

SCHWENKSVILLE BPRPUGH
COUNCIL MEETING
JULY 12, 2018

Council President Darren Rash called the Schwenksville Borough Council meeting on July 12, 2018 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Todd, Larsen, Sarah Knickerbocker and Mayor Joe Giunta.

Also, present, Blake Dunbar Jr. Esquire, Engineer Dave Leh, Anne Klepfer, Borough Manager, Secretary-Treasurer Gail Phillips.

Absent: Greg Pocius

PLEDGE OF ALLEGIANCE: By the Assembly

INFORMATIONAL ITEMS

Mayor's Report: State Police Report for June 2018, 27 incidents.

Fire Company Report: Chris Melville reported five calls for the Month of June 2018.

Emergency Management Report: Mr. Melville attended the May and June monthly Emergency Management Meetings and was presented with PEMA Basic Emergency Management Certificate. Updated the Borough Emergency Response Plan, and approved by the County. Reviewing the County Hazard Mitigation Plan which will be on the August Agenda for approval and formal adoption.

Fire Marshall Report: Investigated fire alarm at Spring Mount Summit Condos.
Spoke with homeowner at 812 Mountain View regarding discharging of fireworks in the borough. The resident was advised of the ordinances and a follow up letter was sent.

Ambulance Report: No Report

Ryan Beltz, Executive Director Perkiomen Watershed Conservancy (Water Trails Presentation): The Perkiomen Watershed Conservancy is conducting a water trails feasibility study to identify ways to enhance the exiting outdoor recreation opportunities along the Perkiomen Creek.

The Watershed is excited about Schwenksville's new boat ramp at Meadow Park.

If anyone has any ideas please contact them at watertrail@perkiomenwatershed.org.

AUDIENCE COMMENTS: None

ENGINEER'S REPORT Dave Leh, P.E.: Meadow Park Project update, Main Street sidewalk in front of 300 and 350 is complete, Trail Loop is complete, Boat Ramp is complete. The fence along the trail behind 300 Main Street is complete. The base coat for the parking lot is done. Ms. Miller asked that the sidewalk closed signs be removed from the sidewalk in front of 300 Main Street.

The 100 Block of Main Street sidewalk project will be delayed due to the conflict with the Authority Project that is not complete.

ARLE Project is approved and the contract is in place for the Traffic Signals.

Meadow Park Phase II & Plaza Construction Contract:

Payment #5 for \$109,084.72 to James R. Kenney from last month's meeting it was stated as payment #4. **Motion** to ratify by Sarah Knickerbocker **second** Lee Ann Miller All in favor, **Motion carried 4-0.**

Change Orders;

#5 Additional Masonry Work for capping of retaining wall and curbing \$8,700. Motion Lee Ann Miller **second** Sarah Knickerbocker to approve change order #5 Additional Masonry Work for capping of retaining wall and curbing \$8,700. All in favor, **Motion carried 4-0.**

#6 Paving of Municipal Annex Parking lot estimate \$12,490 up to \$19,958. **Motion** Lee Ann Miller **second** Todd Larsen to approve change order #6 Paving of the Municipal Annex Parking Lot not to exceed \$20,000. All in favor, **Motion carried 4-0.**

SOLICITOR'S REPORT:

Hoff Properties Land Development: The draft Deed of Correction for Forest Lane was reviewed and accepted and will be filed by the attorney for the developer.

566 Main Street: The appeal Hearing scheduled for June 21, 2018 was postponed. The judge previously represented Ms. Moran. New hearing is scheduled for August 30, 2018.

Ms. Moran filed a Right To Know request for copies of Permits and Citations for the last 5 years. A letter for a 30-day extension for the office to get the records copied was emailed to Ms. Moran.

ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:

Minutes: Dispense with the reading of the June 14, 2018 and Special Meeting June 25, 2018 and approve the minutes of the June 14, 2018 and Special Meeting June 25, 2018 Council Meeting with corrections. **Motion** by Sarah Knickerbocker and **seconded** by Lee Ann Miller. All in favor, **Motion carried 4-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending June 30, 2018, the current invoices due for payment total \$58,157.31. This includes \$18,903.13 from the General Fund, \$1,739.50 from the Liquid Fuels Account, \$23,961.42 from Capital Fund and \$13,553.26 payroll and taxes. **Motion** by Todd Larsen **second** Sarah Knickerbocker to pay the invoices and payroll totaling \$58,157.31. All in favor, **Motion carried 4-0.**

Motion to Accept Proposal and Appoint Code Enforcement Company for Code Enforcement, Building Inspection and Zoning Support Services. **Motion** Todd Larsen **second** Sarah Knickerbocker to appoint Castle Valley Consultants, Inc. for Code Enforcement, Building Inspection and Zoning Support Services until December 31, 2018. All in favor, **Motion carried 4-0.**

Architect's Proposal for Services/Contract and Legal Services and Bond Counsel proposals regarding 300 Main Street:

Motion Lee Ann Miller **second** Sarah Knickerbocker to accept Richard Kapusta & Company Architects & Planners A/A Contract Document for services not to exceed \$115,400 unless there is a change to scope of services; Legal Services proposal Robert L. Brant and Associates LLC's not to exceed proposal of \$7,500 and Bond Council proposal Douglas B. Rauch, Georgeadis Setley not to exceed proposal of \$25,000 condition upon USDA Formal Application approval and a Notice to Proceed issued by the Borough. All in favor, **Motion carried 4-0.**

Local Bank Construction Loan Proposals: Mrs. Klepfer needs more time to review the three bank proposals and discuss with Mr. Pocius before voting.

Resolution 2018-12 – A Resolution Authorizing Application to the Keystone Communities Program for 30% of the total project cost (300 Main Street). Currently estimated at approximately \$320,625.00. the application period closes August 30, 2018. **Motion** Todd Larsen **second** Sarah Knickerbocker to approve Resolution 2018-12 and designating Anne Klepfer as the official to execute all documents. All in favor, **Motion carried 4-0.**

Monthly Report A monthly activity report was submitted to Council by Mrs. Klepfer.

Finance Report: Mrs. Klepfer read the summary Financial Report. For the Period January 1, 2018 through June 30, 2018 total income for General Fund and Liquid Fuels Funds was \$472,681.19 and Total Expenditures was \$355,749.57 for a net gain of \$116,931.62. General Fund experienced a net gain of \$86,419.60. General Fund Assets total \$473,632.79, Capital fund Assets total \$77,924.65 and Liquid Fuels Fund Assets total \$76,047.05 for a combined Assets total of \$627,604.49.

BricksRUS Program: Bricks arrive on Friday. We sold 83 4x8 bricks and 13 8x8 bricks. Netting about \$7,291.39.

Landscaping Contract: The Borough received two proposals for landscaping. M&M Landscaping and Dave Meyers. Mrs. Klepfer recommends Dave Meyers for the rest of season at \$2,090. **Motion** Todd Larsen **second** Sarah Knickerbocker to contract with Dave Meyers for the rest of the season. All in favor, **Motion carried 4-0.**

Committee Reports:

Activity Committee: The first Summer Concert "Transistor Trio" is Wednesday July 25th at 6:30pm.

The Committee was asked if alcohol could be permitted at some events. Park Rules state NO Alcoholic Beverages in Meadow Park or the Pavilion. The Committee is referring this to the Park and Rec. Committee.

Historical Committee: Chuck Yeager was added as a new member.

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The Committee got through all of the Historical Markers on Main Street. The Committee would like to present to Council two things.

1. A list notifying the first 10 property owners where the Historical Markers will be placed in front of.
2. Public comment on the list.

Council has no objections.

Revitalization Committee: Ms. Miller spoke with people who she has seen walking around the Plaza and down at the Park. Exciting to see people on Main Street.

Park Board Committee: Mr. Rash will be sending an email for volunteers to work on the Post Office now that the contractor is done in that area.

Other Business:

Adjournment - Motion by Todd Larsen **second** Sarah Knickerbocker to adjourn the meeting at 9:17 pm. **Motion carried 4-0.**

NEXT MEETING(S):

August 2, 2018 Planning Commission Meeting 7:00pm
August 9, 2018 Borough Council Meeting 7:00pm

Respectfully Submitted,

Gail L Phillips

Gail L. Phillips
Secretary