



REGULAR MEETING AGENDA  
May 15<sup>th</sup>, 2018 – 7:00 P.M.

1. Call to Order, Roll Call of Council, Pledge of Allegiance and Invocation
2. Sheriff's Report
3. Approval of Consent Agenda:
  - Approval of minutes of the April 9<sup>th</sup>, 2018 Regular Council Meeting
  - Approval of minutes of the April 10<sup>th</sup>, 2018 Special Council Meeting
  - Approval of minutes of the April 12<sup>th</sup>, 2018 Special Council Meeting
  - Approval of minutes of the April 16<sup>th</sup>, 2018 Special Council Meeting
  - Approve the Bills to be paid
  - Accept the Sheriff's Report for April, 2018
  - Accept the minutes of the April 16<sup>th</sup>, 2018 DDA Meeting
  - Accept the DPW Report for April, 2018
  - Accept the Building & Zoning Report for April, 2018
  - Request to reserve Wallace Park for Movies Under the Moon
  - Request to reserve Wallace Park for Youth Police Academy Graduation
  - Village Manager's Agreement
4. Approval of Regular Agenda
5. Manager's Report
  - Cypress Creek Land Holding, LLC Corey Kupersmith
  - 2018 Tax Rate Request, L-4029
  - Jason & Jessie Sharpe purchase agreement withdrawal
6. Public Acknowledgement on Agenda Items (Two minutes per speaker)
7. Unfinished Business
  - Seasonal Storage for the John Deere
  - Compensation for Treasurer Position
8. New Business
  - County Treasurer, Foreclosed Property at 111 Pinecrest St.
  - Back to the Bricks Street Closure Permit – June 9<sup>th</sup>, 2018 (9:00 A.M. – 2:00 P.M.)
  - Upper Lakes Tire (Quote) – New tires for the Backhoe
  - Summer Hours
  - Council Seat Posting
  - Budget Adjustment
  - New Business Tax Incentive
9. Public Acknowledgement (Two minutes per speaker)
10. Council Comments
11. Items for Next Agenda
12. Adjournment

VILLAGE OF ROSCOMMON  
Minutes of the April 9, 2018 Regular Council Meeting

President Fishel called the meeting to order at 7:00 PM. Members of the Council present: Jan Deloge, Brian Ludwig, Mike Miller, Dan Fishel, Marc McKee, Heather Roemer and Dan Scow. Others present: Manager John Rosczyk, Clerk Dawn Dodge, Cari Talarico, Neil Belanger, Tim O'Rourke, Tony Medina, Joanne Lederman, Ben Kladder, Timothy Jones, Doug Hodges, Nancy Hodges, Thomas O'Brien, Mike Walker, Jim Anderson, Tom Barber and Mark Walling. The Pledge of Allegiance was recited and an Invocation given by President Fishel.

SHERIFF'S REPORT

There was no one present from the Sheriff's Department.

CONSENT AGENDA

Moved by Deloge, seconded by Scow, to approve the consent agenda, including bills to be paid in the amount of \$56,802.06. Ayes: Scow, Deloge, McKee, Ludwig, Miller and Roemer. Nays: Fishel. The motion carried.

REGULAR AGENDA

There was discussion as everyone had not received the complete agenda prior to the meeting. Moved by Ludwig, seconded by Deloge, to approve the Regular Agenda. All in favor. Four Ayes, 3 Nays(Deloge, Scow and Ludwig). The motion carried.

MANAGER'S REPORT

- MML Insurance Coverage -- Connie Monson gave a report
- 2018 RCRC Engineering Report -- Neil Belanger gave a report
- First Quarter Revenue and Expenditure Report
- Attorney's Opinion Concerning Solar Energy Lease of Industrial Park Property

PUBLIC COMMENT ON REGULAR AGENDA ITEMS

None.

UNFINISHED BUSINESS

**-Accept minutes of the February 12, 2018 Regular Council Meeting**

Moved by Deloge, seconded by Roemer, to accept the Minutes as written for the February 12, 2018 Regular Council Meeting. All in favor. 6 Ayes, 1 Nay (Fishel). The motion carried.

**-Adopt Ordinance for Treasurer's Appointed Position**

Moved by Scow, seconded by Deloge, to table the Ordinance for Appointment of the Treasurer until next meeting. All in favor. 6 Ayes, 1 Nay (McKee). The motion carried.

**-Adjust Compensation for Treasurer's Position**

Moved by McKee, seconded by Roemer, to set the Treasurer's pay at \$15,600 annually. Ayes: Fishel, Ludwig and McKee. Nays: Miller, Scow, Roemer and Deloge. The motion failed.

**-Award ICE Grant Construction Project**

Moved by Scow, seconded by Ludwig, to award the bid to Team Elmer's of Traverse City as set forth in the attached Fleis & Vandenbrink letter of April 5, 2018, authorizing the Village Manager to sign a contract approved by MEDC with Team Elmer's, for a total construction budget of \$2,000,000. Ayes: McKee, Ludwig, Roemer, Miller, Scow, Deloge and Fishel. Nays: None. The motion carried.

**NEW BUSINESS**

**-Budget Adjustment**

Moved by Ludwig, seconded by Deloge, to approve the following budget adjustment: \$2,000 from 101-265-920.000 and \$2,000 from 101-265-930.000 to 101-265-977.000. Ayes: Deloge, Ludwig, Miller, Fishel, McKee, Roemer and Scow. Nays: None. The motion carried.

**-Approve Seasonal Storage Facility for John Deere Tractor**

Moved by McKee, seconded by Roemer, to approve the purchase of a storage shelter and concrete pad for our John Deere tractor and watering tank at a cost of no more than \$4,000. Ayes: Fishel. Nays: Scow, Deloge, McKee, Ludwig, Miller and Roemer. The motion failed.

**-Approve Shelby's Heating and Cooling Invoice for New Furnaces at Two Pump Houses**

Moved by Scow, seconded by Miller, to approve the materials and labor for the installation of two new space furnaces, one in each of the pump houses #2 and #3 for the total cost of \$2,438, plus permit fees. Ayes: Fishel, Miller, Scow, Roemer, Ludwig, McKee and Deloge. Nays: None. The motion carried.

