

Schwenksville Borough Council Meeting
Thursday July 9, 2020 at 7PM via ZOOM

Council President Darren Rash called the Schwenksville Borough Council meeting on July 9, 2020 to order at 7:00 PM via ZOOM, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, Maureen Harte.

Also, present, Engineer Dave Leh, Solicitor Wendy McKenna, Borough Manager Anne Klepfer and Borough Secretary-Treasurer Gail Phillips.

Absent: Mayor Joe Giunta

PLEDGE OF ALLEGIANCE: By the Assembly

INFORMATIONAL ITEMS & Special Business

Meeting Announcements from Darren Rash: I want to thank everybody for attending.

Due to the Corona Virus Covid-19 Restrictions on public gatherings and the ineffectiveness of Social Distancing in Borough Hall, Schwenksville Borough will be conducting Monthly Borough Council Meetings On-line via Zoom.

Participants are asked to Authenticate by signing into Zoom to avoid “Zoom Bombers”
Borough Hall is closed to the Public until further notice.

On-line Meetings are permitted in accordance with Emergency Declarations for a Pandemic.
Public Comments during the Public Forum should be submitted via the Chat Feature.

On-line Attendance & Public Forum Comments and Questions are available On-line.
The Meeting will be Recorded and Meeting Minutes will be kept as usual. The written meeting minutes will be the official record of the meeting after they are approved at a subsequent meeting.

Mayor’s Report: Mayor Giunta absent from meeting. Mr. Rash noted that there were 64 incidents for the Borough reported by the State Police.

Fire Company/Fire Marshal/EMC/Ambulance Reports: Chris Melville

Continue to monitor the COVID situation.

As of June 30, the Borough had remained at 10 confirmed cases of COVID-19.

Initial cost reports were rolled up through PEMA, and I continue to work with PEMA on reimbursable expenses the Borough has incurred as a result of COVID-19.

Fire Marshal 29 April – No Report

EMS Calls Borough Total: 11 (1 of these calls were handled by an outside agency) Greenfield
Total: 4

Public Forum – Joe Homan of 224 Pleasantview Avenue wanted to thank council for the work done throughout COVID-19, the work done on Pleasantview Avenue, 300 Main Street Building looks great and Meadow Park.

Engineer’s Report: Dave Leh reported that the Pleasantview Avenue Highland Avenue Project is Completed. Recommend full payment to T. Schiefer for \$65,196.36. **Motion** Sarah knickerbocker **second** Chris Melville to pay T. Schneider \$65,196.36 for the Pleasantview and Highland Avenue project.
Motion carried 5-0.

Traffic Study Update: Council would like Damon from Gilmore’s Traffic Department to attend the August Zoom Council meeting to discuss Game Farm Rd/Park and Main Street intersection.

Solicitor’s Report: Wendy Feiss McKenna; Executive Meeting at the end of the agenda to discuss the Sale of Borough Hall.

Tax Claim- The Borough received a letter form the Montgomery County Tax Claim Bureau indicating the TCB is giving municipalities the opportunity to extend the deadline for property owners to make payments on back 2018 Real Estate Taxes to avoid the annual Upset Sale. Municipalities can choose to enact a Resolution authorizing MTCB to remove the delinquent properties from the 2020 Upset Sale Only. Council discussed this issue and opposes to enact a Resolution.

Action Items – Motion’s, Resolutions, Authorizations:

Minutes: Dispense with the reading of the June 11, 2020 and approve the minutes of June 11, 2020, **Motion** Lee Ann Miller **second** Maureen Harte. All were in favor. **Motion carried 5-0.**

Treasurer’s Report: Gail Phillips submitted the Treasurer report for the period ending June 30, 2020, the current invoices due for payment total \$123,415.14. This includes \$23,263.14 from the General Fund, \$12,968.18 payroll and taxes \$72,806.94 from Capital Fund and, \$408.25 from Construction Fund, and \$13,968.18 from Liquid Fuels, Fire Museum Fund \$0.00. **Motion** by Maureen Harte **second** Sarah Knickerbocker to pay the invoices and payroll totaling \$123,415.14. **Motion carried 5-0.**

300 Main Street Renovation Project Action Items:

Approval of change orders:

Change Order #17 Increase Drywall Height from 8’ to 10’ in Community Room +\$1,186.27.

