	\$3,962.84		\$47,554
		TOTALS	20.50	\$3,962.83		\$47,554

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ ARCHITECTURAL PLAN REVIEW		REFERENCE NO. CD-020	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE The process of reviewing an architecture plan and assuring with the appropriate City codes and standards.			
CURRENT FEE STRUCTURE \$2,600 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ ARCHITECTURAL PLAN REVIEW				REFERENCE NO. CD-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PLANNED UNIT DEVELOPMENT		REFERENCE NO. CD-021	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of all of the development issues for a particular planned unit development. This is in additional to other tract map services.			
CURRENT FEE STRUCTURE \$3,023 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3,023.00	TOTAL REVENUE:	\$6,046
UNIT COST:	\$3,390.50	TOTAL COST:	\$6,781
UNIT PROFIT (SUBSIDY):	\$(367.50)	TOTAL PROFIT (SUBSIDY):	\$(735)
TOTAL UNITS:	2	PCT. COST RECOVERY:	89.16%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,390 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PLANNED UNIT DEVELOPMENT				REFERENCE NO. CD-021		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	2	\$699
PLANNING	CONTRACT PLANNER		15.50	\$3,041.10	2	\$6,082
		TYPE SUBTOTAL	20.00	\$3,390.66		\$6,781
		TOTALS	20.00	\$3,390.50		\$6,781

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SPECIFIC PLAN AMENDMENT		REFERENCE NO. CD-022	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Make recommendations regarding a proposed amendment to an already approved Specific Plan and prepare reports to the Planning Commission and City Council.			
CURRENT FEE STRUCTURE \$7,693 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$7,693.00	TOTAL REVENUE:	\$7,693
UNIT COST:	\$4,960.00	TOTAL COST:	\$4,960
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$2,733.00 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$2,733 </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	155.10%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,960 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIFIC PLAN AMENDMENT				REFERENCE NO. CD-022		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	1	\$350
PLANNING	CONTRACT PLANNER		23.50	\$4,610.70	1	\$4,611
		TYPE SUBTOTAL	28.00	\$4,960.26		\$4,960
		TOTALS	28.00	\$4,960.00		\$4,960

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE HOME OCCUPATION PERMIT REVIEW		REFERENCE NO. CD-023	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a proposed business use in a residential area for compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$420 per application plus \$129 for PD approval			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$549.00	TOTAL REVENUE:	\$6,588
UNIT COST:	\$456.67	TOTAL COST:	\$5,480
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$92.33	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$1,108
TOTAL UNITS:	12	PCT. COST RECOVERY:	120.22%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$455 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE HOME OCCUPATION PERMIT REVIEW				REFERENCE NO. CD-023		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE SERGEANT		0.50	\$64.29	12	\$771
PLANNING	CONTRACT PLANNER		2.00	\$392.40	12	\$4,709
		TYPE SUBTOTAL	2.50	\$456.69		\$5,480
		TOTALS	2.50	\$456.67		\$5,480

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SIGN REVIEW		REFERENCE NO. CD-024	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing a sign plan to check for compliance with appropriate City codes and standards.			
CURRENT FEE STRUCTURE \$530 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$530.00	TOTAL REVENUE:	\$6,360
UNIT COST:	\$588.58	TOTAL COST:	\$7,063
UNIT PROFIT (SUBSIDY):	\$(58.58)	TOTAL PROFIT (SUBSIDY):	\$(703)
TOTAL UNITS:	12	PCT. COST RECOVERY:	90.05%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$590 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SIGN REVIEW				REFERENCE NO. CD-024		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		3.00	\$588.60	12	\$7,063
		TYPE SUBTOTAL	3.00	\$588.60		\$7,063
		TOTALS	3.00	\$588.58		\$7,063

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TEMP SUBDIVISION SIGN REVIEW		REFERENCE NO. CD-025	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing a temporary subdivision sign plan to check for compliance with appropriate City codes and standards.			
CURRENT FEE STRUCTURE \$530 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$530.00	TOTAL REVENUE:	\$530
UNIT COST:	\$981.00	TOTAL COST:	\$981
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(451.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(451) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	54.03%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$980 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TEMP SUBDIVISION SIGN REVIEW				REFERENCE NO. CD-025		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		5.00	\$981.00	1	\$981
		TYPE SUBTOTAL	5.00	\$981.00		\$981
		TOTALS	5.00	\$981.00		\$981

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ZONE CHANGE		REFERENCE NO. CD-026
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT
DESCRIPTION OF SERVICE Review a request to amend the regulations established by zoning maps.		
CURRENT FEE STRUCTURE \$5,960 deposit required to cover labor at fully burdened rate plus actual costs incurred		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$5,960.00	TOTAL REVENUE:
		\$17,880
UNIT COST:	\$4,960.33	TOTAL COST:
		\$14,881
UNIT PROFIT (SUBSIDY):	\$999.67	TOTAL PROFIT (SUBSIDY):
		\$2,999
TOTAL UNITS:	3	PCT. COST RECOVERY:
		120.15%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,960 per application If multiple applications are involved, there will be a 25% reduction to the lowest fee		

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ZONE CHANGE				REFERENCE NO. CD-026		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	3	\$1,049
PLANNING	CONTRACT PLANNER		23.50	\$4,610.70	3	\$13,832
		TYPE SUBTOTAL	28.00	\$4,960.26		\$14,881
		TOTALS	28.00	\$4,960.33		\$14,881

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ZONE ORDINANCE TEXT AMENDMENT		REFERENCE NO. CD-027	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE A change to the current zoning code text for clarification, re-evaluation or update to comply to current state laws and guidelines of the existing zoning code text.			
CURRENT FEE STRUCTURE \$5,960 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5,960.00	TOTAL REVENUE:	\$5,960
UNIT COST:	\$5,255.00	TOTAL COST:	\$5,255
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$705.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$705
TOTAL UNITS:	1	PCT. COST RECOVERY:	113.42%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,255 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ZONE ORDINANCE TEXT AMENDMENT				REFERENCE NO. CD-027		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	1	\$350
PLANNING	CONTRACT PLANNER		25.00	\$4,905.00	1	\$4,905
		TYPE SUBTOTAL	29.50	\$5,254.56		\$5,255
		TOTALS	29.50	\$5,255.00		\$5,255

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE GENERAL PLAN AMENDMENT		REFERENCE NO. CD-028	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing an application to change the zoning code as it is currently being applied. Amendment will be required to go before the Planning Commission and City Council.			
CURRENT FEE STRUCTURE \$5,905 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5,905.00	TOTAL REVENUE:	\$11,810
UNIT COST:	\$4,960.50	TOTAL COST:	\$9,921
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$944.50 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$1,889 </div>
TOTAL UNITS:	2	PCT. COST RECOVERY:	119.04%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,960 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE GENERAL PLAN AMENDMENT				REFERENCE NO. CD-028		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	2	\$699
PLANNING	CONTRACT PLANNER		23.50	\$4,610.70	2	\$9,221
		TYPE SUBTOTAL	28.00	\$4,960.26		\$9,921
		TOTALS	28.00	\$4,960.50		\$9,921

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE TEMPORARY SIGN/BANNER PERMIT		REFERENCE NO. CD-029	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review a proposed temporary sign or banner placement to assure compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$350 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$350.00	TOTAL REVENUE:	\$350
UNIT COST:	\$235.00	TOTAL COST:	\$235
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$115.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$115
TOTAL UNITS:	1	PCT. COST RECOVERY:	148.94%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$235 per permit			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TEMPORARY SIGN/BANNER PERMIT				REFERENCE NO. CD-029		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	1	\$39
PLANNING	CONTRACT PLANNER		1.00	\$196.20	1	\$196
		TYPE SUBTOTAL	1.50	\$235.04		\$235
		TOTALS	1.50	\$235.00		\$235

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PRELIMINARY PROJECT REVIEW		REFERENCE NO. CD-030	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing and reviewing a project at the preliminary stage to determine any design issues related to the project.			
CURRENT FEE STRUCTURE \$2,820 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,820.00	TOTAL REVENUE:	\$22,560
UNIT COST:	\$2,130.38	TOTAL COST:	\$17,043
UNIT PROFIT (SUBSIDY):	<hr/> \$689.62	TOTAL PROFIT (SUBSIDY):	<hr/> \$5,517
TOTAL UNITS:	8	PCT. COST RECOVERY:	132.37%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,130 per application 50% of fees are credited if formal project is submitted within 180 days			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PRELIMINARY PROJECT REVIEW				REFERENCE NO. CD-030		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 8		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY MANAGER	CITY MANAGER		0.50	\$127.45	8	\$1,020
FIN - GENL ACCT	ASST CITY MANAGER		0.50	\$130.08	8	\$1,041
PD ADMIN	POLICE CHIEF		0.50	\$78.46	8	\$628
FIRE PREVENTION	FIRE MARSHAL		0.50	\$82.70	8	\$662
PLANNING	BLDG/PLANNING TECH		1.00	\$77.68	8	\$621
PLANNING	CONTRACT PLANNER		7.00	\$1,373.40	8	\$10,987
RECREATION	COMM SVCS DIRECTOR		0.50	\$107.40	8	\$859
ENGINEERING	CONTRACT ENGINEER		0.50	\$89.46	8	\$716
PW - PARKS	PUBLIC WORKS DIRECTOR		0.50	\$63.69	8	\$510
		TYPE SUBTOTAL	11.50	\$2,130.32		\$17,043
TOTALS			11.50	\$2,130.38		\$17,043

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LOT LINE ADJUSTMENT		REFERENCE NO. CD-031	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review a proposed change to a property boundary between two or more lots and checking the drawings of maps relating to such change.			
CURRENT FEE STRUCTURE \$2,615 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,615.00	TOTAL REVENUE:	\$10,460
UNIT COST:	\$2,110.75	TOTAL COST:	\$8,443
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$504.25 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$2,017 </div>
TOTAL UNITS:	4	PCT. COST RECOVERY:	123.89%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,110 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LOT LINE ADJUSTMENT				REFERENCE NO. CD-031		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	4	\$155
PLANNING	CONTRACT PLANNER		6.00	\$1,177.20	4	\$4,709
ENGINEERING	CONTRACT ENGINEER		5.00	\$894.60	4	\$3,578
		TYPE SUBTOTAL	11.50	\$2,110.64		\$8,443
		TOTALS	11.50	\$2,110.75		\$8,443

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LOT MERGER		REFERENCE NO. CD-031A	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and approval of permit of a proposed merger of two or more lots.			
CURRENT FEE STRUCTURE \$2,615 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,615.00	TOTAL REVENUE:	\$10,460
UNIT COST:	\$2,071.75	TOTAL COST:	\$8,287
UNIT PROFIT (SUBSIDY):	<hr/> \$543.25	TOTAL PROFIT (SUBSIDY):	<hr/> \$2,173
TOTAL UNITS:	4	PCT. COST RECOVERY:	126.22%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,070 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LOT MERGER				REFERENCE NO. CD-031A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		6.00	\$1,177.20	4	\$4,709
ENGINEERING	CONTRACT ENGINEER		5.00	\$894.60	4	\$3,578
		TYPE SUBTOTAL	11.00	\$2,071.80		\$8,287
		TOTALS	11.00	\$2,071.75		\$8,287

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE MINOR MODIFICATION		REFERENCE NO. CD-032	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review a proposed change to a property boundary between two or more lots and checking the drawings of maps relating to such change.			
CURRENT FEE STRUCTURE \$2,306 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,306.00	TOTAL REVENUE:	\$4,612
UNIT COST:	\$2,197.00	TOTAL COST:	\$4,394
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$109.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$218
TOTAL UNITS:	2	PCT. COST RECOVERY:	104.96%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,195 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE MINOR MODIFICATION				REFERENCE NO. CD-032		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	2	\$78
PLANNING	CONTRACT PLANNER		11.00	\$2,158.20	2	\$4,316
		TYPE SUBTOTAL	11.50	\$2,197.04		\$4,394
		TOTALS	11.50	\$2,197.00		\$4,394

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TENTATIVE PARCEL MAP		REFERENCE NO. CD-033	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review a tentative parcel map (less than 5 parcels) to assure accuracy and compliance with City codes and standards. Requires submittal to Planning Commission and City Council.			
CURRENT FEE STRUCTURE \$3,669 deposit required to cover labor at fully burdened rate plus \$630 per map for Engineering review			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$4,299.00	TOTAL REVENUE:	\$8,598
UNIT COST:	\$3,829.50	TOTAL COST:	\$7,659
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$469.50	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$939
TOTAL UNITS:	2	PCT. COST RECOVERY:	112.26%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,830 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TENTATIVE PARCEL MAP				REFERENCE NO. CD-033		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	2	\$699
PLANNING	CONTRACT PLANNER		15.00	\$2,943.00	2	\$5,886
ENGINEERING	CONTRACT ENGINEER		3.00	\$536.76	2	\$1,074
		TYPE SUBTOTAL	22.50	\$3,829.32		\$7,659
		TOTALS	22.50	\$3,829.50		\$7,659

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TENTATIVE TRACT MAP		REFERENCE NO. CD-034	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review a tentative map to assure compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$5,803 deposit required to cover labor at fully burdened rate plus \$630 plus \$20 per lot for Engineering review			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$6,473.00	TOTAL REVENUE:	\$12,946
UNIT COST:	\$7,424.50	TOTAL COST:	\$14,849
UNIT PROFIT (SUBSIDY):	\$(951.50)	TOTAL PROFIT (SUBSIDY):	\$(1,903)
TOTAL UNITS:	2	PCT. COST RECOVERY:	87.18%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$7,245 per application plus \$ 360 per 50 lots beyond the first 50 lots			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TENTATIVE TRACT MAP				REFERENCE NO. CD-034		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	2	\$699
PLANNING	CONTRACT PLANNER		31.50	\$6,180.30	2	\$12,361
ENGINEERING	CONTRACT ENGINEER	1st 50 Lots	4.00	\$715.68	2	\$1,431
		TYPE SUBTOTAL	40.00	\$7,245.54		\$14,491
ENGINEERING	CONTRACT ENGINEER	Ea Addl 50 Lots	2.00	\$357.84	1	\$358
		TYPE SUBTOTAL	2.00	\$357.84		\$358
TOTALS			42.00	\$7,424.50		\$14,849

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE TENTATIVE MAP EXTENSION		REFERENCE NO. CD-035	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE When either a tentative parcel or tract map has been provided, and the appropriate time limit for a particular project may be in danger of lapsing, this service allows for the extension of time for the tentative map. Requires approval by Planning Comm.			
CURRENT FEE STRUCTURE \$2,508 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$2,508.00	TOTAL REVENUE:	\$2,508
UNIT COST:	\$3,139.00	TOTAL COST:	\$3,139
UNIT PROFIT (SUBSIDY):	\$(631.00)	TOTAL PROFIT (SUBSIDY):	\$(631)
TOTAL UNITS:	1	PCT. COST RECOVERY:	79.90%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$3,140 per application			

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COST DETAIL WORKSHEET
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SERVICE TENTATIVE MAP EXTENSION				REFERENCE NO. CD-035		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		16.00	\$3,139.20	1	\$3,139
		TYPE SUBTOTAL	16.00	\$3,139.20		\$3,139
TOTALS			16.00	\$3,139.00		\$3,139

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ENVR CATEGORICAL EXEMPTION		REFERENCE NO. CD-036	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE An exemption from CEQA for a class of projects based on findings that the class of projects does not have a significant effect on the environment.			
CURRENT FEE STRUCTURE \$650 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$650.00	TOTAL REVENUE:	\$10,400
UNIT COST:	\$392.38	TOTAL COST:	\$6,278
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$257.62	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$4,122
TOTAL UNITS:	16	PCT. COST RECOVERY:	165.66%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$390 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE ENVR CATEGORICAL EXEMPTION				REFERENCE NO. CD-036		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 16		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		2.00	\$392.40	16	\$6,278
		TYPE SUBTOTAL	2.00	\$392.40		\$6,278
TOTALS			2.00	\$392.38		\$6,278

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ENVIRONMENTAL IMPACT REPORT REVIEW		REFERENCE NO. CD-037	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE A detailed statement prepared under CEQA, with specific content requirements, describing and analyzing the significant environmental effects of a project and discussing ways to mitigate or avoid the effects.			
CURRENT FEE STRUCTURE Actual cost of study by consultant plus 10%			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost of study by consultant plus 15%			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ENVIRONMENTAL IMPACT REPORT REVIEW				REFERENCE NO. CD-037		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ANNEXATION REQUEST		REFERENCE NO. CD-038	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and process a request to annex to the City.			
CURRENT FEE STRUCTURE \$7,319 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$7,319.00	TOTAL REVENUE:	\$14,638
UNIT COST:	\$7,020.50	TOTAL COST:	\$14,041
UNIT PROFIT (SUBSIDY):	<hr/> \$298.50	TOTAL PROFIT (SUBSIDY):	<hr/> \$597
TOTAL UNITS:	2	PCT. COST RECOVERY:	104.25%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$7,020 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ANNEXATION REQUEST				REFERENCE NO. CD-038		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		4.50	\$349.56	2	\$699
PLANNING	CONTRACT PLANNER		34.00	\$6,670.80	2	\$13,342
		TYPE SUBTOTAL	38.50	\$7,020.36		\$14,041
		TOTALS	38.50	\$7,020.50		\$14,041

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE APPEAL TO PLANNING OR CITY COUNCIL		REFERENCE NO. CD-039	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPEAL	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review, report on , publish, and perform staff work for an appeal of a decision of City staff to either the Planning Commission or the City Council.			
CURRENT FEE STRUCTURE \$1,658 per appeal plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,658.00	TOTAL REVENUE:	\$1,658
UNIT COST:	\$2,743.00	TOTAL COST:	\$2,743
UNIT PROFIT (SUBSIDY):	\$(1,085.00)	TOTAL PROFIT (SUBSIDY):	\$(1,085)
TOTAL UNITS:	1	PCT. COST RECOVERY:	60.44%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,745 per appeal			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE APPEAL TO PLANNING OR CITY COUNCIL				REFERENCE NO. CD-039		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		5.00	\$388.40	1	\$388
PLANNING	CONTRACT PLANNER		12.00	\$2,354.40	1	\$2,354
		TYPE SUBTOTAL	17.00	\$2,742.80		\$2,743
		TOTALS	17.00	\$2,743.00		\$2,743

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LANDSCAPE PLAN CHECK		REFERENCE NO. CD-040	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing the plans for landscape development for a project and inspecting the final landscape development to assure compliance with City codes.			
CURRENT FEE STRUCTURE \$756 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$756.00	TOTAL REVENUE:	\$15,120
UNIT COST:	\$981.00	TOTAL COST:	\$19,620
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(225.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(4,500) </div>
TOTAL UNITS:	20	PCT. COST RECOVERY:	77.06%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$980 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LANDSCAPE PLAN CHECK				REFERENCE NO. CD-040		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 20		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER	Landscape Architect	5.00	\$981.00	20	\$19,620
		TYPE SUBTOTAL	5.00	\$981.00		\$19,620
		TOTALS	5.00	\$981.00		\$19,620

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ PUBLIC CONVENIENCE/NECESS (ABC)		REFERENCE NO. CD-041	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE In cases where a business desires to undertake certain activities requiring special permitting in compliance of the City code, a public convenience and necessity permit is issued after review of the application.			
CURRENT FEE STRUCTURE \$2,187 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service included in other fees			

July 21, 2021

CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21

SERVICE r/ PUBLIC CONVENIENCE/NECESS (ABC)				REFERENCE NO. CD-041		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ STREET RE-NAME		REFERENCE NO. CD-042	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing a request to rename a City street.			
CURRENT FEE STRUCTURE \$245 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ STREET RE-NAME				REFERENCE NO. CD-042		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <div style="text-align: right;">0</div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ BUILDING RE-ADDRESS		REFERENCE NO. CD-043	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE REQUEST	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing a request to renumber a building address.			
CURRENT FEE STRUCTURE \$314 per request			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ BUILDING RE-ADDRESS				REFERENCE NO. CD-043		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ZONING CONFORMANCE LETTER		REFERENCE NO. CD-044	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE LETTER	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Upon request, a developer sometimes requests a zoning conformance letter for various projects, and it is issued after review of applicable materials and data.			
CURRENT FEE STRUCTURE \$477 per letter			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$477.00	TOTAL REVENUE:	\$1,431
UNIT COST:	\$294.33	TOTAL COST:	\$883
UNIT PROFIT (SUBSIDY):	\$182.67	TOTAL PROFIT (SUBSIDY):	\$548
TOTAL UNITS:	3	PCT. COST RECOVERY:	162.06%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$295 per letter			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ZONING CONFORMANCE LETTER				REFERENCE NO. CD-044		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	CONTRACT PLANNER		1.50	\$294.30	3	\$883
		TYPE SUBTOTAL	1.50	\$294.30		\$883
TOTALS			1.50	\$294.33		\$883

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ RADIUS MAP LISTINGS		REFERENCE NO. CD-045	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE LISTING	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Upon request, the Planning Department will provide a radius map listing for various developers or interested private parties.			
CURRENT FEE STRUCTURE \$581 per listing			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service included in other fees			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ RADIUS MAP LISTINGS				REFERENCE NO. CD-045		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PUBLIC NOTICE ADVERTISING		REFERENCE NO. CD-047	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE NOTICE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Advertising for a public notice related to planning and/or building developments and projects.			
CURRENT FEE STRUCTURE \$376 per notice plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$376.00	TOTAL REVENUE:	\$376
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$376.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$376
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual advertising costs			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PUBLIC NOTICE ADVERTISING				REFERENCE NO. CD-047		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ GIS PRINTOUTS/CAD		REFERENCE NO. CD-048	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PRINTOUT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing copies of blueprints or maps upon request thereby producing a custom GIS map. Preparing computer automated design applications for public agencies and transmitting data to them.			
CURRENT FEE STRUCTURE Fully burdened rate, with 4 hours minimum			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ GIS PRINTOUTS/CAD				REFERENCE NO. CD-048		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ SCHOOL FEE DEFERMENT TRACKING		REFERENCE NO. CD-049	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE DWELLING	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE At the request of the school district, to track and collect school fees deferred at time at approval through the construction phase and collect per agreement.			
CURRENT FEE STRUCTURE \$100 per dwelling			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ SCHOOL FEE DEFERMENT TRACKING				REFERENCE NO. CD-049		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LONG RANGE PLANNING FEE		REFERENCE NO. CD-050	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Fee paid toward continuing upgrade of General Plan			
CURRENT FEE STRUCTURE 10% of building permit in addition to planning entitlements			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$40,000.00	TOTAL COST:	\$40,000
UNIT PROFIT (SUBSIDY):	\$(40,000.00)	TOTAL PROFIT (SUBSIDY):	\$(40,000)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 11% of building permit (assume \$359,100 in Permit revenues)			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LONG RANGE PLANNING FEE				REFERENCE NO. CD-050		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING		\$400,000/10 Yrs	0.00	\$40,000.00	1	\$40,000
		TYPE SUBTOTAL	0.00	\$40,000.00		\$40,000
		TOTALS	0.00	\$40,000.00		\$40,000

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FORTUNE TELLER LAND USE PERMIT		REFERENCE NO. CD-051	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Application to operate business for a particular location See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$1,420 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,420.00	TOTAL REVENUE:	\$1,420
UNIT COST:	\$4,532.00	TOTAL COST:	\$4,532
UNIT PROFIT (SUBSIDY):	\$(3,112.00)	TOTAL PROFIT (SUBSIDY):	\$(3,112)
TOTAL UNITS:	1	PCT. COST RECOVERY:	31.33%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,530 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FORTUNE TELLER LAND USE PERMIT				REFERENCE NO. CD-051		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY MANAGER	CITY MANAGER		1.00	\$254.89	1	\$255
PD ADMIN	POLICE CHIEF		1.00	\$156.91	1	\$157
PLANNING	CONTRACT PLANNER		21.00	\$4,120.20	1	\$4,120
		TYPE SUBTOTAL	23.00	\$4,532.00		\$4,532
		TOTALS	23.00	\$4,532.00		\$4,532

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FORTUNE TELLER LAND USE RENEWAL		REFERENCE NO. CD-052	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Application for renewal to operate business for a particular location See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$424 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$424.00	TOTAL REVENUE:	\$424
UNIT COST:	\$159.00	TOTAL COST:	\$159
UNIT PROFIT (SUBSIDY):	<hr/> \$265.00	TOTAL PROFIT (SUBSIDY):	<hr/> \$265
TOTAL UNITS:	1	PCT. COST RECOVERY:	266.67%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$160 per application			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FORTUNE TELLER LAND USE RENEWAL				REFERENCE NO. CD-052		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY MANAGER	CITY MANAGER		0.50	\$127.45	1	\$127
FIN - GENL ACCT	ACCOUNT CLERK 2		0.25	\$31.24	1	\$31
		TYPE SUBTOTAL	0.75	\$158.69		\$159
		TOTALS	0.75	\$159.00		\$159

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ MEDICAL MARIJUANA CULTIV NEW		REFERENCE NO. CD-053	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Permit is to allow the cultivation of medical marijuana See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$1,420 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer available			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ MEDICAL MARIJUANA CULTIV NEW				REFERENCE NO. CD-053		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ MEDICAL MARIJUANA CULTIV RENEW		REFERENCE NO. CD-054	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Renewal of Permit to allow the cultivation of medical marijuana See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$424 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer available			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ MEDICAL MARIJUANA CULTIV RENEW				REFERENCE NO. CD-054		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ FORTUNE TELLER LICENSE		REFERENCE NO. CD-055	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and process license to operate in Selma. See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$424 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer available			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ FORTUNE TELLER LICENSE				REFERENCE NO. CD-055		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ FORTUNE TELLER LICENSE RENEWAL		REFERENCE NO. CD-056	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Renewal of license to operate in Selma. See Resolution No. 2013-58R			
CURRENT FEE STRUCTURE \$424 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service included in other fees			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE r/ FORTUNE TELLER LICENSE RENEWAL				REFERENCE NO. CD-056		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
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FY 2020-21

SERVICE STORAGE CONTAINER PERMIT		REFERENCE NO. CD-057	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Planning review to permit placement of one storage container on 2,500 square feet or larger residential lot, for up to 90 days.			
CURRENT FEE STRUCTURE \$10 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$10.00	TOTAL REVENUE:	\$20
UNIT COST:	\$39.00	TOTAL COST:	\$78
UNIT PROFIT (SUBSIDY):	\$(29.00)	TOTAL PROFIT (SUBSIDY):	\$(58)
TOTAL UNITS:	2	PCT. COST RECOVERY:	25.64%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$40 per permit			

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COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STORAGE CONTAINER PERMIT				REFERENCE NO. CD-057		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	2	\$78
		TYPE SUBTOTAL	0.50	\$38.84		\$78
		TOTALS	0.50	\$39.00		\$78

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE FENCE PLACEMENT PERMIT		REFERENCE NO. CD-058	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Planning review and permit for placement of new or replacement of existing fence.			
CURRENT FEE STRUCTURE \$10 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$10.00	TOTAL REVENUE:	\$330
UNIT COST:	\$38.85	TOTAL COST:	\$1,282
UNIT PROFIT (SUBSIDY):	\$(28.85)	TOTAL PROFIT (SUBSIDY):	\$(952)
TOTAL UNITS:	33	PCT. COST RECOVERY:	25.74%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$40 per permit			

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COST DETAIL WORKSHEET
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SERVICE FENCE PLACEMENT PERMIT				REFERENCE NO. CD-058		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 33		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.50	\$38.84	33	\$1,282
		TYPE SUBTOTAL	0.50	\$38.84		\$1,282
		TOTALS	0.50	\$38.85		\$1,282

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SERVICE [MITIGATED] NEGATIVE DECLARATION		REFERENCE NO. CD-060	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and processing of environmental documents of a proposed development which requires a Negative Declaration or Mitigated Negative Declaration. Includes monitoring for environmental compliance during and after development.			
CURRENT FEE STRUCTURE \$2,000 deposit required to cover labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual outside costs to process MND/Negative Declaration, plus 10% for administrative review			

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COST DETAIL WORKSHEET
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SERVICE [MITIGATED] NEGATIVE DECLARATION				REFERENCE NO. CD-060		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS <div style="text-align: right;">2</div>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

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REVENUE AND COST SUMMARY WORKSHEET
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SERVICE CHRISTMAS TREE LOT PERMIT		REFERENCE NO. CD-062	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and approval for lot use Christmas Tree sale.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$111.00	TOTAL COST:	\$111
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(111.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(111) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$110 per permit			

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SERVICE CHRISTMAS TREE LOT PERMIT				REFERENCE NO. CD-062		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.17	\$13.21	1	\$13
PLANNING	CONTRACT PLANNER		0.50	\$98.10	1	\$98
		TYPE SUBTOTAL	0.67	\$111.31		\$111
		TOTALS	0.67	\$111.00		\$111

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE TECHNOLOGY SURCHARGE		REFERENCE NO. CD-063	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Fee for project technology surcharge.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$12,000.00	TOTAL COST:	\$12,000
UNIT PROFIT (SUBSIDY):	\$(12,000.00)	TOTAL PROFIT (SUBSIDY):	\$(12,000)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 3.3% of building permit (assume \$359,100 in Permit revenues)			

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COST DETAIL WORKSHEET
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SERVICE TECHNOLOGY SURCHARGE				REFERENCE NO. CD-063		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING INSPECTION		\$120k/10 Yrs	0.00	\$12,000.00	1	\$12,000
		TYPE SUBTOTAL	0.00	\$12,000.00		\$12,000
		TOTALS	0.00	\$12,000.00		\$12,000

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SERVICE ADDITIONAL PLAN REVIEW		REFERENCE NO. CD-064	
PRIMARY DEPARTMENT PLANNING	UNIT OF SERVICE REVIEW	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of plans over and above the standard number of plan review due to the actions of the applicant.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully allocated hourly rate with 1 hour minimum			

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SERVICE ADDITIONAL PLAN REVIEW				REFERENCE NO. CD-064		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE GRADING PLAN CHECK - COMMERCIAL		REFERENCE NO. EN-001A	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Checking grading plans to ensure they meet City codes, standards, and requirements.			
CURRENT FEE STRUCTURE Minor (individual lots) - \$560 per plan Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot \$140 per review after 3rd plan review			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$960.00	TOTAL REVENUE:	\$2,880
UNIT COST:	\$2,860.00	TOTAL COST:	\$8,580
UNIT PROFIT (SUBSIDY):	\$(1,900.00)	TOTAL PROFIT (SUBSIDY):	\$(5,700)
TOTAL UNITS:	3	PCT. COST RECOVERY:	33.57%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,800 - 2 acres or less plus \$ 180 - Ea addl 2 acres			

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COST DETAIL WORKSHEET
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SERVICE GRADING PLAN CHECK - COMMERCIAL				REFERENCE NO. EN-001A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	2 Acres Or Less	1.50	\$116.52	3	\$350
ENGINEERING	CONTRACT ENGINEER	2 Acres Or Less	15.00	\$2,683.80	3	\$8,051
		TYPE SUBTOTAL	16.50	\$2,800.32		\$8,401
ENGINEERING	CONTRACT ENGINEER	Ea Addl 2 Acres	1.00	\$178.92	1	\$179
		TYPE SUBTOTAL	1.00	\$178.92		\$179
TOTALS			17.50	\$2,860.00		\$8,580

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE GRADING PLAN CHECK - INDUSTRIAL		REFERENCE NO. EN-001B	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Checking grading plans to ensure they meet City codes, standards, and requirements.			
CURRENT FEE STRUCTURE Minor (individual lots) - \$560 per plan Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot \$140 per review after 3rd			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$855.00	TOTAL REVENUE:	\$855
UNIT COST:	\$2,085.00	TOTAL COST:	\$2,085
UNIT PROFIT (SUBSIDY):	\$(1,230.00)	TOTAL PROFIT (SUBSIDY):	\$(1,230)
TOTAL UNITS:	1	PCT. COST RECOVERY:	41.01%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,905 - 5 acres or less plus \$ 180 - Ea addl 5 acres			

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SERVICE GRADING PLAN CHECK - INDUSTRIAL				REFERENCE NO. EN-001B		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	5 Acres Or Less	1.50	\$116.52	1	\$117
ENGINEERING	CONTRACT ENGINEER	5 Acres Or Less	10.00	\$1,789.20	1	\$1,789
		TYPE SUBTOTAL	11.50	\$1,905.72		\$1,906
ENGINEERING	CONTRACT ENGINEER	Ea Addl 5 Acres	1.00	\$178.92	1	\$179
		TYPE SUBTOTAL	1.00	\$178.92		\$179
TOTALS			12.50	\$2,085.00		\$2,085

CITY OF SELMA
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SERVICE GRADING PLAN CHECK - RESIDENTIAL		REFERENCE NO. EN-001C	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Checking grading plans for residential project to ensure they meet City codes, standards, and requirements.			
CURRENT FEE STRUCTURE Minor (individual lots) - \$560 per plan Major (subdivisions or multiple lots) - \$840 plus \$15 per unit/lot \$140 per review after 3rd			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,245.00	TOTAL REVENUE:	\$2,490
UNIT COST:	\$2,424.50	TOTAL COST:	\$4,849
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(1,179.50)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(2,359)</div>
TOTAL UNITS:	2	PCT. COST RECOVERY:	51.35%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,190 - 4 lots or less plus \$ 55 - Ea lot Beyond 4th			

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SERVICE GRADING PLAN CHECK - RESIDENTIAL				REFERENCE NO. EN-001C		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	4 Lots Or Less	1.50	\$116.52	2	\$233
ENGINEERING	CONTRACT ENGINEER	4 Lots Or Less	6.00	\$1,073.52	2	\$2,147
		TYPE SUBTOTAL	7.50	\$1,190.04		\$2,380
ENGINEERING	CONTRACT ENGINEER	Ea Lot Beyond 4th	0.30	\$53.68	46	\$2,469
		TYPE SUBTOTAL	0.30	\$53.68		\$2,469
TOTALS			7.80	\$2,424.50		\$4,849

CITY OF SELMA
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SERVICE GRADING INSPECTION - COMMERCIAL		REFERENCE NO. EN-002A	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting grading improvements for commercial projects and ensuring they meet standards set out in the approved grading plans.			
CURRENT FEE STRUCTURE Minor (individual lots) - \$ 141 per inspection Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$500.00	TOTAL REVENUE:	\$1,500
UNIT COST:	\$1,706.00	TOTAL COST:	\$5,118
UNIT PROFIT (SUBSIDY):	\$(1,206.00)	TOTAL PROFIT (SUBSIDY):	\$(3,618)
TOTAL UNITS:	3	PCT. COST RECOVERY:	29.31%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,585 - 2 acres or less plus \$ 360 - Ea addl 2 acres			

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SERVICE GRADING INSPECTION - COMMERCIAL				REFERENCE NO. EN-002A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	2 Acres Or Less	2.00	\$155.36	3	\$466
ENGINEERING	CONTRACT ENGINEER	2 Acres Or Less	8.00	\$1,431.36	3	\$4,294
		TYPE SUBTOTAL	10.00	\$1,586.72		\$4,760
ENGINEERING	CONTRACT ENGINEER	Ea Addl 2 Acres	2.00	\$357.84	1	\$358
		TYPE SUBTOTAL	2.00	\$357.84		\$358
TOTALS			12.00	\$1,706.00		\$5,118

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE GRADING INSPECTION - INDUSTRIAL		REFERENCE NO. EN-002B	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting grading improvements and ensuring they meet standards set out in the approved grading plans.			
CURRENT FEE STRUCTURE Minor (individual lots) - \$ 141 per inspection Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$430.00		TOTAL REVENUE: \$430	
UNIT COST: \$2,302.00		TOTAL COST: \$2,302	
UNIT PROFIT (SUBSIDY): \$(1,872.00)		TOTAL PROFIT (SUBSIDY): \$(1,872)	
TOTAL UNITS: 1		PCT. COST RECOVERY: 18.68%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,945 - 5 acres or less plus \$ 360 - Ea addl 5 acres			

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SERVICE GRADING INSPECTION - INDUSTRIAL				REFERENCE NO. EN-002B		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	5 Acres Or Less	2.00	\$155.36	1	\$155
ENGINEERING	CONTRACT ENGINEER	5 Acres Or Less	10.00	\$1,789.20	1	\$1,789
		TYPE SUBTOTAL	12.00	\$1,944.56		\$1,945
ENGINEERING	CONTRACT ENGINEER	Ea Addl 5 Acres	2.00	\$357.84	1	\$358
		TYPE SUBTOTAL	2.00	\$357.84		\$358
TOTALS			14.00	\$2,302.00		\$2,302

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SERVICE GRADING INSPECTION - RESIDENTIAL		REFERENCE NO. EN-002C	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting grading improvements and ensuring they meet standards set out in the approved grading plans.			
CURRENT FEE STRUCTURE Minor (individual lots)- \$ 141 per inspection. Major (multiple lots) - \$ 420 per inspection + \$10 per unit/lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,548.00	TOTAL REVENUE:	\$3,096
UNIT COST:	\$3,233.00	TOTAL COST:	\$6,466
UNIT PROFIT (SUBSIDY):	\$(1,685.00)	TOTAL PROFIT (SUBSIDY):	\$(3,370)
TOTAL UNITS:	2	PCT. COST RECOVERY:	47.88%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$1,230 - 4 lots or less \$ 145 - Ea lot (5th - 10th) \$ 45 - Ea lot (11th - 50th) \$ 30 - Ea lot (beyond 50th)			

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SERVICE GRADING INSPECTION - RESIDENTIAL				REFERENCE NO. EN-002C		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	4 Lots Or Less	2.00	\$155.36	2	\$311
ENGINEERING	CONTRACT ENGINEER	4 Lots Or Less	6.00	\$1,073.52	2	\$2,147
		TYPE SUBTOTAL	8.00	\$1,228.88		\$2,458
ENGINEERING	CONTRACT ENGINEER	Ea Lot (5th-10th)	0.80	\$143.14	6	\$859
		TYPE SUBTOTAL	0.80	\$143.14		\$859
ENGINEERING	CONTRACT ENGINEER	Ea Lot (11th-50th)	0.24	\$42.94	40	\$1,718
		TYPE SUBTOTAL	0.24	\$42.94		\$1,718
ENGINEERING	CONTRACT ENGINEER	Ea Lot (Beyond 50)	0.16	\$28.63	50	\$1,432
		TYPE SUBTOTAL	0.16	\$28.63		\$1,432
TOTALS			9.20	\$3,233.00		\$6,466

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SERVICE FINAL PARCEL MAP REVIEW		REFERENCE NO. EN-003	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a final parcel map for conformance with the Subdivision Map Act and with City codes and requirements.			
CURRENT FEE STRUCTURE \$1,469 per map + \$40 per parcel			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$1,509.00		TOTAL REVENUE: \$3,018	
UNIT COST: \$2,922.00		TOTAL COST: \$5,844	
UNIT PROFIT (SUBSIDY): \$(1,413.00)		TOTAL PROFIT (SUBSIDY): \$(2,826)	
TOTAL UNITS: 2		PCT. COST RECOVERY: 51.64%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,865 per map plus \$ 60 ea lot			

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SERVICE FINAL PARCEL MAP REVIEW				REFERENCE NO. EN-003		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER		16.00	\$2,862.72	2	\$5,725
		TYPE SUBTOTAL	16.00	\$2,862.72		\$5,725
ENGINEERING	CONTRACT ENGINEER	Ea Lot	0.33	\$59.04	2	\$118
		TYPE SUBTOTAL	0.33	\$59.04		\$118
TOTALS			16.33	\$2,922.00		\$5,844

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SERVICE FINAL TRACT MAP REVIEW		REFERENCE NO. EN-004	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a final tract map for conformance with the Subdivision Map Act and with City codes and requirements.			
CURRENT FEE STRUCTURE \$2,704 per map + \$20 per unit/lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$3,174.00	TOTAL REVENUE:	\$6,348
UNIT COST:	\$5,345.00	TOTAL COST:	\$10,690
UNIT PROFIT (SUBSIDY):	\$(2,171.00)	TOTAL PROFIT (SUBSIDY):	\$(4,342)
TOTAL UNITS:	2	PCT. COST RECOVERY:	59.38%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$4,295 per map plus \$ 45 ea lot			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FINAL TRACT MAP REVIEW				REFERENCE NO. EN-004		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER		24.00	\$4,294.08	2	\$8,588
		TYPE SUBTOTAL	24.00	\$4,294.08		\$8,588
ENGINEERING	CONTRACT ENGINEER	Ea Lot	0.25	\$44.73	47	\$2,102
		TYPE SUBTOTAL	0.25	\$44.73		\$2,102
TOTALS			24.25	\$5,345.00		\$10,690

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE FINAL MAP AMENDMENT REVIEW		REFERENCE NO. EN-005	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of an amendment to an already approved final parcel or tract map.			
CURRENT FEE STRUCTURE Fully burdened rate with 3 hour minimum plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$375.00	TOTAL REVENUE:	\$375
UNIT COST:	\$895.00	TOTAL COST:	\$895
UNIT PROFIT (SUBSIDY):	\$(520.00)	TOTAL PROFIT (SUBSIDY):	\$(520)
TOTAL UNITS:	1	PCT. COST RECOVERY:	41.90%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$895 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FINAL MAP AMENDMENT REVIEW				REFERENCE NO. EN-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER		5.00	\$894.60	1	\$895
		TYPE SUBTOTAL	5.00	\$894.60		\$895
		TOTALS	5.00	\$895.00		\$895

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PUBLIC IMPROVEMENT PLAN CHECK		REFERENCE NO. EN-006	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Performing a plan check of subdivision public improvement plans for any addition to the City's infrastructure by a private party assuring they meet City standards via inspection.			
CURRENT FEE STRUCTURE \$1,400 per plan + \$40 per unit/lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$1,800.00	TOTAL REVENUE:	\$7,200
UNIT COST:	\$5,215.75	TOTAL COST:	\$20,863
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(3,415.75)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(13,663)</div>
TOTAL UNITS:	4	PCT. COST RECOVERY:	34.51%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Engineer's estimated cost of improvements \$1,555 - base up to \$100,000 plus \$ 440 - every \$100,000 from \$100,000 to \$1,000,000 plus \$ 336 - every \$100,000 beyond \$1,000,000			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PUBLIC IMPROVEMENT PLAN CHECK				REFERENCE NO. EN-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH	\$100k	1.50	\$116.52	1	\$117
ENGINEERING	CONTRACT ENGINEER	\$100k	8.00	\$1,431.36	1	\$1,431
		TYPE SUBTOTAL	9.50	\$1,547.88		\$1,548
PLANNING	BLDG/PLANNING TECH	\$400k	1.50	\$116.52	1	\$117
ENGINEERING	CONTRACT ENGINEER	\$400k	16.00	\$2,862.72	1	\$2,863
		TYPE SUBTOTAL	17.50	\$2,979.24		\$2,979
PLANNING	BLDG/PLANNING TECH	\$1 Mill	1.50	\$116.52	1	\$117
ENGINEERING	CONTRACT ENGINEER	\$1 Mill	30.00	\$5,367.60	1	\$5,368
		TYPE SUBTOTAL	31.50	\$5,484.12		\$5,484
PLANNING	BLDG/PLANNING TECH	\$2.5 Mill	1.50	\$116.52	1	\$117
ENGINEERING	CONTRACT ENGINEER	\$2.5 Mill	60.00	\$10,735.20	1	\$10,735
		TYPE SUBTOTAL	61.50	\$10,851.72		\$10,852
TOTALS			120.00	\$5,215.75		\$20,863

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PUBLIC IMPROVEMENT INSPECTION		REFERENCE NO. EN-007	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Performing a plan check of public & site improvements assuring they meet City standards via inspection.			
CURRENT FEE STRUCTURE 2% of first \$20,000 of Engineer's estimated cost of improvements 1.5% over \$20,000 of Engineer's estimated cost of improvements.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15,100.00	TOTAL REVENUE:	\$60,400
UNIT COST:	\$37,521.25	TOTAL COST:	\$150,085
UNIT PROFIT (SUBSIDY):	\$(22,421.25)	TOTAL PROFIT (SUBSIDY):	\$(89,685)
TOTAL UNITS:	4	PCT. COST RECOVERY:	40.24%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 3.78% of Engineer's estimated cost of improvements			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PUBLIC IMPROVEMENT INSPECTION				REFERENCE NO. EN-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST	\$100k	2.50	\$173.73	1	\$174
ENGINEERING	CONTRACT ENGINEER	\$100k	20.00	\$3,578.40	1	\$3,578
		TYPE SUBTOTAL	22.50	\$3,752.13		\$3,752
ENGINEERING	ADMIN ASST	\$400k	10.00	\$694.90	1	\$695
ENGINEERING	CONTRACT ENGINEER	\$400k	80.00	\$14,313.60	1	\$14,314
		TYPE SUBTOTAL	90.00	\$15,008.50		\$15,009
ENGINEERING	ADMIN ASST	\$1 Mill	25.00	\$1,737.25	1	\$1,737
ENGINEERING	CONTRACT ENGINEER	\$1 Mill	200.00	\$35,784.00	1	\$35,784
		TYPE SUBTOTAL	225.00	\$37,521.25		\$37,521
ENGINEERING	ADMIN ASST	\$2.5 Mill	62.50	\$4,343.13	1	\$4,343
ENGINEERING	CONTRACT ENGINEER	\$2.5 Mill	500.00	\$89,460.00	1	\$89,460
		TYPE SUBTOTAL	562.50	\$93,803.13		\$93,803
TOTALS			900.00	\$37,521.25		\$150,085

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ENCROACHMENT PERMIT		REFERENCE NO. EN-009A	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing of permit and inspection of temporarily encroachment use the public right-of-way.			
CURRENT FEE STRUCTURE \$142.50 per permit plus \$142.50 per inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$285.01	TOTAL REVENUE:	\$52,726
UNIT COST:	\$258.40	TOTAL COST:	\$47,804
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$26.61 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$4,922 </div>
TOTAL UNITS:	185	PCT. COST RECOVERY:	110.30%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$260 per permit			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ENCROACHMENT PERMIT				REFERENCE NO. EN-009A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 185		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST		0.50	\$34.75	185	\$6,429
ENGINEERING	CONTRACT ENGINEER		1.25	\$223.65	185	\$41,375
		TYPE SUBTOTAL	1.75	\$258.40		\$47,804
		TOTALS	1.75	\$258.40		\$47,804

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ENCROACHMENT RE-INSPECTION		REFERENCE NO. EN-009C	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Encroachment re-inspection due to a missed inspection or correction when it should be finalized.			
CURRENT FEE STRUCTURE \$100 per re-inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$100.00	TOTAL REVENUE:	\$100
UNIT COST:	\$196.00	TOTAL COST:	\$196
UNIT PROFIT (SUBSIDY):	\$(96.00)	TOTAL PROFIT (SUBSIDY):	\$(96)
TOTAL UNITS:	1	PCT. COST RECOVERY:	51.02%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$195 per re-inspection			

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COST DETAIL WORKSHEET
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SERVICE ENCROACHMENT RE-INSPECTION				REFERENCE NO. EN-009C		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST		0.25	\$17.37	1	\$17
ENGINEERING	CONTRACT ENGINEER		1.00	\$178.92	1	\$179
		TYPE SUBTOTAL	1.25	\$196.29		\$196
		TOTALS	1.25	\$196.00		\$196

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE PENALTY, WORKING IN R.O.W. W/O PRMT		REFERENCE NO. EN-009D	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Penalty for working in public right of way without a City permit			
CURRENT FEE STRUCTURE \$500 penalty			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$500 penalty			

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COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PENALTY, WORKING IN R.O.W. W/O PRMT				REFERENCE NO. EN-009D		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PENALTY, FAIL TO COMPLY W/ ENC PRMT		REFERENCE NO. EN-009E	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Penalty in failing to comply with City's encroachment permit			
CURRENT FEE STRUCTURE \$500 penalty			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$0.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$500 penalty			

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COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PENALTY, FAIL TO COMPLY W/ ENC PRMT				REFERENCE NO. EN-009E		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ SIDEWALK CLOSURE		REFERENCE NO. EN-009F	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Permit to allow sidewalk closure outside working hours			
CURRENT FEE STRUCTURE \$100 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service included in other fees			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ SIDEWALK CLOSURE				REFERENCE NO. EN-009F		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TRAFFIC CONTROL		REFERENCE NO. EN-009G	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and inspection of a traffic control plan related to work performed in the public right-of-way.			
CURRENT FEE STRUCTURE \$190 - Lane closure (excludes 1-day alley closures) \$475 - Detour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$332.50		TOTAL REVENUE: \$665	
UNIT COST: \$626.00		TOTAL COST: \$1,252	
UNIT PROFIT (SUBSIDY): \$(293.50)		TOTAL PROFIT (SUBSIDY): \$(587)	
TOTAL UNITS: 2		PCT. COST RECOVERY: 53.12%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$180 per plan plus \$90 each day			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TRAFFIC CONTROL				REFERENCE NO. EN-009G		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER	Plan Review	1.00	\$178.92	2	\$358
		TYPE SUBTOTAL	1.00	\$178.92		\$358
ENGINEERING	CONTRACT ENGINEER	Daily Insp	0.50	\$89.46	10	\$895
		TYPE SUBTOTAL	0.50	\$89.46		\$895
TOTALS			1.50	\$626.00		\$1,252

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE MISCELLANEOUS ENCROACHMENT		REFERENCE NO. EN-009H	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE			
CURRENT FEE STRUCTURE \$95 per hour			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$0.00		TOTAL COST: \$0	
UNIT PROFIT (SUBSIDY): \$0.00		TOTAL PROFIT (SUBSIDY): \$0	
TOTAL UNITS: 1		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual staff and outside costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE MISCELLANEOUS ENCROACHMENT				REFERENCE NO. EN-009H		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ AT RISK PERMIT PROCESSING		REFERENCE NO. EN-009I	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE			
CURRENT FEE STRUCTURE \$100 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ AT RISK PERMIT PROCESSING				REFERENCE NO. EN-009I		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FINAL CONDO CONVERSION MAP		REFERENCE NO. EN-011	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing the final condominium conversion map for a development			
CURRENT FEE STRUCTURE \$1,080 per map			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$0.00		TOTAL COST: \$0	
UNIT PROFIT (SUBSIDY): \$0.00		TOTAL PROFIT (SUBSIDY): \$0	
TOTAL UNITS: 1		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 initial deposit for actual staff and outside costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FINAL CONDO CONVERSION MAP				REFERENCE NO. EN-011		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SPECIAL ENGINEERING SERVICES		REFERENCE NO. EN-012	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing engineering services for special projects as requested.			
CURRENT FEE STRUCTURE Labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Initial deposit determined by the City for actual staff and outside costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIAL ENGINEERING SERVICES				REFERENCE NO. EN-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ LANDSCAPE MAINTENANCE ASSMT		REFERENCE NO. EN-013	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining and operating City owned street landscape for specific tracts.			
CURRENT FEE STRUCTURE Labor at fully burdened rate plus actual costs incurred			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ LANDSCAPE MAINTENANCE ASSMT				REFERENCE NO. EN-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ OFF-SITE LANDSCAPE PLAN CHECK		REFERENCE NO. EN-014	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing landscape plans that are part of a parcel or subdivision tract within the public right-of-way in which landscape plans have already been reviewed.			
CURRENT FEE STRUCTURE \$519 per plan			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service provided in planning and engineering plan check fees			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ OFF-SITE LANDSCAPE PLAN CHECK				REFERENCE NO. EN-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ OFF-SITE LANDSCAPE INSPECTION		REFERENCE NO. EN-015	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting landscape plans that are part of a parcel or subdivision tract in which a landscape inspection has already been conducted.			
CURRENT FEE STRUCTURE \$126 per inspection \$59 per reinspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service provided in other fees			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ OFF-SITE LANDSCAPE INSPECTION				REFERENCE NO. EN-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ TENTATIVE PARCEL MAP REVIEW		REFERENCE NO. EN-017	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE MAP	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review for tract number, titled as a tentative or vesting tentative tract/parcel (or subdivision) map, along with date of preparation, Engineers scale.			
CURRENT FEE STRUCTURE \$630 per map			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Combined with Planning fee			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ TENTATIVE PARCEL MAP REVIEW				REFERENCE NO. EN-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ TENTATIVE TRACT MAP REVIEW		REFERENCE NO. EN-018	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE LOT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review for tract number, titled as a tentative or vesting tentative tract/parcel (or subdivision) map, along with date of preparation, Engineers scale.			
CURRENT FEE STRUCTURE \$630 + \$20 per lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Combined with Planning fee			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ TENTATIVE TRACT MAP REVIEW				REFERENCE NO. EN-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ANNUAL ENCROACHMENT PERMIT		REFERENCE NO. EN-019	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Annual permit for utility companies conducting work in right of way and not requiring inspection.			
CURRENT FEE STRUCTURE \$525 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$525.00	TOTAL REVENUE:	\$1,575
UNIT COST:	\$785.33	TOTAL COST:	\$2,356
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(260.33) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(781) </div>
TOTAL UNITS:	3	PCT. COST RECOVERY:	66.85%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$785 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ANNUAL ENCROACHMENT PERMIT				REFERENCE NO. EN-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST		1.00	\$69.49	3	\$208
ENGINEERING	CONTRACT ENGINEER		4.00	\$715.68	3	\$2,147
		TYPE SUBTOTAL	5.00	\$785.17		\$2,356
TOTALS			5.00	\$785.33		\$2,356

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ DEED OR TITLE REVIEW		REFERENCE NO. EN-020	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE DEED	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Charged for the Engineering Department to review and validate certain items are included in a Deed. All projects submitted to the City of Selma are required to provide the Engineering Department with a Title report for review.			
CURRENT FEE STRUCTURE \$470 per deed plus additional filing fees (see deed review form)			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ DEED OR TITLE REVIEW				REFERENCE NO. EN-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE STREET/R.O.W. ABANDON/VACATION PROC		REFERENCE NO. EN-023	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and provide a report and opinion on the advisability of abandoning or vacating all or a portion of public right-of-way.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 deposit for actual staff and outside costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STREET/R.O.W. ABANDON/VACATION PROC				REFERENCE NO. EN-023		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PUBLIC EASEMENT CREATION		REFERENCE NO. EN-025	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Determination that creation of public easement is in compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5,000 initial deposit for actual staff and outside costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PUBLIC EASEMENT CREATION				REFERENCE NO. EN-025		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE RIGHT OF WAY DEDICATION		REFERENCE NO. EN-027	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Determination that a right-of-way dedication is in compliance with City codes and standards.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$2,147.00	TOTAL COST:	\$2,147
UNIT PROFIT (SUBSIDY):	\$(2,147.00)	TOTAL PROFIT (SUBSIDY):	\$(2,147)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$2,145 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE RIGHT OF WAY DEDICATION				REFERENCE NO. EN-027		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER		12.00	\$2,147.04	1	\$2,147
		TYPE SUBTOTAL	12.00	\$2,147.04		\$2,147
TOTALS			12.00	\$2,147.00		\$2,147

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BOND REDUCTION/RELEASE		REFERENCE NO. EN-028	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE REQUEST	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing a request to lower the amount of an already accepted performance bond or release of bond after project completion.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$488.00	TOTAL COST:	\$976
UNIT PROFIT (SUBSIDY):	\$(488.00)	TOTAL PROFIT (SUBSIDY):	\$(976)
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$490 per request			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BOND REDUCTION/RELEASE				REFERENCE NO. EN-028		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ASST CITY MANAGER		0.50	\$130.08	2	\$260
ENGINEERING	CONTRACT ENGINEER		2.00	\$357.84	2	\$716
		TYPE SUBTOTAL	2.50	\$487.92		\$976
		TOTALS	2.50	\$488.00		\$976

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE CERTIFICATE OF COMPLIANCE		REFERENCE NO. EN-029	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE LETTER	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE A conditional certificate of compliance to establish a legal record officially recognizing that a parcel was legally created and is compliant.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$537.00	TOTAL COST:	\$1,074
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(537.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(1,074) </div>
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$535 per letter			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE CERTIFICATE OF COMPLIANCE				REFERENCE NO. EN-029		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	CONTRACT ENGINEER		3.00	\$536.76	2	\$1,074
		TYPE SUBTOTAL	3.00	\$536.76		\$1,074
		TOTALS	3.00	\$537.00		\$1,074

