

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
 January 24, 2022

Members Present: CEO Ron Alden, President Thomas O’Brien (1), Treasurer Andrea Weiss (1), Diane Love Suvada (3), Jessie Sharpe (3), Mike Walker (4), Isabella (Bella) Cortes (SM), Phil Weiler (4), Tom Barber (4)

Virtual: Sue McFatrige (3), Peggy Kish (Resident)(1), Secretary Sue Jock (2), Vice President Jim Anderson (2),

Excused: Crystal Brabant (3)

Absent:

Others Present: Theresa Ekdorn

Motion made by Phil Weiler to accept the meeting minutes for December, second by Andrea Wiess, motion carried.

Motion by Jim Anderson to accept treasurer’s report as presented, second by Diane Suvada, roll call, treasurer’s report approved.

CORRESPONDENCE & PUBLIC COMMENT – None

(Thru 1/21/2022)	Treasurer’s report	
Cash on Hand		\$345,769.78
Deposits		8,320.00
	354,089.78	
Bills Approved Prior Month		
Ck #1224 Christmas in the Village		\$5000.00
Bills to be Approved		
Ck #1225 Dan Scow		\$1,680.00
Ck #1226 RARA (ARC 1-1-22 to 3-31-22)		\$300.00
Ending Balance		\$347,109.78

COMMITTEE REPORTS

Managers’ Report –

- Audit started today for Village that will also include the DDA and RARA.
- Training this Saturday 9-1:30 for RRC. Higgins Township will be participation.
- Planning Commission will meet tonight at 5:30 and will be on same day as DDA.
- DPW employees Andrew and Elizabeth both took the waste water certifications and passed it
- Review of some grant opportunities, contacts and projects. Village applied for drinking water assessment grant. CDGV Block grant-economic development/tourism. USDA grant review and additions.
- The DDA bylaws were approved at the last Village Council meeting and were distributed.
- Property deed transfer from DDA to RARA for the River Center is signed and completed.
- Vacant mechanical and plumbing inspector position filled by Larry Dantzer.
- Two lots in the industrial park were sold. Possible there will be a lot sold in mixed use site.
- MDOT was contacted regarding the main traffic light in the Village. The timing is off and needs to be adjusted. There is a censor in the road and a couple have been removed that have affected the timing. Speed limit signs need to be adjusted as well. Waiting follow up.

Farmers Market: Off Season

Economic Administrator: Out of town

Façade Grants: Sky High Gym \$5,000, RAHS paint School House \$4,180

Beacon Assembly of God sign \$600, K & D RV Center sign \$590 (the sign was completed and installed prior to the grant approval, this was revisited with no objections to pay for half the cost of the sign.

Old Business:

- Veteran - Thank You for Serving banners – Josh Scott received an application
- Overhead power line ordinance - Mike Walker will proceed with the authority's comments.
- New Industrial Park sign – Approved \$1,500 – No new update.

New Business:

- Kirtland's Warbler Festival request \$500 for the June festival. Same weekend of local car show. Motion made by Tom Barber, second by Ron Alden, roll call approval.
- Therese Ekdorn- The Roscommon Economic Development Corp received grant money, they have 4 projects that need support.
 1. Dreams for sale and looking at a county wide promotion, one day event.
 2. Streetscape program: looking to have a plan with a feasibility study in the three communities
 3. First Impressions assessment: They assess community for tourism. EDC has been talking with a \$5,000/community in the past looking to do a county wide project to cover for the grant. MSU will "secret shop" assessing the community, looking at websites, customer service and assess with a follow up report. Then an action plan will be developed. Looking for support and assessment. Summer 2023.
 4. EDC has money to distribute to those effected by illness/covid.

Looking for Feedback on Mainstreet: anyone complete the training?

Future Projects

Purchase Chase Bank Property-should be listed any day and the company out of Indiana

Frontier Property- Alden received a notification from the bank.

Industrial Park - sewer and water- Informal discussion in progress.

Liaison Reports:

Village:

Township- Participation for Planning Commission training

Chamber: Winterfest: February 18, 19-at the Lyon Twp Hall instead of the McMillian Ctr. Difficult planning due to lack of volunteers.

Next DDA Meeting – Monday, February 28, 2022

Motion to adjourn by Mike Walker, second by Jesse Sharpe, motion carried @ 9:28