

SCHWENKSVILLE BOROUGH
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 2021- 10

A RESOLUTION AUTHORIZING THE DESTRUCTION OF SPECIFIC DOCUMENTS IN ACCORDANCE WITH THE PENNSYLVANIA MUSEUM AND HISTORIC COMMISSION RECORDS RETENTION SCHEDULE

WHEREAS, by virtue of Resolution No. 2020-19 , adopted October 8, 2020 (date) , the Schwenksville Borough declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of Schwenksville Borough , Montgomery County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the public records listed on Attachment A hereto:

RESOLVED THIS 8 DAY OF April, 2021 BY:

SCHWENKSVILLE BOROUGH COUNCIL



Darren W. Rash, Council President



Joseph Giunta, Mayor

ATTEST:



Gail L. Phillips, Borough Secretary

Records Disposal List
Disposal Date - February 24, 2021

YEAR	DESCRIPTION	DISPOSAL DATE	COMPANY
2003	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2003	Selective Insurance Policy	February 24, 20021	Richter Mobile Shredding
2003	Payroll and Taxes	February 24, 20021	Richter Mobile Shredding
2005	Payroll Police	February 24, 20021	Richter Mobile Shredding
2003-2004	Federal Taxes -Paid	February 24, 20021	Richter Mobile Shredding
2006	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2008	Payroll/Employee & Tax Collector	February 24, 20021	Richter Mobile Shredding
2008	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2005	Tax Collector Reports & Bank Statements	February 24, 20021	Richter Mobile Shredding
2006	Tax Collector Bank & Deposit Statements	February 24, 20021	Richter Mobile Shredding
2007	Tax Collector Final Reports	February 24, 20021	Richter Mobile Shredding
2006	Paid Tax Bills	February 24, 20021	Richter Mobile Shredding
2005	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2004	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2006	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2007	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2013	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2013	Paid Invoices	February 24, 20021	Richter Mobile Shredding
1998-2201	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2010	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2010	Duplicate Meeting Minutes	February 24, 20021	Richter Mobile Shredding
2005	Unives Deposits	February 24, 20021	Richter Mobile Shredding
2005	Perklomen Trail House Application/Reviews	February 24, 20021	Richter Mobile Shredding
2007	Tax Collector Reports	February 24, 20021	Richter Mobile Shredding
2007	Tax Bills Returned	February 24, 20021	Richter Mobile Shredding
2007	PVSD Bills Returned	February 24, 20021	Richter Mobile Shredding
2007-2008	Paid PVSD Tax Bills	February 24, 20021	Richter Mobile Shredding
2007-2008	Paid Borough Tax Bills	February 24, 20021	Richter Mobile Shredding
2006	Paid Per Capital & Occupancy Receipts	February 24, 20021	Richter Mobile Shredding
2005	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2008	Code Enforcement Paid Invoices	February 24, 20021	Richter Mobile Shredding
2008	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2006	Paid Invoices	February 24, 20021	Richter Mobile Shredding
2006	Unives Deposits	February 24, 20021	Richter Mobile Shredding
2006	Tax Duplicate	February 24, 20021	Richter Mobile Shredding
2006	Payroll and Taxes-Paid	February 24, 20021	Richter Mobile Shredding
2006	Fire Company Insurance/Worker's Comp	February 24, 20021	Richter Mobile Shredding
2006	Plgit Bank Statements	February 24, 20021	Richter Mobile Shredding
2006	Univest Bank Staements	February 24, 20021	Richter Mobile Shredding
2006	Plgit Capital Reserve Statements	February 24, 20021	Richter Mobile Shredding
2004	Payroll Taxes -Paid	February 24, 20021	Richter Mobile Shredding
2004	Payroll Reports	February 24, 20021	Richter Mobile Shredding
1978	Assessment Appeals	February 24, 20021	Richter Mobile Shredding
1986	Assessment Changes Report	February 24, 20021	Richter Mobile Shredding
1978	Police Reports for Council	February 24, 20021	Richter Mobile Shredding
1982	Insurance Claims	February 24, 20021	Richter Mobile Shredding
1982	Liquid Fuels Reports	February 24, 20021	Richter Mobile Shredding
1983	Department of Community Affairs Financial Statements	February 24, 20021	Richter Mobile Shredding
1983	Department of Community Affairs Financial Condition Forms	February 24, 20021	Richter Mobile Shredding
1983	Department of Community Affairs Liquid Fuels Reports	February 24, 20021	Richter Mobile Shredding
1982	Schwenksville Fire Company Audit Report	February 24, 20021	Richter Mobile Shredding
1985	General Correspondence	February 24, 20021	Richter Mobile Shredding
1982	Paid Invoices	February 24, 20021	Richter Mobile Shredding