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE ADDITIONAL ENGINEERING PLAN CHECK		REFERENCE NO. EN-030	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Additional engineering plan review beyond the standard two review plus final review.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost with 2 hour minimum			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADDITIONAL ENGINEERING PLAN CHECK				REFERENCE NO. EN-030		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FIRE FALSE ALARM RESPONSE		REFERENCE NO. FI-001	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Punitive charge for Fire staff responding to a fire alarm that has been determined to be false and it has been the third such response to the specific address within the last twelve months.			
CURRENT FEE STRUCTURE \$100 for 3rd false alarm in a 12 month period \$200 for 4th false alarm in a 12 month period \$400 for 5th false alarm in a 12 month period \$800 each subsequent false alarm			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$100.00		TOTAL REVENUE: \$100	
UNIT COST: \$0.00		TOTAL COST: \$0	
UNIT PROFIT (SUBSIDY): \$100.00		TOTAL PROFIT (SUBSIDY): \$100	
TOTAL UNITS: 1		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$100 for 3rd false alarm in a 12 month period \$200 for 4th false alarm in a 12 month period \$500 for 5th and each subsequent false alarm			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE FALSE ALARM RESPONSE				REFERENCE NO. FI-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ANNUAL FIRE CODE INSPECTION		REFERENCE NO. FI-002	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Performing the annual inspection program for businesses within the City to assure compliance that the appropriate fire prevention requirements are met.			
CURRENT FEE STRUCTURE \$128 per year			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$128.00	TOTAL REVENUE:	\$74,240
UNIT COST:	\$158.54	TOTAL COST:	\$91,953
UNIT PROFIT (SUBSIDY):	\$(30.54)	TOTAL PROFIT (SUBSIDY):	\$(17,713)
TOTAL UNITS:	580	PCT. COST RECOVERY:	80.74%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$ 60 - Small apartment/business (1 - 1,000sf) \$145 - Medium apartment/business (1,001 - 10,000sf) \$495 - Large apartment/business (+10,000 sf)			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE				REFERENCE NO.		
ANNUAL FIRE CODE INSPECTION				FI-002		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				580		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE OPS	FIRE CAPT	Small	0.25	\$27.28	20	\$546
FIRE OPS	FIREFIGHTER	Small	0.50	\$33.96	20	\$679
		TYPE SUBTOTAL	0.75	\$61.24		\$1,225
FIRE OPS	FIRE CAPT	Medium	1.00	\$109.11	530	\$57,828
FIRE OPS	FIREFIGHTER	Medium	0.50	\$33.99	530	\$18,015
		TYPE SUBTOTAL	1.50	\$143.10		\$75,843
FIRE PREVENTION	FIRE MARSHAL	Large	3.00	\$496.17	30	\$14,885
		TYPE SUBTOTAL	3.00	\$496.17		\$14,885
TOTALS			5.25	\$158.54		\$91,953

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ FIRE/AMBULANCE REPORT COPY		REFERENCE NO. FI-005	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE REPORT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing a fire or ambulance incident report copy upon request.			
CURRENT FEE STRUCTURE \$15 per report			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Refer to COPY - PRINT fee			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ FIRE/AMBULANCE REPORT COPY				REFERENCE NO. FI-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE HAZARDOUS MATERIAL INSP. AND PERMIT		REFERENCE NO. FI-006	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE This is an annual permit issued to specific City businesses because of the unusually high hazardous material used in operation or stored on-site.			
CURRENT FEE STRUCTURE Fully burdened rate with 1 hour minimum plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with 1 hour minimum plus actual costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE HAZARDOUS MATERIAL INSP. AND PERMIT				REFERENCE NO. FI-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ STATE MAND FIRE INSP HOSPITALS		REFERENCE NO. FI-007																					
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE FACILITY	SERVICE RECIPIENT																					
DESCRIPTION OF SERVICE Performing specialized fire inspections mandated by state law to ensure public health and safety concerns are followed and met at these special facilities. State mandated fire inspections and clearance-Hospitals.																							
CURRENT FEE STRUCTURE \$ 229 - 1 to 10,000 sq ft \$ 437 - 10,001 to 25,000 sq ft \$ 644 - 25,001 to 40,000 sq ft \$ 852 - 40,001 to 75,000 sq ft \$1,060 - 75,001+ sq ft																							
<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;">REVENUE AND COST COMPARISON</th> </tr> <tr> <td style="width: 30%; text-align: right; vertical-align: top;">UNIT REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$0.00</td> <td style="width: 30%; text-align: right; vertical-align: top;">TOTAL REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$0</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT COST:</td> <td style="text-align: right; vertical-align: top;">\$0.00</td> <td style="text-align: right; vertical-align: top;">TOTAL COST:</td> <td style="text-align: right; vertical-align: top;">\$0</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top;"> <div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0.00</div> </td> <td style="text-align: right; vertical-align: top;">TOTAL PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top;"> <div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0</div> </td> </tr> <tr> <td style="text-align: right; vertical-align: top;">TOTAL UNITS:</td> <td style="text-align: right; vertical-align: top;">0</td> <td style="text-align: right; vertical-align: top;">PCT. COST RECOVERY:</td> <td style="text-align: right; vertical-align: top;">0.00%</td> </tr> </table>				REVENUE AND COST COMPARISON				UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0	UNIT COST:	\$0.00	TOTAL COST:	\$0	UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0.00</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0</div>	TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
REVENUE AND COST COMPARISON																							
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0																				
UNIT COST:	\$0.00	TOTAL COST:	\$0																				
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0.00</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$0</div>																				
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%																				
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service combined with other fees																							

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ STATE MAND FIRE INSP HOSPITALS				REFERENCE NO. FI-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FIRE HOOD/DUCT PLAN CHECK/INSP		REFERENCE NO. FI-011	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan check and inspection of a new fire hood or duct system to assure compliance with City codes and standards.			
CURRENT FEE STRUCTURE \$268 per plan check and inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$268.00	TOTAL REVENUE:	\$804
UNIT COST:	\$413.33	TOTAL COST:	\$1,240
UNIT PROFIT (SUBSIDY):	\$(145.33)	TOTAL PROFIT (SUBSIDY):	\$(436)
TOTAL UNITS:	3	PCT. COST RECOVERY:	64.84%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$415 per plan check and inspection			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE HOOD/DUCT PLAN CHECK/INSP				REFERENCE NO. FI-011		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.50	\$413.48	3	\$1,240
		TYPE SUBTOTAL	2.50	\$413.48		\$1,240
TOTALS			2.50	\$413.33		\$1,240

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FIRE ALARM PLAN CHECK/INSP		REFERENCE NO. FI-013	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan check and inspection of a new fire alarm system to assure compliance with City fire codes and standards.			
CURRENT FEE STRUCTURE \$405 per plan check & Inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$405.00	TOTAL REVENUE:	\$405
UNIT COST:	\$413.00	TOTAL COST:	\$413
UNIT PROFIT (SUBSIDY):	\$(8.00)	TOTAL PROFIT (SUBSIDY):	\$(8)
TOTAL UNITS:	1	PCT. COST RECOVERY:	98.06%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$415 per plan check and inspection			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE ALARM PLAN CHECK/INSP				REFERENCE NO. FI-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.50	\$413.48	1	\$413
		TYPE SUBTOTAL	2.50	\$413.48		\$413
TOTALS			2.50	\$413.00		\$413

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FIRE SPRINKLER PLAN CHECK/INSP		REFERENCE NO. FI-014	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan check and inspection of a fire sprinkler system to ensure compliance with City fire codes and standards.			
CURRENT FEE STRUCTURE \$383 per plan check & Inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$383.00	TOTAL REVENUE:	\$57,450
UNIT COST:	\$661.56	TOTAL COST:	\$99,234
UNIT PROFIT (SUBSIDY):	\$(278.56)	TOTAL PROFIT (SUBSIDY):	\$(41,784)
TOTAL UNITS:	150	PCT. COST RECOVERY:	57.89%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$495 first 10k Sq Ft or less plus \$165 ea addl 10k Sq Ft			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE SPRINKLER PLAN CHECK/INSP				REFERENCE NO. FI-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	Under 10k S.F.	3.00	\$496.17	150	\$74,426
		TYPE SUBTOTAL	3.00	\$496.17		\$74,426
FIRE PREVENTION	FIRE MARSHAL	Ea Addl 10k S.F.	1.00	\$165.39	150	\$24,809
		TYPE SUBTOTAL	1.00	\$165.39		\$24,809
TOTALS			4.00	\$661.56		\$99,234

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE MASTER PLAN SPRINKLER PC/INSP		REFERENCE NO. FI-014A	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan check of a master plan project's fire sprinkler system and inspection of each unit to assure compliance with City fire codes and standards.			
CURRENT FEE STRUCTURE \$383 per plan check & Inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$383.00	TOTAL REVENUE:	\$2,681
UNIT COST:	\$2,221.00	TOTAL COST:	\$15,547
UNIT PROFIT (SUBSIDY):	\$(1,838.00)	TOTAL PROFIT (SUBSIDY):	\$(12,866)
TOTAL UNITS:	7	PCT. COST RECOVERY:	17.24%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$330 review per model plan plus \$330 inspection per unit/building			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE MASTER PLAN SPRINKLER PC/INSP				REFERENCE NO. FI-014A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 7		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	PC Ea Model	2.00	\$330.78	7	\$2,315
		TYPE SUBTOTAL	2.00	\$330.78		\$2,315
FIRE PREVENTION	FIRE MARSHAL	Insp Ea Unit	2.00	\$330.78	40	\$13,231
		TYPE SUBTOTAL	2.00	\$330.78		\$13,231
TOTALS			4.00	\$2,221.00		\$15,547

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ FIRE FLOW TEST		REFERENCE NO. FI-015	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE TEST	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing a water fire flow test of a new sprinkler system or fire hydrant for a new development.			
CURRENT FEE STRUCTURE \$200 per test			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ FIRE FLOW TEST				REFERENCE NO. FI-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE FIRE SUPPRESSION STAND-BY		REFERENCE NO. FI-016	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing an engine company to stand-by during a special event to safeguard against possible public safety occurrence.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost using fully burdened rate			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE SUPPRESSION STAND-BY				REFERENCE NO. FI-016		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE FIREWORKS STAND REVIEW AND INSP		REFERENCE NO. FI-017	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE STAND	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting a fireworks display stand to safeguard against a possible public safety occurrence and inspect to assure compliance with all applicable codes.			
CURRENT FEE STRUCTURE \$160 per stand			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$160.00	TOTAL REVENUE:	\$1,600
UNIT COST:	\$146.00	TOTAL COST:	\$1,460
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$14.00	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$140
TOTAL UNITS:	10	PCT. COST RECOVERY:	109.59%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$145 per stand			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIREWORKS STAND REVIEW AND INSP				REFERENCE NO. FI-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE ADMIN	PART TIME STAFF		2.00	\$63.28	10	\$633
FIRE PREVENTION	FIRE MARSHAL		0.50	\$82.70	10	\$827
		TYPE SUBTOTAL	2.50	\$145.98		\$1,460
		TOTALS	2.50	\$146.00		\$1,460

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PUBLIC FIREWORKS REVIEW AND INSP		REFERENCE NO. FI-018	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting a public fireworks event, such as the annual fireworks display at the high school, to safeguard against a possible public safety occurrence and to assure compliance with all applicable codes.			
CURRENT FEE STRUCTURE \$357 per review includes plan review, permit and primary inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$357.00	TOTAL REVENUE:	\$714
UNIT COST:	\$496.00	TOTAL COST:	\$992
UNIT PROFIT (SUBSIDY):	\$(139.00)	TOTAL PROFIT (SUBSIDY):	\$(278)
TOTAL UNITS:	2	PCT. COST RECOVERY:	71.98%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$495 per event			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PUBLIC FIREWORKS REVIEW AND INSP				REFERENCE NO. FI-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		3.00	\$496.17	2	\$992
		TYPE SUBTOTAL	3.00	\$496.17		\$992
TOTALS			3.00	\$496.00		\$992

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE SPECIAL EVENT FIRE INSP		REFERENCE NO. FI-019	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting a fairs, carnivals and special event to safeguard against fire hazards and to assure compliance with all applicable codes.			
CURRENT FEE STRUCTURE \$383 per event			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$383.00	TOTAL REVENUE:	\$1,532
UNIT COST:	\$165.50	TOTAL COST:	\$662
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$217.50	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$870
TOTAL UNITS:	4	PCT. COST RECOVERY:	231.42%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with 1 hour minimum plus actual costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIAL EVENT FIRE INSP				REFERENCE NO. FI-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		1.00	\$165.39	4	\$662
		TYPE SUBTOTAL	1.00	\$165.39		\$662
TOTALS			1.00	\$165.50		\$662

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE CHRISTMAS TREE LOT FIRE INSP		REFERENCE NO. FI-020	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE LOT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting a Christmas tree lot to safeguard against possible public safety occurrence and to assure compliance with all applicable codes.			
CURRENT FEE STRUCTURE \$90 per lot			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$90.00		TOTAL REVENUE: \$90	
UNIT COST: \$331.00		TOTAL COST: \$331	
UNIT PROFIT (SUBSIDY): \$(241.00)		TOTAL PROFIT (SUBSIDY): \$(241)	
TOTAL UNITS: 1		PCT. COST RECOVERY: 27.19%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$330 per lot			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE CHRISTMAS TREE LOT FIRE INSP				REFERENCE NO. FI-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.00	\$330.78	1	\$331
		TYPE SUBTOTAL	2.00	\$330.78		\$331
TOTALS			2.00	\$331.00		\$331

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ CPR CLASS FEE		REFERENCE NO. FI-021	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE CLASS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Instructing a class on CPR techniques and providing certification.			
CURRENT FEE STRUCTURE \$65 - professional \$45 - all others			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$0.00		TOTAL COST: \$0	
UNIT PROFIT (SUBSIDY): \$0.00		TOTAL PROFIT (SUBSIDY): \$0	
TOTAL UNITS: 0		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ CPR CLASS FEE				REFERENCE NO. FI-021		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ EMT CLASS FEE		REFERENCE NO. FI-022	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE CLASS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Instructing a class on emergency medical training techniques and providing certification.			
CURRENT FEE STRUCTURE \$550 per participant			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ EMT CLASS FEE				REFERENCE NO. FI-022		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE ILLEGAL BURN SUPPRESSION CITATION		REFERENCE NO. FI-023	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Citation for not having the appropriate permit for a controlled burn or it is an illegal burn.			
CURRENT FEE STRUCTURE See Administration Citation in Selma Municipal Code			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% See Administration Citation in Selma Municipal Code			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ILLEGAL BURN SUPPRESSION CITATION				REFERENCE NO. FI-023		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE OVERHEAD SYSTEM-HANGER INSP		REFERENCE NO. FI-024	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Hanger inspection on overhead system.			
CURRENT FEE STRUCTURE \$160 per inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$160.00	TOTAL REVENUE:	\$1,600
UNIT COST:	\$165.40	TOTAL COST:	\$1,654
UNIT PROFIT (SUBSIDY):	\$(5.40)	TOTAL PROFIT (SUBSIDY):	\$(54)
TOTAL UNITS:	10	PCT. COST RECOVERY:	96.74%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$165 per inspection			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE OVERHEAD SYSTEM-HANGER INSP				REFERENCE NO. FI-024		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		1.00	\$165.39	10	\$1,654
		TYPE SUBTOTAL	1.00	\$165.39		\$1,654
		TOTALS	1.00	\$165.40		\$1,654

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE OVERHEAD SYSTEM-PRESSURE TEST		REFERENCE NO. FI-025	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Pressure test on overhead systems.			
CURRENT FEE STRUCTURE \$160 per inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$160.00	TOTAL REVENUE:	\$1,600
UNIT COST:	\$165.40	TOTAL COST:	\$1,654
UNIT PROFIT (SUBSIDY):	\$(5.40)	TOTAL PROFIT (SUBSIDY):	\$(54)
TOTAL UNITS:	10	PCT. COST RECOVERY:	96.74%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$165 per inspection			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE OVERHEAD SYSTEM-PRESSURE TEST				REFERENCE NO. FI-025		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		1.00	\$165.39	10	\$1,654
		TYPE SUBTOTAL	1.00	\$165.39		\$1,654
		TOTALS	1.00	\$165.40		\$1,654

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE UNDERGROUND SYSTEM-TRUST BLOCK INSP		REFERENCE NO. FI-026	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Trust block inspection.			
CURRENT FEE STRUCTURE \$160 per inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$160.00	TOTAL REVENUE:	\$800
UNIT COST:	\$330.80	TOTAL COST:	\$1,654
UNIT PROFIT (SUBSIDY):	\$(170.80)	TOTAL PROFIT (SUBSIDY):	\$(854)
TOTAL UNITS:	5	PCT. COST RECOVERY:	48.37%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$330 per inspection			

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COST DETAIL WORKSHEET
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SERVICE UNDERGROUND SYSTEM-TRUST BLOCK INSP				REFERENCE NO. FI-026		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.00	\$330.78	5	\$1,654
		TYPE SUBTOTAL	2.00	\$330.78		\$1,654
		TOTALS	2.00	\$330.80		\$1,654

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE UNDERGROUND SYSTEM-FLUSH & PRESSURE		REFERENCE NO. FI-027	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Flush and pressure check.			
CURRENT FEE STRUCTURE \$160 per inspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$160.00	TOTAL REVENUE:	\$800
UNIT COST:	\$330.80	TOTAL COST:	\$1,654
UNIT PROFIT (SUBSIDY):	\$(170.80)	TOTAL PROFIT (SUBSIDY):	\$(854)
TOTAL UNITS:	5	PCT. COST RECOVERY:	48.37%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$330 per inspection			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE UNDERGROUND SYSTEM-FLUSH & PRESSURE				REFERENCE NO. FI-027		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.00	\$330.78	5	\$1,654
		TYPE SUBTOTAL	2.00	\$330.78		\$1,654
		TOTALS	2.00	\$330.80		\$1,654

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE COMMERCIAL LIFE/SAFETY PLAN CHECK		REFERENCE NO. FI-028	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan check and review of commercial, industrial and multi-family residential site and building plans to assure compliance with all applicable fire and life safety codes and regulations.			
CURRENT FEE STRUCTURE 25% of building permit fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service included in other fees			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE COMMERCIAL LIFE/SAFETY PLAN CHECK				REFERENCE NO. FI-028		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE CONTRACTED FIRE PLAN REVIEW/INSP		REFERENCE NO. FI-029	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan review and/or inspection services conducted by an outside consultant. City of Selma shall approve outside consultant and determine costs.			
CURRENT FEE STRUCTURE Actual cost of consultant plus 25%			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost of consultant plus 25%			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE CONTRACTED FIRE PLAN REVIEW/INSP				REFERENCE NO. FI-029		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE DANGEROUS & SUBSTANDARD BLDG INSP		REFERENCE NO. FI-031	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Services for special inspection of dangerous and substandard buildings.			
CURRENT FEE STRUCTURE Fully burdened rate with 1 hour minimum plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with 1 hour minimum plus actual costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE DANGEROUS & SUBSTANDARD BLDG INSP				REFERENCE NO. FI-031		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE AFTER HOURS FIRE PLAN REVIEW		REFERENCE NO. FI-032	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Fire plan review performed outside normal business hours.			
CURRENT FEE STRUCTURE Fully burdened over time rate with 1 hour minimum plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$198.00	TOTAL COST:	\$198
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(198.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(198) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 1.2x fully burdened rate with 1 hour minimum plus actual costs			

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COST DETAIL WORKSHEET
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SERVICE AFTER HOURS FIRE PLAN REVIEW				REFERENCE NO. FI-032		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	FBHR X 1.2	1.20	\$198.47	1	\$198
		TYPE SUBTOTAL	1.20	\$198.47		\$198
TOTALS			1.20	\$198.00		\$198

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE AFTER HOURS INSPECTION		REFERENCE NO. FI-033	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE INSPECTION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE 1 hour minimum			
CURRENT FEE STRUCTURE Fully burdened over time rate with 1 hour minimum plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$198.00	TOTAL COST:	\$198
UNIT PROFIT (SUBSIDY):	\$(198.00)	TOTAL PROFIT (SUBSIDY):	\$(198)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% 1.2x fully burdened rate with 1 hour minimum plus actual costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE AFTER HOURS INSPECTION				REFERENCE NO. FI-033		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL	FBHR X 1.2	1.20	\$198.47	1	\$198
		TYPE SUBTOTAL	1.20	\$198.47		\$198
TOTALS			1.20	\$198.00		\$198

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SPRAY BOOTH PLAN REVIEW AND INSP		REFERENCE NO. FI-041	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Plan review and inspection of spray booth.			
CURRENT FEE STRUCTURE \$255 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$255.00	TOTAL REVENUE:	\$255
UNIT COST:	\$413.00	TOTAL COST:	\$413
UNIT PROFIT (SUBSIDY):	\$(158.00)	TOTAL PROFIT (SUBSIDY):	\$(158)
TOTAL UNITS:	1	PCT. COST RECOVERY:	61.74%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$415 per application			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPRAY BOOTH PLAN REVIEW AND INSP				REFERENCE NO. FI-041		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE PREVENTION	FIRE MARSHAL		2.50	\$413.48	1	\$413
		TYPE SUBTOTAL	2.50	\$413.48		\$413
TOTALS			2.50	\$413.00		\$413

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADDITIONAL FIRE PLAN REVIEW		REFERENCE NO. FI-042	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Additional Fire prevention plan review beyond the standard two review plus final review.			
CURRENT FEE STRUCTURE \$125 each plan recheck			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with 1 hour minimum			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADDITIONAL FIRE PLAN REVIEW				REFERENCE NO. FI-042		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADDITIONAL FIRE INSPECTION		REFERENCE NO. FI-043	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE PLAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Additional Fire prevention inspection required to ensure that the project is in conformance with City codes, regulations and standards.			
CURRENT FEE STRUCTURE \$125 each reinspection			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with 1 hour minimum			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADDITIONAL FIRE INSPECTION				REFERENCE NO. FI-043		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE AMBULANCE SERVICES		REFERENCE NO. FI-090	
PRIMARY DEPARTMENT FIRE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing ambulance and emergency medical services to the public, Selma Fire responded to 6,649 EMS calls in 2020. Both the Engine Company and Paramedic/Ambulance responds to all emergency medical calls.			
CURRENT FEE STRUCTURE See Appendix E			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$630.47	TOTAL REVENUE:	\$4,192,000
UNIT COST:	\$613.75	TOTAL COST:	\$4,080,824
UNIT PROFIT (SUBSIDY):	\$16.72	TOTAL PROFIT (SUBSIDY):	\$111,176
TOTAL UNITS:	6,649	PCT. COST RECOVERY:	102.72%
SUGGESTED FEE FOR COST RECOVERY OF: 100% No change. See Appendix E			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE				REFERENCE NO.		
AMBULANCE SERVICES				FI-090		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				6,649		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
AMBL FD - FIN - GENL A ACCOUNT CLERK 2		.25 Fte	0.06	\$9.49	6,649	\$63,099
AMBL FD - FIN - GENL A OVERTIME			0.30	\$0.13	6,649	\$864
AMBL FD - FIRE OPS	FIRE CAPT	3 Fte	0.73	\$99.81	6,649	\$663,637
AMBL FD - FIRE OPS	OVERTIME		0.30	\$1.68	6,649	\$11,170
AMBL FD - AMBULANCE EMT		2 Fte	0.72	\$24.42	6,649	\$162,369
AMBL FD - AMBULANCE OVERTIME			0.30	\$0.91	6,649	\$6,051
AMBL FD - AMBULANCE PARAMEDIC		1 Fte	0.36	\$16.15	6,649	\$107,381
AMBL FD - AMBULANCE PART TIME STAFF			0.04	\$1.09	6,649	\$7,247
AMBL FD - AMBULANCE		Xfer To GF	0.00	\$208.00	6,649	\$1,382,992
AMBL FD - AMBULANCE		GEMT Quality Assuran	0.00	\$15.04	6,649	\$100,001
AMBL FD - AMBULANCE		Professional Svcs	0.00	\$237.03	6,649	\$1,576,012
		TYPE SUBTOTAL	2.82	\$613.75		\$4,080,824
TOTALS			2.82	\$613.75		\$4,080,824

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BUSINESS LICENSE RENEWAL		REFERENCE NO. MC-001	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE BUSINESS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and processing of the annual business license administration program.			
CURRENT FEE STRUCTURE \$35 per licenses administration fee \$5 reprint charge for lost or destroyed Business License Certificate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$35.00	TOTAL REVENUE:	\$42,000
UNIT COST:	\$32.48	TOTAL COST:	\$38,976
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$2.52 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$3,024 </div>
TOTAL UNITS:	1,200	PCT. COST RECOVERY:	107.76%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$30 per license			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BUSINESS LICENSE RENEWAL				REFERENCE NO. MC-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,200		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNT CLERK 2	6hrs/Wk	0.26	\$32.48	1,200	\$38,976
		TYPE SUBTOTAL	0.26	\$32.48		\$38,976
TOTALS			0.26	\$32.48		\$38,976

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE NEW BUSINESS LICENSE APPLICATION		REFERENCE NO. MC-002	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE BUSINESS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review and processing of new business license application. This does not include inspections.			
CURRENT FEE STRUCTURE \$155 per license			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$151.00	TOTAL REVENUE:	\$7,550
UNIT COST:	\$117.88	TOTAL COST:	\$5,894
UNIT PROFIT (SUBSIDY):	\$33.12	TOTAL PROFIT (SUBSIDY):	\$1,656
TOTAL UNITS:	50	PCT. COST RECOVERY:	128.10%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$205 - in town \$ 30 - out of town			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE NEW BUSINESS LICENSE APPLICATION				REFERENCE NO. MC-002		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 50		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNT CLERK 2	In Town	0.50	\$62.49	25	\$1,562
PD SUPPORT	POLICE SERGEANT	In Town	0.08	\$10.29	25	\$257
FIRE PREVENTION	FIRE MARSHAL	In Town	0.50	\$82.70	25	\$2,068
PLANNING	CONTRACT PLANNER	In Town	0.25	\$49.05	25	\$1,226
		TYPE SUBTOTAL	1.33	\$204.53		\$5,113
FIN - GENL ACCT	ACCOUNT CLERK 2	Out Of Town	0.25	\$31.24	25	\$781
		TYPE SUBTOTAL	0.25	\$31.24		\$781
TOTALS			1.58	\$117.88		\$5,894

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE RETURN CHECK PROCESSING		REFERENCE NO. MC-003	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE CHECK	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing checks returned due to insufficient funds.			
CURRENT FEE STRUCTURE \$25 per check			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$25.00	TOTAL REVENUE:	\$100
UNIT COST:	\$116.50	TOTAL COST:	\$466
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(91.50) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(366) </div>
TOTAL UNITS:	4	PCT. COST RECOVERY:	21.46%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$115 per check			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE RETURN CHECK PROCESSING				REFERENCE NO. MC-003		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNTANT		0.25	\$43.89	4	\$176
FIN - GENL ACCT	ACCOUNT CLERK 2		0.50	\$62.49	4	\$250
FIN - GENL ACCT		Bank Fees	0.00	\$10.00	4	\$40
		TYPE SUBTOTAL	0.75	\$116.38		\$466
TOTALS			0.75	\$116.50		\$466

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ BUSINESS LICENSE LISTING		REFERENCE NO. MC-004	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE LISTING	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Provide a copy of all the business licenses issued by the City at the request of a private party.			
CURRENT FEE STRUCTURE \$15 research charge plus \$0.15 per page printed. No charge per page for pdf			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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COST DETAIL WORKSHEET
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SERVICE r/ BUSINESS LICENSE LISTING				REFERENCE NO. MC-004		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE YARD SALE PERMIT		REFERENCE NO. MC-005	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Issuing a Yard Sale Permit			
CURRENT FEE STRUCTURE \$11 per permit \$20 if the permit is not purchased before the sale is held (\$11 permit & \$9 penalty) Limit 3 permits per calendar year per residence			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$11.00	TOTAL REVENUE:	\$13,145
UNIT COST:	\$21.24	TOTAL COST:	\$25,382
UNIT PROFIT (SUBSIDY):	\$(10.24)	TOTAL PROFIT (SUBSIDY):	\$(12,237)
TOTAL UNITS:	1,195	PCT. COST RECOVERY:	51.79%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$20 per permit \$30 if the permit is not purchased before the sale is held (\$20 permit & \$10 penalty) Limit 3 permits per calendar year per residence			

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COST DETAIL WORKSHEET
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SERVICE YARD SALE PERMIT				REFERENCE NO. MC-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,195		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNT CLERK 2		0.17	\$21.24	1,195	\$25,382
		TYPE SUBTOTAL	0.17	\$21.24		\$25,382
		TOTALS	0.17	\$21.24		\$25,382

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ANIMAL LICENSE		REFERENCE NO. MC-006	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE ANIMAL	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Issuing an Animal License			
CURRENT FEE STRUCTURE \$20.00 per year - Unaltered \$10.00 per year - Altered (spayed or neutered) Senior Citizens - 62 and over - 50% discount \$10.00 per year - Unaltered \$5.00 per year - Altered (spayed or neutered) If paid after 3/31 50% penalty			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$15.00		TOTAL REVENUE: \$6,000	
UNIT COST: \$255.17		TOTAL COST: \$102,068	
UNIT PROFIT (SUBSIDY): \$(240.17)		TOTAL PROFIT (SUBSIDY): \$(96,068)	
TOTAL UNITS: 400		PCT. COST RECOVERY: 5.88%	
SUGGESTED FEE FOR COST RECOVERY OF: 6% \$20.00 per year - Unaltered \$10.00 per year - Altered (spayed or neutered) Senior Citizens - 62 and over - 50% discount \$10.00 per year - Unaltered \$5.00 per year - Altered (spayed or neutered) If paid after 3/31 50% penalty			

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COST DETAIL WORKSHEET
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SERVICE ANIMAL LICENSE				REFERENCE NO. MC-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 400		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.25	\$17.39	400	\$6,956
PD FIELD OPS		2nd Chance Animal Sh	0.00	\$237.78	400	\$95,112
		TYPE SUBTOTAL	0.25	\$255.17		\$102,068
TOTALS			0.25	\$255.17		\$102,068

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE r/ RECORDS RESEARCH SERVICE		REFERENCE NO. MC-007	
PRIMARY DEPARTMENT FINANCE	UNIT OF SERVICE REQUEST	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Researching public records that are not readily retrievable and require extensive research or review by City staff as requested by private parties.			
CURRENT FEE STRUCTURE First 15 minutes no charge \$15.00 for each 15 minutes thereafter			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service now included under the California Public Records Act			

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COST DETAIL WORKSHEET
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SERVICE r/ RECORDS RESEARCH SERVICE				REFERENCE NO. MC-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE COPY - PRINTED		REFERENCE NO. MC-008A	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE PAGE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Copying various City documents upon individual request.			
CURRENT FEE STRUCTURE \$15.00 look-up charge plus \$0.15 per page			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1.00	TOTAL COST:	\$1
UNIT PROFIT (SUBSIDY):	\$(1.00)	TOTAL PROFIT (SUBSIDY):	\$(1)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$0.10 per page California Government Code 81008 \$0.10 per page - FPPC related document			

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COST DETAIL WORKSHEET
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SERVICE COPY - PRINTED				REFERENCE NO. MC-008A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CLERICAL ASST 2		0.01	\$0.62	1	\$1
		TYPE SUBTOTAL	0.01	\$0.62		\$1
		TOTALS	0.01	\$1.00		\$1

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE COPY - DIGITAL		REFERENCE NO. MC-008B	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE DEVICE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Copying various City documents electronically upon individual request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$5.00	TOTAL COST:	\$5
UNIT PROFIT (SUBSIDY):	\$(5.00)	TOTAL PROFIT (SUBSIDY):	\$(5)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$5 per device			

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COST DETAIL WORKSHEET
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SERVICE COPY - DIGITAL				REFERENCE NO. MC-008B		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CLERICAL ASST 2		0.02	\$1.24	1	\$1
CITY CLERK		Media	0.00	\$4.00	1	\$4
		TYPE SUBTOTAL	0.02	\$5.24		\$5
		TOTALS	0.02	\$5.00		\$5

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE r/ NOTARY CERTIFICATION		REFERENCE NO. MC-009	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE CERTIFICATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Notary services performed in house and on request by the public.			
CURRENT FEE STRUCTURE \$10 per certification			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE r/ NOTARY CERTIFICATION				REFERENCE NO. MC-009		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ RENTAL PROPERTY MAINTENANCE		REFERENCE NO. MC-015	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Management and maintenance of rental property either owned by the City/RDA or managed by the City/RDA.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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COST DETAIL WORKSHEET
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SERVICE r/ RENTAL PROPERTY MAINTENANCE				REFERENCE NO. MC-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE REVOLVING LOAN APPLICATION		REFERENCE NO. MC-017	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE LOAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rubbish, Refuse, Weeds & Structure removal revolving fund application processing fee.			
CURRENT FEE STRUCTURE \$75 per application			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$75.00	TOTAL REVENUE:	\$75
UNIT COST:	\$161.00	TOTAL COST:	\$161
UNIT PROFIT (SUBSIDY):	\$(86.00)	TOTAL PROFIT (SUBSIDY):	\$(86)
TOTAL UNITS:	1	PCT. COST RECOVERY:	46.58%
SUGGESTED FEE FOR COST RECOVERY OF: 25% \$75 per application. Fee set by City Resolution			

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COST DETAIL WORKSHEET
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SERVICE REVOLVING LOAN APPLICATION				REFERENCE NO. MC-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNT CLERK 2		0.25	\$31.24	1	\$31
FIN - GENL ACCT	ASST CITY MANAGER		0.50	\$130.08	1	\$130
		TYPE SUBTOTAL	0.75	\$161.32		\$161
		TOTALS	0.75	\$161.00		\$161

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE REVOLVING LOAN ANNUAL ADMIN		REFERENCE NO. MC-018	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE LOAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rubbish, Refuse, Weeds & Structure removal revolving fund Loan annual administration.			
CURRENT FEE STRUCTURE \$100 per loan			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$100.00	TOTAL REVENUE:	\$400
UNIT COST:	\$75.25	TOTAL COST:	\$301
UNIT PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$24.75	TOTAL PROFIT (SUBSIDY):	<hr style="width: 100%;"/> \$99
TOTAL UNITS:	4	PCT. COST RECOVERY:	132.89%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$100 per loan. Fee set by City Resolution			

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COST DETAIL WORKSHEET
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SERVICE REVOLVING LOAN ANNUAL ADMIN				REFERENCE NO. MC-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 4		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ACCOUNTANT		0.25	\$43.89	4	\$176
FIN - GENL ACCT	ACCOUNT CLERK 2		0.25	\$31.24	4	\$125
		TYPE SUBTOTAL	0.50	\$75.13		\$301
		TOTALS	0.50	\$75.25		\$301

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REVENUE AND COST SUMMARY WORKSHEET
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SERVICE LIEN PROCESSING		REFERENCE NO. MC-019	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE LIEN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing of a lien.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$260.00	TOTAL COST:	\$780
UNIT PROFIT (SUBSIDY):	\$(260.00)	TOTAL PROFIT (SUBSIDY):	\$(780)
TOTAL UNITS:	3	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$260 per lien			

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COST DETAIL WORKSHEET
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SERVICE LIEN PROCESSING				REFERENCE NO. MC-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ASST CITY MANAGER		1.00	\$260.16	3	\$780
		TYPE SUBTOTAL	1.00	\$260.16		\$780
		TOTALS	1.00	\$260.00		\$780

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE LIEN REMOVAL		REFERENCE NO. MC-020	
PRIMARY DEPARTMENT MISCELLANEOUS	UNIT OF SERVICE LIEN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Removal of lien on property.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$65.00	TOTAL COST:	\$65
UNIT PROFIT (SUBSIDY):	\$(65.00)	TOTAL PROFIT (SUBSIDY):	\$(65)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$65 per lien			

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COST DETAIL WORKSHEET
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SERVICE LIEN REMOVAL				REFERENCE NO. MC-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIN - GENL ACCT	ASST CITY MANAGER		0.25	\$65.04	1	\$65
		TYPE SUBTOTAL	0.25	\$65.04		\$65
		TOTALS	0.25	\$65.00		\$65

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE SPECIAL BUSINESS REVIEW		REFERENCE NO. PO-001	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BUSINESS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Reviewing the background, premises, operations, and requirements of various businesses which potentially may create a threat to the public health, safety, and morals.			
CURRENT FEE STRUCTURE \$422 per business			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$422.00	TOTAL REVENUE:	\$422
UNIT COST:	\$407.00	TOTAL COST:	\$407
UNIT PROFIT (SUBSIDY):	<hr/> \$15.00	TOTAL PROFIT (SUBSIDY):	<hr/> \$15
TOTAL UNITS:	1	PCT. COST RECOVERY:	103.69%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$405 per business			

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COST DETAIL WORKSHEET
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SERVICE SPECIAL BUSINESS REVIEW				REFERENCE NO. PO-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE SERGEANT		2.25	\$289.31	1	\$289
PD ADMIN	POLICE CHIEF		0.75	\$117.68	1	\$118
		TYPE SUBTOTAL	3.00	\$406.99		\$407
		TOTALS	3.00	\$407.00		\$407

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE BICYCLE LICENSE FEE		REFERENCE NO. PO-002	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BICYCLE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Issuance of a bicycle license.			
CURRENT FEE STRUCTURE \$5 per bicycle			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5.00	TOTAL REVENUE:	\$5
UNIT COST:	\$12.00	TOTAL COST:	\$12
UNIT PROFIT (SUBSIDY):	\$(7.00)	TOTAL PROFIT (SUBSIDY):	\$(7)
TOTAL UNITS:	1	PCT. COST RECOVERY:	41.67%
SUGGESTED FEE FOR COST RECOVERY OF: 13% Selma Municipal Code 10-12-7 sets fee at \$1.50 per bicycle			

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SERVICE BICYCLE LICENSE FEE				REFERENCE NO. PO-002		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD FIELD OPS	COMM SVCS OFFICER		0.17	\$11.94	1	\$12
		TYPE SUBTOTAL	0.17	\$11.94		\$12
		TOTALS	0.17	\$12.00		\$12

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE NOISE DISTURBANCE RESPONSE		REFERENCE NO. PO-003	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Responding to a loud party or a similar disturbance of the peace in order to quiet the activity after an initial warning.			
CURRENT FEE STRUCTURE See Administration Citation			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% See Administrative Citation			

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SERVICE NOISE DISTURBANCE RESPONSE				REFERENCE NO. PO-003		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE POLICE FALSE ALARM RESPONSE		REFERENCE NO. PO-004	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Responding to an alarm where no evidence of forced entry is found and it is concluded the alarm was activated due to either negligence or mechanical malfunction.			
CURRENT FEE STRUCTURE No charge for first 2 responses \$65 for 3rd false alarm in a 12 month period \$100 for 4th false alarm in a 12 month period \$150 for 5th false alarm in a 12 month period \$500 for each subsequent false alarm			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	12	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$100 for 3rd false alarm in a 12 month period \$200 for 4th false alarm in a 12 month period \$500 for 5th and each subsequent false alarm			

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SERVICE POLICE FALSE ALARM REPOSE				REFERENCE NO. PO-004		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE RECORDS CLERK/CLEARANCE LETTERS		REFERENCE NO. PO-005	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE LETTER	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Investigate and prepare a clearance letter for private individuals requesting this service.			
CURRENT FEE STRUCTURE \$32 per letter			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$32.00	TOTAL REVENUE:	\$384
UNIT COST:	\$17.42	TOTAL COST:	\$209
UNIT PROFIT (SUBSIDY):	\$14.58	TOTAL PROFIT (SUBSIDY):	\$175
TOTAL UNITS:	12	PCT. COST RECOVERY:	183.73%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$15 per letter			

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COST DETAIL WORKSHEET
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SERVICE RECORDS CLERK/CLEARANCE LETTERS				REFERENCE NO. PO-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.25	\$17.39	12	\$209
		TYPE SUBTOTAL	0.25	\$17.39		\$209
		TOTALS	0.25	\$17.42		\$209

CITY OF SELMA
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SERVICE r/ POLICE PHOTOGRAPH REPRODUCTION		REFERENCE NO. PO-006	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PHOTOGRAPH	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing private individuals copies of crime scene or accident photographs upon request.			
CURRENT FEE STRUCTURE \$10 plus actual duplication costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$0.00 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$0 </div>
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ POLICE PHOTOGRAPH REPRODUCTION				REFERENCE NO. PO-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ VIDEO/AUDIO TAPE REPRODUCTION		REFERENCE NO. PO-007	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing private individuals copies of various video and/or audio tapes upon request.			
CURRENT FEE STRUCTURE \$65 plus actual duplication costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Refer to COPY - DIGITAL fee			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ VIDEO/AUDIO TAPE REPRODUCTION				REFERENCE NO. PO-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ POLICE REPORT COPY		REFERENCE NO. PO-008	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE REPORT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing copies of a crime report or other formal police documents upon request.			
CURRENT FEE STRUCTURE \$15 per report plus \$.10 per page			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$9,375
UNIT COST:	\$38.49	TOTAL COST:	\$24,056
UNIT PROFIT (SUBSIDY):	\$(23.49)	TOTAL PROFIT (SUBSIDY):	\$(14,681)
TOTAL UNITS:	625	PCT. COST RECOVERY:	38.97%
SUGGESTED FEE FOR COST RECOVERY OF: 0% Remove. Refer to COPY - PRINT fee			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ POLICE REPORT COPY				REFERENCE NO. PO-008		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 625		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.17	\$11.82	625	\$7,388
PD ADMIN	POLICE CHIEF		0.17	\$26.67	625	\$16,669
		TYPE SUBTOTAL	0.34	\$38.49		\$24,056
TOTALS			0.34	\$38.49		\$24,056

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TRAFFIC ACCIDENT REPORT		REFERENCE NO. PO-008A	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE REPORT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing copies of a traffic accident report upon request.			
CURRENT FEE STRUCTURE \$15 per report plus \$.10 per page			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$9,375
UNIT COST:	\$33.68	TOTAL COST:	\$21,050
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(18.68) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(11,675) </div>
TOTAL UNITS:	625	PCT. COST RECOVERY:	44.54%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$35 per report			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TRAFFIC ACCIDENT REPORT				REFERENCE NO. PO-008A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 625		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.17	\$11.82	625	\$7,388
PD SUPPORT	POLICE SERGEANT		0.17	\$21.86	625	\$13,663
		TYPE SUBTOTAL	0.34	\$33.68		\$21,050
		TOTALS	0.34	\$33.68		\$21,050

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ CITATION COPY CHARGE		REFERENCE NO. PO-009	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE COPY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Looking up a citation upon request of a private party and making a copy.			
CURRENT FEE STRUCTURE \$15 per citation			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Refer to COPY - PRINT fee			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ CITATION COPY CHARGE				REFERENCE NO. PO-009		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SUBPOENA - WITNESS AND DOCUMENTS		REFERENCE NO. PO-010	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE SUBPOENA	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Staff subpoenaed as witness (subpoena ad testificandum), or staff subpoenaed to produce documents (subpoena duces tecum).			
CURRENT FEE STRUCTURE Fees are set and established by Government code section 68097.2 \$275			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Subpoenaed employee - \$275 per day (CA Govt Code 68096.1(b) and 68097.2(b)) Subpoena Duces Tecum - \$15 (CA Evidence Code 1563(b)(6))			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SUBPOENA - WITNESS AND DOCUMENTS				REFERENCE NO. PO-010		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE VEHICLE EQPMT CORRECTION INSP		REFERENCE NO. PO-011	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CITATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Sign-off on vehicle mechanical non-compliance citations.			
CURRENT FEE STRUCTURE \$16 per sign-off			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$16.00	TOTAL REVENUE:	\$12,480
UNIT COST:	\$27.82	TOTAL COST:	\$21,700
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(11.82) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(9,220) </div>
TOTAL UNITS:	780	PCT. COST RECOVERY:	57.51%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$30 per sign-off			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE VEHICLE EQPMT CORRECTION INSP				REFERENCE NO. PO-011		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 780		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE OFFICER		0.25	\$27.82	780	\$21,700
		TYPE SUBTOTAL	0.25	\$27.82		\$21,700
TOTALS			0.25	\$27.82		\$21,700

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE DUI ARREST/ACCIDENT RESPONSE		REFERENCE NO. PO-012	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Responding to a DUI incident and subsequent investigation if applicable.			
CURRENT FEE STRUCTURE \$450 per accident and arrest plus other actual costs. See DUI recovery cost form for additional costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% California Government Code 53155 Charge the actual costs incurred up to \$12,000 per response for all responding personnel			

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CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21

SERVICE DUI ARREST/ACCIDENT REPONSE				REFERENCE NO. PO-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SPECIAL POLICE SERVICES		REFERENCE NO. PO-013	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing Police services to special events such as parades, fairs, athletic events, etc.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost using fully burdened rate			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIAL POLICE SERVICES				REFERENCE NO. PO-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE IMPOUND VEHICLE RELEASE		REFERENCE NO. PO-014																					
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT																					
DESCRIPTION OF SERVICE Collection and release of vehicles impounded by the City for such occurrences as driving on a suspended license, etc.																							
CURRENT FEE STRUCTURE \$190 per vehicle																							
<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;">REVENUE AND COST COMPARISON</th> </tr> <tr> <td style="width: 30%; text-align: right; vertical-align: top;">UNIT REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$190.00</td> <td style="width: 30%; text-align: right; vertical-align: top;">TOTAL REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$38,000</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT COST:</td> <td style="text-align: right; vertical-align: top;">\$103.32</td> <td style="text-align: right; vertical-align: top;">TOTAL COST:</td> <td style="text-align: right; vertical-align: top;">\$20,664</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top; border-top: 1px solid black; border-bottom: 3px double black;">\$86.68</td> <td style="text-align: right; vertical-align: top;">TOTAL PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top; border-top: 1px solid black; border-bottom: 3px double black;">\$17,336</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">TOTAL UNITS:</td> <td style="text-align: right; vertical-align: top;">200</td> <td style="text-align: right; vertical-align: top;">PCT. COST RECOVERY:</td> <td style="text-align: right; vertical-align: top;">183.89%</td> </tr> </table>				REVENUE AND COST COMPARISON				UNIT REVENUE:	\$190.00	TOTAL REVENUE:	\$38,000	UNIT COST:	\$103.32	TOTAL COST:	\$20,664	UNIT PROFIT (SUBSIDY):	\$86.68	TOTAL PROFIT (SUBSIDY):	\$17,336	TOTAL UNITS:	200	PCT. COST RECOVERY:	183.89%
REVENUE AND COST COMPARISON																							
UNIT REVENUE:	\$190.00	TOTAL REVENUE:	\$38,000																				
UNIT COST:	\$103.32	TOTAL COST:	\$20,664																				
UNIT PROFIT (SUBSIDY):	\$86.68	TOTAL PROFIT (SUBSIDY):	\$17,336																				
TOTAL UNITS:	200	PCT. COST RECOVERY:	183.89%																				
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$105 per vehicle																							

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE IMPOUND VEHICLE RELEASE				REFERENCE NO. PO-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 200		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.50	\$34.77	200	\$6,954
PD SUPPORT	POLICE OFFICER		0.50	\$55.65	200	\$11,130
PD SUPPORT	SAFETY DISPATCHER 1		0.17	\$12.90	200	\$2,580
		TYPE SUBTOTAL	1.17	\$103.32		\$20,664
		TOTALS	1.17	\$103.32		\$20,664

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE REPOSSESSED VEHICLE PROCESSING		REFERENCE NO. PO-015	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing of a notification that a vehicle has been repossessed.			
CURRENT FEE STRUCTURE State mandated \$15 per vehicle and pass through other actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$50.00	TOTAL REVENUE:	\$750
UNIT COST:	\$103.33	TOTAL COST:	\$1,550
UNIT PROFIT (SUBSIDY):	\$(53.33)	TOTAL PROFIT (SUBSIDY):	\$(800)
TOTAL UNITS:	15	PCT. COST RECOVERY:	48.39%
SUGGESTED FEE FOR COST RECOVERY OF: 14% State mandated \$15 per vehicle and pass through other actual costs			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE REPOSSESSED VEHICLE PROCESSING				REFERENCE NO. PO-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 15		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.50	\$34.77	15	\$522
PD SUPPORT	POLICE OFFICER		0.50	\$55.65	15	\$835
PD SUPPORT	SAFETY DISPATCHER 1		0.17	\$12.90	15	\$194
		TYPE SUBTOTAL	1.17	\$103.32		\$1,550
		TOTALS	1.17	\$103.33		\$1,550

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SPECIAL EVENTS PERMIT		REFERENCE NO. PO-016	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a request by a private party or community group to have some type of special event requiring City processing and approval, often with a temporary alcohol beverage allowance.			
CURRENT FEE STRUCTURE Minor event (One day ABC license, sound permit, dance permit, etc.) - \$80 per permit (e.g. sound permit) Major event (Events requiring multi department planning committee, such as band festival, chili cook-off, car shows, etc.) - \$880 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$1,617.00	TOTAL COST:	\$1,617
UNIT PROFIT (SUBSIDY):	\$(1,617.00)	TOTAL PROFIT (SUBSIDY):	\$(1,617)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$670 - Event on private property \$945 - Event on City property Plus any additional charges for ABC license, sound permit, and temporary encroachment permit.			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIAL EVENTS PERMIT				REFERENCE NO. PO-016		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE SERGEANT	Private Property	2.00	\$257.16	1	\$257
FIRE PREVENTION	FIRE MARSHAL	Private Property	0.50	\$82.70	1	\$83
PLANNING	BLDG/PLANNING TECH	Private Property	1.00	\$77.68	1	\$78
PW - PARKS	PUBLIC WORKS DIRECTOR	Private Property	2.00	\$254.76	1	\$255
		TYPE SUBTOTAL	5.50	\$672.30		\$672
PD SUPPORT	POLICE SERGEANT	City Property	2.00	\$257.16	1	\$257
FIRE PREVENTION	FIRE MARSHAL	City Property	0.50	\$82.70	1	\$83
PLANNING	BLDG/PLANNING TECH	City Property	1.00	\$77.68	1	\$78
REC - SPORTS	COMM SVCS DIRECTOR	City Property	2.00	\$272.20	1	\$272
PW - PARKS	PUBLIC WORKS DIRECTOR	City Property	2.00	\$254.76	1	\$255
		TYPE SUBTOTAL	7.50	\$944.50		\$945
TOTALS			13.00	\$1,617.00		\$1,617

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ ANIMAL REDEMPTION		REFERENCE NO. PO-017	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE ANIMAL	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing and redeeming an animal to its owner.			
CURRENT FEE STRUCTURE 1st offense - \$45 plus \$5 per day 2nd offense - \$90 plus \$5 per day All additional - \$135 plus \$5 per day			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided by City staff			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ ANIMAL REDEMPTION				REFERENCE NO. PO-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE VIN VERIFICATION		REFERENCE NO. PO-018	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing a request to verify a vehicle identification number.			
CURRENT FEE STRUCTURE \$60 per vehicle			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$60.00	TOTAL REVENUE:	\$600
UNIT COST:	\$23.20	TOTAL COST:	\$232
UNIT PROFIT (SUBSIDY):	\$36.80	TOTAL PROFIT (SUBSIDY):	\$368
TOTAL UNITS:	10	PCT. COST RECOVERY:	258.62%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$25 per vehicle			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE VIN VERIFICATION				REFERENCE NO. PO-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD FIELD OPS	COMM SVCS OFFICER		0.33	\$23.18	10	\$232
		TYPE SUBTOTAL	0.33	\$23.18		\$232
TOTALS			0.33	\$23.20		\$232

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE WEAPON STORAGE AND RELEASE		REFERENCE NO. PO-019	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE WEAPON	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Storage and release of a private weapon.			
CURRENT FEE STRUCTURE \$26 per weapon			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$26.00	TOTAL REVENUE:	\$26
UNIT COST:	\$142.00	TOTAL COST:	\$142
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(116.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(116) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	18.31%
SUGGESTED FEE FOR COST RECOVERY OF: 100% California Penal Code 12021.3(j)(1) \$245 plus \$1 per firearm per day for storage			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE WEAPON STORAGE AND RELEASE				REFERENCE NO. PO-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	PROPERTY/EVIDENCE TECH		0.75	\$58.81	1	\$59
PD SUPPORT	POLICE OFFICER		0.75	\$83.47	1	\$83
		TYPE SUBTOTAL	1.50	\$142.28		\$142
		TOTALS	1.50	\$142.00		\$142

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ANIMAL NOISE DISTURBANCE		REFERENCE NO. PO-020	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Responding to a complaint concerning an animal disturbance, usually a dog, wherein an officer responds to a residence. If the resident is out of town, further activity occurs with an Animal Control Officer notifying the owner of noise disturbances.			
CURRENT FEE STRUCTURE See Administration Citation			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% See Administrative Citation			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ANIMAL NOISE DISTURBANCE				REFERENCE NO. PO-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ VOLUNTARY ANIMAL REL TO SHELTER		REFERENCE NO. PO-021	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE ANIMAL	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE At the request of a private party, processing and coordinating the release of an animal into animal shelter custody.			
CURRENT FEE STRUCTURE \$37 per request			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided by City staff			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ VOLUNTARY ANIMAL REL TO SHELTER				REFERENCE NO. PO-021		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE STORED VEHICLE RELEASE PROCESSING		REFERENCE NO. PO-022																					
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT																					
DESCRIPTION OF SERVICE Processing a vehicle that has been towed and stored because the driver was arrested, or registration tags have expired over six months, (etc.)																							
CURRENT FEE STRUCTURE \$120 per vehicle																							
<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4" style="text-align: center; border-bottom: 1px solid black;">REVENUE AND COST COMPARISON</th> </tr> <tr> <td style="width: 30%; text-align: right; vertical-align: top;">UNIT REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$120.00</td> <td style="width: 30%; text-align: right; vertical-align: top;">TOTAL REVENUE:</td> <td style="width: 20%; text-align: right; vertical-align: top;">\$36,000</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT COST:</td> <td style="text-align: right; vertical-align: top;">\$103.32</td> <td style="text-align: right; vertical-align: top;">TOTAL COST:</td> <td style="text-align: right; vertical-align: top;">\$30,996</td> </tr> <tr> <td style="text-align: right; vertical-align: top;">UNIT PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top;"> <div style="border-top: 1px solid black; border-bottom: 3px double black;">\$16.68</div> </td> <td style="text-align: right; vertical-align: top;">TOTAL PROFIT (SUBSIDY):</td> <td style="text-align: right; vertical-align: top;"> <div style="border-top: 1px solid black; border-bottom: 3px double black;">\$5,004</div> </td> </tr> <tr> <td style="text-align: right; vertical-align: top;">TOTAL UNITS:</td> <td style="text-align: right; vertical-align: top;">300</td> <td style="text-align: right; vertical-align: top;">PCT. COST RECOVERY:</td> <td style="text-align: right; vertical-align: top;">116.14%</td> </tr> </table>				REVENUE AND COST COMPARISON				UNIT REVENUE:	\$120.00	TOTAL REVENUE:	\$36,000	UNIT COST:	\$103.32	TOTAL COST:	\$30,996	UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$16.68</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$5,004</div>	TOTAL UNITS:	300	PCT. COST RECOVERY:	116.14%
REVENUE AND COST COMPARISON																							
UNIT REVENUE:	\$120.00	TOTAL REVENUE:	\$36,000																				
UNIT COST:	\$103.32	TOTAL COST:	\$30,996																				
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$16.68</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$5,004</div>																				
TOTAL UNITS:	300	PCT. COST RECOVERY:	116.14%																				
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$105 per vehicle																							

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STORED VEHICLE RELEASE PROCESSING				REFERENCE NO. PO-022		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 300		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.50	\$34.77	300	\$10,431
PD SUPPORT	POLICE OFFICER		0.50	\$55.65	300	\$16,695
PD SUPPORT	SAFETY DISPATCHER 1		0.17	\$12.90	300	\$3,870
		TYPE SUBTOTAL	1.17	\$103.32		\$30,996
		TOTALS	1.17	\$103.32		\$30,996

