

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
BOARD MINUTES  
August 20, 2018

**Members Present:** Tammy Schwalm, Tom O'Brien, Doug Hodges, Jim Anderson, Sue Jock, Lonnie Wilkerson, Mike Walker, Cecil Scow, Roy Spangler

**Excused:** Andres Weiss, Ron Alden, Phil Weiler, Tim Legg

**Absent:**

**Others Present:** Diane Love-Suvada, Tom Glennan, Kaylee Mondrella, Marci Dankert, Mark Walling, Dan Scow

(Thru 8/17/18)            Treasurer's report

Cash on Hand	\$258,248.78
Deposit-Billboard Grant	\$5,000.00
Deposit –Higgins Twp	\$1,043.75
Interest 7/30/18	\$22.26
	\$264,314.79
Bills Approved Prior Month	
Ck #1030 Village of Roscommon-Kaden Cherven	\$269.00
Ck #1031 Roscommon Area Historical Society	\$1,016.67
Bills for Approval	
Ck #1032 Wolfe Company-Billboard	\$600.00
Ck #1033 Village of Roscommon-Kaden Cherven	\$679.88
Ck #1034 MDA Membership & Donation	\$200.00
Ck #1035 Marcie Dankert	\$500.00
Ck #1036 Heritage Broadcasting-MFMF Ad	\$1,505.00
Ck #1037 Fox Local-MFMF Ad	\$720.00
Ck #1038 MeTV-MFMF Ad	\$160.00
Ck #1039 Mark Walling	\$2,534.29
Ending Balance	\$256,129.95

Motion by Sue Jock with support from Cecil Scow to accept the Secretary's report. All in favor, motion carried.  
Motion by Sue Jock to approve the Treasurer's report with the exception of MFM payment until we discuss the payment in the meeting under new business. Support from Cecil Scow to approve the Treasurer's report. All in favor motion carried.

**CORRESPONDENCE & PUBLIC COMMENT** – Looking for a new village resident board member. Lonnie is moving out of the Village.

**COMMITTEE REPORTS**

**Managers Report** - ICE project is underway. RRC will have a Townhall meeting October 24<sup>th</sup> 5:30 – 7:30 to set goals based on the survey. Sidewalk bids are being accepted for the areas scheduled to be done this year. Blight debris continues, the shared dumpster is going well. The council tabled cameras at Wallace Park until better bids that fit the needs can be obtained. Sawmill asked the Village to consider dropping the monthly rent payment. The motion was dropped due to lack of interest. A purchase agreement that supports all the Village zoning requirements is being drawn up for a potential buyer of lot 30 in the industrial park.

**Facade Grant** – Two Rare designs was called and they good to go. No word on anyone else.

**Sidewalks and Streetscapes** – Nothing to report

**Website** – Jim Anderson and Tom O'Brien will sit down with Lacey to work on the website. Sue Jock is available to assist after September 15<sup>th</sup>.

**Sawmill** – Two new business consultants. A Springboard recruitment session for the Spring Summit was held. First Farmer workshop class with three more classes to go. The Sawmill is hosting the NCMCOG monthly meeting. Partnered with Michigan Works to host a workshop called Going Pro for employers to get assistance with training employees. Youth Maker Market to get youth interested in entrepreneurship. Hosting a business basics startup series which is the beginning of expanding the services outside of Roscommon. SBDC regional rep has been looking for another part-time consultant for part-time work, asked the Sawmill to put together a proposal. NEMCOG is interested in getting the pipeline going. Tom Glennan introduced himself and shared his background.

**Farm market**- There has been a big increase in vendors since the beginning of August, more vendors and more people. On average there are 17-20 vendors, last weekend there were 25. New Farm Market banners have been ordered.

**Economic Development Coordinator** – Mark Walling gave an up-date, he is working on best practices for the RRC. MEDC was pleased with the quarterly report. The public survey was completed and sent out. One of the major takeaways was housing. The survey will help at the October 24th Townhall meeting with Denise with directions to plan for.

### **OLD BUSINESS**

**Lighthouse** - MDOT should be starting the expanded shoulder soon.

**Iron Bell Trail** – Nothing new to report

**Dead Shrubs at Welcome sign** - Have been replaced and look good.

### **NEW BUSINESS**

**MDA Membership** - \$100 membership and \$100 contribution

**Firemen's memorial advertising** – Motion by Mike Walker support by Jim Anderson to approve the Firemen's memorial advertising for \$2,385. Motion approved.

**Mural relocation** – Tom O'Brien is available to remove them and will store them until it is decided where to relocate them. He would appreciate help from anyone that can give a hand.

**AuSable Drug property** - No new news to report. Dan Leonard requested a Performa before anything can be done. Motion by Tom O'Brien to start negotiations on the property, with a cap price of \$80,000, the board authorizes the DDA President to sign a potential agreement. Second by Jim Anderson. Motion approved.

**Exit Signs** - The suggestion was made to have Ron and Lance contact the MDOT engineers to find what the MDOT rules are regarding placing signs on their right of way that would direct business off the expressway to the I-75 Business loop. The intent is to encourage traffic that does not know what services Roscommon has to exit and come into town rather than get right back on the expressway. After the rules are known a bigger conversation can happen and a possible sign design can be obtained.

**LIAISON REPORTS** – Nothing to report.

**Meeting Adjourned at 9:24.** Motion by Jim Anderson with support by Tammy Schwalm. All in favor.