

SCHWENKSVILLE BOROUGH  
COUNCIL MEETING  
FEBRUARY 14, 2019

Council Vice President Lee Ann Miller called the Schwenksville Borough Council meeting on February 14, 2019 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Lee Ann Miller, Greg Pocius, Todd Larsen, Sarah Knickerbocker and Mayor Joe Giunta.

Also, present, Blake Dunbar Jr. Esquire, Engineer Dave Leh, P.E., Anne Klepfer, Borough Manager, Secretary-Treasurer Gail Phillips.

**Absent:** Darren Rash

**PLEDGE OF ALLEGIANCE:** By the Assembly

**INFORMATIONAL ITEMS**

**Mayor's Report:** Special Presentation of the 2019 Mayors Award: Mayor Giunta a couple of months ago was pleased and very satisfied with Council's decision to enact this award. This was a long time overdue and the award was an idea of his because he felt that it is was necessary to try to instill a sense of citizenship and participation in the community. One of the hallmarks of Schwenksville has always been the people.

Going back over the 30 years that the Mayor has lived here people have always looked out for each other. We want to keep that alive and through this award we will endeavor to keep that spirit alive. The award is called the Mayor's Making A Difference Community Service Award. Winners will be recognized by Resolution of Borough Council and their name will be added to an infinity plaque that will hang in the new Borough Hall.

Mayor Giunta is pleased tonight to tell you we have our first award winner with us Mr. Ron Clossin.

Mayor Giunta read the following Resolution:

SCHWENKSVILLE BOROUGH  
MONTGOMERY COUNTY, PENNSYLVANIA

A RESOLUTION AWARDING **RONALD J. CLOSSIN** THE 2019 MAYOR'S MAKING A DIFFERENCE  
COMMUNITY SERVICE AWARD

**WHEREAS**, the success and prosperity of Schwenksville Borough and its residents depend on the work and contributions of dedicated citizen volunteers; and

**WHEREAS**, Schwenksville Borough wishes to encourage and promote community service and good citizenship; and

**WHEREAS**, the Mayor of Schwenksville wishes to recognize individuals who serve as a role model for compassion and service and who continuously strive to improve the quality of life for all Schwenksville residents as well as helping those in need; and RESOLUTION NO. 2019-05

**WHEREAS**, Schwenksville Borough Council established **THE MAYOR'S MAKING A DIFFERENCE COMMUNITY SERVICE AWARD** to recognize volunteers who exhibit such a strong passion for community service and compassion for others that recognition is warranted and deserved:

**WHEREAS**, Mayor Joseph Giunta has selected Ronald J. Clossin as the 2019 recipient of "THE MAYOR'S MAKING A DIFFERENCE COMMUNITY SERVICE AWARD" for exemplary citizenship and humanitarianism:

For nearly 70 years, Ron has called Schwenksville home. As a youngster he was a newspaper delivery boy for The Schwenksville Item, so he learned from an early age who everyone in town was. He grew up loving the town and the people in it. He served in the U.S. Air Force for four years, and despite seeing some beautiful places overseas he came home to Schwenksville. He did, however, bring home a wife. He decided to further serve the people in his home town by joining the Fire Co. in 1972. He soon became an officer in the Fire Co., serving as its President during their 100th Anniversary in 1974. From 1978-1994 he served as Fire Marshal, a position he took very seriously because he valued the safety of everyone in Schwenksville and the surrounding communities. He has always been willing to help out his neighbors without hesitation, whether it is shoveling snow from a driveway, giving someone a ride somewhere, or helping to make a bad situation better. He continues to volunteer his time to his community by visiting with people in the retirement home which was once Schwenksville High School- even occasionally calling bingo! He loves to tell newer residents about the Schwenksville he remembers as a child; about the people and businesses that are now only a memory. He has loved this town since he first set foot in it back in 1951, and he shows it every single day.

**NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED** that **Ronald J. Clossin** is hereby awarded THE MAYOR'S MAKING A DIFFERENCE COMMUNITY SERVICE AWARD.

**RESOLVED** this 14<sup>th</sup> day of February 2019 by the Schwenksville Borough Council and Mayor of Schwenksville.

Mr. Clossin was also given in addition to the Resolution a handmade pen and pencil set made by Council President Darren. Mr. Clossin thanked everyone for the award and pen and pencil set.