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ COURT ORDER SERVICE		REFERENCE NO. PO-023	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE FILING	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Filing court order documents at the request of private citizen.			
CURRENT FEE STRUCTURE \$31 per filing			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ COURT ORDER SERVICE				REFERENCE NO. PO-023		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ PRIV PROPERTY ACCIDENT INV FEE		REFERENCE NO. PO-024	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE At the request of a private party, the investigation of and filing of a report on an accident that happened on private property.			
CURRENT FEE STRUCTURE No charge if only exchange of information and traffic clearance \$65 if written report is filed at police station.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. No longer a fee based service			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ PRIV PROPERTY ACCIDENT INV FEE				REFERENCE NO. PO-024		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ FILING FALSE REPORT CHARGE		REFERENCE NO. PO-025	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Cost of investigating an incident of the filing of a false police report.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. No longer a fee based service			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ FILING FALSE REPORT CHARGE				REFERENCE NO. PO-025		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ POLICE CLASSES (POST)		REFERENCE NO. PO-026	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CLASS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Offering a class to police personnel (our personnel and from other cities) on POST subjects.			
CURRENT FEE STRUCTURE Amount set by POST			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ POLICE CLASSES (POST)				REFERENCE NO. PO-026		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LIVE SCAN		REFERENCE NO. PO-027	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE SCAN	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Live Scan Fingerprinting Services			
CURRENT FEE STRUCTURE \$32 plus applicable DOJ Fee			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$32.00	TOTAL REVENUE:	\$6,400
UNIT COST:	\$35.00	TOTAL COST:	\$7,000
UNIT PROFIT (SUBSIDY):	\$(3.00)	TOTAL PROFIT (SUBSIDY):	\$(600)
TOTAL UNITS:	200	PCT. COST RECOVERY:	91.43%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$35 plus applicable DOJ Fee			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LIVE SCAN				REFERENCE NO. PO-027		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 200		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.17	\$11.82	200	\$2,364
PD FIELD OPS	COMM SVCS OFFICER		0.33	\$23.18	200	\$4,636
		TYPE SUBTOTAL	0.50	\$35.00		\$7,000
TOTALS			0.50	\$35.00		\$7,000

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BINGO LICENSE PERMIT		REFERENCE NO. PO-028	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Conduct an annual background check for a for-profit bingo operator in order to preserve and insure the public peace, health, safety, and welfare.			
CURRENT FEE STRUCTURE No Current Fee			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$52.00	TOTAL COST:	\$52
UNIT PROFIT (SUBSIDY):	\$(52.00)	TOTAL PROFIT (SUBSIDY):	\$(52)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 95% This fee is limited by State law \$50 per permit Remote Caller - Actual Cost			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BINGO LICENSE PERMIT				REFERENCE NO. PO-028		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE ADMIN	FIRE CHIEF		0.17	\$33.02	1	\$33
PLANNING	BLDG/PLANNING TECH		0.25	\$19.42	1	\$19
		TYPE SUBTOTAL	0.42	\$52.44		\$52
		TOTALS	0.42	\$52.00		\$52

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TEMPORARY ABC LICENSE		REFERENCE NO. PO-030	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE LICENSE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of a request to serve alcohol at a one-time event.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$29.92	TOTAL COST:	\$359
UNIT PROFIT (SUBSIDY):	\$(29.92)	TOTAL PROFIT (SUBSIDY):	\$(359)
TOTAL UNITS:	12	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$30 per license			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TEMPORARY ABC LICENSE				REFERENCE NO. PO-030		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	POLICE CLERK		0.25	\$17.39	12	\$209
PD ADMIN	POLICE CHIEF		0.08	\$12.55	12	\$151
		TYPE SUBTOTAL	0.33	\$29.94		\$359
TOTALS			0.33	\$29.92		\$359

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE STREET BLOCK PERMIT (NEIGHBORHOOD)		REFERENCE NO. PW-001	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Issuing a street blocking permit upon request from a private party for such things as street block parties or other special events.			
CURRENT FEE STRUCTURE \$75 per permit. No charge for neighborhood watch programs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$75.00	TOTAL REVENUE:	\$75
UNIT COST:	\$176.00	TOTAL COST:	\$176
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(101.00)</div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;">\$(101)</div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	42.61%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$175 per permit. No charge for Neighborhood Watch programs			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STREET BLOCK PERMIT (NEIGHBORHOOD)				REFERENCE NO. PW-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING	BLDG/PLANNING TECH		0.25	\$19.42	1	\$19
PW - PARKS	MAINT WORKER 2		2.00	\$156.14	1	\$156
		TYPE SUBTOTAL	2.25	\$175.56		\$176
		TOTALS	2.25	\$176.00		\$176

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BARRICADE RENTAL & SETUP		REFERENCE NO. PW-001A	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE BARRICADE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rental, setup and removal of barricade(s) for a private event.			
CURRENT FEE STRUCTURE \$5 per barricade			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$5.00	TOTAL REVENUE:	\$2,500
UNIT COST:	\$10.28	TOTAL COST:	\$5,140
UNIT PROFIT (SUBSIDY):	\$(5.28)	TOTAL PROFIT (SUBSIDY):	\$(2,640)
TOTAL UNITS:	500	PCT. COST RECOVERY:	48.64%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$10.00 per barricade \$10.00 per delineator \$ 7.50 per cone			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BARRICADE RENTAL & SETUP				REFERENCE NO. PW-001A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 500		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - PARKS	MAINT WORKER 1		0.08	\$5.28	500	\$2,640
PW - PARKS		\$5/Barricade	0.00	\$5.00	500	\$2,500
		TYPE SUBTOTAL	0.08	\$10.28		\$5,140
TOTALS			0.08	\$10.28		\$5,140

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE OVERWIDE/LONG/HEAVY LOAD PERMIT		REFERENCE NO. PW-002	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Review of proposed route for a vehicle that exceeds the allowable weight, height, or width limits for general travel on City streets.			
CURRENT FEE STRUCTURE \$16 per single trip \$90 for annual permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$16.00	TOTAL REVENUE:	\$1,440
UNIT COST:	\$17.37	TOTAL COST:	\$1,563
UNIT PROFIT (SUBSIDY):	\$(1.37)	TOTAL PROFIT (SUBSIDY):	\$(123)
TOTAL UNITS:	90	PCT. COST RECOVERY:	92.13%
SUGGESTED FEE FOR COST RECOVERY OF: 84% These fees are set by the State \$16 - Daily permit \$90 - Annual permit			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE OVERWIDE/LONG/HEAVY LOAD PERMIT				REFERENCE NO. PW-002		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 90		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST		0.25	\$17.37	90	\$1,563
		TYPE SUBTOTAL	0.25	\$17.37		\$1,563
		TOTALS	0.25	\$17.37		\$1,563

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ STORM DRAIN MAINT (FLOOD CONT)		REFERENCE NO. PW-003	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining, repairing and replacing storm drainage facilities.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ STORM DRAIN MAINT (FLOOD CONT)				REFERENCE NO. PW-003		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ STREET SWEEPING		REFERENCE NO. PW-004	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE MONTH	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing street sweeping services to the City.			
CURRENT FEE STRUCTURE Based on Garbage contract			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Excluded. Not part of comprehensive user fee study			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ STREET SWEEPING				REFERENCE NO. PW-004		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE SPECIAL TRAFFIC MARKING		REFERENCE NO. PW-005	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE REQUEST	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Upon individual request, providing special street and traffic markings for handicap and other special parking requirements.			
CURRENT FEE STRUCTURE \$250 per request plus actual costs			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual staff and material costs			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SPECIAL TRAFFIC MARKING				REFERENCE NO. PW-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE WEED ABATEMENT		REFERENCE NO. PW-006	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PROPERTY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Inspecting, posting, and cleaning weeds and debris from private property seen as a nuisance or fire hazard.			
CURRENT FEE STRUCTURE \$335 administrative fee plus actual cost of contractor to abate lots.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$335.00	TOTAL REVENUE:	\$5,025
UNIT COST:	\$1,491.07	TOTAL COST:	\$22,366
UNIT PROFIT (SUBSIDY):	\$(1,156.07)	TOTAL PROFIT (SUBSIDY):	\$(17,341)
TOTAL UNITS:	15	PCT. COST RECOVERY:	22.47%
SUGGESTED FEE FOR COST RECOVERY OF: 78% \$ 130 - if property is cleaned up after 3rd notice and inspection \$1,475 plus actual outside costs - those non-responsive through abatement			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE WEED ABATEMENT				REFERENCE NO. PW-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 15		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING INSPECTION	CODE ENF OFFICER	1st Notice	0.25	\$20.80	75	\$1,560
BUILDING INSPECTION	CODE ENF OFFICER	Insp After 1st Notic	0.80	\$66.55	75	\$4,991
		TYPE SUBTOTAL	1.05	\$87.35		\$6,551
BUILDING INSPECTION	CODE ENF OFFICER	2nd Notice	0.25	\$20.80	56	\$1,165
BUILDING INSPECTION	CODE ENF OFFICER	Insp After 2nd Notic	0.80	\$66.55	56	\$3,727
		TYPE SUBTOTAL	1.05	\$87.35		\$4,892
BUILDING INSPECTION	CODE ENF OFFICER	3rd Notice & Call	0.25	\$20.80	42	\$874
BUILDING INSPECTION	CODE ENF OFFICER	Insp After 3rd Notic	1.33	\$110.64	42	\$4,647
		TYPE SUBTOTAL	1.58	\$131.44		\$5,520
BUILDING INSPECTION	CODE ENF OFFICER	Abate Process 5 Hrs	0.33	\$27.45	15	\$412
BUILDING INSPECTION	CODE ENF OFFICER	Abate Insp	4.00	\$332.76	15	\$4,991
		TYPE SUBTOTAL	4.33	\$360.21		\$5,403
TOTALS			8.01	\$1,491.07		\$22,366

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ MEDIAN AND ISLAND MAINTENANCE		REFERENCE NO. PW-007	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining and replacing medians and parkway landscaping within the public right-of-way, not including landscape maintenance districts.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ MEDIAN AND ISLAND MAINTENANCE				REFERENCE NO. PW-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ RIGHT OF WAY CLEAN UP CHARGE		REFERENCE NO. PW-008	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Cleanup up any kind of spilled load on public right-of-way			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ RIGHT OF WAY CLEAN UP CHARGE				REFERENCE NO. PW-008		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ UTILITY STREET USAGE		REFERENCE NO. PW-009	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing the use of street right-of-way for utility poles, lines, fitting, underground cabling and appurtenances.			
CURRENT FEE STRUCTURE See franchise agreement			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ UTILITY STREET USAGE				REFERENCE NO. PW-009		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ SEWER UTILITY STREET USAGE		REFERENCE NO. PW-010	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing the use of street right-of-way for underground piping.			
CURRENT FEE STRUCTURE See SKF franchise agreement			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ SEWER UTILITY STREET USAGE				REFERENCE NO. PW-010		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ GARBAGE UTILITY STREET USAGE		REFERENCE NO. PW-011	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing the use of street right-of-way for refuse trucks.			
CURRENT FEE STRUCTURE 10% franchise fee charged on gross garbage billing			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service is not part of fee study			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ GARBAGE UTILITY STREET USAGE				REFERENCE NO. PW-011		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ ALLEY MAINTENANCE		REFERENCE NO. PW-012	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining alleys on double-fronting lots.			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ ALLEY MAINTENANCE				REFERENCE NO. PW-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE STREET TREE MAINTENANCE		REFERENCE NO. PW-013	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE TREE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining and replacing trees in the public right-of-way			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost using fully burdened rate			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STREET TREE MAINTENANCE				REFERENCE NO. PW-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ STREET LIGHT MAINTENANCE		REFERENCE NO. PW-014	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Repairing and maintaining city owned street lights			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ STREET LIGHT MAINTENANCE				REFERENCE NO. PW-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ TRAFFIC SIGNAL MAINTENANCE		REFERENCE NO. PW-015	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Repairing and maintaining City traffic signals			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ TRAFFIC SIGNAL MAINTENANCE				REFERENCE NO. PW-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ PARKING LOT MAINTENANCE		REFERENCE NO. PW-016	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Maintaining and providing improvements to municipal parking lots			
CURRENT FEE STRUCTURE Actual cost using fully burdened rate			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

July 21, 2021

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ PARKING LOT MAINTENANCE				REFERENCE NO. PW-016		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
TOTALS			0.00	\$0.00		\$0

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE SWIMMING POOL DRAINAGE PERMIT		REFERENCE NO. PW-017	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE All swimming pool and hot tub owners are required to obtain a City Permit before draining these water features.			
CURRENT FEE STRUCTURE \$60 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$60.00	TOTAL REVENUE:	\$60
UNIT COST:	\$56.00	TOTAL COST:	\$56
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$4.00 </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$4 </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	107.14%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$55 per permit			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SWIMMING POOL DRAINAGE PERMIT				REFERENCE NO. PW-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ENGINEERING	ADMIN ASST		0.25	\$17.37	1	\$17
PW - PARKS	MAINT WORKER 2		0.50	\$39.04	1	\$39
		TYPE SUBTOTAL	0.75	\$56.41		\$56
		TOTALS	0.75	\$56.00		\$56

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE DAMAGE TO CITY PROPERTY		REFERENCE NO. PW-018	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE INCIDENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Fee assessment based on damage to city property.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate with plus actual costs of materials and services			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE DAMAGE TO CITY PROPERTY				REFERENCE NO. PW-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE TEMPORARY ENCROACHMENT PERMIT		REFERENCE NO. PW-019	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Permit and inspection of a temporary encroachment (storage pod, portable restrooms, moving van, crane, etc.) in the public right-of-way.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$64.00	TOTAL COST:	\$64
UNIT PROFIT (SUBSIDY):	\$(64.00)	TOTAL PROFIT (SUBSIDY):	\$(64)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$65 per permit			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TEMPORARY ENCROACHMENT PERMIT				REFERENCE NO. PW-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - PARKS	PUBLIC WORKS DIRECTOR		0.50	\$63.69	1	\$64
		TYPE SUBTOTAL	0.50	\$63.69		\$64
		TOTALS	0.50	\$64.00		\$64

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BANNER HANGING		REFERENCE NO. PW-020	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Staff installing and removal of banner			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$396.00	TOTAL COST:	\$396
UNIT PROFIT (SUBSIDY):	\$(396.00)	TOTAL PROFIT (SUBSIDY):	\$(396)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$395 per event			

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COST DETAIL WORKSHEET
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SERVICE BANNER HANGING				REFERENCE NO. PW-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - PARKS	MAINT WORKER 1		6.00	\$396.06	1	\$396
		TYPE SUBTOTAL	6.00	\$396.06		\$396
		TOTALS	6.00	\$396.00		\$396

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE LIGHT POLE BANNERS		REFERENCE NO. PW-021	
PRIMARY DEPARTMENT PUBLIC WORKS	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Staff installing and removal of banners on approximately 100 light poles.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$264.00	TOTAL COST:	\$264
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(264.00) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(264) </div>
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$265 per event			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE LIGHT POLE BANNERS				REFERENCE NO. PW-021		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - PARKS	MAINT WORKER 1		4.00	\$264.04	1	\$264
		TYPE SUBTOTAL	4.00	\$264.04		\$264
		TOTALS	4.00	\$264.00		\$264

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADULT SPORTS PROGRAMS		REFERENCE NO. RE-001	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE TEAM	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Operation of adult sports activities within the community.			
CURRENT FEE STRUCTURE \$400 per team - Co-ed Softball \$460 per team - Men's Softball \$400 per team - Men's Basketball \$145 per team - Co-ed Volleyball			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$400.00	TOTAL REVENUE:	\$4,800
UNIT COST:	\$503.00	TOTAL COST:	\$6,036
UNIT PROFIT (SUBSIDY):	\$(103.00)	TOTAL PROFIT (SUBSIDY):	\$(1,236)
TOTAL UNITS:	12	PCT. COST RECOVERY:	79.52%
SUGGESTED FEE FOR COST RECOVERY OF: 89% \$450 per team - Co-ed Softball			

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COST DETAIL WORKSHEET
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SERVICE ADULT SPORTS PROGRAMS				REFERENCE NO. RE-001		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	PART TIME STAFF	40 Hrs/Yr	4.00	\$100.59	12	\$1,207
REC - SPORTS	PART TIME STAFF	Ballfield Prep	3.50	\$88.06	12	\$1,057
REC - SPORTS	RECREATION COORD	16 Hrs/Yr	1.33	\$89.32	12	\$1,072
REC - SPORTS		Officials	0.00	\$225.00	12	\$2,700
		TYPE SUBTOTAL	8.83	\$502.97		\$6,036
TOTALS			8.83	\$503.00		\$6,036

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE YOUTH SPORTS PROGRAMS		REFERENCE NO. RE-002	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Operation of youth sports activities within the community.			
CURRENT FEE STRUCTURE \$50 per participant - T-ball \$40 per participant - Girls Softball \$40 per participant - Youth Basketball \$30 per participant - Basketball Clinic			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$50.00	TOTAL REVENUE:	\$5,000
UNIT COST:	\$54.32	TOTAL COST:	\$5,432
UNIT PROFIT (SUBSIDY):	\$(4.32)	TOTAL PROFIT (SUBSIDY):	\$(432)
TOTAL UNITS:	100	PCT. COST RECOVERY:	92.05%
SUGGESTED FEE FOR COST RECOVERY OF: 92% \$50 per participant - T-ball			

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COST DETAIL WORKSHEET
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SERVICE YOUTH SPORTS PROGRAMS				REFERENCE NO. RE-002		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 100		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	PART TIME STAFF	60 Hrs/Yr	0.60	\$15.10	100	\$1,510
REC - SPORTS	PART TIME STAFF	Ballfield Prep	0.60	\$15.10	100	\$1,510
REC - SPORTS	RECREATION COORD	36 Hrs/Yr	0.36	\$24.12	100	\$2,412
		TYPE SUBTOTAL	1.56	\$54.32		\$5,432
		TOTALS	1.56	\$54.32		\$5,432

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE r/ YOUTH CENTER SERVICES		REFERENCE NO. RE-003	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing youth center services to the community such as the Salazar Center and the Weed and Seed Center.			
CURRENT FEE STRUCTURE No charge			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service not a user fee			

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COST DETAIL WORKSHEET
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SERVICE r/ YOUTH CENTER SERVICES				REFERENCE NO. RE-003		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ADULT PRIVATE BALL FIELD USAGE		REFERENCE NO. RE-004	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE DAY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Usage of the City's ballfields and soccer fields by adult organizations or community groups.			
CURRENT FEE STRUCTURE \$30 - Administration charge \$35 - Field preparation \$70/day - Field use			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$135.00		TOTAL REVENUE: \$1,350	
UNIT COST: \$153.90		TOTAL COST: \$1,539	
UNIT PROFIT (SUBSIDY): \$(18.90)		TOTAL PROFIT (SUBSIDY): \$(189)	
TOTAL UNITS: 10		PCT. COST RECOVERY: 87.72%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$35 - Administration charge \$50 - Field preparation \$70/day - Field use			

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COST DETAIL WORKSHEET
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SERVICE ADULT PRIVATE BALL FIELD USAGE				REFERENCE NO. RE-004		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	PART TIME STAFF	Field Prep/Maint	2.00	\$50.32	10	\$503
REC - SPORTS	RECREATION COORD	Processing	0.50	\$33.58	10	\$336
GENL - NON DEPT		Field Use/Day	0.00	\$70.00	10	\$700
		TYPE SUBTOTAL	2.50	\$153.90		\$1,539
TOTALS			2.50	\$153.90		\$1,539

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE YOUTH PRIVATE BALL FIELD USAGE		REFERENCE NO. RE-005	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE ORGANIZATION	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Usage of the City's ballfields and soccer fields by youth organizations and community groups.			
CURRENT FEE STRUCTURE \$400 per youth organization			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$400.00	TOTAL REVENUE:	\$3,600
UNIT COST:	\$679.78	TOTAL COST:	\$6,118
UNIT PROFIT (SUBSIDY):	\$(279.78)	TOTAL PROFIT (SUBSIDY):	\$(2,518)
TOTAL UNITS:	9	PCT. COST RECOVERY:	58.84%
SUGGESTED FEE FOR COST RECOVERY OF: 59% \$400 per youth organization Per City Council Action on November 17, 2014 and 2018			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE YOUTH PRIVATE BALL FIELD USAGE				REFERENCE NO. RE-005		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 9		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	COMM SVCS DIRECTOR	40 Hrs/Yr	4.45	\$605.19	9	\$5,447
REC - SPORTS	RECREATION COORD	10 Hrs/Yr	1.11	\$74.55	9	\$671
		TYPE SUBTOTAL	5.56	\$679.74		\$6,118
TOTALS			5.56	\$679.78		\$6,118

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE BALL FIELD LIGHTING RENTAL		REFERENCE NO. RE-006	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE HOUR	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Usage of the City's ballfield lighting system at night by various adult organizations or community groups.			
CURRENT FEE STRUCTURE \$30 per hour with a 2 hour minimum \$5 administration fee per rental			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$65.00	TOTAL REVENUE:	\$2,600
UNIT COST:	\$76.80	TOTAL COST:	\$3,072
UNIT PROFIT (SUBSIDY):	\$(11.80)	TOTAL PROFIT (SUBSIDY):	\$(472)
TOTAL UNITS:	40	PCT. COST RECOVERY:	84.64%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$30 per hour with a 2 hour minimum \$15 administration fee per rental			

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COST DETAIL WORKSHEET
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SERVICE BALL FIELD LIGHTING RENTAL				REFERENCE NO. RE-006		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 40		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	RECREATION COORD	Setup	0.25	\$16.79	40	\$672
PW - PARKS		Lights 2 Hr	0.00	\$60.00	40	\$2,400
		TYPE SUBTOTAL	0.25	\$76.79		\$3,072
TOTALS			0.25	\$76.80		\$3,072

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE PARK RENTAL		REFERENCE NO. RE-007	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE DAY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Usage of the City's parks by various organizations or community groups.			
CURRENT FEE STRUCTURE Residents - \$100 per day Non-residents - \$145 per day			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$122.50		TOTAL REVENUE: \$1,225	
UNIT COST: \$820.10		TOTAL COST: \$8,201	
UNIT PROFIT (SUBSIDY): <u>\$(697.60)</u>		TOTAL PROFIT (SUBSIDY): <u>\$(6,976)</u>	
TOTAL UNITS: 10		PCT. COST RECOVERY: 14.94%	
SUGGESTED FEE FOR COST RECOVERY OF: 40% Residents \$200/day - 200 or less participants \$350/day - Over 200 participants Non-Residents \$300/day - 200 or less participants \$500/day - Over 200 participants Plus facility attendant if needed			

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COST DETAIL WORKSHEET
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SERVICE PARK RENTAL				REFERENCE NO. RE-007		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 10		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CULTURAL ARTS	RECREATION COORD	20 Hrs/Yr	2.00	\$138.90	10	\$1,389
REC - SPORTS	COMM SVCS DIRECTOR	50 Hrs/Yr	5.01	\$681.18	10	\$6,812
		TYPE SUBTOTAL	7.00	\$820.08		\$8,201
		TOTALS	7.00	\$820.10		\$8,201

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE PICNIC SHELTER RENTAL		REFERENCE NO. RE-008	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE DAY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Exclusive usage of the City's picnic shelter by various individuals, organization or community groups.			
CURRENT FEE STRUCTURE \$40/day - Residents \$75/day - Non Residents \$ 5/day - Electricity use with a bounce house			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$43.27	TOTAL REVENUE:	\$4,500
UNIT COST:	\$89.12	TOTAL COST:	\$9,268
UNIT PROFIT (SUBSIDY):	\$(45.85)	TOTAL PROFIT (SUBSIDY):	\$(4,768)
TOTAL UNITS:	104	PCT. COST RECOVERY:	48.55%
SUGGESTED FEE FOR COST RECOVERY OF: 50% \$45/day - Small shelter \$85/day - Large shelter \$10/day - Electricity access plus any County fees			

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COST DETAIL WORKSHEET
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SERVICE PICNIC SHELTER RENTAL				REFERENCE NO. RE-008		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 104		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	COMM SVCS DIRECTOR	10 Hrs/Yr	0.10	\$13.13	104	\$1,366
REC - SPORTS	PART TIME STAFF		0.10	\$2.42	104	\$252
PW - PARKS		Shelter Depreciation	0.00	\$72.60	104	\$7,550
		TYPE SUBTOTAL	0.19	\$88.15		\$9,168
PW - PARKS		Electricity	0.00	\$10.00	10	\$100
		TYPE SUBTOTAL	0.00	\$10.00		\$100
TOTALS			0.19	\$89.12		\$9,268

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE CHILDREN'S PERFORMING ARTS CLASSES		REFERENCE NO. RE-009	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE CLASS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing dramatic arts activities to the community.			
CURRENT FEE STRUCTURE \$50/participant - Cool Kids \$40/participant - Cool Kid Prelude \$25/participant - Theater Workshop \$2.50/ticket - Children under 12			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$28,000.00	TOTAL REVENUE:	\$28,000
UNIT COST:	\$77,966.00	TOTAL COST:	\$77,966
UNIT PROFIT (SUBSIDY):	\$(49,966.00)	TOTAL PROFIT (SUBSIDY):	\$(49,966)
TOTAL UNITS:	1	PCT. COST RECOVERY:	35.91%
SUGGESTED FEE FOR COST RECOVERY OF: 36% \$50/participant - Cool Kids \$40/participant - Cool Kid Prelude \$25/participant - Theater Workshop \$2.50/ticket - Children under 12			

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SERVICE CHILDREN'S PERFORMING ARTS CLASSES				REFERENCE NO. RE-009		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CULTURAL ARTS	ART CENTER COORD	.5 Fte	808.50	\$65,763.39	1	\$65,763
CULTURAL ARTS	PART TIME STAFF	234 Hrs/Yr	234.05	\$6,202.33	1	\$6,202
CULTURAL ARTS		Playright	0.00	\$1,000.00	1	\$1,000
CULTURAL ARTS		Supplies	0.00	\$5,000.00	1	\$5,000
		TYPE SUBTOTAL	1,042.55	\$77,965.72		\$77,966
TOTALS			1,042.55	\$77,966.00		\$77,966

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE r/ SWIMMING RECREATIONAL		REFERENCE NO. RE-010	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing aquatic activities to the community.			
CURRENT FEE STRUCTURE \$1.25 Children (12 and under) \$1.50 Adult (13 and over)			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$0.00		TOTAL COST: \$0	
UNIT PROFIT (SUBSIDY): \$0.00		TOTAL PROFIT (SUBSIDY): \$0	
TOTAL UNITS: 0		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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SERVICE r/ SWIMMING RECREATIONAL				REFERENCE NO. RE-010		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE r/ SWIMMING LESSONS		REFERENCE NO. RE-011	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE LESSON	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing aquatic activities to the community in the form of swimming lessons.			
CURRENT FEE STRUCTURE No fee structure at this time			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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COST DETAIL WORKSHEET
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SERVICE r/ SWIMMING LESSONS				REFERENCE NO. RE-011		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

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SERVICE r/ SWIMMING POOL RENTAL		REFERENCE NO. RE-012	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE DAY	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Providing swimming pool rental service at the request of a private party.			
CURRENT FEE STRUCTURE No fee structure at this time			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Remove. Service no longer provided			

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COST DETAIL WORKSHEET
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SERVICE r/ SWIMMING POOL RENTAL				REFERENCE NO. RE-012		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

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REVENUE AND COST SUMMARY WORKSHEET
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SERVICE BOOTH SPACE RENTAL		REFERENCE NO. RE-013	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE SPACE	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rental of booth space for use at a community event.			
CURRENT FEE STRUCTURE \$75 per booth plus any County inspection fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$75.00	TOTAL REVENUE:	\$1,500
UNIT COST:	\$100.00	TOTAL COST:	\$2,000
UNIT PROFIT (SUBSIDY):	\$(25.00)	TOTAL PROFIT (SUBSIDY):	\$(500)
TOTAL UNITS:	20	PCT. COST RECOVERY:	75.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$100 per booth plus any County inspection fees			

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SERVICE BOOTH SPACE RENTAL				REFERENCE NO. RE-013		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 20		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
GENL - NON DEPT		Booth	0.00	\$100.00	20	\$2,000
		TYPE SUBTOTAL	0.00	\$100.00		\$2,000
		TOTALS	0.00	\$100.00		\$2,000

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE PIONEER VILLAGE RENTAL		REFERENCE NO. RE-014	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE HOUR	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Renting of Pioneer Village building and facilities for a private event.			
CURRENT FEE STRUCTURE 1-100 attendees - \$150 first 5 hours + \$30/hr ea addl 101-200 attendees - \$250 first 5 hours + \$50/hr ea addl 201-300 attendees - \$350 first 5 hours + \$70/hr ea addl 301-400 attendees - \$500 first 5 hours + \$90/hr ea addl			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$260.00		TOTAL REVENUE: \$26,000	
UNIT COST: \$691.70		TOTAL COST: \$69,170	
UNIT PROFIT (SUBSIDY): \$(431.70)		TOTAL PROFIT (SUBSIDY): \$(43,170)	
TOTAL UNITS: 100		PCT. COST RECOVERY: 37.59%	
SUGGESTED FEE FOR COST RECOVERY OF: 50% 1-100 attendees - \$200 first 5 hours + \$30/hr ea addl 101-200 attendees - \$300 first 5 hours + \$50/hr ea addl 201-300 attendees - \$400 first 5 hours + \$70/hr ea addl 301-400 attendees - \$550 first 5 hours + \$90/hr ea addl			

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SERVICE PIONEER VILLAGE RENTAL				REFERENCE NO. RE-014		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 100		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PIONEER VILL - RECR	COMM SVCS DIRECTOR	.05 Fte	0.81	\$157.71	100	\$15,771
PIONEER VILL - RECR		Utilities	0.00	\$229.19	100	\$22,919
PIONEER VILL - RECR		Program Expenses	0.00	\$304.80	100	\$30,480
		TYPE SUBTOTAL	0.81	\$691.70		\$69,170
TOTALS			0.81	\$691.70		\$69,170

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SERVICE r/ SALAZAR CENTER RENTAL		REFERENCE NO. RE-015	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rental of Salazar Center to organizations or private individuals.			
CURRENT FEE STRUCTURE See Arts Center rental schedule			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	0	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 35% Remove. Service no longer provided			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE r/ SALAZAR CENTER RENTAL				REFERENCE NO. RE-015		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 0		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ARTS CENTER RENTAL		REFERENCE NO. RE-016A	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rental of Arts Center to organizations or private individuals.			
CURRENT FEE STRUCTURE \$350 per 3-4 hour show/event \$500 per 4-8 hour show/event \$250 non-refundable deposit two months in advance to secure event date \$250 cleaning/ damage refundable deposit Fully burdened rate for staff if required for cleaning or event staffing			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$258.33		TOTAL REVENUE: \$6,200	
UNIT COST: \$1,007.04		TOTAL COST: \$24,169	
UNIT PROFIT (SUBSIDY): \$(748.71)		TOTAL PROFIT (SUBSIDY): \$(17,969)	
TOTAL UNITS: 24		PCT. COST RECOVERY: 25.65%	
SUGGESTED FEE FOR COST RECOVERY OF: 50% \$500 per 4 hour show/event, plus staff time at event \$100 each additional hour, plus staff time at event \$250 non-refundable deposit two months in advance to secure event date \$250 refundable cleaning/ damage deposit Fully burdened rate for staff if required for cleaning			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ARTS CENTER RENTAL				REFERENCE NO. RE-016A		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 24		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CULTURAL ARTS	COMM SVCS DIRECTOR	10 Hrs/Yr	0.42	\$59.06	24	\$1,417
CULTURAL ARTS	PART TIME STAFF	Prep/Setup	4.00	\$106.00	24	\$2,544
CULTURAL ARTS	ART CENTER COORD	Prep/Setup	4.00	\$368.00	24	\$8,832
		TYPE SUBTOTAL	8.42	\$533.06		\$12,793
CULTURAL ARTS	PART TIME STAFF	At Event	4.00	\$106.00	24	\$2,544
CULTURAL ARTS	ART CENTER COORD	At Event	4.00	\$368.00	24	\$8,832
		TYPE SUBTOTAL	8.00	\$474.00		\$11,376
TOTALS			16.42	\$1,007.04		\$24,169

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE ARTS CENTER ENTERPRISE FUND		REFERENCE NO. RE-016B	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE UNIT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Fund 605-Cultural Arts FY2020-21 Budgeted Revenues in the amount of \$127,500 excludes rental of art center revenues.			
CURRENT FEE STRUCTURE			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$127,500.00	TOTAL REVENUE:	\$127,500
UNIT COST:	\$201,331.00	TOTAL COST:	\$201,331
UNIT PROFIT (SUBSIDY):	\$(73,831.00)	TOTAL PROFIT (SUBSIDY):	\$(73,831)
TOTAL UNITS:	1	PCT. COST RECOVERY:	63.33%
SUGGESTED FEE FOR COST RECOVERY OF: 63%			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE				REFERENCE NO.		
ARTS CENTER ENTERPRISE FUND				RE-016B		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CULTURAL ARTS	PART TIME STAFF	Balance	943.95	\$25,014.68	1	\$25,015
CULTURAL ARTS	ART CENTER COORD	Bal Of .5 Fte	610.00	\$56,120.00	1	\$56,120
CULTURAL ARTS	OVERTIME		4.00	\$188.36	1	\$188
CULTURAL ARTS		ISF Charges	0.00	\$30,754.00	1	\$30,754
CULTURAL ARTS		Utilities	0.00	\$21,356.00	1	\$21,356
CULTURAL ARTS		Program Expenses	0.00	\$67,898.00	1	\$67,898
		TYPE SUBTOTAL	1,557.95	\$201,331.04		\$201,331
TOTALS			1,557.95	\$201,331.00		\$201,331

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE CITY RECREATION CLASS FEE		REFERENCE NO. RE-017	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE CLASS	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Various recreation classes provided for the public. These may include art lessons, physical fitness, dog training or any other such event as requested by the public.			
CURRENT FEE STRUCTURE Actual cost using fully burdened hourly rate plus cost of class materials.			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Actual cost plus cost of class materials			

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**CITY OF SELMA
COST DETAIL WORKSHEET
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SERVICE CITY RECREATION CLASS FEE				REFERENCE NO. RE-017		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21

SERVICE SENIOR CENTER RENTAL		REFERENCE NO. RE-018	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Rental of Senior Center to organizations or private individuals.			
CURRENT FEE STRUCTURE Selma Youth Organizations - No Charge Selma Non Profit Organizations - \$12/hr Selma Individual Resident - \$15/hr Non-resident - \$20/hr Kitchen (min 3 hours) - \$10/hr Facility Attendant - \$15/hr Administrative Fee - \$20			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$240.00		TOTAL REVENUE: \$480	
UNIT COST: \$238.50		TOTAL COST: \$477	
UNIT PROFIT (SUBSIDY): \$1.50		TOTAL PROFIT (SUBSIDY): \$3	
TOTAL UNITS: 2		PCT. COST RECOVERY: 100.63%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$240 per event			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SENIOR CENTER RENTAL				REFERENCE NO. RE-018		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SENIOR CITIZENS	RECREATION COORD		1.00	\$80.89	2	\$162
SENIOR CTR - NUTRITIC COMM SVCS	DIRECTOR		1.00	\$157.59	2	\$315
		TYPE SUBTOTAL	2.00	\$238.48		\$477
		TOTALS	2.00	\$238.50		\$477

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE RISERS (AT ART CENTER)		REFERENCE NO. RE-019	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Request to clear, store and reassemble Art Center risers for an event			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$408.50	TOTAL COST:	\$817
UNIT PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(408.50) </div>	TOTAL PROFIT (SUBSIDY):	<div style="border-top: 1px solid black; border-bottom: 3px double black;"> \$(817) </div>
TOTAL UNITS:	2	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 51% \$410 per event			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE RISERS (AT ART CENTER)				REFERENCE NO. RE-019		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 2		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CULTURAL ARTS	PART TIME STAFF	Clear/Store	2.50	\$66.25	2	\$133
CULTURAL ARTS	ART CENTER COORD	Clear/Store	1.50	\$138.00	2	\$276
		TYPE SUBTOTAL	4.00	\$204.25		\$409
CULTURAL ARTS	PART TIME STAFF	Reassemble	2.50	\$66.25	2	\$133
CULTURAL ARTS	ART CENTER COORD	Reassemble	1.50	\$138.00	2	\$276
		TYPE SUBTOTAL	4.00	\$204.25		\$409
TOTALS			8.00	\$408.50		\$817

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE LIABILITY OF ALCOHOL		REFERENCE NO. RE-020	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE EVENT	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Processing alcohol use permit at city parks and venues.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$114.00	TOTAL COST:	\$114
UNIT PROFIT (SUBSIDY):	\$(114.00)	TOTAL PROFIT (SUBSIDY):	\$(114)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$115 per event plus ABC license			

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**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LIABILITY OF ALCOHOL				REFERENCE NO. RE-020		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
REC - SPORTS	COMM SVCS DIRECTOR	Blend	0.50	\$68.05	1	\$68
CULTURAL ARTS	ART CENTER COORD	Blend	0.50	\$46.00	1	\$46
TYPE SUBTOTAL			1.00	\$114.05		\$114
TOTALS			1.00	\$114.00		\$114

**CITY OF SELMA
REVENUE AND COST SUMMARY WORKSHEET
FY 2020-21**

SERVICE RECREATION STAFF TIME		REFERENCE NO. RE-021	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE HOUR	SERVICE RECIPIENT	
DESCRIPTION OF SERVICE Additional staff time charge necessary events at city parks and venues by organizations and individuals.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$0.00	TOTAL COST:	\$0
UNIT PROFIT (SUBSIDY):	\$0.00	TOTAL PROFIT (SUBSIDY):	\$0
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Fully burdened rate for all staff involved			

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COST DETAIL WORKSHEET
FY 2020-21**

SERVICE RECREATION STAFF TIME				REFERENCE NO. RE-021		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
			0.00	\$0.00	0	\$0
		TYPE SUBTOTAL	0.00	\$0.00		\$0
		TOTALS	0.00	\$0.00		\$0

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APPENDIX C – TAX SUPPORTED SERVICES COST DETAIL SHEETS

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE POLICE SERVICES				REFERENCE NO. TAX-01		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD SUPPORT	OVERTIME		2,000.00	\$87,100.00	1	\$87,100
PD SUPPORT	PROPERTY/EVIDENCE TECH		1,616.25	\$126,730.14	1	\$126,730
PD SUPPORT	POLICE OFFICER	4 Fte	6,014.75	\$669,381.35	1	\$669,381
PD SUPPORT	SAFETY DISPATCHER 1		9,614.45	\$729,736.69	1	\$729,737
PD SUPPORT	SAFETY DISPATCHER 3		1,617.00	\$143,460.24	1	\$143,460
PD SUPPORT		Program Expenses	0.00	\$165,650.00	1	\$165,650
PD FIELD OPS	COMM SVCS OFFICER	2 Fte	3,164.53	\$222,244.97	1	\$222,245
PD FIELD OPS	OVERTIME		2,000.00	\$84,740.00	1	\$84,740
PD FIELD OPS	POLICE OFFICER	21 Fte	33,957.00	\$3,348,839.34	1	\$3,348,839
PD FIELD OPS	POLICE SERGEANT	4 Fte	6,468.00	\$966,448.56	1	\$966,449
PD FIELD OPS		Program Expenses	0.00	\$23,570.00	1	\$23,570
ACT PROG - PD SUPPOI	POLICE OFFICER	1 Fte	1,617.00	\$112,365.33	1	\$112,365
MEAS S - PD SUPPORT	OVERTIME		2,000.00	\$2,220.00	1	\$2,220
MEAS S - PD FIELD OPS	OVERTIME		2,000.00	\$1,700.00	1	\$1,700
MEAS S - PD FIELD OPS	POLICE OFFICER	2 Fte	3,234.00	\$232,039.50	1	\$232,040
		TYPE SUBTOTAL	75,302.98	\$6,916,226.12		\$6,916,226
TOTALS			75,302.98	\$6,916,226.00		\$6,916,226

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FIRE SERVICES				REFERENCE NO. TAX-02		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
FIRE ADMIN		Program Expenses	0.00	\$7,352.00	1	\$7,352
FIRE OPS	FIRE CAPT	Balance	5,244.20	\$572,194.42	1	\$572,194
FIRE OPS	FIRE ENGINEER	Balance	9,632.00	\$889,226.24	1	\$889,226
FIRE OPS	FIREFIGHTER	Balance	23,805.01	\$1,618,264.34	1	\$1,618,264
FIRE OPS	OVERTIME	Balance	2,000.00	\$66,180.00	1	\$66,180
FIRE OPS		Program Expenses	0.00	\$14,013.00	1	\$14,013
FIRE PREVENTION	FIRE MARSHAL	Balance	258.50	\$42,753.33	1	\$42,753
FIRE PREVENTION	OVERTIME		2,000.00	\$5,080.00	1	\$5,080
FIRE PREVENTION		Program Expenses	0.00	\$3,015.00	1	\$3,015
MEAS S - FIRE ADMIN		Program Expenses	0.00	\$23,500.00	1	\$23,500
MEAS S - FIRE OPS		Program Expenses	0.00	\$15,000.00	1	\$15,000
		TYPE SUBTOTAL	42,939.71	\$3,256,578.33		\$3,256,578
TOTALS			42,939.71	\$3,256,578.00		\$3,256,578

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE STREET MAINTENANCE				REFERENCE NO. TAX-03		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - STREETS	ADMIN ASST	.5 Fte	808.50	\$70,921.62	1	\$70,922
PW - STREETS	MAINT WORKER 1	1 Fte	1,617.00	\$117,960.15	1	\$117,960
PW - STREETS	MAINT WORKER 2	1 Fte	1,617.00	\$123,846.03	1	\$123,846
PW - STREETS	MAINT WORKER 3	1 Fte	1,617.00	\$156,169.86	1	\$156,170
PW - STREETS		Program Expenses	0.00	\$779,738.00	1	\$779,738
PW - STREETS	MAINT WORKER 1	1 FTE	1,617.00	\$89,824.35	1	\$89,824
		TYPE SUBTOTAL	7,276.50	\$1,338,460.01		\$1,338,460
TOTALS			7,276.50	\$1,338,460.00		\$1,338,460

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE TRANSIT SERVICES				REFERENCE NO. TAX-04		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
TRANSIT SVCS	OVERTIME		2,000.00	\$420.00	1	\$420
TRANSIT SVCS	PART TIME STAFF		1,840.00	\$36,616.00	1	\$36,616
TRANSIT SVCS	TRANSIT FLEET SVCS COORD	1 Fte	1,617.00	\$149,766.54	1	\$149,767
TRANSIT SVCS	TRANSIT MECHANIC 3	2 Fte	3,234.00	\$257,814.48	1	\$257,814
TRANSIT SVCS	TRANSIT MAINT MANAGER	1 Fte	1,617.00	\$158,530.68	1	\$158,531
TRANSIT SVCS	TRANSIT SHUTTLE DRIVER	3 Fte	4,851.00	\$225,377.46	1	\$225,377
TRANSIT SVCS		Program Expenses	0.00	\$284,020.00	1	\$284,020
		TYPE SUBTOTAL	15,159.00	\$1,112,545.16		\$1,112,545
TOTALS			15,159.00	\$1,112,545.00		\$1,112,545

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE PARK MAINTENANCE				REFERENCE NO. TAX-05		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW - PARKS	ADMIN ASST	.25 Fte	404.25	\$33,027.23	1	\$33,027
PW - PARKS	MAINT WORKER 1	5 Fte	8,035.00	\$530,390.51	1	\$530,391
PW - PARKS	MAINT WORKER 2	1 Fte	1,614.50	\$126,044.02	1	\$126,044
PW - PARKS	MAINT WORKER 3	1 Fte	1,617.00	\$142,037.28	1	\$142,037
PW - PARKS	OVERTIME		2,000.00	\$9,220.00	1	\$9,220
PW - PARKS		Program Expenses	0.00	\$218,965.00	1	\$218,965
		TYPE SUBTOTAL	13,670.75	\$1,059,684.04		\$1,059,684
TOTALS			13,670.75	\$1,059,684.00		\$1,059,684

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE RECREATION & PARKS				REFERENCE NO. TAX-06		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
RECREATION		Program Expenses	0.00	\$176,455.00	1	\$176,455
SENIOR CITIZENS	COMM SVCS DIRECTOR	.1 Fte	161.70	\$27,015.22	1	\$27,015
SENIOR CITIZENS	RECREATION COORD	.2 Fte	321.40	\$25,998.06	1	\$25,998
SENIOR CITIZENS		Program Expenses	0.00	\$46,809.00	1	\$46,809
CULTURAL ARTS	COMM SVCS DIRECTOR	.18 Fte	281.05	\$39,796.66	1	\$39,797
CULTURAL ARTS	OVERTIME		2,000.00	\$160.00	1	\$160
CULTURAL ARTS	RECREATION COORD	.15 Fte	222.59	\$15,490.04	1	\$15,490
CULTURAL ARTS		Program Expenses	0.00	\$5,400.00	1	\$5,400
SENIOR CTR - NUTRITIC	COMM SVCS DIRECTOR	.15 Fte	240.55	\$37,908.26	1	\$37,908
SENIOR CTR - NUTRITIC	RECREATION COORD	.5 Fte	808.50	\$62,011.95	1	\$62,012
SENIOR CTR - NUTRITIC		Program Expenses	0.00	\$26,334.00	1	\$26,334
REC - SPORTS	COMM SVCS DIRECTOR	.25 Fte	301.65	\$41,054.59	1	\$41,055
REC - SPORTS	RECREATION COORD	.15 Fte	165.68	\$11,127.08	1	\$11,127
REC - SPORTS		Program Expenses	0.00	\$8,749.00	1	\$8,749
		TYPE SUBTOTAL	4,503.12	\$524,308.86		\$524,309
TOTALS			4,503.12	\$524,309.00		\$524,309

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ADVANCED PLANNING				REFERENCE NO. TAX-07		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PLANNING		Prof Svcs	0.00	\$336,000.00	1	\$336,000
BUILDING INSPECTION	OVERTIME		2,000.00	\$5,320.00	1	\$5,320
ENGINEERING	ADMIN ASST		84.69	\$5,885.11	1	\$5,885
ENGINEERING		Prof Svcs	0.00	\$175,000.00	1	\$175,000
		TYPE SUBTOTAL	2,084.69	\$522,205.11		\$522,205
TOTALS			2,084.69	\$522,205.00		\$522,205

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE ECONOMIC DEVELOPMENT				REFERENCE NO. TAX-08		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
ECON DEV	ADMIN ANALYST	1 Fte	1,617.00	\$129,845.10	1	\$129,845
ECON DEV		Program Expenses	0.00	\$55,700.00	1	\$55,700
PLANNING	CONTRACT PLANNER		480.75	\$94,323.15	1	\$94,323
PLANNING	OVERTIME		2,000.00	\$7,260.00	1	\$7,260
ENGINEERING	CONTRACT ENGINEER		500.14	\$89,485.05	1	\$89,485
GENL - NON DEPT		Program Expenses	0.00	\$26,000.00	1	\$26,000
		TYPE SUBTOTAL	4,597.89	\$402,613.30		\$402,613
TOTALS			4,597.89	\$402,613.00		\$402,613

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE LIGHTING & LANDSCAPE DISTRICT				REFERENCE NO. TAX-09		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
LLD - PW - PARKS	MAINT WORKER 2	1 FTE	1,617.00	\$131,817.84	1	\$131,818
LLD - PW - PARKS	OVERTIME		2,000.00	\$6,800.00	1	\$6,800
LLD - PW - PARKS		Program Expenses	0.00	\$116,815.00	1	\$116,815
		TYPE SUBTOTAL	3,617.00	\$255,432.84		\$255,433
TOTALS			3,617.00	\$255,433.00		\$255,433

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE CODE ENFORCEMENT				REFERENCE NO. TAX-10		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
BUILDING INSPECTION	CODE ENF OFFICER	2 Fte	2,965.14	\$246,670.11	1	\$246,670
		TYPE SUBTOTAL	2,965.14	\$246,670.11		\$246,670
TOTALS			2,965.14	\$246,670.00		\$246,670

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE FLEET & EQUIPMENT MAINTENANCE				REFERENCE NO. TAX-11		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
INT SVCS - FLEET MGM	FLEET MAINT SUPV	1 FTE	1,617.00	\$197,645.91	1	\$197,646
		TYPE SUBTOTAL	1,617.00	\$197,645.91		\$197,646
		TOTALS	1,617.00	\$197,646.00		\$197,646

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE BUILDING MAINTENANCE				REFERENCE NO. TAX-12		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
INT SVCS - BLDG MAINT	CUSTODIAN	1 FTE	1,617.00	\$129,198.30	1	\$129,198
		TYPE SUBTOTAL	1,617.00	\$129,198.30		\$129,198
TOTALS			1,617.00	\$129,198.00		\$129,198

**CITY OF SELMA
COST DETAIL WORKSHEET
FY 2020-21**

SERVICE SUCCESSOR AGENCY				REFERENCE NO. TAX-13		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SA ADMIN FD - FIN - GEI ACCOUNTANT		.25 Fte	404.25	\$28,584.52	1	\$28,585
SA ADMIN FD - FIN - GEI ASST CITY MANAGER		.25 Fte	404.25	\$43,917.72	1	\$43,918
		TYPE SUBTOTAL	808.50	\$72,502.24		\$72,502
		TOTALS	808.50	\$72,502.00		\$72,502

APPENDIX D – BUILDING PLAN CHECK/INSPECTION FEE DETAILS

CURRENT BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof to and including \$1,000,000.
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof.
OTHER INSPECTIONS AND FEES:	
1) Inspections outside of normal business hours (minimum charge - 2 hours)	\$47/hour*
2) Reinspection fees assessed under provisions of Section 305.8	\$47/hour*
3) Inspections for which no fee is specifically indicated (minimum charge - one half hour)	\$47/hour*
4) Additional plan review required by changes, additions, or revisions to plans	\$47/hour*
5) For the use of outside consultants for plan checking and inspections, or both	Actual costs*

SUGGESTED BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1 to \$500	\$34.00
\$501 to \$2,000	\$34.00 for the first \$500 plus \$4.00 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 to \$25,000	\$94.00 for the first \$2,000 plus \$20.00 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$554.00 for the first \$25,000 plus \$15.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$929.00 for the first \$50,000 plus \$10.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$1,429 for the first \$100,000 plus \$8.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 to \$1,000,000	\$4,629.00 for the first \$500,000 plus \$7.00 for each additional \$1,000 or fraction thereof to and including \$1,000,000.
\$1,000,001 and up	\$8,129.00 for the first \$1,000,000 plus \$5.30 for each additional \$1,000 or fraction thereof.
OTHER INSPECTIONS AND FEES:	
1) Inspections outside of normal business hours (minimum charge - 2 hours)	\$89/hour*
2) Reinspection fees assessed under provisions of Section 305.8	\$89/hour*
3) Inspections for which no fee is specifically indicated (minimum charge - one half hour)	\$89/hour*
4) Additional plan review required by changes, additions, or revisions to plans	\$89/hour*
5) For the use of outside consultants for plan checking and inspections, or both	Actual costs*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs

ELECTRICAL PERMIT FEES

Current Suggested
Fee Fee

PERMIT ISSUANCE

1)	For the issuance of each electrical permit	\$23.50	\$34.00
2)	For the issuing of each supplemental permit for which the original permit has not been expired, been canceled, or finalized	\$7.25	\$11.00

SYSTEM FEE SCHEDULE (Note: The following do not include permit-issuance fee)

1)	New Residential Buildings		
	The following fees shall include all wiring and electrical equipment on the same premises at the same time.		
	Multifamily. For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of garages, carports and accessory buildings, per square foot (0.09m)	\$0.05	\$0.07
	Single and two family. For new single and two family residential buildings constructed at the same time and not including the area of garages, carports and accessory buildings, per square foot (0.09m)	\$0.06	\$0.08
	For other types of residential occupancies and for alterations, additions and modifications to existing residential buildings, use the Unit Fee Schedule.		
2)	Private Swimming Pools		
	For new, private in-ground swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a	\$49.50	\$72.00
3)	Carnivals and Circuses		
	Carnivals, circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.		
	For electrical generators and electrically driven rides, each	\$23.50	\$34.00
	For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$7.25	\$11.00
	For a system of area and booth lighting, each	\$7.25	\$11.00
	For permanently installed rides, booths, displays and attractions, use the Unit Fee Schedule below		
4)	Temporary Power Service		
	For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	\$23.50	\$34.00
	For temporary distribution and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc. each	\$12.30	\$18.00

ELECTRICAL PERMIT FEES

Current Suggested
Fee Fee

UNIT FEE SCHEDULE (Note: The following do not include permit-issuance fee)

1) Receptacle, Switch and Light Outlets		
For receptacle, switch, light or other outlets at which current is issued or controlled, except services, feeders and meters:		
First 20 fixtures, each	\$1.10	\$1.60
Additional fixtures, each	\$0.73	\$1.06
Note: For multi-outlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered one outlet.		
2) Lighting Fixtures		
For lighting fixtures, sockets, or other lamp-holding devices:		
First 20 fixtures, each	\$1.10	\$1.60
Additional fixtures, each	\$0.73	\$1.06
For pole or platform-mounted lighting fixtures, each	\$1.10	\$1.60
For theatrical-type lighting fixtures or assemblies, each	\$1.10	\$1.60
3) Residential Appliances		
For fixed residential appliances or receptacle outlets for same, including wall-mounted cooking tops; electrical ranges; self-contained room, console or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating, each	\$4.75	\$7.00
Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.		
4) Nonresidential Appliances		
For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (KW) or kilovolt-ampere (KVA), in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases drinking fountains; vending machines; laundry machines; or other similar types of equipment, each	\$4.75	\$7.00
5) Power Apparatus		
For motors, generators, transformers, rectifies, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows: rating in horsepower (HP), kilowatts (KW), kilovolt-amperes (KVA) or kilovolt-amperesp-reactive (KVAR):		
Up to and including 1, each	\$4.75	\$7.00
Over 1 and not over 10, each	\$12.30	\$18.00
Over 10 and not over 50, each	\$24.60	\$36.00
Over 50 and not over 100, each	\$49.50	\$72.00
Over 100, each	\$74.50	\$108.00

ELECTRICAL PERMIT FEES

Current Suggested
Fee Fee

Notes:		
a) For the equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used		
b) These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment		
6) Busways		
For trolley and plug-in-type busways, each 100 feet (30 480mm) or fraction thereof	\$7.25	\$11.00
Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.		
7) Signs, Outline Lighting and Marquees	\$24.60	\$36.00
For signs, outline lighting systems or marquees supplied from one branch circuit, each	\$4.75	\$7.00
For additional branch circuits within the same sign, outline lighting system or marquees, each		
8) Services		
For services of 600 volts or less and not over 200 amperes in rating, each	\$30.50	\$44.00
For services of 600 volts or less and over 200 amperes in rating, each	\$62.15	\$90.00
For services of 600 volts or less and over 1,000 amperes in rating, each	\$124.30	\$180.00
9) Miscellaneous Apparatus, Conduits and Conductors		
For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth	\$18.20	\$26.00
OTHER INSPECTIONS AND FEES:		
1) Inspections outside of normal business hours, per hour (minimum charge-two hours)	\$49.50	\$89.00
2) Re-inspection fees assessed under provisions of Section 305.8, per inspections	\$49.50	\$89.00
3) Inspections for which no fee is specifically indicated, per hour (minimum charge-1/2 hour)	\$49.50	\$89.00
4) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-1/2 hour)	\$49.50	\$89.00
*Or the total hourly cost of the jurisdiction, whichever is the greatest. This shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.		

MECHANICAL PERMIT FEES

Current Fee Suggested Fee

PERMIT ISSUANCE AND HEATERS

1)	For the issuance of each mechanical permit	\$23.50	\$34.00
2)	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$7.25	\$11.00

UNIT FEE SCHEDULE (Note: The following do not include permit-issuance fee)

1)	Furnaces		
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$14.80	\$21.00
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$18.20	\$26.00
	For the installation or relocation of each floor furnace, including vent	\$14.80	\$21.00
	For the installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater	\$14.80	\$21.00
2)	Appliance Vents		
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$7.25	\$11.00
3)	Repairs or additions		
	For the repair of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$13.70	\$20.00
4)	Boilers, Compressors and Absorption Systems		
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kW) or each absorption system to and including 100,000 Btu/h (29.3kW)	\$14.70	\$21.00
	For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kW) to and including 15 horsepower (52.7kW), or each absorption system over 100,000 Btu/h (29.3kW) to and including 500,000 Btu/h (146.6 kW)	\$27.15	\$39.00
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.25	\$54.00
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.45	\$80.00
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$92.65	\$134.00

MECHANICAL PERMIT FEES

Current Suggested
Fee Fee

5)	Air Handlers		\$0.00
	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	\$18.10	\$26.00
	Note: This fee does not apply to an air handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.		
	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s)	\$18.10	\$26.00

6)	Evaporative Coolers		
	For each evaporative cooler other than portable type	\$10.65	\$15.00

7)	Ventilation and Exhaust		
	For each ventilation fan connected to a single duct	\$7.25	\$11.00
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65	\$15.00
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65	\$15.00

8)	Incinerators		
	For the installation or relocation of each domestic-type incinerator	\$18.20	\$26.00
	For the installation or relocation of each commercial or industrial-type incinerator	\$14.50	\$21.00

9)	Miscellaneous		
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table	\$10.65	\$15.00

OTHER INSPECTIONS AND FEES:

1)	Inspections outside of normal business hours, per hour (minimum charge - 2 hours)*	\$49.50	\$89.00
2)	Re-inspection fees assessed under provisions of Section 305.8, per inspections*	\$49.50	\$89.00
3)	Inspections for which no fee is specifically indicated, per hour (minimum charge - 1/2 hour)*	\$49.50	\$89.00
4)	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-1/2 hour)*	\$49.50	\$89.00

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved)

PLUMBING PERMIT FEES

Current Suggested
Fee Fee

PERMIT ISSUANCE

1)	For the issuance of each plumbing permit	\$23.50	\$34.00
2)	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$7.25	\$11.00

UNIT FEE SCHEDULE (Note: The following do not include permit-issuance fee)

1)	Fixtures and Vents		
	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$9.80	\$14.00
	For repair or alteration of drainage or vent piping, each fixture	\$4.75	\$7.00
2)	Sewers, Disposal System and Interceptors		
	For each building sewer and each trailer park sewer	\$24.65	\$36.00
	For each cesspool	\$37.25	\$54.00
	For each private sewage disposal system	\$74.50	\$108.00
	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$19.90	\$29.00
	Rainwater systems-per drain (inside building)	\$9.80	\$14.00
3)	Water Piping and Water Heaters		
	For installation, alteration, or repair of water piping or water-treating equipment, or both, each	\$4.75	\$7.00
	For each water heater including vent	\$12.30	\$18.00
	For vents only, see Mechanical Permit Fees	See Mechanical Prmt Fee	
4)	Gas Piping Systems		
	For each gas piping system of one to five outlets	\$6.15	\$9.00
	For each additional outlet over five, each	\$1.10	\$2.00
5)	Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices		
	For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$14.80	\$21.00
	For atmospheric-type vacuum breakers or backflow protection devices not included in Item 1:		
	1 to 5 devices	\$12.30	\$18.00
	Over 5 devices, each	\$2.25	\$3.00
	For each backflow protection device other than atmospheric vacuum breakers:		
	2 inches (50.8 mm) and smaller	\$12.30	\$18.00
	Over 2 inches (50.8 mm)	\$24.65	\$36.00
6)	Swimming Pools		
	For each swimming pool or spa:		
	Public Pool	\$91.25	\$132.00
	Public Spa	\$60.75	\$88.00
	Private Pool	\$60.75	\$88.00
	Private Spa	\$30.25	\$44.00

PLUMBING PERMIT FEES

Current Suggested
Fee Fee

7)	Miscellaneous		
	For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code	\$9.80	\$14.00
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table	\$10.65	\$15.00

OTHER INSPECTIONS AND FEES:

1)	Inspections outside of normal business hours, per hour (minmum charge - 2 hours)*	\$49.50	\$89.00
2)	Re-inspection fees assessed under provisions of Section 305.8, per inspections*	\$49.50	\$89.00
3)	Inspections for which no fee is specifically indicated, per hour (minimum charge - 1/2 hour)*	\$49.50	\$89.00
4)	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge-1/2 hour)*	\$49.50	\$89.00

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved)

ELEVATOR PERMIT FEES

Current Suggested
Fee Fee

New Installations:			
	Passenger or freight elevator, escalator, moving walk:		
	Up to and including \$40,000 of valuation	\$89.00	\$129.00
	Plus \$ for each \$1,000 valuation over \$40,000.	\$1.65	\$2.39
Dumbwaiter or private residence elevator:			
	Up to and including \$10,000 of valuation	\$25.00	\$36.00
	Plus \$ for each \$1,000 valuation over \$10,000.	\$1.65	\$2.39
Major Alterations:			
	Fees for major alterations shall be as set forth in Building Permit Fees. Installation fees include charges for the first year's annual inspection fee and charges for electrical equipment on the conveyance side of the disconnect switch.		

APPENDIX E – AMBUANCE FEE DETAILS

**CITY OF SELMA
FIRE DEPARTMENT
AMBULANCE FEES**

Ambulance Service

1 ALS / ALS2 & 1 BLS Base

ALS 1 Base & Emergency Base	1,200.00
ALS 2 Base	1,400.00
BLS Base & Emergency Base	1,000.00
Emergency	-
Night	105.00
EKG	-
Oxygen	-
Mileage	31.00/mile
Extra Attendant	125.00
Treat / Non – Transport	150.00
First Responder	200.00
Wait time	fully burdened rate
Special Event / Standby 2 staff per hour	fully burdened rate

Contact Information



Eric Johnson
President
Tel 714-992-9027
eric@revenuecost.com



Chu Thai
Vice President
Tel 714-992-9024
chu@revenuecost.com

Company Information



Revenue & Cost Specialists
1519 E Chapman Ave, Ste C
Fullerton, CA 92831
Tel (714) 992-9020
www.revenuecost.com

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO: 5.

SUBJECT: Council request to discuss adoption of parliamentary procedures

RECOMMENDATION: As a Council request, Staff has placed the item on the agenda for discussion and direction.

DISCUSSION:

City Staff received a request from Council member Mendoza-Navarro to discuss adoption of parliamentary procedures.

Staff will be providing a verbal presentation.

/s/

08/09/2021

Ralph Jimenez, Interim City Manager

Date

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO:

6.

SUBJECT: Council request to discuss the 2018 Fresno County Rural Transit Agency Property Purchase APN 390-190-15S

RECOMMENDATION: As a Council request, Staff has placed the item on the agenda for discussion and direction.

DISCUSSION:

City Staff received a request from Mayor Robertson to discuss the 2018 Fresno County Rural Transit Agency Property Purchase APN 390-190-15S.

Staff will be providing a verbal presentation.

/s/

08/09/2021

Ralph Jimenez, Interim City Manager

Date

**CITY MANAGER'S/STAFF'S REPORT
CITY COUNCIL MEETING:**

August 16, 2021

ITEM NO: 7.

SUBJECT: Consideration of a Resolution approving a request to enter into an Agreement with RRM Design, Inc. for Professional Architectural and Engineering Services on the Rockwell Pond Park Project.

DISCUSSION: A Request for Qualifications (RFQ) was sent out for Professional Architectural and Engineering Services for the Rockwell Pond Park Project. Staff received seven RFQ's for consideration.

From the review of the proposals, experience and references, RRM Design, LPA and The HLA Group were selected to be interviewed. (The HLA Group called to cancel their interview due to the number of projects the firm currently had in process). Isaac Moreno, Assistant City Manager/Finance Director, Mikal Kirchner, Recreation and Community Services Director, Shane Ferrell, Public Works Director, Fernando Santillan, Community Development Director and Jerry Avalos, Vanir Construction our Project Management firm interviewed RRM and LPA.

Based on the review and information gathered from the proposals and interview process, staff is recommending RRM Design. The Rockwell Park Project is receiving \$4,416,000.00 in grant funds to complete a 28-acre park. Professional Architectural and Engineering Services is inaugural part of the park project. RRM following negotiations with the City has agreed upon \$727,500.00 for their services.

The Professional Architectural and Engineering Services is the next key step in the development of the park. During the design phase there will be opportunities for the Community to provide input as well as a presentation and review at a City Council meeting. Following the design phase, the Request for Proposals (RFP) will be opened up for construction of the park.

RRM Design will be at the meeting to answer questions, and if approved, will begin their services on August 25, 2021 with the City, with a kick-off meeting scheduled for Thursday, August 19, 2021.

<u>COST:</u> (Enter cost of item to be purchased in box below)		<u>BUDGET IMPACT:</u> (Enter amount this non-budgeted item will impact this years' budget in box below -- if budgeted, enter NONE).
\$727,500.00		None.
<u>FUNDING:</u> (Enter the funding source for this item in box below -- if fund exists, enter the balance in the fund).		<u>ON-GOING COST:</u> (Enter the amount that will need to be budgeted each year in box below -- if one-time cost, enter NONE).
Funding Source: Park Grant Fund Balance:		None.

RECOMMENDATION: Approve Interim City Manager to sign and enter into agreement with RRM Design for the purpose of Professional Architectural and Engineering Services on the Rockwell Pond Park Development.

/s/
Mikal Kirchner, Director of Recreation

08/12/2021
Date

/s/
Isaac Moreno, Asst. City Manager

08/12/2021
Date

/s/
Ralph Jimenez, Interim City Manager

08/12/2021
Date

RESOLUTION NO. 2021 –

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SELMA, CALIFORNIA, APPROVING AN
AGREEMENT BETWEEN THE CITY OF SELMA AND
RRM DESIGN FOR PROFESSIONAL SERVICES ON
THE ROCKWELL POND PARK PROJECT**

WHEREAS, the City has received grant funds for the development of a 28-acre park located near Rockwell Pond; and

WHEREAS, the last park developed in Selma was Shafer Park in 1989; and

WHEREAS, the City went out for submission of Request for Qualifications (RFQ) for Professional Architectural and Engineering Services; and

WHEREAS, the City reviewed each of the RFQ proposals and conducted a review, reference checks and interviews; and

WHEREAS, the City and RRM Design desire to enter into an agreement to provide Professional Architectural and Engineering Services; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SELMA
DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The Agreement serves as a public purpose in overseeing the architectural and engineering services of the development and design of a new park.

SECTION 3. The City Council hereby approves the Interim City Manager to enter into the agreement on behalf of the City of Selma with RRM Design.

SECTION 4. RRM shall comply with the City's Municipal Code during construction and shall provide the City with all information required by City staff, including, but not limited to, the following:

1. Proof of insurance with the City named as additional insured and Letter of Endorsement.
2. Indemnification of the City.

SECTION 5. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

SECTION 6. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 16th day of August, 2021, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

Scott Robertson, Mayor

ATTEST:

Reyna Rivera, City Clerk

**AGREEMENT
FOR ARCHITECTURAL & ENGINEERING SERVICES
FOR CITY OF SELMA ROCKWELL POND PARK PROJECT**

I. INTRODUCTION

THIS AGREEMENT is entered into as of _____, between the CITY OF SELMA, referred to as CITY, and RRM Design Group a California Corporation, referred to as RRM Design Group, with reference to the following:

II. RECITALS

A. WHEREAS, the CITY has received a conditional grant award entitled Proposition 68 Statewide Park Development and Community Revitalization Program (Grant), herein incorporated by reference, for the design and construction of the Rockwell Pond Park Project.

B. WHEREAS, the CITY desires to retain RRM Design Group to provide and perform architectural, engineering, and related services in connection with the design and construction of the Rockwell Pond Park Project ("Project").

C. WHEREAS, the CITY desires RRM Design Group to design the project including Development of 28 Acre park and prepare Schematic Design Documents, Design Development Documents and Construction Documents for review and approval.

D. WHEREAS, RRM Design Group is duly licensed as an architect under the laws of the State of California and is qualified and capable of providing and performing the services, work product and its other obligations under this Agreement in accordance with the terms hereof.

ACCORDINGLY, IT IS AGREED:

III. SPECIFIC TERMS

TERM: This Agreement shall commence on the date first written above and continue unless otherwise terminated as provided in this Agreement.

SERVICES TO BE PERFORMED: RRM Design Group shall provide Services and authorized Additional Services, as more particularly enumerated in this Agreement, for and necessary to the Project, with its employees and Sub-Consultants, as identified in this section below and described in Exhibit A attached herein and incorporated herein by this reference. RRM Design Group's services hereunder shall be performed or provided as expeditiously as possible consistent with professional skill and care and in such a manner as to avoid hindrance, interruption or delay to the orderly progress and completion of Project design and

construction. The RRM Design Group shall complete the Services within the time frames and according to the tasks specified in the Schedule described below. Upon request of the CITY, the RRM Design Group shall submit for the CITY's approval a detailed schedule for the performance of the RRM Design Group's services which shall be adjusted as required as the Project proceeds, and which shall include allowances for periods of time required for the CITY's review and approval of submissions and for approvals of authorities having jurisdiction over the Project. The RRM Design Group shall consult with the CITY to coordinate RRM Design Group's detailed schedule with the Project master schedule. This detailed schedule, when approved by the CITY, shall not, except for causes beyond RRM Design Group's control and through no fault or neglect of RRM Design Group, be exceeded by RRM Design Group. RRM Design Group shall endeavor to improve upon the Project master schedule wherever possible.

1. The design services by the Consultant shall include, but are not be limited to:
 - a. Program Verification Study at the outset of design
 - b. Extensive coordination with utility agencies, other CITY consultants performing off-site improvements, including DeWolf Avenue road improvements, and development of water, sewer and power lines to the project site, and any other consultants or agencies required to attain all necessary permits to develop the park and determine connection fees.
 - c. Provide design for a 28-acre park with elements/amenities identified in CITY's funding application to the California State Parks agency, plus any other elements/amenities determined by the CITY.
 - d. Provide design a Vehicular Land Bridge – On the southern end of the park project to cross Rockwell Pond at the narrowest point south to the northeast development. Design land bridge to allow two-way vehicular traffic and pedestrian walkway on either side of the roadway. Water and sewer line will be passed underneath the roadway.
 - e. Site land survey to be provided by the CITY yet verified by the A/E as needed to ensure adherence to actual elevations, coordinates and new work.
 - f. Architectural and engineering Construction Plans and Specifications (SD, DD and CD)
 - g. Attend and present latest design at community outreach meetings (up to 2 max.) and City Council (up to 1 max.)
 - h. Attend weekly design steering committee meetings (mostly virtual) with City and Construction Manager
 - i. Responding to questions from potential Bidders
 - j. Attend weekly Owner, Architect & Contractor (OAC) Meetings during construction phase, either virtually or in-person, as necessary.
 - k. Attend special meetings in person, as necessary, during construction to address design issues.
 - l. Attend pre-bid, pre-construction, and post-construction meetings
2. Project Deliverables may include, but are not be limited to:

- a. Site land survey to be provided by the CITY yet verified by the A/E as needed to ensure adherence to actual elevations, coordinates and new work.
 - b. Schematic Design Plan Sets (100%)
 - c. Design Development Plan Sets (100%)
 - d. Construction Documents at the 50%, 95% and Final stages
 - i. At each level of design, two (2) sets of full-size and two (2) half-size sets [4 total] of plans and specifications shall be provided to the City and their consultants.
 - ii. Final Construction plans shall include three (3) full-size sets of plans, two (2) half-size (11" X 17") sets of plans, five (5) sets of specifications and special provisions, and electronic versions of each document in:
 1. Word (2017 or higher version) and,
 2. AutoCAD , as well as,
 3. Pdf versions of each document.
 - e. Comparative Cost Estimate for each phase (100% SD, 100%DD & 95% CD) in the format approved by the CITY's Construction Manager.
 - f. CITY will provide the A/E with the latest geotechnical site investigation report for their use. A/E shall perform and provide supplemental report with boring data to geotechnical soils report below structural elements (buildings, splash pad, playground, hardscape, sidewalks, paved areas, etc.) of the park.
3. Provide a Master Schedule in a format acceptable to the CITY's Construction Manager to be updated after every milestone and follows the below proposed milestone schedule. The A/E shall endeavor to reduce the time shown below and complete the project sooner.
- a. Design work shall be completed within a timely manner as to not create any delays with CITY and State Agency approvals.
 - b. CITY acknowledges that RRM Design Group cannot guarantee schedule deadlines for items of work that are not in their control, including but not limited to permitting agency review time, other CITY-retained consultants upon whom RRM Design Group's work is dependent, and scheduling of CITY meetings.

Required Deadlines:

KEY EVENTS	START DATES	COMPLETION DATES	DURATION (CALENDAR DAYS)
Program Verification & Schematic Design	8/25/21	10/19/21	55
Architect's 100% SD Design & Cost Estimate, Review & Reconciliation	10/20/21	11/16/21	27
Design Development	11/17/21	3/8/22	121
Architect's 100% DD Design &	3/9/22	4/5/22	27

Estimate, Review & Reconciliation			
Construction Documents	4/6/22	11/1/22	209
A/E 50% CD Due to City	6/3/22	6/3/22	0
A/E 95% CD Due to City	8/9/22	8/9/22	0
Architect's 95% CD Design & CITY's Cost Consultant Estimate Review & Reconciliation @ 95% CD	8/10/22	9/6/22	27
Architect Completes 100% CD & Attain Agency/Utility/AHJ Approvals	9/7/22	11/1/22	55
City Council Approval to Proceed to Bid	11/2/22	11/14/22	12
Construction Bids & Award	11/15/22	1/24/23	70
Notice to Proceed	1/25/23	2/3/23	9
Construction	2/6/23	2/5/24	365
Occupancy/Operational	2/6/24	2/27/24	22

PAYMENT FOR SERVICES AND METHOD OF PAYMENT: The CITY shall pay RRM Design Group the Firm Fixed Contract Price of **\$727,500.00** for the Services set forth in the attached **Exhibit B**, with payment in accordance with the terms hereof. The Contract Price includes RRM Design Group's fee, travel expense, telecommunications services expense, printing and reproduction expense, postage and handling expense, personnel expense, inclusive of all benefits and burdens, insurance and all other administrative or overhead associated with or arising out of performance of this Agreement. The Firm Fixed Contract Price covers all RRM Design Group's costs and expenses except as provided in this section. Services shall be invoiced in a format that is acceptable to the CITY, including a description of services rendered, the task involved, and, the rate/cost and units of such service. Each invoice shall be detailed enough to allow the CITY of SELMA Auditor to track charges to the services provided and expenses incurred in accordance with **Exhibit B**, using normal accounting procedures. The form of invoice shall be acceptable to the Auditor. Payment shall be made in accordance with the normal payment cycle of the CITY; and, CITY shall endeavor to see that payment is made within thirty (30) days following approval of an invoice by the designated Owner Representative and the Auditor. Charges which are found by the Auditor not to constitute an allowable cost shall not be paid. Payments may also be reduced or increased below of above invoiced amounts to allow for overpayments or underpayments made on preceding invoices. Expenses and other costs must be allowable under the Grant and the related state agreements the CITY has entered into.

USE OF DESIGN DOCUMENTS

Ownership. All of the RRM Design Group's work product, including instruments of service, working drawings, master plans, preliminary sketches,

architectural and engineering presentation drawings, structural and other engineering calculations or computations and estimates, prepared by or on behalf of the RRM Design Group under this Agreement are and shall remain the property of the CITY. Upon the termination of this Agreement, the CITY may use any portion of the RRM Design Group's work product, including instruments of service (whether they are completed or in progress) for any purpose, in the sole and exclusive discretion of the CITY. In the event of any reuse of RRM Design Group's work product by or through CITY, CITY has a duty to indemnify, defend and hold RRM Design Group harmless from any and all claims, causes of action, damages, losses, liability and expenses, including but not limited to attorney's fees, resulting from the use of RRM Design Group's work product on other projects. Except for marketing and business development purposes, RRM Design Group shall not, without the prior consent and approval of the CITY which may be granted, withheld or restricted in the sole and exclusive discretion of the CITY, reproduce or otherwise use any documents owned by the CITY pursuant to this Agreement.

CAD/BIM DATA. In the event that RRM Design Group utilizes Computed Aided Drafting (CAD) and/or building information modeling (BIM), at each stage of its submission of Schematic Design Documents, Design Development Documents and Construction Documents to the CITY pursuant to the terms hereof, RRM Design Group shall also submit corresponding deliverables.

ARCHITECT'S STANDARD OF CARE. RRM Design Group represents that it has the qualifications, skills and licenses necessary to perform the Services, and its duties and obligations, expressed and implied, contained herein. RRM Design Group shall provide the Services and authorized Additional Services: (i) using recognized industry standards professional skill and judgment; (ii) acting with due care and in accordance with professional standards of care and the terms hereof; and (iii) in accordance with all applicable laws, codes, rules or regulations.

CITY'S RESPONSIBILITIES.

CITY's Requirements. CITY will provide full information regarding requirements for the Project, including a program which state CITY's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements ("CITY's Program").

CITY's Budget. CITY and RRM Design Group will mutually agree in writing to an overall budget for the Project including the Cost of the Work, CITY's other costs and reasonable contingencies related to all of these costs ("CITY's Budget"). Specific examples of contingencies to be included in CITY's Budget include but are not limited to: (1) variations in design; (2) unknowns and variables in market and bidding conditions; and, (3) unknowns and variables in the construction process including, but not limited to: (i) unforeseen underground and otherwise concealed conditions; (ii) changes in laws, codes, or regulations; (iii) changes in CITY's Program or functional needs; (iv) changes in available materials or systems; (v) incidental changes normally associated with the Work; (vi) changes required to

obtain the Sustainable Design Objective; and variation required as a result of Fast Track Scheduling. CITY has a duty to update CITY's Budget as the Project progresses and inform RRM Design Group of any material changes to CITY's Budget occurring after it is agreed to by RRM Design Group and CITY.

Survey & Other Project Site Information. CITY will furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information will include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data pertaining to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey will be referenced to a Project benchmark. CITY is solely responsible for obtaining the legal right(s) to use the CITY's property as intended and will, at its own cost and expense, obtain all easements, right-of-ways and other property rights required to design and construction the Project.

Existing Facility Information. If the Services involve existing facilities, CITY will provide as-built/ record drawings, floor plans, diagrams, lay-outs, specifications and other documentation relevant to such facility. CITY has a duty to notify RRM Design Group of any conditions beyond those which are apparent by non-intrusive observations of the existing facility. RRM Design Group has no obligation to perform destructive testing or investigate concealed or unknown conditions.

Information, Approvals & Decisions. CITY, its consultants and designated representatives will render decisions, approvals and provide information in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of the Services.

Sufficiency of Information. The services, decisions, approvals, information, surveys, reports and other information required by this Article will be furnished at CITY's expense, RRM Design Group is entitled to rely upon the accuracy and completeness thereof. Prompt written notice will be given to RRM Design Group if CITY becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents.

CITY's Other Consultants. CITY will furnish the services of other consultants when such services are reasonably required by the scope of the Project and are requested by RRM Design Group. CITY will require its consultants to maintain professional liability insurance and other liability insurance as appropriate to the services provided.

COST OF THE WORK.

Cost of the Work. The term "Cost of the Work" means the total estimated cost to CITY of all elements of the Project designed or specified by RRM Design Group and includes the cost at current market rates of labor and materials furnished by CITY and equipment designed, specified, selected or specially provided for by RRM Design Group, plus a reasonable allowance for the Contractor's overhead and

profit. Cost of the Work does not include the compensation of RRM Design Group and its Subconsultants, the cost of the land, rights-of-way, financing, contingencies for changes in the Work and other costs that are the responsibility of CITY.

Responsibility to Design to Budget. CITY will retain an experienced cost consultant to review the Drawings, Specifications and other documents prepared RRM Design Group and its Subconsultants at the 90% Construction Document level and to prepare estimates of the Cost of the Work. RRM Design Group shall be responsible to provide estimates at Schematic Design level and Design Development level to ensure project is within Budget. RRM Design Group and CITY's cost consultant's estimates will include appropriate contingencies for refinement of design, bidding or negotiating, price escalation, reasonable fluctuations in market conditions, and reasonable change orders occurring during construction of the Work. RRM Design Group may review the cost consultant's estimates for RRM Design Group's guidance in completion of its Services. RRM Design Group is entitled to rely on the accuracy and completeness of any estimate of the Cost of the Work prepared by the CITY's cost consultant. RRM Design Group will report to CITY any material errors, omissions, inaccuracies and inconsistencies noted in the cost consultant's estimates during its review.

Reconciling Estimates of the Cost of the Work. RRM Design Group will modify the Drawings, Specifications or other documents to reconcile a difference between CITY's Budget and an estimate of the Cost of the Work at no additional cost to the CITY. RRM Design Group shall be responsible to design the project to the CITY's Budget. Any costs to regain compliance with the CITY's Budget shall be solely borne RRM Design Group

Limited Liability. RRM Design Group does not warrant or represent that the actual bids or negotiated prices will not vary from CITY's Budget or from any estimate of Cost of the Work agreed to by RRM Design Group. RRM Design Group does not warrant or represent that the final Cost of the Work will not exceed the CITY's Budget RRM Design Group's sole responsibility and liability with regard to the CITY's Budget is to modify the Deliverables and Tender Documents in accordance with this Article.

IV. GENERAL TERMS

1. INDEPENDENT CONTRACTOR STATUS:

This Agreement is entered into by both parties with the express understanding that RRM Design Group will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute the RRM Design Group or any of its agents, employees or officers as an agent, employee or officer of CITY.

RRM Design Group agrees to advise everyone it assigns or hires to perform any duty under this agreement that they are not employees of CITY. Subject to any performance criteria contained in this Agreement, RRM Design Group shall be

solely responsible for determining the means and methods of performing the specified services and CITY shall have no right to control or exercise any supervision over RRM Design Group as to how the services will be performed. As RRM Design Group is not CITY'S employee, RRM Design Group is responsible for paying all required state and federal taxes. In particular, CITY will not:

- Withhold FICA (Social Security) from RRM Design Group payments.
- Make state or federal unemployment insurance contributions on RRM Design Group's behalf.
- Withhold state or federal income tax from payments to RRM Design Group.
- Make disability insurance contributions on behalf of RRM Design Group.
- Obtain unemployment compensation insurance on behalf of RRM Design Group.

Notwithstanding this independent contractor relationship, CITY shall have the right to monitor and evaluate the performance of RRM Design Group to assure compliance with this Agreement.

COMPLIANCE WITH LAW AND GRANT DOCUMENTS: RRM Design Group shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives. With respect to RRM Design Group employees, RRM Design Group shall comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment. The RRM Design Group will be subject to and follow the rules, regulations and requirements of the Grant.

GOVERNING LAW: This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. The parties agree that this contract is made in and shall be performed in SELMA CITY, California.

RECORDS AND AUDIT: RRM Design Group shall maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, RRM Design Group shall maintain complete and accurate records with respect to any payments to employees or subcontractors. All such records shall be prepared in accordance with generally accepted accounting procedures, shall be clearly identified, and shall be kept readily accessible. Upon request, RRM Design Group shall make such records available within the CITY to the Auditor of the CITY and to his agents and representatives, for the purpose of auditing and/or copying such records for a period of five (5) years from the date of final payment under this Agreement.

CONFLICT OF INTEREST:

(a) RRM Design Group agrees to, at all times during the performance of this Agreement, comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations promulgated pursuant thereto by the California Fair Political Practices Commission. The statutes, regulations and laws previously referenced include, but are not limited to, prohibitions against any public officer or employee, including RRM Design Group for this purpose, from making any decision on behalf of CITY in which such officer, employee or consultant/contractor has a direct or indirect financial interest. A violation can occur if the public officer, employee or consultant/contractor participates in or influences any CITY decision which has the potential to confer any pecuniary benefit on RRM Design Group or any business firm in which RRM Design Group has an interest, with certain narrow exceptions.

(b) RRM Design Group agrees that if any facts come to its attention which raise any questions as to the applicability of conflicts of interests laws, it will immediately inform the CITY designated representative and provide all information needed for resolution of this question.

INSURANCE: Prior to approval of this Agreement by CITY, RRM Design Group shall file with the submitting department evidence of required insurance as set forth in **EXHIBIT C** attached. Insurance policies shall not be used to limit liability or to limit the indemnification provisions and requirements of this contract or act in any way to reduce the policy coverage and limits available from the insurer(s).

INDEMNIFICATION: To the full extent permitted by law, and consistent with California Civil Code Section 2782.8, RRM Design Group shall hold harmless, defend and indemnify CITY, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including CITY property, to the extent that is found to arise from, or be in connection with, the performance of this Agreement due to the negligence, recklessness, or willful misconduct of RRM Design Group or its agents, officers and employees. RRM Design Group shall reimburse City for any reasonable related expenditures, including reasonable attorneys' fees and costs. This indemnification specifically includes any claims that may be made against CITY by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against CITY alleging civil rights violations by RRM Design Group under Government Code sections 12920 et seq. (California Fair Employment and Housing Act), and any fines or penalties imposed on CITY for RRM Design Group failure to provide form DE-542, when applicable. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

TERMINATION:

Without Cause: CITY will have the right to terminate this Agreement without cause by giving thirty (30) days prior written notice of intention to terminate pursuant to this provision, specifying the date of termination. CITY will pay to the RRM Design Group the compensation earned for work performed and not previously paid for to the date of termination. CITY will not pay lost anticipated profits or other economic loss. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement, and is conditioned upon receipt from RRM Design Group and its sub-contractors of any and all plans, specifications and estimates, and other documents prepared by RRM Design Group in accordance with this Agreement. No sanctions will be imposed.

(b) With Cause: This Agreement may be terminated by either party should the other party:

- (1) be adjudged a bankrupt, or
- (2) become insolvent or have a receiver appointed, or
- (3) make a general assignment for the benefit of creditors, or
- (4) suffer any judgment which remains unsatisfied for 30 days, and which would substantively impair the ability of the judgment debtor to perform under this Agreement, or
- (5) materially breach this Agreement.

In addition, CITY may terminate this Agreement based on:

- (6) material misrepresentation, either by RRM Design Group or anyone acting on RRM Design Groups behalf, as to any matter related in any way to CITY's retention of RRM Design Group, or
- (7) other misconduct or circumstances which, in the sole discretion of the CITY, either impair the ability of RRM Design Group to competently provide the services under this Agreement, or expose the CITY to an unreasonable risk of liability.

CITY will pay to the RRM Design Group the compensation earned for work performed and not previously paid for to the date of termination. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement, and is conditioned upon receipt from RRM Design Group of any and all plans, specifications and estimates, and other documents prepared by RRM Design Group by the date of termination in accordance with this Agreement. CITY will not pay lost anticipated profits or other economic loss, nor will the CITY pay compensation or make reimbursement to cure a breach arising out of or resulting from such termination. If this Agreement is terminated and the expense of finishing the RRM Design Group's scope of work exceeds the unpaid balance of the agreement, the RRM Design Group must pay the

difference to the CITY. Sanctions taken will be possible rejection of future proposals based on specific causes of non-performance.

(c) Effects of Termination: Expiration or termination of this Agreement shall not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities. Where RRM Design Group's services have been terminated by the CITY, said termination will not affect any rights of the CITY to recover damages against the RRM Design Group.

(d) Suspension of Performance: Independent of any right to terminate this Agreement, the authorized representative of CITY for which RRM Design Group's services are to be performed, may immediately suspend performance by RRM Design Group, in whole or in part, in response to health, safety or financial emergency, or a failure or refusal by RRM Design Group to comply with the provisions of this Agreement, until such time as the cause for suspension is resolved, or a notice of termination becomes effective.

(e) Delivery of Documents to CITY: In the event of suspension or termination as provided in this Article, all finished or unfinished documents or other work product prepared by the RRM Design Group or by any person or entity retained by the RRM Design Group for the Project up to the date of such suspension or termination, including but not limited to, all conceptual design, schematic design, design development and construction contract documents, data, studies, surveys, estimates, drawings, maps, models, photographs and reports, shall be delivered to the CITY and shall become the CITY's property. At the CITY's option, the RRM Design Group shall cause any and all contracts and subcontracts related to planning, design or construction administration to be assigned to the CITY upon the suspension or termination of this Agreement and RRM Design Group thereupon shall be relieved of any continuing responsibility for all such assigned contracts for work performed thereunder after the date of such assignment.

LOSS OF FUNDING: It is understood and agreed that if the funding is either discontinued or reduced for this project for the CITY, that the CITY shall have the right to terminate this Agreement. In such event, the affected party shall provide the other party with at least thirty (30) days prior written notice of such termination.

NOTICES:

(a) Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

CITY:

With A Copy To:

**City of Selma
1710 Tucker Street
Selma, CA 93662**

Phone No.: (559) 891-2200

Fax No.: (559) 891-7785

RRM Design Group:

Phone No.: (805) 543-1794

Fax No.: (805) 543-4609

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing. Either party may change the above address by giving written notice pursuant to this paragraph.

ASSIGNMENT/SUBCONTRACTING: Unless otherwise provided in this Agreement, CITY is relying on the personal skill, expertise, training and experience of RRM Design Group and RRM Design Group's employees and no part of this Agreement may be assigned or subcontracted by RRM Design Group without the prior written consent of CITY.

DISPUTE RESOLUTION: If a dispute arises out of or relating to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree otherwise. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, either party may pursue litigation to resolve the dispute.

FURTHER ASSURANCES: Each party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

CONSTRUCTION: This Agreement reflects the contributions of all undersigned parties and accordingly the provisions of Civil Code section 1654 shall not apply to address and interpret any alleged uncertainty or ambiguity.

HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions under the headings.

NO THIRD-PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

WAIVERS: The failure of either party to insist on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party of either performance or payment shall not be considered to be a waiver of any preceding breach of the Agreement by the other party.

EXHIBITS AND RECITALS: The recitals and the exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

CONFLICT WITH LAWS OR REGULATIONS/SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.

ENTIRE AGREEMENT REPRESENTED: This Agreement represents the entire agreement between RRM Design Group and CITY as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both parties.

ASSURANCES OF NON-DISCRIMINATION: RRM Design Group shall not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.

It is recognized that both the Contractor and the CITY have the responsibility to protect CITY employees and CITYs from unlawful activities, including discrimination and sexual harassment in the workplace. Accordingly, Contractor agrees to provide appropriate training to its employees regarding discrimination and sexual harassment issues, and to promptly and appropriately investigate any allegations that any of its employees may have engaged in improper discrimination or harassment activities. The CITY, in its sole discretion, has the right to require Contractor to replace any employee who provides services of any kind to CITY pursuant to this Agreement with other employees where CITY is concerned that its employees or CITYs may have been or may be the subjects of discrimination or

harassment by such employees. The right to require replacement of employees as aforesaid shall not preclude CITY from terminating this Agreement with or without cause as provided for herein.

COUNTERPARTS: This Agreement may be executed simultaneous in two or more counterparts, each of which is deemed an original. When proving this Agreement, it is only necessary to product the counterpart signed by the party against who such proof is presented.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF SELMA

Date: _____

BY _____
Ralph Jimenez Interim City Manager

ATTEST:

By _____
Reyna Rivera, City Clerk

RRM Design Group

Date: _____

By _____

TITLE _____

Date: _____

By _____

TITLE _____

Corporations Code section 313 requires that contracts with a corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president, and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer, unless the contract is accompanied by a certified copy of the corporation's Board of Directors' resolution authorizing the execution of the contract.

Approved as to Form
City Attorney

By _____

Date _____

Exhibit A

SCOPE OF SERVICES

Task A: Programming Subtask A.1: Kickoff Meeting and Site Tour

The kickoff meeting will be attended by key RRM Design Group team members, City staff and other key individuals determined by the City. The purpose of the kickoff meeting is to provide an opportunity to specifically discuss the project goals, key issues, design considerations, program elements, and schedule and design process. We will also collect any relevant background information and data from the City that might be useful for the project including, but not limited to, topographic survey and base map and existing utility as-built plans from the Farming Automotive site. Following the meeting, we will tour the site with City staff to better familiarize ourselves with site constraints, opportunities, and challenges.

Deliverables:

- *Prepare for and attend one (1) kickoff meeting and site tour*

Subtask A.2: Programming and Master Planning

The program will establish and confirm goals, identify concepts, and determine the functional needs necessary to complete the project. Following the kickoff meeting, RRM will prepare a programming memorandum that establishes the basis of design and defines the project's scope.

RRM will develop two conceptual design alternatives based on the confirmed program and concept level site plan in the RFQ. The alternatives will show the location of improvements, including park amenities, fields, restroom(s), splash pad, playground, picnic areas, basketball, parking, path systems, and other facilities included in the program. The plans will be schematic in nature and illustrative to be presented to the community and staff.

After Community Outreach Meeting #1, RRM will develop a single Final Master Plan Graphic. This plan will likely pull elements from both design alternatives to reflect the consensus of the most preferred and acceptable grouping and arrangement of recreational features and park amenities. The plan will be illustrative in nature.

Based on the Final Master Plan Graphic, RRM will prepare a high-level projection of probable project costs. This budget will include line items for key and major features and facilities within the plan to assist the City in determining priorities and keeping the design and programs within budget.

Deliverables:

- *One (1) preliminary project schedule*
- *One (1) project program summary review*
- *Two (2) draft concept plan graphics (color, digital, and hard copy)*
- *One (1) final site plan (color, digital, and hard copy)*
- *One (1) projection of probable project costs*

Task B: Community Outreach Subtask B.1: Community Outreach Meeting #1

RRM will plan and facilitate a community outreach meeting to present the two design alternatives. After the presentation of the different plans, meeting participants will have an opportunity to provide feedback on the designs through an interactive exercise. The input we receive from this meeting will be analyzed and discussed with staff and the steering committee and will be the basis for the next phase of design, a single Final Conceptual Master Plan graphic.

Deliverables:

- *Plan and facilitate outreach meeting*
- *Outreach materials*

Subtask B.2: Community Outreach Meeting #2

RRM will plan and facilitate a community outreach meeting to present the single Final Conceptual Master Plan Graphic.

Deliverables:

- *Prepare and present the Final Conceptual Master Plan Graphic to the community*

Subtask B.3: City Council Meeting

RRM will assist City staff in presenting the single Final Conceptual Master Plan Graphic to City Council as needed. The presentation will likely be a PowerPoint joint effort prepared by RRM and City staff to be provided to staff for their input prior to the meeting.

Deliverables:

- *Prepare and present the Final Conceptual Master Plan Graphic at one (1) City Council meeting*

Task C: Preliminary Phase Subtask C.1: Steering Committee Meetings

RRM will attend weekly design steering committee meetings (mostly virtual) with City and Construction Manager.

Deliverables:

- *Prepare and attend weekly meeting*
- *Assumes one (1) virtual meeting per week from project kickoff through the end of schematic design (up to 16 meetings)*

Subtask C.2: 100% Schematic Design Documents

Based on the Client-approved program, Final Conceptual Master Plan Graphic, schedule, and construction budget requirements, RRM will prepare schematic design drawings and outline specifications. The schematic design will indicate the proposed improvements with sufficient information so that a clear direction for subsequent phases can be determined. RRM will develop outline specifications in CSI-format.

Deliverables:

- *Schematic design drawings*
- *Outline specifications*

Subtask C.3: 100% Schematic Design Cost Estimate

RRM will prepare a construction cost estimate for the project at the 100% schematic design stage. The detailed construction cost opinion will break out each component of the scope of service on a line item spreadsheet with item descriptions and unit costs. Due to many variables surrounding bidding and construction conditions, this opinion will not represent a guarantee that bids received or actual costs of construction will be equal to the opinion.

Deliverables:

- *One (1) preliminary construction cost estimate based on 100% schematic design*

Subtask C.4: 100% Design Development Documents

Based on the schematic design phase, RRM will prepare a 100% design development package. The design development task will build upon the schematic design and provide more detail and definition of park features and spaces. The design development package will consist of:

- Preliminary site plan
- Building floor plans, reflected ceiling plan, roof plan, and elevations
- Selected details

- Preliminary grading plan
- Preliminary utility plan
- Irrigation mainline routing plan
- Preliminary planting plan and plant list
- Draft specifications

Deliverables:

- *One (1) design development package (contents listed above)*

Subtask C.5: 100% Design Development Cost Estimate

RRM will prepare a construction cost estimate for the project at the 100% design development stage. The detailed construction cost opinion will break out each component of the scope of service on a line item spreadsheet with item descriptions and unit costs. Due to many variables surrounding bidding and construction conditions, this opinion will not represent a guarantee that bids received, or actual costs of construction will be equal to the opinion.

Deliverables:

- *One (1) update of cost estimate based on 100% design development package*

Subtask C.6: Supplemental Topographic Survey

RRM's subconsultant, Central Valley Engineering and Surveying, will provide up to 40 hours of supplemental surveying as required for key areas of the site such as bridge abutment and entry driveway.

Deliverables:

- *Topographic survey and base mapping in AutoCAD format*

Task D: Development of Construction Documents

Using the approved Final Design Development Package, RRM will prepare a construction documents package for submittal to the City at the 50%, 95%, and bid-ready (100%) levels. The contents of the construction document package will be as follows:

- Demolition Plan
- Civil Plans and Details
- Architectural Plans and Details
- Structural Details and Calculations (anticipated for building, pre-engineered structure foundations and miscellaneous landscape details)
- Mechanical, Electrical, Plumbing Plan and Details
- Landscape Plans and Details
- Technical Specifications (CSI format)

Subtask D.1: 50% Construction Documents

Based on the design development phase and construction cost estimate, RRM will develop the design of the restroom building systems and site improvements for the project.

Deliverables:

- *One (1) 50% construction document package*
- *One (1) draft technical specifications in CSI format*
- *Two (2) sets of full-size and two (2) half-size sets [4 total] of plans and specifications*

Subtask D.2: 95% Construction Documents – Building Department Review

Based on the 50% construction document drawings and specifications, RRM will proceed with the preparation of the 95% construction documents for the project.

Deliverables:

- *One (1) 95% construction document package*
- *One (1) draft technical specifications in CSI format*
- *Two (2) sets of full-size and two (2) half-size sets [4 total] of plans and specifications*
- *Title 24 reports*
- *Perform structural calculations*

Subtask D.3: 95% Construction Cost Estimate

RRM will prepare a construction cost estimate for the project at the 95% construction document stage. The detailed construction cost opinion will break out each component of the scope of service on a line item spreadsheet with item descriptions and unit costs. Due to too many variables surrounding bidding and construction conditions, this opinion will not represent a guarantee that bids received or actual costs of construction will be equal to the opinion.

Deliverables:

- *One (1) updated cost estimate based on 95% construction document package*

Subtask D.4: Permit Processing

RRM will re-submit the 95% construction documents to the City building department for back check.

Deliverables:

- *One (1) resubmittal of construction document package*

Subtask D.5: Bid-Ready Package

RRM will incorporate final City and Agency comments and prepare the bid documents for bidding.

Deliverables:

- *Final bid-ready construction drawings*
- *Final technical specifications*
- *Three (3) full-size sets of plans, two (2) half-size (11x17) sets of plans, five (5) sets of specifications and special provisions, and electronic versions of each document in:*
 - *o Word*
 - *o AutoCAD*
 - *o BIM formats*
 - *o PDF versions of each document*

Task E: Construction Phase Subtask

E.1: Bidding Assistance

RRM will support the City during the bidding process. We will respond to bidder questions and pre-bid substitution requests forwarded to us by the City, and issue addenda as deemed necessary and reasonable by the City to clarify design related issues. As part of this task, we will attend one pre-bid conference.

Deliverables:

- *Respond to bidder questions*
- *Prepare one (1) addendum if necessary*
- *Attend one (1) pre-bid conference with prospective bidders*

Subtask E.2: Construction Administration – 12-Month Construction Duration

Following the award of the general construction contract, RRM will support the City during the construction phase of the project. RRM will review and respond to Requests for Information (RFI),

Change Orders (CO), submittals, contractor supplied shop drawings, and pay applications. Under this task, RRM will also prepare and issue supplemental instructions as necessary to clarify technical details.

Deliverables:

- *RFI response, CO review, submittal reviews, shop drawings review, supplemental instructions, pay application review, and general record keeping documents*

Subtask E.3: Construction Meetings – Twelve-Month Construction Duration

RRM's project manager and/or designated representative will prepare for and attend regularly scheduled construction meetings. For the purposes of this proposal, we assume weekly City, Architect, and Contractor (OAC) meetings over a twelve-month construction duration. While on site, RRM's project manager and/or appropriate team member will observe construction progress; these site visits and observations are not intended to be an exhaustive check or a detailed inspection of the contractor's work, but rather are to allow RRM to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.

RRM shall not supervise, direct, or have control over the contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor, nor for the contractor's safety precautions or programs in connection with the work. These rights and responsibilities are solely those of the contractor in accordance with the contract documents.

RRM shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portion of the work, or any agents or employees of any of them. RRM does not guarantee the performance of the contractor and shall not be responsible for the contractor's failure to perform work in accordance with the contract documents or any applicable laws, codes, rules, or regulations.

Deliverables:

- *One (1) pre-construction meeting*
- *Three (3) on-site project meetings/construction observations as needed throughout the duration of construction*
- *Attend weekly (three per month) City, Architect, and Contractor (OAC) meetings during the construction phase, virtually, as necessary (12-month duration – up to 40 meetings)*
- *Attend monthly City, Architect, and Contractor (OAC) Meeting during construction phase, in-person, as necessary (12-month duration – up to 12 meetings)*

Subtask E.4: Record Drawings

Upon completion of construction work, RRM will compile a digital set of record drawings in PDF format based upon the marked-up record drawings, addenda, change orders, and other data furnished by the contractor. These record drawings will show significant changes made during construction. Because these record drawings are based on unverified information provided by a third-party, which RRM shall assume will be reliable, RRM cannot and does not warrant their accuracy.

Deliverables:

- *One (1) set of reproducible set of record drawings*

Subtask E.5: Project Close Out

RRM's project manager and/or key team members will attend two site walks with the City and General Contractor to prepare two punch lists: preliminary and final. Punch lists will include written notes, plan markups, and keyed photographs, as necessary. These site walks will be conducted when the project is deemed by the City to be substantially complete, and not on an individual 'trade-by-trade' basis (such as concrete work).

Deliverables:

- *Attend two (2) site walks with City and contractor*
- *Prepare two (2) punch lists (preliminary and final)*

SERVICES AND/OR INFORMATION TO BE PROVIDED BY CLIENT

- Document distribution to permitting agencies
- Payment of fees
- Coordination with County as necessary
- Front end specifications, bid forms, and assembly of specification book (project manual)
- Soil testing for horticultural suitability
- As-built plans (e.g. utilities)
- Construction management
- Topographic survey and base mapping
- Geotechnical analysis and reports
- Playground Safety Audit (CPSI)

LIMITATIONS OF SCOPE AND EXCLUSIONS

Please note that the tasks to be performed by the RRM team are limited purely to those outlined above. Substantive changes requested by the Client or changes in the Client's program or direction that are inconsistent with prior approvals are subject to additional services fees. Any additional services that RRM Design Group is asked to perform over and beyond those described above will be billed on a negotiated and Client-approved, fixed-fee, or hourly basis.

The following services or tasks are specifically excluded from the scope:

- Storm water Pollution Prevention Plan (SWPPP) and QSP Services (Assumes SWPPP will be prepared by General Contractor)
- Storm water mitigation and/or pump station
- Fire sprinklers
- LEED documentation
- CEQA documentation
- Off-site street improvements on De Wolf Avenue, e.g., curb, gutter, and sidewalks, road widening/lane reconfiguration, streetlights, traffic signals
- Undergrounding of overhead utilities
- Bid forms and general conditions
- Extension of off-site utilities to project boundary
- Boundary survey and/or parcel map
- Off-site hydrology studies
- Multiple bid packages (for phased construction)
- Sketches and 3D renderings
- Construction phasing and implementation analysis
- Construction staking
- Permit fees
- Off-site utility analysis

- Hydrological analysis of Rockwell Pond
- Technical/scientific reports and studies (e.g., seismologic)
- Meetings beyond those listed above
- Irrigation audit
- Active electronics for data distribution (Wi-Fi, routers, servers, etc.)
- Commissioning of systems. Assumes a third party (independent) commissioning agent will be retained if required
- Preparation of separate sets of construction documents
- Lighting acceptance testing (and completing of forms required by Title 24) for lighting and control systems. Acceptance requirements and forms will be included in the electrical specifications and will be the responsibility of the installing contractor
- Post construction topo survey
- Basketball PT slab
- Temporary shoring and/or supports to facilitate construction, this is assumed to be a means and methods construction item provided by the contractor
- Site elements and structures, not specifically noted above, note that these may be provided as an additional service
- Non-conventional foundations (piles, PT-slabs, mat slabs)
- More than one structural plan check agency. Note that plan review by a single agency is included, however plan reviews by multiple structural review agencies would be considered an additional service. This exclusion also applies to peer reviews

Exhibit B

TASK AND FEE SUMMARY

TASK	DESCRIPTION	FIXED FEE (see footnote A)	T&M NTE (see footnote B)
Task A	Programming		
A.1	Kickoff Meeting and Site Tour	\$ 6,492	
A.2	Programming and Master Planning	\$ 27,500	
Task A Subtotal		\$ 33,992	
Task B	Community Outreach		
B.1-B.3	Meetings	\$ 8,325	
Task B Subtotal		\$ 8,325	
Task C	Preliminary Phase		
C.1	Steering Committee Meetings	\$ 7,500	
C.2	100% Schematic Design Documents	\$ 31,426	
C.3	100% Schematic Design Cost Estimate	\$ 7,975	
C.4	100% Design Development Documents	\$ 75,992	
C.5	100% Design Development Cost Estimate	\$ 8,360	
C.6	Supplemental Topographic Survey	\$ 5,500	
Task C Subtotal		\$ 136,753	
Subtotal			

TASK	DESCRIPTION	FIXED FEE (see footnote A)	T&M NTE (see footnote B)
Task D	Development of Construction Documents		
D.1	50% Construction Documents	\$ 127,600	
D.2	95% Construction Documents – Building Department Review	\$ 144,573	
D.3	95% Construction Cost Estimate	\$ 8,800	
D.4	Permit Processing	\$ 20,000	
D.5	Bid-Ready Package	\$ 90,202	
Task D Subtotal		\$ 391,175	
Task E	Construction Phase		
E.1-E.5	Construction Administration	\$ 152,255	
Task E Subtotal		\$ 152,255	
SUMMARY OF FEES:		\$ 570,245	\$ 152,255
SUBTOTAL:		\$722,500	
Estimated Reimbursable Expenses:		\$5,000	
ESTIMATED PROJECT TOTAL:		\$727,500	

Fee Footnotes

- A. Fixed fee tasks will be billed as the work progresses until the task is completed and the total amount stated in the contract for the task is invoiced.
- B. Estimated fees for tasks shown as "Time and Materials -Not to Exceed" (T&M/NTE) establish the maximum that will be billed for each task. Amounts billed will reflect actual hours and will not exceed the maximum amount shown without prior approval by the Client.

Reimbursable Expenses

Incidental expenses incurred by RRM Design Group, or any sub consultant it may hire to perform services for this project, are reimbursed by the Client at actual cost plus 10% to cover its overhead and/or administrative expenses. Reimbursable expenses include, but are not limited to, reproduction costs, postage, shipping and handling of drawings and documents, long-distance communications, fees paid to authorities having jurisdiction over the project, the expense of any additional insurance requested by Client in excess of that normally carried by RRM Design Group or its subconsultants, travel expenses (transportation/automobile/lodging/meals), **Selma Rockwell Pond Park Project Proposed Scope of Services** July 14, 2021 Page 12 of 12 renderings, and models. Reimbursable automobile travel mileage will be billed at the current IRS business standard mileage rate.

Adjustment to Hourly Billing Rates RRM reserves the right to adjust hourly rates on an annual basis.

Exhibit C

PROFESSIONAL SERVICES CONTRACTS INSURANCE REQUIREMENTS

RRM Design Group, hereby referred to as "CONTRACTOR" in Exhibit C, shall provide and maintain insurance for the duration of this Agreement against claims for injuries to persons and damage to property which may arise from, or in connection with, performance under the Agreement by the CONTRACTOR, his agents, representatives, employees and subcontractors, if applicable.

A. Minimum Scope & Limits of Insurance

1. Insurance Services Office Commercial General Liability coverage of \$2,000,000 combined single Limit per occurrence (occurrence Form CG 00 01). If an annual aggregate applies it must be no less than \$4,000,000.
2. Insurance Services Office Form Number CA 00 01 covering Automobile Liability, (any auto) of \$2,000,000 per occurrence. If an annual aggregate applies it must be no less than \$2,000,000.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

B. Specific Provisions of the Certificate

1. If the required insurance is written on a claims made form, the retroactive date must be before the date of the contract or the beginning of the contract work and must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract work.
2. CONTRACTOR must submit endorsements to the General Liability and Auto Liability reflecting the following provisions:
 - a. *The CITY, its officers, agents, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Contractor; or automobiles owned, leased, hired or borrowed by the CONTRACTOR.*
 - b. *For any claims related to this project, the CONTRACTOR's insurance coverage shall be primary insurance as respects the CITY, its officers,*

agents, officials, employees and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, agents, officials, employees or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

- c. Each insurance policy required by this agreement shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice has been provided to the CITY.*
- 3. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the CONTRACTOR, its employees, agents and subcontractors.
 - a. Waiver of Subrogation. The workers' compensation policy shall be endorsed with a waiver of subrogation in favor of the CITY for all work performed by the contractor, its employees, agents and subcontractors. CONTRACTOR waives all rights against the CITY and its officers, agents, official, employees and volunteers for recovery of damages to the extent these damages are covered by the workers compensation and employer's liability.*

C. Deductibles and Self-Insured Retentions

The CITY Risk Manager must approve any deductible or self-insured retention that exceeds \$100,000.

D. Acceptability of Insurance

Insurance must be placed with insurers with a current rating given by A.M. Best and Company of no less than A:-VII and a Standard & Poor's Rating (if rated) of at least BBB and from a company approved by the Department of Insurance to conduct business in California. Any waiver of these standards is subject to approval by the CITY Risk Manager.

E. Verification of Coverage

Prior to approval of this Agreement by the CITY, the CONTRACTOR shall file with the submitting department, certificates of insurance with original endorsements effecting coverage and a copy of the declarations page from the policy in effect in a form acceptable to the CITY. Endorsements must be signed by persons authorized to bind coverage on behalf of the insurer. The CITY reserves the right to require certified copies of all required insurance policies at any time.

ITEM NO: 8.

SUBJECT: Presentation and Discussion on American Rescue Plan Act Funds

RECOMMENDATION: Provide Direction Regarding Utilization of American Rescue Plan Act Funds

DISCUSSION: This financial presentation and discussion involves the American Rescue Plan (ARP) Act of 2021.

The ARP was passed by Congress on March 10, 2021 and signed into law on March 11, 2021. Under the ARP, local governments are to receive recovery funds in two installments beginning May 2021. To date, the City of Selma has received 50% of the estimated \$5.9 million, with the balance due May 2022. Along with other requirements, these funds come with categorical limitations regarding how funds may be utilized, including the following:

- Support Public Health Expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

There are several auditing and reporting requirements associated with this funding, and we are awaiting final federal guidelines. The preliminary regulations from the U.S. Treasury permit funds to be used for costs incurred beginning on March 3, 2021. All funds must be obligated to their specific use by December 31, 2024 and fully expended by December 31, 2026.

The City of Selma is consider a non-entitlement unit of local government that will be required to submit annual project and expenditure reports until the end of the award period on December 31, 2026. The initial annual project and expenditure report will cover expenditures/activities from the date of award to September 30, 2021, and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

In order to ensure the City is utilizing these funds appropriately, we are presently awaiting final federal guidelines before recommending specific expenditures. However, some local municipalities have disbursed funds based on the broad categories listed above. Once final guidelines are adopted, staff will return to the City Council for final direction regarding the utilization of these funds. However, your Council may choose to disburse funds today or at a future meeting using the broad categories listed above.

/s/	08/12/2021
Isaac Moreno, Assistant City Manager	Date
/s/	08/12/2021
Ralph Jimenez, Interim City Manager	Date

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cities	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- | | |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff |
| ✓ Janitors and sanitation workers | ✓ Social service and human services staff |
| ✓ Public health and safety staff | |

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

DEPARTMENT OF THE TREASURY

31 CFR Part 35

RIN 1505-AC77

Coronavirus State and Local Fiscal Recovery Funds

AGENCY: Department of the Treasury.

ACTION: Interim final rule.

SUMMARY: The Secretary of the Treasury (Treasury) is issuing this interim final rule to implement the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act.

DATES: *Effective date:* The provisions in this interim final rule are effective May 17, 2021.

Comment date: Comments must be received on or before July 16, 2021. **ADDRESSES:** Please submit comments electronically through the Federal eRulemaking Portal: <http://www.regulations.gov>. Comments can be mailed to the Office of the Undersecretary for Domestic Finance, Department of the Treasury, 1500 Pennsylvania Avenue NW, Washington, DC 20220. Because postal mail may be subject to processing delay, it is recommended that comments be submitted electronically. All comments should be captions with "Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule Comments." Please include your name, organization affiliation, address, email address and telephone number in your comment. Where appropriate, a comment should include a short executive summary.

