



Regular Meeting Agenda
September 13, 2021 – 7:00 P.M.

1. Call to order, Roll Call of Council, Pledge of Allegiance, and Invocation

2. Approval of Consent Agenda:

Miller

- Approval of minutes of the August 9, 2021, Regular Council Meeting
- Approval of minutes of the August 16, 2021, DDA Meeting
- Accept of Sheriff's Report for August 2021
- Accept the Building & Zoning Report for August 2021
- Approve the Bills to be paid

3. Approval of Regular Agenda

Miller

4. Manager's Report

Alden

5. Public Acknowledgement on Agenda Items (Two minutes per speaker)

6. Unfinished Business

- Marijuana Ordinance Committee Update
- USDA/Division Street Project Update
- USDA Sterling (Wastewater) Change Order 3, \$11,732.68
- USDA Sterling (Wastewater) Change Order 4 \$58,253.00
- Fleis&Vandenbrink (USDA) Water Invoice \$59,302.51
- Fleis&Vandenbrink (USDA) Wastewater Invoice \$50,408.74
- USDA Elmer's (Water) Change Order 3, \$45,800
- Sterling (USDA) GTE Claim, \$12,730.00
- One Love Rescue
- Sidewalk Bid Selection

Cook
Cherven
Alden
Alden
Alden
Alden
Alden
Alden
Pardo
Miller

7. New Business

- Website 30-day report
- Martin Schilbe, Tree Removal (Old Cemetery) \$5,500
- Martin Schilbe, Tree Removal (Seventh St) \$1,500
- Martin Schilbe Tree Removal (Hiawatha) \$1,200
- Master Plan Review
- Letter of Resignation Jarred Osmond
- Resignation of Bob Qualls – Planning Commission

Alden
Alden
Alden
Alden
Alden
Alden
Alden

8. Discussion Items

- Sidewalk Plan

Medina

9. Public Acknowledgement (Two minutes per speaker)

10. Council Comments

11. Items for the Next Agenda

12. Adjournment

VILLAGE OF ROSCOMMON

Minutes of the August 9, 2021

Regular Council Meeting

President Michael Miller called the Regular Meeting to order at 7:00 PM. Members of the Council present: Michael Miller, Tony Medina, Angela Cook, and Heather Roemer. Maureen Ruddy live streamed from her home in the Village of Roscommon. Dan Fishel and Jared Osmond were absent and excused. Others present - Manager Ron Alden, and Clerk Frances Dawson, Tammy Menghini and Lance Cherven. Public present at the meeting were Kathy Pardo Carlson, JoAnne Lederman, Bonnie Odell, Mary Jane Sundquist, Mike Allen and Jerry Medina. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Tony Medina.

CONSENT AGENDA

Moved by Roemer, seconded by Medina, to accept the Consent Agenda with bills to be paid in the amount of \$16,254.30. Ayes: Miller, Medina, Ruddy, Cook, Roemer. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Cook, seconded by Roemer, to approve the Regular Agenda with the addition of USDA Flies & Vandenbrink invoice totaling – Sewer \$55,611.49 and Water \$82030.36. Medina saying that he would like the addition of Agenda items more in line with the adopted process and Alden pointed out that this was a last minute addition. Ayes: Ruddy, Roemer, Cook, Medina, Miller. Nays: None. The motion carried.

MANAGER'S REPORT

Alden gave updates on:

Beachwood Café is now open and running well.

Thank you to the kids in the Summer Work Program – Katie Perterson, EN – Nathan Near, Madison McPherson, Crystal Moore. They did a great job, and we hope to have kids in the program next summer.

Food Distributions are going well – stats provided - numbers are down for the summer, but the volunteers are still showing up in great numbers to help. The next one is August 28, 2021 from 9:00 am to Noon.

Fall Household Hazard Waste Collection is Saturday, September 11, 2021 at the Roscommon County Road Commission.

The local Chambers of Commerce in the area have put together a book on local attractions and pertinent numbers for distribution.

There has been no update on the tree removal at Hiawatha. No tree removers have called back.

PUBLIC ACKNOWLEDEMENT ON REGULAR AGENDA ITEMS

Pardo Carlson complimented and apologized to the construction crew for the USDA. She felt they did a great job of cleaning up when they were done and were very courteous.

UNFINISHED BUSINESS

Cook gave an update on the Marijuana Committee meeting. There is a first draft of the Ordinance by the committee that is now ready to go to the attorney and then it will come back for Village Council approval.

Cherven gave the USDA update -

The Division Street project will be paved and finished within this week or next.

The USDA is moving along. All water service has been restored to the new lines, with the exception of a section of water main that has to be totally replaced on George St. That should be started this week. Main Street will be getting paved along with Sixth, and Shelley, etc...

On Main St. by the Sunny Spot there is some contamination in the soil that is being tested to see how extensive that is.

All paving should be done by Labor Day weekend and everything restored.

All Sewer work is done except for in front of Bob's Butcher Shop and they are waiting on parts – should be by the middle to the end of September and it should all be done.

After that the USDA crew will be out at the power plant doing the work that has to be done out there. Well houses should be done by the first of October – permitting that parts all come in.

Meter software is already installed at the water tower and the plumber will be starting to install meters in the next couple of weeks.

Alden went through the billing process of the USDA.

Alden went through the Capital Improvement Plan that was adopted in 2017 concerning the Sidewalk replacement. It listed out the problem areas in town. With the new tractor the DPW is getting that will clean up a lot of the sidewalks and then the new sidewalks being built.

Motion to Accept Performance Resolution for Municipalities for MDOT by Medina, seconded by Cook. Ayes: Ruddy, Cook, Roemer, Medina, Miller. Nays: none. Motion carried.

Motion to approve Change Order #2 for Elmer's for \$134,892.00 by Roemer, seconded by Cook. Ayes: Miller, Roemer, Medina, Ruddy, Cook. Nays: none. Motion carried.

Motion to approve Flies & Vandenbrink USDA engineering for work done in June & July 2021 for \$137,641.85 by Roemer, seconded by Cook. Ayes: Ruddy, Cook, Roemer, Medina, Miller. Nays: none. Motion carried.

Motion to approve one high school senior student (18 years of age) with requirements from Village Attorney for honorary position for one year with DDA by Medina, seconded by Ruddy. Ayes: Roemer, Ruddy, Cook, Medina, Miller. Nays: none. Motion carried.

NEW BUSINESS

Presentation from Kathy Pardo Carlson for One Love Rescue for feral cat rescue in the Village of Roscommon for a donation of \$1,000.00. Roemer stated that donations to organizations were not permitted with taxpayer money. Carlson stated that this is a problem that is in the Village and affects the Village and is not a donation but a step to fixing the problem. The matter has been put on hold for further research.

Alden to set up a schedule for the 2022 Budget meetings and approval. Office and DPW will do a draft and run the adjustments by the Auditor and then bring it to Council at the October Regular Meeting. The Council will set a special meeting and public hearing so that the Budget can be finalized at the November Regular Meeting. If there are any issues, there is still December for any changes.

Update from Alden and Menghini on the Village of Roscommon web site. The amount of visitors and hits has been ordered from Revise, which they say will take 30 days. It was discussed back and forth what the merits/down sides of the web site and facebook.

DISCUSSION ITEMS

PUBLIC ACKNOWLEDGEMENT

Lederman complimented the council and staff for all their hard work.

COUNCIL COMMENTS

Medina thought the Sheriff's National Night Out was a great thing.

Ruddy complimented the appearance of town with the flowers, benches, etc..

Cook thanked Carlson for her presentation and raising awareness of a problem in the Village.

Miller thanked the DPW crew for all their hard work, rescue awareness, council for open discussions, Alden for dealing with it all.

ITEMS FOR THE NEXT AGENDA

Marijuana ordinance update.

USDA update.

Student DDA member

Web site numbers

Trees at Hiawatha

Sidewalk progress

ADJOURNMENT

Moved by Medina, seconded by Cook to adjourn the meeting at 8:31 PM. All in favor. Hearing no objections, the motion carried.

Michael Miller
Village President

Frances Dawson
Village Clerk



~ Working For a Brighter Future ~

Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653
Telephone (989) 275-5743 • Fax (989) 275-5998

August 25, 2021

BUILDING AND ZONING REPORT FOR THE MONTH OF August, 2021

8/4/2021: Inspection @ 801 Lake St.

8/11/2021: Review site plans for a building at 402 Southline Rd.

8/18/2021: Issue permit for 1445 Esther Ct.

8/25/2021: issue permit for 1107 St. Helen St. issue permit for 402 Southline Rd.

Respectfully Submitted,



James R. Letts
Building Official and Zoning Administrator

"This institution is an equal opportunity provider"

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885

CHANGE ORDER

No. 3

OWNER Village of Roscommon
 CONTRACTOR Sterling Excavation, Inc.
 Contract: Contract 1 Collection System Repairs
 Project: USDA Wastewater System Improvements
 OWNER's Contract No. 838942-1 ENGINEER's Project No. 838942-1
 ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

This change order includes changes to the contract indicated in Bulletin No. 2. Bulletin No. 2 was issued to reflect multiple field adjustments made in terms of pipe diameter and manhole structure repairs.

Attachments: Bulletin No. 2 (2 pages)
 Change Order Detail Sheet (1 page)

| CHANGE IN CONTRACT PRICE |
|--|
| Original Contract Price \$ <u>1,438,318.00</u> |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>2</u> : \$ <u>3,029.82</u> |
| Contract Price prior to this Change Order: \$ <u>1,441,347.82</u> |
| Increase (Decrease) of this Change Order: \$ <u>11,732.68</u> |
| Contract Price incorporating this Change Order: \$ <u>1,453,080.50</u> |

| CHANGE IN CONTRACT TIMES |
|---|
| Original Contract Times: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>2</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times prior to this Change Order: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) of this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times with all approved Change Orders: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |

RECOMMENDED:

By: Scott Rasmussen
Digitally signed by Scott Rasmussen
 Date: 2021.08.23 14:26:19-0400
 ENGINEER (Authorized Signature)
 Title: Project Manager
 Date: 8/23/2021

APPROVED:

By: [Signature]
 OWNER (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:

By: [Signature]
 CONTRACTOR (Authorized Signature)
 Title: RICHARD CROOME Pm
 Date: 8/27

Approved by Funding Agency (if applicable):

By: _____ Date: _____

Title: _____

BULLETIN
Page 1 of 2

**CONTRACT FOR: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

BULLETIN NO. 2

**OWNER: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

DATE: July 15, 2021

DUE DATE: July 22, 2021

**CONTRACTOR: Sterling Excavation, Inc.
3685 Lehman Road
West Branch, Michigan 48861**

**ENGINEER: Fleis & VandenBrink
603 Bay Street, First Floor
Traverse City, MI 49684**

DRAWING SHEETS ISSUED HERewith: N/A
**DISTRIBUTION: Sterling Excavation
Village of Roscommon**

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The items below are being considered as possible changes to the Contract Documents for this Project. CONTRACTOR is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Include all labor, materials, overhead and profit. After reviewing the effects of those changes in the Work, OWNER may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

CONTRACTOR will be responsible for notifying ENGINEER, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but are not specifically mentioned as a cost item in this Bulletin.

CONTRACTOR shall return three (3) completed and signed copies of the Bulletin to ENGINEER on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow OWNER to more easily evaluate the proposed cost changes. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is CONTRACTOR's responsibility to ensure that all work for each item has been included in the total cost figure provided to OWNER.

BULLETIN
Page 2 of 2

BULLETIN NO. 2

DATE: July 15, 2021

DRAWING CHANGES

Item No. 1:

Sheet C5:

After excavating for the sanitary sewer replacement between Sanitary Manhole (SSMH) 60 and SSMH 59 on George Street it was identified that the sewer pipe was 10-inch and not 8-inch as shown on sheet C5. Provide the cost of the materials and labor required to install 10-inch sanitary sewer pipe.

| Item | Est. Quantity (LF) | Unit Price (\$/LF) | Subtotal (\$) |
|--------------------------|--------------------|--------------------|---------------|
| Sanitary Sewer Pipe, 10" | 10 | 142.00 | 1,420.00 |

Total item No. 1 – Add/(Deduct) \$ 1,420.00

Item No. 2:

Sheet C1

Upon exploration of unforeseen field conditions, an existing sanitary sewer pipe forms a blind tee between SSMH 141 and SSMH 142. The blind tee branches towards SSMH 143. Please provide the cost to install a standard 4-foot diameter sanitary manhole at the location of the blind tee. Include the materials and labor to locate, identify the depth of the tee, pavement removal, excavation, removal and connection to existing sanitary, backfill, grade rings, castings, and all restoration of disturbed areas (HMA, surface restoration, etc.)

Total item No. 2 – Add/(Deduct) \$ 14,500.00

Item No. 3:

Sheet C1 & C3

Upon further field exploration of SSMH 154 it was identified that the structure does not need any repair. However, as SSMH 154 was initially scheduled for a Type III repair, the precast concrete structure was already constructed. Please provide the net cost to of delivering the concrete structure to the Village's yard and eliminating SSMH 154 from the list of repairs.

Total item No. 3 – Add/(Deduct) \$ 1,618.68

CONTRACTOR:

Richard Groome

Digitally signed by Richard Groome
DN: C=US, E=pmsterlingexcavation@gmail.com, O=Sterling
Excavation Inc., OU=Project Manager, CN=Richard Groome
Date: 2021.08.19 12:53:24-04'00'

Signature

Project Manager

Name and Title of Signatory

07/27/2021

Date

CHANGE ORDER DETAIL SHEET

No. 3

OWNER: Village of Roscommon
 CONTRACTOR: Sterling Excavation, Inc.
 Project: USDA Wastewater System Improvements
 Contract Name: Contract 1 - Collection System
 ENGINEER's Project No. 838942-1
 ENGINEER: Fleis & VandenBrink Engineering, Inc.

Description:

A. The following additions have been added to the contract. See attached Bulletin 2 for additional information.

| BULLETIN NO. | ADDITIONAL COST |
|--------------|--------------------|
| 2 | \$17,538.68 |
| Total Cost: | \$17,538.68 |

B. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

| Item | Item Description | Unit | Bid Qty | Qty Change | Revised Qty | Unit Price | Addition/ (Deduction) |
|------|-------------------------------------|------|---------|------------|-------------|------------|-----------------------|
| 25 | Sanitary Sewer Pipe, 8" | LFT | 570 | (78) | 492 | \$130.00 | (\$10,140.00) |
| 32 | Cured-in-Place Pipe (CIPP), 10-inch | LFT | 947 | 197 | 1144 | \$47.00 | \$9,259.00 |
| 37 | Sanitary Manhole Repair, Type II | EA | 22 | (1) | 21 | \$4,925.00 | (\$4,925.00) |
| | | | | | | | (\$5,806.00) |

Additions/(Deductions), Part A: \$17,538.68

Additions/(Deductions), Part B: (\$5,806.00)

Total Additions/(Deductions), This Change Order: \$11,732.68

Original Contract \$1,438,318.00

This Change Order (CO 2) \$3,029.82

This Change Order (CO 3) \$11,732.68

Contract Price Incorporating Change Orders \$1,453,080.50

CHANGE ORDER

No. 4

OWNER Village of Roscommon
CONTRACTOR Sterling Excavation, Inc.
Contract: Contract 1 Collection System Repairs
Project: USDA Wastewater System Improvements
OWNER's Contract No. 838942-1 ENGINEER's Project No. 838942-1
ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

This change order includes changes to the contract indicated in Bulletin No. 3. Bulletin No. 3 was issued to repair a section of sanitary sewer that was recently identified as collapsed based on televising.

Attachments: Bulletin No. 3 (5 pages)
Change Order Detail Sheet (1 page)

| CHANGE IN CONTRACT PRICE |
|---|
| Original Contract Price \$ <u>1,438,318.00</u> |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>3</u> : \$ <u>14,762.50</u> |
| Contract Price prior to this Change Order: \$ <u>1,453,080.50</u> |
| Increase (Decrease) of this Change Order: \$ <u>58,253.00</u> |
| Contract Price incorporating this Change Order: \$ <u>1,511,333.50</u> |

| CHANGE IN CONTRACT TIMES |
|---|
| Original Contract Times: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>3</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times prior to this Change Order: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) of this Change Order: Substantial Completion: <u>49</u> Ready for Final Payment: <u>49</u> (days) |
| Contract Times with all approved Change Orders: Substantial Completion: <u>161 (11/1/21)</u> Ready for Final Payment: <u>175 (11/15/21)</u> (days or dates) |

RECOMMENDED:

By: Scott Rasmussen
ENGINEER (Authorized Signature)
Title: Project Manager
Date: 8/20/21

APPROVED:

By: [Signature]
OWNER (Authorized Signature)
Title: Village President
Date: 8-21-21

ACCEPTED:

By: Richard Groome
CONTRACTOR (Authorized Signature)
Title: _____
Date: _____

Approved by Funding Agency (if applicable):

By: _____ Date: _____

Title: _____

BULLETIN
Page 1 of 4

**CONTRACT FOR: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

BULLETIN NO. 3

**OWNER: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

DATE: July 28, 2021

DUE DATE: August 4, 2021

**CONTRACTOR: Sterling Excavation, Inc.
3685 Lehman Road
West Branch, Michigan 48861**

**ENGINEER: Fleis & VandenBrink
603 Bay Street, First Floor
Traverse City, MI 49684**

DRAWING REVISION NO.: 11
DRAWING SHEETS ISSUED HERewith: C8
**DISTRIBUTION: Sterling Excavation
Village of Roscommon**

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The items below are being considered as possible changes to the Contract Documents for this Project. CONTRACTOR is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Include all labor, materials, overhead and profit. After reviewing the effects of those changes in the Work, OWNER may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

CONTRACTOR will be responsible for notifying ENGINEER, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but are not specifically mentioned as a cost item in this Bulletin.

CONTRACTOR shall return three (3) completed and signed copies of the Bulletin to ENGINEER on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow OWNER to more easily evaluate the proposed cost changes. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is CONTRACTOR's responsibility to ensure that all work for each item has been included in the total cost figure provided to OWNER.

BULLETIN
Page 2 of 4

BULLETIN NO. 3

DATE: July 28, 2021

DRAWING CHANGES

Upon additional sewer televising and exploration of the collection system, a segment of sewer main appears to be collapsed. The area is unable to be repaired by a trenchless method. Removal and replacement of the collapsed sewer is proposed on Lake Street near the intersection with Fifth Street. The sewer installation is shown on drawing C8 enclosed herein. The alignment of the existing sewer is also curved horizontally and to correct this issue a new manhole structure is proposed to straighten the alignment.

The proposed work is within the MDOT Right of Way and involves additional contractor coordination and protection of existing electrical utilities for traffic and pedestrian signals. An MDOT Right of Way permit and amended EGLE Part 41 permit will be obtained by F&V. The estimated quantities related to the installation are provided in the following table:

| Item | Est. Qty (Unit) | Unit Price (\$/Unit) | Subtotal (\$) |
|--|--------------------|-------------------------|---------------|
| 2B. Traffic Control, Addtl | 1 LSum | 14,932.50 | \$14,932.50 |
| 18B. Sidewalk Ramp, Conc. 6" | 65 SFT | 11.50 | \$747.50 |
| 18C. Detectable Warning Surface, ADA | 12 SFT | 55 | \$660.00 |
| 19B. Decorative Brick Ribbon, Remove and Replace | 60 SFT | 14.56 | \$873.60 |
| 20B. HMA 3E3, Base 330 LBS/SYD | 130 SYD | 34.42 | \$4,474.60 |
| 20C. HMA 4E3, Leveling 165 LBS/SYD | 130 SYD | 18.98 | \$2,467.40 |
| 21B. HMA 4E3, Surface 166 LBS/SYD | 130 SYD | 18.98 | \$2,467.40 |
| 25B. Sanitary Sewer Pipe, 6" | 35 LFT | 130.00 | \$4,550.00 |

Total Item No. 1 - Add/(Deduct) \$ \$31,173.00

Measure & Payment

2B. Traffic Control, Additional: Shall be paid for on a lump sum basis complete, furnished, installed, maintained, moved and removed, including minor traffic devices, barricades, temporary construction signs, pavement marking, maintenance gravel and related work required to maintain traffic, to protect the work area in accordance with the plans and the *MDOT Michigan Manual of Uniform Traffic Control Devices* and to re-open the road to traffic.

18B. Sidewalk Ramp, Concrete 6": Measured and paid for by the unit area including all labor, equipment, and material required to construct the sidewalk according to plans and ADA requirements for specified thickness. Includes the cost grading sand subbase.

18C. Detectable Warning Surface, ADA: Measured and paid for by the unit area placed, including all labor and equipment, and material required to place ADA detectable warning surface tiles in concrete sidewalk ramps.

BULLETIN
Page 3 of 4

BULLETIN NO. 3

DATE: July 28, 2021

19B. Decorative Brick Ribbon, Remove & Replace: Measured and paid for by the unit area for the removal, salvage, storage, and replacement of decorative brick accent ribbon shown on the plans. The contractor is responsible for damage to the brick material from removal to replacement. Any bricks damaged by removal, transport, storage, or during replacement should be replaced by the contractor at the contractor's expense with identical material.

20B., 20C., 21B. HMA: Measured and paid by the unit area for the specified mix, thickness, yield, or application rate for placed, compacted, and accepted HMA. Submit load tickets to ENGINEER at time of HMA delivery. Report all weigh-backs to the ENGINEER promptly following the paving operation. Payment shall include road mainline, intersection approaches and miscellaneous asphalt handwork. The minimum yield that will be accepted without reduction in paid quantity is 110 pounds per square yard per inch of thickness shown on the plans. Any deviation below this minimum yield will result in a prorated reduction in area paid by the same ratio of deficient material tonnage.

25B. Sanitary Sewer Pipe, 8": Measured horizontally on the surface along the pipe centerline from center to center of manholes and paid for by the linear foot by the pipe size and type, sanitary wyes, installed, backfilled and accepted.

General:

Other unit rate items that are affected shall be paid for by the actual units installed. For instance, if additional pavement removal and HMA placement is necessary, the cost will be reflected by the actual quantity of those unit rate items. The add/(deduct) of this bulletin should not include the cost of unit rates previously established. A table of quantities with adjusted units is provided on the following page.

| Item No. | Item Description | Unit | Est Qty Change |
|----------|-------------------------------------|------|----------------|
| 7 | Pavement Removal | Syd | 130 |
| 8 | Concrete Sidewalk Removal | Syd | 70 |
| 9 | Curb and Gutter Removal | Lft | 70 |
| 11 | Remove Existing Sanitary Sewer | Lft | 65 |
| 16 | Trench Undercut | Cyd | 10 |
| 17 | Aggregate Base 22A, 8" | Syd | 130 |
| 18 | Sidewalk, Concrete 4" | Sft | 590 |
| 19 | Concrete Curb and Gutter, Match Ex. | Lft | 70 |
| 23 | Connect to Existing Sanitary Sewer | Ea | 1 |
| 25 | Sanitary Sewer Pipe, 8" | Lft | 25 |
| 29 | 4' Diameter Sanitary Manhole | Ea | 1 |

Enclos.: Sheet C8

BULLETIN
Page 3 of 4

BULLETIN NO. 3

DATE: July 28, 2021

CONTRACTOR:

Richard Groome

Digitally signed by Richard Groome
DN: C=US, E=pmsterlingexcavation@gmail.com,
O=Sterling Excavation Inc., OU=Project Manager,
CN=Richard Groome
Date: 2021.08.25 14:53:26-04'00'

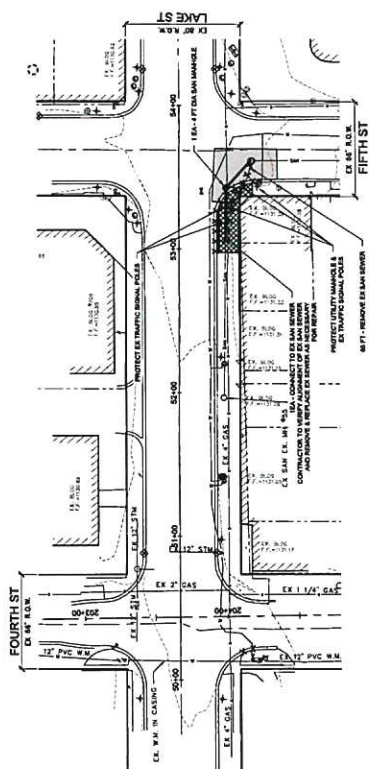
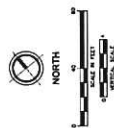
Signature

Richard Groome, Project Manager

Name and Title of Signatory

03/18/2021

Date

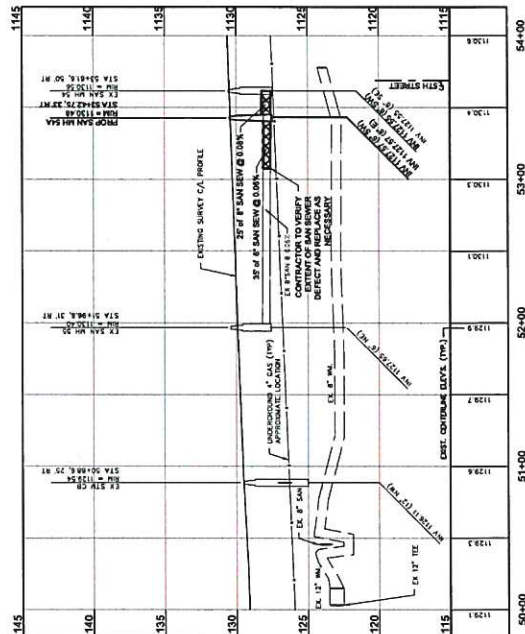


LAKE STREET
EX. HMA

LEGEND:

-  REMOVE & REPLACE HMA PAVEMENT
-  REMOVE & REPLACE CONCRETE
-  REMOVE & REPLACE DECORATIVE BRICK RIBBON
-  CURB REMOVAL

| ESTIMATED QUANTITIES | | |
|--------------------------------------|------|----------|
| DESCRIPTION | UNIT | QUANTITY |
| PAVEMENT REMOVAL | SQYD | 130 |
| CONC. SIDEWALK REMOVAL | SQYD | 70 |
| CURB AND GUTTER REMOVAL | LF | 70 |
| TRENCH UNDERCUT | CYD | 15 |
| AGGREGATE BASE 22A, 8" | SQYD | 130 |
| CONCRETE 4" | SFT | 560 |
| SEWERWALK PUMP, CONCRETE 8" | SFT | 65 |
| DETECTABLE WARNING SURFACE, ADA | SFT | 13 |
| CONCRETE CURB AND GUTTER, MATCH EX. | LF | 70 |
| DEGRASSANT REMOVAL, REMOVE & REPLACE | SQYD | 10 |
| HMA 353, BASE | SQYD | 130 |
| HMA 453, LEVELING | SQYD | 130 |
| HMA 453, SURFACE | SQYD | 130 |



Know what's below.
Call before you dig.

CHANGE ORDER DETAIL SHEET

No. 4

OWNER: Village of Roscommon
 CONTRACTOR: Sterling Excavation, Inc.
 Project: USDA Wastewater System Improvements
 Contract Name: Contract 1 - Collection System
 ENGINEER's Project No. 838942-1
 ENGINEER: Fleis & VandenBrink Engineering, Inc.

Description:

A. The following additions have been added to the contract. See attached Bulletin 3 for additional information.

| BULLETIN NO. | ADDITIONAL COST |
|--------------|--------------------|
| 3 | \$31,173.00 |
| Total Cost: | \$31,173.00 |

B. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

| Item | Item Description | Unit | Bid Qty | Qty Change | Revised Qty | Unit Price | Addition/ (Deduction) |
|------|-------------------------------------|------|---------|------------|-------------|------------|-----------------------|
| 7 | Pavement Removal | Syd | | 130 | 130 | \$8.00 | \$1,040.00 |
| 8 | Concrete Sidewalk Removal | Syd | | 70 | 70 | \$10.00 | \$700.00 |
| 9 | Curb and Gutter Removal | LFT | | 70 | 70 | \$10.00 | \$700.00 |
| 11 | Remove Existing Sanitary Sewer | LFT | | 65 | 65 | \$4.00 | \$260.00 |
| 16 | Trench Undercut | Cyd | | 10 | 10 | \$25.00 | \$250.00 |
| 17 | Aggregate Base 22A, 8" | Syd | | 130 | 130 | \$12.00 | \$1,560.00 |
| 18 | Sidewalk, Concrete, 4" | Sft | | 590 | 590 | \$8.00 | \$4,720.00 |
| 19 | Concrete Curb and Gutter, Match Ex. | LFT | | 70 | 70 | \$30.00 | \$2,100.00 |
| 23 | Connect to Existing Sanitary Sewer | Ea | | 1 | 1 | \$5,000.00 | \$5,000.00 |
| 25 | Sanitary Sewer Pipe, 8" | LFT | | 25 | 25 | \$130.00 | \$3,250.00 |
| 29 | 4' Diameter Sanitary Manhole | Ea | | 1 | 1 | \$7,500.00 | \$7,500.00 |
| | | | | | | | \$27,080.00 |

Additions/(Deductions), Part A: \$31,173.00

Additions/(Deductions), Part B: \$27,080.00

Total Additions/(Deductions), This Change Order: \$58,253.00

Original Contract \$1,438,318.00

Change Order 1 \$0.00

Change Order 2 \$3,029.82

Change Order 3 \$11,732.68

This Change Order 4 \$58,253.00

Contract Price Incorporating Change Orders \$1,511,333.50

CHANGE ORDER

No. 4

OWNER Village of Roscommon
 CONTRACTOR Sterling Excavation, Inc.
 Contract: Contract 1 Collection System Repairs
 Project: USDA Wastewater System Improvements
 OWNER's Contract No. 838942-1 ENGINEER's Project No. 838942-1
 ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

This change order includes changes to the contract indicated in Bulletin No. 3. Bulletin No. 3 was issued to repair a section of sanitary sewer that was recently identified as collapsed based on televising.

Attachments: Bulletin No. 3 (5 pages)
Change Order Detail Sheet (1 page)

| CHANGE IN CONTRACT PRICE |
|---|
| Original Contract Price \$ <u>1,438,318.00</u> |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>3</u> : \$ <u>14,762.50</u> |
| Contract Price prior to this Change Order: \$ <u>1,453,080.50</u> |
| Increase (Decrease) of this Change Order: \$ <u>58,253.00</u> |
| Contract Price incorporating this Change Order: \$ <u>1,511,333.50</u> |

| CHANGE IN CONTRACT TIMES |
|---|
| Original Contract Times: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>3</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times prior to this Change Order: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates) |
| Increase (Decrease) of this Change Order: Substantial Completion: <u>49</u> Ready for Final Payment: <u>49</u> (days) |
| Contract Times with all approved Change Orders: Substantial Completion: <u>161 (11/1/21)</u> Ready for Final Payment: <u>175 (11/15/21)</u> (days or dates) |

RECOMMENDED:

By: Scott Rasmussen
Digitally signed by Scott Rasmussen
 Date: 2021.08.20 11:03:23-04'00'
 ENGINEER (Authorized Signature)
 Title: Project Manager
 Date: 8/20/21

APPROVED:

By: _____
 OWNER (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:

By: Richard Groome
Digitally signed by Richard Groome
 Date: 2021.08.20 16:51:04 -04'00'
 CONTRACTOR (Authorized Signature)
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable):

By: _____ Date: _____
 Title: _____

BULLETIN
Page 1 of 4

**CONTRACT FOR: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

BULLETIN NO. 3

**OWNER: Village of Roscommon
702 Lake Street
Roscommon, MI 48603**

DATE: July 28, 2021

DUE DATE: August 4, 2021

**CONTRACTOR: Sterling Excavation, Inc.
3685 Lehman Road
West Branch, Michigan 48861**

**ENGINEER: Fleis & VandenBrink
603 Bay Street, First Floor
Traverse City, MI 49684**

DRAWING REVISION NO.: 11
DRAWING SHEETS ISSUED HERewith: C8
**DISTRIBUTION: Sterling Excavation
Village of Roscommon**

=====

The items below are being considered as possible changes to the Contract Documents for this Project. CONTRACTOR is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Include all labor, materials, overhead and profit. After reviewing the effects of those changes in the Work, OWNER may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

CONTRACTOR will be responsible for notifying ENGINEER, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but are not specifically mentioned as a cost item in this Bulletin.

CONTRACTOR shall return three (3) completed and signed copies of the Bulletin to ENGINEER on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow OWNER to more easily evaluate the proposed cost changes. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is CONTRACTOR's responsibility to ensure that all work for each item has been included in the total cost figure provided to OWNER.

BULLETIN
Page 2 of 4

BULLETIN NO. 3

DATE: July 28, 2021

DRAWING CHANGES

Upon additional sewer televising and exploration of the collection system, a segment of sewer main appears to be collapsed. The area is unable to be repaired by a trenchless method. Removal and replacement of the collapsed sewer is proposed on Lake Street near the intersection with Fifth Street. The sewer installation is shown on drawing C8 enclosed herein. The alignment of the existing sewer is also curved horizontally and to correct this issue a new manhole structure is proposed to straighten the alignment.

