

Schwenksville Borough
Council Meeting
Thursday January 14, 2021 at 7:00pm viz ZOOM

Council President Darren Rash call the Schwenksville Borough Council Meeting on. January 14, 2021 to order at 7:00pm via ZOOM, Schwenksville, PA 19473

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, and Mayor Joe Giunta

Also, present, Engineer Dave Leah, Solicitor Wendy McKenna, Borough Manager Anne Klepfer and Borough Secretary-Treasurer Gail Phillips

Absent:

PLEDGE OF ALLEGIANCE: Dispense with Salute to the Flag.

INFORMATIONAL ITEMS & SPECIAL BUSINESS

Meeting Announcements for Darren Rash: I want to thank everybody for attending.

Due to the Corona Virus Covid-19 Restrictions on public gatherings and the ineffectiveness of Social Distancing in borough Hall, Schwenksville Borough will be conducting Monthly Borough Council Meeting On-line via Zoom.

Participants are asked to Authenticate by signing into Zoom to avoid "Zoom Bombers" Borough Hall is closed to the Public until further notice. To be recognized during the Public Forum please use the "raise your hand" feature on Zoom.

On-line Meetings are permitted in accordance with Emergency Declarations for a pandemic. Public Comments during the Public forum should be submitted via the Chat Feature.

On-line Attendance & Public Forum Comments and Questions are available On-line. The Meeting will be Recorded and Meeting Minutes will be kept as usual. The written meeting minutes will be the official record of the meeting after they are approved at a subsequent meeting.

Mayor's Report: State Police Report for December 2021 – 48 incidents. Mayor Giunta stated that he will not be seeking reelection when his term is up at the end of 2021. Mayor Giunta has served as Mayor for 14 years and was previously on Council and Committees. Borough Council thanked Mayor Giunta for his many years of service to the Borough.

Fire Company/Fire Marshal/EC/Ambulance Reports: Chris Melville

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Emergency Management – The Storm on December 24, 2020 left most of the Borough without power for several hours. A large tree at 1001 Main Street came down taking down multiple wires and 2 telephone poles. Main Street was closed December 24 through December 27.

Park Avenue was closed December 24 through December 25 due to flooding.

EMS Calls Borough Total: 12 (1 calls handled by an outside agency)
Greenfield Total: 7

Act 172 Tax Credit – Chris Melville would like to wave two of the existing requirements for 2020 and 2021 which include participation in Fund Raisers, the Fire Company had to cancel two of the three Fund Raisers, and Volunteering at a Community Event. Due to Covid-19 these two things were not met. Resolution 2021-05 sets forth the criteria for the EIT Credit for Emergency Responders. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to suspend the Community Service and Fundraising requirements for 2020 and 2021 due to the Pandemic and adopt Resolution 2021-05 Act 172 Tax Credit. All in favor. **Motion carried 4-0.**

Chris also mentioned the passing of Nick Matregrano a former Fire Chief of Schwenksville Fire Company back in the mid 1990's. Council recognized Nick for his many years of service to the Community.

Public Forum – No Comments

Engineer's Report: Dave Leh reported that the TA Set A Side – Sidewalk Replacement Maple to Walnut is under review for approval by PENNDOT.

Clearfield Avenue – The CDBG Project under construction this year is the resurfacing of Clearfield Avenue . After receiving a complain following the Tropical Storm August 4, 2020 Mr. Leh looked into options for directing the street run off to existing ditch. He looked at curbing to solve some drainage issues. Mr. Leh said now believe that rolled curbing that would address the issue and accomplish what we want to accomplish without having to go through the cost and effort of putting a plan together and causing greater impact to the properties. An exhibit will be shared with the residents that illustrates the rolled curbing and to make sure they are on board with this solution. This should solve the drainage issue. Dave is asking Council for authorization to go out to bid in February. A letter will be sent to the residents and to invite them to a ZOOM meeting and have Dave present the problems he was made aware of and his recommendations for what we think we can do. Council deferred authorizing the advertisement until after residents are notified.

Solicitor's Report: Wendy Feiss McKenna; Solicitors written report was given to Council.

Action Items- Motion's, Resolutions, Authorizations:

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Minutes: Dispense with the reading of the December 10, 2020 Meeting minutes and December 28, 2020 Special Meeting Minutes and approve the same. **Motion** Lee Ann Miller **second** Chris Melville. All in favor. **Motion carried 4-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending December 31, 2020, the current invoices for payment total \$74,118.72. this includes \$38,053.19 from the General Fund, \$10,232.27 payroll and taxes, \$25,255.50 from Capital Fund and \$577.76 from Liquid Fuels. **Motion** Chris Melville **second** Sarah Knickerbocker to pay the invoices and payroll totaling \$74,118.72. **Motion carried 4-0.**

Construction Fund invoices to be paid totaling \$5,494.83. **Motion** Chris Melville **second** Sarah Knickerbocker to pay the invoices. **Motion carried 3-0** with Lee Ann Miller abstaining as she is a part owner of the adjacent property at 250 Main Street.

