



DOWNTOWN DEVELOPMENT AUTHORITY

ROSCOMMON

MEETING AGENDA

October 17, 2022

CEO Ron Alden, President Thomas O'Brien (1), Vice President Jim Anderson (2), Treasurer Andrea Weiss (1), Secretary Sue Jock (2), Sue McFatrige (3), Diane Love Suvada (3), Crystal Brabant (3), Jessie Sharpe (3), Peggy Kish (Resident) (1), Mike Walker (4), Tom Barber (4), Phil Weiler (4), Jasmine Rees - Student Member

- 1. Call to Order - Roll Call - Pledge of Allegiance
- 2. Introduction of Guest and Review Agenda –welcome Jasmin
- 3. Approve the minutes from our September
- 4. Treasurer’s Report: *See Attached*
- 5. *Correspondence and Public Comments:*
- 6. Committee Reports:



Village Managers Report:	Alden
Farm Market	Dankert
Economic Administrator: See attached recommendations	Scow
Façade Grants – VFW Post new doors	\$4,159 \$3,750 / \$7,500
Spruce Lodge new roof	\$5,000 / \$11,900

- 7. Old Business:
 - Veteran - Thank You for Serving banners O'Brien
 - Overhead Power line ordinance (overhead signs and banners?) Walker
 - Light pole maintenance Alden

- 8. New Business:
 - Mural Compensation Scow
 - Downtown Rehabilitation Grant Scow
 - Master Plan Progress Report and feedback Scow
 - MEDC Match on Main Recommendation Scow
 - Economic Administrator Consultant Compensation Scow

- 9. Future Projects: Village clock, Tank Creek bridge, music script for downtown sound system

Liaison Reports: Village, Township, Chamber and Other

Next DDA Meeting – November 21st.
 Girls Night Out - October 18th.

Roscommon Downtown Development Authority – September 2022

(Thru 10/14/22) **Treasurer's report**

Balance Forward	\$394,576.33
Deposits	\$30,330.00
	\$424,906.33

Bills Approved Prior Month

Bills to be approved

Ck #1293 Dan Scow	\$2,593.75
Ck #1294 Village of Roscommon(2023 flower baskets)	\$3,740.00
Ck #1295 RARA-AuSable River Center	\$300.00
Ck #1296 Marcie Dankert	\$537.70

Ending Balance **\$417,734.88**

1) **Mural Compensation**

- a) Request \$400 to compensate Olivia Meadows for painting the mural on 709 Lake Street. I did not promise her any compensation, but think it would be appropriate do so. Typically, from what I have learned mural artists are paid \$10-15 per square foot for painting. This mural is about 64 square feet. Paint was donated by Home Depot. Scaffolding and other supplies were donated.
- b) We also have a quote from Terry Dickinson to refurbish the murals on the St. Vincent building for \$1800 plus scaffold rental if needed. I would suggest a resolution accepting this quote/bid and authorizing me to secure the work.
- c) I'm still working on getting a committee together to make a recommendation for future art in the Village.

2) **"Downtown Rehabilitation Grant"**

- a) I'd like to continue discussions from last month about offering a "Downtown Rehabilitation Grant" funded by the DDA (See Attached). As I visit business owners in the Village, I'm finding needs that are beyond the scope of the façade grant. Many need more than \$10K in assistance. Many need more significant improvements than facades. Most do not have the means to contribute 25-50% matching funds. A proposed draft is attached. I'd like to take a few minutes dissecting this and ask for feedback at the meeting Monday.

3) **Master Plan Progress Report and Feedback**

4) **MEDC Match on Main Street Recommendation**

- a) We should pass a resolution to submit the two MOM applications o the MEDC based on the review or the committee on Thursday morning.

5) **Consultant Compensation**

- a) Hours worked this month have exceeded my limit. I'm going to request additional hours this month - hopefully less next. I also did a lot of driving for business this month. The DDA may want to consider increasing the time and funding devoted to this position - perhaps 20-30 hours per week. This might mean two people or one that can work that many hours.