

## **SAGAMORE HILLS TOWNSHIP – SPECIAL**

**Monday, March 19, 2020– media notified**

The special meeting was called to order by Mr. Schweikert at 12:00 noon. The media was notified.

R/C: DePasquale-present; Schweikert-present; Zaccardelli-present;  
Fiscal Officer Laura Steimle-present.

The purpose of the special meeting was to review and approve the 2020 Permanent Appropriations and purchase a police vehicle. The Board will transact any other business it deems necessary.

Mr. Schweikert stated that everyone had an opportunity to review the 2020 Permanent Appropriations. He asked whether anyone had any questions.

There were no questions.

Mr. Schweikert made a motion to ADOPT **RESOLUTION 20-18** to approve the 2020 permanent appropriations as presented by the fiscal officer in the amount of Eleven Million Four Hundred Eighty-Six Thousand Four Hundred Sixty-One Dollars and Seventy-Three Cents (\$11,486,461.73). Seconded by Mr. Zaccardelli.  
R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.

Mr. DePasquale had mentioned at the last trustee meeting about getting final numbers for the purchase of a police vehicle.

Mr. DePasquale made a motion to ADOPT **RESOLUTION 20-19** to purchase a 2020 Ford Police Interceptor Utility automobile with a Hybrid Engine in the amount of Forty-Eight Thousand Seven Hundred and Seven Dollars and Zero Cents (\$48,707.00).  
Seconded by Mr. Schweikert.  
R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.

Mr. Schweikert stated that today Laura received a call from the auditor's office. Mr. Schweikert asked Laura to summarize the phone call.

Ms. Steimle said the advance that Mr. Gale had for roughly Two Hundred Eighteen Thousand Dollars (\$218,000) back in 2016 was still hanging on the books in 2018. At that time Mr. Gale discussed this with Paul. Mr. Schweikert told Mr. Gale to do whatever is the easiest to move the money where it needed to go. Mr. Gale said it would be easiest convert it to a transfer. The trustees passed a resolution at that time for the transfer. When Ms. Steimle took office in 2019, the money was still hanging there. At that time the trustees passed a resolution to rescind the advance not realizing it had been converted to a transfer. Mr. Gale never performed the advance or the transfer. The auditors are questioning whether the intent was to advance or transfer it. Ms. Steimle said her personal opinion is to leave it as an advance. Ms. Steimle has to find out from local government services what she needs to do to correct this.

Mr. Schweikert made a motion that whatever Ms. Steimle decides with the local government services recommendations that we give Ms. Steimle the authority to do that, to resolve this the easiest possible way. Seconded by Mr. DePasquale.  
R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.

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All trustees received a copy of the information received from Power Clean Enterprises to disinfect the township offices and the police department with the price per time to do this. They use electric static cleaning.

For the first phase of the emergency that we are currently in, Mr. DePasquale would like them to come in twice a week. The product that they use lasts up to three days and attaches itself to doorknobs and high touch areas. Mr. DePasquale would like the authorization to give them the go-ahead. Dave left it up to JT and Laura to set up a time schedule with them.

Mr. Zaccardelli brought up the fact of our regular cleaning people. He did not want them to overlap with the Power cleaning company. Mr. Schweikert stated everything stays the same. They still have to come in and vacuum and empty the trash. David Hayes will handle this.

If employees do not want the current cleaning company to come into your office, then just put your trash outside your office door and keep the offices locked. The purpose of locking the township door is to keep people out, and not have the transfer from anything outside coming in to our building.

The sanitizing motion was seconded by Mr. Schweikert.  
R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.

Mr. Schweikert advised Mr. DePasquale to coordinate all of this with Chief Hayes.

There was no further business. Mr. Schweikert made a motion to adjourn at 12:06 p.m.  
Seconded by Mr. Zaccardelli.  
R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.