

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

BOARD MINUTES

January 23, 2017

Members Present: Schwalm, O'Brien, Rosczyk, Weiler, Jock, Legg, Weiss, Hodges, Alden, Norton, Anderson

Excused: Adams

Absent: Spangler

Others Present: Diane Love-Suvada, Dan Scow, Mark Walling, Todd Jansen, Dave Linderman, Tom Bailey

Discussion to send a letter in support of Erine from the DDA to the Village. Tom asked for some assistance drafting it, he doesn't know all the details.

Motion by Doug Hodges, second by Tim Legg to adopt the resolution ratifying past actions and expenditures of Village of Roscommon DDA as written. All in favor motion carried.

Motion by Sue Jock with support Andrea Weiss from to accept the Secretary's report. All in favor, motion carried. Motion by Kurtis Norton second by Ron Alden to approve the treasurer's report. All in favor motion carried.

(Thru 1/20/17) Treasurer's report

Cash on Hand	\$260,344.14
Higgins Twp	\$22,956.08
Interest 12/30/16	\$23.34
	\$283,323.56

Bills Paid per previous approval

Sawmill-Diane Love Suvada-\$416.50, Two Rare Designs \$90.00, Diane Love Suvada \$1,249.50 and Sawmill \$225.43(\$1,981.43-\$1,981.43 = 0)

Sawmill-1/2 of New contract	\$14,970.00
-----------------------------	-------------

Standard Electric Company-3 lampposts	\$3,624.99
---------------------------------------	------------

Account Payable-New Bills

Priority Digital	\$300.00
------------------	----------

Village of Roscommon-Safe Route	\$400.00
---------------------------------	----------

Consumer Energy-CRAF Lawn	\$61.45
---------------------------	---------

Ending Balance	\$261,985.69
-----------------------	---------------------

CORRESPONDENCE & PUBLIC COMMENT - No Correspondence. Dave Linderman from the DPW commented that Dan Fishell should be bound by a code of ethics as a council member.

COMMITTEE REPORTS:

Managers Report – The new poles have arrived it would be best to install after snow leaves. Committee meeting tomorrow to prioritize and pursue possible ICE grant. John hopes we take action on the parking lot option.

Facade Grants – Heard nothing from McKee or Pioneer Pharmacy

RED – Roscommon Economic Development

Empty Building – Nothing to report.

Beautification Committee – Sue is concerned about the flowers, John commented we need to get the flowers in the Village committee activated soon. Sue suggested Jan might be interested in serving.

Marketing and Branding – Nothing to report.

Sidewalks and Streetscapes – Kurtis commented snow removal this year has been great.

Website – Mike is working on it. Jim will provide year end financials to Mike. Sue would like to put a Recreation Survey on the DDA website to assist with the recreation plan. Properties for sale need to be up to date. Jim has been working with Mike on it and he will follow up with him.

Sawmill Rural Business Center – The Sawmill is officially incorporated and the nonprofit status has been approved. It needs to be determined what businesses in the Village would be eligible for the Sawmill services. Diane reported that two businesses could have a 60 day SWAT and 3 businesses could have 30 day services. We will work with the Chamber to get the word out to businesses within the Village that are eligible for services from the Sawmill under the contract.

OLD BUSINESS

Lighthouse walkway – John has been meeting with Tim on this and they are hoping they could get a grant for this project.

Electric Car Charging Station – Consumers has not heard from the public service commission.

Parking for Fifth Street and Lake – Todd Jansen presented a plan for additional parking in the village. Motion by Kurtis Norton for a maximum of \$40,000 a year for a 4 year period, subject to an acceptable agreement with the Holland House owners. Second by Tim Legg. Discussion by Sue reminding us of having a long term plan, do we have the money for it and we need to prioritize the projects as we discussed in our work session. Jim would like time to look at the budget and vote next month. Motion approved.

Iron Bell Trail - Nothing new to report.

NEW BUSINESS

Tom was approached by Souls Harbor looking for the DDA to purchase a generator allowing the church to be used as an emergency location. CRAF center opens up in emergency situations currently. No action taken.

FUTURE PROJECTS - The projects were discussed at the work session and the ones we are still interested in leaving on the list we will prioritize at our next work session.

LIAISON REPORTS

Township – Ron raised a concern with the DHS building moving out of our community and the loss of people in our community that are employed at DHS. DHS does spend a lot of time at the court house and keeping DHS in close proximity to the court house would mean less travel time and time out of the office for employees. John as the Manager of the Village will put together a letter from the DDA in support of keeping the DHS office here in Roscommon.

Chamber – Winterfest is coming up. They are in need of groups that could help for the day and they typically donate money to groups that do a good job helping at the festival.

Motion by Kurtis, second by Phil to adjourn. All in favor. Meeting adjourned at 9:38.