Records Disposal List
Disposal Date - January 13, 2021

YEAR	DESCRIPTION	DISPOSAL DATE	COMPANY
2003	Univest Bank Statement and Deposits	January 13, 2021	Richter Mobile Shredding
2001	Inspection Reports	January 13, 2021	Richter Mobile Shredding
2003	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2008	Univest. Bank Statements	January 13, 2021	Richter Mobile Shredding
2008	Univest Bank Deposits	January 13, 2021	Richter Mobile Shredding
2012	Univest VOIDED Checks	January 13, 2021	Richter Mobile Shredding
2012	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2012	Univest Bank Statements	January 13, 2021	Richter Mobile Shredding
2007	Copy of 2007 Budget and paid invoices	January 13, 2021	Richter Mobile Shredding
2007	Commercial Insurance -Property,General,Auto,Public Officials	January 13, 2021	Richter Mobile Shredding
2007	Assessment Change Reports	January 13, 2021	Richter Mobile Shredding
2007	Payroll- Paid Taxes	January 13, 2021	Richter Mobile Shredding
2009	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2009	Univest Bank Statemnts	January 13, 2021	Richter Mobile Shredding
2004	Parcel List	January 13, 2021	Richter Mobile Shredding
2005	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2005	Paid Payroll Taxes	January 13, 2021	Richter Mobile Shredding
2005	Payroll. Quarterly paid reports	January 13, 2021	Richter Mobile Shredding
2005	Univest Deposits	January 13, 2021	Richter Mobile Shredding
2005	Univest Statements	January 13, 2021	Richter Mobile Shredding
2011	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2011	Univest Bank Statements	January 13, 2021	Richter Mobile Shredding
2011	Plgit Bank Statements	January 13, 2021	Richter Mobile Shredding
2011	Right To Know Requests- Complete	January 13, 2021	Richter Mobile Shredding
2009	Payroll stubs,taxes W-4	January 13, 2021	Richter Mobile Shredding
2010	Payroll stubs,taxes W-4	January 13, 2021	Richter Mobile Shredding
2011	Payroll stubs,taxes W-4	January 13, 2021	Richter Mobile Shredding
2012	Payroll stubs,taxes W-4	January 13, 2021	Richter Mobile Shredding
2005	Univest Bank Statements	January 13, 2021	Richter Mobile Shredding
2005	Plgit Bank Statements	January 13, 2021	Richter Mobile Shredding
2005	Paid Invoices	January 13, 2021	Richter Mobile Shredding
2005	Univest Cancelled Checks	January 13, 2021	Richter Mobile Shredding
2008-2009	Copies of Council Minutes	January 13, 2021	Richter Mobile Shredding

