

Schwenksville Borough
Council Meeting Minutes
Thursday, October 8, 2020 7:00PM via ZOOM

Council President Darren Rash called the Schwenksville Borough Council Meeting on October 8, 2020 to order at 7:00 PM via ZOOM, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, Maureen Harte.

Also, present, Engineer Dave Leh, Solicitor Wendy McKenna, Borough Manager Anne Klepfer and Borough Secretary-Treasurer Gail Phillips.

Absent: Mayor Joe Giunta.

PLEDGE OF ALLEGIANCE: By the Assembly

INFORMATIONAL ITEMS & Special Business

Meeting Announcements from Darren Rash: I want to thank everybody for attending.

Due to the Corona Virus Covid-19 Restrictions on public gatherings and the ineffectiveness of Social Distancing in Borough Hall, Schwenksville Borough will be conducting Monthly Borough Council Meetings On-line via Zoom.

Participants are asked to Authenticate by signing into Zoom to avoid “Zoom Bombers”
Borough Hall is closed to the Public until further notice.

On-line Meetings are permitted in accordance with Emergency Declarations for a Pandemic. Public Comments during the Public Forum can be made by unmuting yourself and asking to be recognized or can be submitted via the Chat Feature.

The Meeting will be Recorded and will be available until the written Meeting Minutes are approved, as usual. The written meeting minutes will be the official record of the meeting after they are approved at a subsequent meeting.

Executive meeting was held at 6:30 pm for a Real Estate Matter.

Mayor’s Report: Mr. Rash noted that there were 41 incidents for the Borough reported by the State Police.

Fire Company/Fire Marshal/EMC/Ambulance Reports: Chris Melville

Emergency Management – Borough Emergency Operations Plan annual review completed and updated. After the County approves it Borough Council needs to adopt it.

Fire Marshal 29 October –A Letter from the Borough to Park Place Townhome HOA should be sent regarding an on-going issue with an overgrown bush blocking the fire hydrant at Pennypacker Drive and Forest Lane.

EMS Calls Borough 6, Greenfield Total: 4

Public Forum – No Comments

Engineer’s Report: Dave Leh reported that the property on Pleasantview Avenue will have an asphalt lip installed to address the property owners’ concern. The County has agreed to extend the CDBG grant to allow the repair. **Motion** Maureen Harte **second** Chris Melville to use the grant money not to exceed \$6,600 subject to the owner signing a letter of understanding. All in favor. **Motion carried 5-0.**

South Main Street & Centennial Street Sink Hole Repairs were done by Schaeffer Sell Inc.

Observation Deck – Rip Rap and repair to the washed-out steps/landings as well as the erosion around the steps. Cost from Schaeffer Sell Inc. is \$9,114.92. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize Schaeffer Sell inc. for the work not to exceed \$9,114.92. All in favor. **Motion carried 5-0.**

Solicitor’s Report: Wendy Feiss McKenna; Solicitors written report was given to Council.

Resolution 2020-18 – Authorizing the Sale of Borough Hall and authorizing the Borough Manager to execute the necessary paperwork. **Motion** Maureen Harte **second** Sarah Knickerbocker to authorize the sale of Borough Hall 140 Main Street Schwenksville, PA 19473. All in favor. **Motion carried 5-0.**

Action Items – Motion’s, Resolutions, Authorizations:

Minutes: Dispense with the reading of the September 10, 2020 and approve the minutes of September 10, 2020. **Motion** Sarah Knickerbocker **second** Maureen Harte. All were in favor. **Motion carried 5-0.**

Treasurer’s Report: Gail Phillips submitted the Treasurer report for the period ending September 30, 2020, the current invoices due for payment total \$54,940.75. This includes \$32,259.54 from the General Fund, \$13,481.68 payroll and taxes \$6,343.38 from Capital Fund and \$2,856.15 from Liquid Fuels. **Motion** by Chris Melville **second** Lee Ann Miller to pay the invoices and payroll totaling \$54,940.75. **Motion carried 5-0.**

Resolution 2020-19 – Disposition of Public Records Policy, **Motion** Chris Melville **second** Lee Ann Miller to adopt Resolution 2020-19. All in favor. **Motion carried 5-0.**

Resolution 2020-20 – Authorizing Amendments to Traffic Signal Permit at Game Farm Road/Park Avenue/Main Street per last month’s motion. **Motion** Sarah knickerbocker **second** Maureen Harte to adopt Resolution 2020-20. All in favor. **Motion carried 5-0.**

Gammon Electric Proposal for \$4,115 for electric repairs to Meadow Park Electric – **Motion** Chris Melville **second** Sarah Knickerbocker to authorize Gammon Electric not to exceed \$4,115 for repairs to the electric at Meadow Park. All in favor. **Motion carried 5-0.**

300 Main Street Renovation Project Action Items:

Payments:

Payment #10- \$92,069.00 – Uhrig Construction and RK&CO \$1,250.00, Robert L Brant & Associates \$256.00 (Sept) and \$304.00 (Oct). **Motion** Sarah Knickerbocker **second** Chris Melville to approve payments to UHRIG Construction and RK& CO. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Change orders #20 -#21 -#22 – Total \$10,625.03. Motion Sarah Knickerbocker second Chris Melville to pay the change orders totaling \$10,625.03. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Militia Hill Security Contract – June 9, 2020 Proposals totaling \$12,695.00 (note the Borough received a \$1,500 grant/donation towards this). **Motion** Chris Melville **second** Sarah Knickerbocker to accept the Militia Hill Proposal. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

John Kennedy Cleaning Contract – Proposal for 300 Main street provides A La Cart Services – Recommend monthly cleaning except for bathrooms open to the public which should be weekly and event cleaning. Certificate of Insurance is needed and they are not bonded. **Motion** Sarah Knickerbocker **second** Chris Melville to approve the proposal for cleaning. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Resolution 2020-21 – Designating 300 Main Street as the official place of business and mailing address for Schwenksville Borough effective November 2, 2020. **Motion** Sarah Knickerbocker **second** Maureen Harte to adopt Resolution 2020-21. All in favor. **Motion carried 5-0.**

Finance Report- For the fiscal period January 1, 2020 through September 30, 2020. Total Income for General Fund and Liquid Fuels Fund was \$547,409.68 and Total Expenditures was \$584,916.58 for a net loss of \$37,506.90. General Fund experienced a net loss of \$27,603.88. Assets: General Fund Assets total \$290,512.35; Capital Fund Assets total \$49,282.47; Liquid Fuels Fund Assets total \$41,478.74; and Fire Museum Fund Assets of \$18,654.44; 300 Main Street Construction Fund Assets equal \$17,515.04 for a combined Assets total of \$417,443.04.

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2020 PECO Green Region Grant –[**Resolution 2020-21B due to duplicate numbers**] not to exceed \$6,000, for a water fountain and willow garden. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to adopt Resolution 2020-21B with not to exceed amount of \$6,000. All in favor. **Motion carried 5-0.**

OTHER BUSINESS – No other business.

Adjournment: Sarah Knickerbocker made the **motion, second** Chris Melville to adjourn the ZOOM meeting at 8:17pm. **Motion carried 5-0.**

Next Meeting(s):

November 5, 2020 Planning Commission 7:00pm via ZOOM
November 12, 2020 Borough Council Meeting 7:00pm via ZOOM

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer