

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
BOARD MINUTES  
June 19, 2017

**Members Present:** Weiler, Schwalm, O'Brien, Rosczyk, Anderson, Hodges, Legg, Weiss, Adams, Spangler, Jock, Alden, Ward,

**Excused:**

**Others Present:** Diane Love-Suvada, Lance Cherven

Motion by Sue with support from Tim to accept the Secretary's report. All in favor, motion carried. Motion by Erine with support from Tim to approve the Treasurer's report with one addition for Farm Market in the amount of \$379. All in favor motion carried.

(Thru 6/16/17)            Treasurer's report

Cash on Hand	\$249,202.82
Deposit (KCC)	\$16,313.72
Interest 4/30/17	\$21.86
	\$265,538.40
Prior Approved Bills	
Ck #979 North Central Survey	\$675.00
Ck. #978 Mark Walling	\$1,020.00
Transfer to Kirtland Warbler acct for Advertisements	\$1,000.00
Bills for Approval	
Ck #980 Standard Electric	\$3,624.99
Ck #981 Houghton Lake Resorter(15 & 16 Annual Report)	\$37.00
Ck #982 Village of Roscommon	
(\$156.66-Roundup, Preen & Tractor Battery	
\$89.10-Garbage Bags \$10.00 Banner Cleaning)	\$255.78
<b>Ending Balance</b>	<b>\$258,925.63</b>

**CORRESPONDENCE & PUBLIC COMMENT** - None

**COMMITTEE REPORTS**

**Managers Report** – The Village has been accepted on the Redevelopment Community Ready listing of the MEDC. The council unanimously adopted a resolution for the DDA to be recognized for the 27 years of development and officially recognize the past and present projects and members of the DDA. Striping of parking areas on the streets is expensive through the County. Andrea will provide the name of the company that the bank uses for sealing and re-striping. Lance will see if the County can put together a proposal to work together on the sidewalk infrastructure to maintain the repairs on-going.

**Façade Grant** – No word from McKee. The CRAF center floor is in progress. The Butcher shop is close to being done. The committee recommended approval of the Country Car wash project. Motion by Doug, second by Tim to approve the façade grant for the County Car Wash for \$2,795. Motion approved.

**Beautification** – The façade on AuSable Drug may need to be removed due to the condition. An engineer has looked at it and red tagged it. Mike has been notified this may need to be removed.

**Sidewalks and Streetscapes** – Nothing

**Website** – Nothing

**Sawmill** – Diane provided and update. Membership is open for the Sawmill and advertising is out there.

**Farm market**- Rotating thru people to run the market and contracted young boys to handle the set up.

## **OLD BUSINESS**

**Lighthouse** – The last meeting with Tim was two months ago.

**Parking for 5<sup>th</sup> St. and Lake** - After meeting with camp Westminster it is not in their plans to relinquish any property with the building. The ball is in the Village's court to come up with a plan where to move the building to.

**Iron Bell** - Progress is being made on the trail. A ribbon cutting is coming up for the North State Park stretch. There will be a preliminary kick off meeting July 12 at the public library.

**Economic Coordinator** – Mark submitted a report.

**Two Rare Design Murals** – Nothing new to report.

## **NEW BUSINESS**

**Economic Contract** – The contract has to be executed yet. Motion by Jim second by Roy to have John as CEO draw the contract up and have Tom review it. Upon Tom reviewing, John can sign the contract with Mark. Motion approved.

**Sawmill continuing support** – Motion by Sue, second by James to continue to support the Sawmill for the remainder of the 6 months in the amount of \$19,240. Motion approved.

**Art Festival Advertisement** - Motion by John second by Sue for \$800 for advertising for the Art Festival.

**Economic Coordinator** - Motion by Jim, second by Sue for May's contract expenses and services in the amount of \$1,311.93 for Mark Walling, Economic Coordinator.

**Public Relations Strategy** – Andrea suggested the DDA sponsor a Business to Business breakfast. Tom and Jim could do a presentation on the DDA at the breakfast so that the community understands how the DDA is set up and what they contribute to the community. Andrea will get the dates for the business to business breakfast.

## **FUTURE PROJECTS**

**Trees at BC Pizza** – Nothing to report.

**LIAISON REPORTS** – Village nothing to report. Township nothing. Chamber Art Festival is July 8<sup>th</sup> and there are new things planned this year.

**Meeting Adjourned at 10:00.** Motion by Ron. Support Jim. All in favor.