Resignation Acceptance: Councilwoman Maureen Harte resigned her position on Borough Council as of December 31, 2020. **Motion** Sarah Knickerbocker **second** Lee Ann Miler that Council regretfully accepts the resignation of Councilwoman Maureen Harte. All in favor. **Motion carried 4-0.**

Committee & Staff Appointments:

Authorities, Boards, Commissions – Formal Terms

SCHWENKSVILLE BOROUGH COUNCIL APPOINTMENTS JANUARY 14, 2021

Authorities, Boards, Commissions - Formal Terms

Schwenksville Borough Authority Joseph Giunta Term Ending 2025 -**Motion** Lee Ann Miller **second** Sarah Knickerbocker. **Motion carried 4-0.** Don Whitko's term expired December 31, 2020. Council would like to thank Mr. Whitko for his many years of service to the Borough. Planning Commission Gary Schneider Term Ending 2024 – **Motion** Chris Melville **second** Lee Ann Miller. **Motion carried 4-0.**

Planning Commission VACANT Term Ending 12/2023

Park & Recreation Board Darren Rash Term Ending 2025 – **Motion** Chris Melville **second** Sarah Knickerbocker. **Motion carried 4-0.**

Park & Recreation Board VACANT Term Ending 2025

Zoning Hearing Board Harry Phillips Term Ending 2023 – **Motion** Lee Ann miller **second** Sarah Knickerbocker. **Motion carried 4-0.**

UCC Board of Appeals Jim Caprio Term Ending 2019 - **Motion** Sarah Knickerbocker **second** Lee Ann Miller. **Motion carried 4-0.**

Vacancy Board Member VACANT Annual Appointment

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Annual Appointed positions

Solicitor Robert L. Brant & Associates – Wendy McKenna,
Esq.

Engineer Gilmore Assoc. – David Leh, P.E.

Motion Sarah Knickerbocker **second** Lee Ann Miller to appoint Solicitor Robert L. Brant & Associates – Wendy McKenna, Esq. and Engineer Gilmore Assoc. – David Leh, P.E. **Motion carried 4-0.**

Code Enforcement Castle Valley Consultants (Rate Change)

Building/Plumbing inspector Castle Valley Consultants (Rate Change)

Motion Chris Melville **second** Lee Ann Miller to appoint Code Enforcement Castle Valley Consultants and Building/Plumbing Inspector Castle Valley Consultants on a month to month basis with 60 days' notice of separation. **Motion carried 4-0.**

Central Perkiomen Valley Regional Planning

Commission Delegates

VACANT

H. Gilbert Williams

Motion Sarah Knickerbocker **second** Lee Ann Miller. **Motion carried 4-0.**

Staff Appointments – No Defined term of office – **Motion** Lee Ann Miller **second** Sarah Knickerbocker to approve the following Staff Appointments. **Motion carried 4-0.**

Secretary Treasurer	Gail Phillips
Manager/Zoning Officer/Asst. Code Enforcement	Anne Klepfer
Fire Marshal	Chris Melville
Fire Company Liaison	Chris Melville
Emergency Management Coordinator	Chris Melville
Open Records Officer	Anne Klepfer
Assist. Open Records Officer	Gail L. Phillips
Montco Tax Collection Committee (TCC) Delegate	Anne Klepfer

Committees without a Defined term of office or assigned “good thru” year

Historical Committee

Lee Ann Miller (Chair)

Darren Clossin

Roy Miller

Sharon Morgan

Property Committee

Chris Melville (Chair)

Sarah Knickerbocker

Joe Giunta

Anne Klepfer

Gail Phillips

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Revitalization Task Force

Lee Ann Miller (Co-chair)
Joe Giunta
Joe Laird
Gary Schneider
Anne Klepfer

Vacancy (Co-Chair)
Chantel Brannan
Jon Carrow
Heidi Carrow

Streets and Roads

Chris Melville
Darren Rash
Anne Klepfer

Resolution 2021-01 – Borough Meeting Schedule – Motion Sarah Knickerbocker **second** Chris Melville to approve Resolution 2021-01. All in favor. **Motion carried 4-0.**

Resolution 2021-02 – Borough Holidays Observed – Motion Chris Melville **second** Sarah Knickerbocker to approve Resolution 2021-02. All in favor. **Motion carried 4-0.**

Resolution 2021-03 – 2021 Fee Schedule – Motion Chris Melville **second** Sarah Knickerbocker to approve Resolution 2021-03. All in favor. **Motion Carrie 4-0.**

Resolution 2021-04 – Revised Resolution for CFA Multi-Modal Grant for Summit Avenue Repairs –Motion Lee Ann Miller **second** Sarah Knickerbocker to approve Resolution 2021-04. **Motion carried 3-0** with Chris Melville abstained.

Authorization to advertise for bids for Paving Equipment with Operators: Motion Chris Melville **second** Lee Ann Miller to authorize to advertise for bids for Paving Equipment with Operators. All in favor. **Motion carried 4-0.**

MANAGER’S REPORT:

Tax Collector Compensation Resolution for February- Keep Rate the same or change. This Resolution will be on the February Agenda.

Finance Report- For the fiscal period January 1, 2020 through December 31, 2020 Total Income for General Fund and Liquid Fuels Fund was \$620,314.88 and total Expenditures was \$660,739.98 for a net loss of \$40,425.10. General Fund experienced a net loss of \$29,549.91. Assets: General Fund Assets total \$279,840.07; Capital Fund assets total \$66,419.56; Liquid Fuels Fund Assets total \$38,378.37; and Fire Museum fund Assets of \$18,272; 300 Main Street Construction Fund Assets equal \$83,418.62 for a combined Assets total of \$486,328.62.

Joint Meetings:

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Borough Council and Borough Authority meeting January 27, 2021 7:00pm via ZOOM
Borough Council and Borough Planning Commission February 4, 2021 7:00pm via ZOOM

Committee Reports:

Property Committee – Final payment to Uhrig by January 29, 2021. HVAC Friday afternoon for programming.

Other Business: Council thanked Anne for the Plaza Lights. They look great.

Adjournment: Chris Melville made the **motion, second** Sarah Knickerbocker to adjourn the ZOOM meeting at 8:14pm. **Motion carried 4-0.**

Borough Council Monthly Meeting February 11, 2021 7:00pm via ZOOM

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer