



**Regular Meeting Agenda
July 11, 2022 – 7:00 P.M.**

1. Call to order, Roll Call of Council, Pledge of Allegiance, and Invocation

2. Approval of Consent Agenda:

Miller

- Approval of minutes of the June 13, 2022, Regular Council Meeting
- Approval of minutes of the June 20, 2022, DDA Meeting
- Approval of minutes of the June 20, 2022, Planning Commission Meeting
- Approval of minutes of the May 9, 2022, Public Hearing – RARA
- Approval of May & June 2022 Sheriff Report
- Accept Zoning Director's June 2022 Report
- Accept Letter of Resignation from Lance Cherven
- Approve the Bills to be paid

3. Approval of Regular Agenda

Miller

4. Manager's Report

Alden

5. Public Acknowledgement on Agenda Items (Two minutes per speaker)

6. Unfinished Business

- DPW Update
- Economic Development Update
- Retail Recreational Marijuana Update
- USDA Wastewater Change Order #5, RCL Construction, \$4,089.00
- USDA Water Change Order #5, Elmer's Crane & Dozer, \$6,490.00
- USDA Wastewater Change Order #7, Sterling Excavation, (\$15,779.04)
- USDA 440-11, Water Improvements Fleis&Vandenbrink, \$10,998.64
- USDA 440-11, Wastewater Improvements, F&V, \$11,334.58
-

Cherven

Scow

Alden

Alden

Alden

Alden

Alden

Alden

7. New Business

- Interlocal Agreement Village Plumbing & Mechanical Permits
- Amendment to Ordinance #56 (Michigan Plumbing Code)
- Amendment to Ordinance #57 (Michigan Mechanical Code)
- Crosswalk Markings
- Roscommon Motel Wastewater Issue
- DNR Parcel Online Auction 055-106-015-0021

Alden

Alden

Alden

Medina

Alden

Alden

8. Discussion Items

- Wallace Park

Medina

9. Public Acknowledgement (Two minutes per speaker)

10. Council Comments

11. Items for the Next Agenda

12. Adjournment

VILLAGE OF ROSCOMMON

Minutes of the June 13, 2022

Regular Council Meeting

President Michael Miller called the Regular Council Meeting to order at 7:00 PM. Members of the Council present: Michael Miller, Dan Fishel, Tony Medina, Angela Cook, and Joanne Lederman, with Heather Roemer, and Maureen Ruddy absent/excused. Others present - Manager Ron Alden, Clerk Frances Dawson. Public present at the meeting were Dan Scow, Don Dixon, Sean Brabant, Krista Tracy-Cater, Lance Cherven, and Scott Rasmussen. The Pledge of Allegiance was recited by all and an Invocation was given by Trustee Dan Fishel.

CONSENT AGENDA

Moved by Lederman, seconded by Cook, to accept the Consent Agenda with the deletion of the RARA motion in the May 9, 2021 Public Hearing and the new wording inserted and with bills to be paid in the amount of \$14,421.90. Ayes: Medina, Fishel, Miller, Lederman and Cook. Nays: None. The motion carried.

REGULAR AGENDA

Moved by Fishel, seconded by Medina to approve the Regular Agenda with the addition of a discussion on the proposal of a Dog Park under Discussion Items. Ayes: Cook, Miller, Fishel, Medina, and Lederman. Nays: None. The motion carried.

MANAGER'S REPORT

Alden gave updates on:

MEDC RRC Certification awarded to the Village of Roscommon on Monday June 13, 2022 at 10:30 pm at the Ausable River Center. This certification puts the Village of Roscommon in a very small group of all the communities in Michigan that are certified and eligible for many more grants and special resources.

Howard Johnson is a member of the AuSable River Property Owners Association and is going to be posting River Etiquette signs at the local canoe liveries and other places around town.

The Village of Roscommon did not get the grant from Consumers Energy.

The land division is in the works for the Ostling property purchase on the M-18 property. Fleis & Vendenbrink are starting the survey of the mixed use property on the rest of the m-18 property.

The old Pioneer Pharmacy property purchase has been put on hold do to and environmental study because of previous businesses that have been at that location.

The closing of the Wendigo property in the Industrial Park has been completed.

The lease has been extended with Fleis & Vendenbrink on the rental of the office at Village Hall.

801 Lake St. and the DDA are to close on their sale on June 21, 2022.

Roscommon County Road Commission road funds have been saved for two years, so Lance Cherven, the DPW Director will be going over local roads that need fixing with those funds. Alden to do a fund raiser project of jumping out of an airplane to raise money for Rotary and their goal of eradicating Polio around the world.

The old Tin Fish has been shown to two different groups that are very interested.

The old Chase Bank is being looked at by the Roscommon County Children's Assessment Center.

PUBLIC ACKNOWLEDEMENT ON AGENDA ITEMS

UNFINISHED BUSINESS

DPW Report – by Lance Cherven-DPW Director

The old plow truck will be repurposed and tuned up to keep using as new plow trucks are way out of our budget.

The DPW has taken on a lot more mowing jobs in the Village – they are planning in the next two weeks to get all the road edges and areas mowed and ready for the 4th of July weekend.

As part of the DWAM Grant they will be cleaning the water tower in the next few weeks.

The Lab is struggling getting supplies to keep doing the testing that they have started. They will keep the service going thru other testing avenues until supplies are more readily available.

USDA Update-Scott Rasmussen

The sewer part of the project is all but wrapped up. They will be closing the majority of it out in the next couple of weeks. The Wastewater at the treatment facility is being worked on and going well.

The Pump Stations are moving along – a few of them are done with the upgrades and they are moving on to the other ones. The sewer side of things will probably go until December.

The water side of the project is moving along very well. They are at the testing phase of Wyckoff Drive. Hope to be done by the 4th of July.

The well stations are moving along okay as well. There are some new delays but they are close to project completion.

Dan Scow gave a review of the Economic Development Plan. The Development Review Process should start with Mr. Alden. Then Zoning and/or Planning Commissions will take it from there. And then any plans will go through Council. He then went through the Goals of the Economic Development Plan. Scow would like Council to keep an eye and ear out about any housing developments and contractors that are interested in building.

The Retail Recreational Marijuana project is at the zoning stages for the Planning Commission and Attorney.

Motion to approve Wastewater 440-11 for Fleis & Vandenbrink in the amount of \$6,929.35 by Fishel, seconded by Medina. Ayes: Medina, Fishel, Cook, Lederman, Miller. Nays: none.

Motion carried.

Motion to approve USDA Water 440-11 for Fleis & Vandenbrink in the amount of \$9,118.89 by Medina, seconded by Miller. Ayes: Fishel, Cook, Medina, Lederman, Miller. Nays: none.

Motion carried.

Motion to place the Little Library Box in Wallace Park in the SW corner of the Pavillion by Medina, seconded by Fishel. Ayes: Miller, Fishel, Medina, Lederman, Cook. Motion carried.

NEW BUSINESS

Motion to approve the increase of the Administrative Fee to \$20.00 for Building/Zoning Permits by Medina, seconded by Cook. Ayes: Medina, Miller, Fishel, Lederman, Cook. Nays: none. Motion carried.

Council Rules and Procedures to be reviewed every election year at October/November meetings.

Motion to approve L-4029 for Mills for Taxes for 2022 Taxes by Cook, seconded by Lederman. Ayes: Medina, Cook, Fishel, Lederman, Miller. Nays: none. Motion carried.

Review of Mid-Year Budget by Alden. Numbers are right in line with projected budget.

DISCUSSION ITEMS

Alden asked Council what they would prefer to do with the old Chase Bank building – whether to check into for our use or the Roscommon Children’s Assessment center could buy it and move in. They have another county wanting to join the program, so that would make 6 counties involved with their program. Alden will keep talking to the broker and see what they are willing to let the building go for.

Fishel suggested that the new Dog Park could go back in the old dry pond area in the back of the Industrial Park.

PUBLIC ACKNOWLEDGEMENT

Steve, a representative from the Roscommon Area Transportation Authority gave the rising statistics on how the trips that the Mini-Bus takes now have grown. They are asking for more mileage so that they may improve their services and keep up better with the demand of their services.

COUNCIL COMMENTS

Medina likes the new benches all around town.

Fishel is impressed with the great success of the Farmers Market. The election deadline is the end of July. Compost site is looking great.

Cook compliments Mr. Scow on his work on the MEDC Certification.

Lederman had some comments on some of the blight in the Village.

Miller to compliment DPW – going to Gaylord to help.

ITEMS FOR THE NEXT AGENDA

Marijuana Ordinance

Crosswalks marking

Chase Bank Property

Wallace Park

150 Year Anniversary for the Railroad

ADJOURNMENT

Moved by Fishel, seconded by Cook to adjourn the meeting at 8:45 PM. All in favor. Hearing no objections, the motion carried.

Michael Miller
Village President

Frances Dawson
Village Clerk

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
June 20, 2022

Members Present: CEO Ron Alden, President Thomas O'Brien (1), Treasurer Andrea Weiss (1), Secretary Sue Jock (2), Diane Love Suvada (3), Peggy Kish (Resident) (1), Tom Barber (4), Phil Weiler (4)

Virtual: Sue McFatridge (3),

Excused: Mike Walker (4), Jessie Sharpe (3), Vice President Jim Anderson (2),

Absent: Crystal Brabant (3)

Others Present: Marcie Dankert, Doug Hodges, Tracy Smith, Jory Klumpp, Dan Scow

Motion made by Andrea to accept the meeting minutes for May, second by Tom Barber, motion carried

Motion by Tom Barber to accept treasurer's report as presented, second by Phil, roll call, treasurer's report approved.

May meeting minutes were approved.

(Thru 6/17/2022) Treasurer's report	
Balance Forward	\$398,712.87
Deposits	\$2,440.00
	\$401,152.87
<i>Bills Approved Prior Month</i>	
Ck #1246 MIFMA(Farmer's Market)	\$250.00
Ck #1247 Roscommon Fireworks	\$2,000.00
<i>Bills to be approved</i>	
Ck #1248 Dan Scow	\$1,520.00
Ck #1249 Marcie Dankert	\$500.00
Ck #1250 Tom O'Brien (Veteran banner)	\$45.00
Ending Balance	\$396,837.87

June Treasurers Report was approved

CORRESPONDENCE & PUBLIC COMMENT – None

COMMITTEE REPORTS

Managers' Report –

- RRC Ceremony, Pins coming, great ceremony, many complements. Many State Political positions, parties and representatives in attendance.
- Summer tax collection that the DDA will collect is \$19,227.19 from Higgins Township
- Grants Pending: Consumer Energy Grant, did not receive, The Barn of Higgins Lake received \$10,000 Grant from the County Roscommon Economic Development Corporation Business and Tourism Grant.
- Parcel in the industrial park. Jim Ostling family looking to purchase.
- Old Pioneer Pharmacy purchase on hold pending environmental issues.
- Spruce Lodge recently was purchased by Britney Larive.

- 814 Lake Street, across the Street from the Spruce, was purchase, ground level will be a tattoo parlor.
- Tomorrow at noon will be the closing on 801 Lake Street (Butchers Wife)
- Holland House is up for sale. Questioned if Village would like to purchase a portion for an 8-10 space parking lot. The whole property is \$115,000 there is interest for purchase.
- Chase Bank property. Close to 8,000 sq. ft. NMCAC has interest. Ron stated the Village may have interest in a contribution to utilize the parking lot. Ron was also told the Post Office is interested in the property. Strip of property in back is unpaved but has potential parking.

Farm Market: 31 Vendors this past Saturday, the 5th weekend. Great start to the season. \$2,790 in vendor fees. Want to replace some of the old yard signs. Has \$100 left from rack cards purchase. Marcie wants to purchase an additional vendor flag/banner, requesting up to \$250. Still looking for food vendor or vendor ideas. Motion by Diane Love Suvada for \$300 for signs and banners, second by Andrea Weiss, conversation ensued, Dan Scow wanted to suggest that we develop a brand for the farmers market similar to the Village/DDA and suggested that we increased the amount. Diane Love Suvada adjust motion to \$600, second by Andrea Weiss, roll call motion carried.

Economic Administrator:

- Comment about food trucks-Walking guide that has all the restaurants and food trucks, just wants to make sure it doesn't compete with area restaurants. Consumers grant, additional grant working on for electric charging station. Working with folks, placemaking grants. MEDC grant for Hiawatha, others for building upgrades. Discussion on food trucks pulling away from local business. Phil Weiler suggested blow up food and shopping map for the farmer's market. Contact Cindy at Dealers Supply for the farmer's market banner.

Façade Grants – O'Brien Architect \$1,487.50, committee approved, motion by Ron Alden, second by Andrea Weiss, roll call motion approved, No word on Carnexa LLC sign \$5,000 (Franz), Bird and Bear \$5,000, RAHS paint School House \$4,180 requesting an additional amount \$618. The additional cost was not approved and there was no explanation for the increase.

Old Business:

- Veteran - Thank You for Serving banners – Josh Scott, complete
- Overhead Power line ordinance recommendation-no report

New Business:

- 801 Lake Street Butcher's Wife closing, Tuesday, Noon at Three Lakes
- Public toilets at CRAF Center – new entrance doors \$12,471-Jory asked for funds not to exceed \$15,000 due to pending electrical service. Motion by Ron Alden, second by Tom Barber not to exceed \$15,000 roll call motion carried. FYI Diane Love Suvada was awarded from the county RCEDC Business and Tourism grant to put in a public bathroom at MUN.
- Fireman's Memorial Festival tv advertising request: Increased costs, no deals due to election year, requesting \$2,800. DDA sponsored the parade \$6,000 last year and this year requested the. Motion by Tom Barber to support, second by Ron Alden, conversation on future funding avenues, roll call vote, carried.
- Chamber Art Festival requests advertisement funding \$830 but she has \$200 left over from 2021, so request \$630, motion by Sue Jock, second by Phil Weiler, roll call, motion carried. Community grant for printer, copier and computer. September 15, 16 for connecting conference in Alma.

- Twin Oaks proposal for tree removal, add 5 shrubs and clean up bed for \$1,500 to \$2,000. We also need to clean up the east Village sign. Ron Alden will meet with Greg to assess both. Motion not to exceed \$1500 to have two trees removed by Tom O'Brien second by Ron Alden to cut tree down, roll call carried. Ron Alden to work with summer work cadets to get the landscape beds cleaned up or removed.
- Village clock repair: The clock repair quote was \$8,549.00. Ron Alden will attempt other avenues for repairs or replacement. Grayling has a new clock Phil Weiler had noticed.
- July 4th parade, nominations for Grand Marshall. Kids bike brigade and other activities.
- We need to keep the Annual Report on the agenda until it is completed.

Liaison Reports:

Village – None

Township - None

Chamber: - Roscommon Art Festival, Saturday July 9th
Great AuSable Duck Race, Sunday July 10th

Next DDA Meeting – Monday, July 18th

Motion to adjourn by Diane Love Suvada, second by Phil Weiler, motion carried @ 9:40 am

PLANNING COMMISSION MINUTES

6/20/22

1. Call to Order
Chairperson Dixon called to order the regular meeting of the Planning Commission at 5:30PM at the offices of the Village of Roscommon.
2. Pledge of Allegiance
The Pledge of Allegiance was recited by those present.
3. Roll Call
Roll was taken by Walker. Members present: Don Dixon, Tim Reilly, Kris Suvada, Angela Cook. Members excused: Steven DeVault. Others present: None
4. Approval of Minutes
Dixon asked for any discussion of the previous meeting minutes. Reilly made a motion to approve the minutes and Suvada second the motion. The motion was carried with all members present voting aye.
5. Public Comment
There was no public comment.
6. Old Business
 - a. Procedure for Review & Approval
An explanation of Article 5 & Procedures sheet (RRC) was provided by Alden.
 - b. Retail Marijuana Zoning Review
Alden stated that the lawyer is still revising the ordinance. Alden will forward it when available and all will be reviewed at the following meeting.
7. New Business
 - a. Land Division Application Review
Dixon made a motion to table this item until next month. Suvada second the motion.
 - b. Annual Report
Dixon reviewed the components of the Annual Plan and recommended the Commission begin compiling the information to be reported on an ongoing basis. Additional discussion regarding joint meetings in April and October and a work session with the Council, Planning Commission and DDA followed.
8. Correspondence/Reports
There were no reports.
9. Public Comment
Alden reported that the Rosco's/Tin Fish building had some purchasing interest; 814 Lake Street was purchased for a tattoo establishment; the Spruce Lodge had been purchased; and the Pioneer Pharmacy building closing was postponed. He also shared that the Mid-Michigan Pharmacy will open in July; the Chase Bank is still up for sale; and the Children's Assessment Center is interested in a larger building for purchase.
10. Adjournment
A motion of adjournment was made by Reilly and Cook second the motion. The motion was carried by members present. Meeting was adjourned at 6:35PM.

Chairperson, Don Dixon

Date

Secretary, Jennie Walker

Date

VILLAGE OF ROSCOMMON

Minutes of the May 9, 2022

Public Hearing Meeting – RARA – Public Input

President Michael Miller call the Public Hearing Meeting to order at 7:00 pm. Members of the Council present: Michael Miller, Dan Fishel, Tony Medina, and Maureen Ruddy. Joanne Lederman, Heather Roemer, and Angela Cook were absent/excused. Others present - Manager Ron Alden, and Clerk Frances Dawson. Public present at the meeting were Dan Scow, Don Dixon, Sue Jock, Tony, Mike Allen, Matt Letts.

Purpose of the open meeting is to gather input for the 2023-2027 5 Year Recreation Plan for the Roscommon Area Recreation Authority.

Public Hearing closed at 7:15 pm.

Michael Miller
Village President

Frances Dawson
Village Clerk

Village Patrol		Jun-22		
Mileage	=	347		
Hours	=	60		
Stops	=	10		
VW	=	11		
Citations	=	1		
Criminal	=	2		
Non Criminal	=	9		
Report Writing		5		
Accidents	=	1		
Arrests	=	0		
Contacts	=	203		
Prop. Check	=	82		
Liquor Inspections	=	11		

**Activity Report to Village of Roscommon
Village Patrol Paid Hours**

Details
VILLAGE GREEN PARADE

ARRESTS

Complaints

Traffic Complaint/main/george
Counterfeit Money
Indecent Exposure/hannah st
Citation/Burning complaint
Loud Noise Complaint/Hilltop
Welfare Check/Hilltop
Follow up 604 Brooks St
Argument- Hilltop Apts
Suspicious Person/ Wallace Park
Animal Complaint/ Riverforest Apts
Assist EMS/ Hilltop Apts
Welfare Check/ Lake St
Argument/ Riverforest Apts
Welfare Check/ Hilltop Apts

Jun-22 **Additional Village Activity**

Hours	4
Criminal Complaints	0
Non Criminal Complaints	2
Traffic Stops	2
Verbal Warnings	3
Citations	0
OWI Arrests	0
Other Arrests	0
Accidents	0
Assist EMS	0
Other Assignments	

Type of Complaints Handled

THREATS COMNPLAINT/ MAIN ST
ALARM/ DOLLAR GENERAL

Arrests

Village Patrol		May-22		
Mileage	=	456		
Hours	=	75		
Stops	=	18		
VW	=	26		
Citations	=	2		
Criminal	=	4		
Non Criminal	=	15		
Report Writing		7		
Accidents	=	0		
Arrests	=	3		
Contacts	=	252		
Prop. Check	=	78		
Liquor Inspections=		16		

**Activity Report to Village of Roscommon
Village Patrol Paid Hours**

Details

CANOE RACE
MEMORIAL DAY SERVICE- CRAF

ARRESTS

DWLR

Bond Violation

DOMESTIC

Complaints

D- MDOP/ TENT SPRAY PAINTED
D- BOND VIOLATION/ N CENTRAL DR
D- CIVIL COMPLAINT/ ROSH LOBBY
D- ANIMAL COMPLAINT/ S 4TH ST
D-CIVIL MATTER/ SHELLEY ST
D- MDOP/ ROSH LOBBY
P- TRAFFIC FOR CANOE RACE
D- DOMESTIC VIOLENCE/ N. CENTRAL
D- ASSIST EMS/ RIVER FOREST APTS
D- SUSPICIOUS PERSON/ BOBS MEAT MARKET
P- SUSPICIOUS PERSON/ MAIN ST (LOOKING FOR DOG)
D- WALLACE PARK MISSING CHILD/ LOCATED
D- ASSAULT COMPLAINT/ N MAIN
D- SUSPICIOUS PERSON/ VILLAGE GREEN
D- PHONE HARASSMENT/ HILLTOP APTS
D- UNRESPONSIVE/ ROSCOMMON MOTEL
D-TRESPASS/CIVIL ISSUE

May-22 **Additional Village Activity**

Hours 10

Criminal Complaints

Non Criminal Complaints 5

Traffic Stops

Verbal Warnings

Citations

OWI Arrests

Other Arrests

Accidents 1

Assist EMS 2

Other Assignments

Type of Complaints Handled

Arrests

D- SUSPICIOUS VEHICLE/ FOURTH ST

D- SUSPICIOUS PERSON/ CRAF CENTER

D- WELFARE CHECK/ BALLENGER

D- ASSIST EMS/ RIVER FOREST APTS

P- EVICTION & EMS ASSIST/ RIVERFOREST APTS

D- ARGUMENT/ N MAIN



~ Working For a Brighter Future ~

Village of Roscommon

702 Lake Street • P.O. Box 236 • Roscommon, Michigan 48653

Telephone (989) 275-5743 • Fax (989) 275-5998

BUILDING AND ZONING REPORT FOR THE MONTH OF JUNE 2022

6/1/2022 : Issued 2 sign permits and 1 building permit for 217 S. 4th St.

