



~ Working For a Brighter Future ~

Village of Roscommon

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Regular Meeting Agenda May 13, 2019 – 7:00 P.M.

1. Call to order, Roll Call of Council, Pledge of Allegiance and Invocation

2. Approval of Consent Agenda:

Miller

- Approval of minutes of the April 8, 2019 Regular Council Meeting
- Approval of minutes of the April 15, 2019 DDA Board Meeting
- Approval of minutes of the May 8, 2019 Planning Commission Meeting
- Approval of minutes of the May 8, 2019 Cemetery Board Meeting
- Approval of DPW Director's Report
- Approve the Bills to be paid
- Accept the Sheriff's Report for April 2019
- Accept the Building & Zoning Report for April 2019

3. Approval of Regular Agenda

Miller

4. Manager's Report

Alden

5. ICE Project Update

Cherven

6. Public Acknowledgement on Agenda Items (Two minutes per speaker)

7. Unfinished Business

- Consumer Fireworks Regulations Ordinance Alden
- Sidewalk and Repair Bid Alden
- Water & Sewer Project Update-USDA Cherven
- Manager's Evaluation & Contract Scow

8. New Business

- Branding & Marketing Presentation Monday 5/20, 3:00 – 4:30 Alden
- Downtown Development Authority Attendance Policy Alden
- Multi-use Path, Tisdale & M-18 Cherven&RCRC
- Seasonal Part-time DWP Employee Alden
- Development of Roscommon Village Doggie Park Alden

9. Discussion Items

10. Public Acknowledgement (Two minutes per speaker)

11. Council Comments

12. Items for the Next Agenda

13. Adjournment

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VILLAGE OF ROSCOMMON

Minutes of the April 8, 2019

Regular Council Meeting

Councilman Dan Scow, filling in as President, (President Michael Miller was excused/absent) called the meeting to order at 7:00PM. Members of the Council present: Jan Deloge, Brian Ludwig, Maureen Ruddy, Dan Fishel, and Heather Roemer. Others present: Manager Ron Alden, Clerk Frances Dawson, Lance Cherven, Krista Tacey-Cater, Tony Medina, Don Dixon, Thomas O'Brien. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

CONSENT AGENDA

Moved by Ludwig, seconded by Deloge to approve the Consent Agenda including bills to be paid in the amount of \$18,755.64. Ayes: Ruddy, Deloge, Ludwig, Fishel, Scow, Roemer. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Ludwig, seconded by Roemer, to approve the Regular Agenda with the paving agreement from RCRC included. All in favor. Hearing no objections, the motion carried.

MANAGER'S REPORT

Manager Ron Alden gave his report to include update on Kodiak Group, new bucket on tractor, and introduction of two new meetings about Master Plan. Announced Village Clean Up date. Discussed with Council new plans for the clean up at the old AuSable Drug Store.

Ice Project update from Lance Cherven. New fire hydrant to be installed at the end of Division St.

Motion to make final payment to Elmer's Ice Grant pending payment from the State. Moved by Ludwig, seconded by Fishel. Ayes: Ruddy, Deloge, Scow, Fishel, Ludwig, Roemer. Nays: None. Motion carried.

PUBLIC COMMENT ON REGULAR AGENDA ITEMS

Thomas O'Brien representing the DDA requesting pictures of the old AuSable Drug store.

UNFINISHED BUSINESS

Recreational Marijuana: Motion to prohibit any marijuana establishments in the Village of Roscommon. Moved by Roemer, seconded by Ruddy. Ayes: Deloge, Ludwig, Fishel, Ruddy, Roemer, Scow. Nays: none. Motion carried. Ad will be placed in the Houghton Lake Resorter and Ordinance adopted within 20 days of posting.

Update given by Mr. Alden and Lance Cherven for Water/Sewer Project with the USDA.
Resolution to put Master Plan in newspaper as presented for 63 days as directed with adoption of plan to come after that with any changes that would need to be made. All in favor – Resolution adopted.

NEW BUSINESS

New Fireworks Ordinance put on hold for further review.

Motion to adopt ex-officio policy for Planning Commission meetings – that if there is a fill in needed the Village Clerk can sit in to make up the quorum. Moved by Scow, seconded by Deloge. Ayes: Scow, Ludwig, Deloge, Roemer, Ruddy, Fishel. Nays: none. Motion carried.

Motion to have Fleis & Vandebrink to begin studies, concept plan and surveys for Hiawatha development. Moved by Roemer, seconded by Ruddy. Ayes: Deloge, Rishel, Scow, Roemer, Ludwig, Ruddy. Nays: none. Motion carried.

Motion to have Manager Ron Alden to get bids for sidewalk repair. Moved by Roemer, seconded by Ludwig. Ayes: Roemer, Fishel, Scow, Ruddy, Ludwig, Deloge. Nays: none. Motion carried.

Discussion Items

Motion to move to closed session to discuss Manager Evaluation. Moved by Ludwig, seconded by Deloge. Ayes: Deloge, Ludwig, Fishel, Ruddy, Roemer, Scow. Nays: none. Motion carried.

Open session again – all in favor.

Public Acknowledgement

Council Comments

ITEMS FOR THE NEXT AGENDA

Fireworks Ordinance, Out door seating Ordinance, M-18, Branding.

ADJOURNMENT

Moved by Deloge, seconded by Ruddy to adjourn the meeting at 9:15 PM. All in favor. Hearing no objections, the motion carried.

Michael Miller
Village President

Frances Dawson
Village Clerk

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
April 15, 2019

Members Present: Tammy Schwalm, Tom O'Brien, Ron Alden, Jessie Sharpe, Cecilia Scow, Phil Weiler, Jim Anderson, Roy Spangler, Doug Hodges

Excused: Paige Haines, Mike Walker, Andrea Weiss

Absent:

Others Present: Diane Love-Suvada, Mike Miller, Tom Dale, Mark Walling

Motion by Doug Hodges with support from Sue Jock to accept the Secretary's report. All in favor, motion carried.

Motion by Cecilia Scow with support from Jim Anderson to approve the Treasurer's report. All in favor motion carried.

CORRESPONDENCE & PUBLIC COMMENT – None

COMMITTEE REPORTS

Managers Report- There will be a meeting Wednesday April 24th at 6:30 with the 5 families at the Village Hall. Sidewalks bids have gone out. Village council opted out of recreational marijuana. Village council approved the master plan and it now gets sent out to other groups for 63 days, after that time if there are no objections it becomes final. There was approval to go ahead with a conceptual plan for the Hiawatha property. A recreational meeting is coming up Wednesday the 17th at 7:00. The AuSable Drug has additional people interested in purchasing the property once it is cleaned up. Mike Kent has signed consent for us to access the property. The Brownfield grant is coming along nice. Three bids for branding and marketing have been received. Interviews to present the ideas will be next.

Facade Grant – We received an application from the Historical Society. Motion by Roy Spangler to approve the Historical Society facade grant in the amount of \$2,308 with support from Jim Anderson. The total cost was \$4,615. Motion approved.

Sidewalks and Streetscapes – Ron Alden is getting bids for the areas scheduled to be replaced and repaired.

Website – See comments in new Business

Sawmill – Diane Love-Suvada presented her monthly report.

Farm market- Nothing to report.

Economic Development Coordinator – Mark Walling presented his monthly report. A Townhall meeting is being planned for May. Mark is retiring in May; a lot has been accomplished in the last two years Mark has been instrumental in what has been accomplished. He will be around to assist in the future but the heavy lifting has been completed and he is ready to step back.

OLD BUSINESS

Lighthouse walkway/bridge - The pedestrian walk is schedule to happen this summer under the grant.

Iron Bell Trail – Nothing new to report.

Consumers Energy – Doug Hodges hasn't heard anything from Consumers.

Proposed Bylaw additions – Ron Alden will up-date the council.

AuSable Drug Store – ATC put together a proposal for a total package of \$59,500 motion by Tom O'Brien to approve ATC as the consultant to do the assessment at 801 contingent to the grant approval requirements. Second by Sue Jock. Motion approved. Jim Anderson suggested it should be brought up at the Village Council to make sure they are on board with using ATC as well.

NEW BUSINESS

Kirtland Warbler Festival – Tom Dale requested \$500 for support of the Festival. The Festival does ask for support from many sources. Motion by Jim Anderson with support from Sue Jock for \$500 for the Kirtland Warbler Festival. Motion approved.

PA 57 Act- new requirements – We need to make sure our minutes are up-to date and accessible through the Village website. There has been changes in the annual report requirements and the annual report has to be in a very specified format. If there are more than 100 people living in the DDA district we need to have a 9 person advisory committee. We need to have two informational meetings a year for the annual public to provide what our future plans are and to accept recommendations from the public.

Group Picture - Next Wednesday's meeting April 24th

Future projects – Motion by Tom O'Brien to purchase paint to fix up the Community Events sign, support from Cecilia Scow. Motion approved.

Parking lot signage Ron will get a price on the signs and bring it back next month.

LIAISON REPORTS – Business Expo Wednesday May 15th, Village Clean-Up May 11th 9:00 to noon, Back to the Bricks June 8th 11:00 – 1:00 and 1:00 to 4:00 local car show.

Meeting Adjourned at 9:24. Motion by Cecilia Scow with support by Tammy Schwalm to adjourn.

DPW Report for May 2019 Council Meeting

Here are some of the key points I would like to take time to acknowledge.

- All water testing results have come back perfect. This is always something we take great pride in. We are continuing to devise a plan to create better water quality as well.
- Hydrant flushing will begin 5/13/19 and run through the rest of the month. There may be times of discolored water simply run the water for a few seconds and it will clear up.
- All the street sweeping has been completed. Going to go back and touch up sidewalk areas that need to be swept.
- Preparing light poles and sidewalks for the flower pots.
- I have purchased cold patch and we will be out getting all the holes patched up. Wanted to wait to do this until all of the street sweeping was completed.
- We have had our fair share of equipment issues between Well #3 needing work to aerators at the treatment plant. Fortunately we are lucky enough to have a very talented team and have been able to make these repairs at a cost effective price.
- We have been cleaning out some of our problem drain areas with the vactor. This has been very helpful for our street drainage.
- Jerry has been working hard at Hiawatha cleaning the area up. Get a chance to see it please do so. He has also been trying to dodge the rain to get sites cleaned up and ready for summer maintenance.
- ICE grant: I will give an update during the meeting.

This is a few of the most important items I just wanted to touch base on.
As always feel free to contact me with question or concerns.

Thank You Kindly,

Lance Cherven

DPW Director

Activity Report to Village of Roscommon April 2019

Village Patrol	
Mileage	414
Hours	63
Stops	29
VW	37
Citations	2
Criminal	2
Non Criminal	6
Report Writing	9
Accidents	1
Arrests	1
Contacts	129
Prop. Check	81
Liquor Inspections	15

Arrests

Arrests
DWLS

Complaints

P- DWLS
D- ALARM/ DAVITA DIALYSIS
D- CAR/DEER- LAKE ST/ LEAR
D- CPS REFERALL/ 4TH ST
D- ARGUMENT- TERRACE ST
D- FOUND PROPERTY/ S MAIN ST
D- OPEN DOOR COMPLAINT/ ST HELEN ST

D- CIVIL STANDBY/ ROSH
D- DOMESTIC

Additional Village Activity	
Hours	14
Criminal Complaints	4
Non Criminal Complaints	4
Traffic Stops	4
Verbal Warnings	4
Citations	0
OWI Arrests	0
Other Arrests	3
Accidents	2
Assist EMS	0

Type of Complaints Handled

D- INJURED DEER/ COURTHOUSE
D- SUSPICIOUS SITUATION/ FORWARDS
P- PROBATION VIOLATION X3
D- PROPERTY DAMAGE ACCIDENT/ RIVER FOREST APTS
D- BURNING COMPLAINT/ ESTHER COURT
D- PROPERTY DAMAGE ACCIDENT/ DAVITA DIALYSIS
D- OPEN DOOR COMPLAINT/ S 5TH ST
D- DOMESTIC-ARGUMENT
P- WALK IN CIVIL COMPLAINT

Arrests

PROBATION VIOLATION X3

D= Dispatched

P= Patrol Initiated

**VILLAGE OF ROSCOMMON
CONSUMER FIREWORKS ORDINANCE
Ordinance No. ____ of 2019**

AN ORDINANCE PURSUANT TO ACT 256 OF THE PUBLIC ACTS OF 2011, AS AMENDED, AND PURSUANT TO ACT 3 OF THE PUBLIC ACTS OF 1895, AS AMENDED, TO PROHIBIT THE IGNITION, DISCHARGE, AND USE OF CONSUMER FIREWORKS WITHIN THE VILLAGE, EXCEPT AS PERMITTED BY STATE LAW, AND TO PROVIDE PENALTIES FOR VIOLATIONS THEREOF

THE VILLAGE OF ROSCOMMON ORDAINS:

Section 1. Findings.