**-Request to Abate Water Bill at 215 S. Fifth Street by 50%**

Moved by Roemer, seconded by Scow, to reduce the bill to \$1,506.10 and allow for 50% credit of \$753.05, but add on a one-time 10% late fee, with the total owed being \$828.35 and approve a payment plan. Ayes: Deloge, Ludwig, Miller, Fishel, McKee, Roemer and Scow. Nays: None. The motion carried.

**-Approval of Training Expenses to BS&A for Village Treasurer**

Moved by Scow, seconded by Miller, to approve BS&A training for the Treasurer at a cost of no more than \$2,220. Ayes: Scow, Fishel, Deloge, McKee, Ludwig, Miller and Roemer. Nays: None. The motion carried.

**-Appoint Mark Walling as Acting Manager of the Village**

Moved by Scow, seconded by Roemer, to appoint Mark Walling as interim manager at an hourly rate of \$40 per hour. Ayes: Miller, Deloge, Scow, Ludwig, McKee, Roemer and Fishel. Nays: None. The motion carried.

PUBLIC ACKNOWLEDGEMENT

Comments heard from: Doug Hodges, Joanne Lederman, Tom O'Brien and Jim Anderson.

COUNCIL COMMENTS

Trustees Fishel, Miller, McKee, Ludwig, Roemer and Scow thanked John for his service.

ITEMS FOR THE NEXT AGENDA

Payment for Lacey and Dawn for filling in for treasurer, work session for treasurer position

ADJOURNMENT

Moved by Scow, seconded by Deloge, to adjourn the meeting at 9:04 PM. All in favor. Hearing no objections, the motion carried.

Daniel G. Fishel  
Village President

Dawn M. Dodge  
Village Clerk



VILLAGE OF ROSCOMMON  
Minutes of the April 10, 2018 Special Council Meeting

President Fishel called the meeting to order at 6:32 PM. Members of the Council present: Heather Roemer, Jan Deloge, Marc McKee, Dan Scow, Dan Fishel and Brian Ludwig. Absent: Mike Miller (arrived at 7:03 PM). Others present: Clerk Dawn Dodge, Lacey Wilkerson and Lance Cherven. The Pledge of Allegiance was recited and an Invocation given by President Fishel.

INTERVIEW OF MANAGER CANDIDATES

Interview of Andrew Niedzinski from 6:32 PM - 7:51 PM.

Trustee Miller arrived at 7:03 PM.

Interview of Ron Alden from 7:56 PM - 9:31 PM.

ADJOURNMENT

Moved by Roemer, seconded by Deloge, to adjourn the meeting at 9:32 PM. All in favor. Hearing no objections, the motion carried.

Daniel G. Fishel  
Village President

Dawn M. Dodge  
Village Clerk

VILLAGE OF ROSCOMMON  
Minutes of the April 12, 2018 Special Council Meeting

President Fishel called the meeting to order at 6:31 PM. Members of the Council present: Dan Fishel, Dan Scow, Heather Roemer, Brian Ludwig, Marc McKee and Jan Deloge. Absent: Mike Miller (arrived at 6:32 PM). Others present: Clerk Dawn Dodge, Lacey Wilkerson, Krista Tacey-Cater, Tom Barber, Jim Anderson, Robert Otwell and Kate Otwell. The Pledge of Allegiance was recited and an Invocation given by President Fishel.

PUBLIC ACKNOWLEDGEMENT

Mike Walker, Andrew Niedzinski  
Trustee Miller arrived at 6:32

WORK SESSION

Work session to discuss qualifications and other pertinent information pertaining to the two final manager candidates and any other information needed, including pay and benefits.  
6:42 PM - 7:25 PM

MOTION TO VOTE ON MANAGER CANDIDATE

Moved by Scow, seconded by Deloge, to offer the village manager position to Mr. Alden with a compensation package and contract to be voted on at a later meeting. Ayes: Miller, Scow and Deloge. Nays: McKee, Ludwig, Roemer and Fishel. The motion failed

Moved by Ludwig, seconded by McKee, to hire Andrew Niedinski with a compensation package to be determined and negotiated at a later time. Ayes: Ludwig, Fishel, McKee and Roemer. Nays: Deloge, Miller and Scow. The motion failed.

Discussion regarding the Manager's Ordinance due to the language regarding hiring and whether or not a super majority was required.

Meeting in recess from 7:41 PM - 8:10 PM.

Moved by Scow, seconded by Miller to table the meeting to a future date to allow time for an opinion from the attorney. All in favor. Hearing no objections, the motion carried.

ADJOURNMENT

Moved by Scow, seconded by Miller, to adjourn the meeting at 8:10 PM. All in favor. Hearing no objections, the motion carried.

Daniel G. Fishel  
Village President

Dawn M. Dodge  
Village Clerk

**VILLAGE OF ROSCOMMON**  
**Minutes of the April 16, 2018 Special Council Meeting**

President Fishel called the meeting to order at 7:00 PM. Members of the Council present: Jan Deloge, Brian Ludwig, Mike Miller, Dan Fishel, Marc McKee, Heather Roemer and Dan Scow. Others present: Clerk Dawn Dodge, Cari Talarico, Tony Medina, Beth Barber, Mike Walker, Krista Tacey-Cater, Tom Barber, Jim Anderson and Mark Walling. The Pledge of Allegiance was recited and an Invocation given by President Fishel.

**PUBLIC ACKNOWLEDGEMENT**

Comments heard from Heather Roemer, Mike Walker and Jim Anderson.

**ACCEPT THE AGENDA**

Moved by Ludwig, seconded by McKee, to accept the agenda. All in favor. Hearing no objections, the motion carried.

**PRESENTATION OF VILLAGE ATTORNEY'S APRIL 13 OPINION**

The council had been forwarded the e-mail from the attorney.

**ACCEPT ANDREW NIEDZINSKI'S RESIGNATION TO WITHDRAW FROM CONSIDERATION**

A motion was deemed unnecessary.

Moved by Scow, seconded by Miller, to enter Item #3 and #4 into the Minutes, including the attorney's opinion, as points of information. All in favor. Hearing no objections, the motion carried.

**VILLAGE MANAGER POSITION**

Moved by Deloge, seconded by McKee, to hire Mr. Alden as our new Village Manager. Ayes: Fishel, Roemer, McKee, Ludwig, Scow, Deloge and Miller. Nays: None. The motion carried.

**DISCUSSION OF MANAGER'S TERMS**

President Fishel, Trustee Scow and Trustee Roemer to meet with Mr. Alden at 9 AM on April 17.

**DISCUSSION TO ADOPT POLICY AND PROCEDURES FOR HIRING MANAGERS**

Clerk Dodge provided comments.

**PUBLIC COMMENT**

Cari Talarico, Mark Walling, Jim Anderson and Mike Walker.

**ADJOURNMENT**

Moved by Scow, seconded by Deloge, to adjourn the meeting at 7:36 PM. All in favor. Hearing no objections, the motion carried.

Daniel G. Fishel  
Village President

Dawn M. Dodge  
Village Clerk

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD MINUTES**  
**April 23, 2018**

**Members Present:** Tammy Schwalm, Tom O'Brien, Doug Hodges, Jim Anderson, Tim Legg, Andrea Weiss, Roy Spangler, Sue Jock, Phil Weiler, Mike Walker

**Excused:** Lonnie Wilkerson, Ron Alden

**Absent:**

**Others Present:** Diane Love-Suvada, Mark Walling, Dan Scow

Motion by Andrea Weiss with support from Sue Jock to accept the Secretary's report. All in favor, motion carried. Motion by Phil Weiler with support from Tim Legg to approve the Treasurer's report. All in favor motion carried.

Motion by Andrea Weiss, second by Sue Jock to add a bill for \$964.20 to Consumers Energy for the Christmas light bill. Motion approved.

(Thru 4/13/18)	<b>Treasurer's report</b>	
Cash on Hand		\$317,528.10
Correction for March Ck #1009 Consumer Energy not \$320-S/B		\$40.37
Difference added back		\$279.63
Interest 3/31/18		\$26.48
		\$317,834.21
Reimbursement to Village of Roscommon –Overpayment in disbursement on 11-2-17		
Ck #1011 Village of Roscommon		\$6,429.04
Bills Approved Prior Month		
Bills for Approval		
Ck #1012 Village of Roscommon(Final disbursement for Hall)		\$25,000.00
Ck #1013 Village of Roscommon(Audit for 2017-Baird, Cotter & Bishop)		\$525.00
Ck #1014 AuSable River Center		\$300.00
Ck #1015 Grogreen		\$6,825.00
Ck #1016 Mark Walling		\$1,310.00
	Ending Balance	\$277,445.17

**CORRESPONDENCE & PUBLIC COMMENT** – Village clean up next Saturday everyone is welcome to join.

**COMMITTEE REPORTS**

**Managers Report -** No report. Ron to start his position May 1, 2018.

**Facade Grant** – McKee update the metal siding is going up and looks good. No word from Higgins Township on their sign yet. Historical Society grant was approved. A request for \$14,250 has been submitted by the CRAF center to replace sidewalks that are a hazard. This request does not fall within the façade grants because it is a governmental entity. Normally we could not do sidewalks for any entity but because it is a municipality we can do this at the discretion of the board. Motion by Roy Spangler second by Tim Legg for façade grant for \$14,250 for the CRAF center sidewalk repair. Motion approved.

**Sidewalks and Streetscapes** – There is a list of priorities, the Village is waiting to see what is going to be done with the ICE grant. Areas that will be dug up with the ICE grant will be replaced so they will want to wait and not replace those areas.



**Website** – When the Village changes over to their new site it is the intent to piggyback off the Village site and shut down the site we currently have.

**Sawmill** – Diane Love-Suvada provided an up-date. She had one new consult this month and 5 on-going client engagements. There was discussion regarding the DDA's continued support of the Sawmill so that financially the Sawmill would have some idea of where they are headed. Mike Walker suggested it would be beneficial to Diane Love-Suvada to have an idea if the DDA planned on continuing support after the 6 months as she works on a budget and plan for the Sawmill. Mike Walker said a lot of seeds have been planted and are germinating as a result of Diane and the work the Sawmill does. Mike Walker is looking at the corner drug store property and is pursuing grant funds for incubator money. Motion by Sue Jock to be the applicant for the USDA grant for the 801 Lake Street property grant written by the DDA. Second by Andrea Weiss. Motion approved.

**Farm market-** Nothing to report

**Economic Development Coordinator** – Spring clean-up this weekend. Work is currently being done on the master plan and zoning ordinance. In the future there will be a public survey for public input. The RRC committee will have a vacancy when Ron moves to the manager, and they are looking to place Lance Cherven on the committee. The committee is also working on branding.

**Rising Tide** - No updates. The committee will be on top of it as soon as we hear of a next round.

## **OLD BUSINESS**

**Lighthouse** - At the last council meeting there were drawings with options for the walkway and they are looking for feedback. Tim O'Rourke will be contacted to come to the next DDA meeting with a proposal and some numbers so the DDA knows if this is going to happen this year. Tom O'Brien will give Tim a call to come with numbers to our next meeting.

**Iron Bell Trail** – A new engineering firm is taking over where North West design left off.

**Parking Stripping** - Once streets are swept Tom O'Brien will make a call and get this coordinated.

**Graffiti in the Village** – Tom O'Brien has not heard anything further.

**Manager funding** – Jim Anderson made a motion to fund the managers position at \$6,000 a year. Support by Tim Legg. There was considerable discussion including the suggestion to amend the motion so the \$6,000 could be utilized for services that support staff does for the DDA and administration duties. Motion approved.

Motion by Jim Anderson to table the saw mill funding until next month's meeting. Second by Mike Walker. All in favor. Motion approved.

## **NEW BUSINESS**

**DDA Annual Report** – The annual report is complete, has been submitted to the State and will be published in the paper.

**\$25,000 payment for new Village Hall** - The DDA will do a presentation to the Village at next month's Village council meeting to present the \$25,000.

**Ron Alden's Resignation** - We have a vacancy for the DDA. It will be posted on the website and Facebook that we are looking for volunteer's willing to serve on the DDA.

**NEMCOG grant opportunity - billboard** - Motion by Sue Jock for a 25% match in the amount of \$1,250 second by Roy Spangler. Diane Love-Suvada will write a grant for the billboard and will be asking for half of the funds back from the Village. The billboard would run for four months June 1<sup>st</sup> – September 30<sup>th</sup>.

**LIAISON REPORTS** – Village nothing.

**Meeting Adjourned at 10:18.** Motion by Mike Walker. Support by Jim Anderson. All in favor.

## **DPW Report for May 2018 Council Meeting**

Hey all, here are a few high points from the month of April.

- At one of the training classes that we attended this winter it was discussed ways to free up fire hydrants that would not open. There was always the expensive way and that was to replace them. To do this would be roughly \$5000.00 ea. and we have two that are not able to open. After some discussion, it was brought up to pour coke cola in them and let it sit for 24 hrs. So once the weather began to warm up this spring we went out and add two 2 liters to the hydrant at the corner of 6<sup>th</sup> and George. Went back the next day and..... It worked!!! There was at least \$5000.00 saved. So we thought let's try it with the other hydrant. When we went to pour the coke in that one we found that it wasn't actually froze up just very stiff. So there was another nearly \$5000.00 saved.
- We had the ICE grant bid award. That went to the only bidder Team Elmer's. Fortunately for us after reviewing the bid it was found to be spot on and was right where we needed it to be. This work is beginning around the first of June.

- With the help from Fleis & Vandenbrink we were able to get the WWTP permit filled out and submitted to the DEQ for approval.
- We went through a cross connection training with Michigan Rural Water here at our office (at no charge). This training is to help us be able to do our own cross connection inspections. We were previously contracting with a firm to do this work at a cost of \$3000.00 per year. I felt this money was much better in our budget.
- Finally we were able to get off the let run. Lucky for us we didn't fair to bad with frozen or broken water lines.
- I would like to thank everyone who helped with the Village wide clean up. I especially would like to that my entire family for joining in on the help of cleaning up our wonderful little town.
- I have begun asking for quotes on a smaller tractor with a front bucket to help us with several tasks around town. I will get all of the quotes back and will be ready to present at the June meeting.



- Although it was in May and not April. I would like to give a shout out to Gary for his hard work and following through with taking the State exam for Water. He and I both went to Gaylord May 2<sup>nd</sup> and took the exam.

Again as always please feel free to contact me with any questions or concerns that you may have.

Focus on

The GOOD

Thank You Kindly,

*Lance Cherven*

DPW Director



702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653  
Telephone (989) 275-5743 • Fax (989) 275-5998

May 10, 2018

Building and Zoning Report for the month of April 2018.

04/04/2018: Review plans for solar installation at 508 South St. 2 hr. researching information for Mr. Fishel's complaint about the apartment use downtown.

04/11/2018: RRC Meeting. Issued permit for solar installation at 508 South St.

04/18/2018: Review sign permit application. [Replacement for damaged sign] Review requirements for Two Rare Design Co. [proposed new building] review blight issues with John R.

04/25/2018: out illness.

Respectfully Submitted,

James R. Letts  
Building Inspector and Zoning Administrator

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*TDD (800) 649-3777*

**ROSCOMMON, MICHIGAN • INC. 1885**

~ Working For a Brighter Future ~

# Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

[www.roscommonvillage.com](http://www.roscommonvillage.com)

## Special Activities Approval Request

**Special Activity Requested:**

Movies under the Moon in  
Wallace Park - Set up at  
7:30pm under the pavillion.  
- Electricity needed  
- Trash cans (additional requested)  
-

**Reason for the Request:**

Show 4 movies (family type)  
July 13 - Aug 3 (4 Fabulous Fridays)  
in Wallace Park

**Projected Cost of Request:** None

**Equipment Needed for Request:**

~~None~~  
access to bathrooms at Wallace Park

**Requested By:**

Lonnie Nickerson

**Signature:**

*[Signature]*

**Date:**

5/3/18

**Approved:**

**Denied:**

**Signature of Authorizing Agent:**

**Date:**

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## LIABILITY WAIVER

I, the undersigned, an authorized representative and/or agent of First Congregational Church  
have requested the attached Special Activities Approval Request authorization from the Village  
of Roscommon for the use of Wallace Park for the dates of

Fri, July 13, 2018.  
Fri, July 20  
Fri, July 27  
Fri, Aug 3

The group I represent does hereby hold the Village of Roscommon and its agents completely  
and totally harmless from any liability that may occur due to the requested event on said dates  
so stated in this waiver.

It is further agreed that the Special Activities Approval Request and this Liability Waiver are  
valid only for the aforesaid dates and are not subject to any deviation of or transfer to any  
party, business, or organization or its agents.

Name: [Signature] Title: Pastor  
Authorized agent for: First Congregational Church

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

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## Special Activities Approval Request

**Special Activity Requested:**

I'd like to reserve the Wallace Park again for our Youth Police Academy graduation. The event will be on 6/28/18 from 7pm-8pm. We would probably begin setting up around 4pm.

**Reason for the Request:**

The park is a nice setting for our graduation, and a good opportunity for the Village to be involved in our program.

**Projected Cost of Request:**

n/A

**Equipment Needed for Request:**

n/A

**Requested By:**

Deputy Jonah Schutte

**Signature:**

*JS Schutte*

**Date:**

4/30/18

**Approved:**

**Denied:**

**Signature of Authorizing Agent:**

**Date:**

*"This institution is an equal opportunity provider"*

TDD (800) 649-3777

**ROSCOMMON, MICHIGAN • INC. 1885**

## **VILLAGE MANAGER AGREEMENT**

THIS AGREEMENT shall be deemed effective May 1, 2018 between the Village of Roscommon, a Michigan general law village, whose address is 702 Lake St., Roscommon, Michigan 48653 (Village) and Ronald J. Alden, whose address is 207 Brookside Ct., Roscommon, Michigan 48653 (Alden or Village Manager).