In general, comments received will be posted on <http://www.regulations.gov> without change, including any business or personal information provided. Comments received, including attachments and other supporting materials, will be part of the public record and subject to public disclosure. Do not enclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

FOR FURTHER INFORMATION CONTACT: Katharine Richards, Senior Advisor, Office of Recovery Programs, Department of the Treasury, (844) 529-9527.

SUPPLEMENTARY INFORMATION:

I. Background Information

A. Overview

Since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected

over 32 million and killed over 575,000 Americans.¹ The disease has impacted every part of life: As social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs. In April 2020, the national unemployment rate reached its highest level in over seventy years following the most severe month-over-month decline in employment on record.² As of April 2021, there were still 8.2 million fewer jobs than before the pandemic.³ During this time, a significant share of households have faced food and housing insecurity.⁴ Economic disruptions impaired the flow of credit to households, State and local governments, and businesses of all sizes.⁵ As businesses weathered closures and sharp declines in revenue, many were forced to shut down, especially small businesses.⁶

Amid this once-in-a-century crisis, State, territorial, Tribal, and local governments (State, local, and Tribal governments) have been called on to respond at an immense scale. Governments have faced myriad needs to prevent and address the spread of

¹ Centers for Disease Control and Prevention, COVID Data Tracker, <http://www.covid.cdc.gov/covid-data-tracker/#data-tracker-home> (last visited May 8, 2021).

² U.S. Bureau of Labor Statistics, Unemployment Rate [UNRATE], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/UNRATE>, May 3, 2021. U.S. Bureau of Labor Statistics, Employment Level [LNU02000000], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/LNU02000000>, May 3, 2021.

³ U.S. Bureau of Labor Statistics, All Employees, Total Nonfarm [PAYEMS], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/PAYEMS>, May 7, 2021.

⁴ Nirmita Panchal et al., The Implications of COVID-19 for Mental Health and Substance Abuse (Feb. 10, 2021), <https://www.kff.org/coronavirus-covid-19/issue-brief/the-implications-of-covid-19-for-mental-health-and-substance-use/#:~:text=Older%20adults%20are%20also%20more,prior%20to%20the%20current%20crisis;U.S.CensusBureau,HouseholdPulseSurvey:MeasuringSocialandEconomicImpactsduringtheCoronavirusPandemic,https://www.census.gov/programs-surveys/household-pulse-survey.html> (last visited Apr. 26, 2021); Rebecca T. Leeb et al., Mental Health-Related Emergency Department Visits Among Children Aged <18 Years During the COVID Pandemic—United States, January 1—October 17, 2020, *Morb. Mortal. Wkly. Rep.* 69(45):1675–80 (Nov. 13, 2020), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6945a3.htm>.

⁵ Board of Governors of the Federal Reserve System, Monetary Policy Report (June 12, 2020), <https://www.federalreserve.gov/monetarypolicy/2020-06-mpr-summary.htm>.

⁶ Joseph R. Biden, Remarks by President Biden on Helping Small Businesses (Feb. 22, 2021), <https://www.whitehouse.gov/briefing-room/speeches-remarks/2021/02/22/remarks-by-president-biden-on-helping-small-businesses/>.

COVID-19, including testing, contact tracing, isolation and quarantine, public communications, issuance and enforcement of health orders, expansions to health system capacity like alternative care facilities, and in recent months, a massive nationwide mobilization around vaccinations. Governments also have supported major efforts to prevent COVID-19 spread through safety measures in settings like nursing homes, schools, congregate living settings, dense worksites, incarceration settings, and public facilities. The pandemic's impacts on behavioral health, including the toll of pandemic-related stress, have increased the need for behavioral health resources.

At the same time, State, local and Tribal governments launched major efforts to address the economic impacts of the pandemic. These efforts have been tailored to the needs of their communities and have included expanded assistance to unemployed workers; food assistance; rent, mortgage, and utility support; cash assistance; internet access programs; expanded services to support individuals experiencing homelessness; support for individuals with disabilities and older adults; and assistance to small businesses facing closures or revenue loss or implementing new safety measures.

In responding to the public health emergency and its negative economic impacts, State, local, and Tribal governments have seen substantial increases in costs to provide these services, often amid substantial declines in revenue due to the economic downturn and changing economic patterns during the pandemic.⁷ Facing these budget challenges, many State, local, and Tribal governments have been forced to make cuts to services or their workforces, or delay critical investments. From February to May of 2020, State, local, and Tribal governments reduced their workforces by more than 1.5 million jobs and, in April of 2021, State, local, and Tribal government employment remained nearly 1.3 million jobs below pre-pandemic levels.⁸ These cuts to State, local, and Tribal government workforces

⁷ Michael Leachman, House Budget Bill Provides Needed Fiscal Aid for States, Localities, Tribal Nations, and Territories (Feb. 10, 2021), <https://www.cbpp.org/research/state-budget-and-tax/house-budget-bill-provides-needed-fiscal-aid-for-states-localities>.

⁸ U.S. Bureau of Labor Statistics, All Employees, State Government [CES9092000001] and All Employees, Local Government [CES9093000001], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CES9092000001> and <https://fred.stlouisfed.org/series/CES9093000001> (last visited May 8, 2021).

come at a time when demand for government services is high, with State, local, and Tribal governments on the frontlines of fighting the pandemic. Furthermore, State, local, and Tribal government austerity measures can hamper overall economic growth, as occurred in the recovery from the Great Recession.⁹

Finally, although the pandemic's impacts have been widespread, both the public health and economic impacts of the pandemic have fallen most severely on communities and populations disadvantaged before it began. Low-income communities, people of color, and Tribal communities have faced higher rates of infection, hospitalization, and death,¹⁰ as well as higher rates of unemployment and lack of basic necessities like food and housing.¹¹ Pre-existing social vulnerabilities magnified the pandemic in these communities, where a reduced ability to work from home and, frequently, denser housing amplified the risk of infection. Higher rates of pre-existing health conditions also may have contributed to more severe COVID-19 health outcomes.¹² Similarly, communities or households facing economic insecurity before the pandemic were less able to weather business closures, job losses, or declines in earnings and were less able to participate in remote work or education due to the inequities in access to reliable and affordable broadband infrastructure.¹³ Finally, though schools in all areas faced challenges, those in high poverty areas had fewer resources to adapt to remote and hybrid learning models.¹⁴ Unfortunately, the pandemic

also has reversed many gains made by communities of color in the prior economic expansion.¹⁵

B. The Statute and Interim Final Rule

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President.¹⁶ Section 9901 of ARPA amended Title VI of the Social Security Act¹⁷ (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds).¹⁸ The Fiscal Recovery Funds are intended to provide support to State, local, and Tribal governments (together, recipients) in responding to the impact of COVID-19 and in their efforts to contain COVID-19 on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to these governments over the last year, including through the Coronavirus Relief Fund (CRF).¹⁹

a lifetime (June 2020), https://webtest.childreainsstitute.net/sites/default/files/documents/COVID-19-and-student-learning-in-the-United-States_FINAL.pdf; Andrew Bacher-Hicks et al., Inequality in Household Adaptation to Schooling Shocks: Covid-Induced Online Engagement in Real Time, *J. of Public Econ.* Vol. 193(C) (July 2020), available at <https://www.nber.org/papers/w27555>.

¹⁵ See, e.g., Tyler Atkinson & Alex Richter, Pandemic Disproportionately Affects Women, Minority Labor Force Participation, <https://www.dallasfed.org/research/economics/2020/1110> (last visited May 9, 2021); Jared Bernstein & Janelle Jones, The Impact of the COVID19 Recession on the Jobs and Incomes of Persons of Color, https://www.cbpp.org/sites/default/files/atoms/files/6-2-20bud_0.pdf (last visited May 9, 2021).

¹⁶ American Rescue Plan Act of 2021 (ARPA), sec. 9901, Public Law 117–2, codified at 42 U.S.C. 802 *et seq.* The term “state” as used in this SUPPLEMENTARY INFORMATION and defined in section 602 of the Act means each of the 50 States and the District of Columbia. The term “territory” as used in this SUPPLEMENTARY INFORMATION and defined in section 602 of the Act means the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of Northern Mariana Islands, and American Samoa. Tribal government is defined in the Act and the interim final rule to mean “the recognized governing body of any Indian or Alaska Native tribe, band, nation, pueblo, village, community, component band, or component reservation, individually identified (including parenthetically) in the list published most recently as of the date of enactment of the [American Rescue Plan Act] pursuant to section 104 of the Federally Recognized Indian Tribe List Act of 1994 (25 U.S.C. 5131).” See section 602(g)(7) of the Social Security Act, as added by the American Rescue Plan Act. On January 29, 2021, the Bureau of Indian Affairs published a current list of 574 Tribal entities. See 86 FR 7554, January 29, 2021. The term “local governments” as used in this SUPPLEMENTARY INFORMATION includes metropolitan cities, counties, and nonentitlement units of local government.

¹⁷ 42 U.S.C. 801 *et seq.*

¹⁸ Sections 602, 603 of the Act.

¹⁹ The CRF was established by the section 601 of the Act as added by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116–136, 134 Stat. 281 (2020).

Through the Fiscal Recovery Funds, Congress provided State, local, and Tribal governments with significant resources to respond to the COVID-19 public health emergency and its economic impacts through four categories of eligible uses. Section 602 and section 603 contain the same eligible uses; the primary difference between the two sections is that section 602 establishes a fund for States, territories, and Tribal governments and section 603 establishes a fund for metropolitan cities, nonentitlement units of local government, and counties. Sections 602(c)(1) and 603(c)(1) provide that funds may be used:

(a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;

(c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and

(d) To make necessary investments in water, sewer, or broadband infrastructure.

In addition, Congress clarified two types of uses which do not fall within these four categories. Sections 602(c)(2)(B) and 603(c)(2) provide that these eligible uses do not include, and thus funds may not be used for, depositing funds into any pension fund. Section 602(c)(2)(A) also provides, for States and territories, that the eligible uses do not include “directly or indirectly offset[ing] a reduction in the net tax revenue of [the] State or territory resulting from a change in law, regulation, or administrative interpretation.”

The ARPA provides a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. First, payments from the Fiscal Recovery Funds help to ensure that State, local, and Tribal governments have the resources needed to continue to take actions to decrease the spread of COVID-19 and bring the pandemic under control. Payments from the Fiscal Recovery Funds may also be used by recipients to provide support for costs incurred in addressing public health and economic challenges resulting from the pandemic, including resources to offer premium pay to essential workers, in recognition of their sacrifices over the

⁹ Tracy Gordon, State and Local Budgets and the Great Recession, Brookings Institution (Dec. 31, 2012), <http://www.brookings.edu/articles/state-and-local-budgets-and-the-great-recession>.

¹⁰ Sebastian D. Romano et al., Trends in Racial and Ethnic Disparities in COVID-19 Hospitalizations, by Region—United States, March–December 2020, *MMWR Morb Mortal Wkly Rep* 2021, 70:560–565 (Apr. 16, 2021), https://www.cdc.gov/mmwr/volumes/70/wr/mm7015e2.htm?s_cid=mm7015e2_w.

¹¹ Center on Budget and Policy Priorities, Tracking the COVID-19 Recession's Effects on Food, Housing, and Employment Hardships, <https://www.cbpp.org/research/poverty-and-inequality/tracking-the-covid-19-recessions-effects-on-housing-and> (last visited May 4, 2021).

¹² Lisa R. Fortuna et al., Inequity and the Disproportionate Impact of COVID-19 on Communities of Color in the United States: The Need for Trauma-Informed Social Justice Response, *Psychological Trauma* Vol. 12(5):443–45 (2020), available at <https://psycnet.apa.org/fulltext/2020-37320-001.pdf>.

¹³ Emily Vogles et al., 53% of Americans Say the Internet Has Been Essential During the COVID-19 Outbreak (Apr. 30, 2020), <https://www.pewresearch.org/internet/2020/04/30/53-of-americans-say-the-internet-has-been-essential-during-the-covid-19-outbreak/>.

¹⁴ Emma Dorn et al., COVID-19 and student learning in the United States: The hurt could last

last year. Recipients may also use payments from the Fiscal Recovery Funds to replace State, local, and Tribal government revenue lost due to COVID-19, helping to ensure that governments can continue to provide needed services and avoid cuts or layoffs. Finally, these resources lay the foundation for a strong, equitable economic recovery, not only by providing immediate economic stabilization for households and businesses, but also by addressing the systemic public health and economic challenges that may have contributed to more severe impacts of the pandemic among low-income communities and people of color.

Within the eligible use categories outlined in the Fiscal Recovery Funds provisions of ARPA, State, local, and Tribal governments have flexibility to determine how best to use payments from the Fiscal Recovery Funds to meet the needs of their communities and populations. The interim final rule facilitates swift and effective implementation by establishing a framework for determining the types of programs and services that are eligible under the ARPA along with examples of uses that State, local, and Tribal governments may consider. These uses build on eligible expenditures under the CRF, including some expansions in eligible uses to respond to the public health emergency, such as vaccination campaigns. They also reflect changes in the needs of communities, as evidenced by, for example, nationwide data demonstrating disproportionate impacts of the COVID-19 public health emergency on certain populations, geographies, and economic sectors. The interim final rule takes into consideration these disproportionate impacts by recognizing a broad range of eligible uses to help States, local, and Tribal governments support the families, businesses, and communities hardest hit by the COVID-19 public health emergency.

Implementation of the Fiscal Recovery Funds also reflect the importance of public input, transparency, and accountability. Treasury seeks comment on all aspects of the interim final rule and, to better facilitate public comment, has included specific questions throughout this **SUPPLEMENTARY INFORMATION**. Treasury encourages State, local, and Tribal governments in particular to provide feedback and to engage with Treasury regarding issues that may arise regarding all aspects of this interim final rule and Treasury's work in administering the Fiscal Recovery Funds. In addition, the interim final rule establishes certain regular reporting

requirements, including by requiring State, local, and Tribal governments to publish information regarding uses of Fiscal Recovery Funds payments in their local jurisdiction. These reporting requirements reflect the need for transparency and accountability, while recognizing and minimizing the burden, particularly for smaller local governments. Treasury urges State, territorial, Tribal, and local governments to engage their constituents and communities in developing plans to use these payments, given the scale of funding and its potential to catalyze broader economic recovery and rebuilding.

II. Eligible Uses

A. Public Health and Economic Impacts

Sections 602(c)(1)(A) and 603(c)(1)(A) provide significant resources for State, territorial, Tribal governments, and counties, metropolitan cities, and nonentitlement units of local governments (each referred to as a recipient) to meet the wide range of public health and economic impacts of the COVID-19 public health emergency.

These provisions authorize the use of payments from the Fiscal Recovery Funds to respond to the public health emergency with respect to COVID-19 or its negative economic impacts. Section 602 and section 603 also describe several types of uses that would be responsive to the impacts of the COVID-19 public health emergency, including assistance to households, small businesses, and nonprofits and aid to impacted industries, such as tourism, travel, and hospitality.²⁰

Accordingly, to assess whether a program or service is included in this category of eligible uses, a recipient should consider whether and how the use would respond to the COVID-19 public health emergency. Assessing whether a program or service "responds to" the COVID-19 public health emergency requires the recipient to, first, identify a need or negative impact of the COVID-19 public health emergency and, second, identify how the program, service, or other intervention addresses the identified need or impact. While the COVID-19 public health emergency affected many aspects of American life, eligible uses under this category must be in response to the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency.

²⁰ Sections 602(c)(1)(A), 603(c)(1)(A) of the Act.

The interim final rule implements these provisions by identifying a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of the Fiscal Recovery Funds not explicitly listed. The interim final rule also provides flexibility for recipients to use payments from the Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but that fall under the terms of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency or its negative economic impacts. As an example, in determining whether a program or service responds to the negative economic impacts of the COVID-19 public health emergency, the interim final rule provides that payments from the Fiscal Recovery Funds should be designed to address an economic harm resulting from or exacerbated by the public health emergency. Recipients should assess the connection between the negative economic harm and the COVID-19 public health emergency, the nature and extent of that harm, and how the use of this funding would address such harm.

As discussed, the pandemic and the necessary actions taken to control the spread had a severe impact on households and small businesses, including in particular low-income workers and communities and people of color. While eligible uses under sections 602(c)(1)(A) and 603(c)(1)(A) provide flexibility to recipients to identify the most pressing local needs, Treasury encourages recipients to provide assistance to those households, businesses, and non-profits in communities most disproportionately impacted by the pandemic.

1. Responding to COVID-19

On January 21, 2020, the Centers for Disease Control and Prevention (CDC) identified the first case of novel coronavirus in the United States.²¹ By late March, the virus had spread to many States and the first wave was growing rapidly, centered in the northeast.²² This wave brought acute

²¹ Press Release, Centers for Disease Control and Prevention, First Travel-related Case of 2019 Novel Coronavirus Detected in United States (Jan. 21, 2020), <https://www.cdc.gov/media/releases/2020/p0121-novel-coronavirus-travel-case.html>.

²² Anne Schuchat et al., Public Health Response to the Initiation and Spread of Pandemic COVID-19 in the United States, February 24–April 21, 2021, *MMWR Morb Mortal Wkly Rep* 2021, 69(18):551–56 (May 8, 2021), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6918e2.htm>.

strain on health care and public health systems: Hospitals and emergency medical services struggled to manage a major influx of patients; response personnel faced shortages of personal protective equipment; testing for the virus was scarce; and congregate living facilities like nursing homes and prisons saw rapid spread. State, local, and Tribal governments mobilized to support the health care system, issue public health orders to mitigate virus spread, and communicate safety measures to the public. The United States has since faced at least two additional COVID-19 waves that brought many similar challenges: The second in the summer, centered in the south and southwest, and a wave throughout the fall and winter, in which the virus reached a point of uncontrolled spread across the country and over 3,000 people died per day.²³ By early May 2021, the United States has experienced over 32 million confirmed COVID-19 cases and over 575,000 deaths.²⁴

Mitigating the impact of COVID-19, including taking actions to control its spread and support hospitals and health care workers caring for the sick, continues to require a major public health response from State, local and Tribal governments. New or heightened public health needs include COVID-19 testing, major expansions in contact tracing, support for individuals in isolation or quarantine, enforcement of public health orders, new public communication efforts, public health surveillance (*e.g.*, monitoring case trends and genomic sequencing for variants), enhancement to health care capacity through alternative care facilities, and enhancement of public health data systems to meet new demands or scaling needs. State, local, and Tribal governments have also supported major efforts to prevent COVID-19 spread through safety measures at key settings like nursing homes, schools, congregate living settings, dense worksites, incarceration settings, and in other public facilities. This has included implementing infection prevention measures or making ventilation improvements in congregate settings, health care settings, or other key locations.

Other response and adaptation costs include capital investments in public facilities to meet pandemic operational

needs, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics. In recent months, State, local, and Tribal governments across the country have mobilized to support the national vaccination campaign, resulting in over 250 million doses administered to date.²⁵

The need for public health measures to respond to COVID-19 will continue in the months and potentially years to come. This includes the continuation of the vaccination campaign for the general public and, if vaccinations are approved for children in the future, eventually for youths. This also includes monitoring the spread of COVID-19 variants, understanding the impact of these variants (especially on vaccination efforts), developing approaches to respond to those variants, and monitoring global COVID-19 trends to understand continued risks to the United States. Finally, the long-term health impacts of COVID-19 will continue to require a public health response, including medical services for individuals with “long COVID,” and research to understand how COVID-19 impacts future health needs and raises risks for the millions of Americans who have been infected.

Other areas of public health have also been negatively impacted by the COVID-19 pandemic. For example, in one survey in January 2021, over 40 percent of American adults reported symptoms of depression or anxiety, up from 11 percent in the first half of 2019.²⁶ The proportion of children’s emergency department visits related to mental health has also risen noticeably.²⁷ Similarly, rates of substance misuse and overdose deaths have spiked: Preliminary data from the CDC show a nearly 30 percent increase in drug overdose mortality from September 2019 to September 2020.²⁸ Stay-at-home orders and other pandemic responses may have also reduced the ability of individuals affected by domestic violence to access

services.²⁹ Finally, some preventative public health measures like childhood vaccinations have been deferred and potentially forgone.³⁰

While the pandemic affected communities across the country, it disproportionately impacted some demographic groups and exacerbated health inequities along racial, ethnic, and socioeconomic lines.³¹ The CDC has found that racial and ethnic minorities are at increased risk for infection, hospitalization, and death from COVID-19, with Hispanic or Latino and Native American or Alaska Native patients at highest risk.³²

Similarly, low-income and socially vulnerable communities have seen the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000, as of May 2021.³³ Counties with high social vulnerability, as measured by factors such as poverty and educational attainment, have also fared more poorly than the national average, with 211 deaths per 100,000 as of May 2021.³⁴

²⁹ Megan L. Evans, et al., A Pandemic within a Pandemic—Intimate Partner Violence during Covid-19, *N. Engl. J. Med.* 383:2302–04 (Dec. 10, 2020), available at <https://www.nejm.org/doi/full/10.1056/NEJMp2024046>.

³⁰ Jeanne M. Santoli et al., Effects of the COVID-19 Pandemic on Routine Pediatric Vaccine Ordering and Administration—United States, *Morb. Mortal. Wkly. Rep.* 69(19):591–93 (May 8, 2020), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6919e2.htm>; Marisa Langdon-Embry et al., Notes from the Field: Rebound in Routine Childhood Vaccine Administration Following Decline During the COVID-19 Pandemic—New York City, March 1–June 27, 2020, *Morb. Mortal. Wkly. Rep.* 69(30):999–1001 (Jul. 31 2020), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6930a3.htm>.

³¹ Office of the White House, National Strategy for the COVID-19 Response and Pandemic Preparedness (Jan. 21, 2021), <https://www.whitehouse.gov/wp-content/uploads/2021/01/National-Strategy-for-the-COVID-19-Response-and-Pandemic-Preparedness.pdf>.

³² In a study of 13 states from October to December 2020, the CDC found that Hispanic or Latino and Native American or Alaska Native individuals were 1.7 times more likely to visit an emergency room for COVID-19 than White individuals, and Black individuals were 1.4 times more likely to do so than White individuals. See Romano, *supra* note 10.

³³ Centers for Disease Control and Prevention, COVID Data Tracker: Trends in COVID-19 Cases and Deaths in the United States, by County-level Population Factors, https://covid.cdc.gov/covid-data-tracker/#pop-factors_totaldeaths (last visited May 8, 2021).

³⁴ The CDC’s Social Vulnerability Index includes fifteen variables measuring social vulnerability, including unemployment, poverty, education levels, single-parent households, disability status, non-English speaking households, crowded housing, and transportation access.

Centers for Disease Control and Prevention, COVID Data Tracker: Trends in COVID-19 Cases

Continued

²³ Centers for Disease Control and Prevention, COVID Data Tracker: Trends in Number of COVID-19 Cases and Deaths in the US Reported to CDC, by State/Territory, https://covid.cdc.gov/covid-data-tracker/#trends_dailytrendscases (last visited May 8, 2021).

²⁴ *Id.*

²⁵ Centers for Disease Control and Prevention, COVID Data Tracker: COVID-19 Vaccinations in the United States, <https://covid.cdc.gov/covid-data-tracker/#vaccinations> (last visited May 8, 2021).

²⁶ Panchal, *supra* note 4; Mark E. Czeisler et al., Mental Health, Substance Abuse, and Suicidal Ideation During COVID-19 Pandemic—United States, June 24–30 2020, *Morb. Mortal. Wkly. Rep.* 69(32):1049–57 (Aug. 14, 2020), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6932a1.htm>.

²⁷ Leeb, *supra* note 4.

²⁸ Centers for Disease Prevention and Control, National Center for Health Statistics, Provisional Drug Overdose Death Counts, <https://www.cdc.gov/nchs/nvss/vsr/drug-overdose-data.htm> (last visited May 8, 2021).

Over the last year, Native Americans have experienced more than one and a half times the rate of COVID-19 infections, more than triple the rate of hospitalizations, and more than double the death rate compared to White Americans.³⁵ Low-income and minority communities also exhibit higher rates of pre-existing conditions that may contribute to an increased risk of COVID-19 mortality.³⁶

In addition, individuals living in low-income communities may have had more limited ability to socially distance or to self-isolate when ill, resulting in faster spread of the virus, and were over-represented among essential workers, who faced greater risk of exposure.³⁷ Social distancing measures in response to the pandemic may have also exacerbated pre-existing public health challenges. For example, for children living in homes with lead paint, spending substantially more time at home raises the risk of developing elevated blood lead levels, while screenings for elevated blood lead levels declined during the pandemic.³⁸ The combination of these underlying social and health vulnerabilities may have contributed to more severe public health outcomes of the pandemic within these communities, resulting in an exacerbation of pre-existing disparities in health outcomes.³⁹

and Deaths in the United States, by Social Vulnerability Index, https://covid.cdc.gov/covid-data-tracker/#pop-factors_totaldeaths (last visited May 8, 2021).

³⁵ Centers for Disease Control and Prevention, Risk for COVID-19 Infection, Hospitalization, and Death By Race/Ethnicity, <https://www.cdc.gov/coronavirus/2019-ncov/covid-data/investigations-discovery/hospitalization-death-by-race-ethnicity.html> (last visited Apr. 26, 2021).

³⁶ See, e.g., Centers for Disease Control and Prevention, Risk of Severe Illness or Death from COVID-19 (Dec. 10, 2020), <https://www.cdc.gov/coronavirus/2019-ncov/community/health-equity/racial-ethnic-disparities/disparities-illness.html> (last visited Apr. 26, 2021).

³⁷ Milena Almagro et al., Racial Disparities in Frontline Workers and Housing Crowding During COVID-19: Evidence from Geolocation Data (Sept. 22, 2020), NYU Stern School of Business (forthcoming), available at https://papers.ssrn.com/sol3/papers.cfm?abstract_id=3695249; Grace McCormack et al., Economic Vulnerability of Households with Essential Workers, *JAMA* 324(4):388–90 (2020), available at <https://jamanetwork.com/journals/jama/fullarticle/2767630>.

³⁸ See, e.g., Joseph G. Courtney et al., Decreases in Young Children Who Received Blood Lead Level Testing During COVID-19—34 Jurisdictions, January–May 2020, *Morb. Mort. Wkly. Rep.* 70(5):155–61 (Feb. 5, 2021), <https://www.cdc.gov/mmwr/volumes/70/wr/mm7005a2.htm>; Emily A. Benfer & Lindsay F. Wiley, Health Justice Strategies to Combat COVID-19: Protecting Vulnerable Communities During a Pandemic, *Health Affairs Blog* (Mar. 19, 2020), <https://www.healthaffairs.org/dof/10.1377/hblog20200319.757883/full/>.

³⁹ See, e.g., Centers for Disease Control and Prevention, *supra* note 34; Benfer & Wiley, *supra*

Eligible Public Health Uses. The Fiscal Recovery Funds provide resources to meet and address these emergent public health needs, including through measures to counter the spread of COVID-19, through the provision of care for those impacted by the virus, and through programs or services that address disparities in public health that have been exacerbated by the pandemic. To facilitate implementation and use of payments from the Fiscal Recovery Funds, the interim final rule identifies a non-exclusive list of eligible uses of funding to respond to the COVID-19 public health emergency. Eligible uses listed under this section build and expand upon permissible expenditures under the CRF, while recognizing the differences between the ARPA and CARES Act, and recognizing that the response to the COVID-19 public health emergency has changed and will continue to change over time. To assess whether additional uses would be eligible under this category, recipients should identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years, and assess how the use would respond to or address the identified need.

The interim final rule identifies a non-exclusive list of uses that address the effects of the COVID-19 public health emergency, including:

- **COVID-19 Mitigation and Prevention.** A broad range of services and programming are needed to contain COVID-19. Mitigation and prevention efforts for COVID-19 include vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools;⁴⁰ ventilation improvements in

note 38; Nathaniel M. Lewis et al., Disparities in COVID-19 Incidence, Hospitalizations, and Testing, by Area-Level Deprivation—Utah, March 3–July 9, 2020, *Morb. Mort. Wkly. Rep.* 69(38):1369–73 (Sept. 25, 2020), <https://www.cdc.gov/mmwr/volumes/69/wr/mm6938a4.htm>.

⁴⁰ This includes implementing mitigation strategies consistent with the Centers for Disease Control and Prevention's (CDC) Operational

congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses.⁴¹ They also include capital investments in public facilities to meet pandemic operational needs, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics. These COVID-19 prevention and mitigation programs and services, among others, were eligible expenditures under the CRF and are eligible uses under this category of eligible uses for the Fiscal Recovery Funds.⁴²

- **Medical Expenses.** The COVID-19 public health emergency continues to have devastating effects on public health; the United States continues to average hundreds of deaths per day and the spread of new COVID-19 variants has raised new risks and genomic surveillance needs.⁴³ Moreover, our understanding of the potentially serious and long-term effects of the virus is growing, including the potential for symptoms like shortness of breath to continue for weeks or months, for multi-organ impacts from COVID-19, or for post-intensive care syndrome.⁴⁴ State and local governments may need to continue to provide care and services to address these near- and longer-term needs.⁴⁵

Strategy for K–12 Schools through Phased Prevention, available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html>.

⁴¹ Many of these expenses were also eligible in the CRF. Generally, funding uses eligible under CRF as a response to the direct public health impacts of COVID-19 will continue to be eligible under the ARPA, including those not explicitly listed here (e.g., telemedicine costs, costs to facilitate compliance with public health orders, disinfection of public areas, facilitating distance learning, increased solid waste disposal needs related to PPE, paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions), with the following two exceptions: (1) The standard for eligibility of public health and safety payrolls has been updated (see section II.A of this SUPPLEMENTARY INFORMATION) and (2) expenses related to the issuance of tax-anticipation notes are no longer an eligible funding use (see discussion of debt service in section II.B of this SUPPLEMENTARY INFORMATION).

⁴² Coronavirus Relief Fund for States, Tribal Governments, and Certain Eligible Local Governments, 86 FR 4182 (Jan. 15, 2021), available at <https://home.treasury.gov/system/files/136/CRF-Guidance-Federal-Register-2021-00827.pdf>.

⁴³ Centers for Disease Control and Prevention, *supra* note 24.

⁴⁴ Centers for Disease Control and Prevention, Long-Term Effects (Apr. 8, 2021), <https://www.cdc.gov/coronavirus/2019-ncov/long-term-effects.html> (last visited Apr. 26, 2021).

⁴⁵ Pursuant to 42 CFR 433.51 and 45 CFR 75.306, Fiscal Recovery Funds may not serve as a State or locality's contribution of certain Federal funds.

- **Behavioral Health Care.** In addition, new or enhanced State, local, and Tribal government services may be needed to meet behavioral health needs exacerbated by the pandemic and respond to other public health impacts. These services include mental health treatment, substance misuse treatment, other behavioral health services, hotlines or warmlines, crisis intervention, overdose prevention, infectious disease prevention, and services or outreach to promote access to physical or behavioral health primary care and preventative medicine.

- **Public Health and Safety Staff.** Treasury recognizes that responding to the public health and negative economic impacts of the pandemic, including administering the services described above, requires a substantial commitment of State, local, and Tribal government human resources. As a result, the Fiscal Recovery Funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, to the extent that their services are devoted to mitigating or responding to the COVID-19 public health emergency.⁴⁶ Accordingly, the Fiscal Recovery Funds may be used to support the payroll and covered benefits for the portion of the employee's time that is dedicated to responding to the COVID-19 public health emergency. For administrative convenience, the recipient may consider public health and safety employees to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated to responding to the COVID-19 public health emergency. Recipients may consider other presumptions for assessing the extent to which an employee, division, or operating unit is engaged in activities that respond to the COVID-19 public health emergency, provided that the recipient reassesses periodically and maintains records to support its assessment, such as payroll records, attestations from supervisors or staff, or regular work product or correspondence demonstrating work on

⁴⁶ In general, if an employee's wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee's covered benefits as an eligible use of Fiscal Recovery Funds. For purposes of the Fiscal Recovery Funds, covered benefits include costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans (Federal and state), workers compensation insurance, and Federal Insurance Contributions Act (FICA) taxes (which includes Social Security and Medicare taxes).

the COVID-19 response. Recipients need not routinely track staff hours.

- **Expenses to Improve the Design and Execution of Health and Public Health Programs.** State, local, and Tribal governments may use payments from the Fiscal Recovery Funds to engage in planning and analysis in order to improve programs addressing the COVID-19 pandemic, including through use of targeted consumer outreach, improvements to data or technology infrastructure, impact evaluations, and data analysis.

- **Eligible Uses to Address Disparities in Public Health Outcomes.** In addition, in recognition of the disproportionate impacts of the COVID-19 pandemic on health outcomes in low-income and Native American communities and the importance of mitigating these effects, the interim final rule identifies a broader range of services and programs that will be presumed to be responding to the public health emergency when provided in these communities. Specifically, Treasury will presume that certain types of services, outlined below, are eligible uses when provided in a Qualified Census Tract (QCT),⁴⁷ to families living in QCTs, or when these services are provided by Tribal governments.⁴⁸ Recipients may also provide these services to other populations, households, or geographic areas that are disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination that the pandemic resulted in disproportionate public health or economic outcomes to the

⁴⁷ Qualified Census Tracts are a common, readily-accessible, and geographically granular method of identifying communities with a large proportion of low-income residents. Using an existing measure may speed implementation and decrease administrative burden, while identifying areas of need at a highly-localized level.

While QCTs are an effective tool generally, many tribal communities have households with a wide range of income levels due in part to non-tribal member, high income residents living in the community. Mixed income communities, with a significant share of tribal members at the lowest levels of income, are often not included as eligible QCTs yet tribal residents are experiencing disproportionate impacts due to the pandemic. Therefore, including all services provided by Tribal governments is a more effective means of ensuring that disproportionately impacted Tribal members can receive services.

⁴⁸ U.S. Department of Housing and Urban Development (HUD), Qualified Census Tracts and Difficult Development Areas, <https://www.huduser.gov/portal/datasets/qct.html> (last visited Apr. 26, 2021); U.S. Department of the Interior, Bureau of Indian Affairs, Indian Lands of Federally Recognized Tribes of the United States (June 2016), <https://www.bia.gov/sites/bia.gov/files/assets/bia/ots/webteam/pdf/idc1-028635.pdf> (last visited Apr. 26, 2021).

specific populations, households, or geographic areas to be served.

Given the exacerbation of health disparities during the pandemic and the role of pre-existing social vulnerabilities in driving these disparate outcomes, services to address health disparities are presumed to be responsive to the public health impacts of the pandemic. Specifically, recipients may use payments from the Fiscal Recovery Funds to facilitate access to resources that improve health outcomes, including services that connect residents with health care resources and public assistance programs and build healthier environments, such as:

- Funding community health workers to help community members access health services and services to address the social determinants of health;⁴⁹
- Funding public benefits navigators to assist community members with navigating and applying for available Federal, State, and local public benefits or services;
- Housing services to support healthy living environments and neighborhoods conducive to mental and physical wellness;
- Remediation of lead paint or other lead hazards to reduce risk of elevated blood lead levels among children; and
- Evidence-based community violence intervention programs to prevent violence and mitigate the increase in violence during the pandemic.⁵⁰

2. Responding to Negative Economic Impacts

Impacts on Households and Individuals. The public health emergency, including the necessary measures taken to protect public health, resulted in significant economic and financial hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote

⁴⁹ The social determinants of health are the social and environmental conditions that affect health outcomes, specifically economic stability, health care access, social context, neighborhoods and built environment, and education access. See, e.g., U.S. Department of Health and Human Services, Office of Disease Prevention and Health Promotion, Healthy People 2030: Social Determinants of Health, <https://health.gov/healthypeople/objectives-and-data/social-determinants-health> (last visited Apr. 26, 2021).

⁵⁰ National Commission on COVID-19 and Criminal Justice, Impact Report: COVID-19 and Crime (Jan. 31, 2021), <https://covid19.councilonccj.org/2021/01/31/impact-report-covid-19-and-crime-3/> (showing a spike in homicide and assaults); Brad Boersup et al., Alarming Trends in US domestic violence during the COVID-19 pandemic, *Am. J. of Emerg. Med.* 38(12): 2753–55 (Dec. 1, 2020), available at [https://www.ajemjournal.com/article/S0735-6757\(20\)30307-7/fulltext](https://www.ajemjournal.com/article/S0735-6757(20)30307-7/fulltext) (showing a spike in domestic violence).

education, and travel declined precipitously, over 20 million jobs were lost in March and April 2020.⁵¹ Although many have returned to work, as of April 2021, the economy remains 8.2 million jobs below its pre-pandemic peak,⁵² and more than 3 million workers have dropped out of the labor market altogether relative to February 2020.⁵³

Rates of unemployment are particularly severe among workers of color and workers with lower levels of educational attainment; for example, the overall unemployment rate in the United States was 6.1 percent in April 2021, but certain groups saw much higher rates: 9.7 percent for Black workers, 7.9 percent for Hispanic or Latino workers, and 9.3 percent for workers without a high school diploma.⁵⁴ Job losses have also been particularly steep among low wage workers, with these workers remaining furthest from recovery as of the end of 2020.⁵⁵ A severe recession—and its concentrated impact among low-income workers—has amplified food and housing insecurity, with an estimated nearly 17 million adults living in households where there is sometimes or often not enough food to eat and an estimated 10.7 million adults living in households that were not current on rent.⁵⁶ Over the course of the pandemic,

inequities also manifested along gender lines, as schools closed to in-person activities, leaving many working families without child care during the day.⁵⁷ Women of color have been hit especially hard: The labor force participation rate for Black women has fallen by 3.2 percentage points⁵⁸ during the pandemic as compared to 1.0 percentage points for Black men⁵⁹ and 2.0 percentage points for White women.⁶⁰

As the economy recovers, the effects of the pandemic-related recession may continue to impact households, including a risk of longer-term effects on earnings and economic potential. For example, unemployed workers, especially those who have experienced longer periods of unemployment, earn lower wages over the long term once rehired.⁶¹ In addition to the labor market consequences for unemployed workers, recessions can also cause longer-term economic challenges through, among other factors, damaged consumer credit scores⁶² and reduced familial and childhood wellbeing.⁶³

Food, Housing, and Employment Hardships, <https://www.cbpp.org/research/poverty-and-inequality/tracking-the-covid-19-recessions-effects-on-food-housing-and> (last visited May 8, 2021).

⁵¹ Women have carried a larger share of childcare responsibilities than men during the COVID-19 crisis. See, e.g., Gema Zamarro & María J. Prados, Gender differences in couples' division of childcare, work and mental health during COVID-19, *Rev. Econ. Household* 19:11–40 (2021), available at <https://link.springer.com/article/10.1007/s1150-020-09534-7>; Titan Alon et al., The Impact of COVID-19 on Gender Equality, National Bureau of Economic Research Working Paper 26947 (April 2020), available at <https://www.nber.org/papers/w26947>.

⁵² U.S. Bureau of Labor Statistics, Labor Force Participation Rate—20 Yrs. & Over, Black or African American Women [LNS11300032], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/LNS11300032> (last visited May 8, 2021).

⁵³ U.S. Bureau of Labor Statistics, Labor Force Participation Rate—20 Yrs. & Over, Black or African American Men [LNS11300031], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/LNS11300031> (last visited May 8, 2021).

⁵⁴ U.S. Bureau of Labor Statistics, Labor Force Participation Rate—20 Yrs. & Over, White Women [LNS11300029], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/LNS11300029> (last visited May 8, 2021).

⁵⁵ See, e.g., Michael Greenstone & Adam Looney, Unemployment and Earnings Losses: A Look at Long-Term Impacts of the Great Recession on American Workers, Brookings Institution (Nov. 4, 2021), <https://www.brookings.edu/blog/jobs/2011/11/04/unemployment-and-earnings-losses-a-look-at-long-term-impacts-of-the-great-recession-on-american-workers/>.

⁵⁶ Chi Chi Wu, Solving the Credit Conundrum: Helping Consumers' Credit Records Impaired by the Foreclosure Crisis and Great Recession (Dec. 2013), https://www.nclc.org/images/pdf/credit_reports/report-credit-conundrum-2013.pdf.

⁵⁷ Irwin Garfinkel, Sara McLanahan, Christopher Wimer, eds., *Children of the Great Recession*,

These potential long-term economic consequences underscore the continued need for robust policy support.

Impacts on Businesses. The pandemic has also severely impacted many businesses, with small businesses hit especially hard. Small businesses make up nearly half of U.S. private-sector employment⁶⁴ and play a key role in supporting the overall economic recovery as they are responsible for two-thirds of net new jobs.⁶⁵ Since the beginning of the pandemic, however, 400,000 small businesses have closed, with many more at risk.⁶⁶ Sectors with a large share of small business employment have been among those with the most drastic drops in employment.⁶⁷ The negative outlook for small businesses has continued: As of April 2021, approximately 70 percent of small businesses reported that the pandemic has had a moderate or large negative effect on their business, and over a third expect that it will take over 6 months for their business to return to their normal level of operations.⁶⁸

This negative outlook is likely the result of many small businesses having faced periods of closure and having seen declining revenues as customers stayed home.⁶⁹ In general, small businesses can face greater hurdles in accessing credit,⁷⁰ and many small businesses were already financially fragile at the outset of the pandemic.⁷¹ Non-profits, which provide vital services to communities, have similarly faced

Russell Sage Foundation (Aug. 2016), available at <https://www.russellsage.org/publications/children-great-recession>.

⁶⁴ Board of Governors of the Federal Reserve System, *supra* note 5.

⁶⁵ U.S. Small Business Administration, Office of Advocacy, Small Businesses Generate 44 Percent of U.S. Economic Activity (Jan. 30, 2019), <https://advocacy.sba.gov/2019/01/30/small-businesses-generate-44-percent-of-u-s-economic-activity/>.

⁶⁶ Biden, *supra* note 6.

⁶⁷ Daniel Wilmoth, U.S. Small Business Administration Office of Advocacy, The Effects of the COVID-19 Pandemic on Small Businesses, Issue Brief No. 16 (Mar. 2021), available at <https://cdn.advocacy.sba.gov/wp-content/uploads/2021/03/02112318/COVID-19-Impact-On-Small-Business.pdf>.

⁶⁸ U.S. Census Bureau, Small Business Pulse Survey, <https://portal.census.gov/pulse/data/> (last visited May 8, 2021).

⁶⁹ Olivia S. Kim et al., Revenue Collapses and the Consumption of Small Business Owners in the Early Stages of the COVID-19 Pandemic (Nov. 2020), <https://www.nber.org/papers/w28151>.

⁷⁰ See e.g., Board of Governors of the Federal Reserve System, Report to Congress on the Availability of Credit to Small Businesses (Sept. 2017), available at <https://www.federalreserve.gov/publications/2017-september-availability-of-credit-to-small-businesses.htm>.

⁷¹ Alexander W. Bartik et al., The Impact of COVID-19 on small business outcomes and expectations, *PNAS* 117(30): 17656–66 (July 28, 2020), available at <https://www.pnas.org/content/117/30/17656>.

⁵¹ U.S. Bureau of Labor Statistics, All Employees, Total Nonfarm (PAYEMS), retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/PAYEMS> (last visited May 8, 2021).

⁵² *Id.*

⁵³ U.S. Bureau of Labor Statistics, Civilian Labor Force Level (CLF16OV), retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CLF16OV> (last visited May 8, 2021).

⁵⁴ U.S. Bureau of Labor Statistics, Labor Force Statistics from the Current Population Survey: Employment status of the civilian population by sex and age (May 8 2021), <https://www.bls.gov/news.release/empsit.t01.htm> (last visited May 8, 2021); U.S. Bureau of Labor Statistics, Labor Force Statistics from the Current Population Survey: Employment status of the civilian noninstitutional population by race, Hispanic or Latino ethnicity, sex, and age (May 8, 2021), <https://www.bls.gov/web/empsit/cpseca04.htm> (last visited May 8, 2021); U.S. Bureau of Labor Statistics, Labor Force Statistics from the Current Population Survey: Employment status of the civilian noninstitutional population 25 years and over by educational attainment (May 8, 2021), <https://www.bls.gov/web/empsit/cpseca05.htm> (last visited May 8, 2021).

⁵⁵ Elise Gould & Jori Kandra, Wages grew in 2020 because the bottom fell out of the low-wage labor market, Economic Policy Institute (Feb. 24, 2021), <https://files.epi.org/pdf/219418.pdf>. See also, Michael Dalton et al., The K-Shaped Recovery: Examining the Diverging Fortunes of Workers in the Recovery from the COVID-19 Pandemic using Business and Household Survey Microdata, U.S. Bureau of Labor Statistics Working Paper Series (Feb. 2021), <https://www.bls.gov/osmr/research-papers/2021/pdf/ec210020.pdf>.

⁵⁶ Center on Budget and Policy Priorities, Tracking the COVID-19 Recession's Effects on

economic and financial challenges due to the pandemic.⁷²

Impacts to State, Local, and Tribal Governments. State, local, and Tribal governments have felt substantial fiscal pressures. As noted above, State, local, and Tribal governments have faced significant revenue shortfalls and remain over 1 million jobs below their pre-pandemic staffing levels.⁷³ These reductions in staffing may undermine the ability to deliver services effectively, as well as add to the number of unemployed individuals in their jurisdictions.

Exacerbation of Pre-existing Disparities. The COVID-19 public health emergency may have lasting negative effects on economic outcomes, particularly in exacerbating disparities that existed prior to the pandemic.

The negative economic impacts of the COVID-19 pandemic are particularly pronounced in certain communities and families. Low- and moderate-income jobs make up a substantial portion of both total pandemic job losses,⁷⁴ and jobs that require in-person frontline work, which are exposed to greater risk of contracting COVID-19.⁷⁵ Both factors compound pre-existing vulnerabilities and the likelihood of food, housing, or other financial insecurity in low- and moderate-income families and, given the concentration of low- and moderate-income families within certain communities,⁷⁶ raise a substantial risk that the effects of the COVID-19 public health emergency will be amplified within these communities.

These compounding effect of recessions on concentrated poverty and the long-lasting nature of this effect were observed after the 2007–2009 recession, including a large increase in concentrated poverty with the number of people living in extremely poor

neighborhoods more than doubling by 2010–2014 relative to 2000.⁷⁷ Concentrated poverty has a range of deleterious impacts, including additional burdens on families and reduced economic potential and social cohesion.⁷⁸ Given the disproportionate impact of COVID-19 on low-income households discussed above, there is a risk that the current pandemic-induced recession could further increase concentrated poverty and cause long-term damage to economic prospects in neighborhoods of concentrated poverty.

The negative economic impacts of COVID-19 also include significant impacts to children in disproportionately affected families and include impacts to education, health, and welfare, all of which contribute to long-term economic outcomes.⁷⁹ Many low-income and minority students, who were disproportionately served by remote or hybrid education during the pandemic, lacked the resources to participate fully in remote schooling or live in households without adults available throughout the day to assist with online coursework.⁸⁰ Given these trends, the pandemic may widen educational disparities and worsen outcomes for low-income students,⁸¹ an

effect that would substantially impact their long-term economic outcomes. Increased economic strain or material hardship due to the pandemic could also have a long-term impact on health, educational, and economic outcomes of young children.⁸² Evidence suggests that adverse conditions in early childhood, including exposure to poverty, food insecurity, housing insecurity, or other economic hardships, are particularly impactful.⁸³

The pandemic's disproportionate economic impacts are also seen in Tribal communities across the country—for Tribal governments as well as families and businesses on and off Tribal lands. In the early months of the pandemic, Native American unemployment spiked to 26 percent and, while partially recovered, remains at nearly 11 percent.⁸⁴ Tribal enterprises are a significant source of revenue for Tribal governments to support the provision of government services. These enterprises, notably concentrated in gaming, tourism, and hospitality, frequently closed, significantly reducing both revenues to Tribal governments and employment. As a result, Tribal governments have reduced essential services to their citizens and communities.⁸⁵

Eligible Uses. Sections 602(c)(1)(A) and 603(c)(1)(A) permit use of payments from the Fiscal Recovery Funds to respond to the negative economic impacts of the COVID-19 public health emergency. Eligible uses that respond to the negative economic impacts of the public health emergency must be designed to address an economic harm resulting from or exacerbated by the public health emergency. In considering whether a program or service would be

⁷⁷ Elizabeth Kneebone & Natalie Holmes, U.S. concentrated poverty in the wake of the Great Recession, Brookings Institution (Mar. 31, 2016), <https://www.brookings.edu/research/u-s-concentrated-poverty-in-the-wake-of-the-great-recession/>.

⁷⁸ David Erickson et al., The Enduring Challenge of Concentrated Poverty in America: Case Studies from Communities Across the U.S. (2008), available at https://www.frbsf.org/community-development/files/cp_fullreport.pdf.

⁷⁹ Educational quality, as early as Kindergarten, has a long-term impact on children's public health and economic outcomes. See, e.g., Tyler W. Watts et al., The Chicago School Readiness Project: Examining the long-term impacts of an early childhood intervention, *PLoS ONE* 13(7) (2018), available at <https://journals.plos.org/plosone/article?id=10.1371/journal.pone.0200144>; Opportunity Insights, How Can We Amplify Education as an Engine of Mobility? Using big data to help children get the most from school, <https://opportunityinsights.org/education/> (last visited Apr. 26, 2021); U.S. Department of Health and Human Services (HHS), Office of Disease Prevention and Health Promotion, Early Childhood Development and Education, <https://www.healthypeople.gov/2020/topics-objectives/topic/social-determinants-health/interventions-resources/early-childhood-development-and-education> (last visited Apr. 26, 2021).

⁸⁰ See, e.g., Bacher-Hicks, *supra* note 14.

⁸¹ A Department of Education survey found that, as of February 2021, 42 percent of fourth grade students nationwide were offered only remote education, compared to 48 percent of economically disadvantaged students, 54 percent of Black students and 57 percent of Hispanic students. Large districts often disproportionately serve low-income students. See Institute of Education Sciences, Monthly School Survey Dashboard, <https://ies.ed.gov/schoolsurvey/> (last visited Apr. 26, 2021). In summer 2020, a review found that 74 percent of the largest 100 districts chose remote learning only.

See Education Week, School Districts' Reopening Plans: A Snapshot (Jul. 15, 2020), <https://www.edweek.org/leadership/school-districts-reopening-plans-a-snapshot/2020/07> (last visited May 4, 2021).

⁸² HHS, *supra* note 79.

⁸³ Hirokazu Yoshikawa, Effects of the Global Coronavirus Disease—2019 Pandemic on Early Childhood Development: Short- and Long-Term Risks and Mitigating Program and Policy Actions, *J. of Pediatrics* Vol. 223:188–93 (Aug. 1, 2020), available at [https://www.jpeds.com/article/S0022-3476\(20\)30606-5/abstract](https://www.jpeds.com/article/S0022-3476(20)30606-5/abstract).

⁸⁴ Based on calculations conducted by the Minneapolis Fed's Center for Indian Country Development using Flood et al. (2020)'s Current Population Survey. Sarah Flood, Miriam King, Renae Rodgers, Steven Ruggles and J. Robert Warren, Integrated Public Use Microdata Series, Current Population Survey: Version 8.0 [dataset]. Minneapolis, MN: IPUMS, 2020. <https://doi.org/10.18128/D030.V8.0>; see also Donna Feir & Charles Golding, Native Employment During COVID-19: Hard hit in April but Starting to Rebound? (Aug. 5, 2020), <https://www.minneapolisfed.org/article/2020/native-employment-during-covid-19-hit-hard-in-april-but-starting-to-rebound>.

⁸⁵ Moreno & Sobrepena, *supra* note 73.

⁷² Federal Reserve Bank of San Francisco, Impacts of COVID-19 on Nonprofits in the Western United States (May 2020), <https://www.frbsf.org/community-development/files/impact-of-covid-nonprofits-serving-western-united-states.pdf>.

⁷³ Bureau of Labor Statistics, *supra* note 8; Elijah Moreno & Heather Sobrepena, Tribal entities remain resilient as COVID-19 batters their finances, Federal Reserve Bank of Minneapolis (Nov. 10, 2021), <https://www.minneapolisfed.org/article/2020/tribal-entities-remain-resilient-as-covid-19-batters-their-finances>.

⁷⁴ Kim Parker et al., Economic Fallout from COVID-19 Continues to Hit Lower-Income Americans the Hardest, Pew Research Center (Sept. 24, 2020), <https://www.pewresearch.org/social-trends/2020/09/24/economic-fallout-from-covid-19-continues-to-hit-lower-income-americans-the-hardest/>; Gould, *supra* note 55.

⁷⁵ See *infra* Section II.B of this Supplementary Information.

⁷⁶ Elizabeth Kneebone, The Changing geography of US poverty, Brookings Institution (Feb. 15, 2017), <https://www.brookings.edu/testimonies/the-changing-geography-of-us-poverty/>.

eligible under this category, the recipient should assess whether, and the extent to which, there has been an economic harm, such as loss of earnings or revenue, that resulted from the COVID-19 public health emergency and whether, and the extent to which, the use would respond or address this harm.⁸⁶ A recipient should first consider whether an economic harm exists and whether this harm was caused or made worse by the COVID-19 public health emergency. While economic impacts may either be immediate or delayed, assistance or aid to individuals or businesses that did not experience a negative economic impact from the public health emergency would not be an eligible use under this category.

In addition, the eligible use must “respond to” the identified negative economic impact. Responses must be related and reasonably proportional to the extent and type of harm experienced; uses that bear no relation or are grossly disproportionate to the type or extent of harm experienced would not be eligible uses. Where there has been a negative economic impact resulting from the public health emergency, States, local, and Tribal governments have broad latitude to choose whether and how to use the Fiscal Recovery Funds to respond to and address the negative economic impact. Sections 602(c)(1)(A) and 603(c)(1)(A) describe several types of uses that would be eligible under this category, including assistance to households, small businesses, and nonprofits and aid to impacted industries such as tourism, travel, and hospitality.

To facilitate implementation and use of payments from the Fiscal Recovery Funds, the interim final rule identifies a non-exclusive list of eligible uses of funding that respond to the negative economic impacts of the public health emergency. Consistent with the discussion above, the eligible uses listed below would respond directly to the economic or financial harms resulting from and or exacerbated by the public health emergency.

- *Assistance to Unemployed Workers.* This includes assistance to unemployed workers, including services like job training to accelerate rehiring of unemployed workers; these services may extend to workers unemployed due to the pandemic or the resulting recession, or who were already unemployed when the pandemic began

and remain so due to the negative economic impacts of the pandemic.

- *State Unemployment Insurance Trust Funds.* Consistent with the approach taken in the CRF, recipients may make deposits into the state account of the Unemployment Trust Fund established under section 904 of the Social Security Act (42 U.S.C. 1104) up to the level needed to restore the pre-pandemic balances of such account as of January 27, 2020 or to pay back advances received under Title XII of the Social Security Act (42 U.S.C. 1321) for the payment of benefits between January 27, 2020 and May 17, 2021, given the close nexus between Unemployment Trust Fund costs, solvency of Unemployment Trust Fund systems, and pandemic economic impacts. Further, Unemployment Trust Fund deposits can decrease fiscal strain on Unemployment Insurance systems impacted by the pandemic. States facing a sharp increase in Unemployment Insurance claims during the pandemic may have drawn down positive Unemployment Trust Fund balances and, after exhausting the balance, required advances to fund continuing obligations to claimants. Because both of these impacts were driven directly by the need for assistance to unemployed workers during the pandemic, replenishing Unemployment Trust Funds up to the pre-pandemic level responds to the pandemic’s negative economic impacts on unemployed workers.

- *Assistance to Households.* Assistance to households or populations facing negative economic impacts due to COVID-19 is also an eligible use. This includes: Food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance (discussed below); emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker’s occupation or level of training. As discussed above, in considering whether a potential use is eligible under this category, a recipient must consider whether, and the extent to which, the household has experienced a negative economic impact from the pandemic. In assessing whether a household or population experienced economic harm as a result of the pandemic, a recipient may presume that a household or population that experienced unemployment or increased food or housing insecurity or is low- or moderate-income experienced negative

economic impacts resulting from the pandemic. For example, a cash transfer program may focus on unemployed workers or low- and moderate-income families, which have faced disproportionate economic harms due to the pandemic. Cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Cash transfers grossly in excess of the amount needed to address the negative economic impact identified by the recipient would not be considered to be a response to the COVID-19 public health emergency or its negative impacts. In particular, when considering the appropriate size of permissible cash transfers made in response to the COVID-19 public health emergency, State, local and Tribal governments may consider and take guidance from the per person amounts previously provided by the Federal Government in response to the COVID-19 crisis. Cash transfers that are grossly in excess of such amounts would be outside the scope of eligible uses under sections 602(c)(1)(A) and 603(c)(1)(A) and could be subject to recoupment. In addition, a recipient could provide survivor’s benefits to surviving family members of COVID-19 victims, or cash assistance to widows, widowers, and dependents of eligible COVID-19 victims.

