

Mayor Joe Giunta swore in the newly Elected Council members and Tax Collector listed here:

Council Members: **Darren Rash, Lee Ann Miller, Christopher (Chris) Melville**

Tax Collector: **Thomas Laconis**

Mayor Joe Giunta called the meeting to order at 7:00pm.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville and Mayor Joe Giunta.

Also, present, Wendy Feiss McKenna Esquire, Engineer Josh Hagadorn, P.E., Anne Klepfer, Borough Manager and Secretary-Treasurer Gail Phillips.

Absent

PLEDGE OF ALLEGIANCE: by the assembly

Reorganization 2020

Mayor Joe Giunta asked for nominations for Council President.

Sarah Knickerbocker nominated **Darren Rash** for Council President seconded by **Lee Ann Miller**. No further Nominations, all were in favor. **Motion carried 4-0.**

Sarah Knickerbocker nominated **Lee Ann Miller** for Vice-President and seconded by **Chris Melville**. No further Nominations, all were in favor. **Motion carried 4-0.**

Lee Ann Miller nominated **Chris Melville** for Pro-Tem seconded by **Sarah Knickerbocker**, No further nominations. All were in favor. **Motion carried 4-0.**

Mayor Giunta Turned the meeting back to Council President **Darren Rash**.

Borough Council Term ending 12/2021 – Lee Ann Miller announced she formally declines the two-year term as she was technically elected to that seat and she is declining it in favor of the four-year term that she is currently serving. Ms. Miller contacted Voter Services to let them know what she is doing. Voter Services told Ms. Miller she need only to tell the Borough what her intentions are. Mr. Rash continued for a motion; Lee Ann Miller **motioned** to appoint Maureen Harte to the term ending 12/2021 **second** Sarah Knickerbocker. All were in favor. **Motion carried 4-0.**

Elected Auditor Term Ending 12/2025: Ms. Miller mentioned that Alicia Alvarez is interested but will not have her year residency until the end of February. No nominations.

Elected Auditor Term Ending 12/2023: Lee Ann Miller **motioned** to appoint Susan Rash to this term **second** Chris Melville. All were in favor. **Motion carried 4-0.**
Mayor Giunta sworn in Maureen Harte and Susan Rash to their new positions.

Reorganization Meeting January 6, 2020 - Motions

The Chair will accept a motion to make the following Board and Commission Appointments

Vacancy Board Chairperson - One-year term: Vacant

Borough Authority Board - Five-year term ending 12/2024: Chris Melville nominated Incumbent **John Markley**, second Lee Ann Miller, all in favor, **motion carried 5-0.**

Planning Commission – Four-year term ending 12/2023: Lee Ann Miller nominated Incumbent H. Gilbert Williams, second Chris Melville, all in favor, **motion carried 5-0.**

Planning Commission: One Vacancy – No nominations

Zoning Hearing Board – Term ending 12/2023: Lee Ann Miller nominated **Incumbent Glenn Umberger**, second Chris Melville, all in favor, **motion carried 5-0.**

The motion and the Boards and Commission appointments are **Approved.**

The Chair will accept a motion to make the following Borough Appointments:

Borough Solicitor:	Brant & Associates
Borough Engineer:	Gilmore & Assoc.
Secretary-Treasurer:	Gail Phillips
Building/Plumbing Inspector/BCO:	Castle Valley Consultants, Inc.
Code Enforcement Officer:	Castle Valley Consultants, Inc.
Zoning Officer/Asst. Code Enforcement Officer:	Anne Klepfer
Open Records Officer:	Anne Klepfer
Assist. Open Records Officer:	Gail Phillips
Emergency Management Coordinator:	Christopher Melville
Fire Marshal:	Christopher Melville

COMMITTEES without a defined term of office or assigned “good thru” year

Finance Committee

Darren Rash
Sarah Knickerbocker
Mayor Joe Giunta
Manager Anne Klepfer

Activity Committee

Gail Phillips (Co-Chair)
Maureen Harte (Co-Chair)
Lee Ann Miller (or another Council member)
Tom Laconis
Patty Clark
Paul Ensminger