Change Order #18 Provide and Install Display Cases for Albright houses +\$29,521.00

Motion Chris Melville **second** Sarah Knickerbocker to approve change orders #17 & #18 for a total of \$30,707.27. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Change Order #19 - Replace all windows with double pain and Re-glaze four rear windows and tint/darken 3 of them at a cost of \$2,940 with a 15% markup not to exceed \$3,500.

Motion Chris Melville **second** Sarah Knickerbocker to approve change orders #19. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Payments:

Payment #7 - \$123,996.04 – Uhrig Construction,
RK&CO for Architectural Services \$2,582.00

Motion Chris Melville **second** Maureen Harte to approve payments to UHRIG Construction and RK&CO. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street

Ordinance #402 – An Ordinance Amending the Chapter 49 “ANIMALS” AND CHAPTER 163 “VEHICLES AND TRAFFIC” ARTICLE II “TRAFFIC REGULATIONS” . The Ordinance was properly advertised for adoption in the Pottstown Mercury. **Motion** Sarah Knickerbocker **second** Chris Melville to adopt Ordinance Amending Chapter 49. All were in favor. **Motion carried 5-0.**

Resolution #2020-13: Preliminary/Final Plan approval of Carbone 2 lot Subdivision on 4th Street- Gilmore and Associates recommends approval. **Motion** Lee Ann Miller **second** Maureen Harte to adopt Resolution 2020-13 Preliminary/Final Plan approval of Carbone 2 lot Subdivision on 4th Street. **Motion carried 5-0.**

Resolution #2020-14: Rules & Regulations for Meadow Park & Main Street Plaza. **Motion** Sarah Knickerbocker **second** Maureen Harte to adopt Resolution #2020-14 for the Rules and Regulations for Meadow Park & Main Street Plaza. Motion carried 5-0.

Manager’s Report

Finance Report- For the fiscal period January 1, 2020 through June 30, 2020 Total Income for General Fund and Liquid Fuels Fund was \$453,656.11 and Total Expenditures was \$427,944.29 for a net gain of \$25,711.82. General Fund experienced a net gain of \$7,995.15. Assets: General Fund Assets total \$320,669.70; Capital Fund Assets total 596.15.15; Liquid Fuels Fund Assets total \$66,970.23; and Fire Museum Fund Assets of \$19,018.13; 300 Main Street Construction Fund Assets equal \$143,944.87 for a combined Assets total of \$566,199.08.

Ordinance Amendments – Codify Above Rules subject to amendment by Resolution. Council approves.

Authorization to go out for bids for Plaza Lighting installation and Site Work, Ordering of Ornamental lights from Co-Stars, Purchase of Pavilion and Self-Watering Planters. **Motion** Chris Melville **second** Maureen Harte to authorize Anne to go out to bid for the Plaza Lighting, Ornamental lights and self-watering planters. **Motion carried 4-0.** Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street

COMMITTEE REPORTS

Park Board – Volunteers needed for weeding and mulching at the Plaza, back parking lot and playground July 19th weekend. Banners that came down during the storm need to be put back on the poles along the trail.

OTHER BUSINESS -

Stormwater Management videos that need to get played.

- <https://extension.psu.edu/what-are-stormwater-pollutants>

Adjournment for Executive Session for a Real-estate matter at 8:06 pm, **Motion** Lee Ann miller **second** Sarah knickerbocker. **Motion carried 5-0.**

Return to regular Council Meeting via ZOOM at 8:13 pm.

Adjournment: Sarah Knickerbocker made the **motion, second** Lee Ann Miller to adjourn the ZOOM meeting at 8:13 pm. **Motion carried 5-0.**

Next Meeting(s):

August 6, 2020 Planning Commission 7:00pm via ZOOM
August 13, 2020 Borough Council Meeting 7:00pm via ZOOM

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer