

Schwenksville Borough
Council Meeting
Thursday November 11, 2021
Perkiomen Valley Library, Schwenksville Branch Lower Level
290 Second Street, Schwenksville, PA 19473

Council President Darren Rash called to order the Schwenksville Borough Council Meeting on November 11, 2021 at 290 Second Street, Perkiomen Valley Library, Schwenksville at 7:00pm.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Brett Forcine and Mayor Joe Giunta

Also, present, Engineer Josh Hagadorn Solicitor Wendy McKenna, and Borough Secretary-Treasurer Gail Phillips

Absent: Chris Melville

Salute to the flag by the assembly

Members of the Public are asked to sign the Attendance Sheet on the Counter;
If anyone is taping, recording or transmitting the meeting please indicate so on the sign in sheet.

Public Comments should be address to Borough Council during the Public Comment Period. A half hour is allotted for the Public Forum. Individuals are allotted 3 minutes. The Meeting will be Recorded for the purpose of aiding in the writing of Meeting Minutes; minutes will be kept as usual. The written meeting minutes will be the official record of the meeting after they approved at a subsequent meeting and recordings will be deleted.

State Police Report – Mayor Giunta reported that there were 34 incidents for the month of October2021. Identity theft, theft on Perkiomen Avenue, two traffic stops, citations issued.

Fire Company/Fire Marshal/EMC Report: Chris was absent from the meeting. Reports were submitted.

Presentation from Aaron Holly, Montgomery County Planning Commission: Aaron presented the three Zoning Amendments recommended by the Schwenksville Planning Commission for adoption. There was a concern that we need a definition and to add a definition of Church and we tasked Aaron Holly with finding the appropriate definition. This will be amended in the Zoning Amendment. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize for advertisement Ordinances #406, #407 and #408 with the word church changed to Religious Use. All in favor. **Motion carried 4-0.**

Public Forum: A member of the audience asked if the slides from the presentation could be placed on the Borough Website. Mrs. Klepfer can post the slides.

Engineer’s Report – Josh Hagadorn reported:

FEMA Flood Hazard Mitigation Grant Application is due January 28, 2022

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Centennial Street Sinkhole/Pipe Repair update: pipe repair is complete. Paving will be done November 12, 2021.

Stormwater District Preliminary Work update: Gilmore & Associates Inc. has completed an initial Phase 1 Stormwater User Fee Feasibility Study as a possible mechanism to fund stormwater related activities. The fees would be dedicated to ongoing stormwater operations and maintenance activities. The fees would be calculated on the size of each parcel.

Solicitor's Report – Wendy Feiss McKenna, esquire reported that a motion is needed for Resolution No. 2021-17 Designating an agent and alternate to apply for and complete all required forms and documents for the purpose of obtaining Financial Assistance under the Robert T. Stafford Disaster Relief and emergency known as the Remnants of Hurricane IDA.

Motion Sarah Knickerbocker **second** Brett Forcine to adopt Resolution No. 2021-17. All in favor. **Motion carried 4-0.**

Resolution No. 2021-18 to establish a policy and procedures for purchasing products, materials, and services with Borough funds and disposal of Borough -Owned small value personal property. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to adopt Resolution No. 2021-18. All in favor. **Motion carried 4-0.**

Action Items – Motion's, Resolutions, Authorizations

Minutes: Per Lee Ann Miller the October Minutes will be postponed until the December meeting.

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending October 31, 2021. The current invoices for payment total \$117,551.19, this includes \$42,728.79 from the General Fund, \$10896.95 payroll and taxes, \$32.50 from Capital Fund, \$0.00 Fire Museum, \$62,917.78 Construction Fund and \$975.17 from Liquid Fuels. **Motion** Sarah Knickerbocker **second** Brett Forcine to pay the invoices and payroll totaling \$117,551.19. **Motion carried 4-0.**

Draft Budget for 2022 – Authorize to advertise for public comment and adoption at least ten days prior to December 9th meeting. **Tax Ordinance** - Authorize to advertise. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize the draft Budget for 2022 and the Tax Ordinance for 2022 with no Tax Increase. All in favor. **Motion carried 4-0.**

One Year Contract Extension for Whitetail – This is for 2022 per our contract. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to approve the extension of the contract with Whitetail for 2022. All in favor. **Motion carried 4-0.**

Authorize the advertisement of Bids for Borough Hall Renovations/Restoration and authorize/accept the Original Proposal for Services from Richard Kapusta and Company for \$18,000.00. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize the advertisement

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for bids and accept the original Proposal for service from Richard Kapusta and Company for \$18,000.00. All in favor. **Motion carried 4-0.**

Manager's Report:

Office Trailer for Municipal Operations December through April/May – 36x10 for 6 months, cost \$20,200. This can be put on the public assistance application. **Motion** Lee Ann Miller **second** Brett Forcine. All in favor. **Motion carried 4-0.**

Flood Insurance Quotes/Proposals - \$300,00 for building, \$25,000 for building contents and \$5,000 deductible for a cost of \$12,963 yearly. **Motion** Lee Ann Miller **second** Sarah Knickerbocker. All in favor. **Motion carried 4-0.**

Committee Reports:

Activity Committee has an event on December 11, 2021, Santa on the Plaza from 1;00pm to 2:30pm.

Christmas Lights on street poles will be put up on Saturday December 4th.

Work Sessions to clean file cabinets will be held on 11.12/21 and 11/19/21 6pm to 8pm.

November 23, 2021 – Special Council Meeting will be held at 7pm at the Schwenksville Elementary School at 55 Second street Schwenksville.

Other Business: None

Adjournment: **Motion** Sarah Knickerbocker **second** Brett Forcine to adjourn the meeting at 8:31pm. All in favor. **Motion carried 4-0.**

Next Meetings:

December 2, 2021 Planning Commission @ Schwenksville Library Branch 290 Second Street

December 9, 2021 Borough Council @ Schwenksville Library Branch 290 Second Street.

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer