

# ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

## MEETING AGENDA

April 19, 2021

CEO Ron Alden, President Thomas O'Brien (2), Vice President Jim Anderson (3), Treasurer Andrea Weiss (2), Secretary Sue Jock (3), Sue McFatrige (4), Diane Love Suvada (4), Crystal Brabant (4), Jessie Sharpe (4), Peggy Kish (Resident) (2), Mike Walker (1), Tom Barber (1), Phil Weiler (1)

Were all the four year board members sworn in?

1. Call to Order - Roll Call - Pledge of Allegiance
2. Introduction of Guest and Review Agenda
3. Approve the minutes from our March meeting
4. Treasurer's Report:
5. Correspondence and Public Comments:



See Attached

### 6. Committee Reports:

Village Managers Report:

Alden

801 Lake Street – lease agreement and additional asbestos tile

Façade Grants:

Obrien

Farm Market New Sign – Express Copy \$195, Dealer Supply

Dankert

Sawmill Refund - \$8,565.03 See attached e-mail by Tyler Watters

### 7. Old Business:

Website

Veteran - Thank You for Serving banners – Fran Jacobs

ROXY- Ready Redevelopment Community - Rising Tide certificate

Snow removal tractor

M-18 Walkway Lighting

Walkway dedication and plaque

### 8. New Business:

Short and Long Term Projects review

Roscommon Business Builders - requesting \$700 for Lil Willies porta potties, 3 months

Higgins Lake Roscommon Chamber - requesting \$1,600 summer event advertising

### 9. Future Projects:

New economic development position

### 10. Liaison Reports:

Village, Township, Chamber and Other

Community Spring Clean Up, May 1, 2021

Next DDA Meeting – Monday, May 17th.

Annual Report Due June 30, 2021



Sponsored by:



# Roscommon Downtown Development Authority – March 2021

## (Thru 4/16/2021) Treasurer's report

Cash on Hand	\$349,304.28
Deposits	\$29,574.34
Interest 3/25/21	\$2.39
Refund of S/C	\$10.00
	\$378,891.01

### *Bills Approved Prior Month*

<i>Ck #1171 Tree Top Products LLC</i>	<i>\$4,000.00</i>
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### *Bills to be Approved*

<i>Ck #1772 Village of Roscommon (801 Lake St water bill)</i>	<i>\$40.86</i>
<i>Ck #1173 DTE -801 Lake St</i>	<i>\$243.88</i>
<i>Ck # 1174 Consumer Energy-801 Lake St</i>	<i>\$113.46</i>
<i>Ck #1175 RARA (April-June 2021)</i>	<i>\$300.00</i>
<i>Ck #1176 Village of Roscommon (Flowers in the Village-Preen)</i>	<i>\$101.97</i>
<b>Ending Balance</b>	<b>\$374,090.84</b>



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bright yellow text and graphics.

**From:** Tyler Watters <[watterstj1@gmail.com](mailto:watterstj1@gmail.com)>  
**Date:** March 23, 2021 at 2:39:45 PM EDT  
**To:** Emily Barber <[emily@sawmillbusinesscenter.org](mailto:emily@sawmillbusinesscenter.org)>  
**Subject:** Ending DDA Amount

Hi Emily,

Thank you for working with me to get the Sawmill financials finalized. The financials are now reconciled and I have ending balances to provide you.

Per our discussions, the Sawmill received 2 grants that still have funds available for program expenditures. These funds have not yet been spent. The funds are:

NEMCOG Grant = \$5,000

Consumers Energy Grant = \$2,000

The amount that will be returned to the DDA is \$8,565.03. Below is a breakdown of how the number was calculated. The top section explains DDA over the past year, the bottom section reconciles the bank balance with the unused DDA funds.

Unused DDA Funds through 12/31/2019	13,464.08
DDA Funding 1/13/2020	<u>20,000.00</u>
Total Unused DDA Funds 1/13/2020	33,464.08
Less: DDA Funds used 2020	11,587.50
Less: DDA Funds used 2021	<u>13,311.55</u>
Unused DDA Funds 3/23/2021	<u><b>8,565.03</b></u>
Bank Balance as of 3/23/2021	15,565.03
Less: Consumers Grant	(2,000.00)
Less: NEMCOG Grant	<u>(5,000.00)</u>
Available Bank Balance due to DDA	<u><b>8,565.03</b></u>

In the end, there will be \$7,000 left in the SRBC bank account for program spending and \$8,565.03 will be paid to the DDA to return unused funds.

I was not sure which individuals to include in this email, so I only have sent it to you. If you could please forward this on to the necessary individuals, that would be great!

Please let me know any questions. Thank you!

Tyler Watters, CPA