

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD MINUTES  
June 21, 2021**

**Members Present:** CEO Ron Alden, President Thomas O’Brien (2), Vice President Jim Anderson (3), Treasurer Andrea Weiss (2), Secretary Sue Jock (3), Sue McFatridge (4), Jessie Sharpe (4), Peggy Kish (Resident) (2), Tom Barber (1), Phil Weiler (1), Diane Love Suvada (4)

**Excused:** Mike Walker (1), Crystal Brabant (4)

**Absent:**

**Others Present** Marcie Dankert, Doug Hodges

No comments on the agenda

Motion by Jess Sharpe to accept May minutes and June 7<sup>th</sup> Special meeting as presented, second by Ron Alden, motion approved.

(Thru 6/18/2021)                      **Treasurer’s report**

Cash on Hand	\$377,379.31
Deposits Farm Market vendors	\$1,820.00
Voided check #1182	\$188.86
	<b>\$379,388.17</b>

*Bills Approved Prior Month*

Ck #1186 Express Copy	\$265.00
Ck #1187 Village of Roscommon(in lieu of Ck #1182)	\$55.26
Ck #1188 Heritage Broadcasting Company (MFMF)	\$1,755.00
Ck #1189 Cadillac Company(MFMF)	\$540.00
Ck #1190 Roscommon Fireworks	\$2,000.00

*Bills to be Approved*

Ck #1191 Village of Roscommon (801 Lake St water bill)	\$47.21
Ck # 1192 Village of Roscommon(Consumer Energy-801 Lake St	\$61.89
Ck #1193 Village of Roscommon (DTE 801 Lake St)	\$35.34
Ck #1193 Marcie Dankert	\$400.00
Ck #1194 Higgins Township–Reimbursement for overpayment 2020 taxes)\$6,008.11	
Ck #1195 Village of Roscommon-Fieb’s Plumbing-801 Lake St	\$175.00

Ending Balance	\$368,045.36
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Motion by Tom Barber to accept treasurer’s report as presented, second by Ron Alden, treasurer’s report approved.

**CORRESPONDENCE & PUBLIC COMMENT** – None

**COMMITTEE REPORTS**

**Managers’ Report –**

- Meeting at AuSable River Center with thanks for the invitation
- Final lease for 801 Lake Street will be signed this week.

- Deed swap for the property with GNP still at attorney's, he is busy.
- Met with Jim Minthorn from Consumers Energy on energy use and discussing opportunities for energy grants, programs.
- Meeting with Matt Myer, met with building inspector, planning on proceeding with opening late summer.
- Lisa and Matt Ballard closed on boardwalk last week hoping to open the Beachwood Café.
- Judy Winford-possible birth center and purchased Jenkins Eye building.
- COOR Summer program, work with a mentor, 4 days a week for 6 weeks.
- Consumers 2-7pm decrease electric usage is still available.
- September 11 is next hazardous waste pick up.
- Human trafficking presentation June 26<sup>th</sup> CRAF 1-3.
- This Saturday food distribution at the school bus garage.
- Student Representative: August-June, same student, working with HS staff on options. Collaborative networking between Village and school district. Motion made by Tom Obrien to appoint a student representative with voting rights to the DDA Board, second by Andrea Weiss, motion approved.

**Farmers Market:** The year has started off great averaging 27-30 vendors with 10 to 12 new vendors. Very busy, vendors are doing well. Collected \$2,500 in vendor fees. July 3<sup>rd</sup> is themed; July 17 is Christmas at the Market. Market manager stipend is average \$9.45, suggesting that amount be increased to \$3,000. Motion made by Jim Anderson to increased stipend amount to \$3000 retroactive, second by Sue Jock. Tom Barber suggested we set up more of a business plan. Contacted by the MFMA for signage. Currently not a member. Roll call vote, motion approved. Sue Jock discussed a land use agreement with Frontier for parking lot usage. Farm Market sign up, shingles to be replaced by Tom Barber.

**Façade Grants:**

**Old Business:**

- 801 Lake Street lease update- see above
- Veteran - Thank You for Serving banners-Jerry Medina banner was installed
- ROXY- Ready Redevelopment Community - -Waiting to hear back from The SOM. Rising Tide certificate-
- M-18 Walkway Lighting-Consumers approved 2 LED lights as long as they are mounted 40" below the lower communication lines.
- Walkway dedication-July 8<sup>th</sup>, Thursday 1:30.
- AuSable Center dead tree was approved up to \$3,000. Ron Alden is still working on quotes.
- The DDA owns the two lots west of the AuSable River Center where the train tracks are located. Motion by Jim Anderson, second by Phil Weiler to transfer ownership to RARA. Sue Jock will present at next RARA, motion approved.

**New Business:**

- Annual Report-will be done this week. Next annual meeting is scheduled for October with Village, Roxy, Zoning, Planning and DDA.

- Fireman's Memorial Festival- Doug Hodges requesting additional funds for the upcoming Festival. Requesting parade sponsorship in the amount of \$6,000. Motion made by Jim Anderson, second by Ron Alden, roll call vote, motion approved. Sue Jock suggested vinyl banner EVENT SPONSORED BY DDA.
- MDA – American Rescue Plan Act pandemic funds request, for helping small businesses, we will keep this on the agenda if something comes up.
- Snow removal tractor \$140,000, \$15,000 for 5 years-approved by the DDA and Village.

#### **Future Projects**

- New economic development position – this will be moved to new business next month. Need to define grant writer position
- High School student DDA member- see above
- Purchase Chase Bank Property, was suggested by a local realtor. Discussion on options, and use, control of the parking would be very helpful for area businesses.
- Frontier property-enter into a land use contract for future events.

#### **Liaison Reports:**

**Village:** 4<sup>th</sup> of July Parade is 7pm. Welcome baskets for new business or village residents. EDC does that with the Chamber.

#### **Township-**

**Chamber:** Art Festival July 10<sup>th</sup>. Very successful appreciation day.

**RARA:** In conjunction with Rotary a matching grant for \$5,000 playground additions, \$17,000 total

Next DDA Meeting – Monday, July 19th.

Meeting Adjourned @ 9:42, motion by Jim Anderson second by Andrea Weiss, motion approved.