### **Recitals**

- A. The Village has appointed Alden to serve as its Village Manager pursuant to its Village Manager Ordinance, Ordinance No. 63, as amended (the Ordinance).
- B. The parties desire to enter into this Agreement to specify the terms and conditions of his service as the Village Manager.
- C. Alden has the time, skills, and desire to perform the duties as the Village Manager under the terms and conditions of this Agreement.
- D. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

### **Agreement**

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. Appointment as Village Manager. The Village has appointed Alden to serve as its Village Manager pursuant to its Village Manager Ordinance, Ordinance No. 63, as amended (the Ordinance) for an indefinite term. Alden shall serve as the Village Manager under the terms and conditions of this Agreement and the Ordinance. To the extent there is a conflict between this Agreement and the Ordinance, the Ordinance shall control.
- 2. Service at the Pleasure of the Village Council; Suspension; Notice of Resignation. The parties hereby agree and acknowledge that pursuant to Section 2 of the Ordinance Alden shall serve as Village Manager at the pleasure of the Village Council. Alden may be removed as Village Manager for any reason or no reason at all by the affirmative vote of five (5) members of the Village Council, but only after a hearing before the Council. The Village President may, however, suspend Alden as the Village Manager with full pay until the hearing before the Village Council is held. If Alden resigns as Village Manager, he shall give the Village fourteen (14) days written notice of his resignation.



## **VILLAGE MANAGER AGREEMENT**

THIS AGREEMENT shall be deemed effective May 1, 2018 between the Village of Roscommon, a Michigan general law village, whose address is 702 Lake St., Roscommon, Michigan 48653 (Village) and Ronald J. Alden, whose address is 207 Brookside Ct., Roscommon, Michigan 48653 (Alden or Village Manager).

### **Recitals**

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- 2. Service at the Pleasure of the Village Council; Suspension; Notice of Resignation. The parties hereby agree and acknowledge that pursuant to Section 2 of the Ordinance Alden shall serve as Village Manager at the pleasure of the Village Council. Alden may be removed as Village Manager for any reason or no reason at all by the affirmative vote of five (5) members of the Village Council, but only after a hearing before the Council. The Village President may, however, suspend Alden as the Village Manager with full pay until the hearing before the Village Council is held. If Alden resigns as Village Manager, he shall give the Village fourteen (14) days written notice of his resignation.

3. Severance Pay and Unused Leave Pay. Except as provided herein, in the event Alden is removed as Village Manager pursuant to Paragraph 2 above, the Village shall pay severance to Alden equal to six (6) months of his prorated salary in effect on the date of such removal. However, if the Village Council finds cause for the removal of the Village Manager, following a public hearing with prior written notice to the Village Manager, then the Village shall be relieved from its obligation to pay Alden severance pay. For purposes of this paragraph, "cause" shall be defined to mean any of the following circumstances:
  - a. Any material breach of this agreement.
  - b. The Village Manager's conviction of a misdemeanor resulting in a term of incarceration, a felony, or any crime involving moral turpitude or dishonesty.
  - c. The willful, wanton, negligent or reckless commission of or participation in any act or omission by the Village Manager which has a significantly adverse impact upon the Village.
  - d. Two successive performance evaluations of "unsatisfactory." The Village Manager shall have at least 90 days after the first evaluation to meet with the Village Council to develop an action plan to address the concerns raised in the evaluation.
  - e. Other actions commonly recognized as "just cause" by employment relations arbitrators.

Regardless of whether Alden is entitled to severance pay, upon the Village Manager's removal, he shall be entitled to payment for any carried over, unused leave time at 50% of the Village Manager's prorated base salary in effect at the time of the payment.

4. Duties. Alden shall devote his best efforts when performing the duties as Village Manager. Alden shall perform all of the duties of the Village Manager as specified in the Ordinance and such other duties as prescribed by the Village Council.
5. Performance Goals and Evaluations. Within four (4) weeks from the effective date of this Agreement, the Village Council and Alden shall establish in writing performance goals for the Village Manager. These performance goals shall be reviewed annually in conjunction with the annual evaluation of the Village Manager by the Council, pursuant to Paragraph 11 of this Agreement.



6. Insurance Coverage; Payment in Lieu of Insurance. During Alden's service as the Village Manager, Alden shall be entitled to receive dental, vision, life and health care insurance under the same terms and conditions as full-time village employees, or shall be entitled to \$5,000 annually in lieu of those insurance benefits. In addition, Alden shall be covered under the Village's liability insurance and workers' compensation insurance policies under the terms and conditions of those policies.
7. Pension Contributions. During Alden's service as the Village Manager, the Village shall make retirement pension contributions on Alden's behalf under the same terms and conditions as full-time village employees, pursuant to Village policy.
8. Indefinite Term. This Agreement shall be for an indefinite term, subject to the termination provisions of Paragraph 2 above.
9. Salary and Mileage Reimbursement. During the first year of this Agreement, Alden shall receive an annual salary of FIFTY-FOUR THOUSAND and 00/100 DOLLARS (\$54,000.00), payable in biweekly installments on the same village paydays as full-time village employees. The Village Council shall, in the sole exercise of its discretion, determine the annual salary for the Village Manager for subsequent years at the same time it determines the compensation for full-time village employees. The compensation provided to Alden may include an annual performance bonus, as determined by the Village Council, based on the results of the Village Manager's performance evaluations. The amount of any such performance bonus shall be determined by the Village Council. In addition, Alden shall be reimbursed reasonable mileage expenses for use of his personal vehicle at the rate of FORTY CENTS (\$.40) per mile. The mileage reimbursement rate shall be reviewed annually and adjusted at the discretion of the Village Council. Alden shall submit to the Village Clerk a written mileage reimbursement request monthly, no less than thirty (30) days before the salary payments are made. The Village shall then pay any mileage reimbursement due on or before the date of the next salary payment.
10. Leave Time. During Alden's service as the Village Manager, he shall be entitled each year to twenty-four (24) days of paid leave time. Paid leave time shall include sick days, vacation days, and personal days, but shall not include paid holidays recognized by the Village pursuant to Village policy. No more than six (6) unused, paid leave days may be carried over to the next year, up to a maximum of eighteen (18) carried over, unused leave days. In addition to the annual carried over, unused leave days, no more than five (5) unused, paid leave days can be paid to the Village Manager annually, at 50% of the Village Manager's prorated base salary in effect at the time of the payment.

