



Housing Authority of the City of San Buenaventura
Standard PHA Annual Plan
Fiscal Year 2020, beginning 10/1/2019

Annual PHA Plan B.6

Resident Advisory Board Comments

1) **Selection Methods:**

The PHA administers vouchers targeted to serve homeless and non-elderly disabled families to support the families in their efforts to become stably housed. Because non-elderly disabled and homeless families / individuals are not easily served with a waiting list, vouchers administered for this purpose may be filled via referral from a partnering service agency. Waiting lists for these vouchers are not open to the public but are open to receiving referrals from partnering service agencies.

City-Wide RAB Comment:

We concur

HACSB Response: The HACSB appreciates the concurrence of the CW-RAB

2) **Reporting Changes in Family Circumstances**

While the family is on the waiting list, the family must inform the HACSB, within 10 business days, of changes in family size or composition, preference status, or contact information, including current residence, mailing address, and phone number. The changes must be submitted in writing by going to the applicant portal on hacityventura.org and using their update code to update the information previously submitted.

City-Wide RAB Comment:

We suggest that the applicant have access, assistance and help in assuring that the applicant has been provided available access to computer. We feel some of the population of applicants may not have access available to them to a computer and/or internet to help them fulfill the required information and updates to be submitted to HACSB that is required of them.

HACSB Response:

HACSB is taking reasonable measures to ensure that everyone has access and the ability to communicate the necessary information. Of paramount importance to both HACSB and the program participant, is creating a method to document necessary communications. By amending this provision, we hope to provide an alternate and otherwise more available tool for participants to notify the agency of changes.

3) **Reporting Changes in Family Circumstances**

The PHA administers vouchers targeted to serve homeless and non-elderly disabled families to support the families in their efforts to become stably housed. Because non-elderly disabled and homeless families / individuals are not easily served with a waiting list, vouchers administered for this purpose may be filled via referral from a partnering service agency. Waiting lists for these vouchers are not open to the public but are open to receiving referrals from partnering service agencies.

City-Wide RAB Comment:

We concur

HACSB Response: The HACSB appreciates the concurrence of the CW-RAB

4) **Project Based Vouchers – Proposal Submission and Selection**

Additionally the PHA may add units to an existing PBV HAP Contract without engaging in a competitive process in order to preserve funding or provide additional resources to a PBV development.

The PHA intends, where applicable to apply a project-based voucher to a unit of housing owned by the PHA, but not receiving HUD assistance. The PHA may replace public housing property that it controls and has an ownership interest in without using a competitive process.

City-Wide RAB Comment:

We Concur

HACSB Response: The HACSB appreciates the concurrence of the CW-RAB

5) **Tenant Selection**

Applicants may either apply while the PHA site-based waiting list is open, or they may be referred to the waiting list by an agency serving homeless families. When a site-based PBV waiting list has been exhausted, the PHA will fill vacant units with families referred to the waiting list by the site's owner / manager.

The PHA has developed and expects to periodically issue Requests for Proposals (RFPs) for project-based vouchers to serve homeless families where services are provided at / in close proximity to the site to support the families in their efforts to become stably housed. Because homeless families / individuals are not easily served with a waiting list, vacant units at the PBV site developed / awarded for this purpose may be filled via referral from a partnering service

agency. Waiting lists for these properties are not open to the public but are open to receiving referrals from partnering service agencies.

City-Wide RAB Comment:

We Concur

HACSB Response: The HACSB appreciates the concurrence of the CW-RAB