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**Resolution 2019-05-Motion by** Greg Pocius, **second** by Sarah Knickerbocker to adopt Resolution 2019-05 THE MAYOR'S MAKING A DIFFERENCE COMMUNITY SERVICE AWARD. All in favor. **Motion carried 4-0.**

Mr. Clossin was presented with the Resolution and a set of hand engraved pens made by Darren Rash.

Mayor Giunta thanked Anne for all the work on the Resolution and Darren for the pens.

**State Police Report** for January 2019, 39 incidents, 22 Security checks at 55 Second Street (Schwenksville Elementary) for a total of 61. One DUI.

**Regional Police** – Mayor Giunta, Todd Larsen and Anne Klepfer attended the meeting. Everyone agreed that the costs are too high so Lower Frederick will be working with DCED on a third option that would be a budget of \$1.25 million dollars shared by four municipalities. It was suggested that each municipality have meetings with their residents to help decide how to proceed. A Town Meeting will be scheduled for April for Schwenksville residents.

**Fire Company Report:** Chris Melville reported NO Fire calls for the month of January 2019.

**Emergency Management Report:** Chris Melville report: New Emergency Management radio obtained through Montgomery County.  
Attended January Montgomery County Emergency Management Meeting.  
Park Avenue was closed due to flooding on January 24<sup>th</sup>.

**Fire Marshall Report:** Chris Melville report: Began reviewing properties impacted by the Knox Box Ordinance.

**Ambulance Report:** Gail Phillips read the report for January 2019 stating Plymouth Community Ambulance had eleven calls for Greenfield Senior Living and five calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

**AUDIENCE COMMENTS:** No Comments.

**ENGINEER'S REPORT Dave Leh, P.E.:** James R. Kenney has submitted payment request #14 for \$48,777.75. The project is basically done except for a few things on the punch list. **Motion** Todd Larsen **second** Greg Pocius to approve payment request #14 for \$48,777.75. All in favor. **Motion carried 4-0.**

Gilmore will take a look at the Flag pole light that is still not working.

**Observation Deck Project:** The design is being finalized and hopefully will be submitted for Council to review and approve prior to going out to bid.

**ARLE Project:** Payment request #2 Final for Armour & sons Electric, Inc. for \$2,549.40 and \$5,122.50 for a total of \$7,671.90. **Motion** Sarah Knickerbocker **second** Todd Larsen to approve

the payments to Armour & Sons Electric, Inc. in the amount of \$7,671.90. all in Favor. **Motion carried 4-0.**

**SOLICITOR'S REPORT: Blake E. Dunbar Jr., Esquire:**

Under the Impact Development Act the Lumberyard owners have until 2021 to record the conditionally approved plan or risk losing their approvals and will need to start the approval process over.

**Animal Waste Ordinance:** this is a requirement for or MS4 requirement and needs to be adopted by 2022. Mrs. Klepfer will prepare a draft ordinance and give to Council for review before she sends it to the Solicitor.

**ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:**

**Minutes:** Dispense with the reading of the January 10, 2019 minutes and approve the minutes of the January 10, 2019 Council Meeting as amended. **Motion** by Todd Larsen and **seconded** by Greg Pocius. All in favor, **Motion carried 3-0-1** Sarah Knickerbocker abstained as she was absent from the January meeting.

**Treasurer's Report:** Gail Phillips submitted the Treasurer report for the period ending January 31, 2019, the current invoices due for payment total \$42,716.05. This includes \$21,855.53 from the General Fund, \$4,302.22 from the Liquid Fuels Account, \$6,642.86 from Capital Fund and \$9,915.44 payroll and taxes. **Motion** by Greg Pocius **second** Todd Larsen to pay the invoices and payroll totaling \$42,716.05. All in favor, **Motion carried 4-0.**

**2018 Volunteer EIT Tax Credit-** The Borough has five applicants eligible for the EIT Tax Credit. **Motion** Greg Pocius **second** Sarah Knickerbocker o approve the five applicants for the 2018 Volunteer EIT Tax Credits. All in favor. **Motion carried 4-0.**

**Resolution No. 2019-06** – Establishing 2019 Volunteer EIT Tax Credit Criteria – **Motion** Sarah Knickerbocker **second** Greg Pocius to adopt Resolution No. 2019-06. All in favor. **Motion carried 4-0.**

**Resolution No. 2019-07** – Schwenksville Borough Montco 2040 Application Resolution. **Motion** Greg Pocius **second** Todd Larsen to authorize the submission of a grant application for the 2019 round of the Montco 2040 Implementation Grant Program. All in favor. **Motion** carried 4-0.

