



**Regular Meeting Agenda  
January 11, 2021 – 7:00 P.M.**

**1. Call to order, Roll Call of Council, Pledge of Allegiance, and Invocation**

**2. Approval of Consent Agenda:**

Miller

- Approval of minutes of the December 14, 2020 Regular Council Meeting
- Approval of minutes of the December 21, 2020 DDA Meeting
- Accept of DPW Director's December Report
- Accept of Sheriff's Report for December 2020
- Accept the Building & Zoning Report for December 2020
- Approve the Bills to be paid

**3. Approval of Regular Agenda**

Miller

**4. Manager's Report**

Alden

**5. Public Acknowledgement on Agenda Items (Two minutes per speaker)**

**6. Unfinished Business**

- 2021 Calendar of Meetings/Holiday Closure Dates
- Approve 2021 Water & Sewer Rates
- Village Ordinances #70
- Village Ordinance Work Session

Alden

Alden

Alden

Alden

**7. New Business**

- Roscommon County Community Food Distribution Jackie Bertsch/Sue Shoemaker
- Village Manager's Performance Goals for 2021

**8. Discussion Items**

**9. Public Acknowledgement (Two minutes per speaker)**

**10. Council Comments**

**11. Items for the Next Agenda**

**12. Adjournment**

**VILLAGE OF ROSCOMMON**  
Minutes of the December 14, 2020  
Regular Council Meeting

**\*FIRST VIRTUAL MEETING\***

President Michael Miller called the Regular Meeting to order at 7:00 PM. Members of the Council present virtually: Michael Miller, Dan Fishel, Heather Roemer, Tony Medina, Angela Cook, and Maureen Ruddy. Others present virtually: Manager Ron Alden, and Clerk Frances Dawson, Lance Cherven, Tammy Menghini, Sue Jock, & Jared Osmond. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

**CONSENT AGENDA**

Moved by Roemer, seconded by Fishel to approve the Consent Agenda with the bills to be paid in the amount of \$73,515.74. Ayes: Fishel, Roemer, Ruddy, Medina, Cook, and Miller. Nays: None. The motion carried.

**REGULAR AGENDA**

Moved by Fishel, seconded by Medina, to approve the Regular Agenda with the addition of appointment of President Pro-tem and Finance Committee. Ayes: Roemer, Ruddy, Fishel, Medina, Cook, & Miller. Nays: None. The motion carried.

**MANAGER'S REPORT**

Alden gave updates on:

Thanks everyone for cooperating with the set up of our first All Virtual Meeting.

USDA Update – Waiting on the last Road Easement and then the bidding can start.

801 Lake St. is clean of all toxins, all inspections are approved and just waiting on Consumers Energy.

All meetings that the Village has have to be Virtual per our Attorney.

Compost Site has been cleaned of all brush and has been leveled all out. It is looking great.

Village Hall will be closed to public however all employees will still be working, answering phones and any questions that come up. The drop box and internet payments will be used until further notice.

Letter from Clinton Township regarding copper water lines from service to house. They are trying to get funding and want the support of other Villages and towns to get it started along with \$2,000.00 to back them. We are not allowed to spend any tax payer money on this and according to legal council we have chosen not to get involved. We would know more after the USDA grant regardless.

The Village Staff would like to thank the Council for all of their support this past year and wish you all a very Happy Holiday.

Medina inquired about the future of the Compost Site. The Village will keep it cleaned up every year – put some new fencing - and keep it looking great and useful.

#### PUBLIC ACKNOWLEDEMENT ON REGULAR AGENDA ITEMS

None

#### UNFINISHED BUSINESS

Ordinances #35, 39, & # 74 need to be looked at with the recommendations from the attorney and decide to repeal or update in the near future.

Motion to repeal and Resolution to approve updated Ordinance #33 – The Burning in the Village Ordinance – by Roemer, seconded by Ruddy. Ayes: Miller, Fishel, Ruddy, Cook, Roemer. Nays: Medina. Motion carried.

#### NEW BUSINESS

Miller nominates Roemer as President Pro-Tem.

Miller nominates Roemer and Cook as Finance Committee.

Motion to renew MML Liability & Property Pool Insurance Coverage again for 2021 by Fishel, seconded by Ruddy. Ayes: Ruddy, Medina, Fishel, Cook, Miller, Roemer. Nays: None. Motion carried.

Motion to approve RARA Budget for 2021 by Roemer, seconded by Cook. Ayes: Cook, Miller, Ruddy, Fishel, Roemer, Medina. Nays: None. Motion carried.

A copy of the 2019 RMRA Financial Report is available at Village Hall if anyone is interested in seeing it.