The proposed work is within the MDOT Right of Way and involves additional contractor coordination and protection of existing electrical utilities for traffic and pedestrian signals. An MDOT Right of Way permit and amended EGLE Part 41 permit will be obtained by F&V. The estimated quantities related to the installation are provided in the following table:

| Item | Est. Qty (Unit) | Unit Price (\$/Unit) | Subtotal (\$) |
|--|--------------------|-------------------------|---------------|
| 2B. Traffic Control, Addtl | 1 LSum | 14,932.50 | \$14,932.50 |
| 18B. Sidewalk Ramp, Conc. 6" | 65 SFT | 11.50 | \$747.50 |
| 18C. Detectable Warning Surface, ADA | 12 SFT | 55 | \$660.00 |
| 19B. Decorative Brick Ribbon, Remove and Replace | 60 SFT | 14.56 | \$873.60 |
| 20B. HMA 3E3, Base 330 LBS/SYD | 130 SYD | 34.42 | \$4,474.60 |
| 20C. HMA 4E3, Leveling 165 LBS/SYD | 130 SYD | 18.98 | \$2,467.40 |
| 21B. HMA 4E3, Surface 166 LBS/SYD | 130 SYD | 18.98 | \$2,467.40 |
| 25B. Sanitary Sewer Pipe, 6" | 35 LFT | 130.00 | \$4,550.00 |

Total Item No. 1 - Add/(Deduct) \$ \$31,173.00

Measure & Payment

2B. Traffic Control, Additional: Shall be paid for on a lump sum basis complete, furnished, installed, maintained, moved and removed, including minor traffic devices, barricades, temporary construction signs, pavement marking, maintenance gravel and related work required to maintain traffic, to protect the work area in accordance with the plans and the *MDOT Michigan Manual of Uniform Traffic Control Devices* and to re-open the road to traffic.

18B. Sidewalk Ramp, Concrete 6": Measured and paid for by the unit area including all labor, equipment, and material required to construct the sidewalk according to plans and ADA requirements for specified thickness. Includes the cost grading sand subbase.

18C. Detectable Warning Surface, ADA: Measured and paid for by the unit area placed, including all labor and equipment, and material required to place ADA detectable warning surface tiles in concrete sidewalk ramps.

BULLETIN
Page 3 of 4

BULLETIN NO. 3

DATE: July 28, 2021

19B. Decorative Brick Ribbon, Remove & Replace: Measured and paid for by the unit area for the removal, salvage, storage, and replacement of decorative brick accent ribbon shown on the plans. The contractor is responsible for damage to the brick material from removal to replacement. Any bricks damaged by removal, transport, storage, or during replacement should be replaced by the contractor at the contractor's expense with identical material.

20B., 20C., 21B. HMA: Measured and paid by the unit area for the specified mix, thickness, yield, or application rate for placed, compacted, and accepted HMA. Submit load tickets to ENGINEER at time of HMA delivery. Report all weigh-backs to the ENGINEER promptly following the paving operation. Payment shall include road mainline, intersection approaches and miscellaneous asphalt handwork. The minimum yield that will be accepted without reduction in paid quantity is 110 pounds per square yard per inch of thickness shown on the plans. Any deviation below this minimum yield will result in a prorated reduction in area paid by the same ratio of deficient material tonnage.

25B. Sanitary Sewer Pipe, 8": Measured horizontally on the surface along the pipe centerline from center to center of manholes and paid for by the linear foot by the pipe size and type, sanitary wyes, installed, backfilled and accepted.

General:

Other unit rate items that are affected shall be paid for by the actual units installed. For instance, if additional pavement removal and HMA placement is necessary, the cost will be reflected by the actual quantity of those unit rate items. The add/(deduct) of this bulletin should not include the cost of unit rates previously established. A table of quantities with adjusted units is provided on the following page.

| Item No. | Item Description | Unit | Est Qty Change |
|----------|-------------------------------------|------|----------------|
| 7 | Pavement Removal | Syd | 130 |
| 8 | Concrete Sidewalk Removal | Syd | 70 |
| 9 | Curb and Gutter Removal | Lft | 70 |
| 11 | Remove Existing Sanitary Sewer | Lft | 65 |
| 16 | Trench Undercut | Cyd | 10 |
| 17 | Aggregate Base 22A, 8" | Syd | 130 |
| 18 | Sidewalk, Concrete 4" | Sft | 590 |
| 19 | Concrete Curb and Gutter, Match Ex. | Lft | 70 |
| 23 | Connect to Existing Sanitary Sewer | Ea | 1 |
| 25 | Sanitary Sewer Pipe, 8" | Lft | 25 |
| 29 | 4' Diameter Sanitary Manhole | Ea | 1 |

Enclos.: Sheet C8

BULLETIN
Page 3 of 4

BULLETIN NO. 3

DATE: July 28, 2021

CONTRACTOR:

Richard Groome

Digitally signed by Richard Groome
DN: C=US, E=pmsterlingexcavation@gmail.com,
O=STERLING Excavation Inc., OU=Project Manager,
CN=Richard Groome
Date: 2021.08.25 14:53:26-04'00'

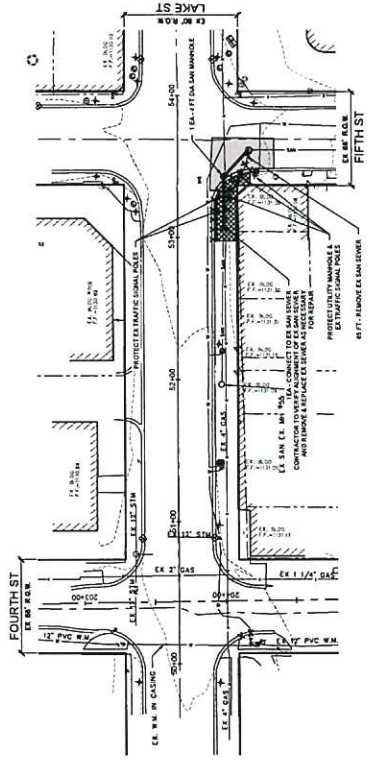
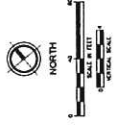
Signature

Richard Groome, Project Manager

Name and Title of Signatory

03/18/2021

Date

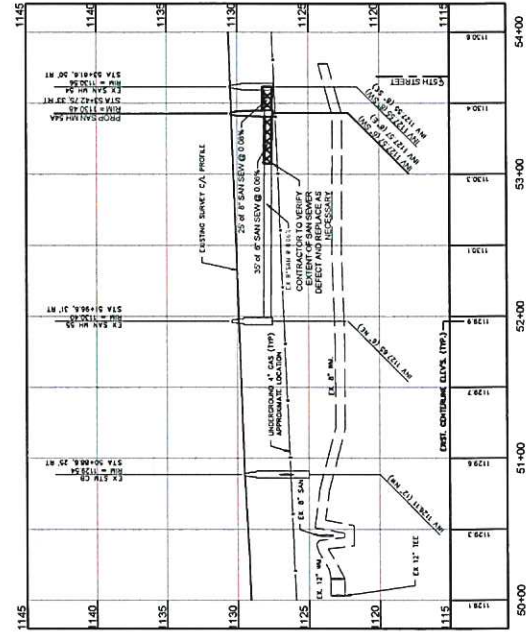


LAKE STREET
 EX. HMA

LEGEND:

| | |
|----------|--|
| [Symbol] | REMOVE & REPLACE HMA PAVEMENT |
| [Symbol] | REMOVE & REPLACE CONCRETE |
| [Symbol] | REMOVE & REPLACE DECORATIVE BRICK RIBBON |
| [Symbol] | CURB REMOVAL |

| DESCRIPTION | UNIT | QUANTITY |
|---|------|----------|
| PAVEMENT REMOVAL | STD | 130 |
| CONC. SIDEWALK REMOVAL | STD | 70 |
| CURB AND GUTTER REMOVAL | UFT | 70 |
| TRENCH UNDERCUT | CYD | 10 |
| AGGREGATE BASE 22A, 1" | STD | 130 |
| SOCCRAUL CONCRETE 4" | SFT | 130 |
| SOCCRAUL CONCRETE 6" | SFT | 40 |
| DEFLECTABLE WARNING SURFACE, ADA | SFT | 12 |
| CONCRETE CURB AND GUTTER, DECORATIVE BRICK RIBBON, REMOVE & REPLACE | UFT | 70 |
| HMA 3/4" BASE | SFT | 60 |
| HMA 1 1/2" BASE | SFT | 130 |
| HMA 4/4" SURFACE | STD | 130 |



Know what's below.
 Call before you dig.

CHANGE ORDER DETAIL SHEET

No. 4

OWNER: Village of Roscommon
 CONTRACTOR: Sterling Excavation, Inc.
 Project: USDA Wastewater System Improvements
 Contract Name: Contract 1 - Collection System
 ENGINEER's Project No. 838942-1
 ENGINEER: Fleis & VandenBrink Engineering, Inc.

Description:

A. The following additions have been added to the contract. See attached Bulletin 3 for additional information.

| BULLETIN NO. | ADDITIONAL COST |
|--------------|-----------------|
| 3 | \$31,173.00 |
| Total Cost: | \$31,173.00 |

B. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

| Item | Item Description | Unit | Bid Qty | Qty Change | Revised Qty | Unit Price | Addition/ (Deduction) |
|------|-------------------------------------|------|---------|------------|-------------|------------|-----------------------|
| 7 | Pavement Removal | Syd | | 130 | 130 | \$8.00 | \$1,040.00 |
| 8 | Concrete Sidewalk Removal | Syd | | 70 | 70 | \$10.00 | \$700.00 |
| 9 | Curb and Gutter Removal | LFT | | 70 | 70 | \$10.00 | \$700.00 |
| 11 | Remove Existing Sanitary Sewer | LFT | | 65 | 65 | \$4.00 | \$260.00 |
| 16 | Trench Undercut | Cyd | | 10 | 10 | \$25.00 | \$250.00 |
| 17 | Aggregate Base 22A, 8" | Syd | | 130 | 130 | \$12.00 | \$1,560.00 |
| 18 | Sidewalk, Concrete, 4" | Sft | | 590 | 590 | \$8.00 | \$4,720.00 |
| 19 | Concrete Curb and Gutter, Match Ex. | LFT | | 70 | 70 | \$30.00 | \$2,100.00 |
| 23 | Connect to Existing Sanitary Sewer | Ea | | 1 | 1 | \$5,000.00 | \$5,000.00 |
| 25 | Sanitary Sewer Pipe, 8" | LFT | | 25 | 25 | \$130.00 | \$3,250.00 |
| 29 | 4' Diameter Sanitary Manhole | Ea | | 1 | 1 | \$7,500.00 | \$7,500.00 |
| | | | | | | | \$27,080.00 |

Additions/(Deductions), Part A: \$31,173.00

Additions/(Deductions), Part B: \$27,080.00

Total Additions/(Deductions), This Change Order: \$58,253.00

Original Contract \$1,438,318.00

Change Order 1 \$0.00

Change Order 2 \$3,029.82

Change Order 3 \$11,732.68

This Change Order 4 \$58,253.00

Contract Price Incorporating Change Orders \$1,511,333.50

INVOICE

Ron Alden
 Village of Roscommon
 702 Lake Street
 PO Box 236
 Roscommon, MI 48653

August 18, 2021
 Invoice No: 59670-W
 Project No: 838946

**RE: Village of Roscommon - USDA RD Water Improvements
 Services through July 31, 2021**

| | <u>Contract Amount</u> | <u>Billed to Date (Includes this invoice)</u> | <u>Remaining Contract Amount</u> | <u>This Invoice</u> |
|--|-----------------------------------|--|---|--------------------------------|
| Professional Services: | | | | |
| Basic Services - Design, Bidding & Construction Administration | \$406,000.00 | \$354,676.24 | \$51,323.76 | \$13,319.33 |
| Resident Project Observation | \$129,000.00 | \$91,907.09 | \$37,092.91 | \$43,749.73 |
| Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals | \$143,650.00 | \$87,261.42 | \$56,388.58 | \$2,233.45 |
| | \$678,650.00 | \$533,844.75 | \$144,805.25 | |
| Total amount of this invoice | | | | <u>\$59,302.51</u> |

* Additional Services are included in the cost of the USDA Project.

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

- Construction is underway with the bulk of the watermain distribution completed.

INVOICE

Ron Alden
 Village of Roscommon
 702 Lake Street
 PO Box 236
 Roscommon, MI 48653

August 18, 2021
 Invoice No: 59670-S
 Project No: 838942

**RE: Village of Roscommon - USDA RD Wastewater Improvements
 Services through July 31, 2021**

| | <u>Contract Amount</u> | <u>Billed to Date (Includes this invoice)</u> | <u>Remaining Contract Amount</u> | <u>This Invoice</u> |
|--|-----------------------------------|--|---|--------------------------------|
| Professional Services: | | | | |
| Basic Services - Design, Bidding & Construction Administration | \$520,000.00 | \$448,207.99 | \$71,792.01 | \$16,804.39 |
| Resident Project Observation | \$141,000.00 | \$63,380.97 | \$77,619.03 | \$30,909.46 |
| Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals | <u>\$108,900.00</u> | <u>\$51,507.39</u> | <u>\$57,392.61</u> | <u>\$2,694.89</u> |
| | \$769,900.00 | \$563,096.35 | \$206,803.65 | |

Total amount of this invoice **\$50,408.74**

* Additional Services are included in the cost of the USDA Project.

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

- Construction is underway with the majority of repairs for the sanitary sewer collection system completed. Construction at the wastewater treatment facility is ramping up.

CHANGE ORDER

No. 3

OWNER Village of Roscommon
 CONTRACTOR Elmers Crane and Dozer, Inc.
 Contract: Contract 1 Water Distribution System
 Project: USDA Water System Improvements
 OWNER's Contract No. 838946 ENGINEER's Project No. 838946
 ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

1. Bulletin 2 – Additional Tree Removal and Environmentally Impacted Soil.
2. Adjust contract bid quantities to reflect the quantities affected by Bulletin 2.

Attachments: Bulletin 2 (5 pages)
Change Order Detail Sheet (1 page)

| CHANGE IN CONTRACT PRICE |
|--|
| Original Contract Price \$ <u>3,093,057.00</u> |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>2</u> : \$ <u>134,892.00</u> |
| Contract Price prior to this Change Order: \$ <u>3,227,949.00</u> |
| Increase (Decrease) of this Change Order: \$ <u>45,800.00</u> |
| Contract Price incorporating this Change Order: \$ <u>3,273,749.00</u> |

| CHANGE IN CONTRACT TIMES |
|---|
| Original Contract Times: Substantial Completion: <u>182 (11/15/21)</u> Ready for Final Payment: <u>196 (11/29/21)</u> (days or dates) |
| Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>2</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times prior to this Change Order: Substantial Completion: <u>182 (11/15/21)</u> Ready for Final Payment: <u>196 (11/29/21)</u> (days or dates) |
| Increase (Decrease) of this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> (days) |
| Contract Times with all approved Change Orders: Substantial Completion: <u>182 (11/15/21)</u> Ready for Final Payment: <u>196 (11/29/21)</u> (days or dates) |

RECOMMENDED:

By: Scott Rasmussen
Digitally signed by Scott Rasmussen
 DN: cn=Scott Rasmussen, o=Village of Roscommon, ou=Engineering, email=Scott.Rasmussen@roscommonmi.gov
 ENGINEER (Authorized Signature)
 Title: Project Manager
 Date: 9/2/21

APPROVED:

By: _____
 OWNER (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:

By: [Signature]
 CONTRACTOR (Authorized Signature)
 Title: PROJECT MANAGER
 Date: 9-2-21

Approved by Funding Agency (if applicable):

By: _____ Date: _____
 Title: _____

BULLETIN
Page 2 of 3

BULLETIN NO. 2

DATE: August 20, 2021

DRAWING CHANGES

Item No. 1 – Additional Tree Removal

Two large trees (>30" in diameter) are required to be removed as part of the 12-inch watermain installation on George Street authorized by a change order. See Bulletin No. 1 and Change Order No. 2 for more details. The two large trees are also located near to overhead electrical utilities and were not originally included in the bid (Line Item No. 7) due to changes set forth in Change Order No. 2.

| Item | Est. Qty (Unit) | Unit Price (\$/Unit) | Subtotal (\$) |
|--|-----------------|----------------------|---------------|
| 7B. Clearing and Grubbing, Tree Removal – Additional | 1 LSum | | |

Total Item No. 1 - Add \$ 3500.00

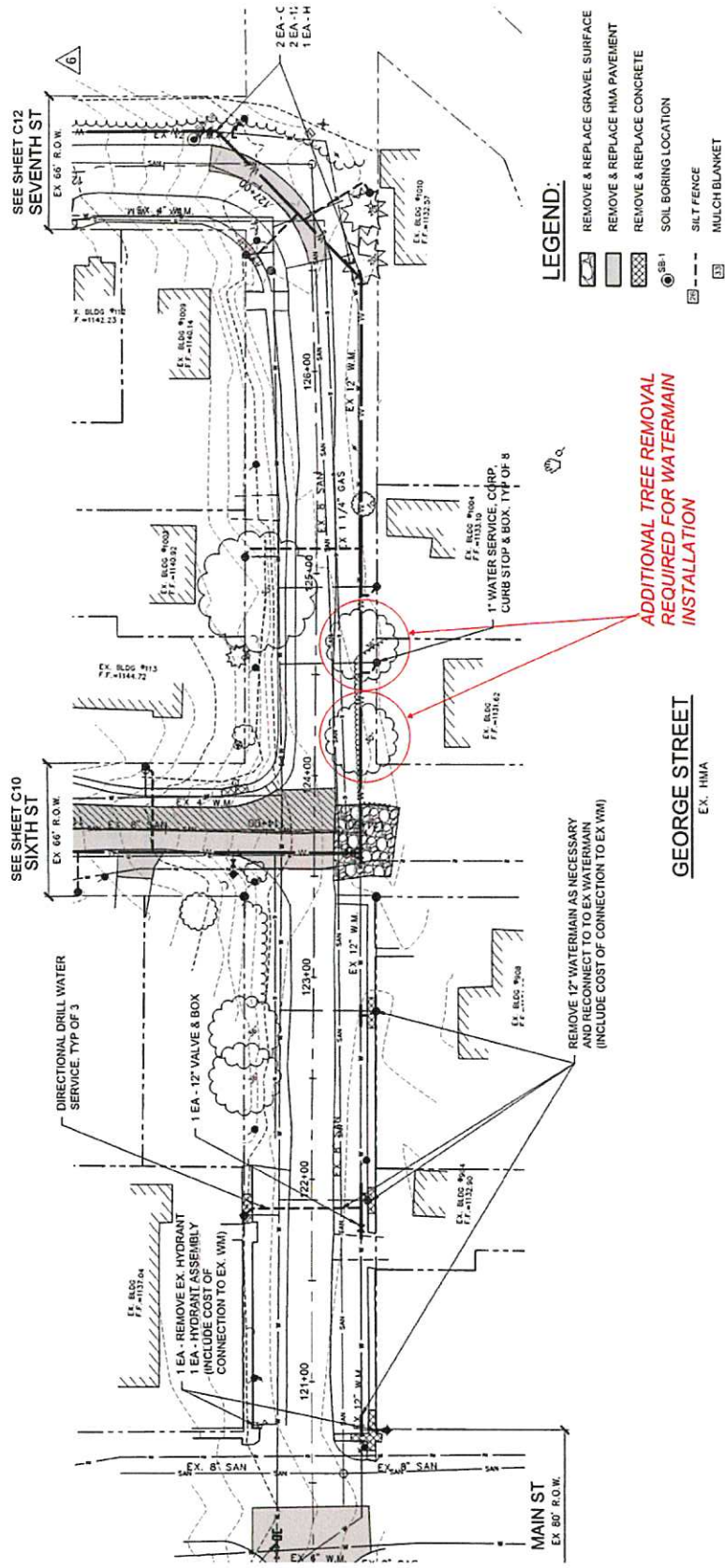
Item No. 2 – Environmentally Impacted Soil – Sheley Street

Watermain installation was underway along Sheley Street south of the railroad and heading towards the intersection of Fifth Street. The personnel in charge of the operation experienced strong petroleum odor once the excavation extended near approximate station location 71+10. The strong odor persisted to approximate station location 70+60 where the crew installed an 8-inch valve and ceased the operation at that point.

This area of watermain installation was not originally suspected to be impacted by non-hazardous contaminants. However, after F&V recently contacting EGLE representatives and researched environmental mappers, a demolished gas station formerly known as Rays Auto Wash was located at the west/southwest corner of Sheley and Fifth Street (Facility ID: 00002588) that contains leaking underground storage tank(s). We assume this site is contributing to the odor and suspected contaminants.

Where the petroleum odor and suspected contaminants are located, ductile iron pipe (spec section 33 11 00 - 2.02.B.1) with fluoroelastomer (FKM) gaskets are required. The PVC pipe that was previously installed in the area of contaminated soils must be removed and replaced with ductile iron pipe (approximately 50 ft.). We anticipate the soil will be impacted by contaminants for the watermain tie-in at Sheley Street and Fifth Street that has not been installed yet (approximately 60 ft.). Please provide unit rates for the following:

| Item | Est. Qty (Unit) | Unit Price (\$/Unit) | Subtotal (\$) |
|--|-----------------|----------------------|---------------|
| 6B. Material Disposal, Environmentally Impacted Soil – Sheley Street | 200 CYD | 158.00 | 31,600.00 |
| 17C. Remove 8" Watermain | 50 LFT | 20.00 | 1,000.00 |
| 38B. 8" Watermain, Direct Bury, DIP, FKM | 120 LFT | 135.50 | 16,260.00 |



C11 SKETCH ADDITIONAL TREE REMOVAL

CHANGE ORDER DETAIL SHEET

No. 3

OWNER: Village of Roscommon
 CONTRACTOR: Elmer's Crane & Dozer
 Project: USDA Water System Improvements
 Contract Name: Contract 1 - Distribution System
 ENGINEER's Project No. 838946
 ENGINEER: Fleis & VandenBrink Engineering, Inc.

Description:

A. The following additions have been added to the contract. See attached Bulletin 2 for additional information.

| BULLETIN NO. | ADDITIONAL COST |
|--------------|--------------------|
| 2 | \$52,360.00 |
| Total Cost: | \$52,360.00 |

B. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

| Item | Item Description | Unit | Bid Qty | Qty Change | Revised Qty | Unit Price | Addition/ (Deduction) |
|------|-------------------|------|---------|------------|-------------|------------|-----------------------|
| 39 | 8" Watermain | LFT | 7220 | (120) | 7100 | \$83.00 | (\$9,960.00) |
| 42 | Connect to Ex. WM | EA | 15 | 1 | 16 | \$3,400.00 | \$3,400.00 |
| | | | | | | | (\$6,560.00) |

Additions/(Deductions), Part A: \$52,360.00

Additions/(Deductions), Part B: (\$6,560.00)

Total Additions/(Deductions), This Change Order: \$45,800.00

| | |
|-------------------|-----------------------|
| Original Contract | \$3,093,057.00 |
| Change Order #1 | \$0.00 |
| Change Order #2 | \$134,892.00 |
| Change Order #3 | \$45,800.00 |
| | \$3,273,749.00 |



Page 1 of 1
August 5th, 2021

Invoice # 2146

Re: 3rd and Brooks Sewer Repair

Work Completed:

Excavate, locate and repair unknown intrusion located in sanitary sewer near MH # 41. Once excavation began, the sanitary sewer and an unknown black plastic line were exposed. The black plastic line had been drilled through the existing sanitary sewer line, compromising the sewer and allowing infiltration. It was suspected that the unknown black line was a gas line. DTE was contacted, and Steve the resident for DTE arrived on site, he confirmed that the line was in fact a DTE owned line.

The compromised portion of the sanitary sewer was removed and replaced with a new SDR 35 pipe using 2 Ferncos to make the connections. The gas line was routed on top of the sanitary sewer line. The area was then backfilled, compacted and asphalt patch.

Cost of repair \$12,730.00

See attached sheets for Pay item break down, and pictures showing repair.

Thank you,

Richard Groome
Project Manager.
989-450-8781

Office (989) 343-0926 Fax (989) 343-0952
P.O. Box 640 West Branch, Michigan 48661
www.sterlingexcavation.com



P.O. Box 640
West Branch, MI 48661

Invoice

| Date | Invoice # |
|----------|-----------|
| 8/3/2021 | 2146 |

| |
|----------------|
| Bill To |
| DTE Energy |

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Quantity | Description | Rate | Amount |
|----------|--|--------------|--------------------|
| 1 | Repair sanitary sewer per contract with Village of Roscommon. Repair 8" sanitary sewer at Third Street and Brooks due to intrusion in existing line. Dug up line and found DTE Energy Gas line was bored through the existing sanitary sewer line. Cut out section of 8" pipe and repaired per contract. | 0.00 | 0.00 |
| 45 | Asphalt Pavement Removal 45SY | 8.00 | 360.00 |
| 12.5 | Sand Subbase Compacted In Place | 18.00 | 225.00 |
| 45 | 8" Aggregate Base 22a 45SY | 12.00 | 540.00 |
| 45 | HMA LVSP Base 45SY | 14.00 | 630.00 |
| 45 | HMA LVSP Surfacing 45SY | 13.00 | 585.00 |
| 2 | Connect to exisitng sanitary sewer | 5,000.00 | 10,000.00 |
| 3 | Sanitary Sewer Pipe 8" | 130.00 | 390.00 |
| | | Total | \$12,730.00 |

Phone #

989-343-0926

Fax #

989-343-0952

Email

averysterling4@gmail.com



400 E Federal Hwy
Roscommon, MI 48653

DEWITT
MASONRY

DeWitt Masonry

Tel: 989-710-1046
jdew2014@gmail.com

CONTRACTOR'S PROPOSAL

| | | |
|--|-------------------------------------|---------------|
| Proposal Submitted To: <u>Village of Roscommon</u> | Job Name | Job # |
| Address | Job Location <u>Brooks + 3rd St</u> | |
| | Date | Date of Plans |
| Phone # | Fax # | Architect |

We hereby submit specifications and estimates for:

334' of 4' wide sidewalk.

