

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

Board Minutes

February 28, 2022

Members Present: CEO Ron Alden, President Thomas O'Brien (2), Diane Suvada (3), Crystal Brabant (4), Jessie Sharpe (3), Mike Walker (1), Phil Weiler (4), Isabella (Bella) Cortes (SM)
Virtual/Phone: Sue Mcfatridge (3), Vice President Jim Anderson (2), Tom Barber (4)
Peggy Kish (Resident) (2),
Excused: Secretary Sue Jock (2), Andrea Weiss (1)
Others Present: Jim Ostling, Lance Cherven DPW

No comment on agenda

Motion to accept January 24, 2022 minutes by Weiler, second Sharpe, motion approved

Treasurers Report thru 2/25/2022

Cash on hand	\$347,109.78
Deposits	\$30,430.00
Total	\$377,539.78

Bills Approved Prior Month

Ck #1227 K & D RV Center (sign)	\$590.00
Ck #1228 Kirtland Warbler Festival	\$500.00

Bills to be Approved

Ck #1229 Dan Scow	\$590.00
Ck #1230 Beacon Assembly of God (Façade grant)	\$600.00
Ck #12Two Rare Design, LLC (Industrial park Signs)	\$795.00

Ending Balance	\$372,654.78
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Motion to accept treasurers report as presented by Alden, seconded by Weiler motion approved

Correspondence and Public Comments:

MDA - 6 part webinar series; Motion to purchase access to series for \$180.00 made by O'Brien second by Anderson, motion approved

Committee Reports: Manager Report: Alden

Village 2021 Audit is completed, summary at March Council meeting

Village Planning Commission: training completed

Zoning board of Appeals: making adjustments to board members as per state statutes

Grant Opportunities: researching additional grants and qualifications

Real estate update Downtown area - Gary Frantz property sale in process, with proposed use car sales

Industrial park, purchase agreement on 2 parcels: Gallagher forest products & Ostling transfer station

A purchase agreement for a portion of a parcel with proposed use frozen food transfer terminal.

Streetscape Program, Village will be part of a study to evaluate streetscape designs and make recommendations on Old 76 and M 18

Hired mechanical and plumbing inspector

Congratulations! Village of Roscommon has earned the Redevelopment Ready Certification. Thanks to Dan Scow the current Economic Administrator and all the previous and current team members and citizens who contributed time and effort to push, pull, drag us to the finish line. The certification is instrumental to qualify for various grants and programs at state and federal level.

Hiawatha Project Options on how to proceed being reviewed

Economic Administrator:

Dan Scow reviewed and submitted a written Activity/Progress Report and a Master Plan Progress report outlining the steps and work completed and in progress
Match on Main MEDC Grant, distributed 25 applications, timeline very tight for grant application/review
Ready Development Community Certificate has been received, DDA celebrated with Dan on the achievement

Facade Grants: No new applications

Old Business

Veteran Banners Josh Scott is in the works
Overhead power line ordinance Walker waiting for more information
New Industrial Park Sign Scow was completed and waiting installation
Roscommon Economic Development Corp asking for volunteers to be on committee

New Business:

Match on Main Grant: Motion to participate in grant program made by Alden second by Walker motion approved. First committee meeting Monday March 7 at Village Hall 8 AM

Industrial Park Electrical System: Jim Ostling; Discussion on electrical requirements for new frozen food transfer station to be built in the industrial park. Ostling has discussed with Consumers Energy regarding design and cost for upgrades to system. Asking the Village/DDA to review and participate in overall industrial park utility site development cost.

New Downtown Welcome Banners #40 @ cost \$45.00 = \$1,800.00. Motion made by Walker second by Weiler motion approved
Travel Guide Advertisement was discussed and more information will be available next month.

Chamber of Commerce Visitor Guide; discussion regarding purchasing advertisement in guide that would direct reader to village web site. No action taken
There was a suggestion we talk to Lear Corporation about the Industrial park and their future needs

Future Projects:

Purchase Chase Bank Property; Alden having discussions with selling agency
Pavilion at the AuSable River Center no report
Frontier property Village no report
Industrial Park sewer and water development, Cherven DPW researching a phased-in development with associated design and cost
Wallace Park Sign Discussion waiting for more information
New liquor licenses are available through the state for new construction only

Liaison Reports:

Village, Township, Chamber and Other
Community Cleanup Saturday, April 30th Warbler Festival & Car Show June 3rd
Motion to adjourn by Suvada second by Walker passed 9:45 am
Next DDA Meeting – Monday, March 21st