Motion to approve land swap between Village and Gahagan by Fishel, seconded by Medina. Ayes: Ruddy, Medina, Fishel, Cook, Miller, Roemer. Nays: None. Motion carried.

Motion to approve Jared Osmond to fill existing Village Council term (Dan Scow's seat) until November 2022 by Fishel, seconded by Ruddy. Ayes: Fishel, Ruddy, Roemer, Cook, Medina, Miller. Nays: None. Motion carried.

#### DISCUSSION ITEMS

Revisit Council pay raises next year during Budget talks for 2022.

Talk to contractor that piles up snow on Main St. by the Congregational Church and ask him to stop piling the snow there as it blocks traffic at stop sign.

#### PUBLIC ACKNOWLEDGEMENT

#### COUNCIL COMMENTS

Miller and the rest of Council would like to thank Lance and his crew and Ron and the office staff for a great year.

Medina commented on businesses in town doing well and congrats to the new Growing Shop.

Do Performance review for Village Manager by the end of January.

Council would like to restart our Village Facebook Page.

Still waiting on signage for the M-18 Walk Way.

#### ITEMS FOR THE NEXT AGENDA

Web site update.

#### ADJOURNMENT

Moved by Roemer, seconded by Fishel to adjourn the meeting at 7:47 PM. All in favor. Hearing no objections, the motion carried.

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Michael Miller  
Village President

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Frances Dawson  
Village Clerk



**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD MINUTES**  
**December 21, 2020**

**Members Present by Video Conference** (Due to Covid Mandate): Ron Alden, Sue Jock, Tom Barber, Peggy Kish, Jim Anderson, Tom O'Brien, Tammy Schwalm, Mike Walker, Jessie Sharpe, Crystal Brabant, Andrea Weiss, Phil Weiler

**Excused:** Diane Suvada,

DDA Meeting Called to order at 8:03

**Others Present:** None

No comments on the agenda

Motion by Ron Alden to accept November minutes as presented, second by Tom O'Brien, motion approved.

**(Thru 12/18/2020)**

**Treasurer's report**

Cash on Hand	\$288,734.95
Deposits	
Interest 11/30/20	2.40
	\$288,737.35

*Bills Approved Prior Month*

Ck #1149 Hometown Decoration and Display LLC	\$2,700.00
Ck #1150 Marcie Dankert (Final Farm Market bill)	\$15.50
Ck #1151 Village of Roscommon (Dumpster for 801 Lake St underpaid)	\$60.00

*Bills to be Approved*

Ck #1152 Village of Roscommon(801 Lake St water bill)	\$37.78
Ck #1153 Top Notch Electric (801 Lake St)	\$1,800.00
<b>Ending Balance</b>	<b>\$284,124.07</b>

Was bill received from ATC for \$12,481.84-Need to check with Andrea Weiss

Motion to support treasurers report as presented by Jim Anderson, second by Tom Barber, treasurer's report approved.

**CORRESPONDENCE & PUBLIC COMMENT –**

No public comment

**COMMITTEE REPORTS**

**Managers' Report –**

- USDA Grant: Waiting on one easement to sign (Amerigas).
- 801 asbestos removed; floor finished. Awaiting electric. Delay effected Christmas decorating. Painting, \$1,500 and \$1,300 for two bids, two coats and remove wallpaper. Maybe a volunteer project.
- All meetings virtual
- Village compost site all cleaned up. Land swap with GNP in progress.
- Website frustration-Revised has poor or delayed communication. Can't complete RRC until Website completion.

Question on Land swap: Clarification the distal part of the compost site will be traded with GNP with property across the street.

**Façade Grant –**

CRAF Center-New sign delivery expected this week.

Gaylor Insurance-progress pending, no request, no sign

**Sawmill-No report**

**Tracy Smith:** Chamber of Commerce-Roscommon DDA presented the 2020 Community Outreach Award.

**Old Business:**

- Website-as above
- Mission Point Healthcare Service Walkway signage / dedication -Awaiting Signage
- Veteran - Thank You for Serving banners-quiet, no activity
- ROXY- Ready Redevelopment Community-as above
- 801 Lake Street – Criteria for applying for Business Proposition: General conversation, will get a group: Andrea Weiss, Tom Barber, Phil Weiler, Jim Anderson, Tom OBrien, Mike Walker and Ron Alden. Date to be determined.

**New Business:**

- Tracy Smith from the HLCC presentation-As above
- Commitment from our four board members whose term will expire: Tammy Schwalm to step down, Crystal Brabant to continue 4 years, Jesse Sharpe to continue 4 years, Diane Suvada 4 years, Motion to appoint the continuation of the mentioned board members, motion approved.
- Election of officers: All members to remain the same, motion to maintain current members, motion approved.
- 2021 Budget Approval: Motion by Mike Walker to approve the 2021 budget, second by Andrea Weiss, no discussion. Roll call vote motion approved.

**Future Projects:**

- Jim Anderson - may want to consider advertising program for the businesses to help maintain financial strength with our area businesses.
- Sue Jock -Pavilion at the AuSable River Center.
- More benches
- Empty building event – Open House in the spring. RRC group possibility assisting
- Light poles, GFI, maintenance, replacements. Ron Alden to check with DPW.
- Article with 801 improvements for marketing and get it into the "Spring Guide" with the Resorter.

**Liaison Reports:**

**Village:**

**Township**

**Chamber:** Winterfest, most likely the fishing contest.

**RARA:** Tisdale Pathway groomed with flat rolled track for skate skiers and tracked for traditional.

Meeting Adjourned , motion by Phil Weiler second by Tom OBrien motion carried.

Next DDA Meeting – Monday, January 25<sup>th</sup>.



## **DPW Report for January 2021 Council Meeting**

Here are some of the key points I would like to take time to acknowledge.

- The repairs and updates to Well #3 have been completed. At this time, we are flushing the Well and must pull 2 Bacti samples once we get the results back, we are able to put the Well back online. We have decided to continue to flush the Well even if the results come back clean, with as long as the Well was down, we want to make sure we are putting clean water back into the system.
- I have been working Fleis & Vandenbrink to applying for a 100% covered by EGLE grant. This grant will cover costs to allow us to verify 35% of the water service lines within the Village and log weather they are lead, copper or galvanized. At this time, the grant only covers exploratory work, with hopes in the coming years for money to be available for replacement of the lines that are needed. I will cover this a little more in depth during the meeting.
- EGLE on the sewer side is doing a review of our documentation that is submitted monthly. At this time, it has been determined that our past documentation was lacking in several areas, when we decided to start our lab up, we began creating all new documentation sheets, it turns out this was a good idea because everything we are currently documenting is correct and they see no issues with it.
- With the amount of snow on the ground and all our meter pits being covered we have decided to do estimated water bills for the next couple of months. Unless things melt down and we can get back out to do actual reads.
- We continue to be able to discharge from the sewer plant. As winter sets in we are usually shutting it down by now, however with the great work of our team our numbers are staying within requirements thus allowing discharge to continue, Great work Team!!!!

As always feel free to contact me with question or concerns.

Thank You Kindly,

Lance Cherven

DPW Director

<b>Village Patrol</b>		<b>Dec-20</b>			<b>Activity Report to Village of Roscommon Village Patrol Paid Hours</b>
<b>Mileage</b>	=	591			<b><u>Details</u></b>
<b>Hours</b>	=	87			
<b>Stops</b>	=	9			
<b>VW</b>	=	10			
<b>Citations</b>	=	1			
<b>Criminal</b>	=	3			
<b>Non Criminal</b>	=	12			
<b>Report Writing</b>		6			
<b>Accidents</b>	=	1			
<b>Arrests</b>	=	6			
<b>Contacts</b>	=	112			
<b>Prop. Check</b>	=	133			
<b>Liquor Inspections</b>	=	11			

#### **ARRESTS**

#### **Complaints**

D- WELFARE CHECK/ RIVERFOREST APTS  
 D- TRESPASS ISSUE/ RIVERFOREST APTS  
 D- DOMESTIC  
 D- CUSTODY DISPUTE/ROSH LOBBY  
 D- ASSAULT/ S. FIFTH ST  
 D- CPS ASSIST/ RIVERFOREST APTS  
 D- ASSIST CRAWFORD CO/DOMESTIC  
 D- BOLO/RECKLESS DRIVER  
 D- CAR/DEER/ HIGGINS  
 D- GENERAL ASSIST/ 5TH ST  
 D- THREATS/ 7TH ST  
 D- USE OF STOLEN CREDIT CARD/ DOLLAR GENERAL



Dec-20 **Additional Village Activity**

Hours	8
Criminal Complaints	1
Non Criminal Complaints	2
Traffic Stops	4
Verbal Warnings	4
Citations	
OWI Arrests	
Other Arrests	
Accidents	1
Assist EMS	
Other Assignments	

<b>Type of Complaints Handled</b>	<b>Arrests</b>
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P- WALK-IN JUVENILE COMPLAINT/ROSH	
P- ASSIST CRAWFORD CO W/ DOMESTIC INVESTIGATION	
D- PDA/ LEAR	
D- COMPUTER CRIMES INVESTIGATION/ RIVERFOREST APTS	



702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653  
Telephone (989) 275-5743 • Fax (989) 275-5998

January 6, 2021

Building and Zoning Report for the month of December 2020.

