

Council President Darren Rash called the Schwenksville Borough Council meeting on February 13, 2020 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, Maureen Harte and Mayor Joe Giunta.

Also, present, Wendy Feiss McKenna Esquire, Engineer Dave Leh, P.E., Anne Klepfer, Borough Manager and Secretary-Treasurer Gail Phillips.

Absent:

PLEDGE OF ALLEGIANCE: By the Assembly

INFORMATIONAL ITEMS & Special Business

Mayor's Report: Mayor Giunta reported from the State Police for January 2019, 39 incidents which include speeding and running Stop signs. Complaint from a resident about Whitetail Disposal. Resident should call Whitetail first to try and resolve the problem. Remind Residents to file a paper Complaint with the Borough Office using the Borough's form. Mrs. Klepfer met with Paul from Whitetail. Whitetail is implementing changes to try to improve their service. They have completed a call center for their municipal and HOA clients and they have installed cameras on all of their vehicles. They are also trying to improve how they communicate with customers since the biggest problem with the recycling is contamination and it will not be picked up with the recycling if it is contaminated. Whitetail recommends people use trash bags for trash and that they empty and wash out all recycling containers. Whitetail will send links to Mrs. Klepfer to put on the website about recycling.

Emergency Management

25 January – Park Ave closed due to flooding. Meadow park took on minimal water in the area of the boat launch and rain gardens.

28 January – Attended G-191 (Emergency Operations Center and Incident Command Interface) training/certification class was attended at the Montgomery County Department of Public Safety. This course is required for the PEMA Emergency Management Advanced Certification.

Fire Marshal

No calls of note in January.

Ambulance Report: Mrs. Phillips read the report for January 2019 stating Plymouth Community Ambulance responded to seven calls at Greenfield and three calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

MEETING ANNOUNCEMENTS:

Mr. Rash announced that a copy of the meeting procedure policy is available at the Borough entrance. If you wish to participate in the meeting please sign the attendance sheet located at the Borough entrance. Please indicate whether you are recording or transmitting the meeting. If anyone is recording or transmitting please identify yourself and what you are doing. The Borough records the Council Meeting for the purpose of transcribing the minutes, all recordings are destroyed upon the approval of the meeting minutes.

PUBLIC FORUM: Alberta Lynch 808 Summit Avenue. Ms. Lynch emailed Council about Whitetail about trash collectors not emptying the cans completely, leaving bags at bottom of can. She has always notified Whitetail and has even spoken to the collector. Mrs. Klepfer had notified Alberta to fill out the complaint form which she did on February 4, 2020. Her concerns were brought up in the meeting with Paul from Whitetail. Ms. Lynch asked the Borough to let residents know about the complaint form process and that complaints can be filed with the Borough.

ENGINEER'S REPORT: Dave Leh P.E.

T.A. Set-Aside Project Update, the ADA submission will be resubmitted to PennDOT next week.

The Borough cannot include ADA ramps in Signal Work unless right a way is obtained from homeowners. The ramps at Game Farm and Park Avenue also need new hand man signals which are not in the scope of this project. Therefore the DVRPC is instructing the Borough to defer those improvements for a future project.

Traffic Study Request

Ms. Miller asked Mr. Leh about requesting from PennDot a traffic study of Game Farm/E. Park Avenue and Main Street intersection. Can anything be done to improve the left turn onto Game Farm Road? Council asked Mayor Giunta to talk to the Reginal Planning Commission and review the 1999 Comprehensive Plan and include talking about the E. Park Avenue flooding.

Observation Deck Project – Gary Schneider completed the work. The lower portion bottom of stairs at the loop will have to be addressed again in the Spring to repave. Mr. Schneider has submitted two invoices for \$1,007.50 for the Observation Deck and \$1,012.50 for the Raingarden. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to pay the \$1,012.50 and hold the \$1,007.50 due to finishing the paving. All in favor. **Motion carried 5-0.**

Main Street Line Striping: 25MPH to be put on the Northbound Lane coming into town in the spring. Will take a look again at the parking space Northbound Lane at Maple and Main.

SOLICITOR'S REPORT: Wendy Feiss McKenna, Esquire. Council has the Solicitor's report.

Ms. McKenna asked for an Executive Session at the end of tonight's meeting to discuss the sale of Borough Hall.

ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:

Minutes: Dispense with the reading of the January 6, 2020 approve the minutes of January 6, 2020. **Motion** by Chris Melville and **seconded** by Sarah Knickerbocker. **Motion carried 5-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending January 31, 2020, the current invoices due for payment total \$68,161.50. This includes \$33109.99 from the General Fund, \$10,954.30 payroll and taxes \$9,651.75 from Capital Fund and, \$13,565.96 from Construction Fund, and \$879.50 from Liquid Fuels. **Motion** by Sarah Knickerbocker **second** Maureen Harte to pay the invoices and payroll totaling \$68,161.50. All in favor, **Motion carried 5-0.**