- *Expenses to Improve Efficacy of Economic Relief Programs.* State, local, and Tribal governments may use payments from the Fiscal Recovery Funds to improve efficacy of programs addressing negative economic impacts, including through use of data analysis, targeted consumer outreach, improvements to data or technology infrastructure, and impact evaluations.

- *Small Businesses and Non-profits.*

As discussed above, small businesses and non-profits faced significant challenges in covering payroll, mortgages or rent, and other operating costs as a result of the public health emergency and measures taken to contain the spread of the virus. State, local, and Tribal governments may provide assistance to small businesses to adopt safer operating procedures, weather periods of closure, or mitigate financial hardship resulting from the COVID-19 public health emergency, including:

- Loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;

- Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical

⁸⁶ In some cases, a use may be permissible under another eligible use category even if it falls outside the scope of section (c)(1)(A) of the Act.

plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and

- Technical assistance, counseling, or other services to assist with business planning needs.

As discussed above, these services should respond to the negative economic impacts of COVID-19. Recipients may consider additional criteria to target assistance to businesses in need, including small businesses. Such criteria may include businesses facing financial insecurity, substantial declines in gross receipts (e.g., comparable to measures used to assess eligibility for the Paycheck Protection Program), or other economic harm due to the pandemic, as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving disadvantaged communities. Recipients should consider local economic conditions and business data when establishing such criteria.⁸⁷

- *Rehiring State, Local, and Tribal Government Staff.* State, local, and Tribal governments continue to see pandemic impacts in overall staffing levels: State, local, and Tribal government employment remains more than 1 million jobs lower in April 2021 than prior to the pandemic.⁸⁸ Employment losses decrease a state or local government's ability to effectively administer services. Thus, the interim final rule includes as an eligible use payroll, covered benefits, and other costs associated with rehiring public sector staff, up to the pre-pandemic staffing level of the government.

- *Aid to Impacted Industries.* Sections 602(c)(1)(A) and 603(c)(1)(A) recognize that certain industries, such as tourism, travel, and hospitality, were disproportionately and negatively impacted by the COVID-19 public health emergency. Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the

pandemic on those and similarly impacted industries. For example, aid may include assistance to implement COVID-19 mitigation and infection prevention measures to enable safe resumption of tourism, travel, and hospitality services, for example, improvements to ventilation, physical barriers or partitions, signage to facilitate social distancing, provision of masks or personal protective equipment, or consultation with infection prevention professionals to develop safe reopening plans.

Aid may be considered responsive to the negative economic impacts of the pandemic if it supports businesses, attractions, business districts, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel, and hospitality industries and to business districts that were closed during the COVID-19 public health emergency, as well as aid for a planned expansion or upgrade of tourism, travel, and hospitality facilities delayed due to the pandemic.

When considering providing aid to industries other than tourism, travel, and hospitality, recipients should consider the extent of the economic impact as compared to tourism, travel, and hospitality, the industries enumerated in the statute. For example, on net, the leisure and hospitality industry has experienced an approximately 24 percent decline in revenue and approximately 17 percent decline in employment nationwide due to the COVID-19 public health emergency.⁸⁹ Recipients should also consider whether impacts were due to the COVID-19 pandemic, as opposed to longer-term economic or industrial trends unrelated to the pandemic.

To facilitate transparency and accountability, the interim final rule requires that State, local, and Tribal governments publicly report assistance provided to private-sector businesses under this eligible use, including

tourism, travel, hospitality, and other impacted industries, and its connection to negative economic impacts of the pandemic. Recipients also should maintain records to support their assessment of how businesses or business districts receiving assistance were affected by the negative economic impacts of the pandemic and how the aid provided responds to these impacts.

As discussed above, economic disparities that existed prior to the COVID-19 public health emergency amplified the impact of the pandemic among low-income and minority groups. These families were more likely to face housing, food, and financial insecurity; are over-represented among low-wage workers; and many have seen their livelihoods deteriorate further during the pandemic and economic contraction. In recognition of the disproportionate negative economic impacts on certain communities and populations, the interim final rule identifies services and programs that will be presumed to be responding to the negative economic impacts of the COVID-19 public health emergency when provided in these communities.

Specifically, Treasury will presume that certain types of services, outlined below, are eligible uses when provided in a QCT, to families and individuals living in QCTs, or when these services are provided by Tribal governments.⁹⁰ Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately impacted communities, recipients should be able to support their determination that the pandemic resulted in disproportionate public health or economic outcomes to the specific populations, households, or geographic areas to be served. The interim final rule identifies a non-exclusive list of uses that address the disproportionate negative economic effects of the COVID-19 public health emergency, including:

- *Building Stronger Communities through Investments in Housing and Neighborhoods.* The economic impacts of COVID-19 have likely been most acute in lower-income neighborhoods, including concentrated areas of high unemployment, limited economic opportunity, and housing insecurity.⁹¹

⁸⁷ See Federal Reserve Bank of Cleveland, *An Uphill Battle: COVID-19's Outsized Toll on Minority-Owned Firms* (Oct. 8, 2020), <https://www.clevelandfed.org/newsroom-and-events/publications/community-development-briefs/db-20201008-misera-report.aspx> (discussing the impact of COVID-19 on minority owned businesses).

⁸⁸ U.S. Bureau of Labor Statistics, *All Employees, State Government* [CES9092000001] and *All Employees, Local Government* [CES9093000001], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CES9092000001> and <https://fred.stlouisfed.org/series/CES9093000001> (last visited May 8, 2021).

⁸⁹ From February 2020 to April 2021, employment in "Leisure and hospitality" has fallen by approximately 17 percent. See U.S. Bureau of Labor Statistics, *All Employees, Leisure and Hospitality*, retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/USLAH> (last visited May 8, 2021). From 2019Q4 to 2020Q4, gross output (e.g. revenue) in arts, entertainment, recreation, accommodation, and food services has fallen by approximately 24 percent. See Bureau of Economic Analysis, *News Release: Gross Domestic Product (Third Estimate), Corporate Profits, and GDP by Industry, Fourth Quarter and Year 2020* (Mar. 25, 2021), Table 17, https://www.bea.gov/sites/default/files/2021-03/gdp4q20_3rd.pdf.

⁹⁰ HUD, *supra* note 48.

⁹¹ Stuart M. Butler & Jonathan Grabinsky, *Tackling the legacy of persistent urban inequality and concentrated poverty*, Brookings Institution (Nov. 16, 2020), <https://www.brookings.edu/blog/up-front/2020/11/16/tackling-the-legacy-of->

Continued

Services in this category alleviate the immediate economic impacts of the COVID-19 pandemic on housing insecurity, while addressing conditions that contributed to poor public health and economic outcomes during the pandemic, namely concentrated areas with limited economic opportunity and inadequate or poor-quality housing.⁹² Eligible services include:

- Services to address homelessness such as supportive housing, and to improve access to stable, affordable housing among unhoused individuals;
- Affordable housing development to increase supply of affordable and high-quality living units; and
- Housing vouchers, residential counseling, or housing navigation assistance to facilitate household moves to neighborhoods with high levels of economic opportunity and mobility for low-income residents, to help residents increase their economic opportunity and reduce concentrated areas of low economic opportunity.⁹³

○ *Addressing Educational Disparities.* As outlined above, school closures and the transition to remote education raised particular challenges for lower-income students, potentially exacerbating educational disparities, while increases in economic hardship among families could have long-lasting impacts on children's educational and economic prospects. Services under this prong would enhance educational supports to help mitigate impacts of the pandemic. Eligible services include:

- New, expanded, or enhanced early learning services, including pre-kindergarten, Head Start, or partnerships between pre-kindergarten programs and local education authorities, or administration of those services;
- Providing assistance to high-poverty school districts to advance equitable funding across districts and geographies;
- Evidence-based educational services and practices to address the academic needs of students, including tutoring, summer, afterschool, and other

extended learning and enrichment programs; and

- Evidence-based practices to address the social, emotional, and mental health needs of students;

○ *Promoting Healthy Childhood Environments.* Children's economic and family circumstances have a long-term impact on their future economic outcomes.⁹⁴ Increases in economic hardship, material insecurity, and parental stress and behavioral health challenges all raise the risk of long-term harms to today's children due to the pandemic. Eligible services to address this challenge include:

- New or expanded high-quality childcare to provide safe and supportive care for children;
- Home visiting programs to provide structured visits from health, parent educators, and social service professionals to pregnant women or families with young children to offer education and assistance navigating resources for economic support, health needs, or child development; and
- Enhanced services for child welfare-involved families and foster youth to provide support and training on child development, positive parenting, coping skills, or recovery for mental health and substance use challenges.

State, local, and Tribal governments are encouraged to use payments from the Fiscal Recovery Funds to respond to the direct and immediate needs of the pandemic and its negative economic impacts and, in particular, the needs of households and businesses that were disproportionately and negatively impacted by the public health emergency. As highlighted above, low-income communities and workers and people of color have faced more severe health and economic outcomes during the pandemic, with pre-existing social vulnerabilities like low-wage or insecure employment, concentrated neighborhoods with less economic opportunity, and pre-existing health disparities likely contributing to the magnified impact of the pandemic. The Fiscal Recovery Funds provide resources to not only respond to the immediate harms of the pandemic but also to mitigate its longer-term impact in compounding the systemic public health and economic challenges of disproportionately impacted populations. Treasury encourages recipients to consider funding uses that foster a strong, inclusive, and equitable recovery, especially uses with long-term benefits for health and economic outcomes.

⁹⁴ See *supra* notes 52 and 84.

Uses Outside the Scope of this Category. Certain uses would not be within the scope of this eligible use category, although may be eligible under other eligible use categories. A general infrastructure project, for example, typically would not be included unless the project responded to a specific pandemic public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact like those described above (e.g., affordable housing in a QCT). The ARPA explicitly includes infrastructure if it is "necessary" and in water, sewer, or broadband. See Section II.D of this **SUPPLEMENTARY INFORMATION**. State, local, and Tribal governments also may use the Fiscal Recovery Funds under sections 602(c)(1)(C) or 603(c)(1)(C) to provide "government services" broadly to the extent of their reduction in revenue. See Section II.C of this **SUPPLEMENTARY INFORMATION**.

This category of eligible uses also would not include contributions to rainy day funds, financial reserves, or similar funds. Resources made available under this eligible use category are intended to help meet pandemic response needs and provide relief for households and businesses facing near- and long-term negative economic impacts. Contributions to rainy day funds and similar financial reserves would not address these needs or respond to the COVID-19 public health emergency but would rather constitute savings for future spending needs. Similarly, this eligible use category would not include payment of interest or principal on outstanding debt instruments, including, for example, short-term revenue or tax anticipation notes, or other debt service costs. As discussed below, payments from the Fiscal Recovery Funds are intended to be used prospectively and the interim final rule precludes use of these funds to cover the costs of debt incurred prior to March 3, 2021. Fees or issuance costs associated with the issuance of new debt would also not be covered using payments from the Fiscal Recovery Funds because such costs would not themselves have been incurred to address the needs of pandemic response or its negative economic impacts. The purpose of the Fiscal Recovery Funds is to provide fiscal relief that will permit State, local, and Tribal governments to continue to respond to the COVID-19 public health emergency.

For the same reasons, this category of eligible uses would not include satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring

persistent-urban-inequality-and-concentrated-poverty/.

⁹² U.S. Department of Health and Human Services (HHS), Office of Disease Prevention and Health Promotion, Quality of Housing, <https://www.healthypeople.gov/2020/topics-objectives/topic/social-determinants-health/interventions-resources/quality-of-housing#11> (last visited Apr. 26, 2021).

⁹³ The Opportunity Atlas, <https://www.opportunityatlas.org/> (last visited Apr. 26, 2021); Raj Chetty & Nathaniel Hendren, The Impacts of Neighborhoods on Intergenerational Mobility I: Childhood Exposure Effects, *Quarterly J. of Econ.* 133(3):1107–162 (2018), available at <https://opportunityinsights.org/paper/neighborhoodsi/>.

plan in a judicial, administrative, or regulatory proceeding, except to the extent the judgment or settlement requires the provision of services that would respond to the COVID-19 public health emergency. That is, satisfaction of a settlement or judgment would not itself respond to COVID-19 with respect to the public health emergency or its negative economic impacts, unless the settlement requires the provision of services or aid that did directly respond to these needs, as described above.

In addition, as described in Section V.III of this **SUPPLEMENTARY INFORMATION**, Treasury will establish reporting and record keeping requirements for uses within this category, including enhanced reporting requirements for certain types of uses.

Question 1: Are there other types of services or costs that Treasury should consider as eligible uses to respond to the public health impacts of COVID-19? Describe how these respond to the COVID-19 public health emergency.

Question 2: The interim final rule permits coverage of payroll and benefits costs of public health and safety staff primarily dedicated to COVID-19 response, as well as rehiring of public sector staff up to pre-pandemic levels. For how long should these measures remain in place? What other measures or presumptions might Treasury consider to assess the extent to which public sector staff are engaged in COVID-19 response, and therefore reimbursable, in an easily-administrable manner?

Question 3: The interim final rule permits rehiring of public sector staff up to the government's pre-pandemic staffing level, which is measured based on employment as of January 27, 2020. Does this approach adequately measure the pre-pandemic staffing level in a manner that is both accurate and easily administrable? Why or why not?

Question 4: The interim final rule permits deposits to Unemployment Insurance Trust Funds, or using funds to pay back advances, up to the pre-pandemic balance. What, if any, conditions should be considered to ensure that funds repair economic impacts of the pandemic and strengthen unemployment insurance systems?

Question 5: Are there other types of services or costs that Treasury should consider as eligible uses to respond to the negative economic impacts of COVID-19? Describe how these respond to the COVID-19 public health emergency.

Question 6: What other measures, presumptions, or considerations could be used to assess "impacted industries"

affected by the COVID-19 public health emergency?

Question 7: What are the advantages and disadvantages of using Qualified Census Tracts and services provided by Tribal governments to delineate where a broader range of eligible uses are presumed to be responsive to the public health and economic impacts of COVID-19? What other measures might Treasury consider? Are there other populations or geographic areas that were disproportionately impacted by the pandemic that should be explicitly included?

Question 8: Are there other services or costs that Treasury should consider as eligible uses to respond to the disproportionate impacts of COVID-19 on low-income populations and communities? Describe how these respond to the COVID-19 public health emergency or its negative economic impacts, including its exacerbation of pre-existing challenges in these areas.

Question 9: The interim final rule includes eligible uses to support affordable housing and stronger neighborhoods in disproportionately-impacted communities. Discuss the advantages and disadvantages of explicitly including other uses to support affordable housing and stronger neighborhoods, including rehabilitation of blighted properties or demolition of abandoned or vacant properties. In what ways does, or does not, this potential use address public health or economic impacts of the pandemic? What considerations, if any, could support use of Fiscal Recovery Funds in ways that do not result in resident displacement or loss of affordable housing units?

B. Premium Pay

Fiscal Recovery Funds payments may be used by recipients to provide premium pay to eligible workers performing essential work during the COVID-19 public health emergency or to provide grants to third-party employers with eligible workers performing essential work.⁹⁵ These are workers who have been and continue to be relied on to maintain continuity of operations of essential critical infrastructure sectors, including those who are critical to protecting the health and wellbeing of their communities.

Since the start of the COVID-19 public health emergency in January 2020, essential workers have put their physical wellbeing at risk to meet the daily needs of their communities and to provide care for others. In the course of this work, many essential workers have

contracted or died of COVID-19.⁹⁶ Several examples reflect the severity of the health impacts for essential workers. Meat processing plants became "hotspots" for transmission, with 700 new cases reported at a single plant on a single day in May 2020.⁹⁷ In New York City, 120 employees of the Metropolitan Transit Authority were estimated to have died due to COVID-19 by mid-May 2020, with nearly 4,000 testing positive for the virus.⁹⁸ Furthermore, many essential workers are people of color or low-wage workers.⁹⁹ These workers, in particular, have borne a disproportionate share of the health and economic impacts of the pandemic. Such workers include:

- Staff at nursing homes, hospitals, and home care settings;
- Workers at farms, food production facilities, grocery stores, and restaurants;
- Janitors and sanitation workers;
- Truck drivers, transit staff, and warehouse workers;
- Public health and safety staff;
- Childcare workers, educators, and other school staff; and
- Social service and human services staff.

During the public health emergency, employers' policies on COVID-19-related hazard pay have varied widely, with many essential workers not yet compensated for the heightened risks they have faced and continue to face.¹⁰⁰

⁹⁶ See, e.g., Centers for Disease Control and Prevention, COVID Data Tracker: Cases & Death among Healthcare Personnel, <https://covid.cdc.gov/covid-data-tracker/#health-care-personnel> (last visited May 4, 2021); Centers for Disease Control and Prevention, COVID Data Tracker: Confirmed COVID-19 Cases and Deaths among Staff and Rate per 1,000 Resident-Weeks in Nursing Homes, by Week—United States, <https://covid.cdc.gov/covid-data-tracker/#nursing-home-staff> (last visited May 4, 2021).

⁹⁷ See, e.g., The Lancet, The plight of essential workers during the COVID-19 pandemic, Vol. 395, Issue 10237:1587 (May 23, 2020), available at [https://www.thelancet.com/journals/lancet/article/PIIS0140-6736\(20\)32931-200-9/fulltext](https://www.thelancet.com/journals/lancet/article/PIIS0140-6736(20)32931-200-9/fulltext).

⁹⁸ *Id.*

⁹⁹ Joanna Gaitens et al., Covid-19 and essential workers: A narrative review of health outcomes and moral injury, *Int'l J. of Envtl. Research and Pub. Health* 18(4):1446 (Feb. 4, 2021), available at <https://pubmed.ncbi.nlm.nih.gov/33557075/>; Tiana N. Rogers et al., Racial Disparities in COVID-19 Mortality Among Essential Workers in the United States, *World Med. & Health policy* 12(3):311–27 (Aug. 5, 2020), available at <https://onlinelibrary.wiley.com/doi/full/10.1002/wmh3.358> (finding that vulnerability to coronavirus exposure was increased among non-Hispanic blacks, who disproportionately occupied the top nine essential occupations).

¹⁰⁰ Economic Policy Institute, Only 30% of those working outside their home are receiving hazard pay (June 16, 2020), <https://www.epi.org/press/only-30-of-those-working-outside-their-home-are-receiving-hazard-pay-black-and-hispanic-workers-are-most-concerned-about-bringing-the-coronavirus-home/>.

⁹⁵ Sections 602(c)(1)(B), 603(c)(1)(B) of the Act.

Many of these workers earn lower wages on average and live in socioeconomically vulnerable communities as compared to the general population.¹⁰¹ A recent study found that 25 percent of essential workers were estimated to have low household income, with 13 percent in high-risk households.¹⁰² The low pay of many essential workers makes them less able to cope with the financial consequences of the pandemic or their work-related health risks, including working hours lost due to sickness or disruptions to childcare and other daily routines, or the likelihood of COVID-19 spread in their households or communities. Thus, the threats and costs involved with maintaining the ongoing operation of vital facilities and services have been, and continue to be, borne by those that are often the most vulnerable to the pandemic. The added health risk to essential workers is one prominent way in which the pandemic has amplified pre-existing socioeconomic inequities.

The Fiscal Recovery Funds will help respond to the needs of essential workers by allowing recipients to remunerate essential workers for the elevated health risks they have faced and continue to face during the public health emergency. To ensure that premium pay is targeted to workers that faced or face heightened risks due to the character of their work, the interim final rule defines essential work as work involving regular in-person interactions or regular physical handling of items that were also handled by others. A worker would not be engaged in essential work and, accordingly may not receive premium pay, for telework performed from a residence.

Sections 602(g)(2) and 603(g)(2) define eligible worker to mean "those workers needed to maintain continuity of operations of essential critical infrastructure sectors and additional sectors as each Governor of a State or territory, or each Tribal government, may designate as critical to protect the health and well-being of the residents of their State, territory, or Tribal government."¹⁰³ The rule incorporates this definition and provides a list of industries recognized as essential critical infrastructure sectors.¹⁰⁴ These sectors include healthcare, public health and safety, childcare, education, sanitation, transportation, and food production and services, among others

as noted above. As provided under sections 602(g)(2) and 603(g)(2), the chief executive of each recipient has discretion to add additional sectors to this list, so long as additional sectors are deemed critical to protect the health and well-being of residents.

In providing premium pay to essential workers or grants to eligible employers, a recipient must consider whether the pay or grant would "respond to" to the worker or workers performing essential work. Premium pay or grants provided under this section respond to workers performing essential work if it addresses the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness were hardest to bear financially. Many of the workers performing critical essential services are low- or moderate-income workers, such as those described above. The ARPA recognizes this by defining premium pay to mean an amount up to \$13 per hour in addition to wages or remuneration the worker otherwise receives and in an aggregate amount not to exceed \$25,000 per eligible worker. To ensure the provision is implemented in a manner that compensates these workers, the interim final rule provides that any premium pay or grants provided using the Fiscal Recovery Funds should prioritize compensation of those lower income eligible workers that perform essential work.

As such, providing premium pay to eligible workers responds to such workers by helping address the disparity between the critical services and risks taken by essential workers and the relatively low compensation they tend to receive in exchange. If premium pay would increase a worker's total pay above 150 percent of their residing state's average annual wage for all occupations, as defined by the Bureau of Labor Statistics' Occupational Employment and Wage Statistics, or their residing county's average annual wage, as defined by the Bureau of Labor Statistics' Occupational Employment and Wage Statistics, whichever is higher, on an annual basis, the State, local, or Tribal government must provide Treasury and make publicly available, whether for themselves or on behalf of a grantee, a written justification of how the premium pay or grant is responsive to workers performing essential worker during the public health emergency.¹⁰⁵

The threshold of 150 percent for requiring additional written justification is based on an analysis of the distribution of labor income for a sample of 20 occupations that generally correspond to the essential workers as defined in the interim final rule.¹⁰⁶ For these occupations, labor income for the vast majority of workers was under 150 percent of average annual labor income across all occupations. Treasury anticipates that the threshold of 150 percent of the annual average wage will be greater than the annual average wage of the vast majority of eligible workers performing essential work. These enhanced reporting requirements help to ensure grants are directed to essential workers in critical infrastructure sectors and responsive to the impacts of the pandemic observed among essential workers, namely the mis-alignment between health risks and compensation. Enhanced reporting also provides transparency to the public. Finally, using a localized measure reflects differences in wages and cost of living across the country, making this standard administrable and reflective of essential worker incomes across a diverse range of geographic areas.

Furthermore, because premium pay is intended to compensate essential workers for heightened risk due to COVID-19, it must be entirely additive to a worker's regular rate of wages and other remuneration and may not be used to reduce or substitute for a worker's normal earnings. The definition of premium pay also clarifies that premium pay may be provided retrospectively for work performed at any time since the start of the COVID-19 public health emergency, where those workers have yet to be compensated adequately for work previously performed.¹⁰⁷ Treasury encourages recipients to prioritize providing retrospective premium pay where possible, recognizing that many essential workers have not yet received additional compensation for work conducted over the course of many

of Labor Statistics, May 2020 Metropolitan and Nonmetropolitan Area Estimates listed by county or town, https://www.bls.gov/oes/current/county_links.htm (last visited May 1, 2021).

¹⁰⁶ Treasury performed this analysis with data from the U.S. Census Bureau's 2019 Annual Social and Economic Supplement. In determining which occupations to include in this analysis, Treasury excluded management and supervisory positions, as such positions may not necessarily involve regular in-person interactions or physical handling of items to the same extent as non-managerial positions.

¹⁰⁷ However, such compensation must be "in addition to" remuneration or wages already received. That is, employers may not reduce such workers' current pay and use Fiscal Recovery Funds to compensate themselves for premium pay previously provided to the worker.

¹⁰¹ McCormack, *supra* note 37.

¹⁰² *Id.*

¹⁰³ Sections 602(g)(2), 603(g)(2) of the Act.

¹⁰⁴ The list of critical infrastructure sectors provided in the interim final rule is based on the list of essential workers under The Heroes Act, H.R. 6800, 116th Cong. (2020).

¹⁰⁵ County median annual wage is taken to be that of the metropolitan or nonmetropolitan area that includes the county. See U.S. Bureau of Labor Statistics, State Occupational Employment and Wage Estimates, <https://www.bls.gov/oes/current/oesrcst.htm> (last visited May 1, 2021); U.S. Bureau

months. Essential workers who have already earned premium pay for essential work performed during the COVID-19 public health emergency remain eligible for additional payments, and an essential worker may receive both retrospective premium pay for prior work as well as prospective premium pay for current or ongoing work.

To ensure any grants respond to the needs of essential workers and are made in a fair and transparent manner, the rule imposes some additional reporting requirements for grants to third-party employers, including the public disclosure of grants provided. *See* Section VIII of this **SUPPLEMENTARY INFORMATION**, discussing reporting requirements. In responding to the needs of essential workers, a grant to an employer may provide premium pay to eligible workers performing essential work, as these terms are defined in the interim final rule and discussed above. A grant provided to an employer may also be for essential work performed by eligible workers pursuant to a contract. For example, if a municipality contracts with a third party to perform sanitation work, the third-party contractor could be eligible to receive a grant to provide premium pay for these eligible workers.

Question 10: Are there additional sectors beyond those listed in the interim final rule that should be considered essential critical infrastructure sectors?

Question 11: What, if any, additional criteria should Treasury consider to ensure that premium pay responds to essential workers?

Question 12: What consideration, if any, should be given to the criteria on salary threshold, including measure and level, for requiring written justification?

C. Revenue Loss

Recipients may use payments from the Fiscal Recovery Funds for the provision of government services to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency.¹⁰⁸ Pursuant to sections 602(c)(1)(C) and 603(c)(1)(C) of the Act, a recipient's reduction in revenue is measured relative to the revenue collected in the most recent full fiscal year prior to the emergency.

Many State, local, and Tribal governments are experiencing significant budget shortfalls, which can have a devastating impact on communities. State government tax revenue from major sources were down 4.3 percent in the six months ended September 2020, relative to the same

period 2019.¹⁰⁹ At the local level, nearly 90 percent of cities have reported being less able to meet the fiscal needs of their communities and, on average, cities expect a double-digit decline in general fund revenues in their fiscal year 2021.¹¹⁰ Similarly, surveys of Tribal governments and Tribal enterprises found majorities of respondents reporting substantial cost increases and revenue decreases, with Tribal governments reporting reductions in healthcare, housing, social services, and economic development activities as a result of reduced revenues.¹¹¹ These budget shortfalls are particularly problematic in the current environment, as State, local, and Tribal governments work to mitigate and contain the COVID-19 pandemic and help citizens weather the economic downturn.

Further, State, local, and Tribal government budgets affect the broader economic recovery. During the period following the 2007–2009 recession, State and local government budget pressures led to fiscal austerity that was a significant drag on the overall economic recovery.¹¹² Inflation-adjusted State and local government revenue did not return to the previous peak until 2013,¹¹³ while State, local, and Tribal government employment did not recover to its prior peak for over a decade, until August 2019—just a few months before the COVID-19 public health emergency began.¹¹⁴

¹⁰⁹ Major sources include personal income tax, corporate income tax, sales tax, and property tax. *See* Lucy Dadayan, States Reported Revenue Growth in July–September Quarter, Reflecting Revenue Shifts from the Prior Quarter, State Tax and Econ. Rev. (Q. 3, 2020), available at https://www.urban.org/sites/default/files/publication/103938/state-tax-and-economic-review-2020-q3_0.pdf.

¹¹⁰ National League of Cities, City Fiscal Conditions (2020), available at https://www.nlc.org/wp-content/uploads/2020/08/City_Fiscal_Conditions_2020_FINAL.pdf.

¹¹¹ Surveys conducted by the Center for Indian Country Development at the Federal Reserve Bank of Minneapolis in March, April, and September 2020. *See* Moreno & Sobrepena, *supra* note 73.

¹¹² *See, e.g.,* Fitzpatrick, Haughwout & Setren, Fiscal Drag from the State and Local Sector?, Liberty Street Economics Blog, Federal Reserve Bank of New York (June 27, 2012), <https://www.libertystreeteconomics.newyorkfed.org/2012/06/fiscal-drag-from-the-state-and-local-sector.html>; Jiri Jonas, Great Recession and Fiscal Squeeze at U.S. Subnational Government Level, IMF Working Paper 12/184, (July 2012), available at <https://www.imf.org/external/pubs/ft/wp/2012/wp12184.pdf>; Gordon, *supra* note 9.

¹¹³ State and local government general revenue from own sources, adjusted for inflation using the GDP price index. U.S. Census Bureau, Annual Survey of State Government Finances and U.S. Bureau of Economic Analysis, National Income and Product Accounts.

¹¹⁴ U.S. Bureau of Labor Statistics, All Employees, State Government [CES9092000001] and All Employees, Local Government [CES9093000001],

Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act allow recipients facing budget shortfalls to use payments from the Fiscal Recovery Funds to avoid cuts to government services and, thus, enable State, local, and Tribal governments to continue to provide valuable services and ensure that fiscal austerity measures do not hamper the broader economic recovery. The interim final rule implements these provisions by establishing a definition of “general revenue” for purposes of calculating a loss in revenue and by providing a methodology for calculating revenue lost due to the COVID-19 public health emergency.

General Revenue. The interim final rule adopts a definition of “general revenue” based largely on the components reported under “General Revenue from Own Sources” in the Census Bureau’s Annual Survey of State and Local Government Finances, and for purposes of this interim final rule, helps to ensure that the components of general revenue would be calculated in a consistent manner.¹¹⁵ By relying on a methodology that is both familiar and comprehensive, this approach minimizes burden to recipients and provides consistency in the measurement of general revenue across a diverse set of recipients.

The interim final rule defines the term “general revenue” to include revenues collected by a recipient and generated from its underlying economy and would capture a range of different types of tax revenues, as well as other types of revenue that are available to support government services.¹¹⁶ In calculating revenue, recipients should sum across all revenue streams covered as general revenue. This approach minimizes the administrative burden for recipients, provides for greater consistency across recipients, and presents a more accurate representation of the overall impact of

retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CES9092000001> and <https://fred.stlouisfed.org/series/CES9093000001> (last visited Apr. 27, 2021).

¹¹⁵ U.S. Census Bureau, Annual Survey of State and Local Government Finances, <https://www.census.gov/programs-surveys/gov-finances.html> (last visited Apr. 30, 2021).

¹¹⁶ The interim final rule would define tax revenue in a manner consistent with the Census Bureau’s definition of tax revenue, with certain changes (i.e., inclusion of revenue from liquor stores and certain intergovernmental transfers). Current charges are defined as “charges imposed for providing current services or for the sale of products in connection with general government activities.” It includes revenues such as public education institution, public hospital, and toll revenues. Miscellaneous general revenue comprises of all other general revenue of governments from their own sources (i.e., other than liquor store, utility, and insurance trust revenue), including rents, royalties, lottery proceeds, and fines.

¹⁰⁸ ARPA, *supra* note 16.

the COVID-19 public health emergency on a recipient's revenue, rather than relying on financial reporting prepared by each recipient, which vary in methodology used and which generally aggregates revenue by purpose rather than by source.¹¹⁷

Consistent with the Census Bureau's definition of "general revenue from own sources," the definition of general revenue in the interim final rule would exclude refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, and agency or private trust transactions. The definition of general revenue also would exclude revenue generated by utilities and insurance trusts. In this way, the definition of general revenue focuses on sources that are generated from economic activity and are available to fund government services, rather than a fund or administrative unit established to account for and control a particular activity.¹¹⁸ For example, public utilities typically require financial support from the State, local, or Tribal government, rather than providing revenue to such government, and any revenue that is generated by public utilities typically is used to support the public utility's continued operation, rather than being used as a source of revenue to support government services generally.

The definition of general revenue would include all revenue from Tribal enterprises, as this revenue is generated from economic activity and is available to fund government services. Tribes are not able to generate revenue through taxes in the same manner as State and local governments and, as a result, Tribal enterprises are critical sources of revenue for Tribal governments that enable Tribal governments to provide a range of services, including elder care, health clinics, wastewater management, and forestry.

Finally, the term "general revenue" includes intergovernmental transfers between State and local governments, but excludes intergovernmental transfers from the Federal Government, including Federal transfers made via a State to a local government pursuant to the CRF or as part of the Fiscal Recovery Funds. States and local governments often share or collect revenue on behalf of one another, which results in

intergovernmental transfers. When attributing revenue to a unit of government, the Census Bureau's methodology considers which unit of government imposes, collects, and retains the revenue and assigns the revenue to the unit of government that meets at least two of those three factors.¹¹⁹ For purposes of measuring loss in general revenue due to the COVID-19 public health emergency and to better allow continued provision of government services, the retention and ability to use the revenue is a more critical factor. Accordingly, and to better measure the funds available for the provision of government services, the definition of general revenue would include intergovernmental transfers from States or local governments other than funds transferred pursuant to ARPA, CRF, or another Federal program. This formulation recognizes the importance of State transfers for local government revenue.¹²⁰

Calculation of Loss. In general, recipients will compute the extent of the reduction in revenue by comparing actual revenue to a counterfactual trend representing what could have been expected to occur in the absence of the pandemic. This approach measures losses in revenue relative to the most recent fiscal year prior to the COVID-19 public health emergency by using the most recent pre-pandemic fiscal year as the starting point for estimates of revenue growth absent the pandemic. In other words, the counterfactual trend starts with the last full fiscal year prior to the COVID-19 public health emergency and then assumes growth at a constant rate in the subsequent years. Because recipients can estimate the revenue shortfall at multiple points in time throughout the covered period as revenue is collected, this approach accounts for variation across recipients in the timing of pandemic impacts.¹²¹ Although revenue may decline for

reasons unrelated to the COVID-19 public health emergency, to minimize the administrative burden on recipients and taking into consideration the devastating effects of the COVID-19 public health emergency, any diminution in actual revenues relative to the counterfactual pre-pandemic trend would be presumed to have been due to the COVID-19 public health emergency.

For purposes of measuring revenue growth in the counterfactual trend, recipients may use a *growth adjustment* of either 4.1 percent per year or the recipient's average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency, whichever is higher. The option of 4.1 percent represents the average annual growth across all State and local government "General Revenue from Own Sources" in the most recent three years of available data.¹²² This approach provides recipients with a standardized growth adjustment when calculating the counterfactual revenue trend and thus minimizes administrative burden, while not disadvantaging recipients with revenue growth that exceeded the national average prior to the COVID-19 public health emergency by permitting these recipients to use their own revenue growth rate over the preceding three years.

Recipients should calculate the extent of the reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. To calculate the extent of the reduction in revenue at each of these dates, recipients should follow a four-step process:

- **Step 1:** Identify revenues collected in the most recent full fiscal year prior to the public health emergency (*i.e.*, last full fiscal year before January 27, 2020), called the *base year revenue*.

- **Step 2:** Estimate *counterfactual revenue*, which is equal to *base year revenue* * $[(1 + \text{growth adjustment})^{(n/12)}]$, where *n* is the number of months elapsed since the end of the base year to the calculation date, and *growth adjustment* is the greater of 4.1 percent and the recipient's average annual revenue growth in the three full fiscal

¹¹⁹ U.S. Census Bureau, Government Finance and Employment Classification Manual (Dec. 2000), <https://www2.census.gov/govs/class/classfull.pdf>.

¹²⁰ For example, in 2018, state transfers to localities accounted for approximately 27 percent of local revenues. U.S. Census Bureau, Annual Survey of State and Local Government Finances, Table 1 (2018), <https://www.census.gov/data/datasets/2018/econ/local/public-use-datasets.html>.

¹²¹ For example, following the 2007–09 recession, local government property tax collections did not begin to decline until 2011, suggesting that property tax collection declines can lag downturns. See U.S. Bureau of Economic Analysis, Personal current taxes: State and local: Property taxes [S210401A027NBEA], retrieved from Federal Reserve Economic Data, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/graph/?g=r3Y1> (last visited Apr. 22, 2021). Estimating the reduction in revenue at points throughout the covered period will allow for this type of lagged effect to be taken into account during the covered period.

¹²² Together with revenue from liquor stores from 2015 to 2018. This estimate does not include any intergovernmental transfers. A recipient using the three-year average to calculate their growth adjustment must be based on the definition of general revenue, including treatment of intergovernmental transfers. 2015–2018 represents the most recent available data. See U.S. Census Bureau, State & Local Government Finance Historical Datasets and Tables (2018), <https://www.census.gov/programs-surveys/gov-finances/data/datasets.html>.

¹¹⁷ Fund-oriented reporting, such as what is used under the Governmental Accounting Standards Board (GASB), focuses on the types of uses and activities funded by the revenue, as opposed to the economic activity from which the revenue is sourced. See Governmental Accounting Standards Series, Statement No. 54 of the Governmental Accounting Standards Board: Fund Balance Reporting and Governmental Fund Type Definitions, No. 287–B (Feb. 2009).

¹¹⁸ *Supra* note 116.

years prior to the COVID-19 public health emergency.

- **Step 3:** Identify *actual revenue*, which equals revenues collected over the past twelve months as of the calculation date.

- **Step 4:** The extent of the reduction in revenue is equal to *counterfactual*

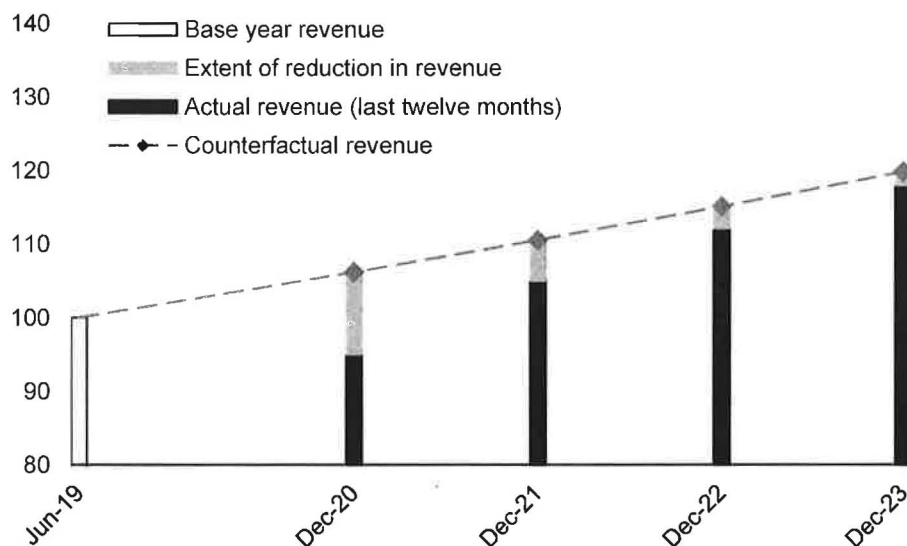
revenue less actual revenue. If actual revenue exceeds counterfactual revenue, the extent of the reduction in revenue is set to zero for that calculation date.

For illustration, consider a hypothetical recipient with *base year revenue* equal to 100. In Step 2, the hypothetical recipient finds that 4.1

percent is greater than the recipient's average annual revenue growth in the three full fiscal years prior to the public health emergency. Furthermore, this recipient's base year ends June 30. In this illustration, *n* (months elapsed) and *counterfactual revenue* would be equal to:

As of:	12/31/2020	12/31/2021	12/31/2022	12/31/2023
<i>n</i> (months elapsed)	18	30	42	54
<i>Counterfactual revenue</i> :	106.2	110.6	115.1	119.8

The overall methodology for calculating the reduction in revenue is illustrated in the figure below:



Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

Sections 602(c)(1)(C) and 603(c)(1)(C) of the Act provide recipients with broad latitude to use the Fiscal Recovery Funds for the provision of government services. Government services can include, but are not limited to, maintenance or pay-go funded building¹²³ of infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services. However, expenses associated with obligations under instruments evidencing financial indebtedness for

borrowed money would not be considered the provision of government services, as these financing expenses do not directly provide services or aid to citizens. Specifically, government services would not include interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes, or fees or issuance costs associated with the issuance of new debt. For the same reasons, government services would not include satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding, except if the judgment or settlement required the provision of government services. That is, satisfaction of a settlement or judgment itself is not a government service, unless the settlement required the provision of government services. In addition, replenishing financial reserves (e.g., rainy day or other reserve funds) would

not be considered provision of a government service, since such expenses do not directly relate to the provision of government services.

Question 13: Are there sources of revenue that either should or should not be included in the interim final rule's measure of "general revenue" for recipients? If so, discuss why these sources either should or should not be included.

Question 14: In the interim final rule, recipients are expected to calculate the reduction in revenue on an aggregate basis. Discuss the advantages and disadvantages of, and any potential concerns with, this approach, including circumstances in which it could be necessary or appropriate to calculate the reduction in revenue by source.

Question 15: Treasury is considering whether to take into account other factors, including actions taken by the recipient as well as the expiration of the COVID-19 public health emergency, in determining whether to presume that revenue losses are "due to" the COVID-

¹²³ Pay-go infrastructure funding refers to the practice of funding capital projects with cash-on-hand from taxes, fees, grants, and other sources, rather than with borrowed sums.

19 public health emergency. Discuss the advantages and disadvantages of this presumption, including when, if ever, during the covered period it would be appropriate to reevaluate the presumption that all losses are attributable to the COVID-19 public health emergency.

Question 16: Do recipients anticipate lagged revenue effects of the public health emergency? If so, when would these lagged effects be expected to occur, and what can Treasury do to support these recipients through its implementation of the program?

Question 17: In the interim final rule, paying interest or principal on government debt is not considered provision of a government service. Discuss the advantages and disadvantages of this approach, including circumstances in which paying interest or principal on government debt could be considered provision of a government service.

D. Investments in Infrastructure

To assist in meeting the critical need for investments and improvements to existing infrastructure in water, sewer, and broadband, the Fiscal Recovery Funds provide funds to State, local, and Tribal governments to make necessary investments in these sectors. The interim final rule outlines eligible uses within each category, allowing for a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and provide access to high-quality broadband service. Necessary investments are designed to provide an adequate minimum level of service and are unlikely to be made using private sources of funds. Necessary investments include projects that are required to maintain a level of service that, at least, meets applicable health-based standards, taking into account resilience to climate change, or establishes or improves broadband service to unserved or underserved populations to reach an adequate level to permit a household to work or attend school, and that are unlikely to be met with private sources of funds.¹²⁴

It is important that necessary investments in water, sewer, or broadband infrastructure be carried out in ways that produce high-quality infrastructure, avert disruptive and costly delays, and promote efficiency. Treasury encourages recipients to

ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions, not only to promote effective and efficient delivery of high-quality infrastructure projects but also to support the economic recovery through strong employment opportunities for workers. Using these practices in construction projects may help to ensure a reliable supply of skilled labor that would minimize disruptions, such as those associated with labor disputes or workplace injuries.

To provide public transparency on whether projects are using practices that promote on-time and on-budget delivery, Treasury will seek information from recipients on their workforce plans and practices related to water, sewer, and broadband projects undertaken with Fiscal Recovery Funds. Treasury will provide additional guidance and instructions on the reporting requirements at a later date.

1. Water and Sewer Infrastructure

The ARPA provides funds to State, local, and Tribal governments to make necessary investments in water and sewer infrastructure.¹²⁵ By permitting funds to be used for water and sewer infrastructure needs, Congress recognized the critical role that clean drinking water and services for the collection and treatment of wastewater and stormwater play in protecting public health. Understanding that State, local, and Tribal governments have a broad range of water and sewer infrastructure needs, the interim final rule provides these governments with wide latitude to identify investments in water and sewer infrastructure that are of the highest priority for their own communities, which may include projects on privately-owned infrastructure. The interim final rule does this by aligning eligible uses of the Fiscal Recovery Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency's (EPA) Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).¹²⁶

Established by the 1987 amendments¹²⁷ to the Clean Water Act (CWA),¹²⁸ the CWSRF provides financial assistance for a wide range of water infrastructure projects to improve water quality and address water pollution in a way that enables each State to address and prioritize the needs of their populations. The types of projects eligible for CWSRF assistance include projects to construct, improve, and repair wastewater treatment plants, control non-point sources of pollution, improve resilience of infrastructure to severe weather events, create green infrastructure, and protect waterbodies from pollution.¹²⁹ Each of the 51 State programs established under the CWSRF have the flexibility to direct funding to their particular environmental needs, and each State may also have its own statutes, rules, and regulations that guide project eligibility.¹³⁰

The DWSRF was modeled on the CWSRF and created as part of the 1996 amendments to the Safe Drinking Water Act (SDWA),¹³¹ with the principal objective of helping public water systems obtain financing for improvements necessary to protect public health and comply with drinking water regulations.¹³² Like the CWSRF,

¹²⁷ Water Quality Act of 1987, Public Law 100-4.

¹²⁸ Federal Water Pollution Control Act as amended, codified at 33 U.S.C. 1251 *et seq.*, common name (Clean Water Act). In 2009, the American Recovery and Reinvestment Act created the Green Project Reserve, which increased the focus on green infrastructure, water and energy efficient, and environmentally innovative projects. Public Law 111-5. The CWA was amended by the Water Resources Reform and Development Act of 2014 to further expand the CWSRF's eligibilities. Public Law 113-121. The CWSRF's eligibilities were further expanded in 2018 by the America's Water Infrastructure Act of 2018, Public Law 115-270.

¹²⁹ See Environmental Protection Agency, The Drinking Water State Revolving Funds: Financing America's Drinking Water, EPA-816-R-00-023 (Nov. 2000), <https://nepis.epa.gov/Exec/QueryPDF.cgi/200024WB.PDF?Dockey=200024WB.PDF>; See also Environmental Protection Agency, Learn About the Clean Water State Revolving Fund, <https://www.epa.gov/cwsrf/learn-about-clean-water-state-revolving-fund-cwsrf> (last visited Apr. 30, 2021).

¹³⁰ 33 U.S.C. 1383(c). See also Environmental Protection Agency, Overview of Clean Water State Revolving Fund Eligibilities (May 2016), https://www.epa.gov/sites/production/files/2016-07/documents/overview_of_cwsrf_eligibilities_may_2016.pdf; Claudia Copeland, Clean Water Act: A Summary of the Law, Congressional Research Service (Oct. 18, 2016), <https://fas.org/sgp/crs/misc/RL30030.pdf>; Jonathan L. Ramseur, Wastewater Infrastructure: Overview, Funding, and Legislative Developments, Congressional Research Service (May 22, 2018), <https://fas.org/sgp/crs/misc/R44963.pdf>.

¹³¹ 42 U.S.C. 300j-12.

¹³² Environmental Protection Agency, Drinking Water State Revolving Fund Eligibility Handbook, (June 2017), https://www.epa.gov/sites/production/files/2017-06/documents/dwsrf_eligibility_handbook_june_13_2017_updated_508_version.pdf; Environmental Protection Agency, Drinking Water

¹²⁴ Treasury notes that using funds to support or oppose collective bargaining would not be included as part of "necessary investments in water, sewer, or broadband infrastructure."

¹²⁵ Sections 602(c)(1)(D), 603(c)(1)(D) of the Act.

¹²⁶ Environmental Protection Agency, Drinking Water State Revolving Fund, <https://www.epa.gov/dwsrf> (last visited Apr. 30, 2021); Environmental Protection Agency, Clean Water State Revolving Fund, <https://www.epa.gov/cwsrf> (last visited Apr. 30, 2021).

the DWSRF provides States with the flexibility to meet the needs of their populations.¹³³ The primary use of DWSRF funds is to assist communities in making water infrastructure capital improvements, including the installation and replacement of failing treatment and distribution systems.¹³⁴ In administering these programs, States must give priority to projects that ensure compliance with applicable health and environmental safety requirements; address the most serious risks to human health; and assist systems most in need on a per household basis according to State affordability criteria.¹³⁵

By aligning use of Fiscal Recovery Funds with the categories or types of eligible projects under the existing EPA state revolving fund programs, the interim final rule provides recipients with the flexibility to respond to the needs of their communities while ensuring that investments in water and sewer infrastructure made using Fiscal Recovery Funds are necessary. As discussed above, the CWSRF and DWSRF were designed to provide funding for projects that protect public health and safety by ensuring compliance with wastewater and drinking water health standards.¹³⁶ The need to provide funding through the state revolving funds suggests that these projects are less likely to be addressed with private sources of funding; for example, by remediating failing or inadequate infrastructure, much of which is publicly owned, and by addressing non-point sources of pollution. This approach of aligning with the EPA state revolving fund programs also supports expedited project identification and investment so that needed relief for the people and communities most affected by the pandemic can be deployed expeditiously and have a positive impact on their health and wellbeing as soon as possible. Further, the interim final rule is intended to preserve flexibility for award recipients to direct funding to their own particular needs and priorities and would not preclude recipients from applying their own additional project eligibility criteria.

In addition, responding to the immediate needs of the COVID-19 public health emergency may have diverted both personnel and financial resources from other State, local, and Tribal priorities, including projects to ensure compliance with applicable water health and quality standards and provide safe drinking and usable water.¹³⁷ Through sections 602(c)(1)(D) and 603(c)(1)(D), the ARPA provides resources to address these needs. Moreover, using Fiscal Recovery Funds in accordance with the priorities of the CWA and SWDA to “assist systems most in need on a per household basis according to state affordability criteria” would also have the benefit of providing vulnerable populations with safe drinking water that is critical to their health and, thus, their ability to work and learn.¹³⁸

Recipients may use Fiscal Recovery Funds to invest in a broad range of projects that improve drinking water infrastructure, such as building or upgrading facilities and transmission, distribution, and storage systems, including replacement of lead service lines. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury encourages recipients to consider projects to replace lead service lines.

Fiscal Recovery Funds may also be used to support the consolidation or establishment of drinking water systems. With respect to wastewater infrastructure, recipients may use Fiscal Recovery Funds to construct publicly owned treatment infrastructure, manage and treat stormwater or subsurface drainage water, facilitate water reuse, and secure publicly owned treatment works, among other uses. Finally, consistent with the CWSRF and DWSRF, Fiscal Recovery Funds may be used for cybersecurity needs to protect water or sewer infrastructure, such as developing effective cybersecurity practices and measures at drinking water systems and publicly owned treatment works.

Many of the types of projects eligible under either the CWSRF or DWSRF also

support efforts to address climate change. For example, by taking steps to manage potential sources of pollution and preventing these sources from reaching sources of drinking water, projects eligible under the DWSRF and the ARPA may reduce energy required to treat drinking water. Similarly, projects eligible under the CWSRF include measures to conserve and reuse water or reduce the energy consumption of public water treatment facilities. Treasury encourages recipients to consider green infrastructure investments and projects to improve resilience to the effects of climate change. For example, more frequent and extreme precipitation events combined with construction and development trends have led to increased instances of stormwater runoff, water pollution, and flooding. Green infrastructure projects that support stormwater system resiliency could include rain gardens that provide water storage and filtration benefits, and green streets, where vegetation, soil, and engineered systems are combined to direct and filter rainwater from impervious surfaces. In cases of a natural disaster, recipients may also use Fiscal Recovery Funds to provide relief, such as interconnecting water systems or rehabilitating existing wells during an extended drought.

Question 18: What are the advantages and disadvantages of aligning eligible uses with the eligible project type requirements of the DWSRF and CWSRF? What other water or sewer project categories, if any, should Treasury consider in addition to DWSRF and CWSRF eligible projects? Should Treasury consider a broader general category of water and sewer projects?

Question 19: What additional water and sewer infrastructure categories, if any, should Treasury consider to address and respond to the needs of unserved, underserved, or rural communities? How do these projects differ from DWSRF and CWSRF eligible projects?

Question 20: What new categories of water and sewer infrastructure, if any, should Treasury consider to support State, local, and Tribal governments in mitigating the negative impacts of climate change? Discuss emerging technologies and processes that support resiliency of water and sewer infrastructure. Discuss any challenges faced by States and local governments when pursuing or implementing climate resilient infrastructure projects.

Question 21: Infrastructure projects related to dams and reservoirs are generally not eligible under the CWSRF and DWSRF categories. Should Treasury consider expanding eligible

Infrastructure Needs Survey and Assessment: Sixth Report to Congress (March 2018), https://www.epa.gov/sites/production/files/2018-10/documents/corrected_sixth_drinking_water_infrastructure_needs_survey_and_assessment.pdf.

¹³³ *Id.*

¹³⁴ *Id.*

¹³⁵ 42 U.S.C. 300j–12(b)(3)(A).

¹³⁶ Environmental Protection Agency, Learn About the Clean Water State Revolving Fund, <https://www.epa.gov/cwsrf/learn-about-clean-water-state-revolving-fund-cwsrf> (last visited Apr. 30, 2021); 42 U.S.C. 300j–12.

¹³⁷ House Committee on the Budget, State and Local Governments are in Dire Need of Federal Relief (Aug. 19, 2020), <https://budget.house.gov/publications/report/state-and-local-governments-are-dire-need-federal-relief>.

¹³⁸ Environmental Protection Agency, Drinking Water State Revolving Fund (Nov. 2019), https://www.epa.gov/sites/production/files/2019-11/documents/fact_sheet_-_dwsrf_overview_final_0.pdf; Environmental Protection Agency, National Benefits Analysis for Drinking Water Regulations, <https://www.epa.gov/sdwa/national-benefits-analysis-drinking-water-regulations> (last visited Apr. 30, 2020).

infrastructure under the interim final rule to include dam and reservoir projects? Discuss public health, environmental, climate, or equity benefits and costs in expanding the eligibility to include these types of projects.

2. Broadband Infrastructure

The COVID-19 public health emergency has underscored the importance of universally available, high-speed, reliable, and affordable broadband coverage as millions of Americans rely on the internet to participate in, among critical activities, remote school, healthcare, and work. Recognizing the need for such connectivity, the ARPA provides funds to State, territorial, local, and Tribal governments to make necessary investments in broadband infrastructure.

The National Telecommunications and Information Administration (NTIA) highlighted the growing necessity of broadband in daily lives through its analysis of NTIA Internet Use Survey data, noting that Americans turn to broadband internet access service for every facet of daily life including work, study, and healthcare.¹³⁹ With increased use of technology for daily activities and the movement by many businesses and schools to operating remotely during the pandemic, broadband has become even more critical for people across the country to carry out their daily lives.

By at least one measure, however, tens of millions of Americans live in areas where there is no broadband infrastructure that provides download speeds greater than 25 Mbps and upload speeds of 3 Mbps.¹⁴⁰ By contrast, as noted below, many households use upload and download speeds of 100 Mbps to meet their daily needs. Even in areas where broadband infrastructure

exists, broadband access may be out of reach for millions of Americans because it is unaffordable, as the United States has some of the highest broadband prices in the Organisation for Economic Co-operation and Development (OECD).¹⁴¹ There are disparities in availability as well; historically, Americans living in territories and Tribal lands as well as rural areas have disproportionately lacked sufficient broadband infrastructure.¹⁴² Moreover, rapidly growing demand has, and will likely continue to, quickly outpace infrastructure capacity, a phenomenon acknowledged by various states around the country that have set scalability requirements to account for this anticipated growth in demand.¹⁴³

The interim final rule provides that eligible investments in broadband are those that are designed to provide services meeting adequate speeds and are provided to unserved and underserved households and businesses. Understanding that States, territories, localities, and Tribal governments have a wide range of varied broadband infrastructure needs, the interim final rule provides award recipients with flexibility to identify the specific locations within their communities to be served and to otherwise design the project.

Under the interim final rule, eligible projects are expected to be designed to deliver, upon project completion, service that reliably meets or exceeds symmetrical upload and download speeds of 100 Mbps. There may be instances in which it would not be practicable for a project to deliver such service speeds because of the geography, topography, or excessive costs associated with such a project. In these instances, the affected project would be expected to be designed to deliver, upon project completion, service that reliably meets or exceeds 100 Mbps download and between at least 20 Mbps and 100 Mbps upload speeds and be scalable to

a minimum of 100 Mbps symmetrical for download and upload speeds.¹⁴⁴ In setting these standards, Treasury identified speeds necessary to ensure that broadband infrastructure is sufficient to enable users to generally meet household needs, including the ability to support the simultaneous use of work, education, and health applications, and also sufficiently robust to meet increasing household demands for bandwidth. Treasury also recognizes that different communities and their members may have a broad range of internet needs and that those needs may change over time.

In considering the appropriate speed requirements for eligible projects, Treasury considered estimates of typical households demands during the pandemic. Using the Federal Communication Commission's (FCC) Broadband Speed Guide, for example, a household with two telecommuters and two to three remote learners today are estimated to need 100 Mbps download to work simultaneously.¹⁴⁵ In households with more members, the demands may be greater, and in households with fewer members, the demands may be less.

In considering the appropriate speed requirements for eligible projects, Treasury also considered data usage patterns and how bandwidth needs have changed over time for U.S. households and businesses as people's use of technology in their daily lives has evolved. In the few years preceding the pandemic, market research data showed that average upload speeds in the United States surpassed over 10 Mbps in 2017¹⁴⁶ and continued to increase significantly, with the average upload speed as of November, 2019 increasing to 48.41 Mbps,¹⁴⁷ attributable, in part to a shift to using broadband and the internet by individuals and businesses

¹³⁹ See, e.g., <https://www.ntia.gov/blog/2020/more-half-american-households-used-internet-health-related-activities-2019-ntia-data-show>; <https://www.ntia.gov/blog/2020/nearly-third-american-employees-worked-remotely-2019-ntia-data-show>; and generally, <https://www.ntia.gov/data/digital-nation-data-explorer>.

¹⁴⁰ As an example, data from the Federal Communications Commission shows that as of June 2020, 9.07 percent of the U.S. population had no available cable or fiber broadband providers providing greater than 25 Mbps download speeds and 3 Mbps upload speeds. Availability was significantly less for rural versus urban populations, with 35.57 percent of the rural population lacking such access, compared with 2.57 percent of the urban population. Availability was also significantly less for tribal versus non-tribal populations, with 35.93 percent of the tribal population lacking such access, compared with 8.74 of the non-tribal population. Federal Communications Commission, Fixed Broadband Deployment, <https://broadbandmap.fcc.gov/#/> (last visited May 9, 2021).

¹⁴¹ How Do U.S. Internet Costs Compare To The Rest Of The World?, BroadbandSearch Blog Post, available at <https://www.broadbandsearch.net/blog/internet-costs-compared-worldwide>.

¹⁴² See, e.g., Federal Communications Commission, Fourteenth Broadband Deployment Report, available at <https://docs.fcc.gov/public/attachments/FCC-21-18A1.pdf>.

¹⁴³ See, e.g., Illinois Department of Commerce & Economic Opportunity, Broadband Grants, h (last visited May 9, 2021), <https://www2.illinois.gov/dceo/ConnectIllinois/Pages/BroadbandGrants.aspx>; Kansas Office of Broadband Development, Broadband Acceleration Grant, <https://www.kansascommerce.gov/wp-content/uploads/2020/11/Broadband-Acceleration-Grant.pdf> (last visited May 9, 2021); New York State Association of Counties, Universal Broadband: Deploying High Speed Internet Access in NYS (Jul. 2017), [https://www.nysac.org/files/BroadbandUpdateReport2017\(1\).pdf](https://www.nysac.org/files/BroadbandUpdateReport2017(1).pdf).

¹⁴⁴ This scalability threshold is consistent with scalability requirements used in other jurisdictions. *Id.*

¹⁴⁵ Federal Communications Commission, Broadband Speed Guide, <https://www.fcc.gov/consumers/guides/broadband-speed-guide> (last visited Apr. 30, 2021).

¹⁴⁶ Letter from Lisa R. Youngers, President and CEO of Fiber Broadband Association to FCC, WC Docket No. 19-126 (filed Jan. 3, 2020), including an Appendix with research from RVA LLC, *Data Review Of The Importance Of Upload Speeds* (Jan. 2020), and Ookla speed test data, available at <https://ecsapi.fcc.gov/file/101030085118517/FCC%20RDOF%20Jan%203%20Ex%20Parte.pdf>. Additional information on historic growth in data usage is provided in Schools, Health & Libraries Broadband Coalition, *Common Sense Solutions for Closing the Digital Divide*, Apr. 29, 2021.

¹⁴⁷ *Id.* See also United States's Mobile and Broadband Internet Speeds—Speedtest Global Index, available at <https://www.speedtest.net/global-index/united-states#fixed>.

to create and share content using video sharing, video conferencing, and other applications.¹⁴⁸

The increasing use of data accelerated markedly during the pandemic as households across the country became increasingly reliant on tools and applications that require greater internet capacity, both to download data but also to upload data. Sending information became as important as receiving it. A video consultation with a healthcare provider or participation by a child in a live classroom with a teacher and fellow students requires video to be sent and received simultaneously.¹⁴⁹ As an example, some video conferencing technology platforms indicate that download and upload speeds should be roughly equal to support two-way, interactive video meetings.¹⁵⁰ For both work and school, client materials or completed school assignments, which may be in the form of PDF files, videos, or graphic files, also need to be shared with others. This is often done by uploading materials to a collaboration site, and the upload speed available to a user can have a significant impact on the time it takes for the content to be shared with others.¹⁵¹ These activities require significant capacity from home internet connections to both download and upload data, especially when there are multiple individuals in one household engaging in these activities simultaneously.

This need for increased broadband capacity during the pandemic was reflected in increased usage patterns seen over the last year. As OpenVault noted in recent advisories, the pandemic significantly increased the amount of data users consume. Among data users observed by OpenVault, per-subscriber average data usage for the fourth quarter of 2020 was 482.6 gigabytes per month, representing a 40 percent increase over the 344 gigabytes consumed in the fourth quarter of 2019 and a 26 percent increase over the third quarter 2020 average of 383.8

gigabytes.¹⁵² OpenVault also noted significant increases in upstream usage among the data users it observed, with upstream data usage growing 63 percent—from 19 gigabytes to 31 gigabytes—between December, 2019 and December, 2020.¹⁵³ According to an OECD Broadband statistic from June 2020, the largest percentage of U.S. broadband subscribers have services providing speeds between 100 Mbps and 1 Gbps.¹⁵⁴

Jurisdictions and Federal programs are increasingly responding to the growing demands of their communities for both heightened download and upload speeds. For example, Illinois now requires 100 Mbps symmetrical service as the construction standard for its state broadband grant programs. This standard is also consistent with speed levels, particularly download speed levels, prioritized by other Federal programs supporting broadband projects. Bids submitted as part of the FCC in its Rural Digital Opportunity Fund (RDOF), established to support the construction of broadband networks in rural communities across the country, are given priority if they offer faster service, with the service offerings of 100 Mbps download and 20 Mbps upload being included in the “above baseline” performance tier set by the FCC.¹⁵⁵ The Broadband Infrastructure Program (BBIP)¹⁵⁶ of the Department of Commerce, which provides Federal funding to deploy broadband

infrastructure to eligible service areas of the country also prioritizes projects designed to provide broadband service with a download speed of not less than 100 Mbps and an upload speed of not less than 20 Mbps.¹⁵⁷

The 100 Mbps upload and download speeds will support the increased and growing needs of households and businesses. Recognizing that, in some instances, 100 Mbps upload speed may be impracticable due to geographical, topographical, or financial constraints, the interim final rule permits upload speeds of between at least 20 Mbps and 100 Mbps in such instances. To provide for investments that will accommodate technologies requiring symmetry in download and upload speeds, as noted above, eligible projects that are not designed to deliver, upon project completion, service that reliably meets or exceeds symmetrical speeds of 100 Mbps because it would be impracticable to do so should be designed so that they can be scalable to such speeds. Recipients are also encouraged to prioritize investments in fiber optic infrastructure where feasible, as such advanced technology enables the next generation of application solutions for all communities.

Under the interim final rule, eligible projects are expected to focus on locations that are unserved or underserved. The interim final rule treats users as being unserved or underserved if they lack access to a wireline connection capable of reliably delivering at least minimum speeds of 25 Mbps download and 3 Mbps upload as households and businesses lacking this level of access are generally not viewed as being able to originate and receive high-quality voice, data, graphics, and video telecommunications. This threshold is consistent with the FCC’s benchmark for an “advanced telecommunications capability.”¹⁵⁸ This threshold is also consistent with thresholds used in other Federal programs to identify eligible areas to be served by programs to improve broadband services. For example, in the FCC’s RDOF program, eligible areas include those without current (or already funded) access to terrestrial broadband service providing 25 Mbps download and 3 Mbps upload speeds.¹⁵⁹ The Department of Commerce’s BBIP also considers households to be “unserved” generally if they lack access to broadband service

¹⁵² OVBI: Covid-19 Drove 15 percent Increase in Broadband Traffic in 2020, OpenVault, Quarterly Advisory, (Feb. 10, 2021), available at <https://openvault.com/ovbi-covid-19-drove-15-increase-in-broadband-traffic-in-2020>; See OpenVault’s data set incorporates information on usage by subscribers across multiple continents, including North America and Europe. Additional data and detail on increases in the amount of data users consume and the broadband speeds they are using is provided in *OpenVault Broadband Insights Report Q4*, Quarterly Advisory (Feb. 10, 2021), available at <https://openvault.com/complimentary-report-4q20/>.

¹⁵³ OVBI Special Report: 202 Upstream Growth Nearly 4X of Pre-Pandemic Years, OpenVault, Quarterly Advisory, (April 1, 2020), available at <https://openvault.com/ovbi-special-report-2020-upstream-growth-rate-nearly-4x-of-pre-pandemic-years/>; Additional data is provided in *OpenVault Broadband Insights Pandemic Impact on Upstream Broadband Usage and Network Capacity*, available at <https://openvault.com/upstream-whitepaper/>.

¹⁵⁴ Organisation for Economic Co-operation and Development, Fixed broadband subscriptions per 100 inhabitants, per speed tiers (June 2020), <https://www.oecd.org/sti/broadband/5.1-FixedBB-SpeedTiers-2020-06.xls> www.oecd.org/sti/broadband/broadband-statistics.

¹⁵⁵ *Rural Digital Opportunity Fund*, Report and Order, 35 FCC Rcd 686, 690, para. 9 (2020), available at <https://www.fcc.gov/document/fcc-launches-20-billion-rural-digital-opportunity-fund-0>.

¹⁵⁶ The BBIP was authorized by the Consolidated Appropriations Act, 2021, Section 905, Public Law 116–260, 134 Stat. 1182 (Dec. 27, 2020).

¹⁵⁷ Section 905(d)(4) of the Consolidated Appropriations Act, 2021.

¹⁵⁸ *Deployment Report*, *supra* note 142.

¹⁵⁹ *Rural Digital Opportunity Fund*, *supra* note 156.

¹⁴⁸ *Id.*

¹⁴⁹ One high definition Zoom meeting or class requires approximately 3.8 Mbps/3.0 Mbps (up/down).

¹⁵⁰ See, e.g., Zoom, System Requirements for Windows, macOS, and Linux, https://support.zoom.us/hc/en-us/articles/201362023-System-requirements-for-Windows-macOS-and-Linux#h_d278c327-e03d-4896-b19a-96a8f3c0c69c (last visited May 8, 2021).

¹⁵¹ By one estimate, to upload a one gigabit video file to YouTube would take 15 minutes at an upload speed of 10 Mbps compared with 1 minute, 30 seconds at an upload speed of 100 Mbps, and 30 seconds at an upload speed of 300 Mbps. *Reviews.org*: What is Symmetrical internet? (March 2020).

with a download speed of not less than 25 Mbps download and 3 Mbps upload, among other conditions. In selecting an area to be served by a project, recipients are encouraged to avoid investing in locations that have existing agreements to build reliable wireline service with minimum speeds of 100 Mbps download and 20 Mbps upload by December 31, 2024, in order to avoid duplication of efforts and resources.

Recipients are also encouraged to consider ways to integrate affordability options into their program design. To meet the immediate needs of unserved and underserved households and businesses, recipients are encouraged to focus on projects that deliver a physical broadband connection by prioritizing projects that achieve last mile-connections. Treasury also encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, non-profits, and co-operatives—providers with less pressure to turn profits and with a commitment to serving entire communities.

Under sections 602(c)(1)(A) and 603(c)(1)(A), assistance to households facing negative economic impacts due to COVID-19 is also an eligible use, including internet access or digital literacy assistance. As discussed above, in considering whether a potential use is eligible under this category, a recipient must consider whether, and the extent to which, the household has experienced a negative economic impact from the pandemic.

Question 22: What are the advantages and disadvantages of setting minimum symmetrical download and upload speeds of 100 Mbps? What other minimum standards would be appropriate and why?

Question 23: Would setting such a minimum be impractical for particular types of projects? If so, where and on what basis should those projects be identified? How could such a standard be set while also taking into account the practicality of using this standard in particular types of projects? In addition to topography, geography, and financial factors, what other constraints, if any, are relevant to considering whether an investment is impracticable?

Question 24: What are the advantages and disadvantages of setting a minimum level of service at 100 Mbps download and 20 Mbps upload in projects where it is impracticable to set minimum symmetrical download and upload speeds of 100 Mbps? What are the advantages and disadvantages of setting a scalability requirement in these cases? What other minimum standards would be appropriate and why?

Question 25: What are the advantages and disadvantages of focusing these investments on those without access to a wireline connection that reliably delivers 25 Mbps download by 3 Mbps upload? Would another threshold be appropriate and why?

Question 26: What are the advantages and disadvantages of setting any particular threshold for identifying unserved or underserved areas, minimum speed standards or scalability minimum? Are there other standards that should be set (e.g., latency)? If so, why and how? How can such threshold, standards, or minimum be set in a way that balances the public's interest in making sure that reliable broadband services meeting the daily needs of all Americans are available throughout the country with the providing recipients flexibility to meet the varied needs of their communities?

III. Restrictions on Use

As discussed above, recipients have considerable flexibility to use Fiscal Recovery Funds to address the diverse needs of their communities. To ensure that payments from the Fiscal Recovery Funds are used for these congressionally permitted purposes, the ARPA includes two provisions that further define the boundaries of the statute's eligible uses. Section 602(c)(2)(A) of the Act provides that States and territories may not "use the funds . . . to either directly or indirectly offset a reduction in . . . net tax revenue . . . resulting from a change in law, regulation, or administrative interpretation during the covered period that reduces any tax . . . or delays the imposition of any tax or tax increase." In addition, sections 602(c)(2)(B) and 603(c)(2) prohibit any recipient, including cities, nonentitlement units of government, and counties, from using Fiscal Recovery Funds for deposit into any pension fund. These restrictions support the use of funds for the congressionally permitted purposes described in Section II of this Supplementary Information by providing a backstop against the use of funds for purposes outside of the eligible use categories.

These provisions give force to Congress's clear intent that Fiscal Recovery Funds be spent within the four eligible uses identified in the statute—(1) to respond to the public health emergency and its negative economic impacts, (2) to provide premium pay to essential workers, (3) to provide government services to the extent of eligible governments' revenue losses, and (4) to make necessary water, sewer, and broadband infrastructure investments—and not otherwise. These

four eligible uses reflect Congress's judgment that the Fiscal Recovery Funds should be expended in particular ways that support recovery from the COVID-19 public health emergency. The further restrictions reflect Congress's judgment that tax cuts and pension deposits do not fall within these eligible uses. The interim final rule describes how Treasury will identify when such uses have occurred and how it will recoup funds put toward these impermissible uses and, as discussed in Section VIII of this **SUPPLEMENTARY INFORMATION**, establishes a reporting framework for monitoring the use of Fiscal Recovery Funds for eligible uses.

A. Deposit Into Pension Funds

The statute provides that recipients may not use Fiscal Recovery Funds for "deposit into any pension fund." For the reasons discussed below, Treasury interprets "deposit" in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the interim final rule does not permit this assistance to be used to make a payment into a pension fund if both:

1. The payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and
2. the payment occurs outside the recipient's regular timing for making such payments.

Under this interpretation, a "deposit" is distinct from a "payroll contribution," which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees' wages and salaries.

As discussed above, eligible uses for premium pay and responding to the negative economic impacts of the COVID-19 public health emergency include hiring and compensating public sector employees. Interpreting the scope of "deposit" to exclude contributions that are part of payroll contributions is more consistent with these eligible uses and would reduce administrative burden for recipients. Accordingly, if an employee's wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee's covered benefits as an eligible use of Fiscal Recovery Funds. For purposes of the Fiscal Recovery Funds, covered benefits include costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans

(Federal and State), workers' compensation insurance, and Federal Insurance Contributions Act taxes (which includes Social Security and Medicare taxes).

Treasury anticipates that this approach to employees' covered benefits will be comprehensive and, for employees whose wage and salary costs are eligible expenses, will allow all covered benefits listed in the previous paragraph to be eligible under the Fiscal Recovery Funds. Treasury expects that this will minimize the administrative burden on recipients by treating all the specified covered benefit types as eligible expenses, for employees whose wage and salary costs are eligible expenses.

Question 27: Beyond a "deposit" and a "payroll contribution," are there other types of payments into a pension fund that Treasury should consider?

B. Offset a Reduction in Net Tax Revenue

For States and territories (recipient governments¹⁶⁰), section 602(c)(2)(A)—the offset provision—prohibits the use of Fiscal Recovery Funds to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation¹⁶¹ during the covered period. If a State or territory uses Fiscal Recovery Funds to offset a reduction in net tax revenue, the ARPA provides that the State or territory must repay to the Treasury an amount equal to the lesser of (i) the amount of the applicable reduction attributable to the impermissible offset and (ii) the amount received by the State or territory under the ARPA. *See* Section IV of this **SUPPLEMENTARY INFORMATION**. As discussed below Section IV of this **SUPPLEMENTARY INFORMATION**, a State or territory that chooses to use Fiscal Recovery Funds to offset a reduction in net tax revenue does not forfeit its entire allocation of Fiscal Recovery Funds (unless it misused the full allocation to offset a reduction in net tax revenue) or any non-ARPA funding received.

The interim final rule implements these conditions by establishing a framework for States and territories to determine the cost of changes in law, regulation, or interpretation that reduce tax revenue and to identify and value the sources of funds that will offset—

i.e., cover the cost of—any reduction in net tax revenue resulting from such changes. A recipient government would only be considered to have used Fiscal Recovery Funds to offset a reduction in net tax revenue resulting from changes in law, regulation, or interpretation if, and to the extent that, the recipient government could not identify sufficient funds from sources other than the Fiscal Recovery Funds to offset the reduction in net tax revenue. If sufficient funds from other sources cannot be identified to cover the full cost of the reduction in net tax revenue resulting from changes in law, regulation, or interpretation, the remaining amount not covered by these sources will be considered to have been offset by Fiscal Recovery Funds, in contravention of the offset provision. The interim final rule recognizes three sources of funds that may offset a reduction in net tax revenue other than Fiscal Recovery Funds—organic growth, increases in revenue (*e.g.*, an increase in a tax rate), and certain cuts in spending.

In order to reduce burden, the interim final rule's approach also incorporates the types of information and modeling already used by States and territories in their own fiscal and budgeting processes. By incorporating existing budgeting processes and capabilities, States and territories will be able to assess and evaluate the relationship of tax and budget decisions to uses of the Fiscal Recovery Funds based on information they likely have or can obtain. This approach ensures that recipient governments have the information they need to understand the implications of their decisions regarding the use of the Fiscal Recovery Funds—and, in particular, whether they are using the funds to directly or indirectly offset a reduction in net tax revenue, making them potentially subject to recoupment.

Reporting on both the eligible uses and on a State's or territory's covered tax changes that would reduce tax revenue will enable identification of, and recoupment for, use of Fiscal Recovery Funds to directly offset reductions in tax revenue resulting from tax relief. Moreover, this approach recognizes that, because money is fungible, even if Fiscal Recovery Funds are not explicitly or directly used to cover the costs of changes that reduce net tax revenue, those funds may be used in a manner inconsistent with the statute by indirectly being used to substitute for the State's or territory's funds that would otherwise have been needed to cover the costs of the reduction. By focusing on the cost of changes that reduce net tax revenue—and how a recipient government is

offsetting those reductions in constructing its budget over the covered period—the framework prevents efforts to use Fiscal Recovery Funds to indirectly offset reductions in net tax revenue for which the recipient government has not identified other offsetting sources of funding.

As discussed in greater detail below in this preamble, the framework set forth in the interim final rule establishes a step-by-step process for determining whether, and the extent to which, Fiscal Recovery Funds have been used to offset a reduction in net tax revenue. Based on information reported annually by the recipient government:

- First, each year, each recipient government will identify and value the changes in law, regulation, or interpretation that would result in a reduction in net tax revenue, as it would in the ordinary course of its budgeting process. The sum of these values in the year for which the government is reporting is the amount it needs to "pay for" with sources other than Fiscal Recovery Funds (total value of revenue reducing changes).

- Second, the interim final rule recognizes that it may be difficult to predict how a change would affect net tax revenue in future years and, accordingly, provides that if the total value of the changes in the year for which the recipient government is reporting is below a de minimis level, as discussed below, the recipient government need not identify any sources of funding to pay for revenue reducing changes and will not be subject to recoupment.

- Third, a recipient government will consider the amount of actual tax revenue recorded in the year for which they are reporting. If the recipient government's actual tax revenue is greater than the amount of tax revenue received by the recipient for the fiscal year ending 2019, adjusted annually for inflation, the recipient government will not be considered to have violated the offset provision because there will not have been a reduction in net tax revenue.

- Fourth, if the recipient government's actual tax revenue is less than the amount of tax revenue received by the recipient government for the fiscal year ending 2019, adjusted annually for inflation, in the reporting year the recipient government will identify any sources of funds that have been used to permissibly offset the total value of covered tax changes other than Fiscal Recovery Funds. These are:

- State or territory tax changes that would increase any source of general

¹⁶⁰ In this sub-section, "recipient governments" refers only to States and territories. In other sections, "recipient governments" refers more broadly to eligible governments receiving funding from the Fiscal Recovery Funds.

¹⁶¹ For brevity, referred to as "changes in law, regulation, or interpretation" for the remainder of this preamble.

fund revenue, such as a change that would increase a tax rate; and

- Spending cuts in areas not being replaced by Fiscal Recovery Funds.

The recipient government will calculate the value of revenue reduction remaining after applying these sources of offsetting funding to the total value of revenue reducing changes—that is, how much of the tax change has not been paid for. The recipient government will then compare that value to the difference between the baseline and actual tax revenue. A recipient government will not be required to repay to the Treasury an amount that is greater than the recipient government's actual tax revenue shortfall relative to the baseline (*i.e.*, fiscal year 2019 tax revenue adjusted for inflation). This “revenue reduction cap,” together with Step 3, ensures that recipient governments can use organic revenue growth to offset the cost of revenue reductions.

- Finally, if there are any amounts that could be subject to recoupment, Treasury will provide notice to the recipient government of such amounts. This process is discussed in greater detail in Section IV of this

SUPPLEMENTARY INFORMATION.

Together, these steps allow Treasury to identify the amount of reduction in net tax revenue that both is attributable to covered changes and has been directly or indirectly offset with Fiscal Recovery Funds. This process ensures Fiscal Recovery Funds are used in a manner consistent with the statute's defined eligible uses and the offset provision's limitation on these eligible uses, while avoiding undue interference with State and territory decisions regarding tax and spending policies.

The interim final rule also implements a process for recouping Fiscal Recovery Funds that were used to offset reductions in net tax revenue, including the calculation of any amounts that may be subject to recoupment, a process for a recipient government to respond to a notice of recoupment, and clarification regarding amounts excluded from recoupment. See Section IV of this **SUPPLEMENTARY INFORMATION**.

The interim final rule includes several definitions that are applicable to the implementation of the offset provision.

Covered change. The offset provision is triggered by a reduction in net tax revenue resulting from “a change in law, regulation, or administrative interpretation.” A covered change includes any final legislative or regulatory action, a new or changed administrative interpretation, and the phase-in or taking effect of any statute

or rule where the phase-in or taking effect was not prescribed prior to the start of the covered period. Changed administrative interpretations would not include corrections to replace prior inaccurate interpretations; such corrections would instead be treated as changes implementing legislation enacted or regulations issued prior to the covered period; the operative change in those circumstances is the underlying legislation or regulation that occurred prior to the covered period. Moreover, only the changes within the control of the State or territory are considered covered changes. Covered changes do not include a change in rate that is triggered automatically and based on statutory or regulatory criteria in effect prior to the covered period. For example, a state law that sets its earned income tax credit (EITC) at a fixed percentage of the Federal EITC will see its EITC payments automatically increase—and thus its tax revenue reduced—because of the Federal Government's expansion of the EITC in the ARPA.¹⁶² This would not be considered a covered change. In addition, the offset provision applies only to actions for which the change in policy occurs during the covered period; it excludes regulations or other actions that implement a change or law substantively enacted prior to March 3, 2021. Finally, Treasury has determined and previously announced that income tax changes—even those made during the covered period—that simply conform with recent changes in Federal law (including those to conform to recent changes in Federal taxation of unemployment insurance benefits and taxation of loan forgiveness under the Paycheck Protection Program) are permissible under the offset provision.

Baseline. For purposes of measuring a reduction in net tax revenue, the interim final rule measures actual changes in tax revenue relative to a revenue baseline (baseline). The baseline will be calculated as fiscal year 2019 (FY 2019) tax revenue indexed for inflation in each year of the covered period, with inflation calculated using the Bureau of Economic Analysis's Implicit Price Deflator.¹⁶³

FY 2019 was chosen as the starting year for the baseline because it is the last full fiscal year prior to the COVID—

19 public health emergency.¹⁶⁴ This baseline year is consistent with the approach directed by the ARPA in sections 602(c)(1)(C) and 603(c)(1)(C), which identify the “most recent full fiscal year of the [State, territory, or Tribal government] prior to the emergency” as the comparator for measuring revenue loss. U.S. gross domestic product is projected to rebound to pre-pandemic levels in 2021,¹⁶⁵ suggesting that an FY 2019 pre-pandemic baseline is a reasonable comparator for future revenue levels. The FY 2019 baseline revenue will be adjusted annually for inflation to allow for direct comparison of actual tax revenue in each year (reported in nominal terms) to baseline revenue in common units of measurement; without inflation adjustment, each dollar of reported actual tax revenue would be worth less than each dollar of baseline revenue expressed in 2019 terms.

Reporting year. The interim final rule defines “reporting year” as a single year within the covered period, aligned to the current fiscal year of the recipient government during the covered period, for which a recipient government reports the value of covered changes and any sources of offsetting revenue increases (“in-year” value), regardless of when those changes were enacted. For the fiscal years ending in 2021 or 2025 (partial years), the term “reporting year” refers to the portion of the year falling within the covered period. For example, the reporting year for a fiscal year beginning July 2020 and ending June 2021 would be from March 3, 2021 to July 2021.

Tax revenue. The interim final rule's definition of “tax revenue” is based on the Census Bureau's definition of taxes, used for its Annual Survey of State Government Finances.¹⁶⁶ It provides a consistent, well-established definition with which States and territories will be familiar and is consistent with the approach taken in Section II.C of this **SUPPLEMENTARY INFORMATION** describing the implementation of sections 602(c)(1)(C) and 603(c)(1)(C) of the Act, regarding revenue loss. Consistent with the approach described in Section II.C of this **SUPPLEMENTARY INFORMATION**, tax

¹⁶⁴ Using Fiscal Year 2019 is consistent with section 602 as Congress provided for using that baseline for determining the impact of revenue loss affecting the provision of government services. See section 602(c)(1)(C).

¹⁶⁵ Congressional Budget Office, An Overview of the Economic Outlook: 2021 to 2031 (February 1, 2021), available at <https://www.cbo.gov/publication/56965>.

¹⁶⁶ U.S. Census Bureau, Annual Survey of State and Local Government Finances Glossary, <https://www.census.gov/programs-surveys/state/about/glossary.html> (last visited Apr. 30, 2021).

¹⁶² See, e.g., Tax Policy Center, How do state earned income tax credits work?, <https://www.taxpolicycenter.org/briefing-book/how-do-state-earned-income-tax-credits-work/> (last visited May 9, 2021).

¹⁶³ U.S. Department of Commerce, Bureau of Economic Analysis, GDP Price Deflator, <https://www.bea.gov/data/prices-inflation/gdp-price-deflator> (last visited May 9, 2021).

revenue does not include revenue taxed and collected by a different unit of government (e.g., revenue from taxes levied by a local government and transferred to a recipient government).

Framework. The interim final rule provides a step-by-step framework, to be used in each reporting year, to calculate whether the offset provision applies to a State's or territory's use of Fiscal Recovery Funds:

(1) *Covered changes that reduce tax revenue.* For each reporting year, a recipient government will identify and value covered changes that the recipient government predicts will have the effect of reducing tax revenue in a given reporting year, similar to the way it would in the ordinary course of its budgeting process. The value of these covered changes may be reported based on estimated values produced by a budget model, incorporating reasonable assumptions, that aligns with the recipient government's existing approach for measuring the effects of fiscal policies, and that measures relative to a current law baseline. The covered changes may also be reported based on actual values using a statistical methodology to isolate the change in year-over-year revenue attributable to the covered change(s), relative to the current law baseline prior to the change(s). Further, estimation approaches should not use dynamic methodologies that incorporate the projected effects of macroeconomic growth because macroeconomic growth is accounted for separately in the framework. Relative to these dynamic scoring methodologies, scoring methodologies that do not incorporate projected effects of macroeconomic growth rely on fewer assumptions and thus provide greater consistency among States and territories. Dynamic scoring that incorporates macroeconomic growth may also increase the likelihood of underestimation of the cost of a reduction in tax revenue.

In general and where possible, reporting should be produced by the agency of the recipient government responsible for estimating the costs and effects of fiscal policy changes. This approach offers recipient governments the flexibility to determine their reporting methodology based on their existing budget scoring practices and capabilities. In addition, the approach of using the projected value of changes in law that enact fiscal policies to estimate the net effect of such policies is consistent with the way many States

and territories already consider tax changes.¹⁶⁷

(2) *In excess of the de minimis.* The recipient government will next calculate the total value of all covered changes in the reporting year resulting in revenue reductions, identified in Step 1. If the total value of the revenue reductions resulting from these changes is below the de minimis level, the recipient government will be deemed not to have any revenue-reducing changes for the purpose of determining the recognized net reduction. If the total is above the de minimis level, the recipient government must identify sources of in-year revenue to cover the full costs of changes that reduce tax revenue.

The de minimis level is calculated as 1 percent of the reporting year's baseline. Treasury recognizes that, pursuant to their taxing authority, States and territories may make many small changes to alter the composition of their tax revenues or implement other policies with marginal effects on tax revenues. They may also make changes based on projected revenue effects that turn out to differ from actual effects, unintentionally resulting in minor revenue changes that are not fairly described as "resulting from" tax law changes. The de minimis level recognizes the inherent challenges and uncertainties that recipient governments face, and thus allows relatively small reductions in tax revenue without consequence. Treasury determined the 1 percent level by assessing the historical effects of state-level tax policy changes in state EITCs implemented to effect policy goals other than reducing net tax revenues.¹⁶⁸ The 1 percent de minimis level reflects the historical reductions in revenue due to minor changes in state fiscal policies.

(3) *Safe harbor.* The recipient government will then compare the reporting year's actual tax revenue to the baseline. If actual tax revenue is greater than the baseline, Treasury will deem the recipient government not to have any recognized net reduction for the reporting year, and therefore to be in a safe harbor and outside the ambit of the offset provision. This approach is consistent with the ARPA, which contemplates recoupment of Fiscal Recovery Funds only in the event that

such funds are used to offset a reduction in net tax revenue. If net tax revenue has not been reduced, this provision does not apply. In the event that actual tax revenue is above the baseline, the organic revenue growth that has occurred, plus any other revenue-raising changes, by definition must have been enough to offset the in-year costs of the covered changes.

(4) *Consideration of other sources of funding.* Next, the recipient government will identify and calculate the total value of changes that could pay for revenue reduction due to covered changes and sum these items. This amount can be used to pay for up to the total value of revenue-reducing changes in the reporting year. These changes consist of two categories:

(a) *Tax and other increases in revenue.* The recipient government must identify and consider covered changes in policy that the recipient government predicts will have the effect of increasing general revenue in a given reporting year. As when identifying and valuing covered changes that reduce tax revenue, the value of revenue-raising changes may be reported based on estimated values produced by a budget model, incorporating reasonable assumptions, aligned with the recipient government's existing approach for measuring the effects of fiscal policies, and measured relative to a current law baseline, or based on actual values using a statistical methodology to isolate the change in year-over-year revenue attributable to the covered change(s). Further, and as discussed above, estimation approaches should not use dynamic scoring methodologies that incorporate the effects of macroeconomic growth because growth is accounted for separately under the interim final rule. In general and where possible, reporting should be produced by the agency of the recipient government responsible for estimating the costs and effects of fiscal policy changes. This approach offers recipient governments the flexibility to determine their reporting methodology based on their existing budget scoring practices and capabilities.

(b) *Covered spending cuts.* A recipient government also may cut spending in certain areas to pay for covered changes that reduce tax revenue, up to the amount of the recipient government's net reduction in total spending as described below. These changes must be reductions in government outlays not in an area where the recipient government has spent Fiscal Recovery Funds. To better align with existing reporting and accounting, the interim final rule considers the department, agency, or

¹⁶⁷ See, e.g., Megan Randall & Kim Rueben, Tax Policy Center, Sustainable Budgeting in the States: Evidence on State Budget Institutions and Practices (Nov. 2017), available at https://www.taxpolicycenter.org/sites/default/files/publication/149186/sustainable-budgeting-in-the-states_1.pdf.

¹⁶⁸ Data provided by the Urban-Brookings Tax Policy Center for state-level EITC changes for 2004–2017.

authority from which spending has been cut and whether the recipient government has spent Fiscal Recovery Funds on that same department, agency, or authority. This approach was selected to allow recipient governments to report how Fiscal Recovery Funds have been spent using reporting units already incorporated into their budgeting process. If they have not spent Fiscal Recovery Funds in a department, agency, or authority, the full amount of the reduction in spending counts as a covered spending cut, up to the recipient government's net reduction in total spending. If they have, the Fiscal Recovery Funds generally would be deemed to have replaced the amount of spending cut and only reductions in spending above the amount of Fiscal Recovery Funds spent on the department, agency, or authority would count.

To calculate the amount of spending cuts that are available to offset a reduction in tax revenue, the recipient government must first consider whether there has been a reduction in total net spending, excluding Fiscal Recovery Funds (net reduction in total spending). This approach ensures that reported spending cuts actually create fiscal space, rather than simply offsetting other spending increases. A net reduction in total spending is measured as the difference between total spending in each reporting year, excluding Fiscal Recovery Funds spent, relative to total spending for the recipient's fiscal year ending in 2019, adjusted for inflation. Measuring reductions in spending relative to 2019 reflects the fact that the fiscal space created by a spending cut persists so long as spending remains below its original level, even if it does not decline further, relative to the same amount of revenue. Measuring spending cuts from year to year would, by contrast, not recognize any available funds to offset revenue reductions unless spending continued to decline, failing to reflect the actual availability of funds created by a persistent change and limiting the discretion of States and territories. In general and where possible, reporting should be produced by the agency of the recipient government responsible for estimating the costs and effects of fiscal policy changes. Treasury chose this approach because while many recipient governments may score budget legislation using projections, spending cuts are readily observable using actual values.

This approach—allowing only spending reductions in areas where the recipient government has not spent Fiscal Recovery Funds to be used as an

offset for a reduction in net tax revenue—aims to prevent recipient governments from using Fiscal Recovery Funds to supplant State or territory funding in the eligible use areas, and then use those State or territory funds to offset tax cuts. Such an approach helps ensure that Fiscal Recovery Funds are not used to “indirectly” offset revenue reductions due to covered changes.

In order to help ensure recipient governments use Fiscal Recovery Funds in a manner consistent with the prescribed eligible uses and do not use Fiscal Recovery Funds to indirectly offset a reduction in net tax revenue resulting from a covered change, Treasury will monitor changes in spending throughout the covered period. If, over the course of the covered period, a spending cut is subsequently replaced with Fiscal Recovery Funds and used to indirectly offset a reduction in net tax revenue resulting from a covered change, Treasury may consider such change to be an evasion of the restrictions of the offset provision and seek recoupment of such amounts.

(5) *Identification of amounts subject to recoupment.* If a recipient government (i) reports covered changes that reduce tax revenue (Step 1); (ii) to a degree greater than the de minimis (Step 2); (iii) has experienced a reduction in net tax revenue (Step 3); and (iv) lacks sufficient revenue from other, permissible sources to pay for the entirety of the reduction (Step 4), then the recipient government will be considered to have used Fiscal Recovery Funds to offset a reduction in net tax revenue, up to the amount that revenue has actually declined. That is, the maximum value of reduction in revenue due to covered changes which a recipient government must cover is capped at the difference between the baseline and actual tax revenue.¹⁶⁹ In the event that the baseline is above actual tax revenue and the difference between them is less than the sum of revenue reducing changes that are not paid for with other, permissible sources, organic revenue growth has implicitly offset a portion of the reduction. For example, if a recipient government reduces tax revenue by \$1 billion, makes no other changes, and experiences revenue growth driven by organic economic growth worth \$500 million, it need only pay for the remaining \$500 million with sources other than Fiscal Recovery Funds. The revenue reduction cap implements this

approach for permitting organic revenue growth to cover the cost of tax cuts.

Finally, as discussed further in Section IV of this **SUPPLEMENTARY INFORMATION**, a recipient government may request reconsideration of any amounts identified as subject to recoupment under this framework. This process ensures that all relevant facts and circumstances, including information regarding planned spending cuts and budgeting assumptions, are considered prior to a determination that an amount must be repaid. Amounts subject to recoupment are calculated on an annual basis; amounts recouped in one year cannot be returned if the State or territory subsequently reports an increase in net tax revenue.

To facilitate the implementation of the framework above, and in addition to reporting required on eligible uses, in each year of the reporting period, each State and territory will report to Treasury the following items:

- Actual net tax revenue for the reporting year;
- Each revenue-reducing change made to date during the covered period and the in-year value of each change;
- Each revenue-raising change made to date during the covered period and the in-year value of each change;
- Each covered spending cut made to date during the covered period, the in-year value of each cut, and documentation demonstrating that each spending cut is covered as prescribed under the interim final rule;

Treasury will provide additional guidance and instructions the reporting requirements at a later date.

Question 28: Does the interim final rule's definition of tax revenue accord with existing State and territorial practice and, if not, are there other definitions or elements Treasury should consider? Discuss why or why not.

Question 29: The interim final rule permits certain spending cuts to cover the costs of reductions in tax revenue, including cuts in a department, agency, or authority in which the recipient government is not using Fiscal Recovery Funds. How should Treasury and recipient governments consider the scope of a department, agency, or authority for the use of funds to ensure spending cuts are not being substituted with Fiscal Recovery Funds while also avoiding an overbroad definition of that captures spending that is, in fact, distinct?

Question 30: Discuss the budget scoring methodologies currently used by States and territories. How should the interim final rule take into consideration differences in approaches? Please discuss the use of

¹⁶⁹ This cap is applied in § 35.8(c) of the interim final rule, calculating the amount of funds used in violation of the tax offset provision.

practices including but not limited to macrodynamic scoring, microdynamic scoring, and length of budget windows.

Question 31: If a recipient government has a balanced budget requirement, how will that requirement impact its use of Fiscal Recovery Funds and ability to implement this framework?

Question 32: To implement the framework described above, the interim final rule establishes certain reporting requirements. To what extent do recipient governments already produce this information and on what timeline? Discuss ways that Treasury and recipient governments may better rely on information already produced, while ensuring a consistent application of the framework.

Question 33: Discuss States' and territories' ability to produce the figures and numbers required for reporting under the interim final rule. What additional reporting tools, such as a standardized template, would facilitate States' and territories' ability to complete the reporting required under the interim final rule?

C. Other Restrictions on Use

Payments from the Fiscal Recovery Funds are also subject to pre-existing limitations provided in other Federal statutes and regulations and may not be used as non-Federal match for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements. For example, payments from the Fiscal Recovery Funds may not be used to satisfy the State share of Medicaid.¹⁷⁰

As provided for in the award terms, payments from the Fiscal Recovery Funds as a general matter will be subject to the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200) (the Uniform Guidance), including the cost principles and restrictions on general provisions for selected items of cost.

D. Timeline for Use of Fiscal Recovery Funds

Section 602(c)(1) and section 603(c)(1) require that payments from the Fiscal Recovery Funds be used only to cover costs incurred by the State, territory, Tribal government, or local government by December 31, 2024. Similarly, the CARES Act provided that payments from the CRF be used to cover costs incurred by December 31, 2021.¹⁷¹ The

definition of "incurred" does not have a clear meaning. With respect to the CARES Act, on the understanding that the CRF was intended to be used to meet relatively short-term needs, Treasury interpreted this requirement to mean that, for a cost to be considered to have been incurred, performance of the service or delivery of the goods acquired must occur by December 31, 2021. In contrast, the ARPA, passed at a different stage of the COVID-19 public health emergency, was intended to provide more general fiscal relief over a broader timeline. In addition, the ARPA expressly permits the use of Fiscal Recovery Funds for improvements to water, sewer, and broadband infrastructure, which entail a longer timeframe. In recognition of this, Treasury is interpreting the requirement in section 602 and section 603 that costs be incurred by December 31, 2024, to require only that recipients have obligated the Fiscal Recovery Funds by such date. The interim final rule adopts a definition of "obligation" that is based on the definition used for purposes of the Uniform Guidance, which will allow for uniform administration of this requirement and is a definition with which most recipients will be familiar.

Payments from the Fiscal Recovery Funds are grants provided to recipients to mitigate the fiscal effects of the COVID-19 public health emergency and to respond to the public health emergency, consistent with the eligible uses enumerated in sections 602(c)(1) and 603(c)(1).¹⁷² As such, these funds are intended to provide economic stimulus in areas still recovering from the economic effects of the pandemic. In implementing and interpreting these provisions, including what it means to "respond to" the COVID-19 public health emergency, Treasury takes into consideration pre-pandemic facts and circumstances (e.g., average revenue growth prior to the pandemic) as well as impact of the pandemic that predate the enactment of the ARPA (e.g., replenishing Unemployment Trust balances drawn during the pandemic). While assessing the effects of the COVID-19 public health emergency necessarily takes into consideration the facts and circumstances that predate the ARPA, use of Fiscal Recovery Funds is forward looking.

As discussed above, recipients are permitted to use payments from the Fiscal Recovery Funds to respond to the public health emergency, to respond to workers performing essential work by providing premium pay or providing

grants to eligible employers, and to make necessary investments in water, sewer, or broadband infrastructure, which all relate to prospective uses. In addition, sections 602(c)(1)(C) and 603(c)(1)(C) permit recipients to use Fiscal Recovery Funds for the provision of government services. This clause provides that the amount of funds that may be used for this purpose is measured by reference to the reduction in revenue due to the public health emergency relative to revenues collected in the most recent full fiscal year, but this reference does not relate to the period during which recipients may use the funds, which instead refers to prospective uses, consistent with the other eligible uses.

Although as discussed above the eligible uses of payments from the Fiscal Recovery Funds are all prospective in nature, Treasury considers the beginning of the covered period for purposes of determining compliance with section 602(c)(2)(A) to be the relevant reference point for this purpose. The interim final rule thus permits funds to be used to cover costs incurred beginning on March 3, 2021. This aligns the period for use of Fiscal Recovery Funds with the period during which these funds may not be used to offset reductions in net tax revenue. Permitting Fiscal Recovery Funds to be used to cover costs incurred beginning on this date will also mean that recipients that began incurring costs in the anticipation of enactment of the ARPA and in advance of the issuance of this rule and receipt of payment from the Fiscal Recovery Funds would be able to cover them using these payments.¹⁷³

As set forth in the award terms, the period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with payments from the Fiscal Recovery Funds.

IV. Recoupment Process

Under the ARPA, failure to comply with the restrictions on use contained in sections 602(c) and 603(c) of the Act may result in recoupment of funds.¹⁷⁴ The interim final rule implements these provisions by establishing a process for recoupment.

Identification and Notice of Violations. Failure to comply with the restrictions on use will be identified based on reporting provided by the

¹⁷⁰ See 42 CFR 433.51 and 45 CFR 75.306.

¹⁷¹ Section 1001 of Division N of the Consolidated Appropriations Act, 2021 amended section 601(d)(3) of the Act by extending the end of the covered period for CRF expenditures from December 30, 2020 to December 31, 2021.

¹⁷² Sections 602(a), 603(a), 602(c)(1) and 603(c)(1) of the Act.

¹⁷³ Given the nature of this program, recipients will not be permitted to use funds to cover pre-award costs, i.e., those incurred prior to March 3, 2021.

¹⁷⁴ Sections 602(e) and 603(e) of the Act.

recipient. As discussed further in Sections III.B and VIII of this **SUPPLEMENTARY INFORMATION**, Treasury will collect information regarding eligible uses on a quarterly basis and on the tax offset provision on an annual basis. Treasury also may consider other information in identifying a violation, such as information provided by members of the public. If Treasury identifies a violation, it will provide written notice to the recipient along with an explanation of such amounts.

Request for Reconsideration. Under the interim final rule, a recipient may submit a request for reconsideration of any amounts identified in the notice provided by Treasury. This reconsideration process provides a recipient the opportunity to submit additional information it believes supports its request in light of the notice of recoupment, including, for example, additional information regarding the recipient's use of Fiscal Recovery Funds or its tax revenues. The process also provides the Secretary with an opportunity to consider all information relevant to whether a violation has occurred, and if so, the appropriate amount for recoupment.

The interim final rule also establishes requirements for the timing of a request for reconsideration. Specifically, if a recipient wishes to request reconsideration of any amounts identified in the notice, the recipient must submit a written request for reconsideration to the Secretary within 60 calendar days of receipt of such notice. The request must include an explanation of why the recipient believes that the finding of a violation or recoupable amount identified in the notice of recoupment should be reconsidered. To facilitate the Secretary's review of a recipient's request for reconsideration, the request should identify all supporting reasons for the request. Within 60 calendar days of receipt of the recipient's request for reconsideration, the recipient will be notified of the Secretary's decision to affirm, withdraw, or modify the notice of recoupment. Such notification will include an explanation of the decision, including responses to the recipient's supporting reasons and consideration of additional information provided.

The process and timeline established by the interim final rule are intended to provide the recipient with an adequate opportunity to fully present any issues or arguments in response to the notice of recoupment.¹⁷⁵ This process will allow the Secretary to respond to the

issues and considerations raised in the request for reconsideration taking into account the information and arguments presented by the recipient along with any other relevant information.

Repayment. Finally, the interim final rule provides that any amounts subject to recoupment must be repaid within 120 calendar days of receipt of any final notice of recoupment or, if the recipient has not requested reconsideration, within 120 calendar days of the initial notice provided by the Secretary.

Question 34: Discuss the timeline for requesting reconsideration under the interim final rule. What, if any, challenges does this timeline present?

V. Payments in Tranches to Local Governments and Certain States

Section 603 of the Act provides that the Secretary will make payments to local governments in two tranches, with the second tranche being paid twelve months after the first payment. In addition, section 602(b)(6)(A)(ii) provides that the Secretary may withhold payment of up to 50 percent of the amount allocated to each State and territory for a period of up to twelve months from the date on which the State or territory provides its certification to the Secretary. Any such withholding for a State or territory is required to be based on the unemployment rate in the State or territory as of the date of the certification.

The Secretary has determined to provide in this interim final rule for withholding of 50 percent of the amount of Fiscal Recovery Funds allocated to all States (and the District of Columbia) other than those with an unemployment rate that is 2.0 percentage points or more above its pre-pandemic (*i.e.*, February 2020) level. The Secretary will refer to the latest available monthly data from the Bureau of Labor Statistics as of the date the certification is provided. Based on data available at the time of public release of this interim final rule, this threshold would result in a majority of States being paid in two tranches.

Splitting payments for the majority of States is consistent with the requirement in section 603 of the Act to make payments from the Coronavirus Local Fiscal Recovery Fund to local governments in two tranches.¹⁷⁶

¹⁷⁶ With respect to Federal financial assistance more generally, States are subject to the requirements of the Cash Management Improvement Act (CMIA), under which Federal funds are drawn upon only on an as needed basis and States are required to remit interest on unused balances to Treasury. Given the statutory requirement for Treasury to make payments to States within a certain period, these requirements

Splitting payments to States into two tranches will help encourage recipients to adapt, as necessary, to new developments that could arise over the coming twelve months, including potential changes to the nature of the public health emergency and its negative economic impacts. While the U.S. economy has been recovering and adding jobs in aggregate, there is still considerable uncertainty in the economic outlook and the interaction between the pandemic and the economy.¹⁷⁷ For these reasons, Treasury believes it will be appropriate for a majority of recipients to adapt their plans as the recovery evolves. For example, a faster-than-expected economic recovery in 2021 could lead a recipient to dedicate more Fiscal Recovery Funds to longer-term investments starting in 2022. In contrast, a slower-than-expected economic recovery in 2021 could lead a recipient to use additional funds for near-term stimulus in 2022.

At the same time, the statute contemplates the possibility that elevated unemployment in certain States could justify a single payment. Elevated unemployment is indicative of a greater need to assist unemployed workers and stimulate a faster economic recovery. For this reason, the interim final rule provides that States and territories with an increase in their unemployment rate over a specified threshold may receive a single payment, with the expectation that a single tranche will better enable these States and territories to take additional immediate action to aid the unemployed and strengthen their economies.

Following the initial pandemic-related spike in unemployment in 2020, States' unemployment rates have been trending back towards pre-pandemic levels. However, some States' labor markets are healing more slowly than others. Moreover, States varied widely in their pre-pandemic levels of unemployment, and some States remain substantially further from their pre-

of the CMIA and Treasury's implementing regulations at 31 CFR part 205 will not apply to payments from the Fiscal Recovery Funds. Providing funding in two tranches to the majority of States reflects, to the maximum extent permitted by section 602 of the Act, the general principles of Federal cash management and stewardship of Federal funding, yet will be much less restrictive than the usual requirements to which States are subject.

¹⁷⁷ The potential course of the virus, and its impact on the economy, has contributed to a heightened degree of uncertainty relative to prior periods. See, e.g., Dave Altig et al., Economic uncertainty before and during the COVID-19 pandemic, *J. of Public Econ.* (Nov. 2020), available at <https://www.sciencedirect.com/science/article/abs/pii/S0047272720301389>.

¹⁷⁵ The interim final rule also provides that Treasury may extend any deadlines.

pandemic starting point. Consequently, Treasury is delineating States with significant remaining elevation in the unemployment rate, based on the net difference to pre-pandemic levels.

Treasury has established that significant remaining elevation in the unemployment rate is a net change in the unemployment rate of 2.0 percentage points or more relative to pre-pandemic levels. In the four previous recessions going back to the early 1980s, the national unemployment rate rose by 3.6, 2.3, 2.0, and 5.0 percentage points, as measured from the start of the recession to the eventual peak during or immediately following the recession.¹⁷⁸ Each of these increases can therefore represent a recession's impact on unemployment. To identify States with significant remaining elevation in unemployment, Treasury took the lowest of these four increases, 2.0 percentage points, to indicate states where, despite improvement in the unemployment rate, current labor market conditions are consistent still with a historical benchmark for a recession.

No U.S. territory will be subject to withholding of its payment from the Fiscal Recovery Funds. For Puerto Rico, the Secretary has determined that the current level of the unemployment rate (8.8 percent, as of March 2021¹⁷⁹) is sufficiently high such that Treasury should not withhold any portion of its payment from the Fiscal Recovery Funds regardless of its change in unemployment rate relative to its pre-pandemic level. For U.S. territories that are not included in the Bureau of Labor Statistics' monthly unemployment rate data, the Secretary will not exercise the authority to withhold amounts from the Fiscal Recovery Funds.

VI. Transfer

The statute authorizes State, territorial, and Tribal governments; counties; metropolitan cities; and nonentitlement units of local government (counties, metropolitan

cities, and nonentitlement units of local government are collectively referred to as "local governments") to transfer amounts paid from the Fiscal Recovery Funds to a number of specified entities. By permitting these transfers, Congress recognized the importance of providing flexibility to governments seeking to achieve the greatest impact with their funds, including by working with other levels or units of government or private entities to assist recipient governments in carrying out their programs. This includes special-purpose districts that perform specific functions in the community, such as fire, water, sewer, or mosquito abatement districts.

Specifically, under section 602(c)(3), a State, territory, or Tribal government may transfer funds to a "private nonprofit organization . . . a Tribal organization . . . a public benefit corporation involved in the transportation of passengers or cargo, or a special-purpose unit of State or local government."¹⁸⁰ Similarly, section 603(c)(3) authorizes a local government to transfer funds to the same entities (other than Tribal organizations).

The interim final rule clarifies that the lists of transferees in sections 602(c)(3) and 603(c)(3) are not exclusive. The interim final rule permits State, territorial, and Tribal governments to transfer Fiscal Recovery Funds to other constituent units of government or private entities beyond those specified in the statute. Similarly, local governments are authorized to transfer Fiscal Recovery Funds to other constituent units of government (e.g., a county is able to transfer Fiscal Recovery Funds to a city, town, or school district within it) or to private entities. This approach is intended to help provide funding to local governments with needs that may exceed the allocation provided under the statutory formula.

State, local, territorial, and Tribal governments that receive a Federal award directly from a Federal awarding agency, such as Treasury, are "recipients." A transferee receiving a transfer from a recipient under sections 602(c)(3) and 603(c)(3) will be a subrecipient. Subrecipients are entities that receive a subaward from a recipient to carry out a program or project on behalf of the recipient with the recipient's Federal award funding. The recipient remains responsible for monitoring and overseeing the subrecipient's use of Fiscal Recovery Funds and other activities related to the award to ensure that the subrecipient complies with the statutory and

regulatory requirements and the terms and conditions of the award. Recipients also remain responsible for reporting to Treasury on their subrecipients' use of payments from the Fiscal Recovery Funds for the duration of the award.

Transfers under sections 602(c)(3) and 603(c)(3) must qualify as an eligible use of Fiscal Recovery Funds by the transferor. Once Fiscal Recovery Funds are received, the transferee must abide by the restrictions on use applicable to the transferor under the ARPA and other applicable law and program guidance. For example, if a county transferred Fiscal Recovery Funds to a town within its borders to respond to the COVID-19 public health emergency, the town would be bound by the eligible use requirements applicable to the county in carrying out the county's goal. This also means that county A may not transfer Fiscal Recovery Funds to county B for use in county B because such a transfer would not, from the perspective of the transferor (county A), be an eligible use in county A.

Section 603(c)(4) separately provides for transfers by a local government to its State or territory. A transfer under section 603(c)(4) will not make the State a subrecipient of the local government, and such Fiscal Recovery Funds may be used by the State for any purpose permitted under section 602(c). A transfer under section 603(c)(4) will result in a cancellation or termination of the award on the part of the transferor local government and a modification of the award to the transferee State or territory. The transferor must provide notice of the transfer to Treasury in a format specified by Treasury. If the local government does not provide such notice, it will remain legally obligated to Treasury under the award and remain responsible for ensuring that the awarded Fiscal Recovery Funds are being used in accordance with the statute and program guidance and for reporting on such uses to Treasury. A State that receives a transfer from a local government under section 603(c)(4) will be bound by all of the use restrictions set forth in section 602(c) with respect to the use of those Fiscal Recovery Funds, including the prohibitions on use of such Fiscal Recovery Funds to offset certain reductions in taxes or to make deposits into pension funds.

Question 35: What are the advantages and disadvantages of treating the list of transferees in sections 602(c)(3) and 603(c)(3) as nonexclusive, allowing States and localities to transfer funds to entities outside of the list?

Question 36: Are there alternative ways of defining "special-purpose unit of State or local government" and

¹⁷⁸ Includes the period during and immediately following recessions, as defined by the National Bureau of Economic Research. National Bureau of Economic Research, US Business Cycle Expansions and Contractions, <https://www.nber.org/research/data/us-business-cycle-expansions-and-contractions> (last visited Apr. 27, 2021). Based on data from U.S. Bureau of Labor Statistics, Unemployment Rate [UNRATE], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/UNRATE> (last visited Apr. 27, 2021).

¹⁷⁹ U.S. Bureau of Labor Statistics, Economic News Release—Table 1. Civilian labor force and unemployment by state and selected area, seasonally adjusted, <https://www.bls.gov/news.release/laus.t01.htm> (last visited Apr. 30, 2021).

¹⁸⁰ Section 602(c)(3) of the Act.

“public benefit corporation” that would better further the aims of the Funds?

VII. Nonentitlement Units of Government

The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs); local governments which generally have populations below 50,000. These local governments have not yet received direct fiscal relief from the Federal Government during the COVID-19 public health emergency, making Fiscal Recovery Funds payments an important source of support for their public health and economic responses. Section 603 requires Treasury to allocate and pay Fiscal Recovery Funds to the States and territories and requires the States and territories to distribute Fiscal Recovery Funds to NEUs based on population within 30 days of receipt unless an extension is granted by the Secretary. The interim final rule clarifies certain aspects regarding the distribution of Fiscal Recovery by States and territories to NEUs, as well as requirements around timely payments from the Fiscal Recovery Funds.

The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory, subject to a cap (described below). Because the statute requires States and territories to make distributions based on population, States and territories may not place additional conditions or requirements on distributions to NEUs, beyond those required by the ARPA and Treasury’s implementing regulations and guidance. For example, a State may not impose stricter limitations than permitted by statute or Treasury regulations or guidance on an NEU’s use of Fiscal Recovery Funds based on the NEU’s proposed spending plan or other policies. States and territories are also not permitted to offset any debt owed by the NEU against the NEU’s distribution. Further, States and territories may not provide funding on a reimbursement basis—e.g., requiring NEUs to pay for project costs up front before being reimbursed with Fiscal Recovery Funds payments—because this funding model would not comport with the statutory requirement that States and territories make distributions to NEUs within the statutory timeframe.

Similarly, States and territories distributing Fiscal Recovery Funds payments to NEUs are responsible for

complying with the Fiscal Recovery Funds statutory requirement that distributions to NEUs not exceed 75 percent of the NEU’s most recent budget. The most recent budget is defined as the NEU’s most recent annual total operating budget, including its general fund and other funds, as of January 27, 2020. Amounts in excess of such cap and therefore not distributed to the NEU must be returned to Treasury by the State or territory. States and territories may rely for this determination on a certified top-line budget total from the NEU.

Under the interim final rule, the total allocation and distribution to an NEU, including the sum of both the first and second tranches of funding, cannot exceed the 75 percent cap. States and territories must permit NEUs without formal budgets as of January 27, 2020 to self-certify their most recent annual expenditures as of January 27, 2020 for the purpose of calculating the cap. This approach will provide an administrable means to implement the cap for small local governments that do not adopt a formal budget.

Section 603(b)(3) of the Social Security Act provides for Treasury to make payments to counties but provides that, in the case of an amount to be paid to a county that is not a unit of general local government, the amount shall instead be paid to the State in which such county is located, and such State shall distribute such amount to each unit of general local government within such county in an amount that bears the same proportion to the amount to be paid to such county as the population of such units of general local government bears to the total population of such county. As with NEUs, States may not place additional conditions or requirements on distributions to such units of general local government, beyond those required by the ARPA and Treasury’s implementing regulations and guidance.

In the case of consolidated governments, section 603(b)(4) allows consolidated governments (e.g., a city-county consolidated government) to receive payments under each allocation based on the respective formulas. In the case of a consolidated government, Treasury interprets the budget cap to apply to the consolidated government’s NEU allocation under section 603(b)(2) but not to the consolidated government’s county allocation under section 603(b)(3).

If necessary, States and territories may use the Fiscal Recovery Funds under section 602(c)(1)(A) to fund expenses related to administering payments to NEUs and units of general local

government, as disbursing these funds itself is a response to the public health emergency and its negative economic impacts. If a State or territory requires more time to disburse Fiscal Recovery Funds to NEUs than the allotted 30 days, Treasury will grant extensions of not more than 30 days for States and territories that submit a certification in writing in accordance with section 603(b)(2)(C)(ii)(I). Additional extensions may be granted at the discretion of the Secretary.

Question 37: What are alternative ways for States and territories to enforce the 75 percent cap while reducing the administrative burden on them?

Question 38: What criteria should Treasury consider in assessing requests for extensions for further time to distribute NEU payments?

VIII. Reporting

States (defined to include the District of Columbia), territories, metropolitan cities, counties, and Tribal governments will be required to submit one interim report and thereafter quarterly Project and Expenditure reports through the end of the award period on December 31, 2026. The interim report will include a recipient’s expenditures by category at the summary level from the date of award to July 31, 2021 and, for States and territories, information related to distributions to nonentitlement units. Recipients must submit their interim report to Treasury by August 31, 2021. Nonentitlement units of local government are not required to submit an interim report.

The quarterly Project and Expenditure reports will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient’s utilization of the award funds. The reports will include the same general data (e.g., on obligations, expenditures, contracts, grants, and subawards) as those submitted by recipients of the CRF, with some modifications. Modifications will include updates to the expenditure categories and the addition of data elements related to specific eligible uses, including some of the reporting elements described in sections above. The initial quarterly Project and Expenditure report will cover two calendar quarters from the date of award to September 30, 2021, and must be submitted to Treasury by October 31, 2021. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 days after the end of each calendar quarter.

Nonentitlement units of local government will be required to submit

annual Project and Expenditure reports until the end of the award period on December 31, 2026. The initial annual Project and Expenditure report for nonentitlement units of local government will cover activity from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

States, territories, metropolitan cities, and counties with a population that exceeds 250,000 residents will also be required to submit an annual Recovery Plan Performance report to Treasury. The Recovery Plan Performance report will provide the public and Treasury information on the projects that recipients are undertaking with program funding and how they are planning to ensure project outcomes are achieved in an effective, efficient, and equitable manner. Each jurisdiction will have some flexibility in terms of the form and content of the Recovery Plan Performance report, as long as it includes the minimum information required by Treasury. The Recovery Plan Performance report will include key performance indicators identified by the recipient and some mandatory indicators identified by Treasury, as well as programmatic data in specific eligible use categories and the specific reporting requirements described in the sections above. The initial Recovery Plan Performance report will cover the period from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Thereafter, Recovery Plan Performance reports will cover a 12-month period, and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period. The second Recovery Plan Performance report will cover the period from July 1, 2021 to June 30, 2022, and must be submitted to Treasury by July 31, 2022. Each annual Recovery Plan Performance report must be posted on the public-facing website of the recipient. Local governments with fewer than 250,000 residents, Tribal governments, and nonentitlement units of local government are not required to develop a Recovery Plan Performance report.

Treasury will provide additional guidance and instructions on the reporting requirements outlined above for the Fiscal Recovery Funds at a later date.

IX. Comments and Effective Date

This interim final rule is being issued without advance notice and public comment to allow for immediate implementation of this program. As

discussed below, the requirements of advance notice and public comment do not apply “to the extent that there is involved . . . a matter relating to agency . . . grants.”¹⁸¹ The interim final rule implements statutory conditions on the eligible uses of the Fiscal Recovery Funds grants, and addresses the payment of those funds, the reporting on uses of funds, and potential consequences of ineligible uses. In addition and as discussed below, the Administrative Procedure Act also provides an exception to ordinary notice-and-comment procedures “when the agency for good cause finds (and incorporates the finding and a brief statement of reasons therefor in the rules issued) that notice and public procedure thereon are impracticable, unnecessary, or contrary to the public interest.”¹⁸² This good cause justification also supports waiver of the 60-day delayed effective date for major rules under the Congressional Review Act at 5 U.S.C. 808(2). Although this interim final rule is effective immediately, comments are solicited from interested members of the public and from recipient governments on all aspects of the interim final rule.

These comments must be submitted on or before July 16, 2021.

X. Regulatory Analyses

Executive Orders 12866 and 13563

This interim final rule is economically significant for the purposes of Executive Orders 12866 and 13563. Treasury, however, is proceeding under the emergency provision at Executive Order 12866 section 6(a)(3)(D) based on the need to act expeditiously to mitigate the current economic conditions arising from the COVID-19 public health emergency. The rule has been reviewed by the Office of Management and Budget (OMB) in accordance with Executive Order 12866. This rule is necessary to implement the ARPA in order to provide economic relief to State, local, and Tribal governments adversely impacted by the COVID-19 public health emergency.

Under Executive Order 12866, OMB must determine whether this regulatory action is “significant” and, therefore, subject to the requirements of the Executive Order and subject to review by OMB. Section 3(f) of Executive Order 12866 defines a significant regulatory

action as an action likely to result in a rule that may:

(1) Have an annual effect on the economy of \$100 million or more, or adversely affect a sector of the economy; productivity; competition; jobs; the environment; public health or safety; or State, local, or Tribal governments or communities in a material way (also referred to as “economically significant” regulations);

(2) Create a serious inconsistency or otherwise interfere with an action taken or planned by another agency;

(3) Materially alter the budgetary impacts of entitlements, grants, user fees, or loan programs or the rights and obligations of recipients thereof; or

(4) Raise novel legal or policy issues arising out of legal mandates, the President’s priorities, or the principles stated in the Executive order.

This regulatory action is an economically significant regulatory action subject to review by OMB under section 3(f) of Executive Order 12866. Treasury has also reviewed these regulations under Executive Order 13563, which supplements and explicitly reaffirms the principles, structures, and definitions governing regulatory review established in Executive Order 12866. To the extent permitted by law, section 1(b) of Executive Order 13563 requires that an agency:

(1) Propose or adopt regulations only upon a reasoned determination that their benefits justify their costs (recognizing that some benefits and costs are difficult to quantify);

(2) Tailor its regulations to impose the least burden on society, consistent with obtaining regulatory objectives taking into account, among other things, and to the extent practicable, the costs of cumulative regulations;

(3) Select, in choosing among alternative regulatory approaches, those approaches that maximize net benefits (including potential economic, environmental, public health and safety, and other advantages; distributive impacts; and equity);

(4) To the extent feasible, specify performance objectives, rather than the behavior or manner of compliance a regulated entity must adopt; and

(5) Identify and assess available alternatives to direct regulation, including providing economic incentives—such as user fees or marketable permits—to encourage the desired behavior, or providing information that enables the public to make choices.

Executive Order 13563 also requires an agency “to use the best available

¹⁸¹ 5 U.S.C. 553(a)(2).

¹⁸² 5 U.S.C. 553(b)(3)(B); see also 5 U.S.C. 553(d)(3) (creating an exception to the requirement of a 30-day delay before the effective date of a rule “for good cause found and published with the rule”).

techniques to quantify anticipated present and future benefits and costs as accurately as possible.” OMB’s Office of Information and Regulatory Affairs (OIRA) has emphasized that these techniques may include “identifying changing future compliance costs that might result from technological innovation or anticipated behavioral changes.”

Treasury has assessed the potential costs and benefits, both quantitative and qualitative, of this regulatory action, and is issuing this interim final rule only on a reasoned determination that the benefits exceed the costs. In choosing among alternative regulatory approaches, Treasury selected those approaches that would maximize net benefits. Based on the analysis that follows and the reasons stated elsewhere in this document, Treasury believes that this interim final rule is consistent with the principles set forth in Executive Order 13563.

Treasury also has determined that this regulatory action does not unduly interfere with States, territories, Tribal governments, and localities in the exercise of their governmental functions.

This Regulatory Impact Analysis discusses the need for regulatory action, the potential benefits, and the potential costs.

Need for Regulatory Action. This interim final rule implements the \$350 billion Fiscal Recovery Funds of the ARPA, which Congress passed to help States, territories, Tribal governments, and localities respond to the ongoing COVID-19 public health emergency and its economic impacts. As the agency charged with execution of these programs, Treasury has concluded that this interim final rule is needed to ensure that recipients of Fiscal Recovery Funds fully understand the requirements and parameters of the program as set forth in the statute and deploy funds in a manner that best reflects Congress’ mandate for targeted fiscal relief.

This interim final rule is primarily a transfer rule: It transfers \$350 billion in aid from the Federal Government to states, territories, Tribal governments, and localities, generating a significant macroeconomic effect on the U.S. economy. In making this transfer, Treasury has sought to implement the program in ways that maximize its potential benefits while minimizing its costs. It has done so by aiming to target relief in key areas according to the congressional mandate; offering clarity to States, territories, Tribal governments, and localities while maintaining their flexibility to respond

to local needs; and limiting administrative burdens.

Analysis of Benefits. Relative to a pre-statutory baseline, the Fiscal Recovery Funds provide a combined \$350 billion to State, local, and Tribal governments for fiscal relief and support for costs incurred responding to the COVID-19 pandemic. Treasury believes that this transfer will generate substantial additional economic activity, although given the flexibility accorded to recipients in the use of funds, it is not possible to precisely estimate the extent to which this will occur and the timing with which it will occur. Economic research has demonstrated that state fiscal relief is an efficient and effective way to mitigate declines in jobs and output during an economic downturn.¹⁸³ Absent such fiscal relief, fiscal austerity among State, local, and Tribal governments could exert a prolonged drag on the overall economic recovery, as occurred following the 2007–09 recession.¹⁸⁴

This interim final rule provides benefits across several areas by implementing the four eligible funding uses, as defined in statute: Strengthening the response to the COVID-19 public health emergency and its economic impacts; easing fiscal pressure on State, local, and Tribal governments that might otherwise lead to harmful cutbacks in employment or government services; providing premium pay to essential workers; and making necessary investments in certain types of infrastructure. In implementing the ARPA, Treasury also sought to support disadvantaged communities that have been disproportionately impacted by the pandemic. The Fiscal Recovery Funds as implemented by the interim final rule can be expected to channel resources toward these uses in order to achieve substantial near-term economic and public health benefits, as well as longer-term benefits arising from the allowable investments in water, sewer, and broadband infrastructure and aid to families.

¹⁸³ Gabriel Chodorow-Reich et al., Does State Fiscal Relief during Recessions Increase Employment? Evidence from the American Recovery and Reinvestment Act, *American Econ. J.: Econ. Policy*, 4:3 118–45 (Aug. 2012), available at <https://www.aeaweb.org/articles?id=10.1257/pol.4.3.118>.

¹⁸⁴ See, e.g., Fitzpatrick, Haughwout & Setren, Fiscal Drag from the State and Local Sector?, Liberty Street Economics Blog, Federal Reserve Bank of New York (June 27, 2012), <https://www.libertystreeteconomics.newyorkfed.org/2012/06/fiscal-drag-from-the-state-and-local-sector.html>; Jiri Jonas, Great Recession and Fiscal Squeeze at U.S. Subnational Government Level, IMF Working Paper 12/184, (July 2012), available at <https://www.imf.org/external/pubs/ft/wp/2012/wp12184.pdf>; Gordon, *supra* note 9.

These benefits are achieved in the interim final rule through a broadly flexible approach that sets clear guidelines on eligible uses of Fiscal Recovery Funds and provides State, local, and Tribal government officials discretion within those eligible uses to direct Fiscal Recovery Funds to areas of greatest need within their jurisdiction. While preserving recipients’ overall flexibility, the interim final rule includes several provisions that implement statutory requirements and will help support use of Fiscal Recovery Funds to achieve the intended benefits. The remainder of this section clarifies how Treasury’s approach to key provisions in the interim final rule will contribute to greater realization of benefits from the program.

- **Revenue Loss:** Recipients will compute the extent of reduction in revenue by comparing actual revenue to a counterfactual trend representing what could have plausibly been expected to occur in the absence of the pandemic. The counterfactual trend begins with the last full fiscal year prior to the public health emergency (as required by statute) and projects forward with an annualized growth adjustment. Treasury’s decision to incorporate a growth adjustment into the calculation of revenue loss ensures that the formula more fully captures revenue shortfalls relative to recipients’ pre-pandemic expectations. Moreover, recipients will have the opportunity to re-calculate revenue loss at several points throughout the program, recognizing that some recipients may experience revenue effects with a lag. This option to re-calculate revenue loss on an ongoing basis should result in more support for recipients to avoid harmful cutbacks in future years. In calculating revenue loss, recipients will look at general revenue in the aggregate, rather than on a source-by-source basis. Given that recipients may have experienced offsetting changes in revenues across sources, Treasury’s approach provides a more accurate representation of the effect of the pandemic on overall revenues.

- **Premium Pay:** Per the statute, recipients have broad latitude to designate critical infrastructure sectors and make grants to third-party employers for the purpose of providing premium pay or otherwise respond to essential workers. While the interim final rule generally preserves the flexibility in the statute, it does add a requirement that recipients give written justification in the case that premium pay would increase a worker’s annual pay above a certain threshold. To set this threshold, Treasury analyzed data

from the Bureau of Labor Statistics to determine a level that would not require further justification for premium pay to the vast majority of essential workers, while requiring higher scrutiny for provision of premium pay to higher-earners who, even without premium pay, would likely have greater personal financial resources to cope with the effects of the pandemic. Treasury believes the threshold in the interim final rule strikes the appropriate balance between preserving flexibility and helping encourage use of these resources to help those in greatest need. The interim final rule also requires that eligible workers have regular in-person interactions or regular physical handling of items that were also handled by others. This requirement will also help encourage use of financial resources for those who have endured the heightened risk of performing essential work.

- *Withholding of Payments to Recipients:* Treasury believes that for the vast majority of recipient entities, it will be appropriate to receive funds in two separate payments. As discussed above, withholding of payments ensures that recipients can adapt spending plans to evolving economic conditions and that at least some of the economic benefits will be realized in 2022 or later. However, consistent with authorities granted to Treasury in the statute, Treasury recognizes that a subset of States with significant remaining elevation in the unemployment rate could face heightened additional near-term needs to aid unemployed workers and stimulate the recovery. Therefore, for a subset of State governments, Treasury will not withhold any funds from the first payment. Treasury believes that this approach strikes the appropriate balance between the general reasons to provide funds in two payments and the heightened additional near-term needs in specific States. As discussed above, Treasury set a threshold based on historical analysis of unemployment rates in recessions.

- *Hiring Public Sector Employees:* The interim final rule states explicitly that recipients may use funds to restore their workforces up to pre-pandemic levels. Treasury believes that this statement is beneficial because it eliminates any uncertainty that could cause delays or otherwise negatively impact restoring public sector workforces (which, at time of publication, remain significantly below pre-pandemic levels).

Finally, the interim final rule aims to promote and streamline the provision of assistance to individuals and communities in greatest need,

particularly communities that have been historically disadvantaged and have experienced disproportionate impacts of the COVID-19 crisis. Targeting relief is in line with Executive Order 13985, “Advancing Racial Equity and Support for Underserved Communities Through the Federal Government,” which laid out an Administration-wide priority to support “equity for all, including people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality.”¹⁸⁵ To this end, the interim final rule enumerates a list of services that may be provided using Fiscal Recovery Funds in low-income areas to address the disproportionate impacts of the pandemic in these communities; establishes the characteristics of essential workers eligible for premium pay and encouragement to serve workers based on financial need; provides that recipients may use Fiscal Recovery Funds to restore (to pre-pandemic levels) state and local workforces, where women and people of color are disproportionately represented;¹⁸⁶ and targets investments in broadband infrastructure to unserved and underserved areas. Collectively, these provisions will promote use of resources to facilitate the provision of assistance to individuals and communities with the greatest need.

Analysis of Costs. This regulatory action will generate administrative costs relative to a pre-statutory baseline. This includes, chiefly, costs required to administer Fiscal Recovery Funds, oversee subrecipients and beneficiaries, and file periodic reports with Treasury. It also requires States to allocate Fiscal Recovery Funds to nonentitlement units, which are smaller units of local government that are statutorily required to receive their funds through States.

Treasury expects that the administrative burden associated with this program will be moderate for a grant program of its size. Treasury expects that most recipients receive direct or indirect funding from Federal Government programs and that many

have familiarity with how to administer and report on Federal funds or grant funding provided by other entities. In particular, States, territories, and large localities will have received funds from the CRF and Treasury expects them to rely heavily on established processes developed last year or through prior grant funding, mitigating burden on these governments.

Treasury expects to provide technical assistance to defray the costs of administration of Fiscal Recovery Funds to further mitigate burden. In making implementation choices, Treasury has hosted numerous consultations with a diverse range of direct recipients—States, small cities, counties, and Tribal governments—along with various communities across the United States, including those that are underserved. Treasury lacks data to estimate the precise extent to which this interim final rule generates administrative burden for State, local, and Tribal governments, but seeks comment to better estimate and account for these costs, as well as on ways to lessen administrative burdens.

Executive Order 13132

Executive Order 13132 (entitled Federalism) prohibits an agency from publishing any rule that has federalism implications if the rule either imposes substantial, direct compliance costs on State, local, and Tribal governments, and is not required by statute, or preempts state law, unless the agency meets the consultation and funding requirements of section 6 of the Executive order. This interim final rule does not have federalism implications within the meaning of the Executive order and does not impose substantial, direct compliance costs on State, local, and Tribal governments or preempt state law within the meaning of the Executive order. The compliance costs are imposed on State, local, and Tribal governments by sections 602 and 603 of the Social Security Act, as enacted by the ARPA. Notwithstanding the above, Treasury has engaged in efforts to consult and work cooperatively with affected State, local, and Tribal government officials and associations in the process of developing the interim final rule. Pursuant to the requirements set forth in section 8(a) of Executive Order 13132, Treasury certifies that it has complied with the requirements of Executive Order 13132.

Administrative Procedure Act

The Administrative Procedure Act (APA), 5 U.S.C. 551 *et seq.*, generally requires public notice and an opportunity for comment before a rule

¹⁸⁵ Executive Order on Advancing Racial Equity and Support for Underserved Communities through the Federal Government (Jan. 20, 2021) (86 FR 7009, January 25, 2021), <https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/20/executive-order-advancing-racial-equity-and-support-for-underserved-communities-through-the-federal-government/> (last visited May 9, 2021).

¹⁸⁶ David Cooper, Mary Gable & Algernon Austin, Economic Policy Institute Briefing Paper, The Public-Sector Jobs Crisis: Women and African Americans hit hardest by job losses in state and local governments, <https://www.epi.org/publication/bp339-public-sector-jobs-crisis> (last visited May 9, 2021).

becomes effective. However, the APA provides that the requirements of 5 U.S.C. 553 do not apply “to the extent that there is involved . . . a matter relating to agency . . . grants.” The interim final rule implements statutory conditions on the eligible uses of the Fiscal Recovery Funds grants, and addresses the payment of those funds, the reporting on uses of funds, and potential consequences of ineligible uses. The rule is thus “both clearly and directly related to a federal grant program.” *National Wildlife Federation v. Snow*, 561 F.2d 227, 232 (D.C. Cir. 1976). The rule sets forth the “process necessary to maintain state . . . eligibility for federal funds,” *id.*, as well as the “method[s] by which states can . . . qualify for federal aid,” and other “integral part[s] of the grant program,” *Center for Auto Safety v. Tiemann*, 414 F. Supp. 215, 222 (D.D.C. 1976). As a result, the requirements of 5 U.S.C. 553 do not apply.

The APA also provides an exception to ordinary notice-and-comment procedures “when the agency for good cause finds (and incorporates the finding and a brief statement of reasons therefor in the rules issued) that notice and public procedure thereon are impracticable, unnecessary, or contrary to the public interest.” 5 U.S.C. 553(b)(3)(B); *see also* 5 U.S.C. 553(d)(3) (creating an exception to the requirement of a 30-day delay before the effective date of a rule “for good cause found and published with the rule”). Assuming 5 U.S.C. 553 applied, Treasury would still have good cause under sections 553(b)(3)(B) and 553(d)(3) for not undertaking section 553’s requirements. The ARPA is a law responding to a historic economic and

public health emergency; it is “extraordinary” legislation about which “both Congress and the President articulated a profound sense of ‘urgency.’” *Petry v. Block*, 737 F.2d 1193, 1200 (D.C. Cir. 1984). Indeed, several provisions implemented by this interim final rule (sections 602(c)(1)(A) and 603(c)(1)(A)) explicitly provide funds to “respond to the public health emergency,” and the urgency is further exemplified by Congress’s command (in sections 602(b)(6)(B) and 603(b)(7)(A)) that, “[t]o the extent practicable,” funds must be provided to Tribes and cities “not later than 60 days after the date of enactment.” *See Philadelphia Citizens in Action v. Schweiker*, 669 F.2d 877, 884 (3d Cir. 1982) (finding good cause under circumstances, including statutory time limits, where APA procedures would have been “virtually impossible”). Finally, there is an urgent need for States to undertake the planning necessary for sound fiscal policymaking, which requires an understanding of how funds provided under the ARPA will augment and interact with existing budgetary resources and tax policies. Treasury understands that many states require immediate rules on which they can rely, especially in light of the fact that the ARPA “covered period” began on March 3, 2021. The statutory urgency and practical necessity are good cause to forego the ordinary requirements of notice-and-comment rulemaking.

Congressional Review Act

The Administrator of OIRA has determined that this is a major rule for purposes of Subtitle E of the Small Business Regulatory Enforcement and Fairness Act of 1996 (also known as the

Congressional Review Act or CRA) (5 U.S.C. 804(2) *et seq.*). Under the CRA, a major rule takes effect 60 days after the rule is published in the **Federal Register**. 5 U.S.C. 801(a)(3). Notwithstanding this requirement, the CRA allows agencies to dispense with the requirements of section 801 when the agency for good cause finds that such procedure would be impracticable, unnecessary, or contrary to the public interest and the rule shall take effect at such time as the agency promulgating the rule determines. 5 U.S.C. 808(2). Pursuant to section 808(2), for the reasons discussed above, Treasury for good cause finds that a 60-day delay to provide public notice is impracticable and contrary to the public interest.

Paperwork Reduction Act

The information collections associated with State, territory, local, and Tribal government applications materials necessary to receive Fiscal Recovery Funds (e.g., payment information collection and acceptance of award terms) have been reviewed and approved by OMB pursuant to the Paperwork Reduction Act (44 U.S.C. chapter 35) (PRA) emergency processing procedures and assigned control number 1505–0271. The information collections related to ongoing reporting requirements, as discussed in this interim final rule, will be submitted to OMB for emergency processing in the near future. Under the PRA, an agency may not conduct or sponsor and a respondent is not required to respond to, an information collection unless it displays a valid OMB control number.

Estimates of hourly burden under this program are set forth in the table below. Burden estimates below are preliminary.

Reporting	Number of respondents (estimated)	Number of responses per respondent	Total responses	Hours per response	Total burden in hours	Cost to respondent (\$48.80 per hour*)
Recipient Payment Form	5,050	1	5,050	.25 (15 minutes) ...	1,262.5	\$61,610
Acceptance of Award Terms	5,050	1	5,050	.25 (15 minutes) ...	1,262.5	61,610
Title VI Assurances	5,050	1	5,050	.50 (30 minutes) ...	2,525	123,220
Quarterly Project and Expenditure Report.	5,050	4***	20,200	25	505,000	24,644,000
Annual Project and Expenditure Report from NEUs.	TBD	1 per year	† 20,000–40,000	15	300,000–600,000	14,640,000–29,280,000
Annual Recovery Plan Performance report.	418	1 per year	418	100	41,800	2,039,840
Total	(**)	N/A	55,768–75,768	141	851,850–1,151,850	41,570,280–56,210,280

*Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Accountants and Auditors, on the internet at <https://www.bls.gov/ooh/business-and-financial/accountants-and-auditors.htm> (visited March 28, 2020). Base wage of \$33.89/hour increased by 44 percent to account for fully loaded employer cost of employee compensation (benefits, etc.) for a fully loaded wage rate of \$48.80.

**5,050–TBD.

***Per year after first year.

† (Estimate only).

Periodic reporting is required by section 602(c) of Section VI of the Social Security Act and under the interim final rule.

As discussed in Section VIII of this **SUPPLEMENTARY INFORMATION**, recipients of Fiscal Recovery Funds will be required to submit one interim report

and thereafter quarterly Project and Expenditure reports until the end of the award period. Recipients must submit interim reports to Treasury by August

31, 2021. The quarterly Project and Expenditure reports will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient's utilization of the award funds.

Nonentitlement unit recipients will be required to submit annual Project and Expenditure reports until the end of the award period. The initial annual Project and Expenditure report for Nonentitlement unit recipients must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year. States, territories, metropolitan cities, and counties with a population that exceeds 250,000 residents will also be required to submit an annual Recovery Plan Performance report to Treasury. The Recovery Plan Performance report will include descriptions of the projects funded and information on the performance indicators and objectives of the award. Each annual Recovery Plan Performance report must be posted on the public-facing website of the recipient. Treasury will provide additional guidance and instructions on all the reporting requirements outlined above for the Fiscal Recovery Funds program at a later date.

These and related periodic reporting requirements are under consideration and will be submitted to OMB for approval under the PRA emergency provisions in the near future.

Treasury invites comments on all aspects of the reporting and recordkeeping requirements including:

- (a) Whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information has practical utility;
- (b) the accuracy of the estimate of the burden of the collection of information;
- (c) ways to enhance the quality, utility, and clarity of the information to be collected;
- (d) ways to minimize the burden of the collection of information; and
- (e) estimates of capital or start-up costs and costs of operation, maintenance, and purchase of services to provide information.

Comments should be sent by the comment deadline to the www.regulations.gov docket with a copy to the Office of Information and Regulatory Affairs, U.S. Office of Management and Budget, 725 17th Street NW, Washington, DC 20503; or email to oira_submission@omb.eop.gov.

Regulatory Flexibility Analysis

The Regulatory Flexibility Act (RFA) generally requires that when an agency issues a proposed rule, or a final rule

pursuant to section 553(b) of the Administrative Procedure Act or another law, the agency must prepare a regulatory flexibility analysis that meets the requirements of the RFA and publish such analysis in the **Federal Register**. 5 U.S.C. 603, 604.

Rules that are exempt from notice and comment under the APA are also exempt from the RFA requirements, including the requirement to conduct a regulatory flexibility analysis, when among other things the agency for good cause finds that notice and public procedure are impracticable, unnecessary, or contrary to the public interest. Since this rule is exempt from the notice and comment requirements of the APA, Treasury is not required to conduct a regulatory flexibility analysis.

List of Subjects in 31 CFR Part 35

Executive compensation, Public health emergency, State and local governments, Tribal governments.

For the reasons stated in the preamble, the Department of the Treasury amends 31 CFR part 35 as follows:

PART 35—PANDEMIC RELIEF PROGRAMS

- 1. The authority citation for part 35 is revised to read as follows:

Authority: 42 U.S.C. 802(f); 42 U.S.C. 803(f); 31 U.S.C. 321; Division N, Title V, Subtitle B, Pub. L. 116–260, 134 Stat. 1182; Section 104A, Pub. L. 103–325, 108 Stat. 2160, as amended (12 U.S.C. 4701 *et seq.*); Pub. L. 117–2, 135 Stat. 4 (42 U.S.C. 802 *et seq.*).

- 2. Revise the part heading to read as set forth above.

- 3. Add subpart A to read as follows:

Subpart A—Coronavirus State and Local Fiscal Recovery Funds

- Sec. 35.1 Purpose.
- 35.2 Applicability.
- 35.3 Definitions.
- 35.4 Reservation of authority, reporting.
- 35.5 Use of funds.
- 35.6 Eligible uses.
- 35.7 Pensions.
- 35.8 Tax.
- 35.9 Compliance with applicable laws.
- 35.10 Recoupment.
- 35.11 Payments to States.
- 35.12 Distributions to nonentitlement units of local government and units of general local government.

§ 35.1 Purpose.

This subpart implements section 9901 of the American Rescue Plan Act (Subtitle M of Title IX of Pub. L. 117–2), which amends Title VI of the Social Security Act (42 U.S.C. 801 *et*

seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund.

§ 35.2 Applicability.

This subpart applies to States, territories, Tribal governments, metropolitan cities, nonentitlement units of local government, counties, and units of general local government that accept a payment or transfer of funds made under section 602 or 603 of the Social Security Act.

§ 35.3 Definitions.

As used in this subpart:

Baseline means tax revenue of the recipient for its fiscal year ending in 2019, adjusted for inflation in each reporting year using the Bureau of Economic Analysis's Implicit Price Deflator for the gross domestic product of the United States.

County means a county, parish, or other equivalent county division (as defined by the Census Bureau).

Covered benefits include, but are not limited to, the costs of all types of leave (vacation, family-related, sick, military, bereavement, sabbatical, jury duty), employee insurance (health, life, dental, vision), retirement (pensions, 401(k)), unemployment benefit plans (Federal and State), workers' compensation insurance, and Federal Insurance Contributions Act taxes (which includes Social Security and Medicare taxes).

Covered change means a change in law, regulation, or administrative interpretation. A change in law includes any final legislative or regulatory action, a new or changed administrative interpretation, and the phase-in or taking effect of any statute or rule if the phase-in or taking effect was not prescribed prior to the start of the covered period.

Covered period means, with respect to a State, Territory, or Tribal government, the period that:

- (1) Begins on March 3, 2021; and
- (2) Ends on the last day of the fiscal year of such State, Territory, or Tribal government in which all funds received by the State, Territory, or Tribal government from a payment made under section 602 or 603 of the Social Security Act have been expended or returned to, or recovered by, the Secretary.

COVID-19 means the Coronavirus Disease 2019.

COVID-19 public health emergency means the period beginning on January 27, 2020 and until the termination of the national emergency concerning the COVID-19 outbreak declared pursuant to the National Emergencies Act (50 U.S.C. 1601 *et seq.*).

Deposit means an extraordinary payment of an accrued, unfunded liability. The term deposit does not refer to routine contributions made by an employer to pension funds as part of the employer's obligations related to payroll, such as either a pension contribution consisting of a normal cost component related to current employees or a component addressing the amortization of unfunded liabilities calculated by reference to the employer's payroll costs.

Eligible employer means an employer of an eligible worker who performs essential work.

Eligible workers means workers needed to maintain continuity of operations of essential critical infrastructure sectors, including health care; emergency response; sanitation, disinfection, and cleaning work; maintenance work; grocery stores, restaurants, food production, and food delivery; pharmacy; biomedical research; behavioral health work; medical testing and diagnostics; home- and community-based health care or assistance with activities of daily living; family or child care; social services work; public health work; vital services to Tribes; any work performed by an employee of a State, local, or Tribal government; educational work, school nutrition work, and other work required to operate a school facility; laundry work; elections work; solid waste or hazardous materials management, response, and cleanup work; work requiring physical interaction with patients; dental care work; transportation and warehousing; work at hotel and commercial lodging facilities that are used for COVID-19 mitigation and containment; work in a mortuary; work in critical clinical research, development, and testing necessary for COVID-19 response.

(1) With respect to a recipient that is a metropolitan city, nonentitlement unit of local government, or county, workers in any additional sectors as each chief executive officer of such recipient may designate as critical to protect the health and well-being of the residents of their metropolitan city, nonentitlement unit of local government, or county; or

(2) With respect to a State, Territory, or Tribal government, workers in any additional sectors as each Governor of a State or Territory, or each Tribal government, may designate as critical to protect the health and well-being of the residents of their State, Territory, or Tribal government.

Essential work means work that:

- (1) Is not performed while teleworking from a residence; and
- (2) Involves:

(i) Regular in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or

(ii) Regular physical handling of items that were handled by, or are to be handled by patients, the public, or coworkers of the individual that is performing the work.

Funds means, with respect to a recipient, amounts provided to the recipient pursuant to a payment made under section 602(b) or 603(b) of the Social Security Act or transferred to the recipient pursuant to section 603(c)(4) of the Social Security Act.

General revenue means money that is received from tax revenue, current charges, and miscellaneous general revenue, excluding refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and intergovernmental transfers from the Federal Government, including transfers made pursuant to section 9901 of the American Rescue Plan Act. General revenue does not include revenues from utilities. Revenue from Tribal business enterprises must be included in general revenue.

Intergovernmental transfers means money received from other governments, including grants and shared taxes.

Metropolitan city has the meaning given that term in section 102(a)(4) of the Housing and Community Development Act of 1974 (42 U.S.C. 5302(a)(4)) and includes cities that relinquish or defer their status as a metropolitan city for purposes of receiving allocations under section 106 of such Act (42 U.S.C. 5306) for fiscal year 2021.

Net reduction in total spending is measured as the State or Territory's total spending for a given reporting year excluding its spending of funds, subtracted from its total spending for its fiscal year ending in 2019, adjusted for inflation using the Bureau of Economic Analysis's Implicit Price Deflator for the gross domestic product of the United States.

Nonentitlement unit of local government means a "city," as that term is defined in section 102(a)(5) of the Housing and Community Development Act of 1974 (42 U.S.C. 5302(a)(5)), that is not a metropolitan city.

Nonprofit means a nonprofit organization that is exempt from Federal income taxation and that is described in section 501(c)(3) of the Internal Revenue Code.

Obligation means an order placed for property and services and entering into

contracts, subawards, and similar transactions that require payment.

Pension fund means a defined benefit plan and does not include a defined contribution plan.

Premium pay means an amount of up to \$13 per hour that is paid to an eligible worker, in addition to wages or remuneration the eligible worker otherwise receives, for all work performed by the eligible worker during the COVID-19 public health emergency. Such amount may not exceed \$25,000 with respect to any single eligible worker. Premium pay will be considered to be in addition to wages or remuneration the eligible worker otherwise receives if, as measured on an hourly rate, the premium pay is:

(1) With regard to work that the eligible worker previously performed, pay and remuneration equal to the sum of all wages and remuneration previously received plus up to \$13 per hour with no reduction, substitution, offset, or other diminishment of the eligible worker's previous, current, or prospective wages or remuneration; or

(2) With regard to work that the eligible worker continues to perform, pay of up to \$13 that is in addition to the eligible worker's regular rate of wages or remuneration, with no reduction, substitution, offset, or other diminishment of the workers' current and prospective wages or remuneration.

Qualified census tract has the same meaning given in 26 U.S.C. 42(d)(5)(B)(ii)(I).

Recipient means a State, Territory, Tribal government, metropolitan city, nonentitlement unit of local government, county, or unit of general local government that receives a payment made under section 602(b) or 603(b) of the Social Security Act or transfer pursuant to section 603(c)(4) of the Social Security Act.

Reporting year means a single year or partial year within the covered period, aligned to the current fiscal year of the State or Territory during the covered period.

Secretary means the Secretary of the Treasury.

State means each of the 50 States and the District of Columbia.

Small business means a business concern or other organization that:

(1) Has no more than 500 employees, or if applicable, the size standard in number of employees established by the Administrator of the Small Business Administration for the industry in which the business concern or organization operates; and

(2) Is a small business concern as defined in section 3 of the Small Business Act (15 U.S.C. 632).

Tax revenue means revenue received from a compulsory contribution that is exacted by a government for public purposes excluding refunds and corrections and, for purposes of § 35.8, intergovernmental transfers. Tax revenue does not include payments for a special privilege granted or service rendered, employee or employer assessments and contributions to finance retirement and social insurance trust systems, or special assessments to pay for capital improvements.

Territory means the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, or American Samoa.

Tribal enterprise means a business concern:

(1) That is wholly owned by one or more Tribal governments, or by a corporation that is wholly owned by one or more Tribal governments; or

(2) That is owned in part by one or more Tribal governments, or by a corporation that is wholly owned by one or more Tribal governments, if all other owners are either United States citizens or small business concerns, as these terms are used and consistent with the definitions in 15 U.S.C. 657a(b)(2)(D).

Tribal government means the recognized governing body of any Indian or Alaska Native tribe, band, nation, pueblo, village, community, component band, or component reservation, individually identified (including parenthetically) in the list published by the Bureau of Indian Affairs on January 29, 2021, pursuant to section 104 of the Federally Recognized Indian Tribe List Act of 1994 (25 U.S.C. 5131).

Unemployment rate means the U-3 unemployment rate provided by the Bureau of Labor Statistics as part of the Local Area Unemployment Statistics program, measured as total unemployment as a percentage of the civilian labor force.

Unemployment trust fund means an unemployment trust fund established under section 904 of the Social Security Act (42 U.S.C. 1104).

Unit of general local government has the meaning given to that term in section 102(a)(1) of the Housing and Community Development Act of 1974 (42 U.S.C. 5302(a)(1)).

Unserved and underserved households or businesses means one or more households or businesses that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

§ 35.4 Reservation of authority, reporting.

(a) *Reservation of authority.* Nothing in this subpart shall limit the authority of the Secretary to take action to enforce conditions or violations of law, including actions necessary to prevent evasions of this subpart.

(b) *Extensions or accelerations of timing.* The Secretary may extend or accelerate any deadline or compliance date of this subpart, including reporting requirements that implement this subpart, if the Secretary determines that such extension or acceleration is appropriate. In determining whether an extension or acceleration is appropriate, the Secretary will consider the period of time that would be extended or accelerated and how the modified timeline would facilitate compliance with this subpart.

(c) *Reporting and requests for other information.* During the covered period, recipients shall provide to the Secretary periodic reports providing detailed accounting of the uses of funds, all modifications to a State or Territory's tax revenue sources, and such other information as the Secretary may require for the administration of this section. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this subpart. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

§ 35.5 Use of funds.

(a) *In general.* A recipient may only use funds to cover costs incurred during the period beginning March 3, 2021, and ending December 31, 2024, for one or more of the purposes enumerated in sections 602(c)(1) and 603(c)(1) of the Social Security Act, as applicable, including those enumerated in section § 35.6, subject to the restrictions set forth in sections 602(c)(2) and 603(c)(2) of the Social Security Act, as applicable.

(b) *Costs incurred.* A cost shall be considered to have been incurred for purposes of paragraph (a) of this section if the recipient has incurred an obligation with respect to such cost by December 31, 2024.

(c) *Return of funds.* A recipient must return any funds not obligated by December 31, 2024, and any funds not expended to cover such obligations by December 31, 2026.

§ 35.6 Eligible uses.

(a) *In general.* Subject to §§ 35.7 and 35.8, a recipient may use funds for one or more of the purposes described in paragraphs (b) through (e) of this section.

(b) *Responding to the public health emergency or its negative economic impacts.* A recipient may use funds to respond to the public health emergency or its negative economic impacts, including for one or more of the following purposes:

(1) *COVID-19 response and prevention.* Expenditures for the mitigation and prevention of COVID-19, including:

(i) Expenses related to COVID-19 vaccination programs and sites, including staffing, acquisition of equipment or supplies, facilities costs, and information technology or other administrative expenses;

(ii) COVID-19-related expenses of public hospitals, clinics, and similar facilities;

(iii) COVID-19 related expenses in congregate living facilities, including skilled nursing facilities, long-term care facilities, incarceration settings, homeless shelters, residential foster care facilities, residential behavioral health treatment, and other group living facilities;

(iv) Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs and other capital investments in public facilities to meet COVID-19-related operational needs;

(v) Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs and other capital investments in public facilities to meet COVID-19-related operational needs;

(vi) Costs of providing COVID-19 testing and monitoring, contact tracing, and monitoring of case trends and genomic sequencing for variants;

(vii) Emergency medical response expenses, including emergency medical transportation, related to COVID-19;

(viii) Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment;

(ix) Expenses for communication related to COVID-19 vaccination programs and communication or enforcement by recipients of public health orders related to COVID-19;

(x) Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment;

(xi) Expenses for disinfection of public areas and other facilities in

response to the COVID-19 public health emergency;

(xii) Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety;

(xiii) Expenses for quarantining or isolation of individuals;

(xiv) Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions;

(xv) Expenses for treatment of the long-term symptoms or effects of COVID-19, including post-intensive care syndrome;

(xvi) Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities;

(xvii) Expenses related to establishing or enhancing public health data systems; and

(xviii) Mental health treatment, substance misuse treatment, and other behavioral health services.

(2) *Public health and safety staff.* Payroll and covered benefit expenses for public safety, public health, health care, human services, and similar employees to the extent that the employee's time is spent mitigating or responding to the COVID-19 public health emergency.

(3) *Hiring State and local government staff.* Payroll, covered benefit, and other costs associated with the recipient increasing the number of its employees up to the number of employees that it employed on January 27, 2020.

(4) *Assistance to unemployed workers.* Assistance, including job training, for individuals who want and are available for work, including those who have looked for work sometime in the past 12 months or who are employed part time but who want and are available for full-time work.

(5) *Contributions to State unemployment insurance trust funds.* Contributions to an unemployment trust fund up to the level required to restore the unemployment trust fund to its balance on January 27, 2020 or to pay back advances received under Title XII of the Social Security Act (42 U.S.C. 1321) for the payment of benefits between January 27, 2020 and May 17, 2021.

(6) *Small businesses.* Assistance to small businesses, including loans, grants, in-kind assistance, technical assistance or other services, that responds to the negative economic impacts of the COVID-19 public health emergency.

(7) *Nonprofits.* Assistance to nonprofit organizations, including loans, grants, in-kind assistance, technical assistance

or other services, that responds to the negative economic impacts of the COVID-19 public health emergency.

(8) *Assistance to households.* Assistance programs, including cash assistance programs, that respond to the COVID-19 public health emergency.

(9) *Aid to impacted industries.* Aid to tourism, travel, hospitality, and other impacted industries that responds to the negative economic impacts of the COVID-19 public health emergency.

(10) *Expenses to improve efficacy of public health or economic relief programs.* Administrative costs associated with the recipient's COVID-19 public health emergency assistance programs, including services responding to the COVID-19 public health emergency or its negative economic impacts, that are not federally funded.

(11) *Survivor's benefits.* Benefits for the surviving family members of individuals who have died from COVID-19, including cash assistance to widows, widowers, or dependents of individuals who died of COVID-19.

(12) *Disproportionately impacted populations and communities.* A program, service, or other assistance that is provided in a qualified census tract, that is provided to households and populations living in a qualified census tract, that is provided by a Tribal government, or that is provided to other households, businesses, or populations disproportionately impacted by the COVID-19 public health emergency, such as:

(i) Programs or services that facilitate access to health and social services, including:

(A) Assistance accessing or applying for public benefits or services;

(B) Remediation of lead paint or other lead hazards; and

(C) Community violence intervention programs;

(ii) Programs or services that address housing insecurity, lack of affordable housing, or homelessness, including:

(A) Supportive housing or other programs or services to improve access to stable, affordable housing among individuals who are homeless;

(B) Development of affordable housing to increase supply of affordable and high-quality living units; and

(C) Housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity and to reduce concentrated areas of low economic opportunity;

(iii) Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, including:

(A) New or expanded early learning services;

(B) Assistance to high-poverty school districts to advance equitable funding across districts and geographies; and

(C) Educational and evidence-based services to address the academic, social, emotional, and mental health needs of students; and

(iv) Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on childhood health or welfare, including:

(A) New or expanded childcare;

(B) Programs to provide home visits by health professionals, parent educators, and social service professionals to individuals with young children to provide education and assistance for economic support, health needs, or child development; and

(C) Services for child welfare-involved families and foster youth to provide support and education on child development, positive parenting, coping skills, or recovery for mental health and substance use.

(c) *Providing premium pay to eligible workers.* A recipient may use funds to provide premium pay to eligible workers of the recipient who perform essential work or to provide grants to eligible employers, provided that any premium pay or grants provided under this paragraph (c) must respond to eligible workers performing essential work during the COVID-19 public health emergency. A recipient uses premium pay or grants provided under this paragraph (c) to respond to eligible workers performing essential work during the COVID-19 public health emergency if it prioritizes low- and moderate-income persons. The recipient must provide, whether for themselves or on behalf of a grantee, a written justification to the Secretary of how the premium pay or grant provided under this paragraph (c) responds to eligible workers performing essential work if the premium pay or grant would increase an eligible worker's total wages and remuneration above 150 percent of such eligible worker's residing State's average annual wage for all occupations or their residing county's average annual wage, whichever is higher.

(d) *Providing government services.* For the provision of government services to the extent of a reduction in the recipient's general revenue, calculated according to paragraphs (d)(1) and (2) of this section.

(1) *Frequency.* A recipient must calculate the reduction in its general revenue using information as-of December 31, 2020, December 31, 2021, December 31, 2022, and December 31, 2023 (each, a calculation date) and following each calculation date.

(2) *Calculation.* A reduction in a recipient's general revenue equals:

$$\text{Max} \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{\left(\frac{n_t}{12}\right)}] - \text{Actual General Revenue}_t; 0 \}$$

Where:

Base Year Revenue is the recipient's general revenue for the most recent full fiscal year prior to the COVID-19 public health emergency;

Growth Adjustment is equal to the greater of 4.1 percent (or 0.041) and the recipient's average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

n equals the number of months elapsed from the end of the base year to the calculation date.

Actual General Revenue is a recipient's actual general revenue collected during 12-month period ending on each calculation date;

Subscript *t* denotes the specific calculation date.

(e) *To make necessary investments in infrastructure.* A recipient may use funds to make investments in:

(1) *Clean Water State Revolving Fund and Drinking Water State Revolving Fund investments.* Projects or activities of the type that would be eligible under section 603(c) of the Federal Water Pollution Control Act (33 U.S.C. 1383(c)) or section 1452 of the Safe Drinking Water Act (42 U.S.C. 300j-12); or,

(2) *Broadband.* Broadband infrastructure that is designed to provide service to unserved or underserved households and businesses and that is designed to, upon completion:

(i) Reliably meet or exceed symmetrical 100 Mbps download speed and upload speeds; or

(ii) In cases where it is not practicable, because of the excessive cost of the project or geography or topography of the area to be served by the project, to provide service meeting the standards set forth in paragraph (e)(2)(i) of this section:

(A) Reliably meet or exceed 100 Mbps download speed and between at least 20 Mbps and 100 Mbps upload speed; and

(B) Be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

§ 35.7 Pensions.

A recipient may not use funds for deposit into any pension fund.

§ 35.8 Tax.

(a) *Restriction.* A State or Territory shall not use funds to either directly or indirectly offset a reduction in the net tax revenue of the State or Territory

resulting from a covered change during the covered period.

(b) *Violation.* Treasury will consider a State or Territory to have used funds to offset a reduction in net tax revenue if, during a reporting year:

(1) *Covered change.* The State or Territory has made a covered change that, either based on a reasonable statistical methodology to isolate the impact of the covered change in actual revenue or based on projections that use reasonable assumptions and do not incorporate the effects of macroeconomic growth to reduce or increase the projected impact of the covered change, the State or Territory assesses has had or predicts to have the effect of reducing tax revenue relative to current law;

(2) *Exceeds the de minimis threshold.* The aggregate amount of the measured or predicted reductions in tax revenue caused by covered changes identified under paragraph (b)(1) of this section, in the aggregate, exceeds 1 percent of the State's or Territory's baseline;

(3) *Reduction in net tax revenue.* The State or Territory reports a reduction in net tax revenue, measured as the difference between actual tax revenue and the State's or Territory's baseline, each measured as of the end of the reporting year; and

(4) *Consideration of other changes.* The aggregate amount of measured or predicted reductions in tax revenue caused by covered changes is greater than the sum of the following, in each case, as calculated for the reporting year:

(i) The aggregate amount of the expected increases in tax revenue caused by one or more covered changes that, either based on a reasonable statistical methodology to isolate the impact of the covered change in actual revenue or based on projections that use reasonable assumptions and do not incorporate the effects of macroeconomic growth to reduce or increase the projected impact of the covered change, the State or Territory assesses has had or predicts to have the effect of increasing tax revenue; and

(ii) Reductions in spending, up to the amount of the State's or Territory's net reduction in total spending, that are in:

(A) Departments, agencies, or authorities in which the State or Territory is not using funds; and

(B) Departments, agencies, or authorities in which the State or Territory is using funds, in an amount equal to the value of the spending cuts in those departments, agencies, or authorities, minus funds used.

(c) *Amount and revenue reduction cap.* If a State or Territory is considered to be in violation pursuant to paragraph (b) of this section, the amount used in violation of paragraph (a) of this section is equal to the lesser of:

(1) The reduction in net tax revenue of the State or Territory for the reporting year, measured as the difference between the State's or Territory's baseline and its actual tax revenue, each measured as of the end of the reporting year; and,

(2) The aggregate amount of the reductions in tax revenues caused by covered changes identified in paragraph (b)(1) of this section, minus the sum of the amounts in identified in paragraphs (b)(4)(i) and (ii).

§ 35.9 Compliance with applicable laws.

A recipient must comply with all other applicable Federal statutes, regulations, and Executive orders, and a recipient shall provide for compliance with the American Rescue Plan Act, this subpart, and any interpretive guidance by other parties in any agreements it enters into with other parties relating to these funds.

§ 35.10 Recoupment.

(a) *Identification of violations*—(1) *In general.* Any amount used in violation of § 35.5, § 35.6, or § 35.7 may be identified at any time prior to December 31, 2026.

(2) *Annual reporting of amounts of violations.* On an annual basis, a recipient that is a State or Territory must calculate and report any amounts used in violation of § 35.8.

(b) *Calculation of amounts subject to recoupment*—(1) *In general.* Except as provided in paragraph (b)(2) of this section, Treasury will calculate any amounts subject to recoupment resulting from a violation of § 35.5, § 35.6, or § 35.7 as the amounts used in violation of such restrictions.

(2) *Violations of § 35.8.* Treasury will calculate any amounts subject to recoupment resulting from a violation of § 35.8, equal to the lesser of:

(i) The amount set forth in § 35.8(c); and,

(ii) The amount of funds received by such recipient.

(c) *Notice.* If Treasury calculates an amount subject to recoupment under paragraph (b) of this section, Treasury will provide the recipient a written notice of the amount subject to recoupment along with an explanation of such amounts.

(d) *Request for reconsideration.* Unless Treasury extends the time period, within 60 calendar days of receipt of a notice of recoupment provided under paragraph (c) of this section, a recipient may submit a written request to Treasury requesting reconsideration of any amounts subject to recoupment under paragraph (b) of this section. To request reconsideration of any amounts subject to recoupment, a recipient must submit to Treasury a written request that includes:

(1) An explanation of why the recipient believes all or some of the amount should not be subject to recoupment; and

(2) A discussion of supporting reasons, along with any additional information.

(e) *Final amount subject to recoupment.* Unless Treasury extends the time period, within 60 calendar days of receipt of the recipient's request for reconsideration provided pursuant to paragraph (d) of this section, the recipient will be notified of the Secretary's decision to affirm, withdraw, or modify the notice of recoupment. Such notification will include an explanation of the decision, including responses to the recipient's supporting reasons and consideration of additional information provided.

(f) *Repayment of funds.* Unless Treasury extends the time period, a recipient shall repay to the Secretary any amounts subject to recoupment in accordance with instructions provided by Treasury:

(1) Within 120 calendar days of receipt of the notice of recoupment provided under paragraph (c) of this section, in the case of a recipient that does not submit a request for reconsideration in accordance with the

requirements of paragraph (d) of this section; or

(2) Within 120 calendar days of receipt of the Secretary's decision under paragraph (e) of this section, in the case of a recipient that submits a request for reconsideration in accordance with the requirements of paragraph (d) of this section.

§ 35.11 Payments to States.

(a) *In general.* With respect to any State or Territory that has an unemployment rate as of the date that it submits an initial certification for payment of funds pursuant to section 602(d)(1) of the Social Security Act that is less than two percentage points above its unemployment rate in February 2020, the Secretary will withhold 50 percent of the amount of funds allocated under section 602(b) of the Social Security Act to such State or territory until the date that is twelve months from the date such initial certification is provided to the Secretary.

(b) *Payment of withheld amount.* In order to receive the amount withheld under paragraph (a) of this section, the State or Territory must submit to the Secretary at least 30 days prior to the date referenced in paragraph (a) the following information:

(1) A certification, in the form provided by the Secretary, that such State or Territory requires the payment to carry out the activities specified in section 602(c) of the Social Security Act and will use the payment in compliance with section 602(c) of the Social Security Act; and,

(2) Any reports required to be filed by that date pursuant to this subpart that have not yet been filed.

§ 35.12 Distributions to nonentitlement units of local government and units of general local government.

(a) *Nonentitlement units of local government.* Each State or Territory that receives a payment from Treasury pursuant to section 603(b)(2)(B) of the Social Security Act shall distribute the amount of the payment to nonentitlement units of government in such State or Territory in accordance

with the requirements set forth in section 603(b)(2)(C) of the Social Security Act and without offsetting any debt owed by such nonentitlement units of local governments against such payments.

(b) *Budget cap.* A State or Territory may not make a payment to a nonentitlement unit of local government pursuant to section 603(b)(2)(C) of the Social Security Act and paragraph (a) of this section in excess of the amount equal to 75 percent of the most recent budget for the nonentitlement unit of local government as of January 27, 2020. A State or Territory shall permit a nonentitlement unit of local government without a formal budget as of January 27, 2020, to provide a certification from an authorized officer of the nonentitlement unit of local government of its most recent annual expenditures as of January 27, 2020, and a State or Territory may rely on such certification for purposes of complying with this paragraph (b).

(c) *Units of general local government.* Each State or Territory that receives a payment from Treasury pursuant to section 603(b)(3)(B)(ii) of the Social Security Act, in the case of an amount to be paid to a county that is not a unit of general local government, shall distribute the amount of the payment to units of general local government within such county in accordance with the requirements set forth in section 603(b)(3)(B)(ii) of the Social Security Act and without offsetting any debt owed by such units of general local government against such payments.

(d) *Additional conditions.* A State or Territory may not place additional conditions or requirements on distributions to nonentitlement units of local government or units of general local government beyond those required by section 603 of the Social Security Act or this subpart.

Laurie Schaffer,
Acting General Counsel.

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