The Roscommon Village Council makes the following findings: Public Act 3 of 1895 authorizes the Village of Roscommon to enact ordinances that regulate the public health, safety and general welfare of persons and property. Public Act 256 of 2011, as amended (MCL 28.451, *et seq.*) authorizes the Village of Roscommon to enact an ordinance regulating the ignition, discharge, and use of consumer fireworks. The Roscommon Village Council hereby finds that an ordinance prohibiting the ignition, discharge, and use of consumer fireworks, to the extent allowed by Public Act 256 of 2011, as amended, is in the interest of public health, safety and general welfare of persons and property within the Village of Roscommon.

Section 2. Title.

This Ordinance shall be known as the Village of Roscommon Consumer Fireworks Ordinance.

Section 3. Definitions. As used in this Ordinance,

“Consumer fireworks” means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks does not include low-impact fireworks.

“Low-impact fireworks” means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

"Person" means an individual, agent, association, charitable organization, company, limited liability company, corporation, labor organization, legal representative, partnership, unincorporated organization, or any other legal or commercial entity.

Section 4. Ignition, Discharge, and Use of Consumer Fireworks.

No person shall ignite, discharge, or use consumer fireworks within the Village of Roscommon at any time, except during any of the following days and times:

- (a). After 11 a.m. on December 31 and until 1 a.m. on January 1.
- (b). After 11 a.m. and until 11:45 p.m. on the Saturday and Sunday immediately preceding Memorial Day.
- (c). After 11 a.m. and until 11:45 p.m. on June 29 through July 4.
- (d). If July 5 falls on a Friday or Saturday, then after 11:00 a.m. and until 11:45 p.m. on July 5.
- (e). After 11 a.m. and until 11:45 p.m. on the Saturday and Sunday immediately preceding Labor Day.

Section 5. Penalty/Civil Infraction.

Any person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a civil fine of One Thousand and 00/100 (\$1,000.00) Dollars for each violation of the Ordinance and no other fine or sanction. Five Hundred and 00/100 Dollars of the fine collected under this Ordinance shall be remitted to the Roscommon County Sheriff's Office, which is responsible for the enforcement of this Ordinance. Each day this Ordinance is violated shall be considered as a separate violation.

Section 6. Enforcement.

The Village Manager, other persons designated by the Village Council, and deputies of the Roscommon County Sheriff are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

Section 7. Nuisance.

A violation of this Ordinance is hereby declared to be a public nuisance or a nuisance per se and is declared to be offensive to the public health, safety and welfare.

Section 8. Injunctive Relief.

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the Village may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this Ordinance.

Section 9. Repeal.

The Village of Roscommon Fireworks Ordinance, being Ordinance No. 86, is hereby repealed in its entirety.

Section 10. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 11. Effective Date.

This Ordinance shall become effective twenty (20) days after its enactment.

Ordinance No. _____ was adopted on the 8th day of April, 2019, by the Roscommon Village Council as follows:

Motion by: _____
Seconded by: _____
Yeas: _____
Nays: _____
Absent: _____

Frances Dawson, Clerk

Michael Miller, President

I certify that this is a true copy of Ordinance No. _____ that was adopted at a regular meeting of the Roscommon Village Council on April 8, 2019 and published in the _____ on _____, 2019.

Dated: _____

Frances Dawson, Clerk

By-Laws Village of Roscommon Ordinance No 62

Roscommon Downtown Development Authority 3-18-19

A board member may participate in any Downtown Development Authority board or committee meeting by teleconferencing or video conferencing when the member is unable to attend in person.

The following shall be included:

Two way communications shall be required at all times.

Board members are present for the purpose of a quorum.

Board members are able to vote.

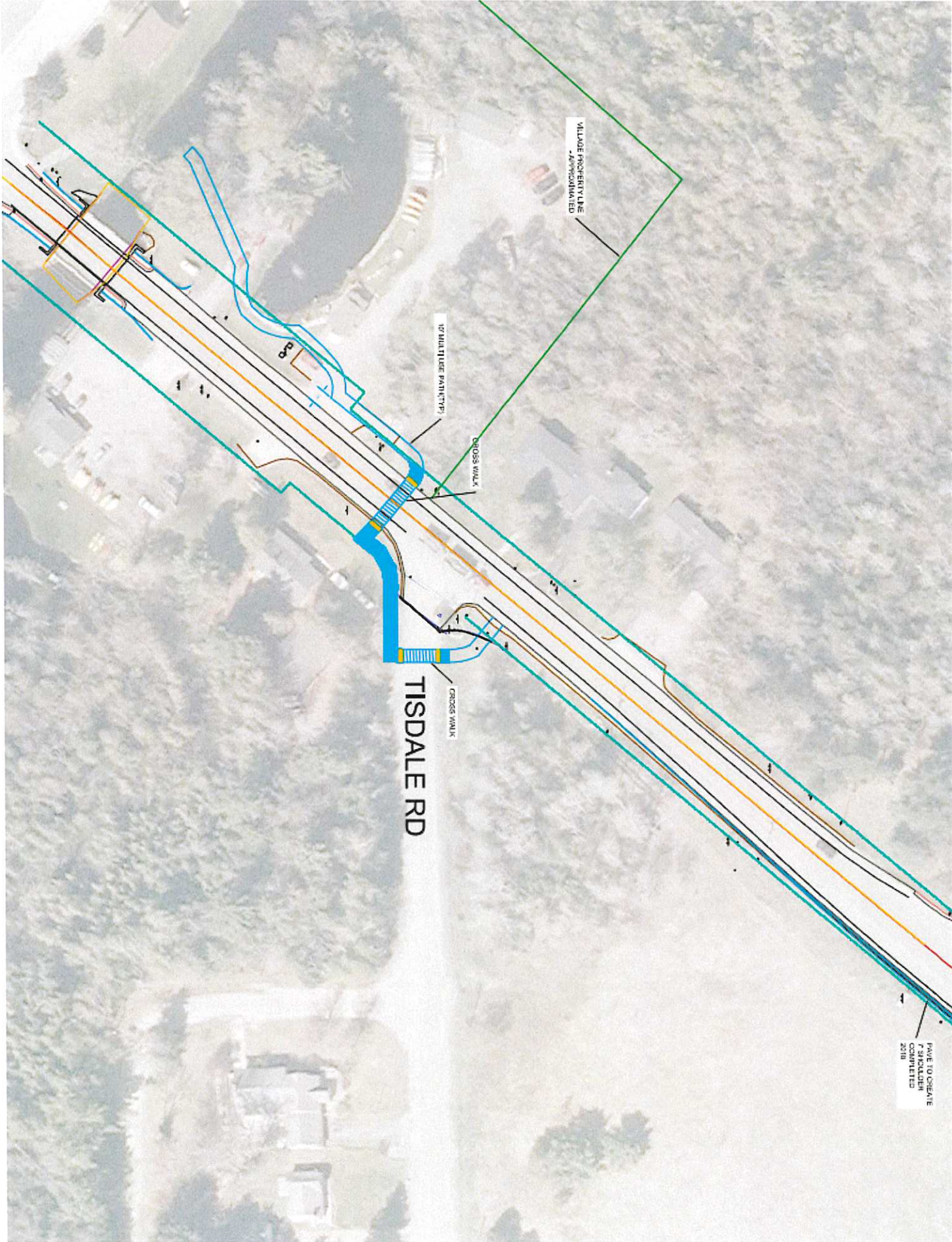
All votes shall be by roll call unless it is a routine item.

There is no limit on the number of board members who may participate.

Section 7. Include the following in bold.

An appointment to fill a vacancy shall be made by the Chief Executive Officer for the unexpired term only.

The vacant position shall be advertised in the local paper for a minimum of two weeks.



055-107-003-0050

055-107-014-0021

Mapelhurst

Southline Rd

Southline Rd

Roscommon

055-760-002-0000

055-760-003-0000

055-760-004-0000

055-760-005-0000

055-760-006-0000

055-760-007-0000

055-760-008-0000

055-760-009-0000

055-760-018-0001

055-760-014-0000

055-760-013-0000

055-760-012-0000

055-760-011-0000

055-760-010-0000

055-760-021-0000

055-760-022-0000

055-760-023-0000

055-760-024-0000

055-760-025-0000

055-760-031-1000

055-760-030-0000

055-760-029-0000

055-760-028-0000

055-760-027-0000

055-760-026-0000

055-107-014-0100

055-107-014-0140

055-107-014-0040

055-107-014-0065

055-107-014-0088

1152 ft

055-107-014-0076

South St

Squire St

Potential
Dog Park

055-760-034-0000

055-760-039-0000

055-760-042-0000

055-760-045-0000

055-107-014-0460

055-107-014-0450

055-107-014-0350

055-107-014-0300

1150 ft

N Roscommon Rd

18 75

75