



A PLACE FOR TODAY. TOMORROW. THE FUTURE.

**Regular Meeting Agenda
August 8, 2022 – 7:00 P.M.**

- | | |
|---|--------|
| 1. Call to order, Roll Call of Council, Pledge of Allegiance, and Invocation | |
| 2. Approval of Consent Agenda: | Miller |
| • Approval of minutes of the July 11, 2022, Regular Council Meeting | |
| • Approval of minutes of the July 18, 2022, DDA Meeting | |
| • Approval of minutes of the July 18, 2022, Planning Commission Meeting | |
| • Approval of July 2022 Sheriff Report | |
| • Accept Zoning Director's July 2022 Report | |
| • Approve the Bills to be paid | |
| 3. Approval of Regular Agenda | Miller |
| 4. Manager's Report | Alden |
| 5. Public Acknowledgement on Agenda Items (Two minutes per speaker) | |
| 6. Unfinished Business | |
| • DPW Update | Emery |
| • Crosswalk Markings | Medina |
| • USDA 440-11 Water, Fleis&Vandenbrink Invoice \$37,507.53 | Alden |
| • USDA 440-11 Wastewater, Fleis&Vandenbrink Invoice \$23,071.98 | Alden |
| • USDA Change Order No. 2, Robert T. Cole, Inc., \$9,737.00 | Alden |
| 7. New Business | |
| • Authorization of CDBG, Public Gathering Spaces Initiative Funding | Alden |
| • Retail Recreational Marijuana Zoning Amendment | Alden |
| • Retail Recreational Marijuana Ordinance No. 96 | Alden |
| • Budget Review | Alden |
| 8. Discussion Items | |
| 9. Public Acknowledgement (Two minutes per speaker) | |
| 10. Council Comments | |
| 11. Items for the Next Agenda | |
| 12. Adjournment | |

Consent Agenda Items

VILLAGE OF ROSCOMMON

Minutes of the July 11, 2022

Regular Council Meeting

President Michael Miller called the Regular Council Meeting to order at 7:05 PM. Members of the Council present: Michael Miller, Dan Fishel, Tony Medina, Angela Cook, and Joanne Lederman. Maureen Ruddy (V). Heather Roemer, unexcused absent. Others present - Manager Ron Alden, Clerk Pro Temp, Tammy Menghini. Public present at the meeting were, Don Dixon, Debbie Emery, Lance Cherven, Sean Miller, Dana Schulz, Tim O'Rourke, Jennie Walker, Mary Beebe, Ed Thoma, Ben Lowe, Corey Bohnsack and Bill Curnilia. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

CONSENT AGENDA

Moved by Cook, seconded by Medina, to accept the Consent Agenda with requests from Fishel to have the DDA minutes be more detailed along with full names on signing. Medina mentioned a need for public restrooms which the Craf Center is working on it. The bills to be paid this month in the amount of \$9,713.43. Ayes: Fishel, Cook, Medina, Miller & Lederman. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Medina, seconded by Lederman to approve the Regular Agenda. Ayes: Medina, Fishel, Miller, Lederman, and Cook. Nays: None. The motion carried.

MANAGER'S REPORT

Alden welcomed everyone for coming out and recognized Lance Cherven, DPW Supervisor for his 5 years of service. Lance will be leaving the Village and going to the State Of Michigan. Alden thanked Cherven for the great job Lance has done and assured him he will be missed. Alden mentioned that at this time Lance's position is being assessed and tasks will be given to other DPW workers until further notice.

Alden received a letter this past week from MEDC & MSF re: a "Gathering Grant" and we have made it to the next level which is great news for the Village.

801 Lake St is no longer a property of the Roscommon Village. The closing was on June 21st. Tin Fish has an accepted offer on the building and a meeting in the near future is set with the new owners.

Issues of parking within the Village are a continuing issue and were brought up by Alden. Alden said that it was brought to his attention that the Holland house was recently put up for sale had an extra lot behind it and with the extra lot, parking might be a possibility. Also brought to his attention was the property at 412 S Fifth would be going up for sale and the

homeowner would give the Village first chance at it for possible parking. Council said that there is more of a housing issue and thought it would be best to keep the house. Alden will bring this to the DDA as well.

The ribbon on some of the light poles are being used as markers for the company repairing the electrical.

PUBLIC ACKNOWLEDEMENT ON AGENDA ITEMS:

Corey Bohnsack brought up his concern on Crosswalks.

UNFINISHED BUSINESS

DPW Report — by Lance Cherven-DPW Director

All Lift Stations have been updated and all pumps are in. The company is coming back in November to put the final touch on the large lift station.

Every five years the water tower has to be drained and inspected and cleaned This was completed and done. The cost of the Tower was rolled into the Dwam Grant which paid 100% of the cost.

Wyckoff Street is all completed.

Due to the cost, we will be refurbishing the plow truck.

Dwam Grant will start some time after July 18th.

Cherven confirmed that Blanchard Electric will report to Consumers on the light poles that need the work completed.

Debbie Emery to take the class for her CDL.

Small update from MEDC Certification that things are in the works for helping the Village with the new opportunities available.

Planning Commission is reviewing the Recreational Marijuana and Zoning Ordinance at the upcoming meeting. The Council will have time to review and then proceed on any issues that they see.

Motion to approve USDA Change Order #5 for RCL Construction increase of \$4,089.00 by Fishel, seconded by Medina. Ayes: Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Motion to approve USDA Change Order #5 for Elmer's increase of \$6,490.00 by Medina, seconded by Miller. Ayes: Medina, Cook, Fishel, Lederman, Miller. Nays: none. Motion carried.

Motion to approve USDA Change Order #7 for Sterling Excavation to decrease payment \$15,779.04 by Cook, seconded by Lederman. Ayes: Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Motion to approve USDA 440-11 for Fleis & Vendenbrink for the sum of \$10, 998.64 for water improvements by Medina, seconded by Cook. Ayes: Medina, Cook, Fishel, Lederman, Miller. Nays: none. Motion carried.

Motion to approve USDA 440-11 for Fleis & Vendenbrink for the sum of 11,334.58 for wastewater improvements by Miller, seconded by Medina. Ayes: Fishel, Cook, Medina, Miller, Lederman. Nays: none. Motion carried.

NEW BUSINESS

Motion to approve Interlocal Agreement with Higgins Township to work with their Plumbing and Mechanical Inspector until the time that the State of Michigan approves the Village to do their own inspections by Medina, seconded by Lederman. Ayes: Medina, Fishel, Miller, Lederman, Cook. Nays: none. Motion carried.

Motion to Amend Ordinance #56 – Plumbing to give the authority back to the Village to do the Plumbing Inspections by Lederman, seconded by Medina. Ayes: Cook, Miller, Fishel, Medina, and Lederman. Nays: none. Motion carried.

Motion to Amend Ordinance #57 – Mechanical to give the authority back to the Village to do Mechanical Inspections by Cook, seconded by Miller. Ayes: Medina, Fishel, Cook, Lederman, and Miller. Nays: none. Motion carried.

Medina makes the motion to get quote to repaint white crosswalk markings in the Village not to exceed \$2,500.00, seconded by Lederman. Ayes: Cook, Miller, Fishel, Medina, Lederman. Nays: none. Motion carried.

The Roscommon Motel has contacted the Village about wastewater issues, possibly hooking up to the Village system. They have met with the DPW and discussed some options. This is for the Council to be aware. Alden will keep them informed.

Alden informed the Council about the DNR State Land Auctions. There is a lot of 34 acres across from the Post Office that is up for auction. Some of the lot is buildable. This is information for the Council to think about.

DISCUSSION ITEMS

Medina has some concerns about the grating and the steps to the river at Wallace Park. He proposes to plant a tree and put a dog waste station. Alden will check into the expense and solution to the issues.

Fishel proposes to have an historical book together for the 150th Anniversary for the Village by the fall.

PUBLIC ACKNOWLEDGEMENT

Tim O’Roarke is running for District 2 County Commissioner seat.

Ben Lowe, Under Sheriff, requesting support to pass renewal for the Sheriff Patrol.

Mary Beebe is running for District Court Judge

Ed Thoma introducing himself as he was appointed to the Zoning Board of Appeals for the Village of Roscommon.

COUNCIL COMMENTS

Medina stating that part of being on the council is to represent the people so if you have health problems, vacations, other obligations, maybe this isn’t the job for you.

Fishel agrees with Medina and some Council people should be more diligent about attending.

Lederman requesting how the Community Garden is going. Ruddy stated that they would love any volunteers interested in helping. Lederman then asked about the music system for

downtown and was told that the Chamber controls that. The Village is also working on getting the downtown clock fixed.

Miller thanked Lance Cherven for his years of service. Thanked the public also.

ITEMS FOR THE NEXT AGENDA

Trimming trees over sidewalks

Marijuana/Zoning Ordinance

Crosswalks

Roscommon Motel

ADJOURNMENT

Motion to adjourn at 8:50 pm by Fishel, seconded by Cook – all in favor, motion carried.

Michael Miller

Tammy Menghini-Clerk Pro Tem

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES

July 18, 2022

Members Present: CEO Ron Alden, President Thomas O'Brien (1), Vice President Jim Anderson (2), Treasurer Andrea Weiss (1), Diane Love Suvada (3), Crystal Brabant (3), Jessie Sharpe (3), Peggy Kish (Resident) (1), Tom Barber (4)

Virtual: Secretary Sue Jock (2)

Excused: Mike Walker (4), Sue McFatridge (3), Phil Weiler (4)

Absent: Crystal Brabant (3)

Others Present: Marcie Dankert, Chris Micheals, Tim O'Rourke, Dan Scow

Motion made by Andrea Weiss to accept the meeting minutes for June, second by Ron Alden, motion carried.

Motion by Ron Alden to accept treasurer's report as presented, second by Crystal Braybant, roll call, treasurer's report approved.

Roscommon Downtown Development Authority – June 2022

(Thru7/15/22) Treasurer's report

Balance Forward	\$396,837.87
Deposits	\$39,208.50
	\$436,046.37
Bills Approved Prior Month	
Ck #1251 RAHS – Façade Grant	\$4,180.00
Ck #1252 HLRCC-Art Festival Ads	\$630.00
Ck #1253 Two Rare Design-signs	\$1,300.00
Ck #1254 Dealer Supply-signs	\$328.60
Ck # 1255 Heritage Broadcasting	\$2,800.00
Bills to be approved	
Ck #1256 RARA	\$300.00
Ck #1257 Village of Roscommon (Butcher's Wife title work)	\$485.00
Ck #1258 The Bird & The Bear (Façade grant)	\$4,300.00
Ck # 1259 Marcie Dankert	<u>\$538.14</u>
Ending Balance	\$421,184.63

CORRESPONDENCE & PUBLIC COMMENT –

Tim O'Rourke introduced himself as a candidate for County Commissioner.

COMMITTEE REPORTS

Managers' Report –

- Sherriff's Cadet Program, Cleaned up Hiawatha. Three COOR Students with a supervisor are cleanup the village and weeding the flower beds this summer.
- The village is a MEDC grant finalist for funding for the Hiawatha project. We are the only RRC municipality to qualify in our area.
- We closed on 801 Lake Street property in June.
- An offer was accepted on the Tin Fish last week, planned opening spring '23.
- Holland house is for sale. Potential buyer, willing to split. Discussion on purchase, pros and cons. Further discussion next month.
- Clock Repair: quoted \$9,400.00, further estimates awaited.

Farm Market: Busiest she's ever been averaging 25-30 vendors, eight new vendors. Possible winter market inside the AuSable River Center, 10-15 vendors are interested, this winter November-March, 2nd Saturday. Collected \$3,020 in vendor fees with one refund of \$100 being issued to vendor who paid in April and has been unable to attend due to family medical issues.

Working with Jesse Sharpe on branding for the market.

Economic Administrator: On vacation this past month, one of our businesses received a tourism grant, \$25,000 to Green's Tavern. Back to work today. Made up North and K&D RV Center also received \$25,000 grants.

Façade Grants –

- St. Vincent DePaul Society \$5,000 / \$17,180, Exterior Paint, color yellow. Same signage. Motion made by Crystal Braybant, second by Ron Alden, roll call 10 yay's, 0 nay's, motion carried.

These are pending: O'Brien Architect \$1,487.50, Carnexa LLC sign \$5,000, Bird and Bear was completed and approved for \$4,300

Old Business:

- Veteran - Thank You for Serving banners – Josh Scott banner is completed
- Overhead Power line ordinance recommendation- Mike Walker submitted late last night. Not time to review, hold until next month. Tom Barber thought we should look at the original documents that are addressed in #3.
- Question about Spruce Lodge, no new information.

New Business:

- Village entrance sign improvements: Tree to be removed by Rite Aid. The one by Higgins Township has been reduced once, Ron Alden to get with Twin Oaks for a plan.
- DDA annual report, filed with the state. Just needs to be put on the website.

- DNR auctioned properties. 34.2 acres across from post office, off Sunset and back it behind well house (Brook Street) in Village. Zoned highway commercial. Consider petitioning DNR for transfer (late for that), but attempt other options.

Liaison Reports:

Liaison Reports:

Village, Township, no additional information.

Chamber: Art in the Park successful, calls and comments about the village appearance.

Comments about the success of July 4th parade and downtown businesses.

Aluminum Canoe race success July 17th.

Public comment: Chris Micheals with ACT "Attentive Caring Timely" is attempting to renovate their building and fill out a façade grant, but is having difficulty finding contractors to get a quote.

Next DDA Meeting – Monday August 15th

Motion to adjourn by Jim Anderson, second by Andrea Weiss, motion carried @ 9:35

Secretary - Sue Jock

PLANNING COMMISSION MINUTES

7/18/2022

1. Call to Order
Chairperson Dixon called to order the regular meeting of the Planning Commission at 5:30 PM at the offices of the Village of Roscommon.
2. Pledge of Allegiance
The Pledge of Allegiance was recited by those present.
3. Roll Call
Roll was taken by Walker. Members present: Don Dixon, Tim Reilly, Angela Cook, Kris Suvada, Steven DeVault. Others present: Ron Alden, Jennie Walker
4. Approval of Minutes
Dixon asked for any discussion of the previous meeting minutes. After no discussion, Reilly made a motion to approve the minutes and Suvada second the motion. The motion was carried with all members present voting aye.
5. Public Comment – No comments.
6. Old Business
 - A. Retail Marijuana Zoning Approval
Reilly read Article 7.7.D. of the current Village of Roscommon Zoning Ordinance. Alden shared legal counsel's suggestion to remove 7.7.D. Alden presented the proposed Village of Roscommon Zoning Ordinance amendments for Section 2.2, 4.12.B, 4.14, and 10.8. After a brief procedural discussion and clarification of terms, Dixon recommended a motion be made to accept the removal of 7.7.D. and add the proposed changes to 2.2, 4.12.B., 4.14, and 10.8. Reilly made the motion to accept all amendments as proposed and Stevens second the motion. The motion was carried with all members present voting aye.
 - B. Retail Marijuana Recreational Ordinance
Dixon asked members to review each section of the Village of Roscommon Recreational Marijuana Establishment Ordinance. Questions regarding Section 2, Section 8, Section 9(c), and Section 12 were addressed. Dixon made a motion to accept and present the Village of Roscommon Recreational Establishment Ordinance to the Village Council. Reilly second the motion. The motion was carried with all members present voting aye.
 - C. Land Division Application Approval
Alden stated that the Land Division Application was reviewed and updated in cooperation with legal counsel. Current land division issues were discussed. Cook made a motion to approve the Land Division Application as written and Suvada second the motion. The motion was carried with all members present voting aye.
7. New Business
 - A. Marijuana Application Process Review

Alden and members discussed Section 6, Section 7 and Section 8 of the marihuana retailer permit application process. It was determined that all applicant questions be referred to Alden as the retail marijuana administrator for clarification.

8. Correspondence/Reports

Alden shared that a purchase offer was accepted on the building known as "The Tin Fish." He will meet with new owners regarding grant options and other business matters. Alden stated that the intended medical facility by Deweys has had recent preparation activity, the Chase building had not sold or changed in price, the Teepee property has been recently looked at and discussed for purchasing, and that the Pioneer Pharmacy purchase was on hold. He also shared information about the upcoming DNR auction of property by Sunset Drive.

9. Public Comment

Dixon requested agenda items for the next meeting. There was a brief discussion of this, the mixed-use grant money, and whether to have an August meeting.

10. Adjournment

A motion of adjournment was made by Dixon and Suvada second the motion. The motion was carried by all members present. Meeting was adjourned at 6:40.

Chairperson, Don Dixon

Date

Secretary, Jennie Walker

Date

Village Patrol		Jul-22		
Mileage	=	348		
Hours	=	67		
Stops	=	1		
VW	=	1		
Citations	=	0		
Criminal	=	19		
Non Criminal	=	4		
Report Writing		5		
Accidents	=	1		
Arrests	=	2		
Contacts	=	293		
Prop. Check	=	80		
Liquor Inspections=		7		

Activity Report to Village of Roscommon
Village Patrol Paid Hours

Details

VILLAGE GREEN PARADE

ARRESTS

PROBATION VIOLATION
CCW

Complaints

FRAUD/ N 4TH ST
OPEN DOOR(SECURE)/ HILLTOP APTS
SUSPICIOUS PERSON-EMS CALL/ FORWARDS
LARCENY/ SOUTHLINE
PDA/ LAKE-5TH
ARGUMENT/ LOBBY
ATL SUSPECT FOR CRAWFORD CO/ MAIN/RIVERFOREST/BALL/
THREATS COMPLAINT/ SUBWAY
ASSIST PAROLE/ 4TH STREET
SUSPICIOUS PERSONS/COUNTY CAR WASH

Jul-22 **Additional Village Activity**

Hours 16

Criminal Complaints 1

Non Criminal Complaints 7

Traffic Stops

Verbal Warnings

Citations

OWI Arrests

Other Arrests

Accidents 1

Assist EMS 1

Other Assignments

ROSCOMMON PARADE/FIREWORKS

Type of Complaints Handled

Arrests

HARRASMENT COMPLAINT/ LOBBY
CIVIL STAND BY/ ROSH
PARKING LOT PDA/ DOLLAR GENERAL
ARGUMENT/ RIVERFOREST
DISORDERLY PERSON/ WALLACE PARK
CIVIL ISSUE/ TERRACE DR
WELL FARE CHECK/ SPINK DR
SHOTS FIRED(FIREWORKS)/ STATE ST
SUSPICIOUS PERSON/ HILLTOP APTS
LARCENY/CIVIL- OAK DR
ASSIST EMS/ HILLTOP APTS



~ Working For a Brighter Future ~

Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

BUILDING AND ZONING REPORT FOR THE MONTH OF JULY 2022

7/6/2022: Investigate fence issue at 200 Terrance St.

7/12/22: Final inspection 241 Lake St.

7/19/22: Rough inspection 314 S. Seventh St. Zoning permit for Lawn business located behind the Post Office.

7/27/22: provide info for a new sign for the commission on ageing.

Respectfully Submitted,



James R. Letts

Building Official and Zoning Administrator

"This institution is an equal opportunity provider"

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885

Unfinished Business

USDA 440-11 Water

USDA 440-11 Wastewater

USDA Change Order #2

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
6/01/2021

Name of Borrower Village of Roscommon Water

Items	Amount of Funds
Development	\$
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	37,507.53
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 37,507.53

Prepared by Village of Roscommon

Name of Borrower

By _____

Date _____

Approved by _____

Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

INVOICE

Ron Alden
Village of Roscommon
702 Lake Street
PO Box 236
Roscommon, MI 48653

July 15, 2022
Invoice No: 62887-W
Project No: 838946

**RE: Village of Roscommon - USDA RD Water Improvements
Services through July 2, 2022**

	<u>Contract Amount</u>	<u>Billed to Date (Includes this invoice)</u>	<u>Remaining Contract Amount</u>	<u>This Invoice</u>
Professional Services:				
Basic Services - Design, Bidding & Construction Administration	\$453,000.00	\$450,247.96	\$2,752.04	\$6,958.05
Resident Project Observation	\$165,300.00	\$159,873.26	\$5,426.74	\$26,357.73
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	\$154,150.00	\$154,035.89	\$114.11	\$4,191.75
	<u>\$772,450.00</u>	<u>\$764,157.11</u>	<u>\$8,292.89</u>	
Total amount of this invoice				<u>\$37,507.53</u>

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

- Well No. 5 construction is ongoing and Wyckoff watermain is complete.

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
06/01/2021

Name of Borrower Village of Roscommon Sewer

Items	Amount of Funds
Development	\$
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	23,071.98
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 23,071.98

Prepared by Village of Roscommon

Name of Borrower

By

Date

Approved by

Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



INVOICE

Ron Alden
Village of Roscommon
702 Lake Street
PO Box 236
Roscommon, MI 48653

July 15, 2022
Invoice No: 62887-S
Project No: 838942

**RE: Village of Roscommon - USDA RD Wastewater Improvements
Services through July 2, 2022**

	<u>Contract Amount</u>	<u>Billed to Date (Includes this invoice)</u>	<u>Remaining Contract Amount</u>	<u>This Invoice</u>
Professional Services:				
Basic Services - Design, Bidding & Construction Administration	\$574,200.00	\$536,225.08	\$37,974.92	\$8,327.92
Resident Project Observation	\$173,800.00	\$151,526.19	\$22,273.81	\$7,146.58
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	\$131,300.00	\$109,359.37	\$21,940.63	\$7,597.48
	\$879,300.00	\$797,110.64	\$82,189.36	
Total amount of this invoice				<u>\$23,071.98</u>

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

- Construction at the WWTF is complete and lift stations are ongoing.

