



Rent Reasonableness / Unit Information Form

No Housing Assistance Payment Contract (HAP) can be approved until the PHA has determined that the rent for the unit is reasonable. The purpose of the rent reasonableness test is to ensure that a fair rent is paid for each unit rented under the Housing Choice Voucher program.

HUD regulations define a reasonable rent as one that does not exceed the rent charged for comparable unassisted units in the same market area. HUD also requires that owners not charge more for assisted units than for comparable units on the premises. The PHA uses the following factors to determine reasonable rent: age, location, unit size (including number of rooms and square footage). Type of unit (e.g. House, Condo, Apartment, Townhouse, Duplex, etc.).

The following information is required for accurate rent reasonableness determination on your unit:

LANDLORD CONTACT INFORMATION

First Name: _____
Last Name: _____
Company: _____
Email: _____
Primary Telephone #: (____) _____
Alternate Telephone #: (____) _____
FAX Telephone #: (____) _____

APPLICANT / RESIDENT INFORMATION

Applicant/Resident Name: _____

TRANSACTION TYPE (check one)

Move-in Rent Increase

PROPERTY LOCATION

Unit Address: _____
Unit / Apt #: _____
City: _____
State: _____ Zip: _____

PROPERTY INFORMATION

Proposed Contract Rent: \$ _____	# Bedrooms _____	# Bathrooms _____	# ½ Bathrooms _____	Sq. Footage _____	Yr. Built _____	Date Available: ____/____/____	Lift <input type="checkbox"/> Yes <input type="checkbox"/> No
Property Type: (Check One) <input type="checkbox"/> House <input type="checkbox"/> Townhouse/Villa <input type="checkbox"/> Apartment <input type="checkbox"/> Condo <input type="checkbox"/> Mobile Home <input type="checkbox"/> Row House <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> 4Plex							Elevator <input type="checkbox"/> Yes <input type="checkbox"/> No

AMENITIES AND ACCESSIBILITY:

Indoor: <input type="checkbox"/> Ceiling Fans <input type="checkbox"/> Furnished <input type="checkbox"/> Fireplace <input type="checkbox"/> Cable Included <input type="checkbox"/> Security Systems	Laundry Type: <input type="checkbox"/> W/D Hook-ups <input type="checkbox"/> Washer <input type="checkbox"/> Dryer <input type="checkbox"/> Onsite Laundry <input type="checkbox"/> Washer/Dryer	Heat Type: <input type="checkbox"/> Baseboard <input type="checkbox"/> Space <input type="checkbox"/> Boiler <input type="checkbox"/> Central <input type="checkbox"/> Heat Pump <input type="checkbox"/> Radiator <input type="checkbox"/> Window/Wall <input type="checkbox"/> Ceiling <input type="checkbox"/> Furnace <input type="checkbox"/> None	Kitchen: <input type="checkbox"/> Dishwasher <input type="checkbox"/> Stove <input type="checkbox"/> Garbage Disposal <input type="checkbox"/> Refrigerator <input type="checkbox"/> Microwave	Outdoor: <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Gated Community <input type="checkbox"/> Lawn Care Included <input type="checkbox"/> Trash Removal Included <input type="checkbox"/> Fenced Yard	
Parking: <input type="checkbox"/> 1 Car Carport <input type="checkbox"/> Unassigned <input type="checkbox"/> 2 Car Carport <input type="checkbox"/> Assigned <input type="checkbox"/> 1 Car Garage <input type="checkbox"/> Driveway <input type="checkbox"/> 2 Car Garage <input type="checkbox"/> Street <input type="checkbox"/> 3 Car Garage <input type="checkbox"/> None	Exterior: <input type="checkbox"/> Balcony <input type="checkbox"/> Deck <input type="checkbox"/> Patio <input type="checkbox"/> Porch	Other: <input type="checkbox"/> Age Restricted <input type="checkbox"/> Pest Control Included	Utilities: (Electric Paid By) <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	Heating Fuel Type: <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane	Heating Fuel Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner
Water Type: <input type="checkbox"/> Well Water <input type="checkbox"/> City Water	Water Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	Hot Water Fuel Type: <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane	Hot Water Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	Cooking Fuel Type: <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane	Cooking Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner
Sewer Type: <input type="checkbox"/> Septic Tank <input type="checkbox"/> Public Sewer	Sewer Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	Cooling Type: <input type="checkbox"/> Central <input type="checkbox"/> Window / Wall <input type="checkbox"/> None	Cooling Paid By: <input type="checkbox"/> Tenant <input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Accessibility: <input type="checkbox"/> Yes <input type="checkbox"/> No Description: _____ _____	

Has your unit been recently upgraded? Yes No

List Upgrades: _____
