

Schwenksville Borough Council Meeting  
Thursday, May 14, 2020 at 7PM via Zoom

Council President Darren Rash called the Schwenksville Borough Council meeting on May 14, 2020 to order at 7:00 PM via ZOOM, Schwenksville, PA 19473.

**Present,** Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, Maureen Harte and Mayor Joe Giunta.

**Also, present,** Engineer Dave Leh, Solicitor Wendy McKenna, Borough Manager Anne Klepfer and Borough Secretary-Treasurer Gail Phillips.

**Absent:**

**PLEDGE OF ALLEGIANCE:** By the Assembly

### **INFORMATIONAL ITEMS & Special Business**

Meeting Announcements from Darren Rash: I want to thank everybody for attending.

Due to the Corona Virus Covid-19 Restrictions on public gatherings and the ineffectiveness of Social Distancing in Borough Hall, Schwenksville Borough will be conducting Monthly Borough Council Meetings On-line via Zoom.

Participants are required to Authenticate by signing into Zoom to avoid “Zoom Bombers” Borough Hall is closed to the Public until further notice.

On-line Meetings are permitted in accordance with Emergency Declarations for a Pandemic.

Public Comments during the Public Forum should be submitted via the Chat Feature.

On-line Attendance & Public Forum Comments and Questions are available On-line.

The Meeting will be Recorded and Meeting Minutes will be kept as usual. The written meeting minutes will be the official record of the meeting after they are approved at a subsequent meeting.

**Mayor’s Report:** Mayor Giunta reported from the State Police for April 2020, 106 incidents most of these are the security checks for the Elementary School.

**Fire Company/Fire Marshall/EMC/Ambulance Reports:** Chris Melville reported Emergency Management continue to monitor the COVID-19 situation has occurred. Daily check-ins with the Montgomery County Department of Public Safety occur with daily summary briefings sent out by the county.

As of April 30, the Borough had 5 confirmed cases of COVID-19.

Initial cost reports were rolled up through PEMA, and continued work with PEMA on reimbursable expenses the Borough has incurred as a result of COVID-19.

**Fire Marshal 29 April** – The Fire Marshal was dispatched to Greenfield Senior Living (300 Perkiomen Ave.) for a resident that had discharged a dry chemical fire extinguisher in the

memory care unit. Upon arrival, and speaking with the nursing staff, there were no need for fire service. An ambulance was dispatched to assess the resident at the request of the nursing staff.

Total Fire Calls April 2020: 4 Total Fire Calls year-to-date: 7

EMS Calls Borough Total: 5 (2 of these calls were handled by outside agencies) Greenfield Total: 2.

**Public Forum** -Linda Wilde of 63 Main Street read a letter to Council regarding the sewer lateral Ordinance and having to install one on her property. At the moment the sewer lateral is one that is shared by 63 and 65 Main. Ms. Wilde is asking Council to allow her to sell her property without having to spend the money to install the sewer lateral on her side. Solicitor Wendy Feiss McKenna answered that her office researched all the files and that the ordinance was in effect in 1964. When the property was separated in 1978 a separate sewer lateral should have been installed then. The Borough will be enforcing Ordinance # 370  
<https://www.ecode360.com/6328190>.

**Engineer's Report:** Dave Leh reported that the Centennial Street sinkhole has been repaired. CDBG Grant for Pleasantview Avenue and Clearfield Avenue, the contractor submitted all the paperwork and have asked for a pre-construction meeting for May 22. Resurfacing should take place in early June.

TA Set A Side Project update – Working with the property owner at Centennial and Main Street in regards to the ADA Ramps. An agreement was reached on how it will be handled. Plans will be resubmitted to PennDOT next week.

**Solicitor's Report:** The Public Access Easement for 140 Main Street will be in draft to review at the June meeting.

Tax Anticipation Note – Uninvest has not sent the commitment letter to the Borough. Wendy's office will have the Resolution for the June meeting and we will be able to close quickly wants all the documents are received and the Resolution is adopted.

**Action Items – Motion's, Resolutions, Authorizations:**

Approval of the April 9, 2020 Meeting Minutes, **Motion** Chris Melville **second** Sarah Knickerbocker. **Motion carried 5-0.**

**Treasurer's Report:** Gail Phillips submitted the Treasurer report for the period ending April 30, 2020, the current invoices due for payment total \$157,558.57. This includes \$54,731.83 from the General Fund, \$20,127.43 payroll and taxes \$2,185.00 from Capital Fund and, \$74,275.85 from Construction Fund, and \$5,978.46 from Liquid Fuels, Fire Museum Fund \$260.00. **Motion** by Maureen Harte **second** Chris Melville to pay the invoices and payroll totaling \$157,558.57. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

**Resolution No. 2020-11:** A Resolution Replacing Resolution No. 2020-03 and Updating the Official Fee Schedule. **Motion** Maureen Harte **second** Chris Melville to adopt Resolution No. 2020-11. **Motion carried 5-0.**

**300 Main Street Renovation Project Action Items:**

**Approval of change orders:**

**Change Order #11** (Renumbered former #11 Delete Relocation of (2) AV Control Panels from Meeting Room) Use of ½ "Exterior Plywood in lieu of Dens Glass Gypsum sheathing -\$156.99.