Date of Issuance: 7/7/22	Effective Date: 7/7/22
Owner: Village of Roscommon	Owner's Contract No.:
Contractor: Robert T. Cole, Inc.	Contractor's Project No.:
Engineer: Fleis & VandenBrink	Engineer's Project No.: 838947
Project: Village of Roscommon USDA Water Supply Improvements	Contract Name: Contract 2 – Water Supply

The Contract is modified as follows upon execution of this Change Order:

Description:

- Contract times to be extended to accommodate material delivery times. **Add:60 days**

Attachments:

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ 789,815.00	Original Contract Times: Substantial Completion: 280 (2/17/2022) Ready for Final Payment: 310 (3/19/2022) days or dates
Increase from previously approved Change Orders No. 1 to No. 1: \$ 9737.00	Increase from previously approved Change Orders No. 1 to No. 1: Substantial Completion: 150 (7/17/2022) Ready for Final Payment: 150 (8/16/2022) days
Contract Price prior to this Change Order: \$ 799,552.00	Contract Times prior to this Change Order: Substantial Completion: 430 (7/17/2022) Ready for Final Payment: 460 (8/16/2022) days or dates
[Increase] [Decrease] of this Change Order: \$ N/A	Increase of this Change Order: Substantial Completion: 60 Ready for Final Payment: 60 days or dates
Contract Price incorporating this Change Order: \$ 799,552.00	Contract Times with all approved Change Orders: Substantial Completion: 490 (9/15/2022) Ready for Final Payment: 520 (10/15/2022) days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: 	By: 	By: 			
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: Project Engineer	Title: Village Manager	Title: Project Manager			
Date: 7-7-2022	Date: _____	Date: 7-7-2022			

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

New Business

CDBG, Public Gathering Space Grant



MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

June 23, 2022

VIA EMAIL

mikemiller@roscommonvillage.com

Mike Miller
President
Village of Roscommon
702 Lake St.
Roscommon, MI 48653

RE: Letter of Interest – Public Gathering Spaces (PGS) Initiative Funding Round 2022

Dear Mr. Miller:

The Michigan Economic Development Corporation (MEDC), on behalf of the Michigan Strategic Fund (MSF), received and reviewed your 2022 Public Gathering Spaces Initiative application. Based on the review, the Village of Roscommon is invited to proceed in the application process and may be eligible for a Community Development Block Grant (CDBG) funded infrastructure Public Gathering Spaces (PGS) award not to exceed \$919,870. Please note this is not a grant offer. Until the potential grant offer has been approved by the MSF, the community must abstain from making public announcements.

CDBG program regulations require an environmental review, which can take 2 to 3 months. To be eligible for this funding, project costs, including CDBG, local, private, and any other project costs, cannot be incurred until the environmental review procedures have been completed and the community has received written approval from the MSF. Incurring costs is defined as making commitments relevant to the project. This includes, but is not limited to, entering lease/easement/purchase agreements, ordering equipment, signing contracts, and performing any work other than activities to be determined exempt from the National Environmental Policy Act of 1969 (NEPA).

The selected communities will be required to comply with all CDBG requirements as stated in the MEDC's [Grant Administration Manual](#) (GAM). To assist the community in deciding to continue with the application process, CDBG requirements are summarized below.

PURE  MICHIGAN®

CDBG requirements include, but are not limited to:

National Objective – GAM Chapter 2

- Project activities benefit the entire LMI community.

Procurement and Contracting-GAM Chapter 4

- The correct procurement process will be followed to engage consultants and contractors.

Environmental Review – GAM Chapter 5

- The correct level of environmental review will be completed.
- Project costs will not be incurred until the environmental review release of funds is provided.
- An environmental review re-evaluation will be conducted if the project scope changes.

Financial Management – GAM Chapter 8

- The community has a sound financial management system.
- Project costs will be reasonable, necessary, and allocable.
- Contractors and subcontractors will be properly licensed, bonded, and insured.

Federal Labor Standard Provisions – GAM Chapter 10

- Required federal language is/will be included in the bid documents.
- All contractors and subcontractors are/will be eligible to work on CDBG projects.
- Selected contractor and subcontractors' employees must be paid prevailing wage rates.
- Conduct employee interviews.
- Review certified payrolls and employee interviews to ensure employees have been paid prevailing wages.

Reporting Requirements

- Progress Reports – GAM Form 1-A
- Contract and Subcontract Activity Report – GAM Form 4-P
- Single Audit Requirement – GAM Form 8-C
- Section 3

Plan and Policy Requirements

- Procurement Policy – GAM Form 4-A (Sample)
- Residential Anti-Displacement and Relocation Plan – GAM Form 7-A (Sample)
- Section 3 Policy
- Fair Housing Ordinance – GAM Form 9-E (Sample)
- Fair Housing Plan – GAM Chapter 9
- Excessive Force Policy – GAM Form 9-K (Sample)
- Citizen Participation Plan – GAM Chapter 11

A CDBG award is contingent upon several factors, including (i) the community's submission of a completed application with all required documentation, (ii) satisfactory community support, (iii) acceptance of this Letter of Interest offer, (iv) available CDBG funding, (v) the project occurring at the site(s) identified, (vi) MSF award approval, (vii) execution of a Grant Agreement between the community and the MSF, and (viii) all other terms and conditions required by the MSF.

Projects receiving CDBG funds through the MSF must include the MEDC logo on any site signage throughout project construction. Please submit an [MEDC logo request](#) using the online system and comply with the logo and brand guidelines. The MEDC must approve a sample of the signage with the logo's placement prior to any signage being displayed. The logo should be used in a secondary manner and preferred placement is in the lower right- or left-hand corner. Approved logos are not to be utilized until MSF award approval. However, we recommend submitting a request during the continued application process to allow time for logo and placement approvals.

Finally, any staff events planned around breaking ground or project start should be coordinated with MEDC staff. Please let the MEDC know at least three (3) weeks in advance if you are planning an event.

This Letter of Interest is contingent upon the Village's ability to meet the following requirements: receive funding approval from the MSF and execute a Grant Agreement with the MSF.

On or before July 11th at 5:00 p.m., please return this Letter of Interest, indicate your acceptance and certification or decline, sign and submit to the CDBG Public Gathering Spaces Initiative at publicgatheringspaces@michigan.org.

Any questions may be emailed to Paula Holtz at holtzp@michigan.org.

Congratulations on being selected to continue with the 2022 Public Gathering Spaces Initiative application process!

Sincerely,



Christine Whitz
Managing Director, Community Development Block Grant Program

cc: Lindsey Miller, Community Development Manager, via email (CDM)
Greg West, CDBG Program Manager, via email
Tino Breithaupt, Managing Director, Regions 2/3, Regional Prosperity, via email (MD)
Paula Holtz, Senior Community Development Manager, via email (CDM)
Amy Schlusler-Schmitt, Senior Program Specialist, CDBG, via email
Sharon Cassidy, Administrative Assistant, Regional Prosperity, via email

New Business

Retail Recreational Marihuana Zoning
Amendment

Retail Recreational Marihuana Ordinance

VILLAGE OF ROSCOMMON
Ordinance No. ____ of 2022

**AN ORDINANCE TO AMEND THE VILLAGE OF ROSCOMMON ZONING
ORDINANCE**

THE VILLAGE OF ROSCOMMON ORDAINS:

Section 1. Amendment of Section 2.2.

Section 2.2 of the Village of Roscommon Zoning Ordinance is hereby amended to add the following definitions in their appropriate alphabetical locations:

Marihuana. That term as defined from time to time in Section 3 of the Michigan Regulation and Taxation of Marihuana Act, being MCL 333.27953.

Marihuana Retailer. That term as defined from time to time in Section 3 of the Michigan Regulation and Taxation of Marihuana Act, being MCL 333.27953.

Section 2. Amendment to Section 4.12.B and Section 4.14.

The Commercial, Service & Retail portion of the Table of Permitted Uses & Special Uses within Section 4.12.B and Section 4.14 of the Village of Roscommon Zoning Ordinance are hereby amended to add in their appropriate alphabetical locations a new permitted use by right in the Highway Commercial District (C-2), which new use shall read in its entirety as follows:

Marihuana Retailers, but only after obtaining a permit under the Village of Roscommon Recreational Marihuana Establishment Ordinance.

Section 3. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 4. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the Village.

Ordinance No. _____ was adopted on the _____ day of _____, 2022, by the Roscommon Village Council as follows:

Motion by: _____

Seconded by: _____

Yeas: _____

Nays: _____

Absent: _____

Frances Dawson, Clerk

Michael Miller, President

I certify that this is a true copy of Ordinance No. _____ that was adopted at a regular meeting of the Roscommon Village Council on _____, 2022 and published in the _____ on _____, 2022.

Dated: _____

Frances Dawson, Clerk

**VILLAGE OF ROSCOMMON
RECREATIONAL MARIHUANA ESTABLISHMENT ORDINANCE
Ordinance No. _____ of 2022**

AN ORDINANCE PURSUANT TO SECTION 6 OF THE MICHIGAN
REGULATION AND TAXATION OF MARIHUANA ACT, INITIATED LAW
1 OF 2018, BEING MCL 333.27951, *ET SEQ*, TO LIMIT THE NUMBER
OF MARIHUANA ESTABLISHMENTS WITHIN THE VILLAGE OF
ROSCOMMON, TO REQUIRE A PERMIT FOR THOSE MARIHUANA
ESTABLISHMENTS AUTHORIZED IN THE VILLAGE OF ROSCOMMON,
AND TO PROVIDE PENALTIES FOR VIOLATIONS OF THE
ORDINANCE

THE VILLAGE OF ROSCOMMON HEREBY ORDAINS:

Section 1. Purposes.

- (a) It is the intent of this Ordinance to limit the number of marihuana establishments within the Village of Roscommon, to provide for the adoption of reasonable licensing regulations for those marihuana establishments permitted within the Village to protect the public health, safety, and general welfare of the Village by mitigating potential impacts on surrounding properties and persons.
- (b) Nothing in this Ordinance is intended to grant immunity from criminal or civil prosecution, penalty, or sanction for the cultivation, manufacture, possession, use, sale, or distribution of marihuana, in any form, that is not in compliance with the Michigan Regulation and Taxation of Marihuana Act and all applicable rules promulgated by the state of Michigan.
- (c) Nothing in this Ordinance is intended to grant immunity from criminal or civil prosecution under any applicable federal laws.

Section 2. Definitions. As used in this Ordinance,

“Act” means the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, being MCL 333.27951, *et seq*.

“Applicant” means a person who applies for a permit under this Ordinance and who intends to apply or has applied for a state license under the Act and includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.

“Licensee” means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana accessories" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana establishment" means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the Michigan Cannabis Regulatory Agency.

"Marihuana grower" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953 and includes Class A, Class B, and Class C growers.

"Marihuana microbusiness" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana processor" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana retailer" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana secure transporter" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Marihuana safety compliance facility" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Person" means an individual, firm, corporation, association, partnership, limited liability company, or other legal entity.

"Process" means that term as defined from time to time in Section 3 of the Act, being MCL 333.27953.

"Recreational Marihuana Administrator" or "RM Administrator" means the Village of Roscommon Village Manager and/or other official designated by the Roscommon Village Council.

Section 3. Marihuana Establishments Limited or Prohibited.

Pursuant to the authority granted under Section 6.1 of the Act, MCL 333.27956, Subsection 1, the Roscommon Village Council hereby authorizes no more than one (1) marihuana retailer within the boundaries of the Village of Roscommon. The

Roscommon Village Council hereby completely prohibits all other marihuana establishments within the boundaries of the Village of Roscommon.

Section 4. Time for Filing Application.

Due to the limited number of marihuana retailers authorized under this Ordinance, the RM Administrator shall publish a notice in a newspaper of general circulation within the Village specifying a 45-day period during which the Village will accept applications for a marihuana retailer permit under this Ordinance.

Section 5. Application, Fee, and Application Limitation.

An applicant seeking a permit under this Ordinance shall submit a complete application for the marihuana retailer permit sought under this Ordinance to the RM Administrator and pay the required fee, which shall be determined from time to time by resolution of the Village Council. Each applicant, as defined in this Ordinance, shall be limited to one (1) application for any marihuana retailer permit sought at the same location, and may not file multiple applications under different legal entities for a marihuana retailer permit at the same location. The RM Administrator shall note the date and time each application is filed. The application shall include all of the following information and any other information reasonably necessary for the RM Administrator to determine whether the applicable standards for approval provided in Section 7 have been met.

- (a) The name and business address of the applicant.
- (b) The names, addresses, and dates of birth of all officers, directors, and managerial employees of the applicant and all persons who hold any direct or indirect ownership interest in the applicant.
- (c) The address of the location at which the proposed marihuana retailer will be located.
- (d) Proof of ownership or lease of the building or land in or on which the proposed marihuana retailer will be located.
- (e) A copy of a written business plan for the proposed marihuana retailer and a copy of the marihuana retailer plan, security plan, and marihuana product destruction and waste management plan that were filed with the state as part of the applicant's state application(s) under the Act.
- (f) A written sign plan specifying the locations, size, and lighting of any proposed signs to be placed on the property or buildings of each type proposed marihuana establishment. If no signs are proposed, then the application shall so provide.

Section 6. Administratively Complete Application.

The RM Administrator shall within ten (10) business days after an application is filed review the application and information submitted to determine if all required information was supplied (i.e., whether the application is administratively complete). Each application that is administratively complete shall be valid for one (1) year from the date the RM Administrator determines it is administratively complete. If the RM Administrator determines that all required information was not supplied, he or she shall send written notification to the applicant specifying the deficiencies. If the deficiencies are not corrected within fourteen (14) days of the notice from the RM Administrator, then the application shall be deemed administratively incomplete and shall be deemed withdrawn and/or may be denied by the RM Administrator on that basis.

Section 7. Excess of Administratively Complete Applications and Competitive Process.

- (a) After the application acceptance period provided in Section 4 above has expired, if the RM Administrator has received more administratively complete applications for a marihuana retailer permit than would be allowed under Section 3 above, then the RM Administrator shall decide among competing applicants by a competitive process intended to select the applicant who is best suited to operate in compliance with the Act within the Village of Roscommon, following the procedures of this section.
- (b) The RM Administrator shall send a written notice to all applicants for which there are excess administratively complete applications for a marihuana retailer permit giving them twenty-one (21) calendar days within which to submit supplemental information that address each of the standards specified in subsection (c) below. The applicant shall also provide written authorization for the Village to complete a background check on the applicant; any officer, director, and managerial employee of the applicant; and any person who holds any direct or indirect ownership interest in the applicant.
- (c) When deciding among excess applicants for a marihuana retailer permit the RM Administrators shall apply the following standards and shall document his or her decision in writing:
 - (1) Whether the applicant; any officer, director, and managerial employee of the applicant; and any person who holds any direct or indirect ownership interest in the applicant has ever been cited by local law enforcement officials, the Michigan Liquor Control Commission, or the Michigan Department of Licensing and Regulatory Affairs and found responsible for a violation of any liquor licenses or permits or any marihuana state operating licenses, and if so, the disposition of those matters.

- (2) Whether the applicant; any officer, director, and managerial employee of the applicant; and any person who holds any direct or indirect ownership interest in the applicant has ever been convicted of a felony or any misdemeanor, controlled substance or alcohol offense within the past five (5) years.
- (3) Whether the applicant; any officer, director, and managerial employee of the applicant; and any person who holds any direct or indirect ownership interest in the applicant has ever been found responsible for violations of any municipal zoning ordinance, blight ordinance, or nuisance ordinance; any building codes; and any health department regulations.
- (4) Whether the applicant; any officer, director, and managerial employee of the applicant; and any person who holds any direct or indirect ownership interest in the applicant has ever been delinquent in any municipal property taxes, state or federal income taxes, or any state or federal business taxes.
- (5) If the RM Administrator determines that the excess applicants are equal when the above standards are applied, then the applicant meeting the following criteria shall be given priority:
 - (A) An applicant who owns property within the Village.
 - (B) An applicant with the longest history of property ownership within the Village.
 - (C) An applicant who is currently operating businesses within the Village.
 - (D) An applicant with the longest history of operating businesses within the Village.
- (6) If the RM Administrator determines that the excess applicants are still equal when the standards contained in subsection (5) above are applied, then the applicant shall be selected based on the chronological order of when the RM Administrator determines that an administratively complete application for a marihuana retailer permit was filed.
- (d) The RM Administrator shall send a copy of his or her written decision to each excess applicant. Any excess applicant aggrieved by a decision of the RM Administrator under this section may appeal that decision to the Roscommon Village Council as provided in Section 10 of this Ordinance.

- (e) Any applicant selected in the competitive process of this section shall then have his, her, or its applicant considered pursuant to the remaining requirements of this Ordinance.

Section 8. Standards for Approval.

The RM Administrator shall approve and issue a conditional permit for a marihuana retailer under this Ordinance when all of the following applicable standards are met:

- (a) The applicant provides documentation from the Michigan Cannabis Regulatory Agency, or any successor state agency, that the applicant has been granted pre-qualification status from that Agency for the state operating license needed to operate the marihuana retailer that is the subject of the conditional permit being sought under this Ordinance.
- (b) The applicant owns or has the legal right to occupy the building in which the marihuana retailer will be located.
- (c) The proposed marihuana retailer is located in an area of the Village zoned for that use under the Village of Roscommon Zoning Ordinance.
- (d) The proposed signs, if any, for the marihuana retailer comply with all requirements of the Village of Roscommon Zoning Ordinance for the zoning district in which located.
- (e) No marihuana shall be consumed, smoked, or ingested by any method in a marihuana retailer.
- (f) The proposed marihuana retailer shall not be located within an area zoned exclusively for residential use nor within 1,000 feet of any pre-existing public or private school providing education in kindergarten or any of grades 1 through 12, churches, preschools, day care/child care centers, and public libraries, museums, and parks.
- (g) The marihuana retailer shall only be open for business for the sale or other distribution of marihuana in any form between the hours of 9 a.m. and 9 p.m., seven days a week.
- (h) The applicant agrees to indemnify the Village of Roscommon, its officers, board members, successors, assigns, agents, servants, employees, and insurance companies from any damages, legal fees or expenses, awards, demands, rights, causes of action that arise out of or grow out of applicant's operation of the marihuana retailer within the Village of Roscommon.

Section 9. Conditional Permit; Duration; Extension; Re-application; No Transfer; New Location.

- (a) A permit issued under this Ordinance shall not authorize the operation of any marihuana retailer authorized under this Ordinance within the Village of Roscommon, but shall be expressly conditioned on the state actually issuing to the applicant a state license under the Act and the Zoning Administrator issuing a zoning permit for the marihuana retailer for which a permit was issued under this Ordinance. If the state denies issuing to the applicant a state license under the Act, then the permit issued under this Ordinance shall be deemed null and void.
- (b) A permit issued under this Ordinance shall be valid for a period of six (6) months from the date it is issued. An applicant may obtain one (1) extension of the permit for an additional six (6) months if such request for the extension is filed with RM Administrator before the expiration of the permit and the applicant demonstrates that the application for a state license remains pending with the state. Provided, however, if the Michigan Cannabis Regulatory Agency extends the pre-qualification status of any application pending with that agency, then the conditional permit issued under this Ordinance shall be valid for a period of six (6) months following the termination of any such extension and may thereafter be extended as provided in this subsection.
- (c) If a permit expires as provided in this section, then the applicant may re-apply for a permit following the same procedures as for a new permit and pay a new application fee. The date the new, complete application is filed will be noted as provided in Section 5 above.
- (d) A permit issued under this Ordinance shall not be transferred any other applicant or person without the prior written approval of the Village Council.
- (e) If the licensee desires to change the location of the marihuana retailer, the licensee shall obtain a new permit from the RM Administrator following the procedures of Section 5 of this Ordinance. Any new location shall comply with the approval standards of Section 8 of this Ordinance.

Section 10. Appeal.

Any person aggrieved by a decision of the RM Administrator may appeal that decision to the Roscommon Village Council following the procedures of the Village of Roscommon Zoning Ordinance, as amended, for appeals to the Zoning Board of Appeals. Any such appeal shall be filed within thirty (30) days from the date of the decision from which the appeal is taken. During the appeal, the Village Council shall conduct a *de novo* hearing of the matter and to that end shall have all the powers of the RM Administrator. In rendering its decision, the Village Council shall receive and

consider evidence and data relevant to the case and shall issue its decision in writing within a reasonable period of time after receiving all evidence and data in the case. The decision of the Village Council shall then be sent promptly to the applicant, to the person who filed the appeal (if different than the applicant), and to the RM Administrator.

Section 11. Nuisance

A violation of this Ordinance is hereby declared to be a public nuisance, a nuisance per se and is hereby further declared to be offensive to the public health, safety and welfare.

Section 12. Violations.

Any person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being Sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a fine of Five Hundred and 00/100 (\$500.00) Dollars. Each day this Ordinance is violated shall be considered a separate violation.

Section 13. Enforcement Officials.

The RM Administrator and other officials designated by the Roscommon Village Council, are hereby designated as the authorized officials to issue municipal civil infractions directing alleged violators of this Ordinance to appear in court.

Section 14. Civil Action

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the Village may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this Ordinance.

Section 15. Validity.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not effect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 16. Effective Date.

This Ordinance shall become effective twenty (20) days after its enactment.

Ordinance No. ____ was adopted on the ____ day of November, 2022, by the Roscommon Village Council as follows:

Motion by: _____

Seconded by: _____

Yeas: _____

Nays: _____

Absent: _____

Frances Dawson, Clerk

Michael Miller, President

I certify that this is a true copy of Ordinance No. ____ that was adopted at a special meeting of the Roscommon Village Council on November ____, 2022 and published in the _____ on _____, 2022.

Dated: _____

Frances Dawson, Clerk

Budget Review



A PLACE FOR TODAY. TOMORROW. THE FUTURE.

	2022 Budget	7/31/2022	% USED
General Fund 101	Revenues \$430,100.00	\$285,668.82	65.29
	Expenses \$521,450.00	\$378,980.06	72.68
Major Street Fund 202	Revenues \$125,300.00	\$65,605.03	52.36
	Expenses \$111,600.00	\$21,642.11	19.39
Local Street Fund 203	Revenues \$82,520.00	\$38,406.70	46.54
	Expenses \$69,400.00	\$22,551.84	32.50
Industrial Park Fund 412	Revenues \$15.00	\$0	0.00
	Expenses \$1,500.00	\$0	0.00
Sewer Fund 590	Revenues \$4,356,114.10	\$1,915,126.76	43.96
	Expenses \$4,425,414.10	\$1,904,245.03	43.03
Water Fund 591	Revenues \$2,463,996.43	\$696,306.72	26.30
	Expenses \$2,516,896.43	\$687,277.81	27.31
Equipment Fund 661	Revenues \$90,700.00	\$45,029.07	49.65
	Expenses \$180,200.00	\$36,313.18	20.15
	Total Revenue \$ 7,548,745.53	\$3,046,143.10	39.36
	Total Appropriations \$7,826,460.53	\$3,051,010.03	38.98

Household Hazardous Waste Collection

(989) 275-3163 Crawfordroscommonconservation@gmail.com



Items Accepted: Products marked with **CAUTION, CORROSIVE, DANGER, FLAMMABLE, POISON, REACTIVE, TOXIC &/or WARNING**

Aerosols, antifreeze, auto liquids, cleaners, corrosives, fertilizers, florescent light bulbs, glues, herbicides, medicines/sharps, mercury-containing items, oil-based paints, pesticides, smoke alarms/detectors and solvents.

Will NOT Accept: Toner printer cartridges, boat shrink wrap, Latex (water-based) paints, explosives, bombs, fireworks, propane tanks, large appliances, Styrofoam peanuts, building materials of any kind OR empty containers.

Sat.; September 10, 2021

9:00am—1:00pm

**Roscommon County
ROAD COMMISSION**

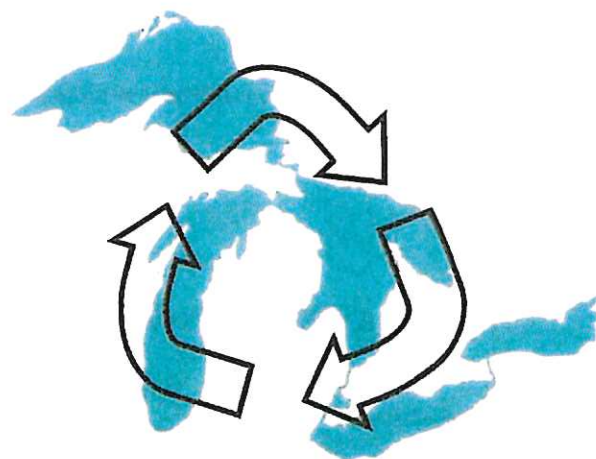
**820 E West Branch Rd
Prudenville MI**

Collections are scheduled for the Saturday following Memorial Day and Labor Day weekends

COLLECTION SITE LAYOUT

INSIDE GARAGE	Station #1	Ammunition, Cell phones & Ink Jet printer cartridges
	Station #2	Batteries (all types)
	Station #3	Styrofoam (MUST be broken up in small pieces & CLEAN)
OUTSIDE	Station #4	CLEAN used Motor Oil
	Station #5	Electronics: Computers, TVs, printers, cameras, VCR's, small household appliances (clean with no freon), etc.
	Station #6	TIRES—up to 4 ft tall and/or 12 inches wide (on or off rims, 2 per household FREE; additional tires \$3.00 each)
SEMI TRUCK	Station #7	Other acceptable items

WE MAY REFUSE ANY ITEM(S) NOT 'AS SPECIFIED'



Coordinated by:

**ROSCOMMON COUNTY
SOLID WASTE RECYCLING COMMITTEE
&**

CRAWFORD-ROSCOMMON CONSERVATION DISTRICT

AT EACH STATION, STAY IN YOUR VEHICLE FOR A VOLUNTEER TO UNLOAD YOUR ITEM(S).

Funded by: AuSable, Backus, Denton, Gerrish, Higgins, Lake, Lyon, Markey, Nester, Richfield and Roscommon township, The Village of Roscommon & Roscommon County Commissioners

This is a FREE service for ROSCOMMON COUNTY residents/landowners only.

VILLAGE OF ROSCOMMON

Minutes of the July 11, 2022

Regular Council Meeting

President Michael Miller called the Regular Council Meeting to order at 7:05 PM. Members of the Council present: Michael Miller, Dan Fishel, Tony Medina, Angela Cook, and Joanne Lederman. Maureen Ruddy (V). Heather Roemer, unexcused absent. Others present - Manager Ron Alden, Clerk Pro Temp, Tammy Menghini. Public present at the meeting were, Don Dixon, Debbie Emery, Lance Cherven, Sean Miller, Dana Schulz, Tim O'Rourke, Jennie Walker, Mary Beebe, Ed Thoma, Ben Lowe, Corey Bohnsack and Bill Curnilia. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

CONSENT AGENDA

Moved by Cook, seconded by Medina, to accept the Consent Agenda with requests from Fishel to have the DDA minutes be more detailed along with full names on signing. Medina mentioned a need for public restrooms which the Craf Center is working on it. The bills to be paid this month in the amount of \$9,713.43. Ayes: Fishel, Cook, Medina, Miller & Lederman. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Medina, seconded by Lederman to approve the Regular Agenda. Ayes: Medina, Fishel, Miller, Lederman, and Cook. Nays: None. The motion carried.

MANAGER'S REPORT

Alden welcomed everyone for coming out and recognized Lance Cherven, DPW Supervisor for his 5 years of service. Lance will be leaving the Village and going to the State Of Michigan. Alden thanked Cherven for the great job Lance has done and assured him he will be missed. Alden mentioned that at this time Lance's position is being assessed and tasks will be given to other DPW workers until further notice.

Alden received a letter this past week from MEDC & MSF re: a "Gathering Grant" and we have made it to the next level which is great news for the Village.

801 Lake St is no longer a property of the Roscommon Village. The closing was on June 21st. Tin Fish has an accepted offer on the building and a meeting in the near future is set with the new owners.

Issues of parking within the Village are a continuing issue and were brought up by Alden. Alden said that it was brought to his attention that the Holland house was recently put up for sale had an extra lot behind it and with the extra lot, parking might be a possibility. Also brought to his attention was the property at 412 S Fifth would be going up for sale and the

homeowner would give the Village first chance at it for possible parking. Council said that there is more of a housing issue and thought it would be best to keep the house. Alden will bring this to the DDA as well.

The ribbon on some of the light poles are being used as markers for the company repairing the electrical.

PUBLIC ACKNOWLEDEMENT ON AGENDA ITEMS:

Corey Bohnsack brought up his concern on Crosswalks.

UNFINISHED BUSINESS

DPW Report — by Lance Cherven-DPW Director

All Lift Stations have been updated and all pumps are in. The company is coming back in November to put the final touch on the large lift station.

Every five years the water tower has to be drained and inspected and cleaned This was completed and done. The cost of the Tower was rolled into the Dwam Grant which paid 100% of the cost.

Wyckoff Street is all completed.

Due to the cost, we will be refurbishing the plow truck.

Dwam Grant will start some time after July 18th.

Cherven confirmed that Blanchard Electric will report to Consumers on the light poles that need the work completed.

Debbie Emery to take the class for her CDL.

Small update from MEDC Certification that things are in the works for helping the Village with the new opportunities available.

Planning Commission is reviewing the Recreational Marijuana and Zoning Ordinance at the upcoming meeting. The Council will have time to review and then proceed on any issues that they see.

Motion to approve USDA Change Order #5 for RCL Construction increase of \$4,089.00 by Fishel, seconded by Medina. Ayes: Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Motion to approve USDA Change Order #5 for Elmer's increase of \$6,490.00 by Medina, seconded by Miller. Ayes: Medina, Cook, Fishel, Lederman, Miller. Nays: none. Motion carried.

Motion to approve USDA Change Order #7 for Sterling Excavation to decrease payment \$15,779.04 by Cook, seconded by Lederman. Ayes: Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Motion to approve USDA 440-11 for Fleis & Vendenbrink for the sum of \$10, 998.64 for water improvements by Medina, seconded by Cook. Ayes: Medina, Cook, Fishel, Lederman, Miller. Nays: none. Motion carried.

Motion to approve USDA 440-11 for Fleis & Vendenbrink for the sum of 11,334.58 for wastewater improvements by Miller, seconded by Medina. Ayes: Fishel, Cook, Medina, Miller, Lederman. Nays: none. Motion carried.

NEW BUSINESS

Motion to approve Interlocal Agreement with Higgins Township to work with their Plumbing and Mechanical Inspector until the time that the State of Michigan approves the Village to do their own inspections by Medina, seconded by Lederman. Ayes: Medina, Fishel, Miller, Lederman, Cook. Nays: none. Motion carried.

Motion to Amend Ordinance #56 – Plumbing to give the authority back to the Village to do the Plumbing Inspections by Lederman, seconded by Medina. Ayes: Cook, Miller, Fishel, Medina, and Lederman. Nays: none. Motion carried.

Motion to Amend Ordinance #57 – Mechanical to give the authority back to the Village to do Mechanical Inspections by Cook, seconded by Miller. Ayes: Medina, Fishel, Cook, Lederman, and Miller. Nays: none. Motion carried.

Medina makes the motion to get quote to repaint white crosswalk markings in the Village not to exceed \$2,500.00, seconded by Lederman. Ayes: Cook, Miller, Fishel, Medina, Lederman. Nays: none. Motion carried.

The Roscommon Motel has contacted the Village about wastewater issues, possibly hooking up to the Village system. They have met with the DPW and discussed some options. This is for the Council to be aware. Alden will keep them informed.

Alden informed the Council about the DNR State Land Auctions. There is a lot of 34 acres across from the Post Office that is up for auction. Some of the lot is buildable. This is information for the Council to think about.

DISCUSSION ITEMS

Medina has some concerns about the grating and the steps to the river at Wallace Park. He proposes to plant a tree and put a dog waste station. Alden will check into the expense and solution to the issues.

Fishel proposes to have an historical book together for the 150th Anniversary for the Village by the fall.

PUBLIC ACKNOWLEDGEMENT

Tim O’Roarke is running for District 2 County Commissioner seat.

Ben Lowe, Under Sheriff, requesting support to pass renewal for the Sheriff Patrol.

Mary Beebe is running for District Court Judge

Ed Thoma introducing himself as he was appointed to the Zoning Board of Appeals for the Village of Roscommon.

COUNCIL COMMENTS

Medina stating that part of being on the council is to represent the people so if you have health problems, vacations, other obligations, maybe this isn’t the job for you.

Fishel agrees with Medina and some Council people should be more diligent about attending.

Lederman requesting how the Community Garden is going. Ruddy stated that they would love any volunteers interested in helping. Lederman then asked about the music system for

downtown and was told that the Chamber controls that. The Village is also working on getting the downtown clock fixed.

Miller thanked Lance Cherven for his years of service. Thanked the public also.

ITEMS FOR THE NEXT AGENDA

Trimming trees over sidewalks

Marijuana/Zoning Ordinance

Crosswalks

Roscommon Motel

ADJOURNMENT

Motion to adjourn at 8:50 pm by Fishel, seconded by Cook – all in favor, motion carried.

Michael Miller

Tammy Menghini-Clerk Pro Tem

Village of Roscommon

P.O. Box 236
Roscommon, MI 48653
(989) 275-5743

Service Address: 10161 N ROSCOMMON - IRRIGAT

Account Number: 0673

Amount Due Prior to Due Date:

\$163.60

Utility Bill

EAR CORPORATION
C BOX 488
OSCOMMON, MI 48653-0488

Payment Due By:

07/20/2022

Amount Due After Due Date:

\$163.60



A 10% penalty will be charged on accounts that are not paid by the DUE DATE.

Please allow 5 days for mail to reach this office

Please detach and return this part with your payment

Service Address: 10161 N ROSCOMMON - IRRIGAT

Account Number: 0673

Billing From: 07/01/2022

Billing To: 07/31/2022

----- Current Read Info ----- Previous Read Info -----

Code	Read	Date	Type	Read	Date	Type	Usage	Amount
PB								\$0.00
	371221	7/19/2022	A	368007	6/2/2022	A	3214	\$22.92
W	19732	8/3/2022	A	0	7/19/2022	A	19732	\$140.68

BILLS REFLECT ACTUAL READS.

TOTAL DUE: \$163.60

DUE DATE: 07/20/2022

A 10% penalty will be charged on accounts that are not paid by the DUE DATE.

If the due date falls on a weekend or holiday, payments are accepted on the next business day.

Charges more than 6 months delinquent will become a lien against the property and will be placed on the tax roll.

Post Date	Journal	Description	GL Number	Account #:	0673 Section: '1'	DR Amount	CR Amount
08/08/2022	UB	Billing					
		Accounts Receivable	591-000-040.000			163.60	163.60
		Sales	591-000-642.000				
						<u>163.60</u>	<u>163.60</u>
						<u>163.60</u>	<u>163.60</u>
						163.60	
		Accounts Receivable	591-000-040.000				
		Sales	591-000-642.000				
						<u>163.60</u>	<u>163.60</u>

TOTALS:

Post Date	Journal	Description	GL Number	Account #:	Section: '1'	DR Amount	CR Amount
08/08/2022	UB	Billing					
		Accounts Receivable	591-000-040.000			163.60	
		Sales	591-000-642.000				163.60
						<u>163.60</u>	<u>163.60</u>
						<u>163.60</u>	<u>163.60</u>
		Accounts Receivable	591-000-040.000			163.60	
		Sales	591-000-642.000				163.60
			GRAND TOTAL:			<u>163.60</u>	<u>163.60</u>

TOTALS:

Post Date	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
GL Number						
08/08/2022	UB	S	53783			
591-000-040.000				Accounts Receivable	163.60	163.60
591-000-642.000				Sales		
					163.60	163.60
					163.60	163.60

Household Hazardous Waste Collection

(989) 275-3163 Crawfordroscommonconservation@gmail.com



Items Accepted: Products marked with **CAUTION, CORROSIVE, DANGER, FLAMMABLE, POISON, REACTIVE, TOXIC &/or WARNING**

Aerosols, antifreeze, auto liquids, cleaners, corrosives, fertilizers, florescent light bulbs, glues, herbicides, medicines/sharps, mercury-containing items, oil-based paints, pesticides, smoke alarms/detectors and solvents.

Will NOT Accept: Toner printer cartridges, boat shrink wrap, Latex (water-based) paints, explosives, bombs, fireworks, propane tanks, large appliances, Styrofoam peanuts, building materials of any kind OR empty containers.

Sat.; September 10, 2022

9:00am—1:00pm

Roscommon County

ROAD COMMISSION

820 E West Branch Rd

Prudenville MI

****Collections are scheduled for the Saturday following Memorial Day and Labor Day weekends****

COLLECTION SITE LAYOUT

INSIDE GARAGE	Station #1	Ammunition, Cell phones & Ink Jet printer cartridges
	Station #2	Batteries (all types)
	Station #3	Styrofoam (MUST be broken up in small pieces & CLEAN)
OUTSIDE	Station #4	CLEAN used Motor Oil
	Station #5	Electronics: Computers, TVs, printers, cameras, VCR's, small household appliances (clean with no freon), etc.
	Station #6	TIRES—up to 4 ft tall and/or 12 inches wide (on or off rims, 2 per household FREE; additional tires \$3.00 each)
SEMI TRUCK	Station #7	Other acceptable items

WE MAY REFUSE ANY ITEM(S) NOT 'AS SPECIFIED'

AT EACH STATION, STAY IN YOUR VEHICLE FOR A VOLUNTEER TO UNLOAD YOUR ITEM(S).



Coordinated by:

**ROSCOMMON COUNTY
SOLID WASTE RECYCLING COMMITTEE**

&

CRAWFORD-ROSCOMMON CONSERVATION DISTRICT

Funded by: AuSable, Backus, Denton, Gerrish, Higgins, Lake, Lyon, Markey, Nester, Richfield and Roscommon township, The Village of Roscommon & Roscommon County Commissioners

This is a FREE service for ROSCOMMON COUNTY residents/landowners only

Household Hazardous Waste Collection Roscommon County User Survey

Which TOWNSHIP do you live in?
(please circle)

AuSable Backus Denton Gerrish Higgins Lake Lyon Markey
 Nester Richfield Roscommon

Other _____

Your Name: _____

Number of households per vehicle _____

Suggestions for improvement _____

_____ I would like to volunteer on this committee and/or help on Household Hazardous Waste collections.

If you are a NEW user of the Household Hazardous Waste program please fill out the following:

E-Mail address _____
Your e-mail address will only be used to provide you with our official information.

Mailing address _____

City _____ Zip _____