

SCHWENKSVILLE BOROUGH
COUNCIL MEETING
OCTOBER 11, 2018

Council President Darren Rash called the Schwenksville Borough Council meeting on October 11, 2018 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Darren Rash, Greg Pocius Todd, Larsen, Sarah Knickerbocker and Mayor Joe Giunta.

Also, present, Blake Dunbar Jr. Esquire, Engineer Dave Leh, Anne Klepfer, Borough Manager, Secretary-Treasurer Gail Phillips.

Absent: Lee Ann Miller

PLEDGE OF ALLEGIANCE: By the Assembly

INFORMATIONAL ITEMS

Mayor's Report: State Police Report for September 2018, 33 incidents, 31 Security checks at 55 Second Street (Schwenksville Elementary) for a total of 64 calls.

Mayor Giunta met with Mrs. Klepfer and Mrs. Phillips to implement a "Making a Difference Community Service Award". Resolution 2018-17 would establish the award to recognize and honor persons who are making significant contributions to their community through their time, actions, talents and dedication. **Motion** Todd Larsen **second** Sarah Knickerbocker to approve Resolution 2018-17. All in favor, **Motion carried 4-0.**

Fire Company Report: Chris Melville reported Seven Fire calls for the Month of September 2018.

Emergency Management Report: Chris Melville reported Park Avenue was closed September 28th due to flooding.

Fire Marshall Report: Chris Melville reported that Perkiomen Fire Department was dispatched for a woods fire to the rear of Highland Manor. Upon arrival, they determined the fire was on the property of Schwenksville Elementary School. Fire Marshall for Schwenksville Borough arrived and the fire which was unattended was extinguished.

Ambulance Report: Gail Phillips read the reports for September 2018 stating Plymouth Community Ambulance had ten calls for Greenfield Senior Living and six calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

Representative Marcy Toepel – Stopped by to say hello and thank you. She was in Harrisburg today rapping up the two-year session and will be back in Harrisburg on Monday for three days to finish. The Wireless Bill is still in Committee so no vote will be taken. The last Governor's Budget had a \$25 per head charge to cover State Police costs. That was struck out of the budget that was finally approved. Marcy thanked Council, Anne and Gail for the great working relationship. Council and Anne thanked Marcy for her support on all of the Borough's grant applications.

AUDIENCE COMMENTS: None

ENGINEER'S REPORT Dave Leh, P.E.: Meadow Park lighting, furniture and landscaping should be in by the end of October.

ARLE Grant Project Report: Most of the work at Game Farm is complete.

Sink hole at Slaton property, Gilmore received two quotes James R. Kenney at \$23,400 and R J Sell at \$24,000. James R Kenney can do a spot fix for \$5,400. Council will approve a spot fix for the Slaton Property @ 222 Walnut Street. **Motion** Greg Pocius **second** Todd Larsen to have James R Kenney spot fix the sinkhole for \$5,400. All in favor, **Motion carried 4-0.**

Way Finding Signs – recommending Blue- Municipal, Green – Recreation and Parks, Red – Institutional, Education, Churches etc. These colors are consistent with the Main Street Plan.

SOLICITOR'S REPORT: Blake E. Dunbar Jr., Esquire:

Matter of litigation concerning 566 Main Street. Discussion will be reserved for the Executive Session.

Ordinance 394 Volunteer Tax Credit Program – Public meeting opened at 7:26 pm. This Ordinance has been advertised for tonight's meeting. Let the record show Boards Exhibit B1 -Legal Notice, B2 -Correspondence to Montgomery County Law Recorder, B4- Proof of Publication in the Pottstown Mercury on September 28, B4 -Ordinance No 394. Mr. Dunbar asked if there were any comments or questions from Council or the audience. If not, it would be appropriate for a motion to adopt. Ms. Moran questioned if the public is notified of these Ordinances. Mr. Dunbar replied they are advertised depending on what type of Ordinance. Zoning Ordinances are advertised twice. Ms. Moran asked where is it advertised. Mr. Dunbar replied they are advertised by law in a newspaper of general circulation. Schwenksville uses the Pottstown Mercury. That's the process and every Ordinance is adopted that way. Any other questions or comments. Chris Melville Fire Marshall for the Borough and member of the Lower Frederick Fire Company would like to thank Council on behalf of the 5 or 6 of us that Volunteer with Lower Frederick Fire Company and reside in the Borough. Thank you for your consideration to adopt the tax credit ordinance. This will be an incentive to bring more volunteers to the Fire Company. Mayor Giunta thanked Chris for bringing this tax credit to the Borough's attention. No further discussion or comments. **Motion** Greg Pocius **second** Sarah Knickerbocker to adopt Ordinance No. 394 Amending the Borough's codified code, chapter 151 (Taxation). Providing a new article (Article IV volunteer services tax credit program established) Establishing a Volunteer Fire Fighter Service Earned Income Tax Credit Program to provide incentives for qualifying volunteers serving the Lower Frederick Fire Company; and establishing qualifications and administrative procedures, appeals and penalties in accordance with ACT 172 of 2016. Each Qualified Volunteer, as defined and certified in accordance with the provision of this Article, shall receive a tax credit of up to 100% of their local Borough Earned Income Tax not to exceed \$500.00. All in favor, **Motion carried 4-0.** Mr. Dunbar closed the public meeting at 7:31 pm.