11. Evaluation. No less than sixty (60) days before the annual anniversary of this Agreement, the Village Council shall evaluate the performance of the Village Manager and shall report its evaluation findings in writing to the Village Manager. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation shall be completed and delivered to Alden within 30 days of the evaluation meeting. In the event of an unsatisfactory evaluation, the Village Manager shall be given no less than six (6) months to correct the identified performance deficiencies before the next performance evaluation by the Village Council.
12. Training expenses. During Alden's service as the Village Manager, the Village shall pay the reasonable expenses of professional dues and training for the Village Manager, in an amount determined annually by the Village Council, related to his duties as the Village Manager. Alden shall obtain prior approval of the Village Council before attending a training seminar to be paid by the Village.
13. Driver's license and motor vehicle. During Alden's service as the Village Manager, he shall maintain a valid Michigan driver's license and shall own or have the right to operate a reliable motor vehicle properly licensed and insured as required under the laws of the State of Michigan.
14. Notice. Any notice required under this Agreement by either party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
15. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
16. Amendments. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
17. Entire Agreement. The Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
18. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

VILLAGE OF ROSCOMMON, a Michigan  
general law village

By: \_\_\_\_\_  
Daniel Fishel

Its: President

Dated: \_\_\_\_\_

\_\_\_\_\_  
Ronald J. Alden

Dated: \_\_\_\_\_





Ron Alden <manager@roscommonvillage.com>

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## Roscommon Solar Proposal

1 message

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**Corey Kupersmith** <Corey@sun2o.com>

Wed, May 2, 2018 at 11:33 AM

To: Village Manager <manager@roscommonvillage.com>

John,

I'm reaching out to let you know that we no longer see a viable path forward for new solar developments and so will be withdrawing our proposal for the Village's property. I appreciate the time you spend reviewing and discussing the project with us and wish you luck in finding a tenant for the industrial park.

If you have any questions, please give me a call.

Best,

Corey

**Corey Kupersmith**

Managing Partner

Sun2o Partners, LLC.

T: 203-292-1883 ext. 102

M: 203-912-4909

[Corey@sun2o.com](mailto:Corey@sun2o.com)

Please consider the environment before printing.

This e-mail message and any attachments are for the sole use of the intended recipient(s) and may contain confidential information. If you are not an intended recipient, or an intended recipient's authorized agent, you are hereby notified that any dissemination, distribution or copying of this e-mail message or any attachments is strictly prohibited. If you have received this message in error, please notify the sender by reply e-mail and delete this e-mail message and any attachments from your computer system.

## 2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

Carefully read the instructions on page 2.

### MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.


County(ies) Where the Local Government Unit Levies Taxes	2018 Taxable Value of ALL Properties in the Unit as of 5-29-18 <b>22,471,654</b>
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
<b>Roscommon</b>	
<b>Village of Roscommon</b>	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth In Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocate General		11/1978	12.0000	11.7691	1.0000	11.7691	1.0000	11.7691	9.8000		N/A
Voted WW Debt		1997	Variable	N/A	1.0000	N/A	1.0000	N/A	2.5000		2038

Prepared by <b>Dawn M. Dodge</b>	Telephone Number <b>989-275-5743</b>	Title of Preparer <b>Village Clerk</b>	Date <b>May 7, 2018</b>
-------------------------------------	---	---	----------------------------

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		<b>Dawn M. Dodge</b>	<b>May 7, 2018</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

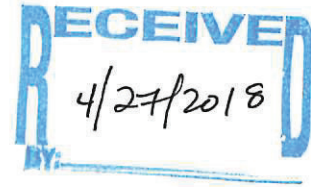
Village of Roscommon Board,

We are writing to inform you that we have decided to purchase a building in downtown Roscommon in lieu of purchasing the parcel of property on M-18, in the mixed use park. The opportunity presented itself for this option to become a viable alternative to us and we came to the decision that it would be beneficial for both us and the Village if we filled a building in town that is in need of renovation rather than putting up a new build outside of the downtown area. The building we are purchasing is located at 201 N 5<sup>th</sup> Street (the Sandbar designs building). We would like to thank the members of the board for their consideration and time involving the M-18 mixed use property, we hope to see that area developed in the future.

Thank you,  
Jason + Jessie Sharpe



*County of Roscommon*  
**Rebecca A. Ragan, County Treasurer**  
500 Lake St.  
ROSCOMMON, MI 48653  
(989) 275-5823 Fax (989) 275-4736



April 24, 2018

Village of Roscommon Clerk  
Dawn Dodge  
PO Box 236  
Roscommon, MI 48653

Dear Ms. Dodge,

Enclosed, please find a list of the properties that have been foreclosed on in your jurisdiction by the Roscommon County Treasurer, as of April 2, 2018.

As per MCL 211.78m, these properties are first offered to the State of Michigan for first right of refusal and then to the local unit for purchase at the minimum bid for public purpose.

Please present this information to your board and respond in writing to the County Treasurer indicating the Township's intent on these properties by June 15, 2018.

If you have any questions, please feel free to contact us at (989) 275-5823.

Sincerely,

Marcie L. Dankert  
Chief Deputy Treasurer

enc

04/23/2018 10:03 AM

FORECLOSURE LIST FOR ROSCOMMON COUNTY

Page: 6/6

BY: dankertm

For 2018 Foreclosures of 2015 and prior taxes  
All Records  
Interest Computed As Of Foreclosure Date  
Unsold Parcels Only

DB: Real

PARCEL	TAX DUE	INTEREST/FEES DUE	TOTAL DUE	CURRENT SEV	TAX YEARS	DELINQUENT
011-541-621-0000	275.45	634.53	909.98	2,500	2017 2016 2015	

L-965 P-102 (L-275 P-340) 224 LOT 621 SOUTH HOUGHTON LAKE FOREST ESTATES.