300 Main Street Renovation Project Action Items:

Acceptance of proposal from Earth Engineering for Concrete Testing for estimated cost dated of \$1,100 in accordance with the proposal and rate schedule dated 1/23/2020 and approval of Change Orders #1-#4 (Name Anne Klepfer and Chris Melville as the Borough's Official Owners Representatives), #2 (\$225 Deduct to change bottom panel of garage doors to a solid panel), #3 Earth Engineering Proposal, #4 Accepting Environmental Abatement. **Motion** Chris Melville **second** Sarah Knickerbocker to approve all changes as discussed. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Confirmation/Appointment for Tax Collector Thomas Lacons's choice of Jennifer Buckman Brown (Upper Frederick Twp. Tax Collector) as his Deputy Tax Collector for Schwenksville Pursuant to Act 48 of 2015. **Motion** Lee Ann Miller **second** Maureen Harte to appoint Jennifer Buckman Brown Deputy Tax Collector. All in favor. **Motion carried 5-0.**

Approval of the 2020 Volunteer Fire Fighter Tax Credit Application for Adam Slater. **Motion** Lee Ann Miller **second** Maureen Harte to approve the application for Adam Slater. **Motion carried 4-0** with Chris Melville abstaining due to a conflict of interest as a member of the Lower Frederick Fire Company.

Resolution No. 2020-05: A Resolution Authorizing Submission of a Multi-Municipal MONTCO2040 Application for Creekside Wayfinding Signage. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize the submission of the Multi-Municipal MONTCO2040 Application for Creekside Wayfinding Signage. All in favor. **Motion carried 5-0.**

Resolution No. 2020-06: A Resolution Authorizing Submission of a MONTC Grant for supplemental funding for the 2019 Project for the installation of the Pavilion. **Motion** Maureen

Harte **second** Sarah Knickerbocker to authorize Resolution No. 2020-06. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Manager's Report – Anne Klepfer

Finance Report: Mrs. Klepfer read the Financial Report for the Period January 1, 2020 through January 31, 2020 Total Income for General Fund and Liquid Fuels Funds was \$9,122.71 and Total Expenditures was \$23,396.86 for a net loss of -\$14,274.15. General Fund experienced a net loss of \$14,352.03. General Fund Assets total \$283,338.89; Capital Fund Assets total \$10,106.79; Liquid Fuels Fund Assets total \$49,331.44 and Fire Museum Fund Assets of \$19,415.95, 300 Main Street Construction Fund Assets equal \$20,983.97 for a combined Assets total of \$383,177.04.

2020 CDBG Project –Mrs. Klepfer is working on getting Summit Avenue extension qualified by conducting an Income Survey. She needs 100% response and so far is missing surveys from three people. For this year's application she is recommending road work for the Summit Avenue extension or Clearfield Avenue if she is unable to get Summit Avenue qualified.

Electric in the Park – Table until March Council Meeting.

COMMITTEE REPORTS:

Activity Committee – Maureen Harte reported that the committee met recently and that it is going to continue to have Music in the Meadow on the third Wednesday throughout the summer. The committee is also going to do Community Day in October on a date to be announced after looking at all the other Community Calendars so we don't conflict with anyone else. Those are the main topics discussed, the committee is also talking about other ideas for events that the Borough could host once we have the new Community Space available. If anyone has a great idea please submit it to the Borough.

Planning Commission - Darren Rash from the Planning Commission noted that it was brought to their attention that the Regional Planning Commission is trying to do a clickable map for this area. They are looking for digital points of interest that they could include. Lee Ann mentioned the Boat Ramp/Meadow Park, Kiosk and Observation Deck, Trail Head, Library , Post Office and Trail Parking as well as the new Borough Hall at 300 Main Street, Community Room at 300 Main Street. Also, the Historical Committee is working on a walkable historic tour.

Historical Committee – going through multiple donations from various families. Would like to have first dibs on the display cases at the new Borough Building for the Albright Houses.

Other Business:

- Mayor Giunta announced that long time resident Chris Kraft passed away. Chris was on Council many years ago and active on the Historic Committee. The following is part of his obituary. J. Christian Kraft, PhD, age 90, of Schwenksville, died Monday, January 27, 2019. Dr. Kraft was born on November 15, 1929, in Schwenksville, to the late John H. and K. Madeline (Vogt) Kraft. He was a graduate of Schwenksville High School, earned a BS from Penn State, and a MS and PhD from the University Of Minnesota. Before retiring Dr., Kraft was a geology professor at the University of Delaware. He previously was a geologist for Shell Oil Co. Chris will be missed.
- Lee Ann Miller requested a joint meeting with the Schwenksville Borough Authority sometime in April. Mrs. Klepfer will talk to Mike Sullivan and will find a place to hold the meeting.

With no further business Council recessed to the Executive Meeting at 8:37pm **motion** Sarah Knickerbocker **second** Lee Ann Miller. **Motion carried 5-0.**

Council reconvened to regular Council Meeting at 8:53 pm. President Rash announced that the sale of Borough Hall was discussed but no action was taken.

In Other New Business:

A stair replacement proposal for Borough Hall at a cost of \$1,400 plus \$695 for railing from Reading Pre Cast was considered. **Motion** Lee Ann Miller **second** Maureen Harte to accept the costs for the new stairs and the railing for a total of \$2,095. All in favor. **Motion carried 5-0.**

With no further business Council President Darren Rash asked for a motion to adjourn.

Sarah Knickerbocker made the **motion, second** by Maureen Harte to adjourn the meeting at 8:57pm. **Motion carried 5-0.**

NEXT MEETING(S):

March 5, 2020 Borough Council Meeting 7:00pm @ Borough Hall
March 12, 2020 Planning Commission 7:00pm @ Borough Hall

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer