



DOWNTOWN DEVELOPMENT AUTHORITY

ROSCOMMON

MEETING MINUTES

February 27, 2023

Members Present: CEO Ron Alden, President Thomas O’Brien (4), Vice President Jim Anderson (1), Treasurer Andrea Weiss (4), Diane Love Suvada (2), Crystal Brabant (2), Jessie Sharpe (2), Mike Walker (3), Phil Weiler (3), Welcome Student Members - Riley Carter, Reanna Stern (alternate)

Virtual: Peggy Kish (Resident) (4), Secretary Sue Jock (1), Tom Barber (3),

Excused: Sue McFatridge (2),

Absent: None

Others Present: Jim Perialis, Marcie Dankert, Dan Scow (Virtual)

Motion made by to accept the meeting minutes for November by Andrea Weiss, second by Jim Anderson, motion carried.

January 25th special meeting minutes, motion by Jim Anderson, second by Andrea Weiss, motion carried.

(Thru 2/24/23)

Treasurer’s Report

Balance Forward	\$396,519.13
Deposits	\$63,678.36
Balance	\$460,197.49
<i>Bills Approved Prior Month</i>	
<i>Ck #1311 Roscommon Laundry (MOM pre-fund approved 1-23-23)</i>	\$25,000.00
<i>Bills to be approved</i>	
<i>Ck #1309 RARA (ARC 1: Q 23)</i>	\$300.00
<i>Ck #1310 Dan Scow</i>	\$800.00
<i>Ck #1312 Dealers Supply</i>	\$181.75
<i>Ck #1313 Dan Scow</i>	\$2,200.00
<i>Ck #1314 Marcie Dankert</i>	\$125.00
<i>Ck #1315 Local Difference, LLC</i>	\$100.00
Ending Balance	\$431,490.74

Motion by to accept treasurer’s report as presented by Jim Anderson, second by Mike Walker, roll call, treasurer’s report approved.

CORRESPONDENCE & PUBLIC COMMENT –

None-Thank you from MFMFC for our support along with a rebate of \$3000 that went back into funding.

COMMITTEE REPORTS

Managers’ Report –

- Our village clean up April 22 social posting
- Retail recreation marijuana permit awarded to Five Buds.
- Planning commission tonight approval mobile food unit permits ordinance.

- Mornings with manager, 2 meetings, inclement weather, slow start.
- November mileage voted down, hazard collection is not funded. Have enough money to cover spring. Committee meeting to research funding source.
- Auditor at March 13th meeting.
- Food distribution last Saturday 17,000 pounds, 190 cars +/-

Economic Administrators: Jim Perialis-Dan Scow

- Up to date on all RCC requirements. Training logs are now in place
- Master planning process kick off at planning commission tonight

Winter Market: March 11th \$590 collected for winter, one more left march 20th. 22 vendors. May 20-Oct 7th. Shed for supplies, 4x6 shed, \$476.99 for expenditure, would like submit for reimbursement. Motion made by Jim Anderson second by Diane Suvada, roll call motion carried not to exceed \$500. Attended local source meeting some information on marketing.

Façade Grants –

Spruce Lodge new roof	\$5,000 / \$11,900	Paid \$2,500
Fleck's BP Gas - signage	\$5,000 / \$12,500	Approved
Uncommonly Good	\$5,000 / \$27,000	-requested additional information, committee approved. This is an update to the existing siding and windows. Motion by Jim Anderson, second by Ron Alden, roll call motion carried.
Up North Candle signage	\$455.50 / \$911.21	– On Hold
Darrell Hall – 709 Lake Street	\$5,000 / \$16,500	– Committee requested a breakdown of expenditures. Funding for electric and paint, new awning, soffit. Committee reviewed, no objections. Motion by Mike Walker, second by Andrea Weiss, roll call, motion carried.
CRAF Center CIV electrical revisions	\$4,700	Fritch Electrical- Remove electric meter, remove meter, motion by Jim Anderson, second by Ron Alden, roll call motion carried.

Old Business:

- Veteran - Thank You for Serving banners-rotate for winter month.
- Downtown rehabilitation grant- Jim Anderson would like to take an opportunity to discuss grant in a meeting or group. Discussion. Committee to be set up and return with recommendations. Façade grant group along with Mike Walker and Dan Scow. Need clarification on some items.
- Recreation Plan funding outside the DDA district - tabled

New Business:

- DDA Sponsor sign for Carnexa, ready 4 - \$128 from X-Press Copy
- DDA bylaws update-general discussion
- Match on Main update- committee met last week, recommended Hull Lumber and Bird and Bear.
- Match on Main – pre-fund all future applications-Have a more formal agreement for this process. Motion by Jim Anderson second by Mike Walker, motion carried.
- DDA Revolving Loan Fund-Will discuss with rehab grand, façade grant group meeting

Liaison Reports: Clock, Dan suggests by some MEDC options for funding.

Chamber: Chamber redoing website, Winterfest went fairly well. Meeting a Lyon Twp worked out nicely. Visible to traffic. Business Expo in May

Next DDA Meeting – March 20, 2023

Motion by Jim Anderson to adjourn second by Mike Walker, meeting adjourned at 9:27

Secretary-Sue Jock