Property Address: CHIPPENDALE HOUGHTON LAKE MI

055-107-004-0240	2,238.76	921.96	3,160.72	16,200	2017 2016 2015	
------------------	----------	--------	----------	--------	----------------	--

242 L-1038P-291 (L-946P-2687&L-944P-859)COM AT SE COR LOT 44 KELSEY ADDITION TO  
ROSCOMMON TH W 132FT ALG S SIDE OF SAID LOT 44 TH SLY 100FT ON LINE WHICH WOULD  
BE W LINE OF LOT 44 EXT TH E PAR TO S LINE OF SAID LOT TO PINECREST ST TH N ALG  
W SIDE OF ST 100FT M/L TO POB BEINGPART OF S1/2 OF NE 1/4 SEC 7 T24NR2W PART OF  
SE 1/4 OF NE 1/4 SEC 7 T24N R2W. .30 A. (L-877 P-246 & L-631 P-538)

Property Address: 111 PINECREST DR ROSCOMMON MI

PARCEL COUNT: 50	221,844.18	74,249.83	296,094.01	1,377,700		
------------------	------------	-----------	------------	-----------	--	--



~ Working For a Brighter Future ~

# Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

[www.roscommonvillage.com](http://www.roscommonvillage.com)

## Street Closure Permit

This permit must be completed and approved by the Village Council before any event that uses village streets can take place. The Council meets the second Monday of each month. The information below must be returned to the Village Office by the Monday prior to ensure it will be on the agenda.

Name of Organization:

Contact Person: MARY WOOD, BUSINESS MGR

Address: 7377 NEW HAMPSHIRE DR

Phone: 810 654-9029

Email: Mary Wood @ back to the bricks.org

Streets to be Closed:

Purpose: CAR SHOW

Dates: JUNE 9 2018

Times: 9:00AM to 2:00 PM

Please attach the following:

- Copy of Insurance Binder naming the Village as an additional insured for the vent
- Map showing the streets to be closed and traffic control measures

The applicant agrees to assume all liability for any and all injuries, damages to real or personal property, or any other liability from the event. The applicant agrees to indemnify the Village of Roscommon from any and all liability except for gross negligence on the part of the Village, its agents, employees or representatives.

Mary L Wood  
Signature of Applicant

April 17, 2018  
Date

Approved \_\_\_\_\_

Dawn Dodge, Village Clerk

*"This institution is an equal opportunity provider"*

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885

# COUNTY of ROSCOMMON OFFICE of SHERIFF



*Edward Stern*  
*Sheriff*

**Ben Lowe**  
**Undersheriff**

**Eric Tiepel**  
**Lieutenant**  
**Uniform Services Division**

111 S. Second St.  
Roscommon, MI 48653  
Telephone 989-275-5101 Fax 989-275-5843  
Email: [roscoasheriff@roscommoncounty.net](mailto:roscoasheriff@roscommoncounty.net)

**John Wybraniec**  
**Lieutenant**  
**Investigative Services**

**Laurie Beck**  
**Lieutenant**  
**Jail Administrator**

---

April 11, 2018

Village of Roscommon  
PO Box 236/702 Lake St.  
Roscommon, MI 48653

Ref: Back to the Bricks Car Show

To Whom It May Concern:

I am writing in support of the closure of the section of Lake St. in the Village of Roscommon between First Street and Fifth Street on Saturday, June 9, 2018. As we discussed at our meeting earlier this afternoon, the Roscommon County Sheriff's Office will work closely with the Village of Roscommon in placing barricades and establishing posted detour routes so that this event can be held safely on Lake Street downtown.

Additionally, the Sheriff's Office will post officers at the site to address safety concerns or any other issues that may arise during this event. Please let me know if there is anything else that I can provide to you as we prepare for this great opportunity. Thank you for the privilege to serve alongside of you in planning such events for the betterment of the Village of Roscommon County and its residents.

Sincerely,

Undersheriff Ben Lowe

**Road closures:**  
**Lake Street starting at**  
**1st Street to 5th Street**

**North Side Detour:**  
**N 1st Street detours**  
**to Brooks Street to**  
**5th Street (orange)**

**South Side Detour:**  
**S 1st Street detours**  
**to George St to 5th**  
**Street (orange)**





~ Working For a Brighter Future ~

# Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

[www.roscommonvillage.com](http://www.roscommonvillage.com)

## LIABILITY WAIVER

I, the undersigned, an authorized representative and/or agent of Back to the Bricks  
have requested the attached Special Activities Approval Request authorization from the Village  
of Roscommon for the use of Street Closures for the dates of  
June 9, 2018

The group I represent does hereby hold the Village of Roscommon and its agents completely  
and totally harmless from any liability that may occur due to the requested event on said dates  
so stated in this waiver.

It is further agreed that the Special Activities Approval Request and this Liability Waiver are  
valid only for the aforesaid dates and are not subject to any deviation of or transfer to any  
party, business, or organization or its agents.

Name: Mary C Wood Title: Business Mgr  
Authorized agent for: Back to the Bricks

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

*"This institution is an equal opportunity provider."*

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885



BACTO01

OP ID: PE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Security First Insurance G-3526 Miller Road P. O. Box 321070 Flint, MI 48532 Thomas E. Cowan, CAWC, CPCU	810-732-5800	CONTACT NAME: Thomas E. Cowan, CAWC, CPCU PHONE (A/C, No, Ext): 810-732-5800 FAX (A/C, No): 810-732-4154 E-MAIL ADDRESS: tcowan@teamsfi.net	INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 18988
INSURED Back To The Bricks, Inc. c/o Mary Woods 7377 New Hampshire Dr Davison, MI 48423				

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Special Events GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		14028379	12/09/2017	12/09/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		14028379	12/09/2017	12/09/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ Waived		4902837900	12/09/2017	12/09/2018	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		14033973	12/09/2017	12/09/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Village of Roscommon  
702 Lake St  
PO Box 236  
Roscommon, MI 48653

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

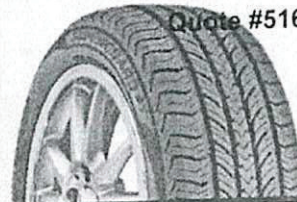
AUTHORIZED REPRESENTATIVE



Quote #516642

# Upper Lakes Tire

Distributors of Grayling, Incorporated



## Professional Tire & Automotive Service Since 1983

701 Huron, PO Box 654, Grayling, MI 49738/Phone: 989-348-2887/Fax: 989-348-6543/Email: ultgrayling@yahoo.com/Website: www.ultgrayling.com  
Open Monday through Friday 8 a.m.-5:30 p.m. And Saturday 8 a.m. until noon

