

A PLACE FOR TODAY. TOMORROW. THE FUTURE.

Regular Meeting Agenda July 10, 2023 - 7:00 P.M.

1.Call to order,	Roll Call of Council, Pledge of Allegiance, and Invocation	
2. Approval of	Consent Agenda:	Miller
•	Approval of minutes of the June 12, 2023, Regular Council Meeting	
•	Approval of minutes of the June 19, 2023, DDA Meeting	
•	Approval of minutes of the June 19, 2023, RARA Meeting	
•	Approval of June 2023 Sheriff Report	
•	Accept Zoning Director's June 2023 Report	
•	Approve the Bills to be paid	
3. Approval of	Regular Agenda	Miller
4. Manager's F	Report	Alden
5. Public Ackno	owledgement on Agenda Items (Two minutes per speaker)	
6. Unfinished I	Business	
•	DPW Report	Emery
•	Economic Director's June Report	Perialas
•	Fleis&Vandenbrink, Amendment to Owner-Engineer Agreement, \$18,400	Alden
•	Fleis&Vandenbrink, USDA 440-11 Wastewater Improvements, \$2.292.50	Alden
•	Fleis&Vandenbrink, USDA 440-11 Water Improvements, \$1,677.71	Alden
•	USDA Change Order #8 Elmer's Crane & Dozer, Inc., (\$44,117.50)	Alden
(<u>•</u>)	Village Snowmobile Route Update	Medina
•	Fourth Street Loading/Unloading Zone	Medina
7. New Busine	SS .	
•	Mid-Year Budget Update	Alden
•	Roscommon County Hazard Mitigation Plan Vaness	a Varner
•	Resolution to approve Agreement with Northern Lakes Economic Alliance	Alden
8. Discussion	tems	
•	Blight	Fishel
•	Chase Bank Parking Lot	Medina
•	Code of Ethics	Alden
9. Public Ackn	owledgement (Two minutes per speaker)	
10. Council Co	omments	
11. Items for	the Next Agenda	
12. Adjournm	ent	

VILLAGE OF ROSCOMMON

Minutes of the June 12, 2023 Regular Council Meeting

President Michael Miller called the Regular Council Meeting to order at 7:00 PM. Members of the Council present: Michael Miller, Dan Fishel, Tony Medina, Angela Cook, Jennifer Smejkal, and Joanne Lederman, with Maureen Ruddy excused/absent and skyped in at 8:00 pm. Others present - Manager Ron Alden, Clerk Frances Dawson, DPW director, Debbie Emery. Public present at the meeting are attached on the Sign In Sheet. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

CONSENT AGENDA

Moved by Lederman, seconded by Cook, to accept the Consent Agenda with bills to be paid in the amount of \$59,273.98 and a correction to May 8, 2023 minutes that Medina voted no to the increase in permit fees. Ayes: Medina, Cook, Fishel, Smejkal, Lederman, Miller. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Medina, seconded by Lederman to approve the Regular Agenda with a change of Alden doing the Economic Development update instead of Perialas. Ayes: Fishel, Smejkal, cook, Medina, Miller, Lederman. Nays: None. The motion carried.

MANAGER'S REPORT

Village Outfitters with the help from a couple of donations from a few organizations handed out fishing supplies to kids for the free fishing weekend and hope to do it again next year.

The Chase Bank parking lot work with a special lease agreement for the Village is commencing. Morning with the Manager went very well last month with an increasing number of residents attending.

Coffee with the Cops is set for Wednesday, June 14, 2023 at the Bird and the Bear Bakery. Tisdale, Ester Court, and Hilltop Road will be getting paved on Friday, June 23, 2023. The Mission Pointe meter work and connections work is still ongoing and the Village hopes to wrap it up soon.

The Roscommon Motel is getting hooked in to the Village water/sewer system.

The couple wanting to put in a Camp and Go just past Hilltop apartments have talked to Higgins Township to get their approval to proceed. There are some very legitimate concerns and the Higgins Township Zoning Board had turned it down. It may be possible to find a spot in the Industrial Park is the Village is approached.

Scow will be cutting back on hours and Perialas will be taking on more hours for the Economic Development work. Alden will give an update after the DDA Meeting on Monday, June 19, 2023.

The Sparks Grant is ready to be resubmitted.

The Village is still hopeful that some State monies are still going to come thru for the Village to use for improvements.

Economic Development Update -

9&10 News did a very nice piece on the Up North Candle Depot that will be aired sometime in the near future.

The Open House for the WasteWater Treatment Plant is scheduled for June 30, 2023.

On Wednesday June 28, 2023 there will be a housing development meeting at 4:30 pm at Village Hall. There is still some MEDC money out there for housing.

The 2023 Graduation banners are down and going back to the kids. We had a lot of great comments on the program.

The DDA, Lions Club, and the Rotary are all working together to get the town clock repaired. Three groups of 2nd graders did a tour of the Village Hall, the River Center, and the CRAF Center last week and it was very entertaining. The kids loved it.

There is a housing meeting in Lansing that Alden and Perialas will be going to on June 23, 2023. Blight is always an issue so Alden talked to Sheriff Stern about possibly hiring a Blight Enforcement Officer. The Village would still make initial contact, but the officer would be better equipped to enforce some of the tougher issues.

Motion by Medina, seconded by Lederman for Alden to pursue a Blight Enforcement Officer position for 10 hours a month. Ayes: Medina, Miller, Lederman, Cook. Nays: Fishel, Smejkal. Motion passed.

PUBLIC ACKNOWLEDEMENT ON AGENDA ITEMS

Bouchers stated their grievance against Family Fares delivery drivers parking in front of their mailbox and too close to their driveway on Fourth Street.

UNFINISHED BUSINESS

DPW UPDATE - Debbie Emery

DPW has been replacing led and galvanized service lines per the requirements by the State. They have a few of them done.

The DPW has hired a new full time seasonal worker, Andre Janisse. He will be helping out with mowing, trimming, and spraying weeds in the sidewalks.

There is a new light pole that has come in to replace the one by the Sunny Spot that will be put in soon.

Motion by Fishel, seconded by Smejkal to approve USDA Water Improvements by Robert T. Cole in the amount of \$15,772.00. Ayes: Cook, Miller, Fishel, Smejkal, Medina, Lederman. Nays: none. The motion carried.

Motion by Cook, seconded by Lederman to approve USDA Fleis & Vendenbrink water invoice in the amount of \$6,694.90. Ayes: Medina, Fishel, Cook, Lederman, Miller, Smejkal. Nays: none. Motion carried.

the amount of \$123,241.00. Ayes: Smejkal, Fishel, Cook, Medina, Lederman, Miller. Nays: none. Motion carried.

Medina gave an update on his ongoing participation with the Snowpackers and DNR on the posting of the snowmobile and ORV trails thru the Village. They are cleaning up the trails and working to get it posted better for the Village.

NEW BUSINESS

As stated earlier, Andre Janisse has started as a seasonal full time employee for the Village.

Motion by Lederman, seconded by Medina to approve the motion for the Resolution to resubmit the Sparks Grant Application. Ayes: Miller, Fishel, Medina, Lederman, Cook, Smejkal. Nays: none. Motion carried.

Motion by Cook, seconded by Medina to approve the Resolution Authorizing Non-Motorized Transportation Improvements. Ayes: Smejkal, Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Motion by Medina, seconded by Smejkal to approve start up funds for the Octoberfest celebration in the amount of \$2,000.00. Ayes: Medina, Cook, Fishel, Smejkal, Lederman, Miller. Nays: none. Motion carried.

Motion by Lederman, seconded by Medina to reaffirm approval of Village of Roscommon Participation Plan. Ayes: Fishel, Smejkal, Cook, Medina, Miller, Lederman. Nays: none. Motion carried.

Motion by Fishel, seconded by Lederman to reaffirm the approval of the Village of Roscommon Village Council Bylaws and Procedures with the elimination of #4 pertaining to virtual meetings. Ayes: Medina, Fishel, Miller, Smejkal, Lederman, Cook. Nays: none. Motion carried.

DISCUSSION ITEMS

There was more discussion about the delivery driver parking on Fourth Street for Family Fare.

PUBLIC ACKNOWLEDGEMENT

COUNCIL COMMENTS

Medina thanks the people watering the flowers.

Fishel thanks the people planting the flowers.

Smejkal thanks the people for watering and planting the flowers. Thank the people in the audience.

Lederman said she has been hearing so many positive comments about the Village and it makes her very happy. She hopes to get that Fourth Street issue resolved.

Miller thanks the Council for being here and facing the issues. Thank DPW.

ITEMS FOR THE NEXT AGENDA

Mid- Year Budget Review USDA Change Orders Update on Fourth Street Parking Economic Development Process Blight Enforcement Officer

ADJOURNMENT

Moved by Medina, seconded by Lederman to adjourn the meeting at 9:10 PM.	All in favor.
Hearing no objections, the motion carried.	

Michael Miller	Frances Dawson
Village President	Village Clerk



MEETING MINUTES June 19th, 2023

Members Present: CEO Ron Alden, President Thomas O'Brien (4), Vice President Jim Anderson (1), Treasurer

Andrea Weiss (4), Secretary Sue Jock (1), Diane Love Suvada (2), Jessie Sharpe (2),

Peggy Kish (Resident) (4), Tom Barber (3), Phil Weiler (3)

Virtual:

Excused: Mike Walker (3), Sue McFatridge (2)

Absent: Crystal Brabant (2),

Others Present: Jim Perialis, Dan Scow, Anthony Gnesotto, Marcie Dankert, Tracy Smith

Motion made by to accept the meeting minutes for by May by Andrea Weiss second by Ron Alden, motion carried.

Roscommon Downtown Development Authority-Treasurer's report (Thru 6/16/23)

Balance Forward	\$464,000.78
Deposits	\$500.00
Balance	\$464,500.78
Bills Approved Prior Month	
Ck #1326 Terry Dickinson	\$1,800.00
Ck #1327 Village of Roscommon (paving stripes)	\$1,200.00
Ck #1328 MIFMA	\$250.00
Ck #1329 Roscommon Village (Clock Repair)	\$1,644.86
Billed to be approved	
Ck #1330 Marcie Dankert	\$500.00
Ck #1331 Daniel Scow	\$1,680.00
Ck #1332 Office Central (Receipt book for Farmer's Market)	\$27.43
Ending Balance	\$457,398.49

Future Commitments to Date

AuSable River Center \$300 Quarterly

Hiawatha Grant \$50,000.00 approved/no payment schedule

Village of Roscommon Equipment 1 left \$15,251.00 due in Sept.

Motion by to accept treasurer's report as presented by Ron Alden, second by Jim Anderson, roll call, treasurer's report approved.

CORRESPONDENCE & PUBLIC COMMENT -

Dan Scow submitted a resignation letter dated 5-15-23. Dan was thanked as our Economic Administrator.

COMMITTEE REPORTS

Managers' Report -

- Paving of Ester, Tisdale and Hilltop
- Roscommon Sleep and Stay Hotel is now hooked into the village sewer system.

- Camp and Go RV Park: Denied by Higgins Township, pursuing industrial park location.
- Easement deed for Chase Bank to extend parking lot. Trees removed along 4th, leaves fall on roof and interfere with drains.
- Compost site hours 9-3pm.
- New GFI for light poles area ordered.

Farmers Market: Great start to season, average of 32 vendors, there were 39 this week. Shut down Brooks Street from railroad to Main helped. \$2,600 collected from vendor fees. Seasonals have all paid. Attendance is high. Veterans utilizing veterans' coupons. Complements of paved parking area. Bathroom usage is up for the single bathroom. Consider port-a-pot for outside. Village to research.

Economic Administrator

- Spark grant in process, second submission by June 26th.
- Clock repair vendor assessed and repair scheduled for mid-July.
- Grants: MOM Grant update, laundry mat in process. Optimize Mainstreet Grant: Two businesses awarded, provide business consultants. Village Outfitters, Depot Candle Shop.
- Master Plan "Public Opinion Survey" is underway.

Façade Grants -

- Uncommonly Good: multiple owners with original grant submission, changes, owner changes, new grant submission. Must fix roof before they get occupancy permit. Committee recommended, motion by Jim Anderson, second by Ron Alden. roll call, motion carried.
- D. Hall 709 Lake Street, exterior work is scheduled this week, pending.
- Five Buds in process, working on security door, should be submitted by next month.
- St. Michaels, work in process, pending.
- Flecks BP finished their façade, confirmation pending.
- Ron spoke to Spruce Lodge, personal issues, supplies ordered.

Old Business

- Veteran Thank You for Serving banners, no new applications.
- Review of Façade Grant recommendations- 6/1/2023 addendums suggestions reviewed-Motion to approve as presented, Tom Barber, second by Jim Anderson, motion carried.
- DDA bylaws update-Village Council approval.

New Business:

- New community service board, Summerfest went well. First Impression assessment will take place in the fall by Roscommon Economic Group. Requested \$1,200 for Art Festival Advertising, Motion by Jim Anderson, second by Jim Anderson, roll call motion carried.
- Roscommon Fireworks Committee: Anthony request financial support for \$2,500 for advertising and
 miscellaneous promotional materials. Motion by Jim Anderson, second by Phil Weiler, roll call, motion
 approved. Increasing costs, reduced sponsors.
- Ken's Tire Lot Group met with Ken's Tire with ideas for corner lot Shelly & 5th. Tear down building and lease for public parking. Not wanting to sell property to DDA. General discussion, Jim to discuss further with Kenny.
- Au Sable River Pavilion Would like to get property from Frontier. Jim Anderson may have contacts.
- Donation for the October Music Festival. Last year the DDA gave \$2,000. Working on official name. Motion by Jim Anderson, second by Phil Weiler, roll call motion carried.

Realignment of hours for the Economic Development Position-DDA budgeted 15 hours a week by
history. Dan has now resigned. Ron requests that we take 10 of the budgeted hours and reallocate
them to Jim and then keep Dan on as special projects for the remainder of 5 hours, motion to enter into
agreement with the village to reallocate funds and pay village invoice. Motion by Jim Anderson, second
Tom Barber, roll call motion carried.

Liaison Reports:

Next DDA Meeting – July 17th. Waste Water Open House – June 30th Roscommon Art Festival - July 8th. Great AuSable Duck Race – July 9th, \$25 tickets are available

Motion to adjourn by Tom Barber, second by Jessie Sharpe, motion carried.

Secretary-Sue Jock



Roscommon Area Recreation Authority (RARA) June 19, 2023

The meeting was called to order by Vice Chair E. Hart at 7:00 p.m. at the CRAF Center.

Board Members Present: Connie Allen, Steve Hines, Eric Hart, Cheri Hutek, Derek Smitz, Kerrie Williams, Sue Jock

Guests: Jory Klumpp, RARA Director; Heather Merchant Hart; Kalsa Parker Browning, Gahagan Nature Preserve; Hunter Mires

Public Comment: None

Minutes of the May 17, 2023 meeting minutes were approved as presented, motion D. Smitz, 2nd C. Hutek, motion carried.

Treasurer Report – Waived; reviewed May 17, 2023.

Correspondence: None

Old Business:

- Spark Grant submitted
- Electric service for CIV complete.
- Approval of Gazebo Concert Series for August submission pending based on this season turnout. 130 in attendance June 7.

New Business:

- RARA Newsletter draft edition discussion all positive comments. Donation plan on page 7 to be
 edited. Donation amounts deleted, blanks added. Payment info to include email address. Dispersing
 the Newsletter will be by US Mail, addresses obtained from Roscommon County. Crawford County
 townships of South Branch and Beaver Creek will be contacted for property owner addresses. Printing
 and mailing costs to be determined based on numbers. Article will be placed in the Houghton Lake
 Resorter, possibly include a QR Code for additional reader information.
- Utility & Energy options for the CRAF Center are being researched by J. Klumpp.

Adjourn: Meeting adjourned at 8:05 p.m., motion C. Hutek, 2nd S. Hines, motion carried. Next meeting is scheduled for September 20, 2023.

Respectfully submitted,

Connie Allen

Conne allen

702 Eake Street • P.O. Box 236 • Roscommon, Michigan 48653 Jelephone (989) 275-5743 • Fax (989) 275-5998

BUILDING AND ZONING REPORT FOR THE MONTH OF JUNE 2023

6/7/2023: Footing inspection at 311 N. 5th St.

6/14/2023: Issue fence permit at 5185 S. 5th St. Review plans for 407 Lake St.

6/21/2023: Issue permit for 407 Lake St.

6/28/2023: Rough frame inspection at 311 N. 5th St. Review plan for new home at 111 Union St.

Respectfully Submitted,

James R. Letts

Building Official and Zoning Administrator

Jun-23 Additional Village Activity

Hours	22
Criminal Complaints	2
Non Criminal Complaints	15
Traffic Stops	8
Verbal Warnings	8
Citations	2
OWI Arrests	
Other Arrests	
Accidents	2
Assist EMS	
Other Assignments	

Type of Complaints Handled

Arrests

Welfare Check x2
Hit and Run
Argument
Suspicious Situation x4
Burning Complaint
Civil Dispute
Illegal Dumping
Well Being Check x4
Missing Juvenielle
Neighbor Dispute
Threats
Possible Assault
Tresspass

COUNTY of ROSCOMMON OFFICE of SHERIFF



Edward Stern Sheriff

Ben Lowe Undersheriff

Eric Tiepel
Lieutenant
Uniform Services Division

111 S. Second St.
Roscommon, MI 48653
Telephone 989-275-5101 Fax 989-275-5843
Email: roscosheriff@roscommoncounty.net

Angela Ackley Lieutenant Investigative Services Laurie Beck Lieutenant Jail Administrator

Village Patrol June Statistics

Mileage	183
Hours	47
Stops	2
Verbal Warnings	3
Citations	0
Criminal Complaints	6
Non-Criminal Complaints	3
Report Writing	4
Accidents	1
Property Checks	36

Arrests

Domestic Assault Probation Violation

Complaint Type

Harassment
Motorist Assist
Pedestrian Complaint
PDA
Assault x 2
Domestic
Probation Violation

2



June 26, 2023

Ron Alden, Village Manager Village of Roscommon 702 Lake Street P.O. Box 236 Roscommon, Michigan 48653

Re: Status of USDA Sewer Improvements Project – Additional Construction Services

Dear Ron,

We are enjoying working with the Village of Roscommon on the USDA Sewer Improvements Project. We look forward to continuing towards the successful completion of this project. As we are continuing the construction phase of the project, we wanted to share with you the status of the project and provide a summary of additional engineering and construction services proposed to the project. Construction Change Order #8 (CO8) was issued to RCL Construction with recommended repairs to the main pump station and WWTF laboratory. Each item in the change order has its overall benefit to the project and we recommend authorizing additional engineering services to accommodate construction administration, observation. A summary of these costs is provided below.

Sewer System Improvements

Description		Estimate
Construction Services		
Basic Services - Construction Admin, Record Dwgs		\$9,800
Resident Project Observation – RPR		\$5,100
Additional Services - Staking, Startup		\$3,500
	Subtotal:	\$18,400

During the USDA's review of the funding applications, engineering fees were reduced, and these funds were moved into project contingency. This was done with the understanding that if out-of-scope items came up on the project, engineering costs could be covered by the additional contingency. We estimate about \$287,000 remaining in total contingency for sewer before this proposed engineering amendment (\$18,400) and contractor change order (\$123,241). We would be happy to answer any questions you may have regarding the additional project costs or our request to be reimbursed for our extra work. If the proposed engineering fees are acceptable to the Village, we would prepare an Engineering Exhibit K's to amend our agreements with the Village.

Sincerely,

FLEIS & VANDENBRINK

Scott Rasmussen, P.E.

Project Manager

Brian D. Rowley, P.E. Manager, Traverse City

Ban D. Port

CC: Debbie Emery, DPW Supervisor

m:\proj837001-839000\838940 roscommon - water & sewer funding 2018\pm\budgets-estimates\engineering amendments\amendment 4 - sewer construction engineering amendments\838940 construction engineering amendment 4 sewer.docx

This is **EXHIBIT K**, consisting of [3] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [November 5, 2019].

AMENDMENT TO OWNER-ENGINEER AGREEMENT Amendment No. __4__

The Effective Date of this Amendment is:					
Backgrou	Background Data				
E	Effective Date of Owner-Engineer Agreement:				
C	Owner:	Village of Roscommon 702 Lake Street P.O. Box 236 Roscommon, MI 48653			
E	Engineer:	Fleis & VandenBrink 603 Bay Street, First Floor Traverse City, MI 49684			
ſ	Project:	Village of Roscommon USDA RD Wastewater Improvements Project			
Nature o	of Amendment:	[Check those that are applicable and delete those that are inapplicable.]			
_X	_X Additional Services to be performed by Engineer				
	Modifications to services of Engineer				
	Modification	ns to responsibilities of Owner			
X	Modification	ns of payment to Engineer			
<u>_X</u>	Modification	ns to time(s) for rendering services			
	Modifications to other terms and conditions of the Agreement				
Descript	Description of Modifications:				

This amendment adds Basic, Resident Project Representative, and Additional Services fee for the following items:

Wastewater System Improvements:

These items required additional and/or revisions to plans, specifications, and diagrams in order to move forward with the additional scope of work:

- Pump Station 1 Backup Generator Additional review, engineering plan, construction staking and field observations/startup for the new backup generator.
- WWTF Laboratory Improvements Additional review and construction administration for the equipment replacement.

Additional engineering services are required to accommodate the significantly impacted construction schedules and extensions of work. Contract times have increased from 774 days to 1,194 days for Contract 2. Additional construction administration (basic services), RPR and additional services are required beyond the basis of our initial fees.

Basic Services: \$9,800

RPR: \$5,100

Additional Services: \$3,500

Engineering costs identified above will be covered by project contingency.

Agreement Summary:

Original agreement amount:	\$ <u>759,000</u>
Net change for prior amendments:	\$ 129,300
This amendment amount:	\$ 18,400
Adjusted Agreement amount:	\$ <u>906,700</u>

Change in time for services (days or date, as applicable): 9/2/2024

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER Village	R: of Roscommon	ENGINEER: Fleis & VandenBrink Engineering, Inc.		
Ву:		By:		
Print	Ron Alden	Print	John DeVol, P.E.	
name:		name:		
	Village Manager		President	
Title:	51.00	Title:		
Date Si	gned:	Date Sig	ned:	



INVOICE

Ron Alden Village of Roscommon 702 Lake Street PO Box 236 Roscommon, MI 48653 June 12, 2023 Invoice No: 66154-S Project No: 838942

RE: Village of Roscommon - USDA RD Wastewater Improvements Services through May 27, 2023

Professional Services: Basic Services - Design, Bidding &	Contract Amount	Billed to Date (Includes this invoice)	Remaining Contract <u>Amount</u>	This Invoice
Construction Administration	\$574,200.00	\$574,200.00	\$0.00	\$0.00
Resident Project Observation	\$173,800.00	\$162,319.79	\$11,480.21	\$2,292.50
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	\$131,300.00 \$879,300.00	\$122,103.22 \$858,623.01	\$9,196.78 \$20,676.99	<u>\$0.00</u>
Total amount of this invoice				\$2,292.50

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

Punch list ongoing at the WWTF and pump stations

USDA-RD Form RD 440-11 (Rev. 10-00)

FOR 30-Day Period Commencing 05-01-2023

FORM APPROVED OMB NO. 0575-0015

Name of Borrower Village of Roscommon Sewer

Items	A	mount of Funds
Development	\$	
Contract or Job No.		
Contract or Job No.		
Contract or Job No.		
Land and Rights-of-Way		
Legal Services		
Engineering Fees		2,292.50
Interest		
Equipment		
Contingencies		
Refinancing		
Initial O&M		
Other		***
TOTAL	\$	2,292.50
Prepared by Village of Roscom	mon	
***		Name of Borrowe
Date		
Approved by		
Date		

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



INVOICE

Ron Alden Village of Roscommon 702 Lake Street PO Box 236 Roscommon, MI 48653 June 12, 2023 Invoice No: 66154-W Project No: 838946

RE: Village of Roscommon - USDA RD Water Improvements Services through May 27, 2023

Professional Services: Basic Services - Design, Bidding &	Contract <u>Amount</u>	Billed to Date (Includes this invoice)	Remaining Contract <u>Amount</u>	This Invoice
Construction Administration	\$464,700.00	\$462,733.25	\$1,966.75	\$698.18
Resident Project Observation	\$173,000.00	\$168,983.28	\$4,016.72	\$979.53
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	\$156,150.00 \$793,850.00	\$156,150.00 \$787,866.53	<u>\$0.00</u> \$5,983.47	<u>\$0.00</u>
Total amount of this invoice				<u>\$1,677.71</u>

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

USDA-RD Form RD 440-11 (Rev. 10-00)

FOR 30-Day Period Commencing 05-01-2023

FORM APPROVED OMB NO. 0575-0015

Name of Borrower Village of Roscommon Water

Items	Amount of Funds
Development	\$
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	1,677.71
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 1,677.71
Prepared by Village of Roscomm	on
	Name of Borrow
By	
Approved by	
Date	

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CHANGE ORDER

]	No	88
OWNER Village of Roscommon					
CONTRACTOR Elmers Crane and Doz					
Contract: Contract 1 Water Distribution Sys					
Project: USDA Water System Improvement					
OWNER's Contract No. 838946		ENGINEER's	Project No.	8389	46
ENGINEER Fleis & VandenBrink			71 10,000110	0000	10
TION & VANGOIDINK					
The Contract is modified as follows upon ex	cecution of this	Change Ord	der:		
 Adjust contract quantities to reflect Change Order Detail spreadsheet. 	the as-constr	ucted quanti	ties as deta	iled in th	ne attached
Attachments: Change Order Detail Sheet	(2 pages)				
CHANGE IN CONTRACT PRICE		CHAN	IGE IN CON	TRACT	TIMES
Original Contract Price \$_3,093,057.00			tract Times: Completion: Final Paymen (days or	t: 196 (11	
Increase (Decrease) from previously approchange Orders No1 to _7: \$99,563.75	roved	Change Ord Substantial	ecrease) from ers No1 Completion: Final Paymen (day	to 7 528 t: 528	1
Contract Price prior to this Change Order: \$3,192,620.75		Substantial	nes prior to th Completion: Final Paymen (days or	710 (4/2 t: 710 (5/	27/23)
Increase (Decrease) of this Change Order: \$(44,117.50)		Substantial	ecrease) of th Completion: Final Paymen (day	t:	99
Contract Price incorporating this Change Orde \$3,148,503.25	ar:	Substantial	nes with all ap Completion: Final Paymen (days or	809 (8/4 t: 809 (8/	CONTRACTOR OF THE PARTY OF THE
RECOMMENDED: APPRO	OVED:		ACCEPTE	D:	
			Ву:		
	NER (Authorized S	Signature)	CONTRACT	OR (Author	ized Signature)
			Title:	personal of contractors	
			Date:		
Approved by Funding Agency (if applicable	·):				
Ву:			Date:		
Title:					

OWNER: <u>Village of Roscommon</u>
CONTRACTOR: <u>Team Elmer's</u>
Project: <u>USDA Water System Improvements</u>
Contract Name: <u>Contract 1 Water Distribution System</u>
ENGINEER's Project No. <u>838946</u>
ENGINEER: <u>Fleis & VandenBrink Engineering, Inc.</u>

Description:

A. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

Item 1			Bid Quantity	Unit Price	Bid	Prev	Previous Addition/	This Qty	This Addition/	Final		Final
	Item Description General Condtions, Bonds, Insurance, and Mobilization	Unit	Quantity 1	\$150,000.00	Amount \$150,000,00	Qty	(Deduction)	Change	(Deduction)	Qty		Amount
	General Conditions, Bonds, Insurance, and Mobilization	Lsum	0	\$ 14,990.00		1	\$ 14,990.00	0	\$ - \$ -	1	\$	150,000,00
	Traffic Control	Lsum	1	\$196,000.00	\$196,000,00		\$ 14,990.00	0	s -	1 1 1	5	196,000.00
	Traffic Control	Lsum	0	\$ 8,795.00	S -	1	\$ 8,795.00	0	5 -	1	\$	8,795.00
	Soil Erosion Control	Lsum	1	\$24,000.00	\$24,000.00	3,999	\$ -	0	\$ -	1	\$	24,000,00
	Soil Eresion Control	Lsum	0	\$ 1,900.00	\$ -	1	\$ 1,900,00	0	\$ -	1	s	1,900.00
	Dewatering	Lsum	1	\$120,000.00	\$120,000.00		\$ -	0	\$ -	1	\$	120,000.00
	Dewatering	Lsum	0	\$ 1.00	\$ -	1	\$ 1.00	0	\$ -	1	\$	1.00
	Dewatering, Environmental Containment, Disposal	Lsum	1	\$3,000.00	\$3,000.00	(1)	\$ (3,000,00)	0	\$ -	0	\$	A 7 7 7= 15
	Material Disposal, Environmentally Impacted Soil	CYD	10	\$250.00	\$2,500.00	(10)	\$ (2,500.00)	0	\$ -	0	\$	-
	Material Disposal, Environmentally Impacted Soil - Sheley St	Lsum Lsum	1	\$158.00 \$12,000,00	\$0.00	310	\$ 48,980.00	0	\$ - S -	310	\$	48,980.00
	Clearing and Grubbing, Tree Removal Clearing and Grubbing, Tree Removal - Additional	Lsum	0	\$3,500,00	\$12,000,00 \$0.00	1	\$ 3,500,00	0	s -	1	\$	12,000.00 3,500.00
	Clearing and Grubbing, Tree Removal - Additional	Lsum	0	\$ 3,000.00		1	\$ 3,000.00	0	\$ -	1	\$	3,000.00
	Pavement Removal	SYD	12,000	\$5.00		2193	\$ 10,965.00	0	\$ -	14193	\$	70,965.00
	Cold Milling HMA	SYD	2,900	\$3.00	\$8,700.00	(605)	\$ (1,815.00)	0	s -	2295	s	6,885.00
10	Concrete Drive Removal	SYD	130	\$30.00	\$3,900.00	(71)	\$ (2,118.00)	0.0	\$ -	59.4	\$	1,782.00
	Concrete Sidewalk, Removal	SYD	650	\$19.00		(132)	\$ (2,508.00)	0	\$ -	518	\$	9,842.00
	Decorative Brick Ribbon, Remove & Replace	SFT	150	\$41,00		(150)	\$ (6,150.00)	0	\$ -	0	\$	COLUMN - LA
	Curb and Gutter Removal	LFT	420	\$20.00		(101)	\$ (2,020.00)	0	S -	319	\$	6,380.00
	Remove Hydrant, Salvage	EA	10	\$780.00	\$7,800.00	1	\$ 780.00	0	\$ -	11	\$	8,580.00
	Abandon Ex. Valve & Box Salvage Ex. Valve and Box	EA EA	0	\$400.00	\$4,000.00	9	\$ 3,600.00	0	\$ - \$ -	19	\$	7,600.00
	Cut and Plug Ex. Watermain	EA	15	\$260,00	\$3,900,00	6	\$ 1,560.00	0	\$ -	21	\$	5,460,00
	Flowable Fill of Ex. Watermain	LFT	2,600	\$5.00	\$13,000.00	(1827)	\$ (9,135.00)	0	s -	773	\$	3,865.00
	Remove 12" Watermain	LFT	0	\$20.20	\$0.00	617	\$ 12,483.40	0	\$ -	617	\$	12,463.40
	Remove 8" Watermain	LFT	0	\$20,00	\$0,00	0	\$ -	0	\$ -	0	\$	-
		CYD	300	\$35.00	\$10,500.00	(95)	\$ (3,325.00)	0	\$ -	205	\$	7,175.00
	Trench Undercut	CYD	260	\$30.00	\$7,800.00	(55)	\$ (1,650.00)	0	\$ -	205	\$	6,150.00
	Aggregate Base 22A, 8"	SYD	6,600	\$8.00		4013	\$ 32,104.00	0	\$ -	10613	\$	84,904.00
	Aggregate Base 21AA, 8"	SYD	5,400	\$13,00		(323)	\$ (4,199.00)	0	s -	5077	\$	66,001,00
	Aggregate Surface 23A, 6" Sidewalk, Concrete 4"	SYD	3,200 5.600	\$8.00 \$5.00	\$25,600.00 \$28,000.00	(2186)	\$ (17,488.00) \$ (4,950.00)	0	s -	1014 4610	\$	8,112.00
	Sidewalk Ramp, Concrete 6"	SFT	300	\$6.00		(162)	\$ (969.00)	0	\$ - \$ -	138.5	\$	23,050.00 831.00
	Detectable Warning Surface, ADA	SFT	69	\$36,00		(32)	\$ (1,152.00)	0	s -	37	S	1.332.00
	Concrete Drive, 6"	SFT	1,620	\$6.00	\$9,720.00	(1219)	\$ (7,316.40)	0	\$ -	400.6	\$	2,403.60
27	Concrete Curb and Gutter, Match Ex.	LFT	420	\$26.00		(124)	\$ (3,224.00)		\$ -	296	\$	7,696.00
	HMA LVSP, Base	SYD	6,300	\$6.35	\$40,005.00	2448	\$ 15,544.80	0	\$ -	8748	\$	55,549.80
	HMA LVSP, Surface	SYD	9,300 640	\$6.85 \$20.05	\$63,705.00	3440	\$ 23,564,00	0	\$ -	12740	\$	87,269,00
	HMA Driveway, LVSP HMA 3E3, Base	SYD	5,390	\$11.10	\$12,832.00 \$59,829.00	(313)	\$ 1,744.35 \$ (3,474.30)	0	\$ - \$ -	727 5077	\$	14,576.35 56,354.70
	HMA 4E3, Leveling	SYD	5,390	\$7.75		(413)	\$ (3,200,75)	0	s -	4977	\$	38,571.75
	HMA 4E3, Surface	SYD	5,390	\$7.75		(413)	\$ (3,200.75)	0	\$ -	4977	\$	38,571.75
	HMA Curb	LFT	1,050	\$3.00		(364)	\$ (1,092.00)		\$ -	686	\$	2,058.00
	Jack & Bore, 18"	LFT	56	\$1,120.00		4	\$ 4,480.00	0	s -	60	\$	67,200.00
	Valve Chamber, 8" Valve & Test Ports 8" Watermain Directional Drill	LFT	720	\$5,000.00 \$215.00		(27)	\$ (5,805.00)	0	\$ - \$ -	693	\$	10,000.00
	8" Watermain Directional Drill, DIP, FKM	LFT	250	\$240.00		3	\$ 720.00	0	\$ -	253	\$	60,720.00
	8" Watermain, Direct Bury, DIP, FKM	LFT	0	\$135.50		39	\$ 5,284.50	0	s -	39	\$	5,284.50
	8" Watermain	LFT	7,220	\$83.00		(1)	\$ (83.00)	0	\$ -	7219	\$	599,177.00
	12" Watermain	LFT	0	\$128,60		742	\$ 95,421.20	0	\$ -	742	S	95,421,20
	8" Valve & Box 12" Valve and Box	EA	28	\$1,500.00 \$3,178.00		(2)	\$ (3,000.00)	0	\$ -	26	\$	39,000.00
	8-Inch Tapping Valve and Box	EA	0	\$6,490.00		1	\$ 6,356.00 \$ 6,490.00	0	\$ -	1	\$	6,356.00 6,490.00
41	Hydrant Assembly	EA	16	\$5,000.00		3	\$ 15,000.00	0	s -	19	\$	95,000.00
42	Connect to Ex WM	EA	15	\$3,400.00	\$51,000.00	6	\$ 20,400.00	0	\$ -	21	\$	71,400.00
	2" Waler Service	LFT	50	\$47.00	\$2,350.00		\$ 16,497,00	0	\$ -	401	\$	18,847.00
	2" Water Service Directional Drill	EA	1	\$2,150.00 \$1,750.00		0	\$ -	0	\$ -	1	\$	2,150.00
1.4	2" Corporation, Curb Stop & Box 1" Water Service	LFT	3,800	\$1,750.00		(216)	\$ 1,750.00 \$ (7,560.00)	0	\$ -	3584	\$	3,500.00 125,440.00
	1" Water Service Directional Drill	EA	42	\$840.00		(16)	\$ (13,440.00)		s -	26	\$	21,840.00
48	1" Corporation, Curb Stop & Box	EA	97	\$890.00	\$86,330.00	(2)	\$ (1,780.00)	0	\$ -	95	\$	84,550.00
49	Reconnect Ex. Water Service	EA	98	\$560.00		(19)	\$ (10,640.00)		\$ -	79	\$	44,240.00
	Bollards 4000/cite Modern	EA	6 000	\$1,185.00		4	\$ 4,740.00	0	\$ -	8	\$	9,480,00
51	Pavement Marking, 4" White, Waterborne Pavement Marking, 4" Yellow, Waterborne	LFT	5,900 5,000	\$0.14 \$0.14		(4269)			\$ -	1631	\$	228.34
	Pavement Marking, 4" Yellow, Waterborne Pavement Marking, Stop Bar, Polyurea	LFT	38	\$12.00		(4)	\$ (525.14)		\$ -	1249 34	5	174.86 408.00
	Pavement Marking, Left Turn Only, Polyurea	EA	4	\$180.00	\$720.00	(3)	\$ (540.00)		\$ -	1	5	180.00
55	Pavement Marking, 4" Crosswalk, Polyurea	LFT	260	\$2.45	\$637,00	(170)	\$ (416.50)	0	\$ -	90	\$	220.50
	Mulch Blanket	SYD	260	\$1.80		(260)	\$ (468.00)		\$ -	0	\$	
57	Surface Restoration	SYD	18,100 407	\$3,00	\$54,300.00				\$ -	13158	\$	39,474.00
	Water Meter, 5/8"x3/4" Replace, Interior Water Meter, 5/8"x3/4" New Install, Interior	EA	100	\$700.00		(20)	\$ (14,000.00) \$ (14,000.00)		\$ (15,400.00) \$ (42,000.00)	365 20	\$	255,500.00 14,000.00
1 22	Abandon Ex. Meter Pit	EA	100	\$745.00			\$ (59,600.00)		\$ (42,000.00)	20	\$	14,000.00

					3,093,057.00		\$	99,563.75		\$ (44,117,50)		5	3.148.503.25
71B	Pre-Construction Video Survey	Lsum	0	\$3,500.00	\$0.00	0	\$	-	0	\$ - 1	0	\$	-
71	Above Ground Survey	Lsum	1	\$5,000.00	\$5,000,00		\$		0	\$ 	1	\$	5,000.0
	Replace Ex. Water Service, Lead Service Line - non USDA Participating Item	LFT	500	\$40.00	\$20,000.00	(500)	\$	(20,000.00)	0	\$ 21	0	s	
	Meter Reading Software, Training, Implementation	Lsum	1	\$10,600.00	\$10,600.00	THE	\$		0	\$ WIND IN STREET	1	\$	10,600.00
68	Vehicle Radio Meter Reading Device	EA	1	\$20,000.00	\$20,000.00		\$		0	\$ 	1	\$	20,000.00
	Water Meter, Spare, 5/8"x3/4"	EA	5	\$300.00	\$1,500.00	10	\$	3,000.00	0	\$ -	15	\$	4,500.00
	Water Meter, Change Order 6	EA	0	\$13,282.50	\$0.00	0	\$		1	\$ 13,282.50	1	\$	13,282.5
	Water Meter, 4" Replace, Interior	EA	1	\$3,000.00	\$3,000.00	(1)	\$	(3,000.00)	0	\$ MININE T	0	\$	
	Water Meter, 3" Replace, Interior	EA	1	\$2,000.00	\$2,000.00		\$	-	0	\$	1	\$	2,000.00
	Water Meter, 2" New Install, Interior	EA	2	\$1,700.00	\$3,400.00	(1)	\$	(1,700.00)	0	\$ T 11 *	1	\$	1,700.00
63	Water Meter, 2" Replace, Interior	EA	5	\$1,700.00	\$8,500.00	1	\$	1,700.00	0	\$ -	6	\$	10,200.00
	Water Meter, 1-1/2" Replace Interior	EA	9	\$1,550.00	\$13,950.00	(5)	\$	(7,750.00)	0	\$ D 10 10 10	4	\$	6,200.00
61	Water Meter, 1" Replace, Interior	EA	25	\$750.00	\$18,750.00	(2)	5	(1,500.00)	0	\$ -	23	\$	17,250.0

Additions/(Deductions), Parl A: \$ (44,117.50)
Total Additions/(Deductions), This Change Order: \$ (44,117.50)

Original Contract: \$ 3,093,057.00
Previous Change Orders: \$ 99,583.75
This Change Order (CO8): \$ (44,117.50)
\$ 3,148,503.25

N. Fourth street Parking

(Unfinished business)

Tony Medina 110 Oak Drive Roscommon, MI 48653 (989) 390 5050 Tonymedina@roscommonvillage.com

June 28, 2023

Dear President Miller,

I would once again like to ask that "N. Fourth Street parking issue" be placed on the next regular meeting agenda scheduled for Monday July 10, 2023 at 7pm.

After hearing the concerns of all parties involved in this matter at Junes meeting, I feel that it would be in the best interest for the safety of our residents that the portion of N. Fourth Street in question be designated a No parking area, per village ordinance #70

I would like to propose an amendment to section 6, paragraph 14 of ordinance #70. I have enclosed a copy of the verbiage for this proposed amendment, as well as a map identifying the proposed No Parking area on N. Fourth Street.

I would also like to propose that *section 6*, *paragraph 14*, *sub paragraph d* be removed from this ordinance not only is it out of sequential order, but that area has since became a designated parking area that is utilized by the CRAF center.

I hope you have had time to address your concerns with the Michigan State Police in regard to placing no parking signs. I have contacted MDOT for you, as I know you often have concerns with their involvement whenever I introduce a proposal involving a village street. The MDOT engineer once again informed me that they do not have any involvement on local streets. MDOTs only concern within the Village of Roscommon is state Highway M-18 (Lake Street) and the I75 Business loop (N. Fifth Street). I have enclosed a copy of the email correspondence between myself and Andrew Krzisnik.

If you have any further legal or political concerns involving this matter please address them prior to the next regular meeting so we are not to delay this issue any further

10 COPY

Any questions or comments feel free to contact me.

Thank You,

Tony Medina

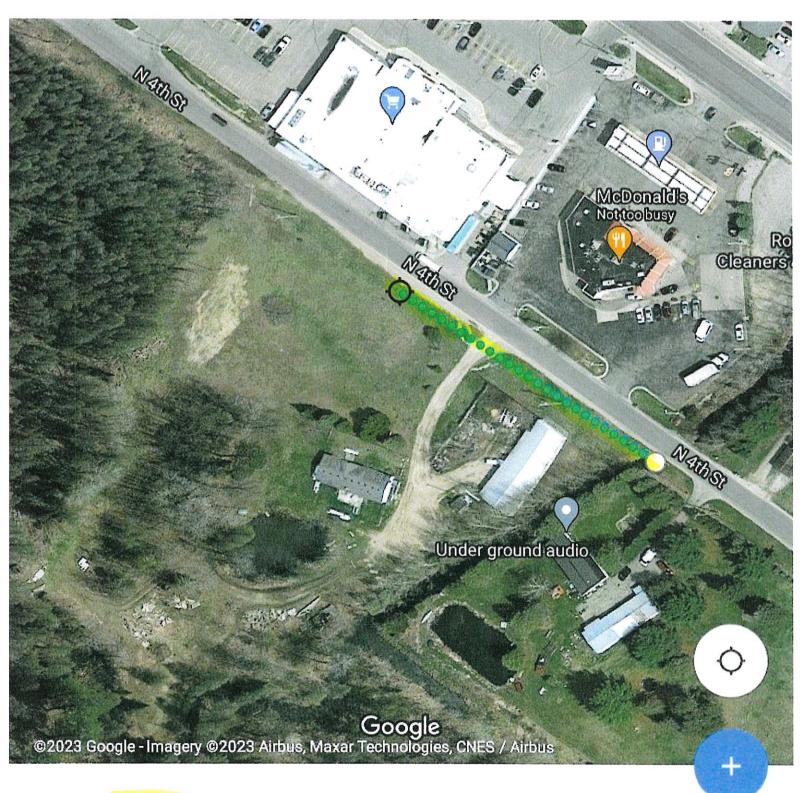
Village of Roscommon Trustee

Cc: Village Manager, Audrey Boucher

Enclosures: Proposed ordinance amendment, Map of proposed No Parking area, Email correspondence

Ordinance #70 Amendment

Section 14, sub-paragraph F- Southwest Side of N. Fourth Street from Tank creek, Northwest 300'



299 ft

Trucks weighing over 6000 pounds or tractor and semitrailer, either individually or in combination, can be parked in the side yards or back yards of residential homes, or within the front yard set back when parked on an established driveway which is perpendicular to the traveled roadway. Parking of such vehicles must be done in a manner so as to remain clear of any public sidewalk and not be within 18 feet of a traveled edge of the improved roadway in front of such residence.

- (e) The area on the Southwest side of South Fourth Street, starting 50 feet from the intersection and continuing to the first curb cut from Lake Street for the county parking lot, shall be designated a bus loading/unloading zone.
- (f) South Third Street between Lake Street and George Street shall be a one-way street with traffic flow in a southeast direction only from Lake Street to George Street.
- **SECTION 3.** It shall be unlawful for any motor vehicle or trailer to be parked on the street side of any vehicle stopped or parked at the edge or curb of a street or State Highway within the village limits of the Village of Roscommon.
- SECTION 4. No vehicle shall be parked with the left side of such vehicle next to the curb or shoulder of the road. It shall be unlawful for any motor vehicle or trailer to be stopped or parked upon a street, alley, or right of way within the limits of the Village of Roscommon unless the right hand wheels of such vehicle are stopped or parked parallel to and within 8 inches of the right hand curb or edge of such street, alley or right of way, except streets that have been marked for angle parking. Vehicles shall be parked at the angle to the curb indicated by such marks.
- **SECTION 5.** It shall be unlawful for any motor vehicle or trailer to remain standing for the purposes of loading or unloading goods or merchandise to the business establishments in the Village of Roscommon for any period in excess of 60 minutes.
- SECTION 6. It shall be unlawful to permit any vehicle or trailer to stand in any of the following places at any time except when necessary to avoid conflict with the other traffic or in compliance with the directions of a policeman or traffic control device.
 - 1. In any intersection.
 - 2. In a crosswalk.
 - 3. Within twenty feet of any intersection or crosswalk.
 - 4. Within fifteen feet of a fire hydrant.
 - 5. At any place where the vehicle would block any portion of a driveway.
 - 6. On any sidewalk.

- 7. Within thirty (30) feet of any flashing beacon, stop sign, or traffic control signal located at the side of the street.
- Within fifty (50) feet of the nearest rail of a railroad crossing.
- 9. Within twenty (20) feet of the driveway entrance to any fire station, and on the side of the street opposite the entrance to any fire station within seventy-five (75) feet of said entrance when properly sign posted.
- Alongside or opposite any street excavation or obstruction when such stopping, standing or parking would endanger traffic.
- 11. Upon any bridge, culvert or other elevated structure.
- 12. In any place or in any manner so as to block immediate egress from any emergency exit or exits buildings conspicuously marked as such.
- 13. At any place where official signs prohibit stopping.
- 14. At any time on the following streets, specifically described as follows:
 - Division Street from Lake Street to George Street.
 - b. George Street from Second Street to Fourth Street.
 - c. Northeast side of South Fourth Street from Lake Street to George Street except for portion of street designated in section 2c.
 - e. Southwest side of South Fourth Street except for the portion of the street designated in section 2c.
 - d. Northeast side of South Third Street from Lake Street for a distance of 228 feet towards George Street.
- 15. Within designated reight of way located adjacent to Water Filing Station on S. Main Street.
- SECTION 7. No person shall park any vehicle in the Village of Roscommon municipal parking lot between the hours of 2:00 o'clock a.m. and 7:00 o'clock a.m. No trucks weighing over 6000 pounds or tractor and semi-trailers, either individually or in combination, shall be parked in the municipal lot.
- **SECTION 8.** It shall be unlawful for any person to drive at a greater speed than twenty-five (25) miles per hour within the residential limits of the Village of Roscommon.
- SECTION 9. The Village Manager or an authorized representative shall cause signs to be posted in all areas where parking is limited or prohibited, indicating such limitations or prohibitions.

RE: No parking signs

Krzisnik, Andrew (MDOT) < Krzisnik A1@michigan.gov> Mon 6/26/2023 12:43 PM To:Tony Medina <tonymedina@roscommonvillage.com> Hi Tony,

MDOT would not have any involvement in this since it is a local street.

Thanks,

Andrew Krzisnik, PE Traffic and Safety Engineer **MDOT Gaylord TSC** 231-340-1865

From: Tony Medina <tonymedina@roscommonvillage.com>

Sent: Thursday, June 22, 2023 9:01 PM

To: Krzisnik, Andrew (MDOT) < Krzisnik A1@michigan.gov>

Subject: No parking signs

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hello Mr krzisnik,

Would MDOT have any concerns if No Parking signs were to be placed on a portion of N. 4th street, a locally maintained street located in the Village of Roscommon?

Thank you, Tony Medina Village of Roscommon Trustee



A PLACE FOR TODAY, TOMORROW, THE FUTURE.

2023 BUDGET	06/30/2023		PROPOSED 2023
General Fund 101	Revenues \$189,466.13		\$436,600.00
	Expenses \$184,843.04		\$649,750.00
Major Street Fund 202	Revenues \$23,749.33		\$125,400.00
	Expenses \$18,031.88		\$103,600.00
Local Street Fund 203	Revenues \$12,935.37		\$167,525.00
	Expenses \$18,712.73		\$167,950.00
Industrial Park Fund 412	Revenues \$5,050.38		\$10,015.00
	Expenses \$0.00		\$51,000.00
Sewer Fund 590	Revenues \$1,832,234.49		\$2,159,900.00
	Expenses \$285,465.04		\$2,229,000.00
Water Fund 591	Revenues \$1,348,442.60		\$1,616,250.00
	Expenses \$673,143.11		\$1,686,750.00
Equipment Fund 661	Revenues \$45,685.88		\$92,500.00
	Expenses \$42,058.49		\$160,600.00
Total Revenu	ie \$ 3,457,564.00	(75%)	\$4,608,190.00
Total Appropriations	\$ \$1,222,254.20	(24%)	\$5,048,650.00



ROSCOMMON COUNT EMERGENCY MANAGEMENT



500 LAKE STREET, ROSCOMMON, MI 48653

June 23, 2023

Roscommon County Townships, and Village,

Roscommon County has a new Hazard Mitigation Plan (HMP) that will be valid for the next five years. Both the Michigan State Police-Emergency Management Homeland Security Division (MSP-EMHSD) and Federal Emergency Management Agency (FEMA) have approved this plan and the next step is for your municipality to consider adopting the HMP via formal resolution.

The HMP is a comprehensive plan to develop strategies and mitigate disasters from natural to man-made. In 2000, the federal government said local jurisdictions need to know their capabilities to mitigate disaster and this led to the development of the HMP. Monies provided by the federal and state government allow jurisdictions to achieve mitigation strategies to reduce the dependency on the state and federal governments during a disaster and thus having a more prepared, ready community.

The adoption of this plan by your municipality allows you to be eligible for state and federal mitigation and Building Resilient Communities & Infrastructure (BRIC) grant monies to assist in improvements and protections aimed at preventing natural disasters from affecting your jurisdiction and infrastructure. Examples of these would be improved drainage culverts, flood prevention improvements, emergency shelters from high winds in public spaces, wildfire mitigation/prevention, etc.

The adoption process must be completed within one year of plan approval. I have included a sample resolution template. Resolutions must be on file with MSP-EMHSD and FEMA in order to be eligible for any mitigation grants.

The HMP is attached to the email version of this document and is also available online by going to:

- 1) www.roscommoncounty.net
- Select the "Government" header
- 3) Under "County Operations" click on "Emergency Management"
- 4) Once that page opens scroll down to and select "Roscommon County Hazard Mitigation Plan 22 v6"

Please let me know if you have any questions or if you'd like me to present this plan to your board and we can get it scheduled. If not, I'll simply need the original signed resolution mailed to me at the above address ASAP send to file in order for your municipality to receive your official plan adopted designation. Thank you for your time and attention to this matter.

Respectfully,

Vanessa A. Varner















Village of Roscommon

Resolution No. 23 – 02

A Resolution to Approve an Agreement with Northern lakes Economic Alliance for Administrative Services Associated with the Hiawatha Redevelopment Project.

WHEREAS, the Hiawatha Redevelopment Project CDBG Grant budget allows for the services of a Certified Grant Administrator (CGA) to facilitate the project and work with the Village to ensure best practices are followed and in accordance with grant requirements; and

WHEREAS, bids were sought for Certified Grant Administrators that were pre-qualified through MEDC with Northern Lakes Economic Alliance (NLEA) selected with their bid of \$20,425; and

WHEREAS, the Village will be billed for the services provided by the CGA in facilitating the grant requirement with these fees being 100% reimbursable to the Village of Roscommon through the grant:

NOW, THEREFORE, BE IT RESOLVED that the Village of Roscommon, Village Council hereby authorizes the engagement with NLEA for Certified Grant Administrator duties associated with the Hiawatha Redevelopment Project and authorizes the Village Manager to execute the contract.

I, Frances Dawson, Clerk of the Village of Roscommon, do hereby certify that the foregoing is a true copy of a resolution adopted by the Village Council of the Village of Roscommon in regular session assembled on the 10th day of May, 2023, and of the whole thereof.

In witness where of, I have here unto set my hand and affirmed the corporate seal of said Village this 11th day of May, 2023.

		8
Name	Title	Date