

**SAGAMORE HILLS TOWNSHIP – SPECIAL**

**Monday, June 10, 2024– media notified**

The special meeting was called to order by Mr. Schweikert at 6:55 p.m. The media was notified.

R/C: DePasquale-present; Schweikert-present; Zaccardelli-present;  
Fiscal Officer Laura Steimle-present.

The purpose of the special meeting is for the record commission to amend the records retention schedule (RC-2).

Mr. DePasquale said the purpose of amending the record retention schedule (RC-2) is due to the township doing electronic scanning of the records.

Mr. DePasquale made a motion to accept the record retention schedule amendment as presented. Seconded by Mr. Schweikert.

R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.

Mr. DePasquale made a motion to adjourn at 6:57 p.m. Seconded by Mr. Zaccardelli.

R/C Vote: DePasquale-aye; Schweikert-aye; Zaccardelli-aye.