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Ms. Carol Moran asked when the executive session is going to be held. Mr. Dunbar replied at the end of this meeting, Ms. Moran asked if there was a possibility for people to come to that session. Mr. Dunbar replied that it is only for Council, staff and consultants. Ms. Moran continued to talk about the litigation she is in with the Borough. Mr. Rash and Mr. Dunbar told Ms. Moran that this was not the time or place. If she has anything to discuss about the litigation please call or email Mr. Dunbar.

ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:

Minutes: Dispense with the reading of the September 13, 2018 minutes and approve the minutes of the September 13, 2018 Council Meeting. **Motion** by Sarah Knickerbocker and **seconded** by Todd Larsen. All in favor, **Motion carried 4-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending September 30, 2018, the current invoices due for payment total \$50,626.83. This includes \$27,802.62 from the General Fund, \$1,508.16 from the Liquid Fuels Account, \$10,929.85 from Capital Fund and \$10,386.20 payroll and taxes. **Motion** by Greg Pocius **second** Sarah Knickerbocker to pay the invoices and payroll totaling \$50,626.83. All in favor, **Motion carried 4-0.**

Resolution No 2018-16: Adopting criteria for qualifying for the Volunteer Tax Credit: A Resolution Establishing the Annual Criteria for A Schwenksville Borough Resident Volunteering for The Lower Frederick Fire Company to Be Met to Be Certified Under the Local Tax Credit Program. **Motion** Todd Larsen **second** Greg Pocius to adopt Resolution 2018-16 Volunteer Tax Credit. All in Favor, **Motion carried 4-0.**

Manager's Report – Anne Klepfer

Monthly Report A monthly activity report was submitted to Council by Mrs. Klepfer.

Finance Report: Mrs. Klepfer read the summary Financial Report. For the Period January 1, 2018 through September 30, 2018 Total Income for General Fund and Liquid Fuels Funds was \$562,285.07 and Total Expenditures was \$497,392.77 for a net gain of \$64,892.30. General Fund experienced a net gain of \$45,750.21. General Fund Assets total \$432,029.60, Capital Fund Assets total \$99,137.59 and Liquid Fuels Fund Assets total \$64,677.12 and Fire Museum Fund Assets of \$19,462.19 for a combined Assets total of \$615,306.50.

A New Fund and Bank Account was opened at Univest Bank for the New Construction for the 300 Main Street Project. Current balance \$18,007.00 that reflects the opening deposit that the Borough made of \$20,007.00 that represents the borough's contribution to the project less the bank fees for settling on the short-term line of credit. Council approved of moving forward with this project and using the new Construction Fund to record transactions.

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Draft Budget 2019 – Mrs. Klepfer has the 2019 Draft Budget in the Google Drive for Council to read, comment or request changes before the November council meeting.

Committee Reports:

Park and Rec. Board:

Peter, Darren, Gail and her daughter Megan worked at 300 Main and at Meadow Park on Saturday October 13th. Peter cut down and burned branches, Darren worked on the table and other things. Gail and Megan cleaned the outside windows of the Fire House Museum and pulled weeds.

Old Post Office will be ready for final floor next week and may be able to start on the roof.

Brian Pippert asked if the To Do List could be made public on the Google Drive. Mr. Rash will make it public. Anyone wishing to help with the list is welcome.

Mrs. Klepfer met with the County and the Borough will be receiving the \$28,000 from the County. The newly painted Trail Crosswalk is complete.

Other Business: None

Recess for Executive Meeting at 8:00pm.

Council returned to regular session at 8:25 pm.

Patrick and Shannon Kelly – **Motion** Greg Pocius **second** Sarah Knickerbocker to affirm the electrical permit of penalty for work without a permit in the amount of \$152.40. All in favor, **Motion carried 4-0.**

Adjournment - Motion by Greg Pocius **second** Todd Larsen to adjourn the meeting at 8:27 pm. **Motion carried 4-0.**

NEXT MEETING(S):

November 1, 2018 Planning Commission Meeting 7:00pm
November 8, 2018 Borough Council Meeting 7:00pm

Respectfully Submitted,

Gail L. Phillips
Secretary