Records Disposal List

Disposal Date - January 13, 2021

2008-2009 Arthur Fairclough's Files -copies	January 13, 2021	Richter Mobile Shredding
2008 AT&T Invoices	January 13, 2021	Richter Mobile Shredding
2009 Budget Worksheets	January 13, 2021	Richter Mobile Shredding
2009 Uninvest Bank Statements	January 13, 2021	Richter Mobile Shredding
2009 Pigit Bank Statements	January 13, 2021	Richter Mobile Shredding
2009 Uninvest Deposits	January 13, 2021	Richter Mobile Shredding
2012-2015 Copy of MCPC Contract	January 13, 2021	Richter Mobile Shredding
2008 PIRMA Insurance Policy	January 13, 2021	Richter Mobile Shredding
2009 PIRMA Insurance Policy	January 13, 2021	Richter Mobile Shredding
2010 PIRMA Insurance Policy	January 13, 2021	Richter Mobile Shredding
2007 Tax Duplicate	January 13, 2021	Richter Mobile Shredding
2012 Finance Reports	January 13, 2021	Richter Mobile Shredding
2009 Tax Payroll Reports	January 13, 2021	Richter Mobile Shredding
2009 Uninvest Bank Deposits	January 13, 2021	Richter Mobile Shredding
2009 Paid Invoices	January 13, 2021	Richter Mobile Shredding
2009 Employee Liability Policy	January 13, 2021	Richter Mobile Shredding
2009 Employer Liability Insurance Policy	January 13, 2021	Richter Mobile Shredding
2009 Commercial Crime Policy Bond	January 13, 2021	Richter Mobile Shredding
2009 Pigit Bank Statements	January 13, 2021	Richter Mobile Shredding
2009 Uninvest Bank Statements	January 13, 2021	Richter Mobile Shredding
2009 Uninvest Payroll Statements	January 13, 2021	Richter Mobile Shredding
2010 Uninvest Bank Statement and Deposits	January 13, 2021	Richter Mobile Shredding
2010 Financial Reports	January 13, 2021	Richter Mobile Shredding
2008 Tax Records Reports	January 13, 2021	Richter Mobile Shredding
2006-2007 Unpaid School Tax List	January 13, 2021	Richter Mobile Shredding
2008 Tax Collector Monthly Reports	January 13, 2021	Richter Mobile Shredding
2007 Tax Collector Monthly Reports, Bank Statements	January 13, 2021	Richter Mobile Shredding
2006 Tax Collector - PV School Reports	January 13, 2021	Richter Mobile Shredding
2007 Tax Collector - Uninvest Tax Deposits	January 13, 2021	Richter Mobile Shredding
2008 Tax Collector - Uninvest Tax Deposits	January 13, 2021	Richter Mobile Shredding
2009 Tax Collector - Uninvest Tax Deposits	January 13, 2021	Richter Mobile Shredding
2002 Uninvest Bank Statements	January 13, 2021	Richter Mobile Shredding
2002 Pigit Bank Statements	January 13, 2021	Richter Mobile Shredding
2002 Paid invoices	January 13, 2021	Richter Mobile Shredding

Records Disposal List

Disposal Date - January 13, 2021

2002 Payroll Taxes -paid	January 13, 2021	Richter Mobile Shredding
2002 Payroll stubs	January 13, 2021	Richter Mobile Shredding
2005 Paid Invoices	January 13, 2021	Richter Mobile Shredding
2005 Liquid Fuels Bank Statements	January 13, 2021	Richter Mobile Shredding
2005 Parcel List	January 13, 2021	Richter Mobile Shredding
2005 Uninvest Bank Statements	January 13, 2021	Richter Mobile Shredding
2004 PVSD Census List	January 13, 2021	Richter Mobile Shredding
2005 Copies of paid quarterly Invoices	January 13, 2021	Richter Mobile Shredding
2005 Tax Duplicate	January 13, 2021	Richter Mobile Shredding
2012 Borough Manager resumes	January 13, 2021	Richter Mobile Shredding
2016 Winter Maintenance Agreement - PennDOT	January 13, 2021	Richter Mobile Shredding
2013 Zoning & HOP Permits -copies	January 13, 2021	Richter Mobile Shredding
2012 Code Enforcement Letters-copies	January 13, 2021	Richter Mobile Shredding
2013 Code Enforcement Letters-copies	January 13, 2021	Richter Mobile Shredding
2009-2017 Copies of Fee Schedule Resolutions	January 13, 2021	Richter Mobile Shredding
Jeffrey L Clemmons - unsigned Land Dev. Plans	January 13, 2021	Richter Mobile Shredding
1999 Preliminary Flood Insurance Rate Maps - 3 sets	January 13, 2021	Richter Mobile Shredding
Schwenksville Elementary - unsigned plans	January 13, 2021	Richter Mobile Shredding
Plans - Property of Glenn E Darris, Inc. -faded	January 13, 2021	Richter Mobile Shredding
Faded Plans - Minor Subdivision Herbert H Metz Inc.	January 13, 2021	Richter Mobile Shredding
1972 Plan - Ambler Savings and Loan - faded	January 13, 2021	Richter Mobile Shredding
Copy of Perkiomen Valley Schoo District Plan - unsigned	January 13, 2021	Richter Mobile Shredding
Copy Perkiomen Valley Retirement Community - unsigned	January 13, 2021	Richter Mobile Shredding
Copy Plan of Athletic Field - J Horace Landis consolidation - unsigned	January 13, 2021	Richter Mobile Shredding
Copy Location Map PSD	January 13, 2021	Richter Mobile Shredding