



# CITY OF RICHFIELD ELECTION JUDGE APPLICATION

## PLEASE RETURN COMPLETED FORM:

**Mail:** City Clerk's Office, Richfield Municipal Center, 6700 Portland Avenue, Richfield, MN 55423

**E-mail:** [electionjudge@richfieldmn.gov](mailto:electionjudge@richfieldmn.gov)

First Name and Middle Initial		Last Name	
Street Address	City	State MN	Zip Code
Cell Phone (if applicable)	Home Phone	Email Address	

## ELECTION JUDGE QUALIFICATIONS: (M.S. 204B.19)

Yes	No	Are you 18 years of age or older, a Minnesota resident for at least 20 days, and a U.S. citizen?
Yes	No	Do you read, write and speak English?
Yes	No	Are you a candidate for or do you currently hold public or political party office?
Yes	No	Are you a relative of any candidate or live with any candidate for any of the offices on the ballot? If yes, please provide their name and relationship:
Yes	No	Do you have a relative who is applying to be an Election Judge at this time? If yes, please provide their name and relationship:
Political Party Affiliation:		

## ELECTION DAY AVAILABILITY (if you have no preference, please select full day)

Primary Election    August 13, 2024	General Election    November 5, 2024
6 a.m. to close (full day)	6 a.m. to close (full day)
6 a.m. to 2 p.m. (half day)	6 a.m. to 2 p.m. (half day)
2 p.m. to close (half day)	2 p.m. to close (half day)

## SPECIAL SKILLS (check all that apply)

Previous supervisory experience	Previous Election Judge experience
Fluent in a language other than English. If so, what language(s)?	
Experience using tablets and laptops (i.e. iPads)	
Other:	

**DATA PRIVACY ADVISORY:** Some of the information you are asked to provide to us is classified as private. The purpose and intended use of this information is to verify your qualifications as an election judge and to be able to contact you.

## ELECTION JUDGE GUIDELINES

To ensure fair and honest election, **if selected** to serve as an election judge, I will adhere to the following:

- I agree to be courteous, respectful and to assist all voters regardless of national origin, physical challenge or efficiency in the English language.
- I will refrain from making personal and political opinion comments while serving as an election judge.
- I understand that election judges are responsible for the security of election equipment and supplies and I will handle and monitor all such equipment and supplies exactly as instructed.
- I agree to complete all documentation required by federal, state and local election laws for my assigned position's responsibilities as accurately and completely as possible.
- I agree to complete Election Judge Training so that I am prepared to fulfill my assigned responsibilities to conduct the election according to federal, state and local election laws and policies.
- I will arrive at my assigned polling place at the assigned time and remain until my assigned time or when excused by the Chair Judge.
- I will complete a form W-4 (attached) if I do wish to receive compensation for my time as an election judge.
- I do understand that I can volunteer my time as an election judge. If I do wish to volunteer my time, I will contact the City Clerk in written format no later than ten days before the election (per M.S. 204B.31, subd 2.).
- I authorize the City of Richfield to verify the information I have provided on this application.

**X** \_\_\_\_\_

By signing this form, I attest that I have read all of the election judge guidelines as stated above. I certify that all information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested data may disqualify me from further consideration as an election judge or result in dismissal, if discovered at a later date.