

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
November 19, 2018

Members Present: Tammy Schwalm, Tom O’Brien, Mike Walker, Andrea Weiss, Phil Weiler, Cecilia Scow, Ron Alden, Sue Jock, Tim Legg

Excused: Doug Hodges, Jim Anderson, Roy Spangler

Absent: Lonnie Wilkerson

Others Present: Diane Love-Suvada, Mark Walling, Marci Dankert, Mike Miller, Bob Edwards, Paige Haines, Densie Stefanko, Kevin Wagner and Ken.

Motion by Andrea Weiss with support from Sue Jock to accept the Secretary’s report. All in favor, motion carried. Motion by Phil Weiler, second by Cecilia Scow to approve the Treasurer’s report with one addition in the amount of \$2,624.20 for half of the basket cost to Growing Up for spring flower baskets. All in favor, motion carried.

(Thru 11/16/18)	Treasurer’s report	
Cash on Hand		\$251,080.77
Interest 9/30/18		\$22.28
		\$251,103.05
Bills Approved Prior Month		
Ck #1050 Tom O’Brien (Mural relocation)		\$146.21
Ck #1051 Consort (Farm Market Banners)		\$1,109.62
Bills for Approval		
Ck #1052 Marcie Dankert-postage		\$7.00
Ck #1053 Wolfe Co, Inc Billboard to 12-14-18		\$1,100.00
Ck #1054 Flower in the Village		\$1,417.38
Ck #1055 Mark Walling		\$960.00
	Ending Balance	\$248,282.84

CORRESPONDENCE & PUBLIC COMMENT – None

COMMITTEE REPORTS –

Managers Report - The defibulator will be installed in the Village entryway this week. A grant was received for trail signs. Cameras were installed at Wallace Park. Closing soon on Hiawatha property. Lot 30 in the Industrial Park was sold.

Façade Grant - There was discussion as to whether we should consider alley ways and rear entrances be considered as part of the façade grant program to improve the overall look of buildings presentable on all sides.

Sidewalks and Streetscapes - Nothing to report.

Website – Nothing to report.

Sawmill – Diane presented a report. Springboard Summit was held November 8th. Roscommon County EDC is seeking candidates for subcommittees. Motion by Phil Weiler with a second by Andrea Weiss for \$15,000 in support of the Sawmill for 2019. Motion approved.

Farm market- Marci Dankert reported a good season overall that started with 5 vendors ended with 20+ vendors each week, with a wide variety of items. Considerations for 2019 are show and sell Saturday’s the 3rd Saturday of the month, flea market/garage sale items and possibly one Saturday for an independent consultant Saturday. Kid’s day at the market in July to offer face painting and kids activities. Possible food truck and a vendor with farm fresh eggs.

Economic Development Coordinator - Working on marketing and economic development strategies. Branding and logo for the Village will be important. Currently working on re-zoning the Village. Mark would like to continue to assist in some capacity until the Village can sustain it themselves. His contract ends in December and would like to continue month to month to finish the project.

OLD BUSINESS

Lighthouse walkway/bridge - Nothing new to report.

Iron Bell Trail – Looking at finalizing the location, Roscommon had two options.

Exit #239 & #244 signage – 6 signs currently. It is costly for private businesses to pay \$1,700 a year for each exit North and South bound. How else can we promote the area and get people off the freeway for a more reasonable cost?

Train Club Support – The insurance for the train club comes due in March, immediate problem is \$258.30 bill each month between now March as well as the on-going cost when the policy renews again in March. Motion by Tom O'Brien to support the train club for insurance purposes in the amount of \$600 Second by Sue Jock. Motion approved.

Hiawatha Canoe Livery – Closing date will be in the next couple weeks.

NEW BUSINESS

Budget - Motion by Tom O'Brien with Support from Andrea Weiss to approve the proposed budget with one change of \$5,000 for the flowers. Motion passed.

Village resident board member replacement – Paige Haines and Kevin Wagner are interested in being on the board. Ron would like to have one member of the DDA sit down with the candidates to ask some questions. Sue Jock will work with Ron Alden. Andrea Weiss will continue for another 4 years along with Tom O'Brien.

Future projects

Motel market study would be good idea Diane will check with the SBDC.

LIAISON REPORTS – Chamber's next event is Winterfest. Christmas in the Village Dec. 1st.

Meeting Adjourned at 10:06. Motion by Mike Walker with support by Sue Jock. All in favor.