

BOROUGH OF SCHWENKSIVLLE
COUNCIL MEETING
OCTOBER 12, 2017

Council President Darren Rash called the Schwenksville Borough Council meeting on October 12, 2017 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Todd, Larsen, Sarah Knickerbocker, Greg Pocius, Mayor Joe Giunta.

Also, present, Anne Klepfer, Borough Manager, Secretary-Treasurer Gail Phillips.

Absent: Blake Dunbar Jr. Esquire, Engineer David Leh

INFORMATIONAL ITEMS

Mayor's Report, Mayor Giunta read the report submitted by the State Police statistics of 27 incidents for September 2017.

Fire Company Report, Chris Melville read the report for September 2017. There were 5 Calls for the Borough. 1- Fire Alarm, 3 -Investigations, 1- Special Service (Lock out).

A few of the Firefighters from Lower Frederick took the Schwenksville Fire Truck up to Schwenksville elementary School for Fire Prevention Week.

The merger between Schwenksville and Lower Frederick is complete as of the middle of September. The Fire Relief Association is still pending. The truck that was not transferred to Lower Frederick has been sold, waiting for loan paperwork from the State of PA to close out the loan and have a clean title and hope to have it shipped to Indiana by the end of October.

Schwenksville Borough will be given two tents and six tables, Central Perkiomen Rotary Club will be given two tents. Lower Frederick will take two tents, tables and chairs.

Ambulance Report, Gail Phillips read the report for September 2017 stating Plymouth Community Ambulance had 12 calls for Greenfield Senior Living and 6 calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

AUDIENCE COMMENTS: Rev. Clark introduced himself to Council, Rev. Clark is the interim pastor for Heidelberg UCC.

ENGINEER'S REPORT: Dave Leh was absent from tonight's meeting.

Meadow Park & Plaza

Mrs. Klepfer reported that the archeology report has been finalized and submitted from the archeologist to the Pennsylvania Historical and Museum Commission. They usually turn it around in thirty days. Once we have their blessing then the other permits can be submitted for review. They found three "flakes" (prehistoric stone tools). Mrs. Klepfer did ask the question on whether the Borough gets to keep them. She has not received a response.

Gilmore and Associates is putting together the bid specifications that go with the plan and both will be submitted to DCNR and get their notice to proceed.

ARLE Project: The Borough has come to an understanding with PennDOT and should be able to go to bid with a reduced scope. There are other programs that have a 20% match based on the rest of the work to be done. The application would go into the GreenLight Go Program with an estimated matching fund of approximately \$52,000.00. Council thinks this might be a possible project for the future but not until all of our other larger projects are completed.

SOLICITOR'S REPORT: Mr. Dunbar was absent from tonight's meeting. Council was provided with the Solicitor's report.

ACTION ITEMS – MOTIONS, RESOLUTIONS, AUTHORIZATIONS

Minutes: Dispense with the reading of the September 14, 2017 Regular Meeting Minutes and approve the September 14, 2017 Regular Meeting Minutes as amended. **Motion** Greg Pocius **seconded** Sarah Knickerbocker. **Motion carried 5-0.**

Treasurer's Report: Gail Phillips submitted the Treasurer report for the period ending September 30, 2017, the current invoices due for payment total \$54,670.29. This includes \$23,995.24 from the General Fund, \$1,949.74 from the Liquid Fuels Account, \$13,255.62 from payroll and \$15,469.69 from Capital Fund. **Motion** by Sarah Knickerbocker **second** Lee Ann Miller to accept the Treasurer's report and pay the bills totaling \$54,670.29. All in favor, **Motion carried 5-0.**

MANAGER'S REPORT:

Monthly Report A monthly activity report was submitted to Council by Mrs. Klepfer.

Finance Report: Mrs. Klepfer read the summary Financial Report. For the Period January 1, 2017 through September 30, 2017 total income for General Fund and Liquid Fuels Funds was \$571,706.22 and Total Expenditures was \$397,972.05 for a net gain of \$173,734.17. General Fund experienced a net gain of \$154,189.14. General Fund Assets total \$442,543.57, Capital fund Assets total \$1,405.23 and Liquid Fuels Fund Assets total \$48,874.09 for a combined Assets total of \$492,822.23.

Draft Budget Distribution & Schedule - Mrs. Klepfer provided Council with a draft 2018 Budget at the September Council Meeting. Mrs. Klepfer asked Council if they had any changes. The draft 2018 Budget will be on the November Council Meeting Agenda for authorization to advertise for public comment and adoption in December.

Draft Winter Maintenance Policy: the draft Winter Maintenance Policy is in the Google Drive for Council to review. Council can submit questions or comments to Mrs. Klepfer. Council gave permission to Mrs. Klepfer to submit the draft policy to the Authority for their review and information.

COMMITTEE REPORTS:

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Property Committee: The Committee will meet later this month.

Historical Committee: No Report

Revitalization Task Force: No Report

OTHER BUSINESS: Post Office is off the ground and the orange safety fence has been put up.

Fire House Sign Policy and Rental Fees: Mr. Melville will be tutor Anne and Gail on how to program the digital sign. Does Council want to continue the policy of selling advertising space on the sign and do you want to keep the current rate schedule? **Motion** Greg Pocius **second** Sarah Knickerbocker to keep the sign policy and fees for the sign rental. All in favor, **Motion carried 5-0**.

Adjournment - Motion by Sarah Knickerbocker **second** by Todd Larsen to adjourn the meeting at 8:06 pm. **Motion carried 5-0**.

NEXT MEETING(S):

November 2, 2017 Planning Commission 7PM @ Borough Hall

November 9, 2017 Council Regular Meeting 7PM @ Borough Hall

Respectfully Submitted,



Gail L. Phillips
Secretary