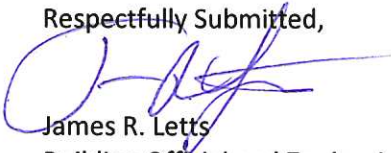
6/8/2022: sign permit for 211 N.5th St. Inspection at 311 S. 6th St.

6/15/2022: Inspect pool at 311 4th St. inspection at 301 4th St.

6/22/2022: Inspection at 241 Lake St. Issue permit for 211 Pinecrest St.

6/29/2022: issue permit for 201 4th St. Rough frame inspection at 222 George St.

Respectfully Submitted,



James R. Letts

Building Official and Zoning Administrator

"This institution is an equal opportunity provider."

TDD (800) 649-3777

ROSCOMMON, MICHIGAN • INC. 1885

Lance Cherven
249 Rising Fawn Trl.
Roscommon, MI 48653
06/22/2022

Ron Alden
Manager
Village of Roscommon
702 Lake St.
Roscommon, MI 48653

Dear Ron Alden:

It is with regret that I tender my resignation from the Village of Roscommon DPW Director position effective June 22, 2022

I am grateful for the opportunity to have served as Director, and I offer my best wishes for its continued success.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lance Cherven', with a long, sweeping horizontal stroke extending to the right.

Lance Cherven
DPW Director

USDA

3-USDA Change Orders

2-440-11 Fleis&Vandenbrink

Date of Issuance: 6/27/22	Effective Date: 6/27/22
Owner: Village of Roscommon	Owner's Contract No.: 838942-2
Contractor: RCL Construction, Inc.	Contractor's Project No.:
Engineer: Fleis & VandenBrink	Engineer's Project No.: 838942-2
Project: Village of Roscommon USDA Wastewater System Improvements	Contract Name: Contract 2 – WWTF and PS

The Contract is modified as follows upon execution of this Change Order:

Description: The electrical service to the Brooks Street Pump Station was further explored during construction. It was identified that the station needs a different fusible double pole switch (480V/3 Phase 100 amp) than previously identified.

Attachments: Request for Change Order dated 6/20/22

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>3,244,600.00</u>	Original Contract Times: Substantial Completion: <u>300 days, March 9, 2022</u> Ready for Final Payment: <u>330 days, April 8, 2022</u> days or dates
Decrease from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : \$ <u>(54,425.54)</u>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>4</u> : Substantial Completion: <u>270</u> Ready for Final Payment: <u>270</u> days
Contract Price prior to this Change Order: \$ <u>3,190,174.46</u>	Contract Times prior to this Change Order: Substantial Completion: <u>570 days, December 4, 2022</u> Ready for Final Payment: <u>600 days, January 3, 2023</u> days or dates
Increase of this Change Order: \$ <u>4,089.00</u>	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order: \$ <u>3,194,263.46</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>570 days, December 4, 2022</u> Ready for Final Payment: <u>600 days, January 3, 2023</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Scott Rasmussen</u>	<small>Digitally signed by Scott Rasmussen Date: 2022.06.27 16:54:54 -0400</small>	By: _____		By: <u>Sam Luedtke</u>	<small>Digitally signed by Sam Luedtke Date: 2022.06.28 08:22:52 -0400</small>
Engineer (if required)		Owner (Authorized Signature)		Contractor (Authorized Signature)	
Title: <u>Project Manager</u>	Title: <u>Village Manager</u>	Title: <u>Project Manager</u>			
Date: <u>6/27/22</u>	Date: _____	Dat: <u>6/28/22</u>			

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



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**777 WEST MAYNARD RD.
SANFORD, MICHIGAN 48657
PH. (989) 687-7319 Ext. 102
FAX (989) 687-5378**

Fleis & Vandenbrink

6/20/22

Attn: Scott Hall

Re: Roscommon Contract 2 -WWTF & Pump Stations

Request for Change Order

Brook Pump Station. Provide 480/3P 100 amp 3 pole fusible double pole switch.

Electrical	\$3,855.00
5%	\$ 193.00
Bond	\$ 41.00
Total Add	\$4,089.00

Items Included.

- Per description above and attached.
- Coordination with Consumers energy to schedule a shut down for switch replacement.

Items Excluded

- By-pass pumping. Will need to schedule with owner to pump station for one day shut down to swap out the switch.
- Work by other trades not included above.

***Contract duration extension for proposed work scope. 105 days**

Please sign this request and issue a change order for additional work.

Thank you,
Sam Luedtke

Authorization to proceed

Date: _____



To: RCL Construction

ESTIMATE EXPIRES 30 DAYS FROM DATE LISTED ABOVE

THANK YOU FOR YOUR BUSINESS!

CHANGE ORDER

No. 5

OWNER Village of Roscommon
CONTRACTOR Elmers Crane and Dozer, Inc.
Contract: Contract 1 Water Distribution System
Project: USDA Water System Improvements
OWNER's Contract No. 838946 ENGINEER's Project No. 838946
ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order:

1. Bulletin 4 – Installation on Wyckoff of a Live Tap and Valve.
2. Contract Time – Extension to reflect as-constructed substantial completion.

Attachments: Bulletin 4 (3 pages)

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>3,093,057.00</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> : \$ <u>145,691.35</u>
Contract Price prior to this Change Order: \$ <u>3,238,748.35</u>
Increase (Decrease) of this Change Order: \$ <u>6,490.00</u>
Contract Price incorporating this Change Order: \$ <u>3,245,238.35</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>182 (11/15/21)</u> Ready for Final Payment: <u>196 (11/29/21)</u> (days or dates)
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> : Substantial Completion: <u>214</u> Ready for Final Payment: <u>214</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>396 (6/17/22)</u> Ready for Final Payment: <u>410 (7/1/22)</u> (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>13</u> Ready for Final Payment: <u>13</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>409 (6/30/22)</u> Ready for Final Payment: <u>423 (7/14/22)</u> (days or dates)

RECOMMENDED:

By: Scott Rasmussen
Digitally signed by Scott Rasmussen
Data: 2022.07.01 16:55:25-04'00'

ENGINEER (Authorized Signature)
Title: Project Manager
Date: 7/1/22

APPROVED:

By: _____

OWNER (Authorized Signature)
Title: _____
Date: _____

ACCEPTED:

By: Daniel LaFleche
Digitally signed by Daniel LaFleche
DN: cn=Daniel LaFleche, c=US
email=Dan@seamless.com
Date: 2022.07.08 09:07:02 -04'00'

CONTRACTOR (Authorized Signature)
Title: _____
Date: _____

Approved by Funding Agency (if applicable):

By: _____

Date: _____

Title: _____

BULLETIN
Page 1 of 3

CONTRACT FOR: Village of Roscommon
702 Lake Street
Roscommon, MI 48603

BULLETIN NO. 4

OWNER: Village of Roscommon
702 Lake Street
Roscommon, MI 48603

DATE: June 27, 2022

DUE DATE: July 5, 2022

CONTRACTOR: Elmer's Crane and Dozer, Inc.
704 East Progress Street
Hillman, Michigan 49746

ENGINEER: Fleis & VandenBrink
603 Bay Street, First Floor
Traverse City, MI 49684

DRAWING REVISION NO.: N/A
DRAWING SHEETS ISSUED HERewith: N/A
DISTRIBUTION: Elmer's Crane and Dozer
Village of Roscommon

=====

The items below are being considered as possible changes to the Contract Documents for this Project. CONTRACTOR is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Include all labor, materials, overhead and profit. After reviewing the effects of those changes in the Work, OWNER may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

CONTRACTOR will be responsible for notifying ENGINEER, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but are not specifically mentioned as a cost item in this Bulletin.

CONTRACTOR shall return three (3) completed and signed copies of the Bulletin to ENGINEER on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow OWNER to more easily evaluate the proposed cost changes. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is CONTRACTOR's responsibility to ensure that all work for each item has been included in the total cost figure provided to OWNER.

DRAWING CHANGES

Initial information during design indicated that the existing valve on Wyckoff Drive near the intersection with State Street to be 8-inches in diameter. However, during construction the diameter of the existing valve was verified and that verification indicates the valve to be 6-inches in diameter. To provide service to a water customer that requires continuous supply of water (assisted living facility at the dead end of State Street), an 8-inch live tap and valve is proposed to tie-in the new 8-inch with the existing 12-inch watermain on State Street. Please provide the cost to install the 8-inch live tap and valve and include all materials and labor necessary for the installation.

Item	Est. Qty (Unit)	Unit Price (\$/Unit)	Subtotal (\$)
40C. 8-inch Tapping Valve and Box	1 (EA)	6490.00	6490.00

Total Item No. 1 - Add \$ 6490.00

Measure & Payment: Watermain Tapping Valve & Box: Counted and paid for as a unit for the size specified, installed, backfilled, tested, and accepted.

A sketch of the location is not to scale and provided for informational purposes only. Coordinate final location and tie-in with Engineer's representative.

