

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD MINUTES**  
**August 16, 2021**

**Members Present:** CEO Ron Alden, President Thomas O'Brien (2), Secretary Sue Jock (3), Peggy Kish (Resident) (2), Tom Barber (1), Phil Weiler (1), Jessie Sharpe (4), Treasurer Andrea Weiss (2), Crystal Brabant (4)

**Virtual:** Sue McFatrige (4)

**Excused:** Vice President Jim Anderson (3), Mike Walker (1), Diane Love Suvada (4)

**Absent:**

**Others Present** Marcie Dankert

No comments on the agenda

Motion to accept July minutes as presented by Tom Barber, second by Ron Alden, motion approved.

**TREASURERS REPORT** (Thru 8/13/2021)

Cash on Hand	\$361,082.82
Deposits	\$2,190.00
	\$363,272.82

Bills Approved Prior Month

Ck #1202 Express Copy	\$ 64.80
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Bills to be Approved

Ck #1203 Village of Roscommon (801 Lake St DTE & Consumer)	\$117.57
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Ck # 1204 Marcie Dankert	\$520.00
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Ending Balance	\$362,570.45
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Motion by Phil Weiler to accept treasurer's report as presented, second by Tom Barber, motion approved.

**CORRESPONDENCE & PUBLIC COMMENT** – Thank you notes from MFMFC for support

**COMMITTEE REPORTS**

**Managers' Report –**

- USDA Project: Some unplanned water line work has taken place due to old pipes, engineering, etc. Still believe they can meet deadline for completion.
- Beachwood Café is open.
- Summer work program is completed.
- Hazardous waste 9-1pm, Saturday September 11 at RCRC building.
- Five Families-October 20<sup>th</sup> @ 6pm (Wednesday) Village, Zoning, DDA, Planning Commission.

**Farmers Market:** Average attendance 22 vendors, Michigan Department of Agriculture inspection completed. Evaluation not violations from Cottage Food Law. Every 3 year

inspection. In the process of finishing up project fresh and WICK program coupon acceptance. Show and Sell next week.

**Façade Grants:** None

**Old Business:**

- Veteran - Thank You for Serving banners-no new requests
- ROXY- Ready Redevelopment Community - Rising Tide certificate-In the past we had discussed replacing Mark Walling position to complete this portion, pace has slowed down. Dan Scow submitted interest in working with economic development, Rising Tide and grant writing. He has experience in our grant writing and he was present on the council during the Master Plan and RRC Certification. Motion by Sue Jock second by Tom OBrien for Dan Scow to enter into an agreement for \$40/hour and /or 20 hours a week maximum or \$10,000 until the end of 2021.
- M-18 Walkway Lighting - Group discussion will put on hold for now
- AuSable River Center dead tree – approved \$3,000 and train property ownership - now due to storms and down trees, tree service companies. We will plan to do this in the fall.
- MDA – American Rescue Plan Act pandemic funds request, for helping small businesses-Give to Dan Scow.
- Repaint the “Community Events” sign and door – completed.

**New Business:**

- New economic development position - need to define grant writer position-See Above.

**Future Projects**

- High School student DDA member w/ vote – Attorney gave guidance, can be honorary until age of 18 cannot vote. Criteria of specifics of residence, volunteerism, etc.
- Purchase Chase Bank Property-Attempts to contact Chase Corporate no contacts at this time. Just looking for contact and cost for future opportunities.
- Pavilion at the AuSable River Center
- Frontier Property

**Liaison Reports:**

**Village:** Above

**Township-**

**Chamber:** Girl’s night out: October 19<sup>th</sup>; Village trick or treat. First B2B to resume in September. New business owners’ signs planned. Working on community e-sign.

**RARA:**

Next DDA Meeting – Monday, September 19th.

Meeting Adjourned @ 9:14, motion by Tom Barber second by Jesse Sharpe - motion approved.