

PLANNING COMMISSION MINUTES
11-21-2022

1. Call to Order - Chairperson Dixon called to order the regular meeting of the Planning Commission at 5:30 PM at the offices of the Village of Roscommon.
2. Pledge of Allegiance - The Pledge of Allegiance was recited by those present.
3. Roll Call - Roll was taken by Walker. Members present: Don Dixon, Tim Reilly, Angela Cook, Kris Suvada, Steven DeVault. Members excused: none. Others present: Ron Alden, Dan Scow, Jennie Walker.
4. Approval of Minute - Dixon asked for any discussion of the previous meeting minutes. After no discussion, DeVault made a motion to approve the minutes and Reilly seconded the motion. The motion was carried with all members present voting aye.
5. Public Comment – no comments
6. Old Business
 - A. Planning Commission Annual Report – Members reviewed and made recommendations for corrections and modifications. Dixon noted the changes and suggested the report be approved as amended. Cook made a motion to approve the report as amended and Suvada seconded the motion. The motion was carried with all members present voting aye.
 - B. Retail Recreational Marihuana Permit Fee – Alden reminded members that the Village could charge up to \$5,000 for the permit fee and described some costs involved in the process. The non-refundable fee will be determined later and assessed of all applicants. He stated that the application process and form will be posted on the Village website. No applications may be submitted until an applicant’s facility, etc. have passed State requirements.
7. New Business
 - A. Site Development Survey – Alden informed members that an exit survey must be provided to and completed by Site Development buyers to assess the services provided by the Village throughout the purchasing process.
 - B. PUD – Planned Under Development – Alden had been in communication with the health department and EGLE regarding minimum septic and well requirements within the Village. He will do further research regarding small housing developments, a hydrant extension, private versus public developments, etc. and report to the members at the next meeting.
8. Correspondence/Reports – Alden shared the following items:
 - Chase Bank reduced their purchase price to \$299,000.
 - Renovations of the Post Office are in progress.
 - Child Assessment Center will expand into the newly available rooms in the CRAF Center building.
 - Impact Office Supply/Quilt Shop building sale may take place in December.
 - Bob Yancy’s property has three charging stations.
 - Alden is seeking some fast-charging stations for the Village.
 - Village Council approved a part-time assistant for the economic development department.
 - New infrastructure funding options for the highway commercial, mixed-use and industrial properties were presented.
9. Public Comment – Dixon asked for agenda items for the next meeting.
10. Adjournment - A motion of adjournment was made by Reilly and DeVault seconded the motion. The motion was carried by members present. Meeting was adjourned at 7:05PM.

Chairperson, Don Dixon

Date

Secretary, Jennie Walker

Date