MOBILE FOOD VENDOR LICENSE APPLICATION

ROCHESTER HILLS BUILDING DEPARTMENT
1000 Rochester Hills Dr.
Rochester Hills, MI 48309

Food Vendor Name _____

Owner Name _____

Address _____ **Cell Phone #** _____

City, Zip: _____ **E-mail** _____

Vehicle Make _____ **Model** _____ **Year** _____ **License Plate #** _____

Registration Type

☐ **New Food Vendor Unit** ☐ **Renewal** ☐ **Village of Rochester Hills Referral** ☐ **Festival of the Hills**
☐ **Ice Cream Vendor**

Registration Fees

Food Vendor License Fee for one unit is $280.00 (expires every year on March 1)
For multiple units, an additional $180.00 per unit will be added, please fill out information on back of this form.

Please provide ~~email~~ a copy of the following:

1. Driver's license
2. Certificates of Insurance:
   a. Commercial general liability insurance on an "occurrence" basis not less than $1,000,000.00 per occurrence, with city listed as additional insured.
   b. Motor Vehicle Liability insurance including Michigan no-fault coverage not less than $1,000,000.00 per occurrence, with city listed as additional insured.
   c. Worker's compensation and worker's liability insurance
3. County food service license per unit.
4. Michigan Liquor Control Commission (MLCC) license (if Applicable)

I, the undersigned, hereby certify that the information herein is true and correct to the best of my knowledge.

Signature of Owner:_____Date:_____/_____/_____

Please email all correspondence to:
building@rochesterhills.org

An invoice will be emailed to you, please follow the directions for online payment. Once payment has been made, please call us at 248-656-4615 to schedule your inspection.

Inspections must be pre-scheduled and will take place at the Rochester Hills Fire Department 1111 Horizon Ct., Rochester Hills, MI 48309

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Provide a proof of insurance certificate for each unit being registered.