Customer Information	Quote	Additional Information
VILLAGE OF ROSCOMMON Po Box 236 Roscommon, MI 48653	Date: 4/17/2018 Reference: Q-516642	PO Number: Work Order#:
Acct Number:	Salesperson: STEVE BRINKS	Comment: Comment:
P: 989-275-8222 Contact: Jeff Or Dave	Route: Delivery Date: 4/17/2018	Entered By: ERIC BRINKS

Qty	Description	Unit Price	Ext. Price
1.00	GOV.CONTRACT PRICING # 7024	0.00	0.00
2.00	COMM 359343 F/S ALL TRAC UTILITY 10 PLY 19.5L24	538.65	1,077.30
2.00	COMM 359912 F/S SUPER TRAC LOADER 12PLY 12.5/80X18	253.89	507.78
1.00	install 2-19.5L24 & 2-12.5/80x18	250.00	250.00
1.00	4 NEW VALVE STEMS ( AIR WATER )	25.00	25.00
1.00	COMM TIRE DISPOSAL ALL 4	60.00	60.00
		<b>Subtotal:</b>	<b>1,920.08</b>
		<b>Total:</b>	<b>\$1,920.08</b>

Terms: N/A

Terms:	Due Date	Due Amount	Amt Remain
	4/17/2018	\$1,920.08	\$1,920.08

MICHIGAN REPAIR FACILITY REGISTRATION NUMBER: F143875

REMEMBER TO HAVE YOUR LUG NUTS CHECKED AFTER 75 MILES

THE FOLLOWING REPAIR WORK AGREEMENT IS CUSTOMER'S PROPERTY. CUSTOMER MAY REMOVE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. With the necessary material, and hereby grant [Company Name] permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. [Company Name] is not responsible for damage to or loss of vehicle or contents thereof, in case of fire, theft or any other cause beyond its control. A 1.5% (18% APR) service charge will be assessed on any amount which becomes delinquent beyond 30 days. (Signature Required)

MECHANIC'S NAME &amp; MICHIGAN CERTIFICATION #

REPAIRS PERFORMED BY:

1 Expiration Date: 7/16/2018 #M194915  
4/17/2018 2:38 PM Page: 1 Entered By: ERIC BRINKS  
2 #M218519

Charge this invoice to the above account. Payment is due by the 10<sup>th</sup> of the next month.  
A finance charge of 1 1/2% will be assessed monthly on past due accounts.

Signature \_\_\_\_\_



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## VILLAGE MANAGER MEMORANDUM

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**TO:** PRESIDENT MILLER AND THE VILLAGE COUNCIL  
**FROM:** RON ALDEN, VILLAGE MANAGER  
**SUBJECT:** SUMMER HOURS  
**DATE:** MAY 15, 2018

---

### Village Office Hours

On our council agenda, you will see Summer Hours listed under New Business. I am proposing we switch our summer office hours to (4) ten-hour days a week. I would like to start right after Memorial Day (May 29<sup>th</sup>) and keep this schedule until Labor Day (September 4<sup>th</sup>). The Village office hours would be Monday – Thursday 7:00 A.M. to 5:00 P.M. This would allow all office positions to be available for the public every day that we are open (Treasurer, Clerk, Administrative Assistant and Village Manager). There would be some savings, utilities etc., but unable to calculate that amount at this time.

### DPW Summer Hours

Currently, we have one employee working Monday, Wednesday, & Friday. Lance has recommended that he would alternate the other employees, so that every day there would be a minimum of two people working at all times. We would have our DPW employees working from 6:00 A.M. to 4:30 P.M. everyday. Our part-time employee would work six additional hours a week, (regular pay rate), however after Labor Day everyone would go back the regular hours or work. There would be some savings with equipment usage.

**\*Motion to approve the 2018 Summer hours for Village Hall and Department of Public Works.**

**“VILLAGE COUNCIL VACANCY”**

Due to the recent resignation, the Village Council is now accepting applications for 1 (one) council trustee position to fulfill the elected term ending November, 2018.

Applicants must be a village resident, a registered voter, and cannot be in default to the village.

Deadline for applications is June 5<sup>th</sup>, by 4 p.m. Applications to be received at Village Hall, 702 Lake Street, Roscommon.



# Village of Roscommon

## Application for Appointment to Village Boards/Commissions

The Roscommon Village Council is committed to seeking qualified and interested citizens to participate in public service through appointment to various select and special committees, boards, and commissions. To be considered for nomination and/or appointment, a citizen must be a resident of Roscommon Village and must have an application on file at Village Hall.

*(Please print or type)*

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Telephone: Home: \_\_\_\_\_ Business: \_\_\_\_\_

Board/Commission applying for. If applying for more than one Board/Commission, list in order of preference:

- 1)
- 2)
- 3)

On what other Boards/Commissions have you served? \_\_\_\_\_

Could you regularly attend scheduled Board/Commission meetings? \_\_\_\_\_

Any Conflicts? \_\_\_\_\_

Why do you wish appointment to this Board/Commission? \_\_\_\_\_

What are your qualifications/credentials for appointment? \_\_\_\_\_

What is your understanding of the mission of this Board/Commission? \_\_\_\_\_

Would you consider appointment to other Boards/Commissions in the event vacancies occur for which your application indicates you are qualified? Yes \_\_\_\_\_ No \_\_\_\_\_

References: (list name, address and telephone number)

- 1)
- 2)
- 3)

Signature: \_\_\_\_\_

If desired please attach additional information.



~ Working For a Brighter Future ~

# Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

[www.roscommonvillage.com](http://www.roscommonvillage.com)

**TO: Village Council**  
**FROM: Dawn Dodge**  
**DATE: May 9, 2018**  
**SUBJECT: Budget Adjustments**

**I am proposing the following budget adjustment:**

- **\$1,000      From: 101-265-818.000 (Village Hall Contractual)**  
**To: 101-265-956.000 (Village Hall Miscellaneous)**

**“Move to approve the proposed Budget Adjustment”**

*“This institution is an equal opportunity provider”*

*JDD (800) 649-3777*

**ROSCOMMON, MICHIGAN • INC. 1885**



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