**Resolution No. 2019-08** – Schwenksville Borough CDBG Application. **Motion** Todd Larsen **second** Sarah Knickerbocker to direct and authorize the Borough Manager as the official representative of the application and submit the Community Development Block Grant (CDBG). All in favor. **Motion carried 4-0.**

**Auditing Proposal for Federal Money in excess of \$750,000 in a fiscal year** – The Borough received an auditor's proposal from Peter Pace for \$16,500. The Borough is required by the USDA to have a Single Audit Completed for the year in which in excess of \$750,000 in federal funds is expended. The Borough received three proposals two of which specialize in Municipal Audits. The

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Borough needs to have a signed contract in order to proceed with the interim financing for the project at 300 Main Street. (New Borough Hall). **Motion** Greg Pocius **second** Todd Larsen to approve the audit proposal from Peter Pace for \$16,500. All in favor. **Motion carried 4-0.**

**Waiver of Land Development for 300 Main Street** – Most of the work being done is inside. There is a small amount of work where we bump out the entrance to the building and how it connects to the parking lot and to the Plaza. Under the Borough Ordinance this would be a de minimis land development which gives Council the flexibility to decide how its reviewed. Waving land development altogether means the Borough doesn't have to do a 247-review submission to the County. Mrs. Klepfer is asking Council to waive the land development for the renovation project @ 300 Main Street. **Motion** Todd Larsen **second** Sarah Knickerbocker to approve the land develop waiver for 300 Main Street. **Motion carried 3-0-1.** Lee Ann Miller abstained from the vote to avoid a conflict of interest because she is part owner of the adjacent property at 250 Main St.

**Manager's Report – Anne Klepfer**

**Monthly Report** A monthly activity report was submitted to Council by Mrs. Klepfer.

**Finance Report:** Mrs. Klepfer read the Financial Report for the Period January 1, 2019 through January 31, 2019 Total Income for General Fund and Liquid Fuels Funds was \$6,235.70 and Total Expenditures was \$22,200.01 for a net loss of \$-15,964.31. General Fund experienced a net loss of \$-13,462.80. General Fund Assets total \$364,082.31; Capital Fund Assets total \$21,497.85 and Liquid Fuels Fund Assets total \$50,849.28 and Fire Museum Fund Assets of \$19,372.23 for a combined Assets total of \$463,801.67.

**Borough Hall Renovation Special Meeting** - Public Notice is hereby given that the Schwenksville Borough Council will conduct a special business meeting for the purpose of reviewing and approving renovation plans for the building located at 300 Main Street, formally the Schwenksville Fire Station, and any other business that comes before Council. The meeting will be Thursday, February 28<sup>th</sup> at 7 PM in the Meeting Room at 300 Main Street, Schwenksville, PA 19473. The meeting is open to the Public and Public Comments will be received.

**Plaza Dedication is scheduled for Friday April 26<sup>th</sup> @ 11:00am.**

**Town Meeting on the Regional Police Initiative** – No meeting date was set at tonight's meeting.

**Grants:** The Borough needs to show a maintenance plan to close out the Plaza Grant. Mrs. Klepfer recommends to give Dave Myers the contract subject to his schedule. Motion Sarah Knickerbocker second Greg Pocius appointing Dave Myers the maintenance contract subject to his schedule.

**Committee Reports**

**Activity Committee:** Community Day May 4, 2019 10-3. The Committee met twice to start planning Community Day. The committee welcomed two new members. Working on three Summer

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concerts, Movie in the Meadow for September or October, Tree Lighting in December and Flea Market in April.

**OTHER BUSINESS:** No other business.

**Adjournment - Motion** by Todd Larsen **second** Sarah Knickerbocker to adjourn the meeting at 8:13 pm. **Motion carried 4-0.**

**NEXT MEETING(S):**

February 28, 2019 – Special Public Meeting 7:00pm at 300 Main Street.  
March 7, 2019 Planning Commission Meeting 7:00pm  
March 14, 2019 Borough Council Meeting 7:00pm

Respectfully Submitted,

*Gail L Phillips*

Gail L. Phillips  
Secretary