Historical Committee

Lee Ann Miller (Chair)
Darren Clossin
Roy Miller
Sharon Morgan

Property Committee

Chris Melville (Chair)
Sarah Knickerbocker
Joe Giunta
Anne Klepfer
Gail Phillips

Revitalization Task Force

Lee Ann Miller (Co-chair)
Joe Giunta
Joe Laird
Gary Schneider
Anne Klepfer

Maureen Harte (Co-chair)
Brian Pippert
Chantel Brannan
Jon Carrow
Heidi Carrow

Streets and Roads

Chris Melville
Darren Rash
Anne Klepfer
So, moved: **Lee Ann Miller**

Second: **Maureen Harte**

Comments or questions: None

BOROUGH OF SCHWENKSVILLE, PA
REORGANIZATION AND REGULAR COUNCIL MEETINGS JANUARY 6, 2020
7:00 PM

All those in favor: 5-0 Opposed: None

The motions and the appointments are **Approved**.

Resolution 2020-01

**SCHWENKSVILLE BOROUGH COUNCIL MEETINGS 2020
SECOND THURSDAY @ 7:00PM**

January 6, 2020– Reorganization Meeting and Regular Meeting

February	13
March	12
April	9
May	14
June	11
July	9
August	13
September	10
October	8
November	12
December	10

**SCHWENKSVILLE PLANNING COMMISSION MEETINGS 2020
FIRST THURSDAY @ 7:00PM**

January	9
February	6
March	5
April	2
May	7
June	4
July	2
August	6
September	3
October	1
November	5
December	3

Board of Auditors –Tuesday January 7, 2020

Zoning Hearing Board: Will meet on January 27th to reorganize and as needed and further advertised typically on the 4th Monday of each month.

Resolution 2020-02 Borough Holiday Schedule

Borough Holiday Schedule

Martin Luther King Day – Monday January 20
President’s Day - Monday, February 17
Good Friday – Friday, April 10
Memorial Day – Monday, May 25
Independence Day – Friday, July 3
Labor Day – Monday, September 7
Veteran’s Day – Wednesday, November 11
Thanksgiving – Thursday, November 26 and Friday, November 27
Christmas – ½ day Thursday December 24, Off Friday December 25
New Year’s –½ day Thursday December 31, Off Friday January 1, 2020

Motioned by Sarah Knickerbocker and **seconded** by Lee Ann Miller to adopt Resolution 2020-01 and Resolution 2020-02 All in favor, **Motion carried 5-0.**

Resolution 2020-03 -Adoption of the 2020 Fee Schedule –Council would like to review the fees for the Meeting and Community Rooms, these will be taken off the Resolution. **Motion** Chris Melville **second** Sarah Knickerbocker to adopt Resolution No. 2020-03 2020 Fee Schedule with corrections. All in favor. **Motion carried 5-0.**

Motion Sarah Knickerbocker to adjourn to regular January Business Meeting at 7:34 pm **second** Lee Ann Miller. **Motion carried 5-0.**

Council President Darren Rash called the Regular Business meeting to order at 7:34pm.

Present, Darren Rash, Lee Ann Miller, Sarah Knickerbocker, Chris Melville, Maureen Harte and Mayor Joe Giunta.

Also, present, Wendy Feiss McKenna Esquire, Engineer Josh Hagadorn, P.E., Anne Klepfer, Borough Manager and Secretary-Treasurer Gail Phillips.

INFORMATIONAL ITEMS

Mayor's Report: Mayor Giunta reported from the State Police for December 2019, 38 incidents.

Emergency Management Report: Elected Officials Emergency Management Training Thursday February 20 from 6:30-8:30. Please see Chris if you are interested.

Fire Marshal – Mr. Melville reported no calls of note for December 2019.

Ambulance Report: Mrs. Phillips read the report for December 2019 stating Plymouth Community Ambulance responded to Nine calls at Greenfield and Seven calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

Meeting Announcements: Mr. Rash explained that the meetings are going to be run more professionally and by the book to keep things and under control and our time under control just as other municipalities do.

PUBLIC FORUM: Mrs. Slater asked if this meeting was advertised as she saw that on the Borough Website it said the meeting is Thursday. Mrs. Klepfer told Mrs. Slater that this meeting was advertised in a newspaper, in an e-news and the agenda with the correct date was posted to the website. She noted that she was having difficulty removing the meeting time off of Thursday on the website calendar. It was determined that the meeting tonight was listed on the calendar correctly but the 2nd Thursday Meeting was not listed as canceled.

ENGINEER'S REPORT: Josh Hagadorn P.E. Project update for the Centennial Street culvert, waiting on good weather so that Jim Kenney can do the work.

