

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD MINUTES**  
**April 19, 2021**

**Members Present:** CEO Ron Alden, President Thomas O'Brien, Vice President Jim Anderson, Treasurer Andrea Weiss, Secretary Sue Jock, Mike Walker, Tom Barber, Phil Weiler

**by Video Conference:** Sue McFtridge, Diane Love Suvada

**Excused:** Jessie Sharpe, Peggy Kish

**Absent:** Crystal Brabant

DDA Meeting Called to order at 8:00

**Others Present:** Tracy Pardue-Smith, Beth Barber, Marcie Dankert

No comments on the agenda

Motion by Andrea Weiss to accept March minutes as presented, second by Tom Barber, motion approved. Motion by Andrea Weiss to accept March 21<sup>st</sup>. special minutes as presented, second by Tom Barber, motion approved.

Roscommon Downtown Development Authority – (Thru 4/16/2021)

Treasurer's Report

|  |              |
|--|--------------|
| Cash on Hand   | \$349,304.28 |
| Deposits   | \$29,574.34  |
| Interest 3/25/21   | \$2.39       |
| Refund of S/C  | \$10.00      |
|  | \$378,891.01 |
| <br>   |              |
| Bills Approved Prior Month                                   |              |
| Ck #1171 Tree Top Products LLC                               | \$4,000.00   |
| Bills to be Approved   |              |
| Ck #1772 Village of Roscommon (801 Lake St water bill)       | \$40.86      |
| Ck #1173 DTE -801 Lake St                                    | \$243.88     |
| Ck # 1174 Consumer Energy-801 Lake St                        | \$113.46     |
| Ck #1175 RARA (April-June 2021)                              | \$300.00     |
| Ck #1176 Village of Roscommon (Flowers in the Village-Preen) | \$101.97     |
| Ending Balance   | \$374,090.84 |

Motion by Ron Alden to accept treasurer's report as presented, second by Jim Anderson, treasurer's report approved.

**CORRESPONDENCE & PUBLIC COMMENT** – None

**COMMITTEE REPORTS**

**Managers' Report –**

- Virtual Meetings: Village and DDA have a policy for virtual meetings utilized by those to assist the attendance policy. Due to number of DDA members the number of 4 can be virtual to maintain a quorum. This is different than the State mandate utilized during the pandemic.

- New phone system is up and running and will call up to 6 times to send message.
- Waiting on walkway plaque to be delivered.
- ROXY- Ready Redevelopment Community – Waiting on approval from SOM.
- Working on vacant building open house June 5<sup>th</sup>. Working with owners and realtors to open up the buildings.
- Pending sales in the downtown: Rosco's (waiting on liquor license transfer), The Boardwalk, and the Lions Club building.
- Park benches are out, we have 10. New banners with floral design will be installed this week.
- Food truck challenge to township supervisors, \$900 collected.
- Brown outs: shortage of electricity during peak times in summer. Summer Peak program from Consumers, April 1-Sept 30, hours from 2-7pm, if you are conscious of reducing usage, you will see a decrease in your bill.
- Tank Creek, Great Lake Watershed Clean Up, Earth Day Project: Rotary proposed to clean up the creek. Tom OBrien met with Forwards, Family Fare and McDonalds. Forwards apologized and was embarrassed with the mess and cleaned it up. They will also be putting up a fence to help contain litter.
- Compost site open.

**Farm Market New Sign** – Express Copy \$195, Dealer Supply \$372.64. Motion made by Jim Anderson for up to \$400 for sign and canopy renovation, second by Andrea Weiss, with an addendum to approve and pay farmers market bills that were submitted for \$173.64. Motion carried.

**Farmers Market:** Vendor meeting with at least 25 people. Rules and Regulations reviewed. Fee per vendor new this year, no kickback from attendees, all excepted. \$10/Saturday or \$100/season. May 22 is opening day. Communication with the Train Club on grounds keeping and hours of train operation. The ownership to be on agenda next month regarding the property that is adjoining to the River Center be deeded to the RARA.

**Sawmill Refund** - \$8,565.03 was received. No updates on future of Sawmill.

**Facade Grants:** NONE

**Old Business:**

- DDA website will be vacated and moved to Village Website-to be removed from agenda.
- Veteran - Thank You for Serving banners – Changes made to application, Fran Jacobs to interview applicants for write up.
- Roxy (above) Rising Tide Certificate, do we want to move forward with this. Keep on agenda for further discussion and decision making (economic development).
- Snow removal tractor - Lance has been working with vendors, meetings and should have a final recommendation upcoming. \$73,000 is what DDA paid for street cleaning over the past 5 years. Talking of splitting cost, or lease.
- M-18 Walkway Lighting-No word back from Chris Janisse.

**New Business:**

- Short and Long Term Projects review with no comments.

- Roscommon Business Builders (group of business owners in downtown district-subcommittee of the Chamber) looking at promotional ideas- Due to Covid 19 and restrictions use of downtown bathrooms are limited. Group requesting \$700 for Lil Willies porta potties, 3 months. Includes a pump every week. Motion made by Mike Walker, second by Ron Alden to support. Motion carried.
- Higgins Lake Roscommon Chamber - requesting \$1,600 summer event advertising for the car and art show, motion Jim Anderson second by Tom Barber, motion carried. New event, car show and cornhole tournament.
- 801 Lake Street – lease agreement awarded to Bob and Kate Otwell. During renovations additional asbestos tile was found when the pharmacy floor was removed. ATC will be removing the tile this week. The attorney is working on the agreement. Insurance policy and transfer of utilities upon closing.

### Future Projects

New economic position: Need further discussion.

### Liaison Reports:

#### Village:

**Township**-County wide recycling at Road Commission. Township opted out because they did not want to pay \$3000 for the few residents that use the service.

**Chamber:** 6-8 new members

**RARA:** ARC renovations underway. Post canoe race event May 8<sup>th</sup>, beer, live music, food truck 12-4. Hired a Director for the Recreation Authority, starts Monday April 19<sup>th</sup>.

Meeting Adjourned @ 9:38, motion by Jim Anderson second by Mike Walker, motion carried.

Next Regular DDA Meeting Monday, May 17<sup>th</sup>, 2021

Community Spring Clean Up, May 1, 2021

Annual Report Due June 30, 2021



BRING YOUR FAMILY, KIDS, RAKES, LEAF BLOWERS AND LETS CLEAN UP

LUNCH PROVIDED BY THE ROSCOMMON ROTARY



We can get a lot done if we all work together  
Dumpster available

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