Excavated, Formed and filled with clean fill dirt. Continuous
double 1/2" rebar, 4000 PSI Exterior concrete w fiber.

Finished w top soil or gravel as needed.

Able to be completed in 2-3 working days,
By the end of September.

We propose hereby to furnish material and labor—complete in accordance with the above specifications for the sum of:

\$

9150

Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: _____

Note—this proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

K & K Masonry
168 W. Federal Hwy
Roscommon, MI 48653
(989)-275-8773

Job Estimate

Date: 8-17-21

Name / Address

Village of Roscommon

Job Name / Location

Brooks st & 60' 3rd st.

News cell #

989-302 2808

Phone: _____

Job Description

4' x 334' New Sidewalks

Take out. Needed sod & Haul

Place some Fill where needed

2 ROLLS 1/2 #4 BAR CONTINUOUS 680' Rod

4" New CONC.

6" Thick AT. 2 Drive Areas

GRAVEL Two Drive Areas

Place new Topsoil where needed

ALL Labor

& Mat.

START AUG 25 2021

Completion AUG 28 2021

(Weather Permits)

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORSEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

Estimate Total:

8800⁰⁰

Estimated By:

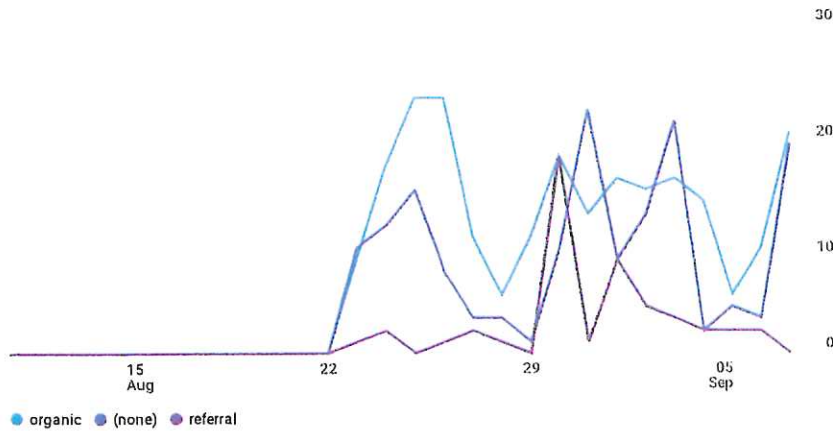
K. Hays

Traffic acquisition: Session medium

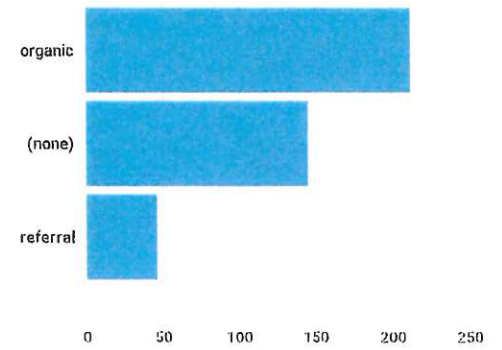
Last 28 days Aug 11 - Sep 7, 2021

All Users [Add comparison](#)

Sessions by Session medium over time



Sessions by Session medium



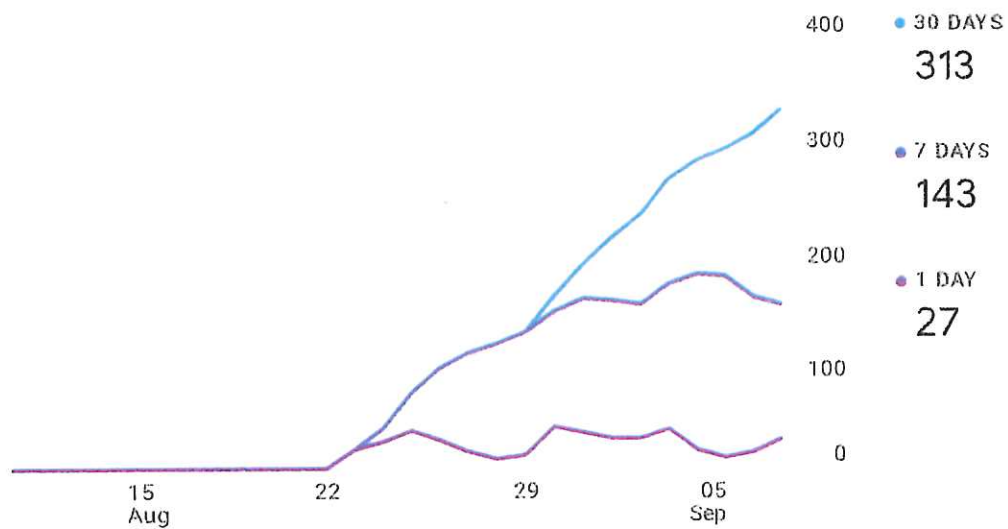
Search

Rows per page: 10 1-4 of 4

| Session medium | Users | Sessions | Engaged sessions | Average engagement time per session | Engaged sessions per user | Events per session |
|----------------|----------------------|----------------------|----------------------|-------------------------------------|---------------------------|--------------------|
| Totals | 313 100% of total | 403 100% of total | 246 100% of total | 1m 09s Avg 0% | 0.79 Avg 0% | 7.45 Avg 0% |
| 1 organic | 171 | 212 | 150 | 1m 10s | 0.88 | 7.29 |
| 2 (none) | 97 | 145 | 68 | 1m 16s | 0.70 | 7.97 |
| 3 referral | 44 | 46 | 28 | 0m 46s | 0.64 | 6.52 |
| 4 (not set) | 1 | 0 | 0 | 0m 00s | 0.00 | 0.00 |

HOW ARE ACTIVE USERS TRENDING?

User activity over time



Resignation

Jarred Osmond <JROsmond1988199@hotmail.com>

Thu 9/9/2021 12:03 PM

To: Ron Alden <manager@roscommonvillage.com>

To Ron Alden and Village Counsel,

I am stepping down from my position on the Counsel due to time restraints of main Employment. Thank you for allowing me to be a part of Counsel.

Jarred Osmond

Get [Outlook for Android](#)

Received
9-9-21 RJA



TREE TRIMMING • TREE REMOVAL • CERTIFIED ARBORIST
 FULLY INSURED • AERIAL EQUIPMENT • TREE CLIMBING
 VIEW DEVELOPMENT • STUMP GRINDING
 1-800-829-8555 • 989-821-8555

925 Rosemarie Trl. Roscommon, MI 48653

Village of Rose

8/29 2021

old Cemetery

| DESCRIPTION | COST | |
|---------------------------------|-------------|----------|
| TREES REMOVED <i>3 big oaks</i> | | |
| TREES TRIMMED <i>~</i> | | |
| BRUSH CHIPPED <i>yes</i> | | |
| STUMPS GROUND <i>yes</i> | | |
| WOOD TAKEN <i>1/93</i> | <i>5500</i> | <i>—</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | <i>5500</i> | <i>—</i> |

martinschilbe@gmail.com



TREE TRIMMING • TREE REMOVAL • CERTIFIED ARBORIST
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 1-800-829-8555 • 989-821-8555

925 Rosemarie Trl. Roscommon, MI 48653

~~Dawn Schilbe~~
 Village of Roscommon
 110 7th St

5/31 2021

| DESCRIPTION | COST | |
|-------------------|------|---|
| TREES REMOVED 1 | 1501 | - |
| TREES TRIMMED | | |
| BRUSH CHIPPED yes | | |
| STUMPS GROUND yes | | |
| WOOD TAKEN yes | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |



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 1-800-829-8555 • 989-821-8555

925 Rosemarie Trl. Roscommon, MI 48653

Village of Rose

8/29 2021

River Park & Canoe Launch

| DESCRIPTION | COST | |
|---------------------------|--------------|----------|
| TREES REMOVED <u>5</u> | | |
| TREES TRIMMED <u>~</u> | | |
| BRUSH CHIPPED <u>1/25</u> | | |
| STUMPS GROUND <u>—</u> | | |
| WOOD TAKEN <u>1/25</u> | <u>12.00</u> | <u>—</u> |
| | | |
| | | |
| | | |
| <u>Estimate</u> | | |
| | | |
| | | |
| | <u>12.00</u> | <u>—</u> |