Pavilion Project - Mr. Hagadorn has been helping Mrs. Klepfer on getting the three quotes for the pavilion which appears under the action items on the agenda. The lowest quote is from American Landscape which is a different company than discussed last month.

SOLICITOR'S REPORT: Wendy Feiss McKenna, Esquire. Council has the Solicitor's report. Mrs. Klepfer reported that the documents for 300 Main Street should be here tomorrow and they will be given to Ms. McKenna for her review.

ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:

Minutes: Dispense with the reading of the December 12, 2019 approve the minutes of December 12, 2019. **Motion** by Sarah Knickerbocker and **seconded** by Chris Melville. **Motion carried 5-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending December 31, 2019, the current invoices due for payment total \$45,873.06. This includes \$16,578.27 from the General Fund, \$12,723.14 payroll and taxes \$15,671.90 from Capital Fund and, \$317.25 from Construction Fund, and \$582.50 from Liquid Fuels. Approve payment of the bills for January and authorize advancing the treasurer the funds to pay the bills that are due before the next meeting surject to review by the two signatories. **Motion** by Sarah Knickerbocker **second** Lee Ann Miller to pay the invoices and payroll totaling \$48,873.06. All in favor, **Motion carried 5-0.**

Authorize execution of Borough Authority Service Agreement: **Motion** Lee Ann Miller **second** Sarah Knickerbocker to sign the Borough Authority Service Agreement. All in favor. **Motion carried 5-0.**

Resolution No. 2020-04 – Meeting Procedures Policy Adoption: **Motion** Chris Melville **second** Maureen Harte to adopt Resolution No. 2020-04. All in favor. **Motion carried 5-0.**

Ordinance No. 401 – Authorize Advertisement of Ordinance No 401 Repealing and Replacing ARTICLE IV Street Standards, Excavations and Permits of the Schwenksville Borough Codified Code. **Motion** Lee Ann Miller **second** Sarah Knickerbocker authorizing advertisement of Ordinance No. 401. All in favor. **Motion carried 5-0.**

Authorize Placement of Pavilion order with American Landscape Structures, for \$20,175 based on three quotes under the sealed bid threshold. First payment of \$8,000 is due with the order. Also, the professional sealed plans for \$950 to American Landscape Structures. **Motion** Maureen Harte **second** Sarah Knickerbocker to authorize the \$8,000 down payment and the \$950 for the sealed plans. **Motion carried 4-0** with Lee Ann Miller abstaining from the vote as she is part owner of the adjacent property at 250 Main Street.

Authorization to seek bids for Construction Equipment with Operators and authorization to seek bids for Traffic Signal Maintenance Services – **Motion** Chris Melville **second** Maureen Harte to authorize getting bids for both. All in favor. **Motion carried 5-0.**

Manager's Report – Anne Klepfer

Finance Report: Mrs. Klepfer read the Financial Report for the Period January 1, 2019 through December 31, 2019 Total Income for General Fund and Liquid Fuels Funds was \$664,563.51 and Total Expenditures was \$655,435.30 for a net gain of \$9,128.21. General Fund experienced a net gain of \$20,972.94. General Fund Assets total \$306,450.10; Capital Fund Assets total

\$10,705.74; Liquid Fuels Fund Assets total \$49,506.06 and Fire Museum Fund Assets of \$19,415.95, 300 Main Street Construction Fund Assets equal \$21,908.30 for a combined Assets total of \$407,986.15.

Montco 2040 Grant Program – Next month we need to decide on a Montco 2040 Grant Project. Ryan Beltz from the Watershed is looking to apply for a water trail grant to help with wayfinding signage for the creek and is looking for multiple municipalities to partner with.

Committee Reports:

Historical Committee: Ms. Miller informed everyone that Chuck Yerger passed away. His Memorial Service will be held Saturday January 18, 2020.

Property Committee – Ms. McKenna will review all documents from Uhrig Construction, Inc and a pre-construction meeting will be scheduled.

Other Business:

Adjournment - Motion Sarah Knickerbocker **second** Chris Melville to adjourn the meeting at 8:19 pm. **Motion carried 5-0.**

NEXT MEETING(S):

February 6, 2020 Borough Council Meeting 7:00pm @ Borough Hall
February 13, 2020 Planning Commission 7:00pm @ Borough Hall

Respectfully Submitted,

Gail L Phillips
Secretary/Treasurer