



Application for Walk-Up Service for Richfield's Garbage and Recycling Program

Walk-Up Service provided by the City-contracted residential haulers may only occur in accordance with Richfield City Code, Section 601. City Code will require that Walk-Up Service must be authorized by the City as an accommodation to residents. This application for Walk-Up Service will be used by the City for review and verification to determine if the applicant has a need for this service.

Examples of a demonstrated need for Walk-Up Service:

- The inability to bring trash, recycling, organics, and yard waste* carts to the curb for pick-up because of a disability, limitation, or need of assistance.
*Yard Waste Walk-Up Service is available only for yard waste carts.
- Other justifiable needs for the resident at this address.

Walk-Up Service requirements:

- Carts shall be set out at a location accessible to both resident and hauler.
- The location of the carts shall not require the hauler to enter resident's home, garage, or backyard to access the carts.
- Walk-Up Service shall not require hauler to drive on private property.

The City shall have the sole discretion whether or not to grant this request for Walk-Up Service. Evidence of improper cart set-out might prevent proper collection by the hauler and shall result in further resident education about Walk-Up Service requirements. Repeated failure to set out carts properly after resident education and communication between the resident, hauler, and City shall result in termination of Walk-Up Service.

You can submit the application by:

- Emailing it to rlindholm@richfieldmn.gov
- Mailing it to:
Sustainability Specialist
1901 E. 66th St
Richfield, MN 55423
- Delivering it in person to the address above

Data Privacy Notice: I understand that the information I provide on this form will be used to process my request for walk-up service from the City of Richfield Garbage and Recycling Program. Some of the requested information may be classified as private or nonpublic data and may be made accessible to certain City of Richfield employees and licensed haulers who need this information to perform their duties. Private and nonpublic data will not be made accessible to the general public. Data may also be shared as required by law. I understand that I am not legally required to provide this information, but if I do not provide it, the City of Richfield may not be able to process my request for service.

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Program**

Name of resident: _____

Address of the property: _____

Telephone number: _____

Email: _____

Reason for service request:

1. **Inability to bring containers to curb for pick-up because of a disability, limitation, or need of assistance. The service is free if needed for these reasons.**

2. **Other reason Walk-Up Service is being requested (i.e. travel or work-related reasons). If select this option, you will be charged a monthly convenience fee for walk-up service.**

If choosing this option, describe nature of household need:

Describe the location of the carts for haulers to service. Please provide as much detail as possible. Carts shall be set out at a location accessible to both resident and hauler, not requiring the hauler to enter resident's home, garage, or backyard to access the carts.

Applicant signature: _____

Date: _____