12/02/2020: Final inspection at 111 Union St. Not Approved [No Electrical inspection]

12/09/2020: Review application for an engineered project at 1107 St. Helen St.

12/16/2020: Final inspection at 201 George St.

Respectfully Submitted,

James R. Letts  
Building Inspector and Zoning Administrator

*"This institution is an equal opportunity provider"*

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885

## **VILLAGE OF ROSCOMMON**

### **2021 CALENDAR**

#### **VILLAGE COUNCIL MEETINGS (7:00 P.M.)**

1/11	7/12
2/8	8/9
3/8	9/13
4/12	10/11
5/10	11/8
6/14	12/13

#### **ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY (8:00 A.M.)**

1/25	7/19
2/22	8/16
3/15	9/20
4/19	10/18
5/17	11/15
6/21	12/20

#### **PLANNING COMMISSION (2:00 P.M.) CEMETERY BOARD (10:00 A.M.)**

2/3	8/4	2/3	8/4
5/5	11/3	5/5	11/3

#### **FIVE FAMILY MEETINGS for 2021 – 4/14 & 10/13 (6:00 P.M.)**



**VILLAGE OF ROSCOMMON**  
**2021 HOLIDAY CLOSURE DATES**

1/18/2021	MARTIN LUTHER KING DAY
2/15/2021	PRESIDENT'S DAY
5/31/2021	MEMORIAL DAY
7/5/2021	4 <sup>TH</sup> OF JULY
9/6/2021	LABOR DAY
11/11/2021	VETERAN'S DAY
11/25/2021	THANKGIVING DAY
12/24/2021	CHRISTMAS HOLIDAY
12/25/2021	CHRISTMAS HOLIDAY
12/31/2021	NEW YEARS EVE
1/1/2022	NEW YEARS DAY

\*THE ROSCOMMON VILLAGE HALL WILL BE OPEN DAILY MONDAY THRU THURSDAY, FROM 7:00 A.M. TO 5:00 P.M. (EXCEPT FOR THE DATES LISTED ABOVE.)



## **2021 MONTHLY RATE SCHEDULE**

**Base Fee: \$40.86**

<b>Water</b>	<b>Rate</b>	<b>Effective Date</b>
Base Fee	\$13.84	01/01/2021
Usage Fee	\$6.92 (over 2000 gallons)	01/01/2021
Out of Village	\$3.85 (additional surcharge)	01/01/2021

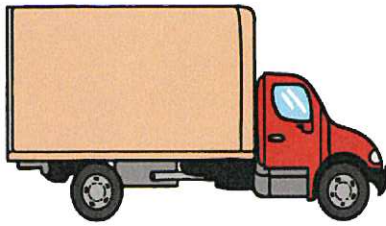
<b>Sewer</b>	<b>Rate</b>	<b>Effective Date</b>
Base Fee	\$27.02	01/01/2021
Usage Fee	\$6.35 (per 1000 gallons)	01/01/2021
Multi-Unit	\$10.71 (per Apt.)	01/01/2021
Out of Village	\$12.93 (additional surcharge)	01/01/2021

<b>Un-metered Accounts</b>	<b>Rate</b>	<b>Effective Date</b>
Water	\$29.07 per month	01/01/2021
Sewer	\$46.56 per month	01/01/2021

\*There is an annual increase of 3% in both the base fee and usage fee for the water rates starting January 1, 2022.

There is an annual increase of 11% for base, usage, multi-unit, out of village and un-metered accounts for sewer starting January 1, 2022.

Village Council will review the water and sewer rates again in 2022.



# Roscommon Food Distributions

## Our Mission:

*Help address food insecurities in the Roscommon area with supplemental food distributions.*

## 2021 Distribution Dates:

Jan 23	Feb 27	Mar 27	Apr 24
May 22	June TBD	July TBD	Aug TBD
Sept 25	Oct 23	Nov 20	Dec 11

## Who Makes This Happen:

- Roscommon Area Christian Ministries (First Congregational Church, Good Shepherd UMC of the North, Messiah Lutheran, St. Hubert/St. James Catholic Churches)
- Numerous businesses, community groups, individuals

## For more information:

Sue Shoemaker, Roscommon Area Christian Ministries Secretary  
shoecrew27@yahoo.com  
989.821.1202

## Donations:

Make checks payable to: Roscommon Area Christian Ministries, 'Food Truck' on memo line  
Mail to: Good Shepherd UMC of the North, 149 W. Robinson Lake Rd, Roscommon, MI 48653

*Thank you for supporting the Roscommon Food Distributions,  
to help our neighbors in need!*

**FOOD  
BANK**   
of Eastern Michigan  
[www.FBEM.org](http://www.FBEM.org)  
810.239.4441

**2020 Distribution Statistics on Reverse**