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GENERAL PERMIT APPLICATION

PERMIT MUST BE OBTAINED PRIOR TO PROJECT. FAILURE TO OBTAIN PERMIT PRIOR TO PROJECT WILL RESULT IN A MONETARY PENALTY FEE

PROPERTY INFORMATION	
Site Address:	Parcel No.:
Owner(s):	Contact Name:
Owner Address:	
Owner Telephone No.:	
Owner Email Address:	
Primary Homeowners Association (HOA): <input type="checkbox"/> Yes <input type="checkbox"/> No (attach HOA approval if applicable) If yes, Name of HOA:	
Sub HOA (if applicable): <input type="checkbox"/> Yes <input type="checkbox"/> No (attach HOA approval if applicable) If yes, Name of HOA:	

CONTRACTOR INFORMATION	
Contact Name:	
Company Name:	
Address:	
Telephone No.:	Email Address:

SCOPE OF WORK
Description of Project: _____ _____

The application will be reviewed and the applicant will be contacted when the permit is processed. The Ohio Revised Code sets forth a maximum of thirty (30) days for review of all applications. No application will be reviewed at the time of submittal.

***The review process begins once a “completed” application and payment are received
Incomplete applications will delay the review process
MINIMUM SEVEN (7) DAY PROCESSING OF ALL APPLICATIONS***

Applicant Certification

By signing below, the owner has read, understands, and agrees to the following:

- Right of Revocation – It is understood and agreed by this applicant that any error, misstatement, misrepresentation of any fact, with or without intent, such as might and/or would cause a refusal of this application, or any alteration in the accompanying plans made subsequent to the issuance of a Zoning Certificate without approval of the Zoning Inspector or Zoning Board of Appeals, shall constitute sufficient grounds for the revocation of such certificate.
- The owner agrees to allow the Zoning Inspector access to the property for on-site inspection(s) from application submittal through final approval.
- The owner agrees to abide by the Ohio Revised Code Sections §5589.08, §5589.10 and §5589.22 in that no dirt or mud is permitted on the road right-of-way during construction and that any repair costs for damage to the roadway or parts thereof will be paid by the applicant.
- There may be deed restrictions on the property that differ from the Sagamore Hills Township Zoning Resolution. The owner is solely responsible in ensuring compliance with any deed restriction, covenants or HOA restrictions.
- The zoning certificate shall become void at the expiration of one (1) year after date of issuance.

Property Owner Signature: _____ **Date:** _____

FEE - check (only) payable to Sagamore Hills Township

TBD (depending on scope of work)

FOR OFFICE USE ONLY

Zoning District: Residential Residential Cluster PUD (Greenwood) PUD (Eaton Estates) Commercial Industrial

Zoning Certificate Permit No.: _____ Approved Denied*

Zoning Inspector Signature: _____ Date: _____

*Reason for Denial: _____