**Change Order #12** Provide additional furring on the Entry Ceiling (interior & exterior) to be flush with the adjacent soffit across the front of the Community Room. +\$1994.34.

**Change Order #13** Provide blocking on the existing parapet so that new coping can be installed in a level/straight line. +1,890.87.

**Motion** Chris Melville **second** Sarah Knickerbocker to approve change orders #11, #12 & #13. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

**Uhrig Payment #4** - \$73,430.10 **Motion** Sarah Knickerbocker **second** Maureen Harte to approve payment #3 for \$100,806.30 **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

**Manager's Report**

**Finance Report-** For the fiscal period January 1, 2020 through April 30, 2020 Total Income for General Fund and Liquid Fuels Fund was \$230,634.21 and Total Expenditures was \$287,883.52 for a net loss of \$57,249.31. General Fund experienced a net loss of \$46,500.10. Assets: General Fund Assets total \$255,416.78; Capital Fund Assets total \$8,189.43; Liquid Fuels Fund Assets total \$38,504.41; and Fire Museum Fund Assets of \$19,254.49; 300 Main Street Construction Fund Assets equal \$18,139.51 for a combined Assets total of \$339,504.62.

**Borough Hall Operations**

Although Municipal Governments are considered providers of essential services and are exempt from state imposed operational restrictions, Schwenksville Borough feels it is our duty and responsibility to follow the recommendations of the CDC and the Pennsylvania Department of Health by limiting face-to-face contact with the public as we continue our mitigation efforts on COVID-19. For the protection of the community, Borough staff and elected and appointed officials, Borough Hall will remain open through phone and email contact ONLY until further notice.

Due to the limitations of Borough Hall and the inability to satisfy social distancing requirements, all Borough Public Meetings will be conducted via Zoom or other on-line meeting forum on their regularly advertised Meeting date and time. Instructions on how to join the meeting will be posted on the Borough's website [www.schwenksville-pa.org](http://www.schwenksville-pa.org) at least one week in advance of the meeting. If regularly scheduled meetings are canceled, a meeting cancellation notice will be posted on the website.

Any business that cannot be accommodated via Email or On-Line will be done on a case by case need assessment basis. To request an in-person appointment at Borough Hall please email: [gail@schwenksville-pa.org](mailto:gail@schwenksville-pa.org) with your request. Entry to Borough Hall will be limited to a small reception area and face masks will be required to be worn properly.

All permit applications and payment option information are available at [www.schwenksville-pa.org](http://www.schwenksville-pa.org). The Borough is accepting and processing all Applications. Inspections are to be determined and scheduled by the Borough's Third-Party Building Inspection & Code Enforcement company Castle Valley Consultants, Inc.

If members of the public have concerns, questions or requests for borough services, it is recommended that they contact staff via email. Due to limited staff and the implementation of tele-working, Borough Office Hours and ability to answer phones may be irregular. Phone messages will be retrieved and returned as soon as possible.

Gail Phillips, Borough Secretary-Treasurer - [gail@schwenksville-pa.org](mailto:gail@schwenksville-pa.org)

Anne Klepfer, Borough Manager – [aklepfer@schwenksville-pa.org](mailto:aklepfer@schwenksville-pa.org)

Borough Telephone- 610-287-7742

Castle Valley Telephone –610-469-8414

**Summit Avenue Multi-Modal Grant Application Scope:** Council approved Anne to reapply for the Summit Avenue Multi-Modal Grant. Letters will be sent to property owners.

**Stormwater Phase II Final Rule Fact Sheet is available to the Public.**

Committee Reports:

**Historical Committee** is still working but has not met.

**Revitalization Task Force** has not met but topic of discussion is Community Input.

**Park & Rec. Board** meetings are on hold. Weeding and mulching needs to be done. Thank you to whomever is weeding and planted flowers while maintaining social distancing. Trash can barrel will be placed at the boat ramp and more trash reciprocals will be placed at Meadow Park for trash and recycling.

**Property Committee** - 300 Main Street Project is progressing.

**Streets and Lights** – Street Light out on Woodland.

53' tractor trailers are coming up Summit and turning onto Woodland. Need to revise the Ordinance about "No Trucks" and to place appropriate signs. Will also communicate with PennDOT about the amendment to the Ordinance.

**Other Business:**

There was no other business items acted upon by Council.

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**Adjournment:**

Sarah Knickerbocker made the **motion, second** Chris Melville to adjourn the ZOOM meeting at 8:17 pm. **Motion carried 5-0.**

**Next Meeting(s):**

June 4, 2020 Planning Commission 7:00pm place to Be determined  
June 11, 2020 Borough Council Meeting 7:00pm via ZOOM

Respectfully Submitted,

Gail L Phillips  
Secretary/Treasurer