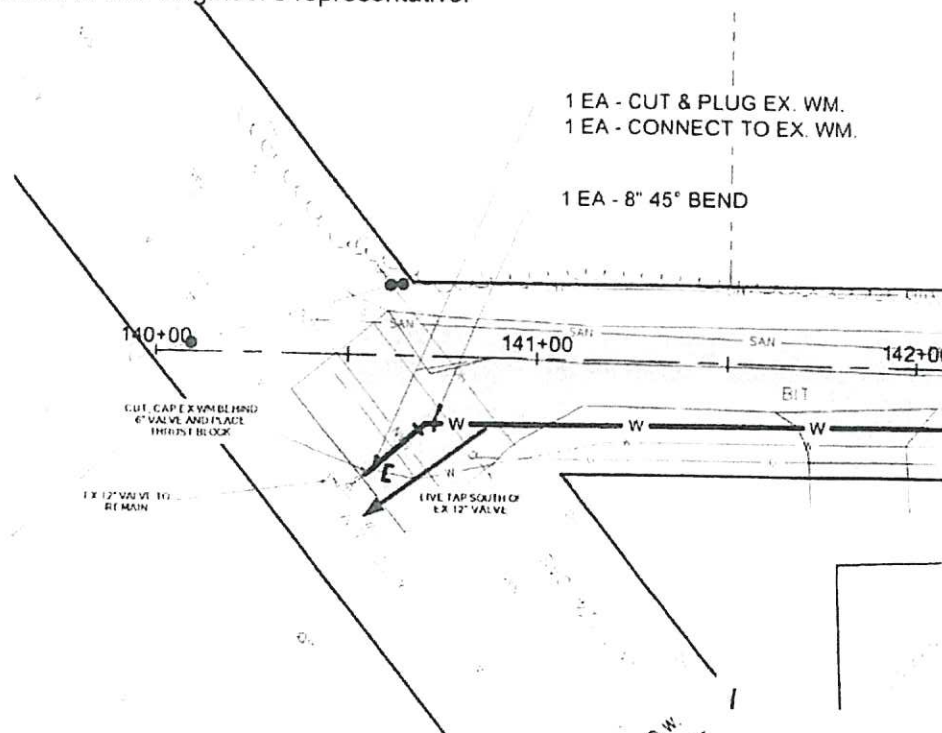


Figure 1: Tie-In at Wyckoff Drive and State Street

CONTRACTOR:



Signature

DANIEL LAFLECHE

Name and Title of Signatory

6-28-2022

Date

CHANGE ORDER

No. 7

OWNER Village of Roscommon
 CONTRACTOR Sterling Excavation, Inc.
 Contract: Contract 1 Collection System Repairs
 Project: USDA Wastewater System Improvements
 OWNER's Contract No. 838942-1 ENGINEER's Project No. 838942-1
 ENGINEER Fleis & VandenBrink

The Contract is modified as follows upon execution of this Change Order: Adjust contract quantities to reflect as-constructed quantities as detailed in the attached Change Order Detail Sheet.

Attachments: Change Order Detail Sheet (1 page)

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>1,438,318.00</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>6</u> : \$ <u>18,099.60</u>
Contract Price prior to this Change Order: \$ <u>1,456,417.60</u>
Increase (Decrease) of this Change Order: \$ <u>(15,779.04)</u>
Contract Price incorporating this Change Order: \$ <u>1,440,638.56</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>112 (9/13/21)</u> Ready for Final Payment: <u>126 (9/27/21)</u> (days or dates)
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>6p</u> : Substantial Completion: <u>185</u> Ready for Final Payment: <u>185</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>297 (3/17/22)</u> Ready for Final Payment: <u>311 (3/31/22)</u> (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>297 (3/17/22)</u> Ready for Final Payment: <u>311 (3/31/22)</u> (days or dates)

RECOMMENDED:

By: Scott Rasmussen
 ENGINEER (Authorized Signature)
 Title: Project Manager
 Date: 6/24/22

APPROVED:

By: _____
 OWNER (Authorized Signature)
 Title: _____
 Date: _____

ACCEPTED:

By: [Signature]
 CONTRACTOR (Authorized Signature)
 Title: PRESIDENT
 Date: 6/27/22

Approved by Funding Agency (if applicable):

By: _____ Date: _____
 Title: _____

CHANGE ORDER DETAIL SHEET

Change Order 07

OWNER: Village of Roscommon
 CONTRACTOR: Sterling Excavation, Inc.
 Project: USDA Wastewater System Improvements
 Contract Name: Contract 1 - Collection System
 ENGINEER'S Project No. 838942-1
 ENGINEER: Fleis & VandenBrink Engineering, Inc.

Description:

A. Make the following Quantity Changes to SECTION C-410 - BID for the unit costs as follows:

Item	Item Description	Unit	Bid Quantity	Unit Price	Bid Amount	Prev CO Qty	Previous Addition/ (Deduction)	This Qty Change	This Addition/ (Deduction)	Final Qty	Final Amount
1	General Condition, Bonds, Insurance and Mobilization	Lsum	1	\$73,000.00	\$73,000.00		\$ -		\$ -	1	\$ 73,000.00
2	Traffic Control	Lsum	1	\$93,490.00	\$93,490.00		\$ -		\$ -	1	\$ 93,490.00
2B	Traffic Control, Addtl	Lsum	0	\$14,932.50	\$0.00	1	\$ 14,932.50		\$ -	1	\$ 14,932.50
3	Soil Erosion Control	Lsum	1	\$3,500.00	\$3,500.00		\$ -		\$ -	1	\$ 3,500.00
4	Dewatering	Lsum	1	\$42,640.00	\$42,640.00		\$ -		\$ -	1	\$ 42,640.00
5	Clearing & Grubbing, Tree Removal	Lsum	1	\$2,500.00	\$2,500.00		\$ -		\$ -	1	\$ 2,500.00
6	Bypass Pumping	Syd	1	\$7,500.00	\$7,500.00		\$ -		\$ -	1	\$ 7,500.00
7	Pavement Removal	Syd	2,210	\$8.00	\$17,680.00	130	\$ 1,040.00	(781)	\$ (6,248.00)	1559	\$ 12,472.00
8	Concrete Sidewalk Removal	Syd	60	\$10.00	\$600.00	70	\$ 700.00	(46.6)	\$ (466.00)	83	\$ 834.00
9	Curb and Gutter Removal	Lft	50	\$10.00	\$500.00	70	\$ 700.00	(80)	\$ (800.00)	40	\$ 400.00
10	Abandon Existing Sanitary Sewer	Lft	280	\$8.00	\$2,240.00		\$ -	20	\$ 160.00	300	\$ 2,400.00
11	Remove Existing Sanitary Sewer	Lft	320	\$4.00	\$1,280.00	65	\$ 260.00	(173)	\$ (692.00)	212	\$ 848.00
12	Remove Existing Sanitary Manhole	Ea	1	\$1,000.00	\$1,000.00		\$ -		\$ -	1	\$ 1,000.00
13	Cut & Cap Existing Watermain	Ea	1	\$500.00	\$500.00		\$ -	(1)	\$ (500.00)	0	\$ -
14	Remove Existing Watermain	Lft	40	\$8.00	\$320.00		\$ -	(13)	\$ (104.00)	27	\$ 216.00
15	Sand Subbase, CIP	Cyd	640	\$18.00	\$11,520.00		\$ -	(391.3)	\$ (7,043.40)	249	\$ 4,476.60
16	Trench Undercut	Cyd	160	\$25.00	\$4,000.00	10	\$ 250.00	(160)	\$ (4,000.00)	10	\$ 250.00
17	Aggregate Base 22A, 8"	Syd	2,310	\$12.00	\$27,720.00	130	\$ 1,560.00	(745)	\$ (8,940.00)	1695	\$ 20,340.00
18	Sidewalk, Concrete 4"	Sft	480	\$8.00	\$3,840.00	590	\$ 4,720.00	(147)	\$ (1,172.00)	924	\$ 7,388.00
18B	Sidewalk Ramp, Conc. 6"	Sft	0	\$11.50	\$0.00	65	\$ 747.50		\$ -	65	\$ 747.50
18C	Detectable Warning Surface, ADA	Sft	0	\$55.00	\$0.00	12	\$ 660.00		\$ -	12	\$ 660.00
19	Concrete Curb and Gutter, Match Ex.	Syd	50	\$30.00	\$1,500.00	70	\$ 2,100.00	(80)	\$ (2,400.00)	40	\$ 1,200.00
19B	Decorative Brick Ribbon, Remove and Replace	Sft	0	\$14.56	\$0.00	60	\$ 873.60	(50)	\$ (728.00)	10	\$ 145.60
20	HMA LVSP, Base	Syd	2,310	\$14.00	\$32,340.00		\$ -	(870)	\$ (12,180.00)	1440	\$ 20,160.00
20B	HMA 3E3, Base 330 LBS/SYD	Syd	0	\$34.42	\$0.00	130	\$ 4,474.60	(8)	\$ (275.36)	122	\$ 4,199.24
20C	HMA 4E3, Leveling 165 LBS/SYD	Syd	0	\$18.98	\$0.00	130	\$ 2,467.40	(8)	\$ (151.84)	122	\$ 2,315.56
21	HMA LVSP, Surfacing	Syd	2,310	\$13.00	\$30,030.00		\$ -	(870)	\$ (11,310.00)	1440	\$ 18,720.00
21B	HMA 4E3, Surface 166 LBS/SYD	Syd	0	\$18.98	\$0.00	130	\$ 2,467.40	(8)	\$ (151.84)	122	\$ 2,315.56
22	HMA Dreweyway, LVSP	Syd	30	\$21.00	\$630.00		\$ -	(19)	\$ (388.50)	12	\$ 241.50
23	Connect to Existing Sanitary Sewer	Ea	9	\$5,000.00	\$45,000.00	1	\$ 5,000.00	6	\$ 30,000.00	16	\$ 80,000.00
24	Forcemain, 4"	Lft	17	\$40.00	\$680.00		\$ -	3	\$ 120.00	20	\$ 800.00
25	Sanitary Sewer Pipe, 8"	Lft	570	\$130.00	\$74,100.00	(53)	\$ (6,890.00)	14	\$ 1,820.00	531	\$ 69,030.00
25B	Sanitary Sewer Pipe, 10"	Lft	0	\$142.00	\$0.00	10	\$ 1,420.00		\$ -	10	\$ 1,420.00
25C	Sanitary Sewer Pipe, 6"	Lft	0	\$130.00	\$0.00	35	\$ 4,550.00	(35)	\$ (4,550.00)	0	\$ -
26	Sanitary Sewer, Jack and Bore, Railroad Crossing	Lsum	1	\$45,000.00	\$45,000.00		\$ -		\$ -	1	\$ 45,000.00
27	Sanitary Lateral	Lft	221	\$130.00	\$28,730.00		\$ -	(7)	\$ (910.00)	214	\$ 27,820.00
28	Sanitary Wye Replacement	Lft	45	\$15,000.00	\$675,000.00	(45)	\$ (675,000.00)	1	\$ 15,000.00	1	\$ 15,000.00
29	4" Diameter Sanitary Manhole	Ea	2	\$7,500.00	\$15,000.00	1	\$ 7,500.00		\$ -	3	\$ 22,500.00
29B	MH154 (Change Order #3)	Ea	0	\$1,618.58	\$0.00	1	\$ 1,618.58		\$ -	1	\$ 1,618.58
30	Cured-in-Place Pipe (CIPP), 6-inch	Lft	77	\$138.00	\$10,626.00		\$ -	(77)	\$ (10,626.00)	0	\$ -
31	Cured-in-Place Pipe (CIPP), 8-inch	Lft	6,295	\$43.00	\$270,685.00	146	\$ 6,278.00	(986)	\$ (42,398.00)	5455	\$ 234,565.00
32	Cured-in-Place Pipe (CIPP), 10-inch	Lft	947	\$47.00	\$44,509.00	197	\$ 9,259.00	88	\$ 3,196.00	1212	\$ 56,964.00
33	Cured-in-Place Pipe (CIPP), 15-inch	Lft	348	\$56.00	\$19,488.00		\$ -	(1)	\$ (56.00)	347	\$ 19,432.00
34	Spot Repair, Cured-in-Place Pipe (CIPP), 8-inch	Ea	27	\$2,530.00	\$68,310.00	3	\$ 7,590.00	3	\$ 7,590.00	33	\$ 83,490.00
35	Spot Repair, Cured-in-Place Pipe (CIPP), 10-inch	Ea	4	\$3,160.00	\$12,640.00		\$ -	8	\$ 25,280.00	12	\$ 37,920.00
36A	Sanitary Manhole Repair, Type I - Casting	Ea	4	\$2,000.00	\$8,000.00		\$ -	1	\$ 2,000.00	5	\$ 10,000.00
36B	Sanitary Manhole Repair, Type I - Surface Restoration	Ea	4	\$500.00	\$2,000.00		\$ -	1	\$ 500.00	5	\$ 2,500.00
37A	Sanitary Manhole Repair, Type II - Casting	Ea	22	\$2,411.00	\$53,042.00	(1)	\$ (2,411.00)	(2)	\$ (4,822.00)	19	\$ 45,809.00
37B	Sanitary Manhole Repair, Type II - Lining	Ea	22	\$2,014.00	\$44,308.00	(1)	\$ (2,014.00)	(2)	\$ (4,028.00)	19	\$ 38,266.00
37C	Sanitary Manhole Repair, Type II - Surface Restoration	Ea	22	\$500.00	\$11,000.00	(1)	\$ (500.00)	(2)	\$ (1,000.00)	19	\$ 9,500.00
38A	Sanitary Manhole Repair Type III - Structure	Ea	6	\$12,000.00	\$72,000.00	1	\$ 12,000.00	2	\$ 24,000.00	9	\$ 108,000.00
38B	Sanitary Manhole Repair Type III - Surface Restoration	Ea	6	\$2,500.00	\$15,000.00	1	\$ 2,500.00	2	\$ 5,000.00	9	\$ 22,500.00
39	6" Watermain	Lft	50	\$70.00	\$3,500.00		\$ -	(23)	\$ (1,610.00)	27	\$ 1,890.00
40	6" Valve & Box	Ea	3	\$1,500.00	\$4,500.00		\$ -	(3)	\$ (4,500.00)	0	\$ -
41	Connect to Existing Watermain	Ea	3	\$3,500.00	\$10,500.00		\$ -	1	\$ 3,500.00	4	\$ 14,000.00
42	Surface Restoration	SYD	1,890	\$8.00	\$15,120.00		\$ -	(1008)	\$ (8,064.00)	882	\$ 7,056.00
Bid Alt	Above Ground Survey	Lsum	0	\$1,500.00	\$0.00	1	\$ 1,500.00		\$ -	1	\$ 1,500.00
Bid Alt	Trenchless Sanitary Wye Repair	Ea	0	\$4,550.00	\$0.00	21	\$ 95,550.00	3	\$ 13,650.00	24	\$ 109,200.00
CO2	Change Order 2 - Watermain Repairs	Lsum	0	\$3,029.82	\$0.00	1	\$ 3,029.82		\$ -	1	\$ 3,029.82
CO5	Mobilize, Bypass Pumping and Traffic Control	Lsum	0	\$5,966.10	\$0.00	1	\$ 5,966.10		\$ -	1	\$ 5,966.10
CO5	Spot Repair, Cured-in-Place Pipe (CIPP), 15-inch	Ea	0	\$6,510.00	\$0.00	1	\$ 6,510.00	(1)	\$ (6,510.00)	0	\$ -
CO6	Spot Liner, Material Only	Ea	0	\$485.00	\$0.00	20	\$ 9,700.00	(2)	\$ (970.00)	18	\$ 8,730.00
CO6	Heavy Cleaning - Additional	Hr	0	\$380.00	\$0.00	48	\$ 18,240.00	0	\$ -	48	\$ 18,240.00

\$1,907,068.00

-\$450,650.50

-\$15,779.04

\$1,440,638.56

Total Additions/(Deductions), This Change Order (CO 7): (\$15,779.04)

Original Contract \$ 1,438,318.00

Change Order CO 1 \$ -

Change Order CO 2 \$ 3,029.82

Change Order CO 3 \$ 11,732.68

Change Order CO 4 \$ 58,253.00

Change Order CO 5 \$ 8,144.10

Change Order CO 6 \$ (63,060.00)

Contract Price Incorporating Change Orders (1 to 7) \$1,440,638.56

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
5/01/2021

Name of Borrower Village of Roscommon Water

Items	Amount of Funds
Development	\$
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	10,998.64
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 10,998.64

Prepared by Village of Roscommon

Name of Borrower

By

Date

Approved by

Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

INVOICE

Ron Alden
 Village of Roscommon
 702 Lake Street
 PO Box 236
 Roscommon, MI 48653

June 15, 2022
 Invoice No: 62617-W
 Project No: 838946

**RE: Village of Roscommon - USDA RD Water Improvements
 Services through April 30, 2022**

	<u>Contract Amount</u>	<u>Billed to Date (Includes this invoice)</u>	<u>Remaining Contract Amount</u>	<u>This Invoice</u>
Professional Services:				
Basic Services - Design, Bidding & Construction Administration	\$453,000.00	\$443,289.91	\$9,710.09	\$8,682.47
Resident Project Observation	\$165,300.00	\$133,515.53	\$31,784.47	\$1,477.53
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	<u>\$154,150.00</u>	<u>\$149,844.14</u>	<u>\$4,305.86</u>	<u>\$838.64</u>
	\$772,450.00	\$726,649.58	\$45,800.42	
Total amount of this invoice				<u>\$10,998.64</u>

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

Status Update:

- Well No. 5 construction is starting up and Wyckoff watermain set to start up.

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
05/01/2021

Name of Borrower Village of Roscommon Sewer

Items	Amount of Funds
Development	\$
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	11,334.58
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 11,334.58

Prepared by Village of Roscommon

Name of Borrower

By

Date

Approved by

Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

INVOICE

Ron Alden
 Village of Roscommon
 702 Lake Street
 PO Box 236
 Roscommon, MI 48653

June 15, 2022
 Invoice No: 62617-S
 Project No: 838942

**RE: Village of Roscommon - USDA RD Wastewater Improvements
 Services through May 28, 2022**

	<u>Contract Amount</u>	<u>Billed to Date (Includes this invoice)</u>	<u>Remaining Contract Amount</u>	<u>This Invoice</u>
Professional Services:				
Basic Services - Design, Bidding & Construction Administration	\$574,200.00	\$527,897.16	\$46,302.84	\$5,205.04
Resident Project Observation	\$173,800.00	\$144,379.61	\$29,420.39	\$3,982.79
Additional Services* - Startup, Record Drawings, Soil Borings, ROW Map, Owner Training, O&M Manuals	<u>\$131,300.00</u>	<u>\$101,761.89</u>	<u>\$29,538.11</u>	<u>\$2,146.75</u>
	\$879,300.00	\$774,038.66	\$105,261.34	
Total amount of this invoice				<u>\$11,334.58</u>

Terms: Net 15 days

Thank you for your business, it is sincerely appreciated.

If there are any questions regarding this invoice or the services provided, please contact us.

via email: manager@roscommonvillage.com / dpwdirector@roscommonvillage.com

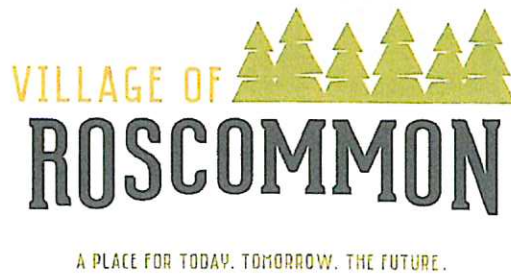
Status Update:

- Construction at the wastewater treatment facility and lift stations are ongoing.

INTERLOCAL AGREEMENT

ORDINANCE NO. 56

ORDINANCE NO. 57



INTERLOCAL AGREEMENT

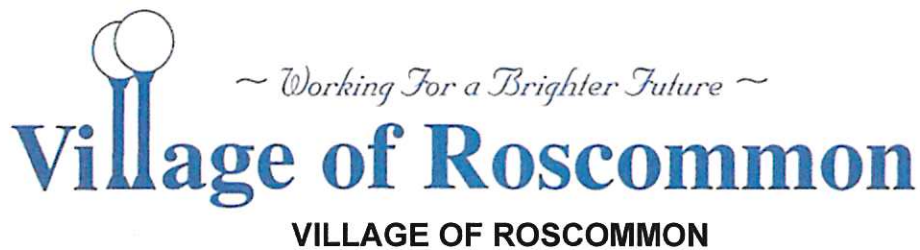
This Agreement is established pursuant to the Interlocal Cooperation Act, § 7-11-101, et seq., MCA. The purpose of this Agreement is to streamline the provision of government services, i.e. Plumbing and Mechanical Permits, by centralizing the functions of The Village of Roscommon to operate under the permits of Higgins Township until such time that the State of Michigan approves The Village of Roscommon to utilize this service as a lone entity.

Therefore, if Higgins Township receives a Plumbing and/or Mechanical Permit request that is located in The Village of Roscommon they will send it to The Village offices to be issued. The Village office will then send it to the Higgins Township inspector for his approval. The Village of Roscommon will receive the payment from the permit and will be responsible for payment to the inspector for the permit.

This agreement will be in effect until papers from the State of Michigan release the right for The Village of Roscommon to execute the Plumbing and/or Mechanical permits themselves.

HIGGINS TOWNSHIP – WILLIAM CURNALIA DATE

VILLAGE OF ROSCOMMON – RON ALDEN DATE



ORDINANCE NO. 56

ORDINANCE NO. 56, ENACTED BY VILLAGE COUNCIL MARCH 3, 1983

AN ORDINANCE TO DESIGNATE AN ENFORCING AGENCY TO DISCHARGE THE RESPONSIBILITIES OF THE VILLAGE OF ROSCOMMON UNDER THE PROVISIONS OF THE STATE CONSTRUCTION CODE ACT (ACT 230 OF THE PUBLIC ACTS OF 1972, AS AMENDED.)

THE VILLAGE OF ROSCOMMON ORDAINS:

SECTION 1. Agency Designated

Pursuant to the provision of the Michigan Plumbing Code, in accordance with Act 230 of the Public Acts of 1972, as amended, the Village of Roscommon is hereby designated as the enforcing agency to discharge the responsibilities for the Village of Roscommon under Act 230 of the Public Acts of 1972, as amended, State of Michigan. The Village of Roscommon hereby assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

SECTION 2.

All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3.

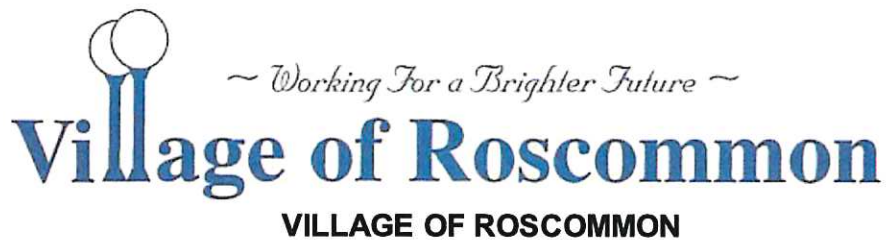
This Ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

Adopted: July 11, 2022

This is a composite of the original ordinance and any/all amendments. The original ordinance and amendments are kept on permanent file at Village Hall.

AMENDED: AUGUST 12, 2019

AMENDED: JULY 11, 2022



ORDINANCE NO. 57

ORDINANCE NO. 57, ENACTED BY VILLAGE COUNCIL MARCH 3, 1983

AN ORDINANCE TO DESIGNATE AN ENFORCING AGENCY TO DISCHARGE THE RESPONSIBILITIES OF THE VILLAGE OF ROSCOMMON UNDER THE PROVISIONS OF THE STATE CONSTRUCTION CODE ACT (ACT 230 OF THE PUBLIC ACTS OF 1972, AS AMENDED.)

THE VILLAGE OF ROSCOMMON ORDAINS:

SECTION 1. Agency Designated

Pursuant to the provision of the Michigan Mechanical Code, in accordance with Act 230 of the Public Acts of 1972, as amended, the Village of Roscommon is hereby designated as the enforcing agency to discharge the responsibilities for the Village of Roscommon under Act 230 of the Public Acts of 1972, as amended, State of Michigan. The village of Roscommon hereby assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

SECTION 2.

All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3.

This Ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

Adopted: July 11, 2022

This is a composite of the original ordinance and any/all amendments. The original ordinance and amendments are kept on permanent file at Village Hall.

AMENDED: AUGUST 12, 2019

AMENDED: JULY 11, 2022

Cross Walk Striping

(New Business)

Tony Medina
110 Oak Drive
Roscommon, MI 48653
tonymedina@roscommonvillage.com
(989) 390-5050

June 24, 2022

Dear President Miller,

I'm writing in regards to my request to put "Cross Walk Striping" on July's Regular meeting agenda. I would like to propose having cross walk lines painted where the side walk crosses village streets along Lake Street & Fifth Street. This would improve the walkability of the downtown area by giving pedestrians a designated path to cross streets as well as giving motorists a visual line as to where the side walk crosses, improving safety and giving the downtown a more developed appearance.

Furthermore, I would like to suggest having a Barred cross walk painted on North Fourth Street at Brooks. As you may recall, there has been an ongoing issue with speeding motorists along North Fourth Street, perhaps a Barred cross walk painted on the road may help slow motorists. Maybe add some pedestrian crossing signs as well for added attention, further improving safety.

I would also like to propose the same barred cross walk concept and pedestrian crossing sign where the sidewalk crosses Edna Street, this crossing location presents a safety hazard as it is not located at a controlled intersection and is in a blind spot.

I have reached out to several local contractors that are in the parking lot striping business and 3 have got back to me with estimates. I went with 1,200' linear feet of striping as a base, and 150' feet of barred cross walk, that would be enough for the barred cross walks on Fourth Street & on Edna Street, and will cover approximately 12 village streets with a basic, 2 parallel white line cross walk. As you will see, the cost is relatively inexpensive and the council could always opt for more if they so choose.

I will enclosed the 3 estimates I have received to date. I will also enclose some maps of proposed cross walk locations in the village.

If I receive any more estimates I will get them to you prior to the deadline for agenda items.

Any questions or comments, please don't hesitate to contact me.

Thank You,



Tony Medina
Village Of Roscommon Trustee

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CC: Ron Alden; Dan Scow

Enclosures: 3 estimates for striping; 3 maps of village streets

Great Lakes Asphalt Sealcoating

PO Box 194
Houghton Lake, MI 48629
9897787683

Estimate

Estimate No: 467
Date: 06/15/2022

For: Tony Medina
tonymedina@roscommonvillage.com
129 Lake St
Roscommon, MI, 48653
(989) 390-5050

Description	Quantity	Rate	Amount
Striping	1	\$1,148.00	\$1,148.00*
Paint 1,200 lin ft of lines and 150 lin ft in crosswalk bars.			
*Indicates non-taxable item			
Subtotal			\$1,148.00
Total			\$1,148.00
Total			\$1,148.00

Comments

*Please note a 3.5% credit card processing fee will be added if using this method to pay

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**Bill To****Roscommon Village
/ Tony**Roscommon
(989) 390-5050**Northern Seal Coating**

PO Box 236

West Branch, MI 48661

Phone: (989) 345-5502

Email: northernsealcoating.rw@gmail.com

Fax: (989) 345-5502

Web: www.northernsealcoating.xyz

Estimate #

4378

Date

06/17/2022

Business / Tax #

800191327

Description**Total****\$1,500.00**

Striping- New Layout

\$1,500.00

Restripe to New layout with commercial Graco equipment and materials

1200 lin ft striping

150 ft cross walk

COPY**Subtotal****\$1,500.00****Total****\$1,500.00**

Thank you

HORIZON SEAL COATING

2011 RAU ROAD • WEST BRANCH, MI 48661

1-888-386-5296

OFFICE: (989) 345-8018 • FAX: (989) 701-2069

CELL: (989) 240-8018

Here is what Horizon Seal Coating application does for your pavement:

Prevents Oxidation: Regular sealing applications seal against the drying action of the sun, raveling, cracking and deterioration.

Weatherization: The accumulation of moisture in pavement structures is probably the greatest cause of pavement damage. Sealing application prevents water seepage into the porous asphalt structure, stopping weather damage.

Save \$\$\$\$: Asphalt, a petroleum product, has almost tripled in cost. For pennies per square foot, sealing application can protect your investment and prevent costly repairs.

Date: 6-24-22

Customer Name: Tony Meding

Address: _____

Phone Number: 989-390-5050

Contact Name: Tony

 **COPY**

Seal Coat: _____ \$ _____

Crack Filling: _____ \$ _____

Other: _____ \$ _____

Total - Seal Coating: \$ _____

Striping

Parking Spaces: _____ \$ _____

Handicap Spaces: _____ \$ _____

Curb Face Painting: _____ \$ _____

Other: 1200 Linear Ft. Striping + 150 Ft. Barred \$ 1350.00

Sidewalk Crossing

Total - Striping: \$ 1350.00

Total - Both Services: \$ _____

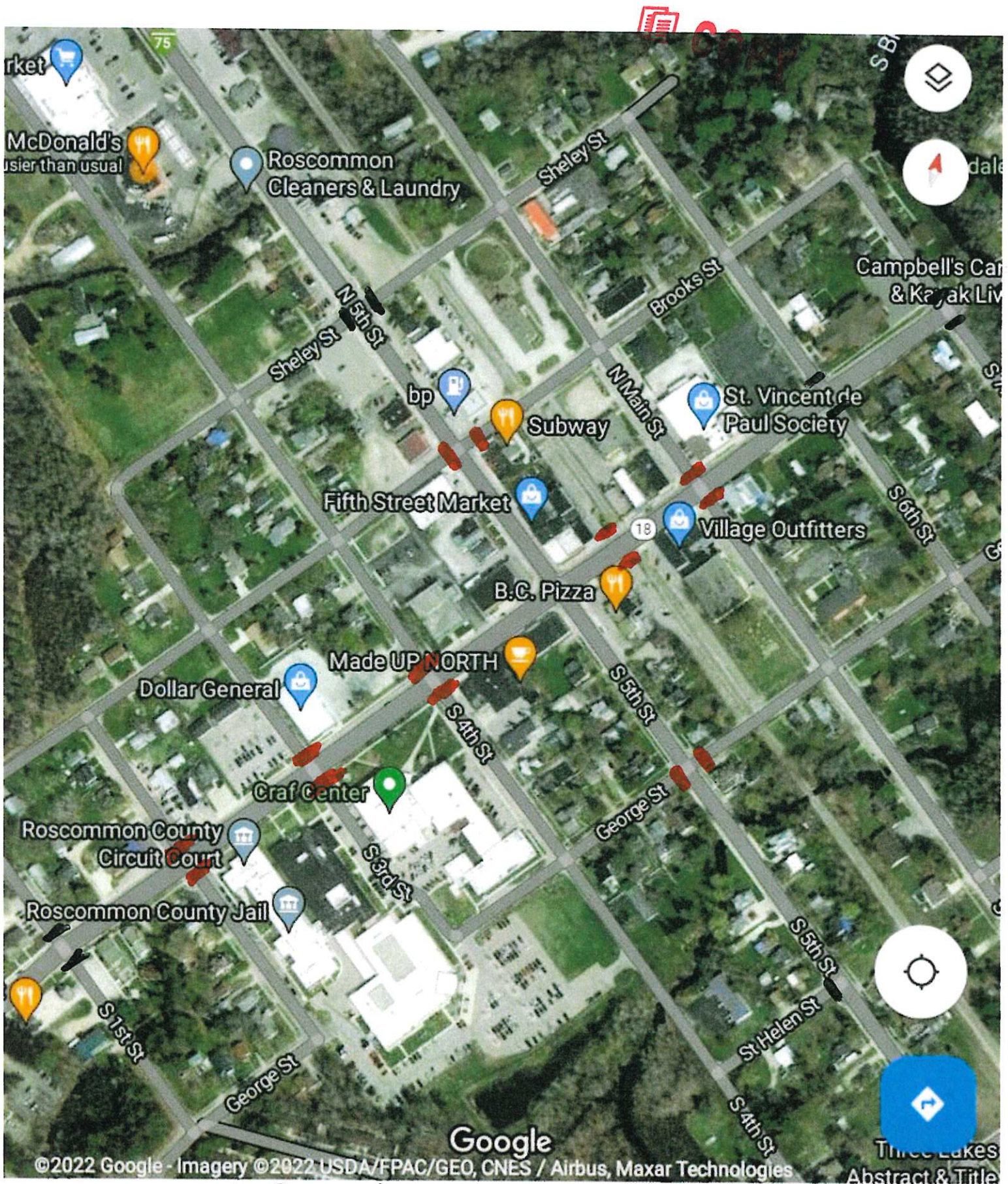
IF ESTIMATE IS ACCEPTED, PLEASE SIGN BELOW AND RETURN TO THE ADDRESS ABOVE.



We propose to furnish material and labor complete in accordance with the above specifications for the sum of: \$ _____

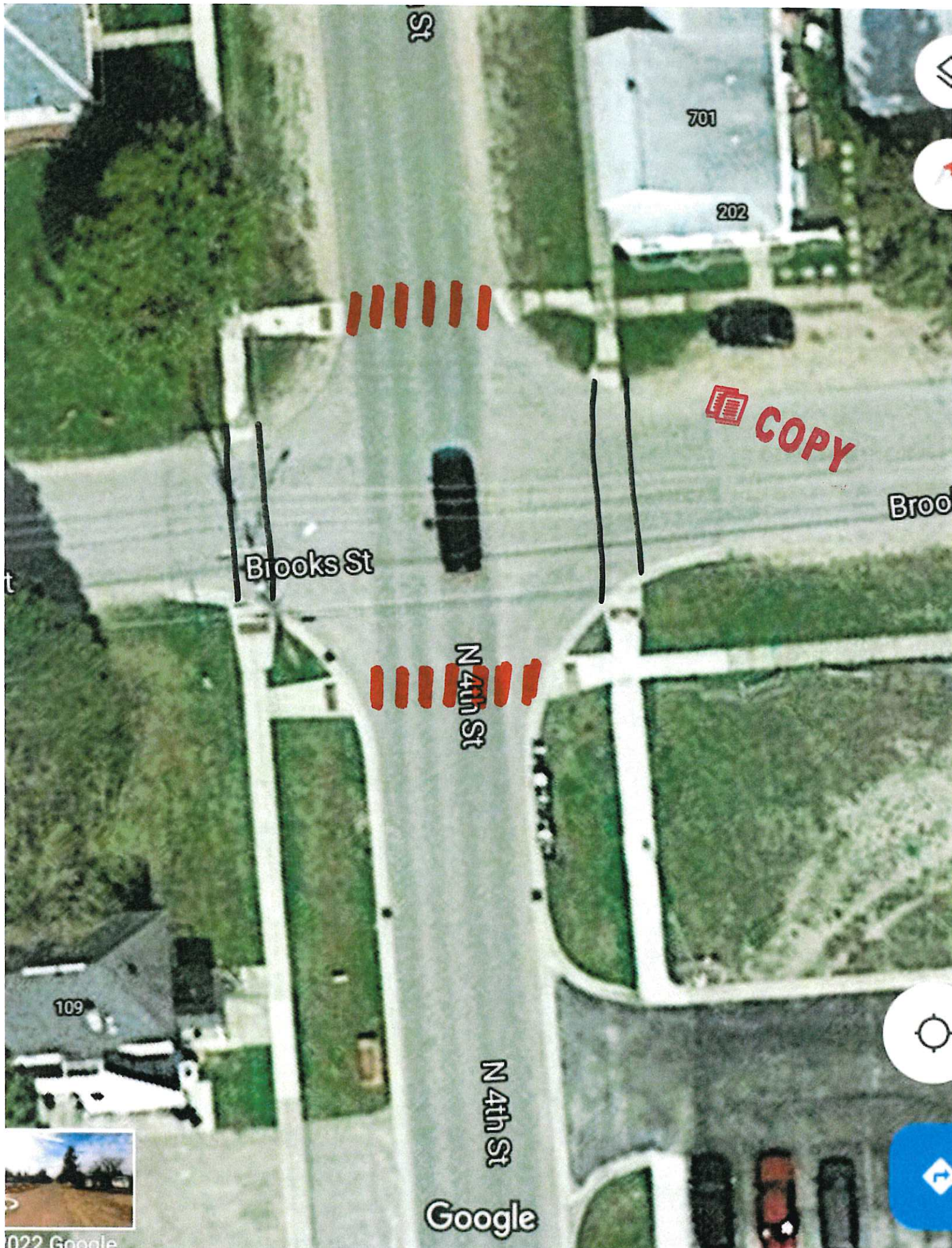
Acceptance of Estimate: The above prices and specifications are satisfactory and are hereby accepted. You are authorized to do the work specified.

Signature _____ Date: _____

THANK YOU FOR ALLOWING HORIZON SEAL COATING TO PROVIDE YOU WITH A FREE QUOTE FOR YOUR SEAL COATING NEEDS. SHOULD YOU HAVE ANY QUESTIONS OR CONCERNS IN REGARDS TO THIS ESTIMATE, PLEASE FEEL FREE TO CONTACT ME.



 - High Priority
 - Lower Priority



St

701

202

Brooks St

Brook

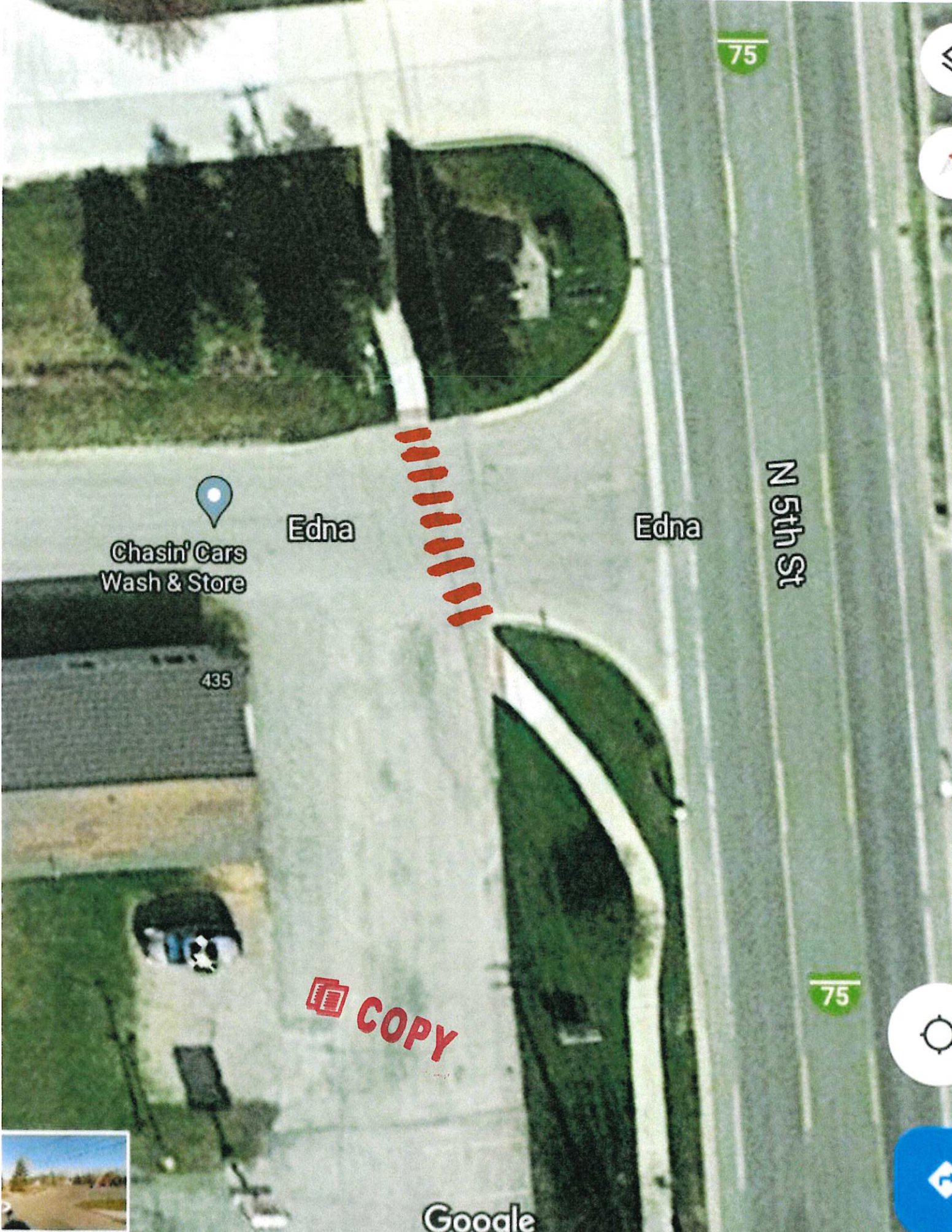
N 4th St

109

N 4th St

Google

©2022 Google



Chasin' Cars
Wash & Store

Edna

Edna

N 5th St

435

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Google



022 Google

DNR PARCELS CURRENTLY PROPOSED FOR ONLINE AUCTION THROUGHOUT AUGUST – SEPTEMBER 2022

Parcels may be added or removed from this list at any time
For Questions About the Sale Properties Contact: Mike Michalek at (517) 331-8387 or by email michalekm1@michigan.gov
Auctioneer: <https://www.tax-sale.info/> or 1-800-259-7470
Registration: <https://www.tax-sale.info/login>

Title- Check Lot #	DNR PAR #(s)	Tax-Id #(s)	County / Jurisdiction	Min. Price / Acreage	Property Description	Res.	Comments
99164	392270	055-106-015-0021	Roscommon, Village of Roscommon	\$35,000.00 / 34.3 acres	(T24N,R02W) Section 6 - SW 1/4 SE 1/4 EXCLUDING the E 1/2 SE 1/4 SW 1/4 SE 1/4, ALSO EXCLUDING Comm at the NWly cor of Lot 6, Blk 8, Robinsons Plat of the Village of Roscommon; th S 39d39' W alg SEly line of Brooks St 106.9 ft to the pob; th cont S 39d39' W 157.1 ft; th S 50d21' E 104.7 ft; th N 88d51' W alg the S line of the N 1/2 of SW 1/4 of SE 1/4 of S6 106.02 ft; th N 50d21' W 87.7 ft; th N 39d39' E 305.57 ft; th S 0d59' W alg 1/8 line 105.63 ft to the pob and to be used for roadway purposes only, ALSO EXCLUDING That part of the SW 1/4 SE 1/4 desc as com at the NWly cor of Lot 6, Blk 8, Robinsons Plat of the Vill of Roscommon; th S 39d39' W alg SEly line of Brooks St 106.9 ft to the POB; th cont S 39d39' W 157.1 ft; th S 50d21' E 104.7 ft to the S il of N 1/2 SW 1/4 SE 1/4, th S 88d51' E 16.58 ft to SE cor N 1/2 SW 1/4 SE 1/4, N alg E il to beg	AA	The subject parcel is zoned R-2 Residential and C-2 Highway Commercial (southern ~300 feet along E Sunset Drive) and consists of vacant forested land within the Village of Roscommon. More specifically the subject is located northeast of the E Sunset Drive and M18 intersection. The parcel is accessible from E Sunset Drive, N 1st Street, and Brooks Street. There is currently an access road entering the subject parcel off N 1st Street. This access road goes to a village pump station that the DNR does not have approval or permitting information for. Relief on the parcel is relatively flat with predominantly wet muck soils. There are small pockets of drier sandy soils in the northern part of the property along Brooks Street that may be buildable. The property does meet local zoning to build regulations for both residential (requires 8,000 sq feet, 80 feet of width, and 100 feet of depth) and commercial uses (requires 30,000 sq feet, 100 feet of width, and 300 feet of depth). Due to the wet muck soils substantial work would need to be done to develop the commercial area along E Sunset Drive. .

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Search by PIN/Tax ID

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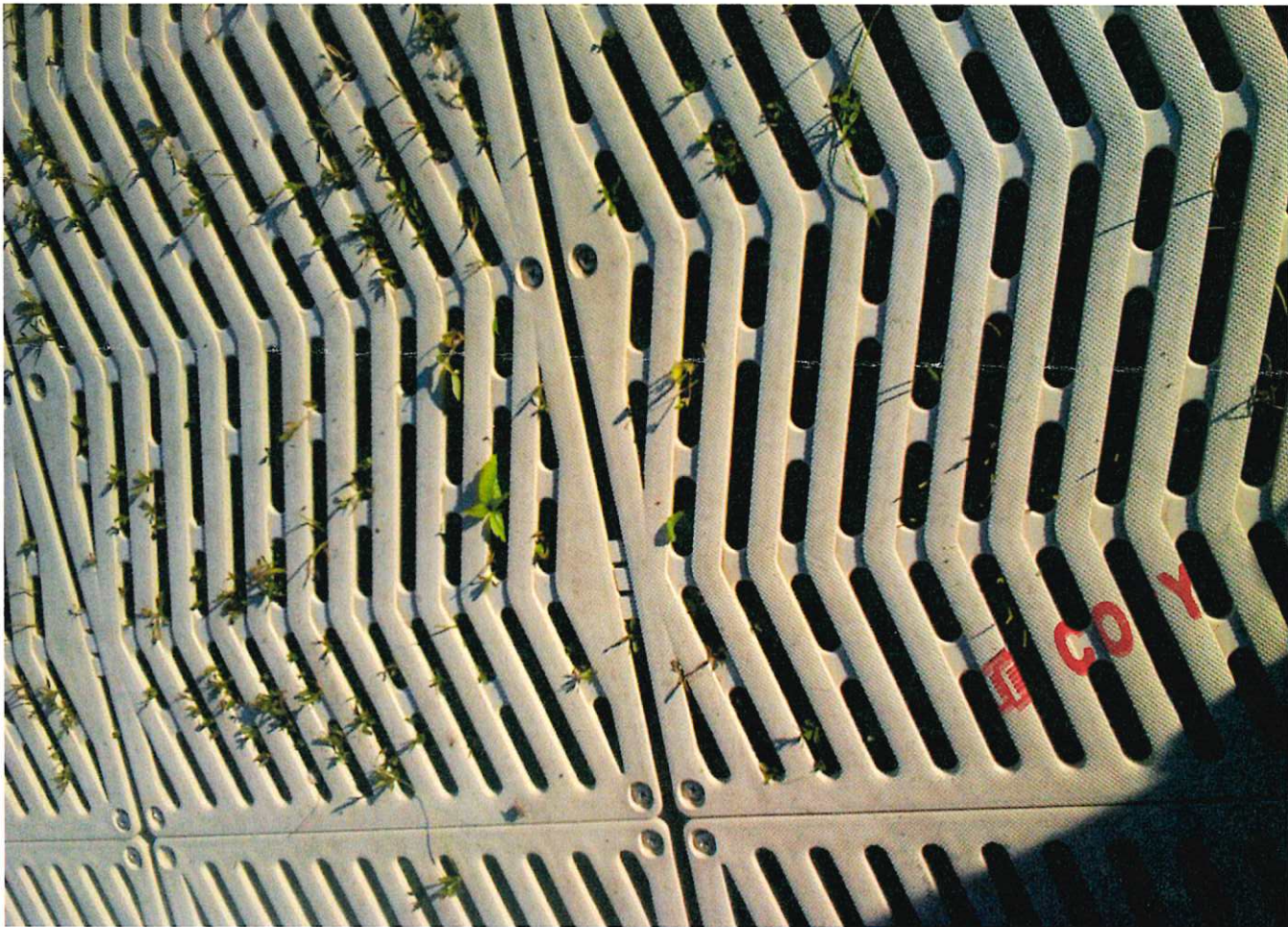
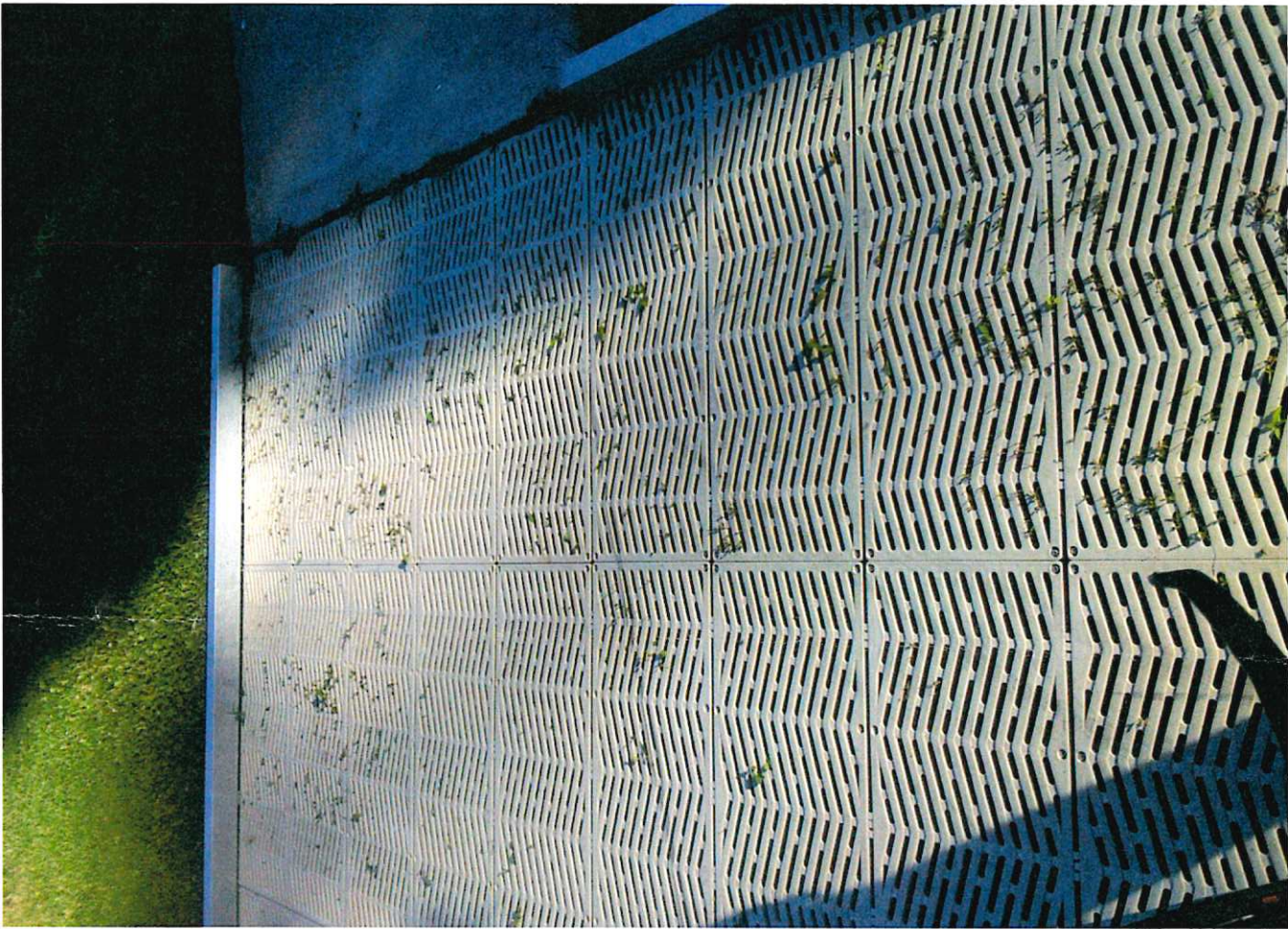
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-2A 597 44 497 Narcoses

Wallace Park

Discussion Item



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